STATE OF NORTH CAROLINA STOKES COUNTY
DANBURY, NORTH CAROLINA REGULAR SESSION APRIL 22, 2013

The Stokes County Board of Education met in a regular session on Monday, April 22, 2013, at 6:00 p.m., at the Administrative Office in Danbury, North Carolina.

Board Members Present: Mr. Mike Rogers, Chairman; Ms. Becky Boles, Vice-Chairman; Mr. Jamie Yontz, member; Mrs. Sonya Cox, member; and Mrs. Pat Messick, member.

Administration Present: Mr. Ronnie Mendenhall, Superintendent; Dr. Todd Martin, Assistant Superintendent; Mrs. Ann Robertson, Administrative Assistant; Mr. Fred Johnson, Board Attorney; Ms. Lanette Moore, Executive Director of Finance; Ms. Melisa Jessup, Executive Director of Human Resources; Mrs. Amy Nail, Director of K-8 Education; Mr. Chad Beasley, Director of High Schools; Mrs. Traci Royal, Director of Special Programs; Mrs. Sarah Wood, Director of Media and Technology; Ms. Ann Sliger, Director of Student Information/Student Reassignment ; Mr. David Burge, Executive Director of Operations; Mr. Ricky Goins, Maintenance Director; Mr. Brad Lankford, Transportation Director; Mrs. Shannon Boles, Poplar Springs Elementary School Principal; and Mrs. Rhonda Jackson, Southeastern Stokes Middle School Principal; Mr. David Durham, King Elementary Principal; Mrs. Lisa Moore, Assistant Principal of North Stokes High School; and Mr. Roger Tucker, Piney Grove Middle School Principal.

At 6:00 p.m., Chairman Rogers welcomed everyone to the meeting and invited those who wished to participate to stand for the Board of Education's invocation. The invocation was lead by Mr. Yontz and Mr. Rogers led everyone in the pledge.

Public Comments:

There were no public comments.

Mrs. Cox made a motion to approve the agenda with the addition on Item D – Approval of Piney Grove Middle School Enrichment Camp under the action agenda. Mr. Yontz seconded the motion and it was approved 5-0.

Good News:

The following were recognized in the Good News section of this meeting:

David Daggett presented North Stokes High School with a framed shirt for their100% participation in the pledge program for the Daggett Shuler Safe and Sober Prom Night.

North Stokes High School – 100% Participation in the Daggett Shuler's Safe and Sober Prom Night
Tucker Dancy – Piney Grove Middle School Science Olympiad Team – Gold & Bronze Medal Winner
Morgan Rogers - Piney Grove Middle School Science Olympiad Team – Gold Medal Winner
Finn Long - Piney Grove Middle School Science Olympiad Team – Gold & Bronze Medal Winner
Isaiah East - Piney Grove Middle School Science Olympiad Team – Gold & Silver Medal Winner
Aili Harris - Piney Grove Middle School Science Olympiad Team – Gold & Silver Medal Winner
Autumn Knight - Piney Grove Middle School Science Olympiad Team – Gold & Silver Medal Winner
Zach Rose - Piney Grove Middle School Science Olympiad Team – Gold & Silver Medal Winner
Preston Cook - Piney Grove Middle School Science Olympiad Team – Gold Medal Winner

