SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
July 12, 2022

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White (arrived at 9:07 a.m.), along with Superintendent Ted Roush, Chief Financial Officer Marsha Brown, Secretary to the Superintendent/School Board Robinette Odom, and Secretary for Administration Debra Ross. Attorney Josh Grosholz, with Rumberger, Kirk, and Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent. School Board member Tim Alcorn was also absent.

Administrators and others present: Michael Braun, Bill Brothers, Ethan Butts, Leigh Fernald (arrived at 9:23 a.m.), Janene Fitzpatrick, Ronnie Gray, Wayne Hannaka, Angel Hill, Malcolm Hines, Elizabeth Johnston (arrived at 9:51 a.m.), Jeff Lee (arrived at 9:23 a.m.), UTSC President Eric Rodriguez, Kelly Waters (arrived at 10:27 a.m.), Jimmy Wilkerson, Josh Williams, and Laura Williams.

Chairman Taylor called the meeting to order at 9:02 a.m., and led the pledge.

Policy Updates **(pgs. 2-68)** ..... Malcolm Hines

Mr. Hines reviewed the proposed additions and revisions to the following policies:

#3.06	Safe and Secure Schools
#3.141	Suicide Prevention
#3.25	Background Screenings for Contractors
#4.12	Instructional Materials
#4.13	Educational Media Materials Selection
#4.17	Challenged Materials (Delete)
#5.03	Student Assignment
#5.031	Student Out of Zone Transfers/Choice
#5.033	Controlled Open Enrollment
#5.121	Use of Time Out, Seclusion and Physical Restraint for Students with Disabilities
#5.241	Parental Access to Information
#5.28	School Health Services

#6.103 Appointment of Employment Requirements
#6.39 Report of Misconduct
#6.42 Records and Reports

Food Service Update.....Michael Braun

Mr. Braun provided a Powerpoint presentation updating the Board on the status of the Food Service Department. He stated the numbers indicate the District must increase participation or reduce laborers. He stated that it will take longer than three to six months to fix the problem. Mr. Braun stated that he is receiving help from the consultant and that cafeteria managers are dedicated and willing to make changes.

School Safety and Other Administrative Services..... Ronnie Gray
Department Update

- District Equity Report for 2022-2023 **(pgs. 69-175)**

Mr. Gray provided information regarding the District Equity Update for 2022-2023 and answered questions from the Board.

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- Distributed handout regarding District and school grades released by DOE. He stated this information will be discussed at greater length at the August Workshop. He further stated substantial gains have been made, with all schools receiving a C or above. It was pointed out that there is a typographical error on last year's grade for Suwannee Riverside Elementary; it should be a D, and not an F.
- There is an addendum item coming at the Special Meeting allowing formal negotiations to acquire the Branford Woman's Club property.
- In response to a question from Mr. daSilva, Mr. Roush stated there is currently an RFP out for professional services at the Employee Wellness Center. He stated an update should be forthcoming at the regular Board Meeting in July and at the August workshop.

The workshop adjourned at 11:21 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 12, 2022

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officers Marsha Brown and Vickie DePratter, Secretary to the Superintendent/School Board Robinette Odom, and Secretary for Administration Debra Ross. Attorney Josh Grosholz, with Rumberger, Kirk, and Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent. School Board member Tim Alcorn was also absent.

Chairman Taylor called the meeting to order at 11:25 a.m.

MOTION by Mr. daSilva, second by Mr. Crawford, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY.

MOTION by Mr. daSilva, second by Mr. White, for approval to adopt the agenda addendum. MOTION CARRIED UNANIMOUSLY.

1. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the following contract/agreement: (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2023-80 State of Florida Statewide Voluntary Prekindergarten Provider Contract (Form DEL-VPK 20) between the Early Learning Coalition of Florida's Gateway and Suwannee County School Board (*Renewal/Revised*) **(pgs. 3-52)**

2. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the following curriculum item:

   a. Extension of the Branford High School summer program credit recovery and driver's education classes through July 21, 2022.

3. MOTION by Mr. daSilva, second by Mr. White, for approval of the Suwannee County School District 2022-2023 Annual Update to the Florida Educational Equity Act Plan (*previously discussed in workshop session*). (A copy is available for review in the office of the Director of School Safety and Other Administrative Services.)

4. Discussion and action regarding the selection of two School Board members and two Suwannee County business owners to serve on the Value Adjustment Board (VAB) for 2022-2023.

   MOTION by Mr. White, second by Mr. daSilva, for the following School Board Members to serve on the Value Adjustment Board (VAB) for the 2022-2023 school year:

   - Norman Crawford – Sitting/Primary School Board Member
   - Tim Alcorn – Alternate School Board Member

   MOTION CARRIED UNANIMOUSLY

   MOTION by Mr. White, second by Mr. daSilva, for the following Citizen/Business Owners to serve on the VAB for the 2022-2023 school year:

   - Jenny Lloyd, with Haystack Farms – Sitting/Primary Citizen/Business Owner
   - Wesley Wainwright, with Wainwright Farms, Inc. – Alternate Citizen Business Owner

5. MOTION by Mr. daSilva, second by White, for approval of the following expulsion cases:

   a. **Case #2021-2022-54**: The Superintendent recommends expulsion of the student for the remainder of the 2021-2022 school year and all of the 2022-2023 school year. (*Final Action*)
   b. **Case #2021-2022-55**: The Superintendent recommends expulsion of the student for the remainder of the 2021-2022 school year and all of the 2022-2023 school year. (*Final Action*)

c. **Case #2021-2022-56**: The Superintendent recommends expulsion of the student for all of the 2022-2023 school year. (*Final Action*)

MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the Human Resources Transactions **(pgs. 53-55)**

RECOMMENDATIONS FOR THE 2021-2022 SCHOOL YEAR:

SUPPLEMENTARY:

Employee Name	Position	Location
Megan Collins	Instructional Leadership Supplement	SSE
Sherry Dean	Theatre Sponsor	SHS
Cristina Herrington	Instructional Leadership Supplement	SMS
Karen Koon	Instructional Leadership Supplement	BHS

End of List
2021-2022
School Year

RECOMMENDATIONS FOR THE 2021-2022 SUMMER SCHOOL TERM:

RECOMMENDATIONS: INSTRUCTIONAL:

Approval for the following Teachers to work in the 3rd Grade Summer Reading Camp:

Jennifer Bonds	Tracy Combee	Brooklyn Ross
Emilee Cannon	Jacqueline Glover	Kimberly Williams
Megan Collins	Charlena Land	Sandra Winburn

Jenny Clark *(Alternate)*

RECOMMENDATIONS: INSTRUCTIONAL: OUT-OF-FIELD:

Approval for the following to teach out-of-field for the 2021-2022 summer school term:

NAME	SCHOOL	OUT OF FIELD SUBJECT
Angela Hester	Suwannee High School	English 3, English 4
Christina Mosteller	Suwannee High School	English 3, English 4
Janet Stewart	Branford High School	Algebra 1, Algebra 2, Algebra 1B, Algebra 2, Biology, English 1, English 2, Geometry, M/J Language Arts 2, US History, World History

End of Summer Term List
2021-2022
School Year

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

CONTRACT RECOMMENDATIONS:

ADMINISTRATIVE CONTRACT:

District Office:	Term
William Brothers	12

ANNUAL INSTRUCTIONAL CONTRACTS:

Branford Elementary School:	
Erin Clary	10

Student Services:	
Deborah Godbold	12

RECOMMENDATION: NON-INSTRUCTIONAL/SCHOOL RELATED:

Name	Position	Contract	Term
District Office:			
Haley Radford	Secretary/Textbook and Certification Contact	A	12

End of List
2022-2023
School Year

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1. MOTION by Mr. Crawford, second by Mr. White, for approval to authorize the Superintendent/designee to engage in negotiations with the Town of Branford for the purchase of the old Branford Woman's Club property, adjacent to Branford Elementary School. MOTION CARRIED UNANIMOUSLY.

End of Agenda Addendum

The meeting adjourned at 11:42 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 20, 2022

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, and Ed daSilva, along with Chief Financial Officers Marsha Brown and Vickie DePratter, and Secretary to the Superintendent/School Board Robinette Odom. Superintendent Ted Roush, School Board member Ronald White, and School Board Attorney Leonard Dietzen were absent.

Chairman Taylor called the meeting to order at 6:00 p.m.

MOTION by Mr. daSilva, second by Mr. Crawford, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Crawford, second by Mr. daSilva, for approval to advertise the tentative Millage Rates and tentative Budget for the 2022-2023 school year. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 6:02 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
July 26, 2022

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Chief Financial Officer Marsha Brown. Secretary for Administration Debra Ross sat in for Secretary to Superintendent/School Board Robinette Odom, who was absent.

School Resource Officer Jeff Miara was also present.

Chairman Taylor called the hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Assistant Superintendent of Administration.)

   #5.1001 Corporal Punishment (*For Review/Information*)
   #6.15 Education Paraprofessionals and Aides (*Revised*)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual, and there were none.

The hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
July 26, 2022

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Chief Financial Officer Marsha Brown. Secretary for Administration Debra Ross sat in for Secretary to Superintendent/School Board Robinette Odom, who was absent.

School Resource Officer Jeff Miara was also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Virtual School

Special Recognition by the Superintendent

- 2021-2022 Retiree Recognition (*Administrators/Non-Instructional*)

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There was none.

MOTION by Mr. Alcorn, second by Mr. Crawford, for approval to adopt the Agenda along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the Consent Agenda.

Mr. daSilva asked if there was a timeline for completion of the SHS locker room project (Item #7). Mr. Roush advised that the Facilities Department is working diligently to complete the project before school begins.

Mr. Crawford had a question regarding Contract #2023-79 under Item #6. Mr. Dietzen responded.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes:
   (pgs. 8-47)

June 14, 2022	- Workshop Session
	- Special Meeting
June 28, 2022	- Workshop Session
	Regular Meeting

2. Approval of the monthly financial statement for June 2022.

3. The following bills for the period June 1-30, 2022:

General Checking Account

General Fund 1000	$	757,442.31
LCI Fund 3200		117,928.20
Food Service Fund 4100		82,238.50
Federal Fund 4200		111,015.18
Elem & Sec School Emerg Relief Fund 4410		2,284.06
Other Cares Act Relief Fund 4420		43,654.16
ESSER II Fund 4430		6,080.88
ESSER III - ARP 4450		471,084.70
OTHER ARP ACT RELIEF 4460		41,079.51
	$	1,632,807.50

Payroll Checking Account	
General Fund 1000	$ 4,084,607.70
Food Service Fund 4100	167,329.22
Federal Fund 4200	413,303.12
Other Cares Act Relief Fund 4420	3,795.81
ESSER II Fund 4430	54,822.68
ESSER III - ARP 4450	16,560.54
OTHER ARP ACT RELIEF 4460	3,011.40
	$ 4,743,430.47
Total	$ 6,376,237.97

4. Approval of the following budget amendment(s) for fiscal year 2021-2022:

General	LCIF	Special Revenues
I-12	III-12	IV-12/Federal
		IV-10/Food Service
		IV-10/Other Cares

5. Approval for disposal of property as per the attached Property Disposition Form dated July 26, 2022. **(pg. 48)**

6. Approval of the following contracts/agreements for the 2022-2023 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2023-76	Career Pathways Articulation Agreement between District School Board of Hamilton County and Suwannee County School Board, through RIVEROAK Technical College, for Culinary Arts-Program of Study: Professional Culinary Arts and Hospitality; Digital Information Technology-Program of Study: Digital Design 1 and Medical Administrative Specialist; and Nursing Assistant (Acute and Long Term Care)-Program of Study: Patient Care Technician and Practical Nursing (*Renewal/Revised*) **(pgs. 49-62)**
#2023-77	Career Pathways Articulation Agreement between District School Board of Lafayette County and Suwannee County

School Board, through RIVEROAK Technical College, for Culinary Arts-Program of Study: Professional Culinary Arts and Hospitality; Web Development-Program of Study: Digital Design 1 and Medical Administrative Specialist; and Nursing Assistant (Acute and Long Term Care)-Program of Study: Patient Care Technician and Practical Nursing (*Renewal/Revised*) **(pgs. 63-76)**

#2023-78 Career Pathways Articulation Agreement between District School Board of Madison County and Suwannee County School Board, through RIVEROAK Technical College, for Culinary Arts-Program of Study: Professional Culinary Arts and Hospitality; Digital Design-Program of Study: Digital Design 1 and Medical Administrative Specialist; Digital Information Technology-Program of Study: Digital Design 1 and Medical Administrative Specialist; and Nursing Assistant (Acute and Long Term Care)-Program of Study: Patient Care Technician and Practical Nursing (*Renewal/Revised*) **(pgs. 77-90)**

#2023-79 Career Pathways Articulation Agreement between District School Board of Taylor County and Suwannee County School Board, through RIVEROAK Technical College, for Culinary Arts-Program of Study: Professional Culinary Arts and Hospitality; Digital Design-Program of Study: Digital Design 1 and Medical Administrative Specialist; and Digital Information Technology-Program of Study: Digital Design 1 and Medical Administrative Specialist (*Renewal/Revised*) **(pgs. 91-102)**

#2023-82 Agreement between the School Board of Suwannee County, Florida, and the Suwannee County Sheriff's Office to hire eight, and up to nine, full-time School Resource Officers for the 2022-2023 school year (*Renewal*) **(pgs. 103-107)**

#2023-84 Inter District Private School Services Agreement 2022-2023 between the Suwannee County School District and the Columbia County School District Title I Programs (*Renewal*) **(pgs. 108-112)**

#2023-85 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Positive Behavior Supports Corp. to provide educational consulting services (*Renewal/Revised*) (Note: This contract replaces Contract #2022-72, which was previously Board approved on June 28, 2022) **(pgs. 113-140)**

7. Approval to accept the following donated items:

Site	Item	Donor
SHS Football (Locker Room)	Cash Donation ($23,558)	Anonymous
SHS Baseball (Boys State)	Cash Donation ($3,000)	Anonymous
SMS Football Boosters	Cash Donation ($1,000)	Todd Frier
SMS Football Boosters (Jerseys)	Cash Donation ($1,750)	Herbert C. Mantooth, DDS, PA
SMS Football Boosters	Cash Donation ($1,700)	Southern Loving Care, Inc.

8. Approval of the following student transfers for the 2022-2023 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Brandon	Bandy	Suwannee	Columbia	K
Cohen	David	Suwannee	Columbia	12
Damien	Messer	Suwannee	Columbia	1
Zoey	Messer	Suwannee	Columbia	5
Weylin	Norris	Suwannee	Lafayette	K
Zimora	Owens	Suwannee	Columbia	11
Jose	Resendiz	Suwannee	Columbia	K
Sophie	Skawienski	Suwannee	Lafayette	K
Riya	Thakor	Suwannee	Hamilton	K
Josie	Watson	Suwannee	Lafayette	K

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jovidica	Jones	SHS	BHS	12

9. Expulsion

d. **Case #2021-2022-39**: The Superintendent recommends approval of the Hearing Officer's Recommended Order, dated June 27, 2022, not expelling the student. (*Final Action*)

10. Human Resources Transactions **(pgs. 141-146)**

RECOMMENDATIONS FOR THE 2021-2022 SUMMER SCHOOL TERM:

MENTOR	MENTEE	SCHOOL
Suzanne Tillman	Marisley Leal	Suwannee High School

RECOMMENDATION: NON-INSTRUCTIONAL:

Approval for Laritta Hunter to work up to 160 hours during position overlap as Administrative Support Specialist

End of Summer Term List
2021-2022
School Year

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

RECOMMENDATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:
Robin Hall, LPN Instructor, effective July 1, 2022
REPLACES: Jenna Stratton

Suwannee High School:
Leah Harrell, Guidance Counselor 12-month, effective July 5, 2022
REPLACES: Melinda Griffith

Josh Jacobson, Teacher, effective August 3, 2022
REPLACES: New Position

Vance Wiggins, Teacher, effective August 3, 2022
REPLACES: Karen Braun

Suwannee Pineview Elementary:
Crystal Davenport, Teacher (Long Term Substitute), effective August 3, 2022
REPLACES: Kelly Pennington

Samantha Torrese, Teacher, effective August 3, 2022
REPLACES: Christina McCullers

Sara Voss, Teacher, effective August 3, 2022
REPLACES: Hannah Hicks

Suwannee Riverside Elementary:
April Greene, Guidance Counselor, effective July 25, 2022
REPLACES: New Position

Cassandra Griffin, Teacher, effective August 3, 2022
REPLACES: Stephanie Reid

Heather Voss, Teacher, effective August 3, 2022
REPLACES: Stephanie Reid

RESIGNATION: INSTRUCTIONAL: (*Presented for information purposes only*)

Suwannee High School:
Terry Fillyaw, Teacher, effective July 19, 2022

Student Services:
Keri Bean, MTSS Coordinator, effective July 6, 2022

TRANSFERS/REASSIGNMENTS:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Gary Caldwell	RIVEROAK Technical College Asst. Principal	Student Services Asst. Principal	Kim Boatright *(Previously contracted position)*	July 5, 2022
Brooke Cox-Knowles	Suwannee Virtual School Guidance Counselor (12 month)	Suwannee Opportunity School Guidance Counselor (11 month)	New Position	July 25, 2022
Shannon Jernigan	Branford High School Teacher	Suwannee Riverside Elem. Teacher	April Greene	Aug. 3, 2022
Melanie Roberts	Suwannee High School Teacher	Suwannee Virtual School Teacher	Alyssa Hahn	Aug. 3, 2022

SUPPLEMENTARY:

Employee Name	Position	Location
Frank Allen	Athletic Director	SHS
Jessica Anderson	Planning Period Supplement	SSE
Cedric Booth	Boys' Head Basketball Coach	SHS
Kristy Chauncey	Planning Period Supplement	SPE
Timothy Clark	Assistant Athletic Director	BHS
Timothy Clark	Head Football Coach	BHS
Buddy Coleman	Ag/FFA Sponsor	SHS
Deborah Coleman	Ag/FFA Sponsor	SHS
Brooke Cox-Knowles	Planning Period Supplement	SOS/SVS/RTC
Patrick Dawson	NJROTC	SHS
Carlos Diaz	Planning Period Supplement	BHS
Elisa Hall	Planning Period Supplement	SHS
Kyler Hall	Assistant Athletic Director	SHS

Kyler Hall	Head Football Coach	SHS
Priscilla Jones	Planning Period Supplement	BES
Debra Kleinsmith	NJROTC	SHS
William McClendon	Band Director	BHS
Clayton McPeak	Band Director	SHS
Tammy Neil	Planning Period Supplement	SMS
Fred "Alex" O'Quinn	Athletic Director	BHS
Stephanee Phillips	Planning Period Supplement	SRE
Barrinesha Washington	JV Cheerleading Sponsor	SHS
Stacy Young	Ag/FFA Sponsor	BHS

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

District Wide:
Uriel Ramirez, Custodian, effective July 11, 2022
REPLACES: New Position

RIVEROAK Technical College:
Jessica Cabrera, Administrative Secretary I, effective July 11, 2022
REPLACES: Tommy Miller

Brittany Frye, Bookkeeper (Temporary), effective July 7, 2022
REPLACES: Kristine Benton

Alison Hawkins, Clerk, effective July 18, 2022
REPLACES: Jennifer Floyd

Suwannee Opportunity School:
Edwina Woods, Paraprofessional, effective August 3, 2022
REPLACES: Christina Powell

Suwannee Pineview Elementary:
Demetres Perkins, Food Service Worker, effective August 8, 2022
REPLACES: Annie Folsom

Suwannee Riverside Elementary:
Heather Corbin, Paraprofessional, effective August 3, 2022
REPLACES: Gabrielle Buchanan

Amanda Gaylord, Paraprofessional, effective August 3, 2022
REPLACES: Amanda Bartley-Ramirez

Kalie Hingson, Paraprofessional, effective August 3, 2022
REPLACES: Janell Cline

RESIGNATIONS: NON-INSTRUCTIONAL: (*Presented for information purposes only*)

Suwannee Springcrest Elementary:
Holly Melland, Paraprofessional, effective July 5, 2022

Transportation:
Ashley Payne, Bus Driver, effective July 11, 2022

Joanne Ripley, Crossing Guard, effective July 7, 2022

TRANSFERS/REASSIGNMENTS:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Teresa Brannan	Suwannee Pineview Elem. Food Service Worker	Suwannee Pineview Elem. Asst. Food Service Manager	Melanie Rickett	August 4, 2022
Kimberly Choe	Suwannee High School Asst. Food Service Manager	Suwannee High School Food Service Manager	Tammy Warner	August 4, 2022
Anne Folsom	Suwannee Pineview Elem. Food Service Worker	Suw. Springcrest Elem. Asst. Food Service Manager	Amelia Warner	August 4, 2022
Mallory Jackson	Suwannee Pineview Elem. Teacher (Long Term Sub.)	Suwannee Pineview Elem. Teacher	Malea Gold	August 3, 2022
Janice Lee	Branford Elem. School Asst. Food Service Manager	Branford Elem. School Food Service Manager	Rosanna Holtzclaw	August 4, 2022
Kelly Melland	Suwannee Riverside Elem. Nurse	Suwannee Pineview Elem. Nurse	Pattie Nixon	August 3, 2022
Tommy Miller	RIVEROAK Technical College Administrative Secretary I	RIVEROAK Tech. College Test Administrator Transition Specialist/Chief GED Test Examiner	Jeffery Lee	June 2, 2022
Artra Moore	Suwannee Pineview Elem. Paraprofessional *(Temporary)*	Suwannee Pineview Elem. Paraprofessional	Cathy Jerkins	August 3, 2022
Paul Otterbine	Branford Elem. School 8 hr. Food Service Worker	Suwannee Pineview Elem. 8 hr. Food Service Worker	Teresa Brannan	August 8, 2022
Melanie Rickett	Suwannee Pineview Elem. Asst. Food Service Manager	Suwannee Pineview Elem. Food Service Manager	Rebecca Kirby	August 4, 2022
Edith Underwood	Branford High School Food Service Worker	Branford Elem. School Asst. Food Service Manager	Janice Lee	August 4, 2022
Amelia Warner	Suwannee Springcrest Elem. Asst. Food Service Manager	Suwannee High School Asst. Food Service Manager	Kimberly Choe	August 4, 2022

MISCELLANEOUS:

District Wide/21st Century:

Approval of the following teachers/paraprofessionals to work as Site Coordinators in the 21st Century Afterschool program:

Staci Greaves	Suwannee Riverside Elementary
Julie Griswold	Suwannee Springcrest Elementary
Joyce McIntosh	Suwannee Pineview Elementary
Denah Phillips	Branford Elementary School

SUBSTITUTES:

Transportation:

The following to serve as Substitute Bus Attendants:

Cynthia Carter	Lashley Luke
Vicki Ciamaichelo	Albert Michetti

VOLUNTEERS:

Dixie Corbin
Herman Gunter IV

End of List
2022-2023
School Year

REGULAR AGENDA

1. MOTION by Mr. daSilva, second by Mr. White, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows:

   #5.1001 Corporal Punishment (*For Review/Information*)
   #6.15 Education Paraprofessionals and Aides (*Revised*)

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to advertise additions and revisions to the Suwannee County Board Policy Manual as follows:

   #3.06 Safe and Secure Schools (*Revised*) **(pgs. 147-156)**
   #3.141 Suicide Prevention (*Revised*) **(pgs. 157-159)**
   #3.25 Background Screenings for Contractors (*Revised*) **(pgs. 160-162)**
   #4.12 Instructional Materials (*Revised*) **(pgs. 163-171)**
   #4.13 Educational Media Materials Selection (*Revised*) **(pgs. 172-178)**
   #5.03 Student Assignment (*Revised*) **(pgs. 179-181)**
   #5.031 Student Out of Zone Transfers/Choice (*Revised*) **(pgs. 182-187)**
   #5.033 Controlled Open Enrollment (*Revised*) **(pgs. 188-190)**
   #5.121 Use of Time Out, Seclusion and Physical Restraint for Students with Disabilities (*Revised*) **(pgs. 191-194)**
   #5.241 Parental Access to Information (*Revised*) **(pgs. 195-196)**
   #5.28 School Health Services (*Revised*) **(pg. 197)**
   #6.103 Appointment or Employment Requirements (*Revised*) **(pgs. 198-205)**
   #6.39 Report of Misconduct (*Revised*) **(pgs. 206-209)**
   #6.42 Records and Reports (*Revised*) **(pg. 210)**

   Mr. White asked for clarification of the reason for revisions. Mr. Roush stated that these revisions are statutorily driven.

   MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. White, second by Mr. Crawford, for approval for out-of-district travel for School Board Members to attend conferences/meetings for the 2022-2023 school year, when the cost exceeds $500, for official school district business and complies with the rules of the State Board of Education.

   Mr. Roush stated approval for this travel is statutorily required now.

   MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the 2022-2026 Five Year Florida Department of Education K-12 Educational Plant Survey (Note: A copy is available for review in the office of the Director of Facilities.)

   Mr. Butts stated that this is an opportunity for the State to visit our buildings and provide the District with advice, as well as a chance for us to recommend new projects that are needed. Mr. Taylor commented that these are actually

needs for our District and not just wants. He stated the District has needs that affect our students every day. Mr. Butts commented that this directly correlates with our Five Year Work Plan.

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the Suwannee County School District English Language Learners (ELL) Plan (Note: A copy is available for review in the office of the Director of Student Services.)

   MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Suwannee County School District Mental Health Assistance Allocation Plan for 2022-2023 (Note: A copy is available for review in the office of the Director of Student Services.)

   Mr. daSilva asked about the number of District staff and elementary students trained in Youth Mental Health First Aid both being 310. Ms. Waters confirmed that this number is correct, and she further explained who was included in these numbers. She also assured the Board that the District will accurately report 100% of staff who have received this training.

   Mr. Alcorn asked if there was a magical number required. Ms. Waters stated that this year the number of staff required to receive the training was revised to 80% and that this is all staff; not just those who come in contact with students.

   MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Crawford, second by Mr. Alcorn, for approval of the following form:

   #5100-102 Parental Consent for School Health Services **(pg. 211)**

   MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1. MOTION by Mr. Crawford, second by Mr. White, for approval to award RFP #22-206 Onsite Medical Center for Covered Employees, Retirees, and Dependents for the Suwannee County School Board to Trenton Medical Center, Inc.

Mr. Roush thanked Marsha Brown, Vickie DePratter, and staff for the work done in making the Employee Wellness Center a reality. He stated that Trenton Medical Center also operates under the brand of Palms Medical Group; they have the framework and capacity to meet our needs, and he believes it will be a good partnership.

Mr. Alcorn asked if Trenton Medical Center/Palms Medical Group was the only company that responded. Ms. Brown stated that there were two other agencies who submitted a proposal; the committee scored the components and compared proposals, selecting this group. She described the components considered in this process and stated that this agreement would be effective for a year, with the option of up to three years renewal.

Mr. Taylor complimented Superintendent Roush on the overall process, stating this was something that was directed years ago. He stated the Employee Wellness Center will be a very beneficial addition for our staff and that we need to get the word out to our staff and retirees.

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

8. Legal Counsel's Report

- Mr. Dietzen complimented staff on the opening of the Employee Wellness Center.
- Mr. Dietzen stated he is blessed to know Walter Boatright; he is a class act.

9. Superintendent's Report

Mr. Roush reported on the following:

- We are in full gear-up mode with school beginning in a few days and teachers coming back a week from tomorrow. A robust employee orientation was held last week. He stated that we want to continue doing the best job we can in hiring during a very difficult time.
- He and administrators will be visiting schools sharing a short presentation regarding three topics: District Academic Accountability Overview, District Financial Status, and launching the Employee Wellness Center.
- Distributed and reviewed a draft pamphlet regarding the Employee Wellness Center, which will be provided to staff during pre-planning; a soft opening is planned from August 15 through September 1.
  - Mr. White asked about the District vehicles being available to travel to the Wellness Center for their visit. Mr. Roush responded that these vehicles will be available by the time of the opening of the Center.
  - Mr. daSilva commented on the RFP process, as well as the committee selection of the Palms Medical Group and the benefits the company can offer in meeting our needs; looking forward to the grand opening.
- Provided the 2022 Meet Your Teacher schedule and encouraged Board members to attend if available.
- Provided an update on the Suwannee Middle School extension – the road coming off the south side of the parking lot, looping back around to Walker Avenue, for parent pickup and drop-off. Although work has been diligently ongoing, the process is not going as quickly as we had hoped; the extension may not be completed until after August 10.
- Regarding the Branford Woman's Club Project, Ms. DePratter and Ms. Brown are working on obtaining an appraisal of the property. Mr. Hines is also contacting the Town Council to hold discussions. An update on this project will be brought before the Board at the August 9 workshop.
- School District grades will be discussed at the August 9 workshop. He has been looking at historical data, including surrounding counties, and is very pleased with this study; our teachers and administrators are doing a phenomenal job. The SCSD is three points away from being an "A" district.
- Announced the following updates will be given at the August 9 workshop: School Safety, Food Services, Five Year Facilities Work Plan, and Employee Wellness Center. The Title I Parent Involvement update, originally planned for August, will take place at the September workshop.
- The Back-to-School Bash will be held in conjunction with Meet Your Teacher in an effort to save families from making two trips.

- Mr. Crawford asked for clarification of two teachers replacing Stephanie Reid on page 143 of the Consent Agenda, under Human Resources Transactions. Dr. Brothers clarified that the first teacher declined.
- Mr. Crawford also asked if Gary Caldwell will be considered a contracted employee. Mr. Roush reported that since the District is losing Ms. Joyce Warren and Mrs. Kim Boatright, Mr. Caldwell will be working as our attendance and parental engagement contact, working to get truant kids back to school; there will be no change in contract status.
- Mr. White asked for clarification regarding required EKGs for students participating in sports. He advised that Branford's ad states it is required for all 6th graders and 9th graders and that all others may make an appointment, which leads to some confusion. Mr. Roush explained that 6th graders who have not been exposed to middle school athletics are required to get an EKG. Likewise, 9th graders will have their first exposure to junior varsity and varsity sports, are required to get an EKG. He stated that the schools keep a spreadsheet of those who have had their EKGs and the dates of expiration.

10. Issues and concerns Board members may wish to discuss

- Mr. White congratulated retirees on their years of service.
- Mr. daSilva spoke on the following:
  - He is proud of the District and the work that has been done over the course of the year; kudos to all the hard work from staff.
- Mr. Crawford thanked everyone for a great job this year.
- Mr. Alcorn spoke on the following:
  - He stated it seems that a lot of experience has been lost this year, with the number of retirees; hopes new folks can catch up and carry on.
- Mr. Taylor spoke on the following:
  - He congratulated the District on academic rankings; curious to see where we would have been without the impact of Covid. He stated he is proud that the District is on the threshold of being an "A" district.
  - Ms. Pauline Blalock, who served as a teacher for years at our District, passed away. Her funeral services will be held on Friday, July 29, at 11:00 a.m. at Ebenezer A.M.E. Church. Her husband, Charles Blalock, gave 30 plus years to this District. He is a man of integrity, putting his heart and soul into this District.

The meeting adjourned at 7:10 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
August 1, 2022

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were: Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, and Ed daSilva, along with Chief Financial Officers Marsha Brown and Vickie DePratter, and Secretary to Superintendent/School Board Robinette Odom. Assistant Superintendent of Administration Malcolm Hines sat in for Superintendent Ted Roush, who was absent. School Board Member Ronald White and School Board Attorney Leonard Dietzen were also absent.

Chairman Taylor called the meeting to order at 5:30 p.m. for the purpose of adopting the Tentative Millage rates for the 2022-2023 school year and the Tentative Budget for the 2022-2023 school year.

The Tentative Millage rates set for the 2022-2023 school year are as follows:

Required Local Effort	=	3.338
Discretionary Operating	=	.748
Capital Outlay	=	1.500
Total	=	5.586

The Tentative Millage is more than the roll back rate by 2.28 percent.

The Required Local Effort is 3.338 mills and is set by the State. This is a decrease of .396 mills from the 2021-2022 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2021-2022.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2021-2022.

1) Chairman Taylor called for questions or comments from the public concerning the Tentative Millage Rates, and there were none.

NOTE: The Board approved the following items (Items #2 and #3) individually, in order, as shown below.

2) MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the Tentative Millage rates for 2022-2023 as follows:

Required Local Effort	=	3.338
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

3) MOTION by Mr. Alcorn, second by Mr. Crawford, for approval to adopt the Tentative Budget for 2022-2023. MOTION CARRIED UNANIMOUSLY

The hearing adjourned at 5:33 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
August 9, 2022

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn (arrived at 9:54 a.m.), Norman Crawford, Ed daSilva, and Ronald White (arrived at 9:15 a.m.), along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officers Marsha Brown and Vickie DePratter, and Secretary to Superintendent/School Board Robinette Odom.

Administrators and others present: Jennifer Barrs, Renee Bass (arrived at 9:08 a.m.), Tammy Boggus, Michael Braun, Bill Brothers (arrived at 9:16 a.m.), Ethan Butts, Leigh Fernald, Janene Fitzpatrick, Lisa Garbett, Ronnie Gray, Malcolm Hines, Carl Manna (arrived at 9:12 a.m.), Dee Dee McManaway, Kecia Robinson, UTSC President Eric Rodriguez, Keith Stavig, Angie Stuckey, Jimmy Wilkerson (arrived at 9:10 a.m.), Josh Williams, and Kelli Williams.

Chairman Taylor called the meeting to order at 9:02 a.m., and led the pledge.

Curriculum and Instruction Department Update ..... Jennifer Barrs

Ms. Barrs provided an update on the Data Privacy Agreements and reviewed a Powerpoint presentation on the overview of school data trends.

Ms. Fitzpatrick provided a Powerpoint presentation on the Instructional Continuity Plan (ICP) Reports.

Food Service Department Update..... Michael Braun

Mr. Braun provided an update for the Food Service Department. He stated that finding food products is on a day-to-day basis at this time and that manpower is a work in progress. Mr. Braun stated the department is working on acquiring more student participation and that additional food cost increases are anticipated.

(*Note: Mr. Alcorn is now present at the workshop during Ms. Barrs presentation.*)

Facilities Department Update ..... Ethan Butts

Mr. Butts provided an update on completed and upcoming projects in the District, including school playground equipment that FSBIT requires to be removed and replaced and software issues for older school classroom door locks.

School Safety and Other Administrative ..... Ronnie Gray
Services Department Update

Mr. Gray provided an update on School Safety. He spoke on security projects that have recently been completed and ones that are on the schedule to be completed. He stressed the importance of quick response by Guardians and first responders. Mr. Roush advised that this matter will be further discussed in an upcoming executive session.

Risk Management Update..... Lorie Norris

- Revised Form **(pgs. 2-3)**

In Ms. Norris' absence, Ms. Brown distributed a handout and provided the Quarterly Risk Management update. She stated Ms. Norris attended the FSBIT Conference. Changes to Suwannee County District Schools Accident/Incident Report Form #5100-002 were reviewed.

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- Approval of the ICP Report is on the Addendum Agenda for the Special Meeting immediately following the workshop.
- A contract for delivery of primary care services at the new SCSD Employee Wellness Center is on the agenda for the Special Meeting following the Workshop. An early to mid-September opening of the Center is anticipated. Mr. Roush stated that schools have received a draft pamphlet, and he provided the pamphlet to the Board.
- Written permission is required now in order for students to receive treatment from the school nurse/athletic personnel, according to the new Parent Bill of Rights.

- Transportation Director Jimmy Wilkerson is working with the Finance Department to order five new buses; he is hopeful for delivery in January. He stated that the funds have already been dedicated by the Board.
- A 2020-2021school year FTE exit audit will be held Thursday morning to learn what the District needs to do to improve in the way of FTE reporting; may need to consider putting data quality assurance programs in place.
- DOE Commissioner Diaz will be stopping by the District Office briefly tomorrow at approximately 10:00 a.m. on his way to Orlando for the purpose of speaking with the Superintendent and visiting a school if time permits.
- The Board has access to the athletic events schedule; be sure to check the schedule and attend when possible.

Mr. White spoke on the following items:

- The email inquiries he has received regarding an electric school bus grant. Mr. Wilkerson and Mr. Roush responded.
- Costs for employees to use the Wellness Center. Mr. Roush responded.
- Woman's Club building adjacent to BES. Mr. Roush responded, stating the project is on track, and more information should be coming to the Board within the next 30 days.

Mr. daSilva advised he had received emails regarding the District's policy of parents not walking Pre-K students in to school on the first day/week, and discussion followed. The consensus was that since this practice has not been done for the past three years, it would be going backwards to open it back up now; it could be a safety issue because there is no control of persons coming into the schools. The Meet Your Teacher and Back-to-School Bash events provided an opportunity for students to familiarize with their new schools, and schools will be well-staffed in anticipation of students. If parents need to discuss specific issues pertaining to their child, arrangements can be made to schedule a meeting with the teacher.

The meeting adjourned at 11:34 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
August 9, 2022

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officers Marsha Brown and Vickie DePratter, and Secretary to Superintendent/School Board Robinette Odom.

Chairman Taylor called the meeting to order at 11:39 a.m.

MOTION by Mr. Crawford, second by Mr. daSilva, for approval to adopt the agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Alcorn, second by Mr. Crawford, for approval of the following resolution for the 2022-2023 school year:

   #2023-01R Resolution Affirming Participation in the Small School District Council Consortium (SSDCC) (*Renewal*) **(pg. 2)**

2. The Superintendent recommends approval of the following contracts/agreements: (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

   MOTION by Mr. White, second by Mr. daSilva, to take separate action on the contracts. MOTION CARRIED UNANIMOUSLY

   #2023-81 Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County, Florida (*Renewal/Revised*) (**pgs. 3-60)**

   MOTION by Mr. Alcorn, second by Mr. White, for approval of Contract #2023-81 above, with the following correction on page 9, under Section 10. Hold Harmless and Insurance, change "SBLSC" to School Board. MOTION CARRIED UNANIMOUSLY

#2023-87 Memorandum of Agreement for Professional Services between the Suwannee County School Board and Trenton Medical Center, Inc., d/b/a Palms Medical Group, for delivery of primary health care services at the Suwannee County School District Employee Wellness Center (*New*) **(pgs. 61-76)**

MOTION by Mr. White, second by Mr. daSilva, for approval of Contract #2023-87 above, along with the following corrections to page 1:

- In the first paragraph, add the word "District" after Suwannee County School.
- Under 1. Term, change the language to read as follows: "The term of this Agreement shall be for a total of three (3) one (1) year periods, beginning August 9, 2022 and ending August 8, 2025. During the term, this Agreement shall automatically renew annually, unless terminated or amended as provided herein."

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the 2022-2023 Professional Learning Catalog (NEFEC). (A copy is available for review in the office of the Director of Curriculum and Instruction.) MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the updated Instructional Continuity Plan (ICP) for the 2022-2023 school year. (A copy is on file in the Office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

Mr. Roush distributed a revised schedule for Board Agenda due dates/meetings for July-December 2022.

The meeting adjourned at 11:58 a.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
August 23, 2022

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to Superintendent/School Board Robinette Odom.

School Resource Officer Bubba Harris, UTSC President Eric Rodriguez, and Student Ambassadors Cash Blalock and Jake Wooley were also present.

Chairman Taylor called the hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Assistant Superintendent of Administration.)

#3.06	Safe and Secure Schools (*Revised*)
#3.141	Suicide Prevention (*Revised*)
#3.25	Background Screenings for Contractors (*Revised*)
#4.12	Instructional Materials (*Revised*)
#4.13	Educational Media Materials Selection (*Revised*)
#5.03	Student Assignment (*Revised*)
#5.031	Student Out of Zone Transfers/Choice (*Revised*)
#5.033	Controlled Open Enrollment (*Revised*)
#5.121	Use of Time Out, Seclusion and Physical Restraint for Students with Disabilities (*Revised*)
#5.241	Parental Access to Information (*Revised*)
#5.28	School Health Services (*Revised*)
#6.103	Appointment or Employment Requirements (*Revised*)
#6.39	Report of Misconduct (*Revised*)
#6.42	Records and Reports (*Revised*)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual, and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
August 23, 2022

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to Superintendent/School Board Robinette Odom.

School Resource Officer Bubba Harris, UTSC President Eric Rodriguez, and Student Ambassadors Cash Blalock and Jake Wooley were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Springcrest Elementary Lighthouse Leadership Team

Special Recognition by the Superintendent

- Introduction of Student Ambassadors for the 2022-2023 School Year

  Branford High School
  Cash Blalock

  Suwannee High School
  Jake Wooley

- Charles Blalock, Retired Educator and Principal – Recognized for renaming of the football field as "Blalock-Reeves Field"

  Board members expressed their gratitude to Mr. Blalock. A metal sign "Blalock-Reeves Field," constructed by RIVEROAK Technical College, was presented at the meeting. The sign will be erected at the football field.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

There was none.

MOTION by Mr. daSilva, second by Mr. Crawford, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. Crawford, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-29)**

July 12, 2022	- Workshop Session
	- Special Meeting
July 20, 2022	- Special Meeting (TRIM)
July 26, 2022	- Public Hearing
	- Regular Meeting

2. Approval of the monthly financial statement for July 2022.

3. The following bills for the period July 1-31, 2022:

General Checking Account		
General Fund 1000	$	737,291.36
LCI Fund 3200		123,959.83
Other Capital Projects 3910		14,939.56
Food Service Fund 4100		18,883.51

Federal Fund 4200	97,342.25
Elem & Sec School Emerg Relief Fund 4410	1,052.73
Other Cares Act Relief Fund 4420	8,630.69
ESSER III - ARP 4450	65,228.08
OTHER ARP ACT RELIEF 4460	4,512.14
	$ 1,071,840.15

Payroll Checking Account

General Fund 1000	$ 1,149,333.87
Food Service Fund 4100	39,493.49
Federal Fund 4200	162,152.17
Other Cares Act Relief Fund 4420	2,744.03
ESSER II Fund 4430	7,854.65
ESSER III - ARP 4450	28,852.45
	$ 1,390,430.66

Total $ 2,462,270.81

4. Approval of the following budget amendment for fiscal year 2021-2022:

   General
   I-13

5. Approval of the following budget amendments for fiscal year 2022-2023:

General	LCIF	Other Capital Projects	Special Revenues
I-1	III-1	III-1	IV-1/Federal
			IV-1/Food Service

6. Approval for disposal of property as per the attached Property Disposition Form dated August 23, 2022. **(pg. 30)**

7. Approval of the following contract/agreement for the 2022-2023 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2023-86 Employee Protection Line® Subscriber Agreement between Suwannee County School Board and in2vate, llc to provide access to the Employee Protection Line Service (*Renewal*) **(pgs. 31-35)**

8. Approval to accept the following donated items:

Site	Item	Donor
Suwannee Opportunity School	Greenhouse Building (Value: $2,500)	Suwannee Education Foundation
Suwannee High School (Cross Country Team)	Cash Donation ($1,000)	Herman & Shannon Gunter

9. Approval of the following form:

#5100-002 Suwannee County District Schools Accident/Incident Report Form (*Revised*) **(pgs. 36-37)**

10. Approval of the following student transfers for the 2022-2023 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Bryson	Buchanan	Suwannee	Columbia	6
Lily	Buchanan	Suwannee	Columbia	3
Hannah	Burcker	Suwannee	Madison	12
Jayden	Flores	Suwannee	Lafayette	VPK
Delilah	Gregory	Suwannee	Lafayette	K
Amelia	Hartsfield	Suwannee	Columbia	12
Triniti	Hill	Suwannee	Madison	K
Rafael	Ovando	Suwannee	Hamilton	11
Sarai	Ovando	Suwannee	Hamilton	9
Slater	Raulerson	Suwannee	Lafayette	12
Jonathan	Rios	Suwannee	Columbia	7
Kennedy	Walker	Suwannee	Lafayette	11
Brody	White	Suwannee	Columbia	6
Archer	Whitwood	Suwannee	Gilchrist	K

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Boone	Sapp	BHS	SMS	6
Kasey	Sapp	BHS	SHS	9

11. Human Resources Transactions **(pgs. 38-50)**

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:
Tiffany Cochran, Teacher, effective August 3, 2022
REPLACES: Tracy Combee

Teresa Conger, Teacher (Temporary), effective August 3, 2022
REPLACES: Sabrina Harrell

Branford High School:
Emily Beiter, Teacher, effective August 3, 2022
REPLACES: Shannon Jernigan

Tiffany Criswell, Guidance Counselor (Long Term Substitute), effective July 25, 2022
REPLACES: Leah Harrell

Brian Metzger, Teacher, effective August 3, 2022
REPLACES: Michele Roundtree

Nancy Metzger, Teacher, effective August 3, 2022
REPLACES: Bethany Byrd

RIVEROAK Technical College:
LaDonna Holmes, Culinary Arts Instructor (Long Term Substitute), effective August 3, 2022
REPLACES: Mona Kelley

Brayden Mercer, Welding Instructor (Temporary), effective August 3, 2022
REPLACES: New Position *(Grant Funded)*

Student Services:
Susan Burch, Speech/Language Pathologist (Non-Certificated), effective August 3, 2022
REPLACES: Lynn Lawrence *(Position overlap)*

Suwannee High School:
Travis Bass, Teacher (Long Term Substitute), effective August 8, 2022
REPLACES: Melanie Roberts

Steven Carney, Teacher, effective August 10, 2022
REPLACES: Becky Skipper

Theodore Frazier, Teacher, effective August 3, 2022
REPLACES: Terry Fillyaw

Patriece Matthews, Teacher, effective August 9, 2022
REPLACES: Brittney Shearer

Vance Wiggins, Teacher (Long Term Substitute), effective August 3, 2022
REPLACES: Karen Braun *(Amended from the June 28, 2022 Agenda)*

Kaitlyn White, Teacher, effective August 3, 2022
REPLACES: Trista Wright-Morales

Noah White, Teacher, effective August 3, 2022
REPLACES: Chantal Gustavson

Cheryl Wood, Teacher, effective August 3, 2022
REPLACES: Theodore Frazier

Suwannee Middle School:
Tiffany Smith, Teacher, effective August 15, 2022
REPLACES: Rachel Adams

Bridget McLaughlin, Dean/Guidance Counselor, effective August 3, 2022
REPLACES: Darrell Curls *(Amended from the June 28, 2022 Agenda)*

Suwannee Pineview Elementary:
Crystal Davenport, Teacher, effective August 3, 2022
REPLACES: Kelly Pennington *(Amended from the July 26, 2022 Agenda)*

Nikolas Hurst, Teacher (Long Term Substitute), effective August 3, 2022
REPLACES: Emily Goss

Amanda Law, Teacher (Long Term Substitute), effective August 3, 2022
REPLACES: McKenzie Crews

Rhonda Moore, Guidance Counselor, effective July 25, 2022
REPLACES: Jennifer Wooley

Suwannee Riverside Elementary:
Cara Peppers, Teacher (Long Term Substitute), effective August 3, 2022
REPLACES: Herbert Hutchison

Suwannee Springcrest Elementary:
Lillian Henderson, ESE Support Facilitator, effective August 3, 2022
REPLACES: Audrey Peake

RESIGNATIONS: INSTRUCTIONAL: (*Presented for information purposes only*)

Suwannee High School:
Matthew Grillo, Teacher, effective July 31, 2022

Brittney Shearer, Teacher, effective August 1, 2022

Suwannee Middle School:
Rachel Adams, Teacher, effective July 22, 2022

TRANSFERS/REASSIGNMENTS:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Bethany Byrd	Suwannee Pineview Elem. ESE Support Facilitator	Branford High School Teacher	New Position	August 9, 2022
Tracy Combee	Branford Elem. School Teacher	Branford High School Teacher	Unfilled Position	August 3, 2022
Susan Helvenston	Suwannee Riverside Elem. Teacher	Suwannee Pineview Elem. Teacher (For Clinical Support)	Malea Gold	August 3, 2022
Donna Riegel	Suwannee Opportunity School Teacher	Suwannee High School Teacher	Matthew Grillo	August 3, 2022
Becky Skipper	Suwannee High School Teacher	Suwannee Springcrest Elem. Teacher	Brittany Thomas	August 3, 2022

LEAVE OF ABSENCE: (FAMILY MEDICAL):

Branford Elementary School:
Sabrina Harrell, Teacher, effective August 5, 2022 through September 30, 2022

Suwannee Riverside Elementary:
Susan Helvenston, Teacher, effective September 6, 2022 through December 5, 2022
(Amended from the May 24, 2022 Agenda)

LEAVE OF ABSENCE: PERSONAL:

Suwannee Riverside Elementary:
Susan Helvenston, Teacher, effective December 6, 2022 through June 1, 2023
(Amended from the May 24, 2022 Agenda)

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Branford Elementary School:
Carla Hollinger, Paraprofessional (Temporary), effective August 3, 2022
REPLACES: Debbie Yates

Deborah McFadden, PreK Paraprofessional, effective August 3, 2022
REPLACES: Amanda Koon

Branford High School:
Leah Cribb, Food Service Worker, effective August 8, 2022
REPLACES: Edith Underwood

Kelly Tyler, Paraprofessional, effective August 3, 2022
REPLACES: Luis Huerta-Dominguez

Suwannee High School:
Marissa Mims, Attendance Clerk, effective August 3, 2022
REPLACES: Laritta Hunter

Suwannee Pineview Elementary:
Tana Glass, PreK Paraprofessional, effective August 3, 2022
REPLACES: New Position

Wanda Hawkins, Paraprofessional, effective August 3, 2022
REPLACES: Mallory Jackson

Kelly Hollingsworth, Paraprofessional, effective August 3, 2022
REPLACES: Jessica Melgar Cabrera

Amy Wilkins, PreK Paraprofessional, effective August 3, 2022
REPLACES: New Position

Suwannee Riverside Elementary:
Victoria Henson, PreK Paraprofessional, effective August 3, 2022
REPLACES: New Position

Kalie Hingson, PreK Lead Paraprofessional, effective August 3, 2022
REPLACES: New Position

Jennifer Stansel, PreK Paraprofessional, effective August 9, 2022
REPLACES: New Position

Chantel Williams, School Nurse, effective August 3, 2022
REPLACES: Kelly Melland

Suwannee Springcrest Elementary:
Mercedes Carmichael, PreK Paraprofessional, effective August 3, 2022
REPLACES:Maya Kennedy

Maya Kennedy, Lead PreK Paraprofessional, effective August 3, 2022
REPLACES: Tara Brock

