



Superintendent Update: Transportation Review

August 12, 2025



July 2025 Desk/ Transportation Audit

The following agencies are scheduled to participate:

- Bus Safety Inspector – our inspection will include brake stops
- Motor Carrier Investigators (MCI)
- DMV BDU

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Bus Safety inspectors will complete

- Fleet inspections on all vehicles including brake stops.
- Short term the replacement certificates to have the same expiration date as original prior inspection.
- Requires garage personnel to be present to be able to operate bus lifts and operate vehicle for road test and brake stops.

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MCI staff will review: Drug and Alcohol Testing Information

- Driver List (past 365 days) – example attached.
- Pre-employment drug tests for anyone hired within the last 365 days.
- Reasonable Suspicion Testing proof (Managers).
- List of drivers currently enrolled in random drug and alcohol testing (usually provided by testing consortium).
- Proof of Lansing CSD enrollment with drug and alcohol testing consortium.
- Summary of 2024 drug and alcohol testing rates (usually provided by testing consortium).
- Any failed or refusal testing results of drivers requiring testing.
- Drug and alcohol policy.
- Proof drivers have received drug and alcohol testing materials.

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Required Maintenance Files

- Vehicle list – example attached.
- Files of all vehicles with PM history, brake pulls, and any other work performed (previous 2 years).
- DVIR's for all vehicles for previous 6 months.

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DMV staff will review

- 19-A Roster of Active Drivers
- Lansing CSD Driver Roster and Documents Requested spreadsheet

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VEHICLE # /MAKE	LAST INSPECTION	INSPECTION CONCERNS - JULY 16/17	CURRENT INSPECTION – JULY 30
S17 CARGO VAN – Sports Trips	JUNE 18, 2025 - PASS	<ol style="list-style-type: none">1. Exhaust leak2. Yoke bolt appeared loose	JULY 30, 2025 - PASS
138 BUS	MAY 22, 2025 – PASS	<ol style="list-style-type: none">1. Air Brakes2. Driveshaft loose	BUS 138 was slated to come out of service in May, 2025. This bus is going to auction/ trade.
141 BUS – Sports/ extra-curricular bus	MAY 9, 2025 – PASS	<ol style="list-style-type: none">1. Drivers seat beat failed to retract properly2. Rear Chamber brake hose rubbed on the rear differential	JULY 30, 2025 - PASS
142 BUS – Sports/ extra-curricular bus	MAY 9, 2025 – PASS	<ol style="list-style-type: none">1. Air brake chamber not returning all the way	Not re-inspected, in-line to be serviced.

VEHICLE # /MAKE	LAST INSPECTION	INSPECTION CONCERNS - JULY 16/17	CURRENT INSPECTION – JULY 25/30
145 BUS – Spare/ As needed bus as of May 2025	MAY 9, 2025 - PASS	1. Driver Seat Belt Buckle fell off	JULY 30, 2025 - PASS
146 BUS – Spare	JANUARY 31, 2025 – PASS	<ol style="list-style-type: none"> 1. Brake out of stroke 2. Brake chamber not returning all the way 3. Speaker on right side had a hole in it 	JULY 25, 2025 - PASS
148 BUS	MARCH 25, 2025 – PASS	<ol style="list-style-type: none"> 1. Brake shoes need replacement 2. Wheels not rotating 	JULY 30, 2025 - PASS
151 BUS	MAY 9, 2025 – PASS	<ol style="list-style-type: none"> 1. Right front tire had a cut in the thread area 2. Back up beeper on/ off 	JULY 17, 2025 - PASS
157 BUS	MAY 22, 2025 – PASS	1. Body crossmember sills are damaged	JULY 30, 2025 - PASS

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Resolution for Transportation to Purchase:

- 1 Small Diesel Bus
- 1 Large Diesel Bus
- 2 Student Vans

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Transportation Department Vacancies

1. Mechanic – In process
2. Director of Transportation – Reviewing options and models
 - Melissa Ferris is supporting on a per diem basis