Sara Rico – Stokes Early College - Piney Grove's Science Olympiad Team – Silver Medal Winner
Laura Rico - Piney Grove Middle School Science Olympiad Team – Silver Medal Winner
Brittany Rogers - Piney Grove Middle School Science Olympiad Team – Bronze Medal Winner
Jacy Swaim - Piney Grove Middle School Science Olympiad Team – Bronze Medal Winner
Laney Brandel - Piney Grove Middle School Science Olympiad Team – Bronze Medal Winner
Josh McQuinn - Piney Grove Middle School Science Olympiad Team – Bronze Medal Winner
Piney Grove Middle School – Overall Score Trophy – Science Olympiad Team
Cassie Faircloth – Southeastern Middle School Science Olympiad Team – Gold & Bronze Medal Winner
Matthew Evans - Southeastern Middle School Science Olympiad Team – Gold & Bronze Medal Winner
Jimmy Carr - Southeastern Middle School Science Olympiad Team – Gold & Bronze Medal Winner
Southeastern Stokes Middle School – Spirit Award – Science Olympiad Team
Helena Bowman – King Elementary School – Stokes County Battle of the Books Champions
Rachel Durham – King Elementary School – Stokes County Battle of the Books Champions
Alex Gerstemeier – King Elementary School – Stokes County Battle of the Books Champions
Jordan Iwanejko – King Elementary School – Stokes County Battle of the Books Champions
Sophie Jennings – King Elementary School – Stokes County Battle of the Books Champions
Erica Jones – King Elementary School – Stokes County Battle of the Books Champions
Savanah Kendrick – King Elementary School – Stokes County Battle of the Books Champions
Jamin Moore – King Elementary School – Stokes County Battle of the Books Champions
Jose Rodriguez – King Elementary School – Stokes County Battle of the Books Champions
Abby Williams – Piney Grove Middle School – Stokes County Battle of the Books Champions
Ashley Bingman – Piney Grove Middle School – Stokes County Battle of the Books Champions
Autumn Knight – Piney Grove Middle School – Stokes County Battle of the Books Champions
Brianna Mincey – Piney Grove Middle School – Stokes County Battle of the Books Champions
Emily Horton – Piney Grove Middle School – Stokes County Battle of the Books Champions
Leah Pitt – Piney Grove Middle School – Stokes County Battle of the Books Champions
Makayla Utt – Piney Grove Middle School – Stokes County Battle of the Books Champions
Madison Sexton – Piney Grove Middle School – Stokes County Battle of the Books Champions
Rachel Martin – Piney Grove Middle School – Stokes County Battle of the Books Champions
Laney Brandel – Piney Grove Middle School – Stokes County Battle of the Books Champions
Tristyn Mobley – Piney Grove Middle School – Stokes County Battle of the Books Champions
Victoria Jones – Piney Grove Middle School – Stokes County Battle of the Books Champions
Mark Mitchell – Piney Grove Middle School – Stokes County Battle of the Books Champions
Hayli Easter – Piney Grove Middle School – Stokes County Battle of the Books Champions
Sarah Presnell – Piney Grove Middle School – Stokes County Battle of the Books Champions
Sophie Jennings - King Elementary School – Math Stars 2012-2013 Stokes County Champions
Alex Gerstemeier - King Elementary School – Math Stars 2012-2013 Stokes County Champions
Lyza Addington - King Elementary School – Math Stars 2012-2013 Stokes County Champions
Jamin Moore - King Elementary School – Math Stars 2012-2013 Stokes County Champions
Jack Piatt - King Elementary School – Math Stars 2012-2013 Stokes County Champions
Ethan Styles - King Elementary School – Math Stars 2012-2013 Stokes County Champions
Reid Livengood – Pinnacle Elementary School – 2012-2013 Math Fair Winner

Presentation:

Danny Bowman and James Reams with Boy Scouts of America presented information to board members on the youth program Learning for Life. This program's mission is to enable young people to become responsible individuals by teaching positive character traits, career development, leadership, and life skills so they can make ethical choices and achieve their full potential.

Consent Agenda

Mr. Yontz made a motion to approve the consent agenda items as presented. Motion was seconded by Mrs. Cox and approved 5-0. The March 5, 2013 work session minutes and the March 18, 2013 regular session minutes were approved. The following fund raiser requests and field trip request were also approved:

Fund Raising Request			
School	Date	Sponsor	Activity
Chestnut Grove Middle	May 13	CGMS Football	Krispy Kreme Cards for Football Equipment
Lawsonville Elementary	April-May	School	Pizza Dough for Instructional/General

Field Trip Request		
School and Sponsor	Trip Location/Date/Cost	# Students/Transportation
Chestnut Grove Middle Rhodes Chaperones: 21	King's Dominion Music Festival Doswell, Virginia April 27, 2013 Cost: $108 per student (Band Boosters will help cover costs)	89 Students Charter Bus

Discussion Agenda

Discussion of Final Report on Poplar Springs and Southeastern Projects

David Burge, Executive Director of Operations presented a final report on the Poplar Springs Elementary and Southeastern Stokes Middle construction projects. Additional requests for uses of the

remaining funds were listed in the principals' priority order. Both principals (Shannon Boles and Rhonda Jackson) were present and answered board members questions. After discussion, board consensus was to allow Mr. Burge to proceed with the principals' prioritized requested list. Final Reports are attached to these minutes.