Imani Lee, Lead PreK Paraprofessional, effective August 3, 2022
REPLACES: LaDonna Holmes

Haley Snipes, Student Care Attendant, effective August 3, 2022
REPLACES: New Position

Transportation:
Stephanie Pinkard, Crossing Guard, effective August 10, 2022

RESIGNATIONS: NON-INSTRUCTIONAL: (*Presented for information purposes only*)

Suwannee High School:
Toni Vargas, Food Service Worker, effective July 22, 2022

Suwannee Middle School:
Teresa Williams, Paraprofessional, effective August 1, 2022

Suwannee Riverside Elementary:
Sharlie Bailey, Food Service Worker, effective June 16, 2022

Erika Delgado, Paraprofessional, effective August 4, 2022

Transportation:
Eppie Brown, Bus Attendant, effective August 2, 2022

Quintonia Smith, Bus Attendant, effective August 1, 2022

Shirley Ware, Bus Driver Aide, effective July 19, 2022

TRANSFER/REASSIGNMENT:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Marilin Gonzalez-Santos	Suwannee Pineview Elem. 8 Hour Food Service Worker	Suwannee Springcrest Elem. 8 Hour Food Service Worker	Mary DeHart	August 8, 2022

LEAVE OF ABSENCE: (FAMILY MEDICAL):

Transportation:
Lance Griner, Mechanic, effective October 6, 2022 through January 2, 2023
(With the option to return sooner)

Suwannee Middle School:
Shirley Philmore, Food Service Worker, effective August 8, 2022 through October 28, 2022
(With the option to return sooner if released by her doctor)

LEAVE OF ABSENCE: (MEDICAL):

Branford Elementary School:
Deborah Yates, Paraprofessional, effective August 3, 2022 through October 31.2022
(*With the option to return sooner if released by her doctor)*

SUPPLEMENTARY:

Branford Elementary School:

Adams, Michelle	ESE Teacher
Allen, Amy	ESE Teacher
Blackmon, Emily	ESE Teacher - Gifted
Clark, Amanda	Department Head - Grade Chair
Davidson, Kelly	Pre-K Lead CDA
Flowers, Lisa	Reading Endorsement Supplement
Heffner, Caron "Janie"	Department Head - Grade Chair 3rd
Howard, Cara	Pre-K Lead CDA
Howard, Mandi	Yearbook Sponsor
Howard, Mandi	Department Head - Grade Chair
Jensen, Victoria	Department Head - Grade Chair
Jones, Priscilla	Technology Coach
Kirby, Traci	Department Head - Grade Chair
Knighton, Vera	ESE Teacher
Ramsey, Lindsey	ESE Teacher
Roberts, Edna	Pre-K Lead CDA
Walker, Miranda "Joy"	Department Head - Grade Chair

Branford High School:

Arnold, David Travis	Junior Varsity Head Softball Coach (*pending certification)
Bass, Aaron	Boys' Assistant Track Coach
Bass, Aaron	Boys' Assistant Weightlifting Coach
Blalock, John	Boys' Varsity Head Basketball Coach
Boone, Michelle	Junior Varsity Cheerleader Sponsor
Cannon, Daryl	Department Head-Grade Chair
Clark, Erin Tyler	Girls' Head Track Coach
Clark, Timothy	Boys' Head Track Coach
Clark, Timothy	Varsity Football Offense Coordinator
Combee, Tracy	ESE Teacher
Dees, Julianna	FHS/FCCLA Sponsor
Derringer, Jesse	Junior Varsity Head Football Coach
Derringer, Rachel	Varsity Assistant Volleyball Coach
Diaz, Carlos	E-Sports Coach
Diaz, Carlos	Department Head-Grade Chair
Etcher, Anne	Ag/FFA Sponsor
Etcher, Anne	Department Head-Grade Chair
Ferguson, Chris	Boys' Junior Varsity Head Basketball Coach

Griffith, Robert	Boys' Golf Coach
Harrelson, Brooke	Spring Intramural Sports
Harrelson, Brooke	Girls' Junior Varsity Head Basketball Coach
Harrelson, Brooke	Girls' Varsity Head Basketball Coach
Jackson, Monica	Reading Endorsement Supplement
Koon, Karen	Academic Competition Sponsor (Brain Bowl)
Koon, Karen	Department Head-Grade Chair
Koon, Karen	ESE Teacher - Gifted
McElreath, Cera	Middle School Volleyball Coach (*pending certification)
Richards, Michelle	Girls' Assistant Track Coach
Richards, Michelle	Boys' Cross Country Coach
Roberts, Erin	ESE Teacher
Roberts, Erin	Sophomore Class Sponsor
Root, Dana	Girls' Middle School Head Basketball Coach
Saavedra, Oscar	Varsity Head Softball Coach
Santos, Stefani	Girls' Cross Country Coach
Santos, Stefani	ESE Teacher
Santos, Stefani	Junior Class Sponsor
Sikes, Mendy	Varsity Head Volleyball Coach
Soride, Cara	Freshman Class Sponsor
Terry Jr., Roger LaDon	Girls' Golf Coach
Terry Jr., Roger LaDon	Senior Class Sponsor
Walker, Alex	Varsity Assistant Softball Coach (*pending certification)
Ward, Misty	Girls' Weight Lifting Coach
Ward, Misty	Junior Varsity Head Volleyball Coach
Ward, Misty	Yearbook Sponsor
Warren, Abbey	Department Head-Grade Chair
Welch, Karen	Department Head-Grade Chair
Whitley, Linda	Varsity Cheerleader Sponsor
Whitley, Linda	ESE Teacher
Wiles, William	Varsity Assistant Football Coach
Williamson, Brian	Varsity Head Baseball Coach
Williamson, Brian	Junior Varsity Head Baseball Coach
Yancey, Matthew	Varsity Football Defensive Coordinator
Yancey, Matthew	ESE Teacher
Yancey, Matthew	Boys' Weightlifting Coach
Yount, Eric	Boys' Middle School Head Basketball Coach

District Wide:

Adams, Michelle	ESE Teacher
Burch, Susan	ESE Teacher
Chaney, Chelsea	ESE Teacher
Jackson, Kelly	ESE Teacher
Marsee, Holly	ESE Teacher
Skipper, Becky	Wellness Coordinator
Swartz, Stacie	ESE Teacher
Valin, Rowna	ESE Teacher

RIVEROAK Technical College:

Bass, Eric Derwin	SkillsUSA Advisory
Blackmon, William	SkillsUSA Advisory
Hall, Robin	SkillsUSA Advisory
Hall, Robin	LPN Instructor

Mercer, Kevin	SkillsUSA Advisory
Miller, Katie	Department Head
Miller, Katie	Pharmacy Technician
Ragan II, William	SkillsUSA Advisory
Sinclair, John	SkillsUSA Advisory
Ulmer, Jeremy	SkillsUSA Advisory
West, Traci	Department Head
West, Traci	Surgical Technology
Willis, Jessica	Patient Care Technician (1/2 Supplement)
Wilson, Suzanne	SkillsUSA Advisory
Wilson, Suzanne	LPN Instructor

Suwannee High School:

Allen, Frank	Football Assistant Varsity Coach
Black, Kary	Auxiliary Sponsor
Black, Kary	Majorette Sponsor
Black, Kary	Department Head Grade Chair
Boggus, Tammy	ESE Teacher - Gifted
Brett, Grace	Girls' Head Varsity Soccer Coach
Brett, Tommy	Girls' Assistant Varsity Soccer Coach
Brett, Tommy	Girls' Head Junior Varsity Soccer Coach
Bruce, Justin	Head Varsity Baseball Coach
Bruce, Justin	Junior Varsity Baseball Coach
Bruce, Justin	ESE Teacher
Bullock, Amy Yarick	Girls' Cross Country Coach
Bullock, Amy Yarick	Girls' Assistant Track Coach
Bullock, Brian	Boys' Head Track Coach
Bullock, Brian	Boys' Cross Country Coach
Bullock, Brian	Boys' Assistant Track Coach
Burt, Tamara	Department Head Grade Chair
Chandler, Isaac E	Academic Competition Sponsor (Brain Bowl)
Dalton, Kaila	Varsity Assistant Softball Coach (*pending certification)
Dean, Sherry	Theatre Sponsor
Dean, Sherry	Sophomore Class Sponsor
Denton, Joe	Football Assistant Varsity Coach (*pending certification)
Frazier, Theodore	Girls' Flag Football Coach
Green, Jimmie	Assistant Varsity Football Coach
Hall, Elisa	Instructional Leadership - English
Hall, Kyler	Head Junior Varsity Football Coach
Hall, Kyler	Football Defensive Coordinator
Hamby, Cletia	ESE Teacher
Jacobson, Josh	Football Varsity Offensive Coordinator
Joyner, Christopher	Boys' Varsity Soccer Coach
Kinsel, Laura	Volleyball Coach
Kinsel, Laura	Girls' Junior Varsity Head Volleyball Coach
Lewis, Kevin	Girls' Head Track Coach
Lewis, Kevin	Girls' Head Basketball Coach
Mabey, Doug	Boys' Head Junior Varsity Soccer Coach
Marsee, Daniel	Boys' Weight Lifting Coach
Marsee, Daniel	Assistant Junior Varsity Football Coach
Marsee, Daniel	Girls' Assistant Weightlifting Coach
McCullers, Cletia	ESE Teacher
Morgan, Stephen	Department Head Grade Chair

Morgan, Stephen	Swimming Coach
Rice, Darlene	ESE Teacher
Rodriguez, Abigail	Dance Troupe Sponsor
Rodriguez, Abigail	Assistant Band Director
Shearer, Brittney	Girls' Weight Lifting Coach
Sine, Sydnie	Girls' Tennis Coach (*pending certification)
Smith, Timothy	Head Junior Varsity Softball Coach
Thompson, Michelle	ESE Teacher
Thompson, Michelle	Department Head Grade Chair
Thompson, Traci A	HOSA Advisor
Tuvell, Kim	Department Head Grade Chair
Vickers, Terrance	Assistant Swim Coach
Vickers, Terrance	Assistant Swim Coach
Wainwright, John	Assistant Wrestling Coach
Washington, Barrinesha	Basketball Cheerleader Sponsor
Washington, Barrinesha	Basketball Cheerleader Sponsor
White, Jenny	Junior Class Sponsor
Wiggins, Vernon	ESE Teacher
Williams, Pamela	Football Cheerleader Sponsor
Wood, David	Assistant Baseball Coach
Wooley, Damon	Boys' Golf Coach
Wooley, Damon	Boys' Tennis Coach
Wooley, Damon	Girls' Golf Coach

Suwannee Middle School:

Bean, Clifford	Assistant Football Coach (*pending certification)
Chapman, Andrew	MS Athletic Director
Chapman, Andrew	Head Baseball Coach
Chauncey, Annette	Department Head – Grade Chair
Dean, Heather	Department Head – Grade Chair
Gaddy, Joseph	Football Assistant Coach
Hitt, Adam	Boys' Head Soccer Coach
Horton, Deanna	Department Head – Grade Chair
Hunter, Laritta	Volleyball Coach (*pending certification)
McKay, Tammie	ESE Teacher
Meeks, Lindy	ESE Teacher
Neil, Tammy	E-Sports Coach
Oliver, Sean	Assistant Baseball Coach
Phillips, Robert	Department Head – Grade Chair
Phillips, Robert	Band Director
Philpot-Coleman, Letavian	Assistant Football Coach
Philpot-Coleman, Letavian	Boys' Head Basketball Coach
Politano, Stacey	Department Head – Grade Chair
Ross, Brooklyn	Girls' Head Soccer Coach
Sansouci, Jaxon	Head Wrestling Coach (*pending certification)
Stebbins, Seth	Head Football Coach
Stebbins, Seth	Boys' Head Track Coach
Smith, Tiffany	Ag/FFA Sponsor
Strait, Linda	Yearbook Sponsor
Stratton, Nicole	Cheerleader Sponsor
Terry, Kathryn	Girls' Head Basketball Coach
Thomas, Lindsey	ESE Teacher
Urban, Lorena	ESE Teacher – Gifted

Vann, Elizabeth	ESE Teacher
Wall, Cody	Boys' Assistant Basketball Coach

Suwannee Opportunity School:

Allen, Brandy	Planning Period Supplement (*pending enrollment)
Mercer, Lorri	ESE Teacher

Suwannee Pineview Elementary:

Boggus, Livesay	Department Head - Grade Chair
Dalton, Alexis	Pre-K Lead CDA
Davis, Traci	Pre-K Lead CDA
Glass (Guerriero), Tanna	Pre-K Lead CDA
Hudson, Kimberly	ESE Teacher
Kiser, Amanda	Pre-K Lead CDA
Leavitt, Connie	ESE Teacher
McIntosh, Joyce	ESE Teacher - Gifted
McMillan, Jennifer	Yearbook Sponsor
Messer, Keeley	Department Head - Grade Chair
Mowry, Susan Michelle	Department Head - Grade Chair
Roberts, Laura Katherine	Department Head - Grade Chair
Robinson, Meri	Department Head - Grade Chair
White, Shannon	Department Head - Grade Chair

Suwannee Riverside Elementary:

Anderson, Tresca	Pre-K Lead CDA
Atkinson, Tammy	Department Head – Grade Chair
Baker, Jennifer	Yearbook Sponsor
Bartley-Ramirez, Amanda	ESE Teacher (1/2 Supplement)
Belcher, Lauren	ESE Teacher
Butler, Gail	Pre-K Lead CDA
Cundiff, Krystal	Department Head – Grade Chair
Davis, Rosa	Department Head – Grade Chair
Hingson, Kalie	Pre-K Lead CDA
Moreno, Hanna	Department Head – Grade Chair
Patrick, Takesha	Department Head – Grade Chair
Poole, Nicole	Pre-K Lead CDA
Ramirez, Amanda	ESE Teacher
Skierski, Stacey	Department Head – Grade Chair
Townsend, Carol Ann	Pre-K Lead CDA
Turner, Jennifer	ESE Teacher
Warren, Kimberly	ESE Teacher – Gifted
Yott, Deanna	Pre-K Lead CDA

Suwannee Springcrest Elementary:

Anderson, Jessica	Department Head - Grade Chair
Bonds, Jennifer	Department Head - Grade Chair
Gray, Stephanie	Department Head - Grade Chair
Henderson, Lillian	ESE Teacher
Hoyle, Pamela	Department Head - Grade Chair
Kennedy, Maya	Pre-K Lead CDA
Lane, Marissa	Pre-K Lead CDA
Lee, Imani	Pre-K Lead CDA

Leighton, Kelsey	Pre-K Lead CDA
Monroe, Rebecca	ESE Teacher
Nicely, Catherine	ESE Teacher
Reaves, Rebecca	Department Head - Grade Chair
Roper, Theda	ESE Teacher - Gifted
Roper, Theda	Yearbook Sponsor
Skipper, Becky	Department Head - Grade Chair

Suwannee Virtual School:

Boatright, Jeffry	Department Head – Grade Chair
Cassube, Pamela	Planning Period Supplement (*pending enrollment)
Eckhoff, Jean	ESE Teacher
Gonzalez, Alexander	Planning Period Supplement (*pending enrollment)
Green, Glen	Planning Period Supplement (*pending enrollment)
Hester, Angela	Planning Period Supplement (*pending enrollment)
Hufty, Frank	Planning Period Supplement (*pending enrollment)
Jernigan, Patrick	Planning Period Supplement (*pending enrollment)
Marrero-Guerra, Jasmine	Planning Period Supplement (*pending enrollment)
Rodriguez, Sergio	Planning Period Supplement (*pending enrollment)
Thompson, Michelle	Planning Period Supplement (*pending enrollment)
Tuvell, Kimberly	Planning Period Supplement (*pending enrollment)

MISCELLANEOUS:

Approval of school-based school related personnel (clerical staff and paraprofessionals) to serve as emergency substitutes for the 2022-2023 school year, including those hired throughout the year

Approval for the following PreK teachers to work up to an additional 12 hours registering for PreK Classes for the 2022-2023 school year:

Tanna Glass	Suwannee Pineview Elementary
Kimberly Hingson	Suwannee Riverside Elementary
Maya Kennedy	Suwannee Springcrest Elementary

Approval of the following employees to work as paraprofessionals in the 21st Century Afterschool program:

Amy Allen	Janet Diaz	Tina Hayes
Jessica Anderson	Erin Driggers	Roshonda Herring
Tara Ash	Robyn Edwards	Angela Hester
Tara Brock	Krystal Fletcher	Jennifer Hitt
Ashley Broughton	Lesley Fry	Melissa Holtzclaw
Lyndsey Browning	Rhonda Furry	Pamela Hoyle
Kimberly Buchanan	Danielle Gay	Ellena Huston
Emilee Cannon	Crystal Gill	Victoria Jensen
Amanda Clark	Staci Greaves	Kaycie Kinsey Blanton
Tanya Crain	Sabrina Harrell	Traci Kirby
Julie Klecka	Susan Mackin	Kelly McManaway
Hannah Knighton	Jazmin Marrero	Jennifer McMillan
Stephanie Knighton	Heather Marshall	Catherine Melton
Marjerian Lewis	Jenny McCook	Keeley Messer

Janell Miracle
Rebecca Monroe
Kimberly Mott
Susan Mowry
Emily Murphy
Jessica Nipper
Charis Parker
Takesha Patrick
Denah Phillips
Amanda Ramirez
Mandy Ramsey
Susan Ratliff
*Ashley Reeves
Kristin Register
Brooklyn Ross
Tiffany Sanders
Courtney Sasso
*Tralene Sasso
Martha Southerland
Jennifer Stevens
Carla Suggs
Michele Turman
Miranda Walker
Joann Weber
Shannon White
Amy Williams
Jennifer Winnett
Leann Wirick
Ashley Wooley
Lawanna Zimmerman

**Alternates*

Food Service:
Approval for the following to work as Food Service Monitors for the 2022-2023 School Year:

David Barnes	Branford High School
Kelly Bradow	Branford High School
Laura Jaramillo	Suwannee Middle School
Christina Jones	Suwannee Middle School
Cathy Reed	Suwannee Middle School
Janice Thompson	Suwannee Middle School

Resource Center:
Approval for the following to work as Paraprofessionals in the Migrant Education Extended Day Program:

Takesha Patrick	Becky Skipper
Yvette Perez	Juanita Torres

SUBSTITUTES:

The following to serve as a Substitute School Nurse District-wide:

Kyla Bispham	Erika Pepper

The following to serve as Substitute Bus Attendants:

Damarius McQuay	Phyllis Postell

VOLUNTEERS:

Johnnie Armstead
Elizabeth Carden
Wanda Cavazos
Pamela Cochran
Sean Conner
Candace Diaz
Karol Gonzalez
Jessica Gordy
Leah Hodges
Aprilyn Jewell
Johnathan Jewell
Jennifer Jewell-Montana
Regina Marvin
Lisa McGee
Alicia Mendoza
Karina Miller
Theron Miller
Jennifer Neely
Traci Nissley
Lorie Norris
Carlos Podadera
Sylvia Reid
Robert Ross

Rachel Shiver	Amber Waters	George White
Jennifer Stevens	Jeffery Waters	
Kendra Tucker	Amanda Watson	

End of List
2022-2023
School Year

REGULAR AGENDA

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#3.06	Safe and Secure Schools (*Revised*)
#3.141	Suicide Prevention (*Revised*)
#3.25	Background Screenings for Contractors (*Revised*)
#4.12	Instructional Materials (*Revised*)
#4.13	Educational Media Materials Selection (*Revised*)
#5.03	Student Assignment (*Revised*)
#5.031	Student Out of Zone Transfers/Choice (*Revised*)
#5.033	Controlled Open Enrollment (*Revised*)
#5.121	Use of Time Out, Seclusion and Physical Restraint for Students with Disabilities (*Revised*)
#5.241	Parental Access to Information (*Revised*)
#5.28	School Health Services (*Revised*)
#6.103	Appointment or Employment Requirements (*Revised*)
#6.39	Report of Misconduct (*Revised*)
#6.42	Records and Reports (*Revised*)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Crawford, second by Mr. Alcorn, for approval of the following individuals to serve on the Suwannee County School District collective bargaining/negotiating team for 2022-2023:

- Vickie DePratter, Chief Negotiator
- Marsha Brown
- Ronald Gray
- Malcolm Hines
- Josh Williams

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. White, second by Mr. Crawford, for approval of adjustments to the hourly rates for instructional substitutes, effective September 1, 2022. **(pg. 51)**

   Mr. White had a question and Mr. Roush responded.

   MOTION CARRIED UNANIMOUSLY

4. Discussion and action regarding the selection and appointment of a School Board Member to serve as the District's trustee on the Florida School Boards Insurance Trust (FSBIT) for the 2022-2023 school year.

   MOTION by Mr. Alcorn, second by Mr. Crawford, for Mr. Taylor to continue serving as the District's trustee on the FSBIT for the 2022-2023 school year.

   MOTION CARRIED four to one; Mr. Taylor did not vote.

5. Comments from Student Ambassadors

   Student ambassadors Jake Wooley and Cash Blalock updated the Board on activities taking place at the start of the new school year, as well as planned activities that are coming up at their respective schools.

   The Board welcomed the student ambassadors and asked that they keep their eyes and ears open to be able to advise the Board of any issues or feedback from the schools.

6. Legal Counsel's Report

   No legal matters to report.

7. Superintendent's Report

   Mr. Roush reported on the following:

   - It has been an eventful first few days of the new school year; students are safe and administrators have done a great job.
   - Expressed appreciation to Mary Keen and RTC team members Joe Ragan and Jeremy Ulmer for their work and expertise in constructing the new

"Blalock-Reeves Field" metal sign for the football field. The plan is to install the sign on September 19.

- The athletic schedule folder is available to Board members so that they are aware of upcoming athletic events
- Regarding Policy #5.033 Controlled Open Enrollment, which was revised earlier in the meeting, the District must develop a Controlled Open Enrollment Plan to be available on the District website. This will fall under the office of School Choice. The new Plan will be discussed at a future Board Workshop.
- The appraisal for the Branford Woman's Club property is still pending; hope to report back to the Board at the September 13 Workshop.
- A walk-through was completed at the Employee Wellness Center today. The Center is nearing completion, and an opening is planned for mid to late September. Further updates will be provided at the September 13 Workshop.

8. Issues and concerns Board members may wish to discuss

- Mr. White spoke on the following:
  - Question regarding Enterprise Fleet Management was answered by Mr. Hines.
  - Would like to have discussion at a future Workshop regarding traffic congestion and how the vast amount of parent pick-ups/drop-offs will affect the number of students who use school bus transportation, thus possibly affecting the District's transportation funding.
  - Need to address squirrels in the top of the Ag building in Branford.

- Mr. daSilva spoke on the following:
  - Gave kudos to everyone for a successful start to the new school year.
  - Looking forward to Employee Wellness Center getting up and running.

- Mr. Crawford spoke on the following:
  - School staff did a great job with school openings; do not need parents flooding schools on the first few days of school.
  - Happy to see the Employee Wellness Center will soon be a reality.
  - Expressed great appreciation for Mr. Blalock and his accomplishments and to the Board and Superintendent on honoring Mr. Blalock.

- Mr. Alcorn commended all staff for doing an excellent job.

- Mr. Taylor spoke on the following:
  - At a recent roundtable discussion with community leaders, city and county officials expressed an interest in joint participation in the SCSD Employee Wellness Center; he advised those interested to contact the Superintendent or Chief Financial Officers.
  - Looking forward to completion of the new SMS egress road; hopes it will soon be ready and will help with traffic flow at SMS.
  - Appreciates leadership and staff for everything they do; most people do not understand the time and effort they spend "putting out fires," which hinders them from performing normal duties.

The meeting adjourned at 7:04 p.m.

INFORMATION ONLY – THESE MINUTES WERE SCHOOL BOARD APPROVED AT THE SEPTEMBER 27, 2022, REGULAR MEETING, DUE TO DEPARTMENT OF REVENUE REQUIREMENTS FOR TRIM COMPLIANCE

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 6, 2022

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were: Chairman Jerry Taylor, Tim Alcorn, and Ed daSilva, along with Chief Financial Officer Vickie DePratter and Secretary to Superintendent/School Board Robinette Odom. Malcolm Hines, Assistant Superintendent of Administration, sat in for Superintendent Ted Roush, who was absent. School Board Attorney Leonard Dietzen and Board members Norman Crawford and Ronald White were also absent.

UTSC President Eric Rodriguez was also present.

Chairman Taylor called the meeting to order at 5:30 p.m. for the purpose of adopting the Final Millage rates for the 2022-2023 school year and the Final Budget for the 2022-2023 school year.

Required Local Effort	=	3.338
Discretionary Operating	=	.748
Capital Outlay	=	1.500
Total	=	5.586

The Final Millage is more than the roll back rate by 2.28 percent.

The Required Local Effort is 3.338 mills and is set by the State. This is a decrease of .396 mills from the 2021-2022 rate.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2021-2022.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2021-2022.

1) Chairman Taylor called for questions or comments from the public concerning the Final Millage rates, and there were none.

NOTE: The Board approved the following items (Items #2 and #3) individually, in order, as shown below.

