

Cypress Christian Preschool

New Student Enrollment Checklist



Cypress Christian Schools



brightwheel

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Visit www.cypressschools.tv and click Enrollment > Preschool Enrollment > Enrollment Form

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Pay the non-refundable supply & registration fee. The invoice will be sent to you within 3 business days.

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Download the app and create a brightwheel account if you do not already have one.

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Turn on auto-pay (required). Click the menu button > click payments > payment settings > autopay status - "on".

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Complete the information on the enrollment form and click SUBMIT at the bottom.

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Complete the Policy Acknowledgment online form. All forms can be accessed under the "paperwork" tab.

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Turn app notifications ON. Click the menu button in the upper left corner > click edit profile > turn notifications on.

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Complete the Ohio JFS01234 form. Please complete ALL boxes leaving no blanks. If a box does not apply, type "n/a".

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5a

If your first choice is available, you will receive a message confirming your schedule.

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Have the Ohio JFS01305 medical form completed by your child's doctor. Include immunization record.

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5b

If your first choice is **not** available, you will receive a message to discuss available options. Please respond ASAP.

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Explore the brightwheel app and keep notifications turned on. We use this as our primary method of communication.

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Your registration is not final until the supply & registration fee is paid and all forms are complete. Please see the due date in your confirmation message. Your spot will not be held if items are past due.