Discussion of Sandy Ridge Pre-K Building Assessment by Moorefield Engineering

David Burge, Executive Director of Operations, presented a Building Structural Assessment on the Pre-K Building at Sandy Ridge Elementary School prepared by Moorefield Engineering. Mr. Burge stated before spending a lot of money on replacing the roof of this building he asked Jerry Moorefield to determine if the building was structurally sound.

Mr. Moorefield's report identified the following issues with the building:

- Roof appears in very poor condition with some vegetation growth.
- Several damaged areas of the roof framing and board deck as viewed from the interior of the area used for storage were noted.
- Ceiling tiles in the Pre-K classroom had collapsed between the initial visit on March 29 and the follow-up site visit on April 7, 2013.
- Small holes were visible in this area where daylight was visible through the roof deck.
- Only a small section of gutter remains on the low roof side. Damage to the eave boards is visible from grade level where gutters have been removed and not replaced.
- Significant cracking was observed in the exterior brick walls and at lintel bearing points above window locations.
- Deterioration of the steel window lintels was observed.
- Wood framed mezzanine is a fire hazard.
- Egress issues exist with doors swings, door hardware, exit signage and temporary lighting, and low ceiling heights along the egress paths.
- Building is not handicapped accessible.
- Electrical most likely needs upgrading.

Moorefield Engineering's recommendation was that the building be taken out of service, because it appears to have reached its expected service life.

Attorney Fred Johnson stated the report does not state the building is unsafe for occupancy, but the longer people are there the greater the chance of liability. He recommended Head Start be notified the building will no longer be available as soon as they can find a replacement.

Board consensus was to notify Head Start to begin their search for a new location.

Discussion of GPS System for School Buses

Brad Lankford, Transportation Director, and David Burge, Executive Director of Operations, shared information with board members on a GPS system for school buses. The GPS system would allow the Bus Garage to be able to track a bus to see its exact location. This would be a security measure, but would also be a customer service piece for assisting with parent calls when a child's bus is not on schedule.

Lanette Moore, Executive Director of Finance, stated one concern would be the possibility of someone losing benefits due to time saved by using this GPS system. She had also questioned if this was an allowable expense with state transportation funds and she had been told that it was.

Discussion of Proposed NCSBA Policy Revisions

Board members received a copy of the following proposed policy revisions from the North Carolina School Boards Association. These proposed revisions will be on the board's discussion agenda in May.

1. Policy 1310/4002 – Parental Involvement
2. Policy 1740/4010 – Student and parent Grievance Procedure
3. Policy 1750/7220 – Grievance Procedure for Employees
4. Policy 3200 – Selection of Instructional Materials
5. Policy 3410 – Testing and Assessment
6. Policy 3420 – Student Promotion and Accountability
7. Policy 3460 – Graduation Requirements
8. Policy 4135 – Tuition for Discretionary Admissions
9. Policy 5210 – Distribution and Display of Non-School Material
10. Policy 6140 – Student Wellness
11. Policy 6430 – State Purchasing Requirements for Equipment, Materials, Supplies
12. Policy 7100 – Recruitment and Selection of Personnel
13. Policy 7130 – Licensure
14. Policy 7240 – Drug-Free and Alcohol-Free Workplace
15. Policy 7520 – Family and Medical Leave
16. Policy 7810 – Evaluation of Licensed Employees
17. Policy 3000 – Goals and Objectives of the Educational Program
18. Policy 3100 – Curriculum Development
19. Policy 3115 – Curriculum and Instructional Guides
20. Policy 3120 – Lesson Planning
21. Policy 3510 – Religious-Based Exemptions from School Programs
22. Policy 4400 – Attendance
23. Policy 7430 – Substitute Teachers
24. Policy 9200 – Care and Maintenance of Facilities

Discussion of Date for School Visits:

Board members scheduled a budget work session to enable them to travel to schools to view schools' capital budget requests. They will meet on Monday, April 29, 2013, at Mount Olive Elementary at 8:30 a.m., and leave from there to visit other schools.