INFORMATION ONLY – THESE MINUTES WERE SCHOOL BOARD APPROVED AT THE SEPTEMBER 27, 2022, REGULAR MEETING, DUE TO DEPARTMENT OF REVENUE REQUIREMENTS FOR TRIM COMPLIANCE

2) MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to adopt the Final Millage rates for 2022-2023 as follows:

Required Local Effort	=	3.338
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

3) MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the Final Budget for 2022-2023 school year. MOTION CARRIED UNANIMOUSLY

The hearing adjourned at 5:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 12, 2022

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officers Marsha Brown and Vickie DePratter, and Secretary to Superintendent/ School Board Robinette Odom. Board member Ronald White and School Board Attorney Leonard Dietzen were absent.

Chairman Taylor called the meeting to order at 2:00 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the Annual Financial Report for fiscal year ending June 30, 2022. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 2:31p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
September 13, 2022

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White (arrived at 9:16 a.m.), along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom.

Administrators and others present: Jennifer Barrs, Jennifer Beach, Amy Boggus, Tammy Boggus, Michael Braun, Bill Brothers, Gary Caldwell, Catherine Cason, DeeDee Cathcart, Janene Fitzpatrick, Lisa Garbett, Malcolm Hines, Michele Howard (arrived at 9:05 a.m.), Terry Huddleston, Naela Jimenez, Elizabeth Johnston, Mary Keen, Carl Manna, Dee Dee McManaway, Haley Radford (arrived at 10:38 a.m.), UTSC President Eric Rodriguez, Angie Stuckey, Marsha Tedder, Juanita Torres, Kelly Waters, Jimmy Wilkerson (arrived at 9:05 a.m.), and Kelli Williams (arrived at 9:58 a.m.).

Chairman Taylor called the meeting to order at 9:00 a.m.

Assistant Superintendent of ..... Malcolm Hines
Administration Department Update

- Policy Update **(pgs. 2-10)**

Mr. Hines reviewed proposed revisions to Section 5.021, Homeless Students, stating the revisions are a reflection of changes to Florida Statutes. He stated he is working on proposed language for the Student Conduct and Discipline Code regarding gang-related activity, along with a new hold harmless form pertaining to student extracurricular activities and consent for diagnostic or medical treatment, to be discussed at next month's workshop.

Food Service Department Update ..... Michael Braun

Mr. Braun distributed and reviewed a handout regarding Standard Operating Procedure for Sharetables and Food Donation. He stated this is putting paperwork in place to support existing practice.

He stated that student participation has increased 10 percent across the District. Mr. Braun advised that everything possible is being done within the District, but there are uncertainties of product availability, costs, shipping, etc. that are beyond our control. He stated that if Sysco, the current provider, drops us, or if the power-buying group dissolves, options are grim. Mr. Braun stated he does not anticipate that the circumstances will improve for the next school year; the situation is being monitored on a continual basis.

Human Resources Department Update..... Bill Brothers

Mr. Brothers disussed a recent Florida Department of Law Enforcement (FDLE) audit. He distributed policy and procedures for Criminal Justice Information Services (CJIS) compliance, authored by FDLE. He stated the existing contract with FDLE requires that the District establish policy and procedures for CJIS compliance. Mr. Dietzen will review the proposed policy/procedures in order to place the item on a future Board agenda for approval. Ms. Keen advised that RIVEROAK Technical College also has CJIS policy/procedures, and she will submit the proposed policy/procedures for Mr. Dietzen's review.

Parent Engagement Team Update..... Kecia Robinson

Ms. Fitzpatrick addressed the Board in the absence of Ms. Robinson. She provided and reviewed a handout. The following members of the Parent Engagement Team addressed the Board and explained their roles:

Juanita Torres – Homeless/Immigrant Liaison
Naela Jimenez – Migrant Recruiter
(Ms. Jimenez also advised the Board of the duties of Angel Hill, Student and Family Support Coordinator, who was absent)
DeeDee Cathcart – ESE/Student Services Liaison
Catherine Cason – Parent Liaison
Gary Caldwell – Parent Liaison

Certification Update.....Janene Fitzpatrick

Ms. Fitzpatrick provided a PowerPoint presentation regarding an overview of the certification program.

(NOTE: School Board member Ed daSilva is no longer present.)

Career, Technical, and Adult Education.....Mary Keen
Department Update

Ms. Keen distributed and discussed a handout providing updates on the following items:

- Proposed Full-time Practical Nursing Instructor
- 2021-2022 Industry Credentials
- Grants
- Council on Occupational Education Team Visit
- CTE Program

Curriculum and Instruction Department Update ..... Jennifer Barrs
- SCSD 2022-2023 Uniform Statewide Assessment Calendar
  (pgs. 11-22)

Ms. Barrs distributed and reviewed the draft 2022-2023 Uniform Statewide Assessment Calendar.

At this time Chairman Taylor announced that Ronnie Gray, Director of School Safety and Other Administrative Services, was appointed to the Marjory Stoneman Douglas Public Safety Commission. He also emphasized the importance of schools coordinating on the issue of persons who have been "trespassed" in the District.

The workshop recessed at 11:38 a.m. and resumed at 1:00 p.m.

School Choice Department Update..... Angie Stuckey
- Controlled Open Enrollment Plan (Students) **(pgs. 23-29)**
- Revised Form **(pg. 30)**

Ms. Stuckey reviewed the Controlled Open Enrollment Plan and proposed revisions to Form #7200-141, Controlled Open Enrollment Application. She distributed an additional handout showing various information for schools regarding enrollment, capacity, etc.

Operation Round Up Program Update..... Jon Little, SVEC

Mr. Little and SVEC Board member Laure B. "BeBe" Roberson, III were present and provided an update on the Operation Round Up Program, which provided the District with approximately $182,000. The Superintendent and School Board expressed their appreciation. Mr. Little also discussed SVEC's plan to construct a fiber optic network to cover rural parts of the county. He stated this will enhance the flow of data and management of outage responses. Mr. Little stated it is expected to take up to four years to complete the project. He requested that the Board adopt a resolution supporting funding to implement the project.

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- The SCSD Employee Wellness Center is coming to fruition; opening day is scheduled for September 28. Mr. Roush provided Board members with the pamphlets and letters that will be distributed to retirees in the next couple of days. A grand opening will be held at a later date.
- District Professional Development (PD) Day will be held on September 19 at Suwannee High School. Wellness Center staff will be present, and flyers will be available; will kick off with flu vaccine.
- On October 6, at 9:00 a.m., at Branford High School, there will be an awareness program assembly called "The Facts Your Future," which centers around vaping, the fentanyl epidemic, making good choices, etc.; the link was sent to Board members.
- Thanked the Finance Department and Mr. Hines for efforts regarding acquiring the Woman's Club property in Branford. Mr. Roush will keep the Board informed.
- An inquiry was received from a school in the District regarding an international student trip. There is currently no Board policy concerning this matter. It was the consensus of the Board that the District does not want to develop a policy from a liability standpoint; civic organizations can team up privately if they want to pursue an international student trip.

Mr. Taylor inquired about the egress road at Suwannee Middle School. Mr. Roush stated this project is still ongoing.

The meeting adjourned at 1:43 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 13, 2022

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, and Secretary to the Superintendent/School Board Robinette Odom. Board member Ed daSilva was absent.

Chairman Taylor called the meeting to order at 1:50 p.m.

MOTION by Mr. Crawford, second by Mr. Alcorn, for approval to adopt the agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. White, second by Mr. Crawford, for approval of the following resolution for the 2022-2023 school year (*previously discussed in workshop session*):

   #2023-06R Resolution supporting the efforts of Suwannee Valley Electric Cooperative's (SVEC) Smart Grid Project to bring access to reliable and affordable high-speed internet (*New*) **(pgs. 2-3)**

   SVEC Board member Laure B. "Bebe" Roberson, III addressed the Board on the issue. MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Mr. White, for approval of the following curriculum item for the 2022-2023 school year:

   a. Suwannee County School District 2022-2023 Uniform Statewide Assessment Calendar (*previously discussed in workshop session*) **(pgs. 4-15)**

   MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Crawford, second by Mr. Alcorn , for approval of revisions to the Suwannee County School District Controlled Open Enrollment Plan (*previously discussed in workshop session*) **(pgs. 16-22)**

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. White, second by Mr. Crawford, for approval of the following revised form (*previously discussed in workshop session*):

   Form #7200-141 Suwannee County School District Controlled Open Enrollment Application (*Revised*) **(pgs. 23)**

   MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Alcorn, second by Mr. White, for approval of the 2022-2024 School Health Services Plan for the Suwannee County School District **(pgs. 24-84)**

   Michele Howard discussed minor language changes to the Plan and submitted those changes for the record.

   MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1. MOTION by Mr. Crawford, second by Mr. White, for approval of the Memorandum of Understanding between the Suwannee County School Board and Suwannee Foundation for Excellence in Education, DBA: Suwannee Education Foundation, to establish roles and responsibilities of parties in the development and implementation of a comprehensive Community School Model, formally called the Leaders 4 Tomorrow Academy (L4TA). **(pgs. A2-A6)**

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

The meeting adjourned at 2:24 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
September 27, 2022

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom.

Due to technical difficulties, Chairman Taylor called the meeting to order at 6:09 p.m.

Student remarks and pledge to the flag by Suwannee Middle School FFA organization

Special Recognition by the Superintendent

- Perfect Scores on 2022 Spring FSA (*Live Oak schools*)

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

There was none.

MOTION by Mr. Alcorn, second by Mr. Crawford, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the Consent Agenda.

Mr. daSilva pulled Item #11 for separate action. Mr. daSilva stated that having the Reorganization and Regular Board Meetings on November 29 would conflict with the upcoming FSBA/FADSS 77th Annual Joint Conference in Tampa.

Mr. Roush advised that the most recent opinion of the Board Attorney is that Board Policy 2.02 requires the Reorganization Meeting be held on the second Tuesday following the general election, which would be November 22, but that the Regular Meeting could be held at any time.

MOTION by Mr. White, second by Mr. Crawford, for approval of the Consent Agenda with the exception of Item #11; the Reorganization Meeting and Regular Meeting will both be held on November 22. MOTION CARRIED UNANIMOUSLY

Mr. White pulled Item #6, Donated Items, for discussion purposes only. Mr. Roush responded to Mr. White's question.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-22)**

August 1, 2022	- Public Hearing (*Adopt the tentative Millage Rates and tentative Budget for 2022-2023*)
August 9, 2022	- Workshop Special Meeting
August 23, 2022	- Public Hearing - Regular Meeting

2. Approval of the monthly financial statement for August 2022.

3. The following bills for the period August 1-31, 2022:

General Checking Account		
General Fund 1000	$	666,334.09
LCIF Fund 3200		135,933.48
Other Capital Projects 3910		52,264.21
Food Service Fund 4100		19,585.79

Federal Fund 4200	62,320.40
Other Cares Act Relief Fund 4420	38,303.24
ESSER III - ARP 4450	378,147.30
OTHER ARP ACT RELIEF 4460	48,393.58
	$ 1,401,282.09

Payroll Checking Account	
General Fund 1000	$ 3,663,324.39
Food Service Fund 4100	144,764.83
Federal Fund 4200	336,365.01
Other Cares Act Relief Fund 4420	3,183.46
ESSER II Fund 4430	24,986.14
ESSER III - ARP 4450	99,077.56
OTHER ARP ACT RELIEF 4460	7,317.40
	$ 4,279,018.79

Total	$ 5,680,300.88

4. Approval of the following budget amendments for fiscal year 2022-2023:

General	LCIF	Special Revenues
I-2	III-2	IV-1/ARP
		IV-2/Federal
		IV-2/Food Service
		IV-1/Other Cares

5. Approval of the following contract/agreement for the 2022-2023 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2023-90	Sentinel Scholars Collegiate Academy Pilot Memorandum of Understanding between North Florida College and Suwannee County School District for dual enrollment purposes (*Renewal/Revised*) (**pgs. 23-44)**
#2023-94	Career Pathways Articulation Agreement between District School Board of Lafayette County and Suwannee County School Board, through RIVEROAK Technical College, for Culinary Arts-Program of Study: Professional Culinary Arts and Hospitality; Web Development-Program of Study: Digital Design 1 and Medical Administrative Specialist; and Nursing

Assistant (Acute and Long Term Care)-Program of Study: Patient Care Technician and Practical Nursing (*Renewal/Revised*) **(pgs. 45-58)**

6. Approval to accept the following donated items:

Site	Item	Donor
Suwannee Middle School (used for sports programs)	Sports Equipment (Value: $8,286.24) **(pg. 59)**	Good Sports, Inc. (Braintree, MA)
Suwannee High School Art Club	Cash Donation (Value: $850.00)	Live Oak Artists Guild
Suwannee High School Football Locker Room	Cash Donation (Value: $5,000.00)	First Federal Bank of Florida
Suwannee High School Football Locker Room	Cash Donation (Value: $1,000.00)	Glo Tanning, Inc.
Suwannee High School Weightlifting Sponsorship	Cash Donation (Value: $5,000.00)	Relief Windows, LLC

7. Approval of the following out-of-state trips for Suwannee High School NJROTC students. (*Funded by the NJROTC Booster Club/Fundraising Account.)*:

Date	Reason	Destination
09/30-10/01-2022	Walhalla High School Razorback Shoot Out	Walhalla, South Carolina
12/01-03/2022	Air Rifle National Match	Anniston, Alabama

8. Approval of an out-of-state trip for Branford High School FFA students and parent chaperones to attend the 2022 National FFA Convention in Indianapolis, Indiana, on October 25-29, 2022. (*Funded by Branford FFA Chapter/Alumni, CAPE funds, and parents of students*.)

9. Presented for informational purposes out-of-state travel for the following employees:

Name	Site	Date	Reason	Destination
Patrick Dawson	SHS	09/30-10/01/2022	Razorback Shoot Out	Walhalla, SC
Patrick Dawson	SHS	12/01-03/2022	Air Rifle National Match	Anniston, AL
(*Funded by the NJROTC Booster Club/Fundraising Account*)				
Mary Keen	RTC	10/25-29/2022	National FFA Convention	Indianapolis, IN
(*Funded through General Fund Travel Account*)				
Erin Cannon	BHS	10/25-29/2022	National FFA Convention	Indianapolis, IN
Anne Etcher	BHS	10/25-29/2022	National FFA Convention	Indianapolis, IN
Lindsey Ramsey	BHS	10/25-29/2022	National FFA Convention	Indianapolis, IN
Stacy Young	BHS	10/25-20/2022	National FFA Convention	Indianapolis, IN
(*Funded by Branford FFA Chapter/Alumni, CAPE funds, Employees, and/or Internal Funds*)				

10. Approval of the following student transfers for the 2022-2023 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Rhett	Arnold	Suwannee	Lafayette	2
Layton	Cranford	Suwannee	Lafayette	PK
Landon	Daughtery	Suwannee	Hamilton	6
Tucker	Floyd	Suwannee	Columbia	10
Layon	Kerklin	Suwannee	Columbia	9
Leyon	Kerklin	Suwannee	Columbia	9
Kaydon	Ratliff	Suwannee	Hamilton	5
Blake	Vargas	Suwannee	Hamilton	7
Veronica	Vargas	Suwannee	Hamilton	10

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Onaleia	Strawn	SPE	BES	K
Dalton	Northrup	BES	SPE	K

(*NOTE: Item #11, below, was pulled from the Consent Agenda for separate action [see previous information/action for this item]).*

11. The Superintendent recommends approval to change the November Regular Board Meeting and Reorganization Meeting from November 22, 2022, to November 29, 2022.

12. Approval to change the December Regular Board Meeting from December 27, 2022, to December 13, 2022.

13. Expulsion

Case #2223-03: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year. (*Final Action*)

14. Human Resources Transactions **(pgs. 60-73)**

REGULAR AGENDA

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

#5.021 Homeless Students (*Revised*) **(pgs. 74-82)**

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the Suwannee County School Board Procedures for Criminal Justice Information Services (CJIS), as required by the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI). **(pgs. 83-88)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. White, for approval of the following minutes: **(pgs. 89-90)**

September 6, 2022 - Public Hearing (Adopt the final Millage rates and final Budget for the 2022-2023 school year)

(Note: Approval of these minutes is required by the Florida Department of Revenue in order to be in compliance with TRIM.)

MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following contract/agreement for the 2022-2023 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2023-95 Client Services Agreement between Soliant Health, LLC, and the Suwannee County School Board, for consultants to provide audiological telepractice services **(pgs. A2-A13)**

End of the Agenda Addendum

4. Comments from Student Ambassadors

Student Ambassadors Cash Blalock and Jake Wooley updated the Board on the status of student organization accomplishments and athletic competitions at their respective schools.

5. Legal Counsel's Report

No legal matters to report. Mr. Dietzen stated it is good news that the District is not under investigation for failure to report SESIR incidents, as some districts in the state are at this time.

6. Superintendent's Report

Mr. Roush provided updates on the following:

- A soft opening of the SCSD Employee Wellness Center is planned for September 28 from 10:00 a.m. to 3:00 p.m. A grand opening with the Chamber of Commerce is planned for a later date; will keep the Board apprised.
- The Finance Department successfully filed the annual Teacher Allocation Funding Report, Annual Financial Report, and Certification of Minimum Wage Requirements with the Florida Department of Education before the required due date, keeping the District out of hot water.

- Mr. Hines and Mr. Gray have represented the District well in dealing with approaching Hurricane Ian and coordination of efforts with the Emergency Operations Center. In an abundance of caution, the District will be closed Wednesday, September 28, through Friday, September 30. It is hoped that it will not be necessary to open shelters.
- The Suwannee High School Homecoming parade and game have been moved to October 14. The homecoming game against Taylor County, previously scheduled for Friday, September 30, will be played Monday night, October 3.
- The Branford High School Homecoming parade and game will be held on November 4.
- The Five Year Facilities Work Plan portal has not yet been opened by DOE for this year. It may be possible to discuss this at the October 11 Workshop, and a short Workshop session may be needed prior to the regular Board meeting in October.
- An assessment was completed about a year ago on the condition of track facilities at our high schools. The engineer who inspected the tracks stated they were unsuitable to run on. Mr. Butts has reached out to an engineer who will come to the District the first of next week to assess each track location. Mr. Roush stated that this will be a substantial investment; may be able to partner with a company, such as Anderson Columbia, for a contribution to complete the project.
- Distributed a DOE memo, dated September 2, which outlines provisions the Governor signed into law on House Bill 1421; this bill includes school safety and security requirements recommended by the Marjory Stoneman Douglas High School Public Safety Commission, of which Mr. Gray is a subcommittee member.
- The appraisal for the Branford Woman's Club has not yet been received, but it is anticipated any day.

7. Issues and concerns Board members may wish to discuss

- Mr. White spoke on the following:
  - He stated there was a great turnout at the Suwannee FFA Fall Roundup; encouraged the same participation for Branford.
  - A question regarding storm shelters was answered by Mr. Roush.
  - He has had recent conversations with the Suwannee County Commission Chair regarding an aeronautical class at RIVEROAK; the Commission is interested in teaming up with the District to apply for possible grant money for the project. Mr. Roush responded.

- Mr. daSilva spoke on the following:
  - Thanked everyone for the hard work with preparation for the upcoming storm.
  - Tonight's student accomplishments help the District to shine.
  - Gave kudos to Mr. Gray for serving on the Marjory Stoneman Douglas High School Public Safety Commission subcommittee.

- Mr. Crawford spoke on the following:
  - Complimented student ambassadors and all students who were honored during the meeting.
  - Thankful for the District's handling of storm preparation and prays for safety.

- Mr. Alcorn spoke on the following:
  - Congratulated students recognized at the meeting, as well as the student ambassadors.
  - Hopes everyone will be safe from the coming storm.

- Mr. Taylor spoke on the following:
  - Asked that the people of Charlotte County, a FSBIT county devastated by Hurricane Charlie, be remembered as Hurricane Ian approaches.
  - Board members should have received information from FSBA regarding salaries of constitutional officers. He encouraged Board members to study the report and consider discussing at an upcoming workshop how the Superintendent's salary compares with other elected officials; the Superintendent devotes a substantial amount of time to training programs through DOE, etc. for certifications, as well as carrying a heavy workload of responsibility, which makes a positive impact on the District, as a whole.

The meeting adjourned at 7:24 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
October 11, 2022

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White (arrived at 9:53 a.m.), along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Secretary to the Superintendent/School Board Robinette Odom.

Administrators and others present: Jennifer Barrs, Jennifer Beach, Amy Boggus, Tammy Boggus, Michael Braun, Bill Brothers, Leigh Fernald, Lisa Garbett, Ronnie Gray, Angel Hill, Malcolm Hines, Dee Dee McManaway, Haley Radford, Kecia Robinson, UTSC President Eric Rodriguez, Angie Stuckey, Marsha Tedder, Julie Ulmer, Kelly Waters, Jimmy Wilkerson (arrived at 9:15 a.m.), Josh Williams, Kelli Williams, and Laura Williams.

Chairman Taylor called the meeting to order at 9:00 a.m.

Curriculum and Instruction Department Update ..... Jennifer Barrs
- 2022-2023 Elementary and Secondary Student Progression Plans

Ms. Barrs and Ms. Kelli Williams discussed the Out of Field Teachers list coming up as an item for approval on the Special Meeting Agenda Addendum, as well as the way the certification program works.

Ms. Barrs distributed and reviewed handouts regarding Student Progression Plans.

Assistant Superintendent of ..... Malcolm Hines
Administration Department Update

- Policy Updates **(pgs. 2-4)**

Mr. Hines discussed the proposed changes to Policy 4.141 and distributed a handout, which was revised from the document included in the agenda packet.

- New Form **(pgs. 5-6)**

Mr. Hines discussed the proposed new form #5100-103, which requires consent by parent/legal guardian for treatment of a minor during voluntary extracurricular activities for school year 2022-2023; it will be implemented when spring sports begin.

(Note: Mr. White is now present at the Workshop during Mr. Hines' presentation.)

Economic and Demographic Research Discussion ..... Jerry Taylor

Mr. Taylor discussed the recent Florida Office of Economic and Demographic Research (EDR) Salaries of Elected County Constitutional Officers and School District Officials for Fiscal Year 2022-2023 report. He pointed out the disparity between the salaries of the offices of Sheriff and School Superintendent in Suwannee County. Mr. Taylor stated that in 1986 the two annual salaries were the same but that the gap has gradually widened such that the salary for the office of Sheriff is now substantially higher than the School Superintendent. He reviewed Florida Statute 1001.47, which provides options for increasing the salary for the office of School Superintendent. Mr. Taylor stated that certifications, continuing education, and leadership development acquired by the Superintendent, along with the fact that the position supervises substantially more employees and has a much larger budget than the Sheriff position, shows a salary increase is justified.

He encouraged Board members to look at the numbers, as well as the job responsibilities, and to consider adjusting the salary for the office of the Superintendent; he provided four options for consideration.

Dr. Brothers compared Suwannee County to similar Sumter County, stating the current salary for the SCSD Superintendent is $20,000 less than the Sumter County Superintendent. He compared the salaries of the Suwannee County Sheriff and Superintendent positions and advised that the Superintendent has eight times more employees and six times the budget of the Sheriff. Dr. Brothers pointed out that

the Superintendent position is an elected position; 98% nationwide are appointed, and salaries are in the $200,000 range. He believes it is right to take a very serious look at correcting the disparity. He also stated the Superintendent does not receive the fringe benefit of accumulating sick or annual leave.

UTSC President Rodriguez was in favor of increasing the pay for the office of Superintendent and asked that veteran teachers also be kept in mind.

Mr. Roush stated the issue is not about himself, personally, but about the position; the issue needs to be fixed.

Mr. Braun stated that it is important to consider the math, as well as the position. He believes that if the math shows the disparity, the matter needs to be addressed for the future.

Mr. White stated the Superintendent does an exceptional job. He stated there is a professional/business side and a personal side to the issue. Mr. White stated he is not interested in changing current Board policy and expressed concern about protecting the general fund, citing the current status of the District's food service program and the coming inflation crunch.

Mr. daSilva stated the Board must consider the office of the Superintendent of Schools and put aside personal feelings. He stated the community doesn't always recognize the importance of taking care of its educators. He advised that the Board has looked at increasing pay for teachers, but that the position of Superintendent was put on the back burner. He stated it would be dangerous if the county ever wanted to go from an elected to appointed Superintendent; no qualified, professional person would want the job for the kind of money it currently pays. He stated the math does not add up when reviewing the EDR report and that it would be hypocritical of the Board to provide stipends, etc. for educators but neglect the Superintendent position, since the Superintendent participates in ongoing certifications, professional development, etc. Mr. daSilva stated it is the right thing to do in order to maintain a level of professionalism.

Mr. Crawford stated he is in favor of a salary increase for the office of Superintendent. He stated that in comparing our district to others, we are more successful financially, etc.

Mr. Alcorn stated we have one of the better districts and Superintendents in the State of Florida.

Mr. Dietzen stated it is hard to separate the person from the position. He stated it is divisive to have an appointed Superintendent. Mr. Dietzen advised that the Superintendent hasn't had a raise in years and that the Board has the power to provide a salary increase through statute. He added that Mr. Roush has a state-wide reputation of excellence, which makes the District look great, overall. Mr. Dietzen stated that in order to attract a professional for the Superintendent position, we must keep the standards high, adding that there won't even be a noticeable fund balance difference. He also stated that the Superintendent's relationship with the Union is invaluable. Mr. Dietzen commended Mr. Taylor for acknowledging the obvious EDR report discrepancy.

The consensus of the Board was to place the item on a future agenda.

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- Teacher recruitment and retention was to be a topic on a DOE discussion panel prior to Hurricane Ian. Current Florida education laws have increased by 450 pages since 2010, and the amount of stress and responsibility on administrators and teachers has grown exponentially. This is something we need to discuss with our legislative delegation.
- Marsha Brown is not present at tonight's meeting, as she is visiting her newborn grandson down state.
- Janene Fitzpatrick is currently visiting her daughter in Baltimore. She is facing serious health concerns; requested that she and her family be kept in our thoughts and prayers.
- The SHS Bulldog Bash is Thursday night, and the Homecoming parade and game are on Friday.
- The SCSD Employee Wellness Center is open and running. Information regarding flu shots at no cost will be sent out to employees. The grand opening is October 25 at 4:30 p.m. Business hours are Monday, Wednesday, and Thursday, from 9:00 a.m. until 5:30 p.m.
- Prior to the regular Board meeting in Branford on October 25, a workshop will be held in the Board room at 12:00 p.m. to discuss the Five Year Facilities Work Plan. There will also be two expulsion evidentiary hearings to be heard by Hearing Officer Alcorn, beginning at 2 p.m., before the Wellness Center grand opening.
- In the aftermath of Hurricane Ian, four employees from the Facilities Department have been working in Sarasota County since last Thursday. They

have been removing debris for students and staff and plan to return tomorrow or Thursday. These employees will receive special recognition at a future Board meeting.

- There is a need to hold a short executive session after the special meeting to discuss FSAT and school safety matters.

The workshop adjourned at 11:02 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
October 11, 2022

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Secretary to the Superintendent/School Board Robinette Odom.

Chairman Taylor called the meeting to order at 11:08 a.m.

MOTION by Mr. Crawford, second by Mr. daSilva, for approval to adopt the agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the RIVEROAK Technical College Procedures for Criminal Justice Information Services (CJIS), as required by the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI). **(pgs. 2-13)**

   MOTION CARRIED UNANIMOUSLY

2. Discussion and action on appointment of a Board member to the District Calendar Committee.

   MOTION by Mr. Alcorn, second by Mr. Crawford to appoint Ronald White to serve on the District Calendar Committee. MOTION CARRIED UNANIMOUSLY

3. Discussion and action on the purchase of the Branford Woman's Club property owned by the Town of Branford, Parcel Identification #16-06S-14E-03954-000000.

   Mr. Roush advised the appraisal came back at $82,000. He stated the Branford Town Council has a meeting tonight. Mr. Roush stated the Board would incur some costs associated with the purchase of the property, such as the $2,500

appraisal. He stated that later on an environmental study, survey, etc. would be needed and suggested deducting these costs from the purchase price. Ms. DePratter recommended moving forward with acquiring the property, stating it will help with ingress and egress for school buses; the Board will need to decide in the future what to do with the existing building. She stated LCIF funds could be used for the purchase.

MOTION by Mr. daSilva, second by Mr. White, to give the Superintendent authority to negotiate the purchase of the subject property, up to, but not exceeding, the appraised value. MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1.MOTION by Mr. White, second by Mr. Crawford, for approval of the Human Resources Transactions Addendum, which is the Out-of-Field List previously discussed in workshop session **(pgs. A2-A3)**.

(Note: the list below is a revised version of the document distributed at the meeting, as some course titles contained errors.)

2022-2023 Out of Field Teachers Board Approved 10/11/2022					
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Brown	Crystal	BES	Elementary Education 1st Grade	Elementary Education K-6, Reading Endorsement, Spanish K-12	ESOL
Browning	Lyndsey	BES	Elementary Education 2nd Grade	Elementary Education K-6, Reading Endorsement	ESOL
Harrell	Sabrina	BES	Elementary Education 1st Grade	Elementary Education K-6, Reading Endorsement, Business Education 6-12	ESOL
Koon	Amanda	BES	Elementary Education 1st Grade	Long Term Substitute/Intern-College of Education Certification Pending	Elementary Education K-6

2022-2023 Out of Field Teachers Board Approved 10/11/2022					
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Ramsey	Lindsey	BES	Support Facilitator PreK Disabled 3-5	Elementary Education K-6, ESOL Endorsement, Reading Endorsement, ESE K-12	Support Facilitator Prek Disabled 3-5
Williams	Kimberly	BES	Elementary Education 3rd Grade	Elementary Education 1-6, Reading Endorsement	ESOL
Carney	Sarah	BHS	M/J Int Reading, M/J Lang Arts 2	Social Science 6-12, English 6-12, ESE K-12	M/J Int Reading, ESOL
Clark	Tim	BHS	Algebra 1, Physical Education, Weight Training	Physical Education K-12, MG Math 5-9	ESOL
Clary	Erin	BHS	M/J English 3, M/J Int Reading	ESE K-12, English 5-9	ESOL
Combee	Tracy	BHS	Access HS Content	ESE K-12, PreKPrimary Age 3-Grade 3, ESOL Endorsement, Reading Endorsement	Access Courses, Elementary Education
George	Hannah	BHS	M/J US History & Career Planning	Social Science 6-12	ESOL
McClendon	William	BHS	M/J Band 1 & 2, Instru Tech, M/J Chorus 1, 2, 3, Chorus 1, Band 1, 2, 3, 4, 5, Intensive Reading 3	English 6-12, Music K-12	Intensive Reading, ESOL
McInnis	Joshua	BHS	Access Earth & Space Science	Biology 6-12, Math 6-12, French K-12, Integrated Curriculum 5-9, Elementary Education K-6	Access Earth & Space Science, ESE
Metzger	Nancy	BHS	English 1, English 1 Honors	English 6-12, ESOL K-12, Music K-12, Reading Endorsement	ESOL
Stewart	Janet	BHS	All Academic Areas	Elementary Education 1-6, Primary Education K-3, Math 5-9	All Academic Areas
Taber	Lisa	BHS	Biology, Chemistry	Biology 6-12, Chemistry 6-12	ESOL
Taylor	Tommy	BHS	Welding Tech 1, 2, 3, 4	District Certification Welding Pending	Welding Tech 1, 2, 3, 4,

2022-2023 Out of Field Teachers Board Approved 10/11/2022					
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Welch	Karen	BHS	English 2	Elementary Education 1-6, ESE K-12, Reading Endorsement	English 2, ESOL
Wiles	William	BHS	US History, World History, AP US History	Social Science 5-9, General Science 5-9, Physical Education K-12, Driver Education Endorsement	AP US History
Allen	Brandy	CBI	All Academic Areas, ESE courses	Social Science 6-12	All Academic Areas, ESE courses
Bass	Travis	SHS	Algebra 1, Math for Data, Access Liberal Arts Math	Department of Education Certification in Math Pending	Algebra 1, Math for Data, Access Liberal Arts Math, ESOL
Carney	Steven	SHS	Geometry, Algebra 2	Business Education 6-12	Geometry, Algebra 2, ESOL
Frazier	Theodore	SHS	US Government, Econ Fin Lit, World History, Access US Government, Access Econ Fin Lit	English 5-9	US Government, Econ Fin Lit, World History, Access US Government, Access Econ Fin Lit
Glenn	Michelle	SHS	Intensive Reading	ESE K-12, Social Work PK-12, ESOL K-12, Reading Endorsement	ESOL
Holmes	LaDonna	SHS	Culinary 1	District Certification in Culinary Pending	Culinary 1, ESOL
Leal	Marisley	SHS	English 1, Intensive Reading 1	Elementary Education K-6, Biology 6-12	English 1, ESOL
Matthews	Patriece	SHS	Hope-Physical Education, Weight Training	Business Education 6-12	Hope-Physical Education, Weight Training, Physical Education, ESOL
Perez	Mileydi	SHS	English Honors 1, English Honors 2, English 2	General Science 5-9, Elementary Education K-6, ESOL Endorsement	English
White	Kaitlyn	SHS	English 3, English 4	English 6-12, Social Science 6-12	ESOL
White	Noah	SHS	World History, Psychology	Social Science 6-12	ESOL
Wiggins	Vance	SHS	Algebra 1, Math for Data, Access, Algebra 1B	Social Science 6-12	Algebra 1, Math for Data, Access Algebra 1B, ESOL

2022-2023 Out of Field Teachers Board Approved 10/11/2022					
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Hahn	Alyssa	SMS	M/J Pre Algebra, Math 7th Grade	Social Science 6-12	M/J Pre Algebra, Math 7th Grade, ESOL
Hurst	Logan	SMS	M/J Language Arts 2	Elementary Education K-6, Reading Endorsement	ESOL
Jernigan	January	SMS	Intro Arch & Constr, Applied Engineering	District Certification Pending	Intro Arch & Constr, Applied Engineering
Menhennett	Cody	SMS	M/J Language Arts 3	English 6-12	ESOL
Pennington	Kelly	SMS	M/J Comprehensive Science 2 & 3	Elementary Education K-6, Reading Endorsement	M/J Comprehensive Science 2 & 3
Smith	Tiffany	SMS	Agriculture	Agriculture 6-12	ESOL
Smith	Jared	SMS	M/J Engaged Citizenship Through Service Learning 1	Long Term Sub-Department of Education Certification Pending	M/J Engaged Citizenship Through Service Learning 1
Wall	Cody	SMS	M/J Civics, M/J Emerg Leaders	Social Science 6-12	ESOL
Williamson	Kayla	SMS	Hope	Physical Education K-12	Hope
Allen	Brandy	SOS	English, Algebra 1A-B, Environmental Science, World History, Intensive Reading, HOPE	Social Science 6-12	English, Algebra 1A-B, Environmental Science, Intensive Reading, HOPE, ESOL
Gustavson	Chantal	SOS	Elementary Education Grades 2-3	Biology 6-12, Math 6-12, French K-12, Integrated Curriculum 5-9, Elementary Education K-6	ESOL
Johnson	Mary	SOS	M/J Language Arts, M/J Math 6-8, M/J Science, M/J Social Studies, Intensive Reading	Elementary Education 1-6, Early Childhood, ESOL Endorsement	M/J Language Arts, M/J Math 6-8, M/J Science, M/J Social Studies, Intensive Reading
Mercer	Lorri	SOS	English 1, 2, 3, 4, Alg 1 A-B, Alg 2, Bio, Eng Sci, Geo, Phys Sci, HOPE, Art, US Govt, US History, World History, Intensive Reading 1-4, Team Sports, Geo,	Elementary Education 1-6, School Counselor PK-12, ESOL Endorsement, Reading Endorsement, ESE K-12	Eng 1, 2, 3, 4, Alg 1 A-B, Alg 2, Bio, Eng Sci, Geo, Phys Sci, HOPE, Art, US Govt, US History, World History, Team Sports, Geo,

2022-2023 Out of Field Teachers Board Approved 10/11/2022					
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Thompson	Keifer	SOS	English 1, 2, 3, M/J ELA 6-8, Alg 1A-B, Geometry, M/J Math 6,7, 8, Bio, Env. Sci, M/J Comp Science 6-8, Phy Sci, M/J Civics, M/J US History, Team Sports, US History, World History, HOPE, Art, Intensive Reading, Fitness,	Social Science 6-12	English 1, 2, 3, M/J ELA 6-8, Alg 1A-B, Geometry, M/J Math 6,7, 8, Bio, Env. Sci, M/J Comp Science 6-8, Phy Sci, Team Sports, HOPE, Art, Intensive Reading, Fitness, ESOL
Wallace	Tracy	SOS	ESE Support Fac Elem	Elementary Education K-6, Reading Endorsement, ESOL Endorsement	ESE
Buchanan	Kimberly	SPE	Elementary Education 2nd Grade	Elementary K-6	ESOL
Chaney	Chelsey	SPE/SSE	Support Facil Prek Disab 3-5, ESE K-12	Social Science 6-12	Support Facil Prek Disab 3-5, ESE K-12/ESOL
Crawford	April	SPE	Elementary Education 5th Grade	Elementary Education K-6, ESOL K-12	ESOL
Davenport	Crystal	SPE	Elementary Education 1st Grade	Preschool Education	Elementary Education, ESOL
Diaz	Janet	SPE	Elementary Education Grade K	Social Science 6-12	Elementary Education, ESOL
Hurst	Nikolas	SPE	Physical Education	Physical Education K-12	ESOL
Jackson	Mallory	SPE	Elementary Education 2nd Grade	Long Term Substitute/Intern-College of Education Certification Pending	Elementary Education, ESOL
Law	Amanda	SPE	Elementary Education 1st Grade	PreK Primary Age 3-Grade 3	ESOL
Sasso	Tralene	SPE	Elementary Education Grade K	Social Studies 5-9	Elementary Education, ESOL
Smith	Taelyn	SPE	Elementary Education Grade K	Preschool Education Birth-Age 4	Elementary Education, ESOL
Terry	Kathryn	SPE	Physical Education	Physical Education K-12, Elementary Education K-6, ESE K-12	ESOL
Torrese	Samantha	SPE	Elementary Education 5th Grade	Elementary Education K-6	ESOL

2022-2023 Out of Field Teachers Board Approved 10/11/2022					
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Voss	Sara	SPE	Elementary Education 1st Grade	PrekPrimary Age 3-Grade 3, Reading Endorsement	ESOL
Bartley-Ramirez	Amanda	SRE	ESE Courses	Business Education 6-12, ESE K-12	ESOL
Belcher	Lauren	SRE	Access Math 4th Grade, Science, Social Studies, Language Arts	Emotionally Handicap K-12, PrekPrimary Age 3-Grade 3, ESOL Endorsement	Elementary Education
Belcher	Lauren	SRE	Access Math 5th Grade, Science, Social Studies, Language Arts	Emotionally Handicap K-12, PrekPrimary Age 3-Grade 3, ESOL Endorsement	Elementary Education
Greene	Jackson	SRE	Elementary Education 4th Grade	Elementary Education K-6	ESOL
Hammock	Nicole	SRE	Elementary Education 1st Grade	Health K-12	Elementary Education, ESOL
Peppers	Cara	SRE	Elementary Education 5th Grade	Long Term Substitute-Department of Education Certification Pending	Elementary Education, ESOL
Anderson	Jessica	SSE	Elementary Education Grade K	PrekPrimary Age 3-Grade 3, Reading Endorsement	ESOL
Griswold	Julie	SSE	Elementary Education Math and Science 4th Grade	Elementary Education K-6	ESOL
Hoyle	Pamela	SSE	Elementary Education 4th Grade	Elementary Education K-6, Reading Endorsement	ESOL
Lazio	Janice	SSE	Elementary Education 1st Grade	Elementary Education K-6	ESOL
McCook	Jenny	SSE	Elementary Education Grade K	PreK Primary Age 3-Grade 3, Reading Endorsement	ESOL
Ross	Brooklyn	SSE	Elementary Education 5th Grade ELA	Elementary Education K-6, Health K-12, Reading Endorsement	ESOL
Skipper	Becky	SSE	Elementary Education 3rd Grade Math 3rd Grade Science	MG Math 5-9, Elementary Education K-6	ESOL

2022-2023 Out of Field Teachers Board Approved 10/11/2022					
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Warren	Marie	SSE	Elementary Education 3rd Grade	Elementary Education K-6, Reading Endorsement	ESOL
Hufty	Frank	SVS	Chemistry, US Government, World History, HOPE (Combined)	Chemistry 6-12, Social Science 6-12, Biology 6-12, Math 6-12, Driver Education Endorsement, Physical Education K-12	HOPE (Combined)
Jernigan	Patrick	SVS	HOPE (Combined)	Elementary Education K-6, ESOL Endorsement, Physical Education K-12	HOPE (Combined)
Marrero	Jazmin	SVS	HOPE (Combined), Spanish 1	Reading Endorsement, Spanish K-12, ESE K-12	HOPE (Combined)
Bruening	Olivia	RTC	Masonry	District Certification in Masonry Pending	ESOL, Masonry
Mercer	Brayden	RTC	Welding	District Certification in Welding Pending	ESOL, Welding
Blackmon	William	RTC	Automotive	District Certification in Automotive Pending	ESOL, Automotive
Hill	William	RTC	Cyber Security	District Certification in Cyber Security Pending	ESOL, Cyber Security
Thornton	Greta	RTC	Nail Technician	Licensed	ESOL
Willis	Jessica	RTC	Health OCC	Licensed	ESOL

MOTION CARRIED UNANIMOUSLY

End of the Agenda Addendum

The meeting adjourned at 11:31 a.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
October 25, 2022

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White (arrived at 12:05 p.m.), along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom. Board member Tim Alcorn was absent.

Administrators and others present: Jennifer Barrs, Michael Braun, Bill Brothers (arrived at 12:24 p.m.), Ethan Butts, Leigh Fernald, Malcolm Hines, Angie Stuckey, Christina Vann, and Laura Williams (arrived at 1:15 p.m.).

Chairman Taylor called the meeting to order at 12:00 p.m.

Five Year Facilities Work Plan..... Ethan Butts
Update

Mr. Butts provided a handout and Powerpoint presentation regarding the Five Year Facilities Work Plan.

The workshop adjourned at 1:28 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
October 25, 2022

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the Branford High School Auditorium, 405 NE Reynolds Street, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom.

School Resource Officer Brad Mincks, UTSC President Eric Rodriguez, and Student Ambassadors Cash Blalock and Jake Wooley were also present.

Chairman Taylor called the hearing to order at 5:56 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

   #5.021 Homeless Students (*Revised*)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual, and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
October 25, 2022

MINUTES

The Suwannee County School Board met in Regular Session on this date in the Branford High School Auditorium, 405 NE Reynolds Street, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom.

School Resource Officer Brad Mincks, UTSC President Eric Rodriguez, and Student Ambassadors Cash Blalock and Jake Wooley were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by the Branford High School (BHS) Family, Career and Community Leaders of America (FCCLA) organization.

Special Recognition by the Superintendent

- Perfect Scores on 2022 Spring FSA (*Branford schools*)

Principal Huddleston shared that 2017 BHS graduate and Rhodes Scholar Aimee Clesi is featured on the front of the *The Florida Gator* magazine. Aimee was selected to study in England and was the first University of Florida (UF) student since 2000 to be selected; only 12 students have been selected. She is also the first female at UF to be selected. He is working on a framed collage, showing her accomplishments, that can be displayed.

In addition, he stated that BHS has created a new club called the Bassmasters Club, and Erin Roberts is the sponsor. There are currently about 25 students in the club. Area businesses sponsoring the new club have their business name on the club shirts. A shirt was presented to Superintendent Roush.

Mr. Huddleston distributed a calendar showing school events, testing schedules, required drills, etc.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- UTSC President Eric Rodriguez addressed the Board regarding Item #7 on the Regular Agenda, *Discussion and possible action on salary adjustment for the office of the Superintendent of Schools, based on Economic and Demographic Research review*. He stated the Board received erroneous information at the October 11, 2022 workshop regarding this topic. He stated that in 2010 the Superintendent's salary was $99,948, compared to $124,664 in 2022. Mr. Rodriguez advised that the highest teacher salary in 2010 was $56,230, and the highest salary today is $66,130. He stated the gap ratio widened from 1.77 to 1.88 during this time period.

Mr. Taylor advised that the aunt of Josh Williams, IT Director, passed away, and to remember that family. He called for a moment of silence.

MOTION by Mr. Crawford, second by Mr. daSilva, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the Consent Agenda.

Mr. White pulled Item #5 for discussion purposes only. He had questions regarding Contracts #2023-89 (with Catapult Learning, LLC) and #2023-98 (with NEFEC). Ms. Barrs responded. Mr. White stated he would like to have discussion at a future workshop regarding the NEFEC contract prior to renewing it next year.

Mr. White also pulled Item #8, Human Resources Transactions, for discussion. He questioned the extra hours for employees and asked why the workload could not be divided or volunteers used. He stated he wants to cut out these extra costs. Mr. Roush responded this is the best way to handle the situation, instead of trying to create a new position.

Mr. Crawford had a question regarding Item #7, Expulsion. Mr. Roush responded.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes:
   (pgs. 7-24)

September 6, 2022	- Public Hearing (*Adopt the final Millage Rates and final Budget for 2022-2023*) (*NOTE*: Minutes already Board approved at the September 27, 2022, Regular Meeting, due to Department of Revenue requirements for TRIM compliance.)
September 12, 2022	- Special Meeting
September 13, 2022	- Workshop Session
	- Special Meeting
September 27, 2022	- Regular Meeting

2. Approval of the monthly financial statement for September 2022.

3. The following bills for the period September 1-30, 2022:

General Checking Account	
General Fund 1000	$1,057,330.19
Spec Act Bonds 2200	9,587.50
LCI Fund 3200	59,665.26
Food Service Fund 4100	113,652.84
Federal Fund 4200	60,580.42
Other Cares Act Relief Fund 4420	19,276.14
ESSER II Fund 4430	4,024.71
ESSER III - ARP 4450	512,866.06
OTHER ARP ACT RELIEF 4460	4,968.71
	$1,841,951.83

Payroll Checking Account	
General Fund 1000	$3,484,024.61
Food Service Fund 4100	141,164.84
Federal Fund 4200	310,357.64
Other Cares Act Relief Fund 4420	4,331.84
ESSER II Fund 4430	28,244.35
ESSER III - ARP 4450	179,436.50
OTHER ARP ACT RELIEF 4460	7,317.40
	4,154,877.18
Total	$5,996,829.01

4. Approval of the following budget amendments for fiscal year 2021-2022:

General	Debt Service	LCIF	Special Revenues
I-3	II-1	III-3	IV-1 (ESSER II)
			IV-1 (ESSER III)
			IV-3 (Federal)
			IV-3 (Food Service)
			IV-2 (Other CARES)

5. Approval of the following contracts/agreements for the 2022-2023 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2023-88	Clinical Education Agreement between the Suwannee County School Board, through RIVEROAK Technical College, Medical Administrative Assistant, Pharmacy Technician, Surgical Technology, Patient Care Technician, and Practical Nurse Education Programs and Notami Hospitals of Florida, Inc. d/b/a HCA Florida, Lake City Hospital (*Renewal/Revised*) (NOTE: This contract replaces Contract #2021-80, which was previously Board approved on November 17, 2020.) **(pgs. 25-62)**
#2023-89	Professional Services Agreement between Suwannee County Public Schools and Catapult Learning, LLC (*Renewal/Revised*) **(pgs. 63-82)**

#2023-91 Affiliation Agreement between the Suwannee County School Board and Southeastern Grocers, Inc., d/b/a Winn-Dixie Pharmacy, Live Oak, Lake City, and Madison, Florida (*Renewal*/*Revised*) (NOTE: This contract replaces Contract #2023-49, which was previously Board approved on June 28, 2022.) **(pgs. 83-97)**

#2023-98 Addendum to Contract #2023-71 North East Florida Educational Consortium (NEFEC) 2022-2023 Membership Master Contractual Agreement between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of NEFEC, which was previously approved on June 28, 2022. The agreement includes the following programs: (*Renewal/Revised*) **(pgs. 98-101)**

- NEFEC Resolution
- NEFEC Main Contract #731-23-051
- NEFEC Instructional Services Program (ISP), Attachment #23-051-A1 to Contract #731-23-051 (Assistant Superintendent of Instruction, Designee)
- NEFEC Enterprise Resource Software Products/Skyward, Attachment #23-051-A6 to Contract #731-23-051 (Educational Technology Services)
- NEFEC Building Code Administrator, Attachment #23-051-A27 to Contract #731-23-051 (Director of Facilities, Designee)
- NEFEC Human Resources Management Network Services and Related Support Services, Attachment #23-051-A43 to Contract #731-23-051 (Director of Human Resources, Designee)

6. Approval to accept the following donated items:

Site	Item	Donor
SHS (Weightlifting Sponsorship)	Cash Donation ($950)	Go Tanning, LLC
SRE (Science Lab)	Cash Donation ($3,000)	Live Oak Rotary Club

7. Expulsion

Case #2223-07: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year. (*Final Action*)

8. Human Resources Transactions **(pgs. 102-108)**

REGULAR AGENDA

1. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

   #5.021 Homeless Students (*Revised*)

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Tim Alcorn, second by Mr. Crawford, for approval to advertise additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2022-2023. (Copies are available for review in the office of the Director of Curriculum and Instruction.)

   MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. Alcorn for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

   #4.141 Educational Field Trips and Extracurricular Trips (*Revised*) **(pgs. 109-110)**

   MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the following contract/agreement for the 2022-2023 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2023-97 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician Program, Practical Nurse Education Program, Certified Nursing Assistant Program, and Phlebotomy Program, and ACV Community Services, LLC, Dowling Park, Florida (*New*) **(pgs. 111-117)**

   MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. daSlva, second by Mr. Alcorn, for approval of the Florida Safe Schools Assessment Tool (FSSAT) for 2022-2023. (A copy is available for review in the office of the Director of School Safety and Other Administrative Services.)

   MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the following form:
   (pgs. 118-119)

   #5100-103 Assumption of Risk, Waiver, Release & Hold Harmless, Voluntary Extracurricular Activities

   MOTION CARRIED UNANIMOUSLY

7. Discussion and possible action on salary adjustment for the office of the Superintendent of Schools, based on Economic and Demographic Research review.

   MOTION by Mr. Crawford, second by Mr. Alcorn, to consider one of the four options presented by Mr. Taylor at the October 11, 2022 workshop.

   Mr. Taylor provided background information and reviewed the four options regarding possible adjustment of the salary of the office of Superintendent.

   Mr. White stated he does not think it is a good idea, considering the financial problems the District may be facing in the near future.