Discussion of Date for Budget Work Sessions:

Board members scheduled a budget work session for Monday, May 6, at 8:30 a.m. at the Administrative Office in Danbury.

Action Agenda

Approval of Federal Amendment #3

Ms. Boles made a motion to approve Federal Amendment #3 as presented by Executive Director of Finance Lanette Moore. Mrs. Cox seconded the motion and it was approved 5-0.

Approval of the Audit Proposal and Engagement Letter for 2013-2014

Mr. Yontz made a motion to approve Dixon Hughes Goodman LLP as the external auditing firm for Stokes County Schools for the fiscal year ending June 30, 2013. The audit fee for the year ending June 30, 2013 is $40,000. Motion was seconded by Ms. Boles and approved 5-0.

Approval of School Surplus Items for Disposal on Govdeals.com

Mr. Yontz made a motion to approve the following items for disposal on Govdeals.com. Motion was seconded by Mrs. Messick and approved 5-0. The following items were approved for disposal:

Play Center	Inventory ID PH0007
Play Center	Inventory ID PH0008
Steamer Cabinet	Inventory ID GE0002
Range/Oven	Inventory ID PG0001
Range/Oven	Inventory ID PG0002
Range/Oven	Inventory ID PG0003
Refrigerator	Inventory ID SS0025
Range/Oven	Inventory ID SS0026
Range/Oven	Inventory ID SS0027
Range/Oven	Inventory ID SS0028
Range/Oven	Inventory ID SS0029
Play Center	Inventory ID SR0002

Approval of Summer Enrichment Camp

Mr. Yontz made a motion to approve a Summer Enrichment Camp at Piney Grove Middle School. Mrs. Messick seconded the motion and it was approved 5-0. This camp was requested by Eddie Flower and Maggie Cockerham. The camp will offer enrichment in the areas of reading, science, math and fitness. Cost of camp to students will be $65 to $75.

Information and Announcements

April 26	Special Olympics at West Stokes – 10:00 AM
April 30	D.A.R.E. Graduation at King Elementary – 7:00 PM
May 6-10	National Teacher Appreciation Week

Graduation Schedules:

Stokes Early College	May 9, 2013	9:00 AM	Calvary Baptist
North Stokes High School	May 16, 2013	7:00 PM	North Stokes
South Stokes High School	May 17, 2013	7:00 PM	South Stokes
West Stokes High School	May 18, 2013	9:00 AM	West Stokes
Meadowbrook Academy	May 18, 2013	12:00 PM	First Christian

The Board of Education scheduled the following meetings:

Monday, April 29	Budget Work Session to travel to schools to see capital budget requests. Board members will leave Mount Olive Elementary at 8:30 a.m.
Monday, May 6	Budget Work Session at the Administrative Office in Danbury, North Carolina. The work session will begin at 8:30 a.m.
Thursday, May 9	A second budget work session to follow Stokes Early College's graduation if needed. The graduation is scheduled for 9:00 a.m. at Calvary Baptist in King.
Monday, May 20	Regular Session at 6:00 p.m., at the Administrative Office, in Danbury.

At 7:37 p.m., Ms. Boles made a motion to enter closed session as allowed by NC General Statute 143-318.11(a)(1)(6). Mr. Yontz seconded the motion and it was approved 5-0. Following a short break, the board entered closed session.

[Closed Session]

At 10:10 p.m., Ms. Boles made a motion to return to open session. Motion was seconded by Mrs. Cox and passed 5-0.

Release Deed

Attorney Fred Johnson asked for a motion to release the undivided interest of Richard Erwin Bratcher in real estate in Surry County in consideration of the Board of Education's receiving Mr. Bratcher's portion of the sales proceeds. Mrs. Cox moved that this motion be approved. Motion was seconded by Mrs. Messick and approved 5-0.