Remaining Board members commented there is a need to increase the salary because of the disparity when comparing the amount to other Superintendent of School positions in the state and with the office of Sheriff of Suwannee County.

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Alcorn, to go with option 2, which is to revise Board policy that provides for the Superintendent to receive matching performance funds, based on optional professional development programs recognized by the North East Florida Educational Consortium ($0 - $4,000 annually based on independent consortium review), the State of Florida, through the annually renewed Superintendent's Special Certification Program ($0 -$2,000 annually based on State of Florida certification), and the Chief Executive Officers Leadership Development Program ($0 - $7,500 annually based on State of Florida certification). It was clarified that the Superintendent already receives $2,000 of these monies and that the impact to the General Fund would be an additional $11,000.

MOTION CARRIED three to two; Mr. Crawford and Mr. White voted NO.

Bill Brothers, Director of Human Resources, clarified that no erroneous information was provided at the October 11 workshop, as was mentioned earlier by UTSC President Eric Rodriguez. He shared that Mr. Rodriguez compared 2010 to 2022, and the information Mr. Taylor discussed with the Board at the workshop was from 1985 to date.

8. Comments from Student Ambassadors

- Student Ambassadors Cash Blalock and Jake Wooley updated the Board on the status of student organization accomplishments, upcoming events, and athletic competitions at their respective schools.

9. Legal Counsel's Report

Mr. Dietzen made the following points:

- He is proud to hear the Board's civil deliberation when discussing the issue of adjusting the salary of the office of Superintendent of Schools
- He has no legal matters to report.

10. Superintendent's Report

Mr. Roush reported on the following:

- Thanked Principal Huddleston for hosting tonight's meeting at Branford High School and appreciates the Bassmaster Club jersey.
- The Branford FFA Chapter is currently at the national convention; it is the chapter's second time in history being nominated for three different titles.
- At this time it is not required that the District make up the days that were missed due to Hurricane Ian. If that changes, we will first look at modifying professional development days.
- The Branford Town Council has directed its attorney to begin work on a contract for selling the Woman's Club property to the School Board. He stated the contract will reflect that the two parties will share in the costs for a survey, environmental study, and appraisal. These costs will come out of the net proceeds to go to the Town of Branford.
- The SCSD Employee Wellness Center grand opening is today at 4:30 p.m. He thanked Mr. Taylor, Mr. Crawford, and Mr. daSilva for representing the District at the grand opening, as he was in an expulsion hearing and unable to attend. Thanked Marsha Brown for coordinating the event with the Chamber of Commerce.
- Information from the State Board meeting last week reveals that the District will be required to have classroom library materials in searchable format; we will need to navigate what that looks like going forward.
- Researching what can be done to improve current employee benefits, including major medical, vision, dental, prescriptions, etc. The current platform discourages potential employees who say they cannot afford the insurance premiums. The District is not compatible with the eight other surrounding school districts; employees seem to be paying a lot for poor coverage, and the issue is not the School Board's contribution. The Superintendent would like to discuss this at a future workshop. He proposed that the District get a new set of eyes and advisement on overall insurance plans; maybe hire someone to help shop the market so that we can find the best out there.
- Regarding the office of Superintendent salary issue, he has not asked for any consideration; Mr. Taylor approached him, and he is very appreciative. Mr. Taylor commented he feels strongly that an increase for the office of Superintendent position was the right thing to do, stating the Superintendent has spent a great deal of time and effort on the health insurance issue, since serving as Assistant Superintendent, as well as being instrumental in the fruition of the SCSD Employee Wellness Center.

11. Issues and concerns Board members may wish to discuss

- Mr. Crawford spoke on the following:
  - Commended BHS and the student ambassadors
  - Thanked Mr. Huddleston for the information provided.
  - Thanked the Board for approving an increase for Roush; he makes the District looks good.
  - Supports increases for teachers, principals, etc.
  - Mr. Roush responded to an insurance question, stating the District cannot be part of the State insurance pool.

- Mr. Alcorn spoke on the following:
  - Students participating in the meeting and our student ambassadors have set the bar high.
  - Commented that Board members will agree and disagree but have handled it well.

- Mr. White spoke on the following:
  - Thanked the Board for allowing him to speak his heart and mind and thanked everyone for coming.
  - Mr. Roush responded to a question regarding the classification of guidance counselors.
  - Glad to hear that the employee health insurance issue is being looked at.

- Mr. daSilva spoke on the following:
  - Proud of what's going on in Branford; thanked BHS administrators for their leadership and the implementation of the Fields of Faith program.
  - Congratulated BHS on the new soccer team and Bassmaster Club.
  - Appreciates everything everyone does to make the Board look good.

- Mr. Taylor spoke on the following:
  - Gave kudos to BES, BHS and Springcrest Elementary for their rankings and dollars received.
  - Thanked Board members for their civility.
  - Appreciates the Superintendent for making the District look good.

The meeting adjourned at 8:06 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
November 8, 2022

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officers Marsha Brown and Vickie DePratter, and Secretary to the Superintendent/School Board Robinette Odom. Attorney Derek Dzwonkowski, with Rumberger, Kirk, and Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent. School Board member Ronald White was also absent.

Administrators and others present: Jennifer Barrs, Jennifer Beach, Amy Boggus, Tammy Boggus, Michael Braun, Bill Brothers, Stephenie Busch, Brooke Cox-Knowles, Leigh Fernald, Lisa Garbett, Ronnie Gray, Jillian Herron (arrived at 1:10 p.m.), Malcolm Hines (arrived at 9:47 a.m.), Michele Howard, Terry Huddleston, Carl Manna, Dee Dee McManaway, Kecia Robinson, UTSC President Eric Rodriguez, Angie Stuckey, Marsha Tedder, Christina Vann, Katrina Walker-Bius, Kelly Waters, Jimmy Wilkerson (arrived at 9:30 a.m.), Josh Williams, Kelli Williams, and Laura Williams.

Chairman Taylor called the meeting to order at 9:00 a.m. and led the pledge.

School Improvement Plans ..... Janene Fitzpatrick/Principals for 2022-2023

Ms. Robinson spoke on behalf of Ms. Fitzpatrick.

Ms. Barrs distributed handouts regarding the School Improvement Plans, and the following were presented to the Board:

- Suwannee Pineview Elementary – Amy Boggus
- Suwannee Riverside Elementary – Marsha Tedder
- Suwannee Springcrest Elementary – Jennifer Beach
  At this time Ms. Beach and Ms. Busch were recognized as the Principal and Assistant Principal of the Year
- Branford Elementary School – Dee Dee McManaway

- Suwannee Middle School – Laura Williams
- Suwannee High School – Carl Manna
- Branford High School – Terry Huddleston
- Suwannee Opportunity School – Brooke Cox-Knowles
- Suwannee Virtual School – Lisa Garbett

There was a discussion regarding attendance/truancy and discipline issues, including policies, deficiencies, and needs. This will be further discussed at a future workshop.

Assistant Superintendent of Administration ..... Malcolm Hines
Department Update

- Policy Update **(pg. 2)**

Mr. Hines reviewed proposed revisions to Policy #2.021, Superintendent's Compensation. He stated this policy relates to Board action taken at the October 25, 2022 meeting regarding compensation for the office of the Superintendent. It was the consensus of Board members to move forward with the proposed language.

Curriculum and Instruction Department Update ..... Jennifer Barrs

- 2022-2023 Elementary Student Progression Plan **(pgs. 3-70)**
- 2022-2023 Secondary Student Progression Plan **(pgs. 71-168)**

Ms. Barrs provided a summary sheet for each Plan and stated there have been no changes since the last workshop.

She also provided a handout updating the Board regarding Data Privacy Agreements.

Food Service Department Update ..... Michael Braun

Mr. Braun stated school principals and staff have done a great job with efforts to improve student lunch participation and that we are in a good position as of right now.

He advised the Board he would like to be able to have three and six-hour employees work an hour or two more per day, as needed, at the request of cafeteria managers. Mr. Braun stated this would be more cost efficient than adding

substitutes or another full-time employee that is under-utilized. He stated this will be an agenda item at the special meeting to follow the workshop.

The workshop recessed at 12:05 p.m. and resumed at 1:10 p.m.

District Insurance Options .....Ted Roush

Mr. Roush stated there have been concerns over the last several months regarding the District's health insurance options. He advised we have an issue with potential employees liking the job salary, but that after being offered the position, they are often turning it down, due to the benefits. Mr. Roush distributed information he has compiled through research, which compares our health insurance plan elements with neighboring districts. He discussed the comparison and stated we rank 7 out of 11 districts. Mr. Roush distributed a second handout which showed that out of 800 eligible employees in the District, only 487 are taking a major medical plan. Of the 487, 443 are covering only themselves and not spouse or family. He stated this is because the coverage is not comparable or affordable. He pointed out that only five out of 800 eligible employees are covering a spouse under a major medical plan; 33 are covering children; and six are covering the employee and family. Mr. Roush stated the District must encourage more people to insure themselves, their families, and their children. He further stated we must do something to improve the situation. He is convinced that we are overpaying our administrative only service (AOS) fees and not getting the best deal for the dollar, including prescription costs. Mr. Roush stated we must lower payroll deductions for insurance premiums and that now is the right time to implement a plan that will allow us to increase the 487 participating employees to approximately 630 by May 2023. The third handout shows where he would like to see the District go, as it pertains to premium costs, if more employees, spouses, and families participated. A fourth handout was provided that shows how the District compares with neighboring districts relating to dental and vision benefits and costs, which are two categories most often utilized. The fifth and final handout shows the number of participants in each additional plan category in the District. Mr. Roush stated he has asked the District's current broker to provide a complete vendor to broker renewal fee structure for every product (major medical and all other plans) to show the mark-up and commission on each product. He stated the District needs to acquire a person to conduct an independent review of RFPs for health insurance. He recommended that the District spend $5,000 to $20,000 for an independent evaluator, not allowed to participate in the RFP process, to evaluate all submitted proposals. He stated the current broker would be allowed to submit an RFP, along with any others. The consensus of Board members was to move forward to select

a third party evaluator. This independent evaluator would rank all proposals but not be allowed to submit an RFP.

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- An addendum item is coming up at the special meeting to approve the purchase of the Branford Woman's Club property.
- After discussion with Mr. Dietzen, he recommends that a change be made in the expulsion process so that evidentiary hearings come before the full Board, instead of one individual Hearing Officer. He stated he is growing increasingly concerned about the heaviness of these cases resting on any one individual to make a recommendation, especially when the other members have not heard the case. Board members were in agreement.
- He is pleased with the results of the Internal Accounts Audit, as well as the initial report from the Auditor General FTE Audit.
- The SCSD Wellness Center has served 72 people during the last month.
- Recognized Principal and Assistant Principal of the year; the District has great teams at all schools.

The meeting adjourned at 2:29 pm.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
November 8, 2022

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officers Marsha Brown and Vickie DePratter, and Secretary to the Superintendent/School Board Robinette Odom. Attorney Derek Dzwonkowski, with Rumberger, Kirk, and Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent. School Board member Ronald White was also absent.

Chairman Taylor called the meeting to order at 2:35 p.m.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the 2022-2023 School Improvement Plans for all District schools. (Copies are available for review in the office of the Assistant Superintendent of Instruction.)

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to award the following bid (*New*):

   #23-201 Facilities Department: Dump Trailer, to Midway Trailers, Inc. d/b/a Missouri Great Dane **(pg. 2)**

   MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the Florida Department of Education Five Year Facilities Work Plan for fiscal year 2022-2023. (A copy is available in the office of the Director of Facilities.)

   (NOTE: This Plan was emailed by Mr. Butts to Board members and has been revised to include requested changes discussed in the October 11, 2022 workshop.)

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the following personnel item for the 2022-2023 school year:

   a. Allow three-hour and six-hour Food Service employees to work additional hours, as needed, at the request of cafeteria managers.

   MOTION CARRIED UNANIMOUSLY

   b. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of Case #2223-16 Stipulated Expulsion Agreement, dated October 20, 2022, for placement of the student in Suwannee Opportunity School, in lieu of expulsion. (*Final Action*)

   MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the purchase of real property from the Town of Branford, located at 26807 State Road 247, Branford, Florida, commonly referred to as the Branford Woman's Club property. **(pgs. A2-A6)**

Mr. Roush advised it will be necessary to have an environmental study done to ensure nothing on the site needs to be remediated; the contract is not binding until that is completed.

MOTION CARRIED UNANIMOUSLY

End of the Agenda Addendum

The meeting adjourned at 2:59 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REORGANIZATION MEETING
November 22, 2022

MINUTES

The Suwannee County School Board held a Reorganization Meeting on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Tim Alcorn, Norman Crawford, Ed daSilva, and Jerry Taylor, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom. School Board member Ronald White was absent.

Superintendent Roush called the meeting to order at 5:30 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2023.

   Nomination by Mr. Crawford for Mr. daSilva to serve as Chairman. Mr. daSilva declined.

   MOTION by Mr. Crawford, second by Mr. Alcorn, for Mr. Taylor to serve as Chairman through November 2023. MOTION CARRIED UNANIMOUSLY

   MOTION by Mr. Taylor, second by Mr. Crawford, for Mr. daSilva to serve as Vice Chairman through November 2023. MOTION CARRIED UNANIMOUSLY

Chairman Presiding

2. Establishment of official meeting dates and times through November 2023.

   MOTION by Mr. Crawford, second by Mr. Alcorn, to continue holding regular monthly Board meetings on the fourth Tuesday of each month at 6:00 p.m., at the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida, with the exception of February and October 2023 regular monthly Board meetings, which will be held at Branford Elementary School or Branford High School in Branford, Florida. MOTION CARRIED UNANIMOUSLY

3. Selection of one School Board member to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District.

   MOTION by Mr. Alcorn, second by Mr. Crawford, for Mr. daSilva to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District. MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5:38 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
November 22, 2022

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom.

School Resource Officer Slade Collins and Student Ambassador Jake Wooley were also present. Student Ambassador Cash Blalock was absent.

Chairman Taylor called the hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

   #4.141 Educational Field Trips and Extracurricular Trips (*Revised*)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual, and there were none.

2. Final review of additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2022-2023. (Copies are available for review in the office of the Assistant Superintendent of Instruction.)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2022-2023, and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
November 22, 2022

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom.

School Resource Officer Slade Collins and Student Ambassador Jake Wooley were also present. Student Ambassador Cash Blalock was absent.

Chairman Taylor called the meeting to order at 6:00 p.m. and led the pledge to the flag.

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

There was none.

MOTION by Mr. Alcorn, second by Mr. Crawford, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes:
   (pgs. 6-29)

October 11, 2022	- Workshop Session
	- Special Meeting
October 25, 2022	- Workshop
	- Expulsion Hearings (Private)
	- Public Hearing
	- Regular Meeting

2. Approval of the monthly financial statement for October 2022.

3. The following bills for the period October 1-31, 2022:

General Checking Account	
General Fund 1000	$1,244,866.83
LCI Fund 3200	81,615.94
Food Service Fund 4100	485,366.78
Federal Fund 4200	201,265.64
Other Cares Act Relief Fund 4420	11,095.99
ESSER II Fund 4430	280.80
ESSER III - ARP 4450	380,761.42
OTHER ARP ACT RELIEF 4460	2,880.71
	$2,508,134.11

Payroll Checking Account	
General Fund 1000	$3,495,546.16
Food Service Fund 4100	138,955.17
Federal Fund 4200	322,476.45
Other Cares Act Relief Fund 4420	3,913.38

ESSER II Fund 4430	27,658.14
ESSER III - ARP 4450	70,467.76
OTHER ARP ACT RELIEF 4460	7,317.40
	$4,066,334.46
Total	$6,574,468.57

4. Approval of the following budget amendments for fiscal year 2021-2022:

General	LCIF	Special Revenues
I-4	III-4	IV-4 (Federal)

5. Approval of the following contracts/agreements for the 2022-2023 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2023-99	Contract between the Florida Learning Alliance, Inc. (FLA, Inc.) and the District School Board of Suwannee County to provide a staff development management system referred to as the Track Application and related support services (*Renewal/Revised*) **(pgs. 30-43)**
#2023-100	Engagement Agreement between Rumberger, Kirk, and Caldwell P.A. and Suwannee County School District for legal services (*Renewal/Revised)* **(pgs. 44-51)**

6. Approval to accept the following donated item:

Site	Item	Donor
SHS FFA	Cash Donation ($5,000)	Suwannee FFA Alumni
SMS General Fund	Cash Donation ($1,000)	SHS Weightlifting

7. Approval of the following student transfers for the 2022-2023 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Matthew	Partin	Suwannee	Columbia	8

8. Human Resources Transactions **(pgs. 52-57)**

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

RETIREMENT: INSTRUCTIONAL:

Suwannee Riverside Elementary:
Susan Helvenston, Teacher, effective January 1, 2023

Suwannee Springcrest Elementary:
Lynda McInnis, Teacher, effective November 15, 2022

RECOMMENDATIONS: INSTRUCTIONAL:

Branford High School:
Ryan Huesman, Teacher, effective November 14, 2022
REPLACES: Anne Etcher

Judy Naranjo, Teacher, effective October 24, 2022
REPLACES: Robbie Crews

RIVEROAK Technical College:
Camille Coggburn, LPN Instructor, effective November 14, 2022
REPLACES: New Position

Suwannee Middle School:
Jared Smith, Teacher (Long Term Substitute) effective September 27, 2022
REPLACES: Leslie Fry *(Amended start date)*

RETIREMENT: NON-INSTRUCTIONAL:

Facilities
Kevin Hingson, Maintenance Foreman, effective May 31, 2023

Suwannee Pineview Elementary:
Rosanna Holtzclaw, Food Service Worker, effective November 30, 2022

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Branford Elementary School:
Nicole Fusco, Paraprofessional (Temporary), effective November 7, 2022
REPLACES: New Position (*Paid out of Title 1 Fund)*

Information Technology:
Austin Hicks, IT Technician, effective November 1, 2022
REPLACES: New Position *(Paid out of General Fund)*

Suwannee High School:
Kaffa Owens, Food Service Monitor (2 hour), effective September 15, 2022
REPLACES: Becky Reaves

Suwannee Riverside Elementary:
Shayla Harris, Paraprofessional (Temporary), effective October 31, 2022
REPLACES: New Position *(Paid out of Title 1 Fund)*

Transportation:
Terrence Bonner, Bus Driver, effective November 1, 2022
REPLACES: Linda Vanous

Ashley Pano, Bus Driver, effective October 25, 2022
REPLACES: Caleb Jones

RESIGNATION: NON-INSTRUCTIONAL:

Suwannee Springcrest Elementary:
Stephanie Smith, Paraprofessional, effective November 1, 2022

TRANSFER/REASSIGNMENT:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Crystal Cox	Branford Elem. School Food Service 6 hour	Branford Elem School Food Service 8 hour	Paul Otterbine	October 17, 2022

LEAVE OF ABSENCE: (ILLNESS IN THE LINE OF DUTY):

Suwannee Middle School:
Elizabeth Smith, Paraprofessional, effective October 10, 2022 (2.25 hours)

SUPPLEMENTARY:

Employee Name	Position	Location
Sean Conner	Assistant Band Director	Suwannee High School
Luis Huerta Dominguez	Boys' Soccer Coach	Branford High School
Frank Hufty	Assistant Varsity Volleyball Coach	Suwannee High School
Joshua Jacobson	Assistant Varsity Football Coach	Suwannee High School
Daniel Marsee	Assistant Varsity Football Coach	Suwannee High School
Cara Soride	Girls' Soccer Coach	Branford High School
Kayla Williamson	Assistant Girls' Basketball Coach	Suwannee Middle School

MISCELLANEOUS:

Approval for the following:

Mentee	Mentor	Location
Travis Bass	Neena Brown-Thomas	SHS
Olivia Bruening	Cynthia Frye	RTC
Crystal Brown	Mandi Howard	BES
Crystal (Kristi) Bryan	Angela Hester	District
Emilee Cannon	Shannon Daniel	SSE
Chelsey Chaney	Holly Marsee	District
Erin Clary	Monica Jackson	BHS
Crystal Davenport	Rebecca Carter	SPE
Destiny Denson	Kimberly Tuvell	SHS
Janet Diaz	Keeley Messer	SPE
Mark Durham	Maria Toledo-Garcia	RTC
Theodore Frazier	Elisa Hall	SHS
Hannah George	Janet Denise Stewart	BHS
Jackson Greene	Kimberly Bulaskas	SRE
Alyssa Hahn	Stacey Politano	SMS
Nicole Hammock	Michele Turman	SRE
LaDonna Holmes-Ross	Cynthia Frye	RTC/SHS
Nikolas Hurst	Jennifer Wooley	SPE
Mallory Jackson	Laura K. Roberts	SPE
Ariel Jennings	Dyanna Leathlan	SSE
Amanda Koon	Mandi Howard	BES
Amanda Law	Rebecca Carter	SPE
Marisley Leal	Amy Hendry	SHS
Patriece Matthews	Abigail Rodriguez	SHS
Cody Menhennet	Cristina Herrington	SMS
Brayden Mercer	Katie Miller	RTC
Marissa Parks	Julie Dees	BHS
Cara Peppers	Krystal Cundiff	SRE
Kelli Rogers	Kary Black	SHS
Brooklyn Ross	Natalie Haney	SSE
Tralene Sasso	Keeley Messer	SPE
Courtney Sasso	Cierra Keen	SPE
Tiffany Smith	Angela Hicks	SMS
Taelyn Smith	Cierra Keen	SPE
Lisa Taber	Bethany Byrd	BHS

Brittany Thomas	Stacey Skierski	SRE
Keifer Thompson	Lorri Mercer	SOS
Samantha Torrese	April Crawford	SPE
Sara Voss	Jessica Johnson	SPE
Cody Wall	Cristina Herrington	SMS
Barrinisha Washington	Neena Brown	SHS
Kaitlyn White	Jenny White	SHS
Vance Wiggins	Kimberly Tuvell	SHS

District Wide:
Approval for the following to work in the After-School Reading Tutor Program:

Heidi Cavitt Marie Warren Joann Weber

Approval of the following employees to work as paraprofessionals in the 21st Century Afterschool Program:

Crystal Brown
Janet Good
Christina Mosteller
Cletia McCullers
Pamela Norton

Pre-K Extended Day Program:
Approval for the following to work in the Pre-K Extended Day Program:

Katelyn Bling Victoria Henson Vanessa Mares Isidro

Resource Center:
Approval for the following to work as Paraprofessionals in the Resource Center Extended Hours Program:

Naela Salazar
Maritza Torres

SUBSTITUTES:

The following to serve as Substitute Bus Attendants:

Nelson Perry

VOLUNTEERS:

BHS	Carrie Allbritton	Field Trips
SPE	Alesha Banks	APT/Advisory, Field Trips, Clubs
BES	Sheila Barfield	Classroom, Field Trips, Clubs
SSE	Marolyn Black	Classroom, Field Trips
SMS/SHS	Noah Bower	Classroom
SRE	Toni Burker	Classroom, Field Trips
BES	Kylie Bustillo	APT/Advisory, Classroom, Field Trips, Clubs
BHS	Ernesto Caparelli	Clubs, Homecoming
BES	Taylor Chesney	APT/Advisory, Classroom, Field Trips
SSE	Chantavious Coleman	Field Trips
SSE	Alexis Cook	Field Trips
SMS/SHS	Destiny Davis	Field Trips, Basketball
SRE	Debra Floyd	Classroom, Field Trips
SHS	Belinda Fries	Clubs, Take Stock In Children
BES	Michael Fusco	Classroom, Field Trips
BES	Nicole Fusco	Classroom, Field Trips
BES/BHS	Brittney Gabey	Classroom, Field Trips
BES/BHS	Kevin Gabey	Classroom, Field Trips
BES/BHS	Martha Gabey	Classroom, Field Trips
SMS/SHS	Lucy Golub	Classroom, Field Trips, Clubs
SHS	Franklin Gonzalez	Soccer
SMS	Jabori Gwinn	Basketball
SSE	Shawntiqua Hart	Classroom, Field Trips
SPE	Anahi Hernandez	APT/Advisory, Classroom, Field Trips, Clubs
SRE	Carol Hingson	Classroom, Field Trips
SPE	Kalob Jenkins	Field Trips
SSE	Faye Jones	Field Trips
SPE	Heather Lang	Classroom, Field Trips
SSE	Sarah Lee	Classroom, Field Trips
SMS/SHS/SRE	Meghan Linton	APT/Advisory, Classroom, Field Trips
BHS	Adan Macias	Clubs, Homecoming
SSE	Phyllis Matthews	APT/Advisory, Classroom, Field Trips, Clubs
BES	Dominique McCormick	Classroom, Field Trips, Clubs
SSE	Lynette McDonald	Field Trips
BES/BHS	Heather McInnis	APT/Advisory, Classroom, Field Trips, Clubs
BES	Joshua McInnis	Field Trips
BES/BHS	Amanda McMillan	Classroom, Field Trips
SSE	Rebecca Miara	Classroom, Field Trips

SMS/SPS/SHS/ SSE/SRE	Anntanica Morgan	APT/Advisory, Classroom, Field Trips Clubs
BHS	Misty Mosley	Classrooms/Field Trips, Clubs
SRE/SMS/RTC/ SPE	Gina Nardiello	Classroom, Field Trips, Sport
SRE	Rachel O'Brien	Classroom, Field Trips
SSE	Carmen Olguin	Field Trips
BHS	America Pierce	Field Trips
BES/BHS	Laura Poore	APT/Advisory, Classroom, Field Trips
SSE	Justin Porter	Classroom, Field Trips
SPE	Edgar Quiterio	Field Trips, Clubs
BHS	Jerry Ramsey	Field Trips, Clubs
SRE/SHS/SMS	David Rang	Classroom, Field Trips, Sports
BES	Brenda Raulerson	Classroom, Field Trips
SPE	Sierrah Raulerson	APT/Advisory, Field Trips
BES	Rebecca Rescigno	Field Trips
SRE	Lyndon Rex	Classroom, Field Trips, Sports
SSE	Amanda Rickett	Field Trips
BHS/BES	Jamie Roberts	APT/Advisory, Classrooms, Field Trips, Clubs, Twirling Sponsor
SPE	Kalie Romine	Field Trips
BHS	Perry Sauls	Extra, Girls' Soccer
SMS	Ezra Sheffield	Esports
SSE	Daryl Snodgrass	Classroom, Field Trips
SSE	Melissa Snodgrass	Classroom, Field Trips
SMS/SPE/SRE/SSE/ SHS/RTC	Kasey Stover	APT/Advisory, Classroom, Field Trips, Clubs
SPE	Jennifer Taylor	Classroom, Field Trips
SPE	Mark Warren	Field Trips
SHS	Trevor Willis	Soccer
SSE	Candace Wilson	APT/Advisory, Classroom, Field Trips, Clubs
SSE	Donald Wilson Jr.	Classroom, Field Trips, Clubs
SSE	James Wood	Field Trips
SSE	Debbie Worth	Classroom

End of List
2022-2023
School Year

REGULAR AGENDA

1. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

   #4.141 Educational Field Trips and Extracurricular Trips (*Revised*)

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2022-2023. (Copies are available for review in the office of the Director of Curriculum and Instruction.)

   MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. White, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

   #2.021 Superintendent's Compensation **(pg. 58)**

   MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Crawford, second by Mr. Alcorn, for approval of the following contract/agreement for the 2022-2023 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2023-101 Professional and Technical Services Agreement between Kelly Grimes and the School Board of Suwannee County, Florida, through RIVEROAK Technical College, to develop curriculum and laboratory activities, provide clinical simulation and clinical facility instruction, and maintain simulation equipment. (*New*) **(pgs. 59-71)**

   MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. White, second by Mr. Crawford for approval of the Suwannee County School Board Internal Accounts Audit for fiscal year end June 30, 2022.

   MOTION CARRIED UNANIMOUSLY

6. Comments from Student Ambassadors

   Student Ambassador Jake Wooley updated the Board on the status of student organization accomplishments, upcoming events, and athletic competitions at Suwannee High School. He brought a senior class shirt for Board members to see.

7. Legal Counsel's Report

   Mr. Dietzen advised that the three Board members (Alcorn, daSilva, and White) who were re-elected must sign the Oath of Office to be sent to the State. He also advised that Derek Dzwonkowski, with Rumberger, Kirk, and Caldwell, and his wife, have a new baby girl.

8. Superintendent's Report

   Mr. Roush reported on the following:
   - Appreciates the opportunity to continue the working relationship with Rumberger, Kirk, & Caldwell, as the Board approved the renewal contract at tonight's meeting.
   - Recent events have necessitated reorganization at the Suwannee Opportunity School; more to come on that issue.
   - Last week's Superintendent Update recognized employees from the Facilities Department who provided assistance in Sarasota County in the aftermath of Hurricane Ian. These employees will be honored at the December 13 Board meeting.
   - Pleased with how the SCSD Employee Wellness Center has taken off; the Finance Department has had a big hand in the success. The Palms Medical Group staff have been great to work with, as well. A meeting will be held on November 28 in an effort to iron out any kinks, and a quarterly update will be provided to the Board.
   - A mid-year update meeting with our current health insurance broker will be held on November 29. Based on the outcome of those conversations, we

may go out to bid for brokered services. The Finance Department has assured that there is still have time to issue an RFP and get the renewal done by May 1, 2023.

- Since the Board requested an update on disciplinary and attendance data trends, the plan is to provide this information at the December or January workshop.
- The Suwannee High School Bulldogs will play the Florida High School Seminoles in Tallahassee this Friday night; this has been a great season for the coaches and players.
- Wished everyone a Happy Thanksgiving and appreciates the Board's continued support.

9. Issues and concerns Board members may wish to discuss

- Mr. daSilva reported that a Fringe Benefits Committee Meeting will be held next week.

- Mr. Taylor spoke on the following:
  - Question regarding classroom libraries was answered by Mr. Roush and Mr. Dietzen.
  - Reminded Mr. Roush that Mr. White would like to discuss the NEFEC contract.
  - Question regarding the grant for the Suwannee High School culinary arts program was answered by Mr. Hines.
  - Question regarding the access road near Suwannee Middle School was answered by Mr. Alcorn.
  - Thanked Ms. Brown for the hard work on helping to get the SCSD Employee Wellness Center up and running.
  - Appreciates all the hard work that has been done to improve health insurance coverage and rates for staff/employees.

Board members expressed gratitude to all staff/employees, as well as Student Ambassadors, and wished everyone a safe and blessed Thanksgiving.

The meeting adjourned at 6:38 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
December 13, 2022

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Marsha Brown, School Board Attorney Leonard Dietzen (arrived at 9:25 a.m.), and Secretary to the Superintendent/School Board Robinette Odom. School Board member Tim Alcorn was absent.

Administrators and others present: Jennifer Barrs, Jennifer Beach, Amy Boggus, Tammy Boggus, Michael Braun, Bill Brothers, Ethan Butts (arrived at 9:33 a.m.), Leigh Fernald, Janene Fitzpatrick, Lisa Garbett, Ronnie Gray, Angel Hill, Malcolm Hines, Michele Howard, Mary Keen, Dee Dee McManaway, UTSC President Eric Rodriguez (arrived at 9:45 a.m.), Keith Stavig, Angie Stuckey, Marsha Tedder, Jimmy Wilkerson, Josh Williams, Kelli Williams, and Laura Williams.

Chairman Taylor called the meeting to order at 9:00 a.m. and led the pledge.

NEFEC Update .....NEFEC Staff

NEFEC Executive Director Patrick Wenek, Associate Director Shay Starling, and Supervisor of Leadership Programs Rhonda Parrish were present. Mr. Wenek provided a Powerpoint presentation.

Board members, Mr. Roush, and Mr. Dietzen expressed appreciation for the invaluable efforts of NEFEC.

School Climate Data Update.....Ted Roush, Ronnie Gray, Malcolm Hines

Mr. Roush oriented the Board to the organization of the packet that was distributed, which includes student attendance and discipline data. Mr. Hines and Mr. Gray reviewed the handout. Mr. Crawford stated he would like the District to create dialogue with the new, incoming judge, regarding truancy issues.

Assistant Superintendent of .....Malcolm Hines

Administration Department Update

- Policy Update **(pgs. 2-12)**

Mr. Hines explained that Board Policy #5.12 Expulsion of Students currently provides that evidentiary hearings be heard by the designated Hearing Officer; the proposed procedure would require that evidentiary hearings be heard by the entire School Board. Mr. Dietzen commented that due to the nature and complexity of recent cases, the recommendation is to return to the process of these hearings being presented to all Board members.

Director of Career, Technical, and Adult .....Mary Keen
Education Department Update

Ms. Keen provided updates on the following:

- Reminded Board members of the capping ceremony Thursday for LPN students.
- Provided CTE program updates and plans for additional programs in the near future and advised that no new programs will be added for the remainder of the school year.
- Provided handout and reviewed the 2022-2023 Strategic Plan Overview.
- Discussed proposed contract #2023-103 with Associated Builders and Contractors Florida East Coast Institute, Inc. that will be on the Special Meeting agenda to follow the workshop. She introduced Karen Hoffman with Key Innovative Solutions, who works collaboratively with Associated Builders and Contractors Florida East Coast Institute, Inc. Ms. Hoffman addressed the Board regarding the proposed contract, stating it is an opportunity to expand apprenticeship in this area. She further stated that no staffing, instructors, facilities, or equipment will be required of the district; students will be employed and earning a paycheck at the same time they are training.

Student Services Department Update .....Kelly Waters

- Various Contracts **(pgs. 28-34)**

In Ms. Waters' absence, Angel Hill addressed the Board. She stated that Contracts #2023-104 and #2023-105, which will be on the Special Meeting agenda to follow the workshop, came out of Title 9, Part A DOE monitoring. She stated that DOE provided the models and requested the District approve the contracts.

The workshop recessed at 11:13 a.m. and resumed at 11:20 a.m.

Century 21 Program Update .....Keith Stavig

Keith Stavig provided a Powerpoint presentation on the Century 21 program and answered questions from Board members.

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- Janene Fitzpatrick, Assistant Superintendent of Instruction, is retiring; Friday is her last day. He and Board members thanked Ms. Fitzpatrick for her influence, guidance, knowledge, dedication, and leadership to the District and wished her well. Board members are invited to a celebration for Ms. Fitzpatrick, which will be held on Saturday, January 7, 2023, from 5:00 to 10:00 p.m. In light of Ms. Fitzpatrick's retirement, an item is on the Special Meeting agenda following the Workshop, recommending an overlap of the position from January through June 2023. The plan is to fill the position in June 2023, which will allow for a $40,000 savings to the District. This will prevent a possible domino effect for personnel this school year.
- Received congratulations from FSBA on the School Board retaining Master Board status through the 2023-2024 school year.
- Applauded the coordinating efforts of Health/Truancy Coordinator Michele Howard and school administrators relating to the Florida Heiken Children's Vision Program, who provided free eye exams and glasses to students in the District.
- NOVA Southeastern University, College of Dental Medicine, is here this week applying fluoride varnish to teeth for elementary students.
- In April and May 2023 the Department of Health plans to conduct a sealant program for second grade students in the District.
- Assistant Superintendent Hines has been chairing a committee to assess the track issue at our high schools. Recommendations will be presented to the Board at a later date.
- Met with Jake Nicholson of Schneider Electric at the recent FSBA/FADSS Conference and discussed some projects that are in the Five Year Facilities Work Plan. Schneider Electric is doing some work in the Thomasville City School District. After speaking with Facilities Director Ethan Butts, he would like to know if the Board is interested in hearing more information. The consensus was to have Mr. Nicholson provide a presentation at a future workshop.

- Spoke with Representative Garcia regarding our nursing programs; project request forms have been released for this legislative session. He will do additional research and report back to the Board.
- The District has been approached by BoardDocs representatives regarding the purchase and implementation of its software program for Board agendas, minutes, etc. The consensus was to leave the current procedures in place at this time and to defer to Board Secretary Robinette Odom for further evaluation.
- Due to schedules and deadlines relating to the RFP for health insurance, it is necessary to move the Board Workshop from January 10, 2023, to January 17, 2023. Proposals are due by 2:00 p.m. on January 5, 2023. Mr. David Thomas, who came highly recommended by NEFEC, and whose services were the least expensive, at a fee of $6,000, will have an opportunity to review proposals, based on a rubric method. By January 11, 2023, he will submit the top three companies for a more in-depth look. Those companies will be invited to the Workshop on January 17. After lunch the Insurance Committee will meet to discuss the presentations and make a recommendation. The recommendation will be presented to the Board in a Special Board Meeting later that afternoon in order to select one of the proposals.

The workshop adjourned at 12:22 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
December 13, 2022

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom.

School Resource Officer Jeff Miara, UTSC President Eric Rodriguez (arrived at 6:21 p.m.), and Student Ambassadors Cash Blalock and Jake Wooley were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Riverside Elementary Fellowship of Christian Athletes organization.

Special Recognition by the Superintendent

- **"Willingness to Go Above and Beyond"** (For providing assistance to Sarasota County School District after Hurricane Ian)

  Facilities Department
  John Betz
  Ethan Butts
  Nick Copeland
  Austin Murray

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

There was none.

MOTION by Mr. Alcorn, second by Mr. Crawford, for approval to adopt the Agenda and Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. White, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

Approval of the following Minutes:
(pgs. 6-20)

November 8, 2022	- Workshop Session
	- Special Meeting
November 22, 2022	- Reorganization Meeting
	- Public Hearing
	- Regular Meeting

1. Approval of the monthly financial statement for November 2022.

2. The following bills for the period November 1-30, 2022:

General Checking Account

General Fund 1000	$ 979,275.48
LCI Fund 3200	87,783.32
Food Service Fund 4100	235,660.24
Federal Fund 4200	86,045.54
Other Cares Act Relief Fund 4420	1,124.93
ESSER II Fund 4430	2,104.73
ESSER III – ARP 4450	167,600.05
OTHER ARP ACT RELIEF 4460	1,570.14
	$ 1,557,164.43

Payroll Checking Account	
General Fund 1000	$ 3,570,454.87
Food Service Fund 4100	140,864.54
Federal Fund 4200	460,273.96
Other Cares Act Relief Fund 4420	3,913.38
ESSER II Fund 4430	27,659.30
ESSER III – ARP 4450	74,019.69
OTHER ARP ACT RELIEF 4460	7,317.40
	$ 4,284,503.14
Total	$ 5,841,667.57

3. Approval of the following budget amendments for fiscal year 2022-2023:

General	LCIF	Special Revenues
I-5	III-5	IV-2 (ARP)
		IV-2 (ESSER II)
		IV-2 (ESSER III)
		IV-4 (Food Service)
		IV-3 (Other Cares)

4. Approval to accept the following donated items:

Site	Item	Donor
SHS (Girls Basketball) Batting Cages)	Cash Donation ($1,000)	Lafayette State Bank
SPE (General Fund)	Cash Donation ($1,000)	Radiant Credit Union

5. Expulsions

e. **Case #2223-09**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

b. **Case #2223-10**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

c. **Case #2223-11**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year. (*Final Action*)

d. **Case #2223-15**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

e. **Case #2223-17**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

f. **Case #2223-18**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year. (*Final Action*)

g. **Case #2223-20**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year. (*Final Action*)

h. **Case #2223-22**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

6. Human Resources Transactions **(pgs. 21-24)**

ADMINISTRATIVE:
Jennifer Barrs, Assistant Superintendent of Instruction, effective January 3, 2022
REPLACES: Overlap Position

RETIREMENT: INSTRUCTIONAL:

Suwannee Springcrest Elementary:
Lynda McInnis, Teacher, effective December 12, 2022 *(Amended from the November 22, 2022 Agenda)*

RECOMMENDATION: INSTRUCTIONAL:

Suwannee Springcrest Elementary:
Wendy Stevens, Teacher (Temporary), effective November 28, 2022
REPLACES: Lynda McInnis

TRANSFERS/REASSIGNMENTS:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Darrel Curls	Suwannee Opportunity School Coordinator of SOS	Branford High School Teacher	Abbey Warren	November 28, 2022
Abbey Warren	Branford High School Teacher	Branford High School (TSA Guidance 10 Month)	Tiffany Criswell	November 28, 2022

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Branford Elementary School:
Heather Lewis, Custodian (Sanitizer Temporary), effective November 28, 2022
REPLACES: Michael Harris

Suwannee Middle School:
Brittany ONeal, Custodian (Sanitizer Temporary), effective November 18, 2022
REPLACES: New Position

Suwannee Opportunity School:
Nahjawan Dukes, Security Guard, effective December 5, 2022
REPLACES: Chris Ringlein

Suwannee Pineview Elementary:
Mariah Shearer, Food Service Worker, effective November 28, 2022
REPLACES: Rosanna Holtzclaw

Transportation:
Erika Broad, Bus Driver, effective November 28, 2022
REPLACES: Yvan Theoret

Kamera McGriff, Bus Driver, effective November 28, 2022
REPLACES: Carol Deas

RESIGNATIONS: NON-INSTRUCTIONAL:

Branford Elementary School:
Deborah Yates, Paraprofessional, effective November 14, 2022

RIVEROAK Technical College:
Kelly Grimes, Instructor-Part Time, effective November 30, 2022

Transportation:
Ana Gienger, Bus Driver, effective November 16, 2022

TRANSFER/REASSIGNMENT:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Christopher Ringlein	Suwannee Opportunity School Security Guard	Suwannee Middle School Security Guard	New Position	November 28, 2022

LEAVE OF ABSENCE: (MEDICAL):

Suwannee High School:
Natelle Smith, Food Service Worker, effective November 14, 2022 through January 6, 2023
(With the option to return sooner if released by her doctor)

Transportation:
Jennifer Ponder, Bus Driver, effective November 18, 2022 through January 4, 2023
(With the option to return sooner if released by her doctor)

LEAVE OF ABSENCE: FAMILY MEDICAL LEAVE:

Suwannee Riverside Elementary:
Carol Townsend, Paraprofessional, effective December 5, 2022 through December 16, 2022

SUPPLEMENTARY:

Employee Name	Position	Location
James Leibold	Varsity Assistant Boys' Basketball Coach	Branford High School

MISCELLANEOUS:

Branford High School:
Approval for Abbey Warren to work an additional 20 days as TSA in Guidance

District Wide:
Approval for Jessica Petri to work as a Substitute School Nurse District-Wide

Approval for Amy Allen to work in the Hospital Homebound and Community Based Instruction Programs

Approval for the Crystal Brown to work in the Afterschool Reading Tutor Program

Approval of the following employees to work as paraprofessionals in the 21st Century Afterschool Program:

Amanda Gaylord
Kalie Hingson
Vanessa Isidro
Janice McCall

Resource Center:
Approval for the following to work as Paraprofessionals in the Resource Center Extended Hours Program:

Angela Hester Naela Jimenez Vance Wiggins

Suwannee Riverside Elementary:
Approval to retract retirement letter for Susan Helvenston
(Amended from the November 22, 2022 Agenda)

VOLUNTEERS:

SPE	Amber Aikens	Field Trips
SPE	Jedidiah Arnold	Classroom
BES/BHS	Megan Mohsin	Classroom/Field Trips
SPE	James Pinkard	Field Trips
SPE	Heather Voss	Classroom
SMS	Melissa Waldron	APT/Advisory
SMS	Carla Williams	Classroom, Office, Sports

End of List
2022-2023
School Year

REGULAR AGENDA

Action on the Agenda Addendum

#1.MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the Human Resources Transactions Addendum **(pg. A2)** MOTION CARRIED UNANIMOUSLY

RECOMMENDATION FOR THE 2022-2023 SCHOOL YEAR:

ADMINISTRATIVE:

Jennifer Barrs, Assistant Superintendent of Instruction, effective January 3, 2023
REPLACES: Overlap Position *(Date corrected)*

RETIREMENT: INSTRUCTIONAL:

District Wide:
Tamara Boggus, Resource Teacher, effective, December 16, 2022

RECOMMENDATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:
Darnell Baker, Teacher, effective December 5, 2022

Danielle Jones, Teacher (Part-Time Hourly) effective December 5, 2022

Suwannee Opportunity School:
Brooke Cox-Knowles, Coordinator of Opportunity School, effective January 6, 2023

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Suwannee Opportunity School:
Nahjawan Dukes, Security Guard, effective December 5, 2022

Transportation:
Shateea Hughes, Bus Driver, effective November 29, 2022

SUBSTITUTES:

The following to serve as Substitute Bus Attendants:

Kelly Bradow

End of List
2022-2023
School Year

End of the Agenda Addendum

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

   #5.12 Expulsion of Students (*Revised*) **(pgs. 25-35)**

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. White, second by Mr. Crawford, for approval of the following contracts/agreements for the 2022-2023 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2023-103	Apprenticeship Training Program Agreement between the Suwannee County School Board, through RIVEROAK Technical College, and Associated Builders and Contractors Florida East Coast Institute, Inc. (*New*) **(pgs. 36-43)**
#2023-104	Inter-District Foster/Homeless/Transitional Transportation Agreement between the Lafayette County School District and the Suwannee County School District (*New*) **(pgs. 44-48)**
#2023-105	Transitional Inter-District Transportation Agreement between the Columbia County School District and the Suwannee County School District (*New*) **(pgs. 49-50)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the following personnel item for the 2022-2023 school year:

   a. Overlap the Assistant Superintendent of Instruction position, from January 3, 2023 through June 30, 2023. The estimated cost savings is $40,000.

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. daSilva, second by Mr. White, for approval of the RIVEROAK Technical College Strategic Plan for July 2022 – June 2027. **(pgs. 51-57)**

MOTION CARRIED UNANIMOUSLY

5. Comments from Student Ambassadors

- Student Ambassadors Cash Blalock and Jake Wooley updated the Board on the status of student organization accomplishments, upcoming events, and athletic competitions at their respective schools.
- Superintendent Roush and Board members expressed interest in involving Student Ambassadors in the development of a high school student panel relating to school level changes and initiatives.

6. Legal Counsel's Report - No legal matters to report.

7. Superintendent's Report

   - Requested opinions from the Student Ambassadors regarding drills and six-period vs. seven-period day.
   - Awaiting a position statement from Florida superintendents on the new legislation.

8. Issues and concerns Board members may wish to discuss

   Board members expressed appreciation for the Suwannee Riverside Elementary Fellowship of Christian Athletes remarks/Christmas performance at the beginning of the meeting, for Ms. Keen's efforts toward improving the economy of the community, and for the services of the Facilities Department employees who lended assistance in Sarasota County in the aftermath of Hurricane Ian. Board members wished everyone a safe and Merry Christmas.

   Mr. Taylor commented on the required curriculum regarding the historical Holocaust. He advised that Mr. Alcorn's sister passed away recently and to keep the family in our thoughts and prayers.

The meeting adjourned at 7:05 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
January 17, 2023

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White (arrived at 9:25 a.m.), along with Superintendent Ted Roush, Chief Financial Officers Marsha Brown and Vickie DePratter, and Secretary to the Superintendent/School Board Robinette Odom. Attorney Derek Dzwonkowski, with Rumberger, Kirk, and Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent.

Administrators and others present: Jennifer Barrs, Karen Bates, Jennifer Beach (arrived at 10:46 a.m.), Amy Boggus, Tammy Boggus, Michael Braun, Bill Brothers (arrived at 9:10 a.m.), Ethan Butts, Leigh Fernald, Lisa Garbett, Ronnie Gray, Angel Hill, Malcolm Hines, Michele Howard, Terry Huddleston, Elizabeth Johnston, Mary Keen, Dee Dee McManaway (arrived at 9:15 a.m.), Kecia Robinson, Keith Stavig, Angie Stuckey, Marsha Tedder, T.J. Vickers (arrived at 9:17 a.m.), Kelly Waters, Jimmy Wilkerson (arrived at 10:46 a.m.), Kelli Williams, and Laura Williams; Fringe Benefits Committee Members-Jillian Herron, Angel Hicks, Malcolm Hines, Eric Rodriguez, Sheila Watson, and Josh Williams; Representatives Jimmy Kelly, Sue Grimm, Amanda Brooke Kross, and Nicole Netsov from Aon; Representatives Bruce Tillman, Luke Wolkers, Daniel Tillman, Glenn Little, Mike Carraway, and Robin Riley from Acentria; Representatives Matt Susin, Warren Wilson, Josh Allen, and Travis Childers from Mark III; and Karen Hoffman with Key Innovative Solutions. Representatives from the Hamilton County School District were also present for the health insurance brokerage presentations.

Chairman Taylor called the meeting to order at 9:00 a.m. and led the pledge.

RFP #23-202 – Health Insurance Brokerage and Consulting Services ..... Marsha Brown and Representatives

- Aon
- Acentria Public Risk Partners Corporation d/b/a The Jordan Agency
- Mark III Brokerage, Inc.

Mr. Roush explained the procedures to be followed.

Mrs. Brown introduced Jimmy Kelly with Aon.

Mr. Kelly and representatives from Aon distributed a handout and provided their presentation to the Board.

Mrs. Brown introduced Bruce Tillman with Acentria.

Mr. Tillman and representatives from Acentria provided a Powerpoint presentation to the Board.

The workshop recessed at 11:06 a.m. and resumed at 11:16 a.m.

Mrs. Brown introduced Matt Susin with Mark III.

Mr. Susin and representatives from Mark III provided a Powerpoint presentation to the Board.

Lunch

IT Department Update ..... Josh Williams
- Contract #2023-106 (Renewal/Revised) **(pgs. 2-7)**

Mr. Williams provided a Powerpoint presentation and brought the Board up to date on the contract.

Director of Career, Technical, and Adult .....Mary Keen
Education Department Update
- Contract #2023-107 (New) **(pgs. 8-15)**

Ms. Keen provided background information and the vision regarding the contract. Ms. Hoffman with Key Innovative Solutions also addressed the Board.

The workshop adjourned at 1:48 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
January 17, 2023

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officers Marsha Brown and Vickie DePratter, and Secretary to the Superintendent/School Board Robinette Odom. Attorney Derek Dzwonkowski, with Rumberger, Kirk, and Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent.

Chairman Taylor called the meeting to order at 1:55 p.m.

MOTION by Mr. Alcorn, second by Mr. daSilva, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. White, second by Mr. Alcorn, for approval to award the following Request for Proposals (RFP), based on the recommendation of the Fringe Benefits Committee:

   #23-202 Acentria Public Risk Partners Corporation d/b/a The Jordan Agency (*New*)

   Mrs. Brown read aloud the summary of the proposals, as received by the independent consultant, David Thomas.