Personnel Report:

Mr. Yontz made a motion to approve the April 22, 2013 Personnel and Coaching Report. Mrs. Messick seconded the motion and it passed 4-1, Rogers. The following personnel were approved:

Leave of Absence

Emily Duncan	Media Specialist Nancy Reynolds/Francisco	Effective 3/26/13-5/ 31/13 Maternity Leave
Steven Hall	Principal Stokes Early College	Effective 4/11/13-5/30/13 Medical Leave

New Hire – Permanent

Jason Smith	Teacher North Stokes High	Effective 8/19/13 Board Polled 3/22/13

New Hire – Temporary/No Benefits

Craig Boyles	Principal Stokes Early College	Effective 4/17/13-5/31/13 LOA for Steven Hall
Amy Campbell	Substitute Teacher Systemwide	Effective 4/23/13
Alice Cole	Substitute Bus Driver Systemwide	Effective 4/23/13
Tiana Davis	Substitute Teacher Systemwide	Effective 4/23/13
David Gigante	Substitute Teacher Systemwide	Effective 4/23/13
Tina Rose	Media Assistant Nancy Reynolds/Francisco	Effective 4/11/13 LOA for Emily Duncan
Tesh William	Substitute Bus Driver Systemwide	Effective 4/23/13
Wendy Testa	Substitute Teacher Systemwide	Effective 4/23/13

Resignation

Crystal Heyland	Teacher Walnut Cove Elementary	Effective 6/1/13

Retirements

Dudley Cook	ISS Teacher Piney Grove Middle	Effective 6/1/13
Roxie Holt	Child Nutrition Worker Lawsonville Elementary	Effective 4/1/13
Toni Kimmich	Teacher Assistant Walnut Cove Elementary	Effective 5/1/13
Suzanne Simpkins	Teacher Mount Olive Elementary	Effective 6/1/13
Roger Tucker	Principal Piney Grove Middle	Effective 7/1/13
Carol Tuttle	Teacher Mount Olive Elementary	Effective 6/1/13
Jimmy Via	Teacher West Stokes High	Effective 7/1/13
Judy White	Media Specialist Pine Hall Elementary	Effective 6/1/13
Marilyn Willard	Speech Therapist Walnut Cove Elementary	Effective 6/1/13

Transfers

Chad Amos	Teacher Chestnut Grove to South Stokes	Effective 8/19/13
Alisa Hicks	Guidance Counselor North Stokes to Early College	Effective 4/17/13-5/31/13
Tim Lawson	Teacher South Stokes to Chestnut Grove	Effective 8/19/13
Rick Menear	Principal South Stokes to Piney Grove	Effective 7/1/13

Coaching Report

Jason Smith	Head Football Coach Employee – Paid North Stokes High	Board Polled 3/22/13 For 2013-2014 sy

Trey Wiggins	Athletic Director (Will be AD not Interim AD)	Effective 2/18/13
Jimmy Dillard	Track Assistant Coach (M) Change from Volunteer to Paid North Stokes High	Effective 9/17/12
Gil Brown	Baseball Assistant Coach Non-Employee – Volunteer South Stokes High	Effective 4/9/13

Mrs. Messick made a motion to approve the recommended administrator contract list as amended. Ms. Cox seconded the motion and it was approved 4-1, Boles. The following contracts were approved:

Mary Beth Beasley	Principal	Effective 6/30/13-6/30/17
David Bennett	Assistant Principal	Effective 6/30/13-6/30/17
Tommy Branch	Assistant Principal	Effective 6/30/13-6/30/17
David Durham	Principal	Effective 6/30/13-6/30/17
Tony George	Principal	Effective 6/30/13-6/30/17
Heather Pendleton	Principal	Effective 6/30/13-6/30/17
Traci Royal	Director of Special Programs	Effective 6/30/13-6/30/17
Michael Sands	Director of Testing	Effective 6/30/13-6/30/17
Sarah Wood	Director of Media/Technology	Effective 6/30/13-6/30/17

At 10:15 p.m. the board meeting adjourned.

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Secretary Chairman

Poplar Springs

April 17, 2013

Construction Funds	$84,765	
FFE Funds	$33,770	
Total Available Funds	**$118,535**	

Projects in Process		
Outside Storage Building 12' x 24'	$7,500	On Concrete Pad
Propane Floor Buffer	$3,031	Received
Repair Entrance Sign Damage	$920	Completed (Vandalism Damage)
Re-seed and Overseed Grass Areas	$8,050	Completed Spring Break (DENR Mandate)
Push Lawn Mower	$375	
Weed Eater	$275	
Leaf / Grass Blower (Backpack)	$425	
Additional RJ45 Network Jacks	$7,288	Installed (Sarah Wood)
Additional Computers	$17,138	Received (Sarah Wood)
Remaining Funds	**$73,533**	

Addition Requests (Listed in priority order by Principal)		
Risers for Stage	$5,000	Need for Student Programs
Blinds for Front Office Hallway Windows	$600	Safety / Security
Time-Warner CATV Cabling	$15,000	Sarah Wood
Low Speed Buffer 20"	$650	SP20X Windsor Storm 175 rpm 1.5 hp
Digital School Sign (One Sided)	$13,000	Daktronics
Laminators for Teacher Workroom (2)	$2,500	
Laser Printer (Needed for EC Paperwork)	$600	
Mats for Gym (PE Classes)	$3,000	
8' Brown Sidewalk Bench with Mount (8)	$3,200	
White Vinyl Fencing (200')	$400	
Poster Maker	$6,000	
Remote Control for Rear Projection Screen		Sarah Wood
Die Cut Machine for Teacher Workroom	$2,250	
Binding Machine for Teacher Workroom	$250	
Picnic Tables (2)	$1,800	
Construction Paper Rack	$1,000	
Rock Dust for Playground Walkways	$800	
Backpack Vacuum Cleaner	$325	
Outdooor Speakers to the Playground	$2,000	
Chainlink Fencing Around Storage Building	$5,200	40' x 40' with Double Gate
Signs for Marked Parking Spaces (6)	$1,000	
Additional Playground Swings (2)4 swing units	$10,000	Includes Installation & Fall Protection
Trees and Landscaping Plants	$7,500	
Additional Chairs for Media Center (12)	$600	
Additional File Cabinets (7)	$1,200	
Additional Bookcase (1)	$175	
Additional Task Chairs (3)	$600	
Additional Guest Chairs (2)	$850	
OutdoorTrash Cans (4)	$700	
Additional Computers for Classrooms (25)	$0	Including Software License $825 each
Additional Computers for Computer Lab (10)	$0	Including Software License $825 each
Total Additional Requests	**$86,200**	

Southeastern

ril 17, 2013

Construction Funds	$0	
FFE Funds	$135,915	
Total Available Funds	**$135,915**	

Projects in Process

Kitchen Cooler / Freezer	$30,791	Installed Christmas Break
Additional Canopies to "B" Building	$15,400	On Order with Dematco
Additional Computers	$17,138	Received (Sarah Wood)
Tempered Glass Panels ("D" Building)	$1,265	On Order with Bell Architectural
Re-Seed / Overseed Grass Areas	$3,150	Completed Spring Break (DENR Mandate)
Clean, Scrub & Buff Floors in B Building	$2,000	Completed Spring Break
Propane Floor Buffer	$3,031	Received
Remaining Funds	**$63,140**	

Additional Requests (Listed in Priority Order by Principal)

Receptionist Workstation	$8,700	
Concession Stand / Storage Bldg Combo	$8,500	
Tack Strips in B Building Hallways	$2,500	
Blinds in Band Room	$1,000	
ditional Signage	$2,000	Carroll Signs
Digital School Sign (Two Sided)	$20,250	
Repair Cracks in Asphalt Track	$5,000	
Removal of Old Tennis Courts	$7,000	
Take Down Some Trees	$7,000	
Paint Underside of A & C Canopy	$2,500	
Outside Speakers for Bell System	$1,600	
Trees / Plants	$4,500	
Additional Computers	0	Incuding Software License $825 each
	$70,550	

Punch List

Replace Ceiling Lights in B Building	Replace In June, 2013
Replacement Desks & Chairs - B Building	Completed Spring Break