   MOTION CARRIED UNANIMOUSLY

2. Expulsions. (Note: Items 2.a and 2.b were taken separately.)

   MOTION by Mr. Alcorn, second by Mr. Crawford for approval of the following:

   a. **Case #2223-05**: The Superintendent recommends approval of the Hearing Officer's Recommended Order, dated December 16, 2022, not expelling the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

MOTION CARRIED UNANIMOUSLY

MOTION by Mr. White, second by Mr. daSilva, for approval of the following:

b. **Case #2223-08**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 2:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
January 24, 2023

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officers Marsha Brown and Vickie DePratter, and Secretary to the Superintendent/School Board Robinette Odom.

School Resource Officer Jeff Miara, UTSC President Eric Rodriguez, and Student Ambassador Jake Wooley were also present. Student Ambassador Cash Blalock was absent.

Chairman Taylor called the hearing to order at 5:56 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Assistant Superintendent of Administration.)

#2.021	Superintendent's Compensation (*Revised*)
#5.12	Expulsion of Students (*Revised*)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County Board Policy Manual, and there were none.

The hearing was adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
January 24, 2023

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officers Marsha Brown and Vickie DePratter, and Secretary to the Superintendent/School Board Robinette Odom.

School Resource Officer Jeff Miara, UTSC President Eric Rodriguez, and Student Ambassador Jake Wooley were also present. Student Ambassador Cash Blalock was absent.

Chairman Taylor called the meeting to order at 6:01 p.m.

Student remarks and pledge to the flag by Suwannee Springcrest Elementary Lighthouse Leadership Team student organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

There was none.

MOTION by Mr. Crawford, second by Mr. Alcorn, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes:
   (pgs. 6-19)

   December 13, 2022 - Workshop Session
   - Regular Meeting

2. Approval of the monthly financial statement for December 2022.

3. The following bills for the period December 1-31, 2022:

General Checking Account		
General Fund 1000	$	606,678.07
LCI Fund 3200		197,454.68
Food Service Fund 4100		107,662.48
Federal Fund 4200		109,021.46
Other Cares Act Relief Fund 4420		149,617.24
ESSER II Fund 4430		631.80
ESSER III - ARP 4450		268,182.95
OTHER ARP ACT RELIEF 4460		283.25
SELF INS - 7110		60.00
	$	1,439,591.93
Payroll Checking Account		
General Fund 1000	$	3,834,556.29
Food Service Fund 4100		131,457.59
Federal Fund 4200		372,766.73
Other Cares Act Relief Fund 4420		3,913.38
ESSER II Fund 4430		28,477.78
ESSER III - ARP 4450		81,573.96
OTHER ARP ACT RELIEF 4460		7,691.17
	$	4,460,436.90
Total	$	5,900,028.83

4. Approval of the following budget amendments for the fiscal year 2022-2023:

General	LCIF	Special Revenues
I-6	III-6	IV-5/Federal
		IV-5/Food Service
		IV-4 Other Cares

5. Approval for disposal of property as per the attached Property Disposition Form dated January 24, 2023. **(pgs. 20-22)**

6. Approval of the following contract/agreement for the 2022-2023 school year: (REVISED/RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2023-106 PAEC Student Data Services Resolution and Contract for District Participation between the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and PAEC Student Data Services and the District School Board of Suwannee County, Florida (*Renewal/Revised*) **(pgs. 23-28)**

7. Approval to accept the following donated items:

Site	Item	Donor
SHS (Girls Basketball) (*Corrected from December 13, 2022 Agenda*)	Cash Donation ($1,000)	Snap-Rite Manufacturing, Inc.
SHS (Girls Golf) (Scholarship in honor of Becky Daniel)	Cash Donation ($2,000)	Suwannee High Class of 1966

8. Approval of the following Controlled Open Enrollment transfers for the 2022-2023 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Thompson	Blake	Suwannee	Lafayette	6
Amy	Skipper	Suwannee	Lafayette	9
Beau	Trice	Suwannee	Lafayette	K

9. Expulsions

f. **Case #2223-24**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

g. **Case #2223-25**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

10. Human Resources Transactions **(pgs. 29-34)**

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

RETIREMENT: ADMINISTRATIVE:

Finance and Administration:
Vickie DePratter, Chief Financial Officer, effective February 28, 2023

RETIREMENTS: INSTRUCTIONAL:

Branford High School:
Darryl Cannon, Teacher, effective June 30, 2023

Denise Stewart, Teacher, effective June 30, 2023

RIVEROAK Technical College:
Teresa Gill, Teacher, effective June 30, 2023

Suwannee High School:
Cindi Hiers, Counselor, effective July 24, 2023

RECOMMENDATION: INSTRUCTIONAL:

Suwannee Springcrest Elementary:
Kendall Butts, Teacher (Long Term Substitute), effective January 1, 2023
REPLACES: Lynda McInnis

RESIGNATIONS: INSTRUCTIONAL:

Suwannee High School:
Joshua Jacobson, Teacher, effective January 13, 2023

Suwannee Middle School:
Lindsey Thomas, Teacher, effective January 13, 2023

TRANSFER/REASSIGNMENT:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Tammy Atkinson	Suwannee Riverside Elem. Teacher	Suwannee Pineview Elem. Teacher	Pamela Hendrick	January 3, 2023
Susan Helvenston	Suwannee Riverside Elem. Teacher	Suwannee Pineview Elem. Support Facilitator	Bethany Byrd	December 13, 2023

LEAVE OF ABSENCE: (ILLNESS IN THE LINE OF DUTY):

Suwannee Middle School:
Robyn Bonds, Teacher, effective December 16, 2022 (7.50 hours), January 3, 2023 (7.50 hours), January 4, 2023 (7.50 hours), January 5, 2023 (7.50 hours), and January 6, 2023 (7.50 hours) for a total of 37.50 hours

LEAVE OF ABSENCE: MATERNITY:

Suwannee Pineview Elementary:
Janet Diaz, Teacher, effective January 4, 2023 through March 8, 2023
(With the option to return sooner if released by her doctor)

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Suwannee Pineview Elementary:
Alexis Cannon, Pre-K Paraprofessional (Temporary), effective December 12, 2022
REPLACES: Amy Wilkins

Suwannee Riverside Elementary:
Sarah McIntosh, Paraprofessional, effective January 9, 2023
REPLACES: Mariah Shearer

RESIGNATION: NON-INSTRUCTIONAL:

Suwannee Pineview Elementary:
Alexis Dalton, Paraprofessional, effective January 13, 2023

TRANSFER/REASSIGNMENT:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE
Heather Lewis	BES/BHS Food Service/Custodian	BES Food Service (3 hour)	January 17, 2023

LEAVE OF ABSENCE: (ILLNESS IN THE LINE OF DUTY):

Suwannee Opportunity School:
Edwina Woods, Paraprofessional, effective January 5, 2023 (7.5 hours), January 6, 2023 (7.5 hours), January 9, 2023 (7.5 hours), January 10, 2023 (7.5 hours), January 11, 2023 (7.5 hours), January 12, 2023 (7.5 hours), and January 13, 2023 (7.5 hours) for a total of 52.50 hours

LEAVE OF ABSENCE: FAMILY MEDICAL LEAVE:

Suwannee Riverside Elementary:
Carol Townsend, Paraprofessional, effective December 5, 2022 through December 16, 2022 *(Extended through January 8, 2023)*

LEAVE OF ABSENCE: MEDICAL:

Transportation:
Jeffry Hunt, Bus Driver Aide, effective January 5, 2023 through February 24, 2023
(*With the option to return soon if released by his doctor)*

SUPPLEMENTARY:

Employee Name	Position	Location
Travis Bass	E-Sports Coach	Suwannee High School
Emily Beiter	Girls' Asst. Soccer Coach	Branford High School
Ariel Fernandez	Girls' Head Middle School Basketball Coach	Branford High School
Christina Herrington	Planning Period Supplement (2nd Semester)	Suwannee Middle School
Dana Root	Girls' Asst. Middle School Basketball Coach	Branford High School
Stefani Santos	Girls' Assistant Weightlifting Coach	Branford High School
Daniel Skelly	Planning Period Supplement (2nd Semester)	Suwannee Middle School
Jenny White	Planning Period Supplement	Suwannee High School
Vance Wiggins	Planning Period Supplement	Suwannee High School

MISCELLANEOUS:

Food Service:
Approval for the following workers to be paid extra hours worked on January 13, 2023, for the mandatory 8 Hour Youth Mental Health Trainings:

Name	Site/Position	Extra Hours Worked
Rosemary Bell	SMS / 6 Hour Worker	2 hours
Shanda Campbell	SSE / 6 Hour Worker	2 hours
Sheree Dugdale	SPE / 6 Hour Worker	2 hours
Tiffany Dunn	SMS / 3 Hour Worker	5 hours
Chastia Lett	SHS / 3 Hour Worker	5 hours
Heather Lewis	BES / 3 Hour Worker	5 hours
Donna Rightmire	BHS / 6 Hour Worker	2 hours

Kelly Wiggins	SPE / 6 Hour Worker	2 hours
Jennifer York	SHS / 3 Hour Worker	5 hours

Pre-K Extended Day Program:
Approval for Catherine Melton to work in the Pre-K Extended Day Program

Suwannee High School:
Approval for the following to work up to an additional 12 hours with the ACT/SAT Bootcamp:

Travis Bass	Math
Kary Black	English
Deanna Burkett	English
Steven Carney	Math
Patriece Matthews	English
Mileydi Perez	English

VOLUNTEERS:

SRE	Alban	Shannon	Classroom, Reading Pals
BES	Barnes	Janet	APT/Advisory, Classroom
SPE	Billy	Jasmine	APT/Advisory, Field Trips, Clubs
BES	Boston	Victoria	Field Trips
SSE	Brooks	Amber	APT/Advisory, Classroom, Field Trips, Clubs
BHS	Burt	Teresa	Field Trips, Clubs
SHS	Bush	Catherine	Mentor Program
BES	Byrd	Lauren	APT/Advisory, Classroom, Field Trips, Clubs
BES	Carnahan	Shawn	APT/Advisory, Clubs
BES	Collins	Carla	APT/Advisory, Classroom
SPE	Corbin	Heather	APT/Advisory, Field Trips, Clubs
BES	Daniel	Farren	Classroom, Field Trips
BES	Demers	Kaci	Classroom, Field Trips
BES	Esterline	Geraldine	APT/Advisory, Classroom, Field Trips
BES/BHS	Fidell Smith	Jennifer	APT/Advisory, Classroom, Field Trips
BES	Fordham	Haley	APT/Advisory, Classroom, Field Trips
BES	Grinstead	Olivia	Classroom
BES	Hagedorn	Nicholas	Field Trips
BHS	Harris	Halleigh-Ray	Clubs, Weight Lifting
SSE	Henderson	Ted	Classroom
SPE	Henry	Danielle	APT/Advisory, Classroom, Field Trips
BHS	Irby	Suzannah	Field Trips, Clubs (BETA, NHS, Band) Weight Lifting
BES	Jones	Katie	APT/Advisory, Clubs
BHS	Kelly	Brianna	Field Trips
BHS	Kelly	Michael	Field Trips
BES	Macias	Adan	Clubs
BES	Matos	Anthony	Classroom, Field Trips
BHS/BES	Mercer	Rebekah	Field Trips, Clubs, Beta Convention

BES/BHS	Miller	Jordyn	Field Trips
BES	Owen	Miriah	APT/Advisory, Classroom, Field Trips, Clubs
SMS	Petersen	Ashton	Clubs, Softball
BHS	Pitts	Evie	Clubs, Weight Lifting
BES	Poole	Connie	Field Trips
BES/BHS	Poole	Stephanie	Classroom, Field Trips
BES/BHS	Rioux	Michelle	Field Trips
SPE/SMS	Smith	Amber	Field Trips, Clubs
BHS	Terry	Hannah	Clubs, Weight Lifting
BES	Turner	Alicia	Field Trips

End of List
2022-2023
School Year

REGULAR AGENDA

1. The Superintendent recommends approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.) (Note: Each policy was taken separately.)

   MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following:

   #2.021 Superintendent's Compensation (*Revised*)

   MOTION CARRIED four to one; Mr. White voted NO.

   MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following:

   #5.12 Expulsion of Students (*Revised*)

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. White, second by Mr. daSilva, for approval of the following contract/agreement for the 2022-2023 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2023-107 Consulting Agreement between Key Innovative Solutions and the Suwannee County School Board to develop a strategic proposal to create opportunities to address the current and prospective workforce needs (*New*) **(pgs. 35-42)**

3. The following report for informational purposes:

   a. Suwannee County District School Board Financial and Federal Single Audit, for the Fiscal Year Ended June 30, 2022. (A copy of the report is available for review in the office of the Chief Financial Officer.)

4. MOTION by Mr. White, second by Mr. Crawford, for approval of the following changes to be made to the purchasing card issued through First Federal Bank of Florida:

   a. Cancel the existing card for Janene Fitzpatrick, Assistant Superintendent of Instruction, in the amount of $5,000 (Card #X5686)

   MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the Human Resources Transactions Addendum **(pgs. A2-A7)** as follows:

2022-2023 Out of Field Teachers February 2023					
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Brown	Crystal	BES	Elementary Education 1st Grade	Elementary Education K-6, Reading Endorsement, Spanish K-12	ESOL
Browning	Lyndsey	BES	Elementary Education 2nd Grade	Elementary Education K-6, Reading Endorsement	ESOL
Harrell	Sabrina	BES	Elementary Education 1st Grade	Elementary Education K-6, Reading Endorsement, Business Education 6-12	ESOL
Knighton	Hannah	BES	Elementary Education KG	Long Term Substitute/Intern-College of Education Certification Pending	Elementary Education K-6, ESOL
Koon	Amanda	BES	Elementary Education 1st Grade	Long Term Substitute/Intern-College of Education Certification Pending	Elementary Education K-6, ESOL
Ramsey	Lindsey	BES	Support Facilitator PreK Disabled 3-5	ESOL Endorsement, Reading Endorsement, ESE K-12	Support Facilitator PreK Disabled 3-5
Williams	Kimberly	BES	Elementary Education 3rd Grade	Elementary Education 1-6, Reading Endorsement	ESOL
Carney	Sarah	BHS	M/J Int Reading, M/J Lang Arts 2	Social Science 6-12, English 6-12, ESE K-12	M/J Int Reading, ESOL
Clark	Tim	BHS	Algebra 1, Physical Education, Weight Training	Physical Education K-12, MG Math 5-9	ESOL

2022-2023 Out of Field Teachers February 2023					
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Clary	Erin	BHS	M/J English 3, M/J Int Reading	ESE K-12, English 5-9	ESOL
Combee	Tracy	BHS	Access HS Content	ESE K-12, PreK Primary Age 3-Grade 3, ESOL Endorsement, Reading Endorsement	Access Courses, Elementary Education
Curls	Darrell	BHS	Foundational Skills Math 9-12, Foundational Skills Math 6-8, Math for College Liberal Arts, Math for College Statistics	Mathematics 5-9	Math for College Liberal Arts, Math for College Statistics
George	Hannah	BHS	M/J US History & Career Planning	Social Science 6-12	ESOL
Huesman	Ryan	BHS	Agriculture	Agriculture 6-12	ESOL
McClendon	William	BHS	M/J Band 1 & 2, Instru Tech, M/J Chorus 1, 2, 3, Chorus 1, Band 1, 2, 3, 4, 5, Intensive Reading 3	English 6-12, Music K-12	ESOL
McInnis	Joshua	BHS	Access Earth & Space Science	Biology 6-12, Math 6-12, French K-12, Integrated Curriculum 5-9, Elementary Education K-6	Access Earth & Space Science, ESE
Metzger	Nancy	BHS	English 1, English 1 Honors	English 6-12, ESOL K-12, Music K-12, Reading Endorsement	ESOL
Naranjo	Judy	BHS	US History, Access US History, World History	FDOE Statement in Social Science 6-12	ESOL, ESE
Stewart	Janet	BHS	All Academic Areas	Elementary Education 1-6, Primary Education K-3, Math 5-9	All Academic Areas
Taber	Lisa	BHS	Biology, Chemistry	Biology 6-12, Chemistry 6-12	ESOL
Taylor	Tommy	BHS	Welding Tech 1, 2, 3, 4	District Certification Welding Pending	Welding Tech 1, 2, 3, 4
Welch	Karen	BHS	English 2	Elementary Education 1-6, ESE K-12, Reading Endorsement	English 2, ESOL
Allen	Brandy	CBI	All Academic Areas, ESE courses	Social Science 6-12	All Academic Areas, ESE Courses
Bass	Travis	SHS	Algebra 1, Math for Data, Access Liberal Arts Math	Department of Education Certification in Math Pending	Algebra 1, Math for Data, Access Liberal Arts Math, ESOL
Burkett	Deanna	SHS	English 1, Intensive Reading	English 6-12, Social Science 6-12, Reading Endorsement	ESOL
Carney	Steven	SHS	Geometry, Algebra 2	Business Education 6-12	Geometry, Algebra 2, ESOL
Frazier	Theodore	SHS	US Government, Econ Fin Lit, World History, Access US Government, Access Econ Fin Lit	English 5-9	US Government, Econ Fin Lit, World History, Access US Government, Access Econ Fin Lit
Futch	Rebecca	SHS	CTE Applied Health	Licensed	ESOL

2022-2023 Out of Field Teachers February 2023					
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Glenn	Michelle	SHS	Intensive Reading	ESE K-12, Social Work PK- 12, ESOL K-12, Reading Endorsement	ESOL
Holmes	LaDonna	SHS	Culinary 1	District Certification in Culinary Pending	ESOL
Leal	Marisley	SHS	English 1, Intensive Reading 1	Elementary Education K-6, Biology 6-12	English 1, ESOL
Matthews	Patriece	SHS	HOPE-Physical Education, Weight Training	Business Education 6-12	HOPE-Physical Education, Weight Training, Physical Education, ESOL
McCullers	Cletia	SHS	ACCESS High School Content	Elementary K-6, ESE	ESOL
Perez	Mileydi	SHS	English Honors 1, English Honors 2, English 2	General Science 5-9, Elementary Education K-6, ESOL Endorsement	English
Thompson	Traci	SHS	CTE Applied Health	Licensed	ESOL
White	Kaitlyn	SHS	English 3, English 4	English 6-12, Social Science 6-12	ESOL
White	Noah	SHS	World History, Psychology	Social Science 6-12	ESOL
Wiggins	Vance	SHS	Algebra 1, Math for Data, Access, Algebra 1B	Social Science 6-12	Algebra 1, Math for Data, Access Algebra 1B, ESOL
Dawson	Patrick	SMS	Naval Science	Military Credentials	ESOL
Hahn	Alyssa	SMS	M/J Pre Algebra, Math 7th Grade	Social Science 6-12	M/J Pre Algebra, Math 7th Grade, ESOL
Hurst	Logan	SMS	M/J Language Arts 2	Elementary Education K-6, Reading Endorsement, English 6-12	ESOL
Jernigan	January	SMS	Intro Arch & Constr, Applied Engineering	District Certification Pending	Intro Arch & Constr, Applied Engineering
Menhennett	Cody	SMS	M/J Language Arts 3	English 6-12	ESOL
Pennington	Kelly	SMS	M/J Comprehensive Science 2 & 3	Elementary Education K-6, Reading Endorsement	M/J Comprehensive Science 2 & 3
Smith	Tiffany	SMS	Agriculture	Agriculture 6-12	ESOL
Smith	Jared	SMS	M/J Engaged Citizenship Through Service Learning 1	Long Term Sub-Department of Education Certification Pending	M/J Engaged Citizenship Through Service Learning 1
Wall	Cody	SMS	M/J Civics, M/J Emerging Leaders	Social Science 6-12	ESOL
Williamson	Kayla	SMS	HOPE	Physical Education K-12	HOPE

2022-2023 Out of Field Teachers February 2023					
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Allen	Brandy	SOS	English, Algebra 1A-B, Algebra 2, Math for College Liberal Arts, Biology, Environmental Science, Physical Science, US History, US Government, World History, Intensive Reading, Intro to Art History	Social Science 6-12	English, Algebra 1A-B, Algebra 2, Math for College Liberal Arts, Biology, Environmental Science, Physical Science, Intensive Reading, Intro to Art History, ESOL
Gustavson	Chantal	SOS	Elementary Education Grades 2- 3	Biology 6-12, Math 6-12, French K-12, Integrated Curriculum 5-9, Elementary Education K-6, ESE	ESOL
Johnson	Mary	SOS	M/J Language Arts, Access M/J Language Arts, ELA Grade 5, M/J Math 6-8, Access M/J Math, M/J Comp Science, Access M/J Comp Science, M/J Social Studies, M/J Access World History, M/J US History, M/J Access US History, Intensive Reading, Unique Skills	Elementary Education 1-6, Early Childhood, ESOL Endorsement	M/J Language Arts, M/J Math 6-8, M/J Science, M/J Social Studies, M/J Access Courses, ESE
Mercer	Lorri	SOS	English 1, 2, 3, 4, Access M/J Lang Arts, Access ELA, Alg 1A- B, Alg 2, Math for Data, Geometry, Biology, Environmental Science, Physical Science, Intro to Art History, HOPE, US Govt, US History, World History, Intensive Reading 1-4, Team Sports, Digital Info Tech	Elementary Education 1-6, School Counselor PK-12, ESOL Endorsement, Reading Endorsement, ESE K-12	English 1, 2, 3, 4,, Alg 1 A- B, Alg 2, Math for Data, Geometry, Biology, Environmental Science, Physical Science, Intro to Art History, HOPE, US Govt, US History, World History, Team Sports Digital Info Tech
Thompson	Keifer	SOS	English 1, 2, 3, M/J ELA 6-8, Alg 1A-B, Geometry, M/J Math 6,7, 8, Biology, Environmental Science, M/J Comp Science 6- 8, Physical Science, M/J Civics, M/J US History, Team Sports, US History, World History, HOPE, Intro to Art History, M/J Intensive Reading, Intensive Reading, M/J Team Sports	Social Science 6-12	English 1, 2, 3, M/J ELA 6-8, Alg 1A-B, Geometry, M/J Math 6,7, 8, Biology, Environmental Science, M/J Comp Science 6-8, Physical Science, Team Sports, HOPE, Intro to Art History
Wallace	Tracy	SOS	Elementary Grades 4 and 5	Elementary Education K-6, Reading Endorsement, ESOL Endorsement	ESE
Buchanan	Kimberly	SPE	Elementary Education 2nd Grade	Elementary K-6	ESOL
Chaney	Chelsey	SPE SSE	Support Facilitator Prek Disab 3- 5, ESE K-12	Social Science 6-12	Support Facilitator Prek Disab 3-5, ESE K-12/ESOL
Crawford	April	SPE	Elementary Education 5th Grade	Elementary Education K-6, ESOL K-12	ESOL

2022-2023 Out of Field Teachers February 2023					
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Davenport	Crystal	SPE	Elementary Education 1st Grade	Preschool Education	Elementary Education, ESOL
Diaz	Janet	SPE	Elementary Education Grade K	Social Science 6-12	Elementary Education, ESOL
Hurst	Nikolas	SPE	Physical Education	Physical Education K-12	ESOL
Jackson	Mallory	SPE	Elementary Education 2nd Grade	FDOE Certificate Pending - Elementary Ed, ESOL End., Reading Endorsement	Elementary Education, ESOL
Law	Amanda	SPE	Elementary Education 1st Grade	PreK Primary Age 3-Grade 3	ESOL
Sasso	Tralene	SPE	Elementary Education Grade K	Social Studies 5-9	Elementary Education, ESOL
Smith	Taelyn	SPE	Elementary Education Grade K	Preschool Education Birth-Age 4	Elementary Education, ESOL
Terry	Kathryn	SPE	Physical Education	Physical Education K-12, Elementary Education K-6, ESE K-12	ESOL
Torrese	Samantha	SPE	Elementary Education 5th Grade	Elementary Education K-6	ESOL
Voss	Sara	SPE	Elementary Education 1st Grade	PreK Primary Age 3-Grade 3, Reading Endorsement	ESOL
Bartley-Ramirez	Amanda	SRE	ESE Courses	Business Education 6-12, ESE K-12	ESOL
Belcher	Lauren	SRE	Access Math 4th Grade, Science, Social Studies, Language Arts	Emotionally Handicap K-12, Prek Primary Age 3-Grade 3, ESOL Endorsement	Elementary Education
Greene	Jackson	SRE	Elementary Education 4th Grade	Elementary Education K-6	ESOL
Hammock	Nicole	SRE	Elementary Education 1st Grade	Health K-12	Elementary Education, ESOL
Peppers	Cara	SRE	Elementary Education 5th Grade	Long Term Substitute-Department of Education Certification Pending	Elementary Education, ESOL
Anderson	Jessica	SSE	Elementary Education Grade K	PreK Primary Age 3-Grade 3, Reading Endorsement	ESOL
Butts	Kendall	SSE	Elementary Education 4th Grade	Long Term Substitute/Intern-College of Education Certification Pending	Elementary Education, ESOL
Griswold	Julie	SSE	Elementary Education Math and Science 4th Grade	Elementary Education K-6	ESOL
Henderson	Lillian	SSE	ESE Support Facilitator	Social Science 6-12, ESE K-12	ESOL
Hoyle	Pamela	SSE	Elementary Education 4th Grade	Elementary Education K-6, Reading Endorsement	ESOL
Lazio	Janice	SSE	Elementary Education 1st Grade	Elementary Education K-6	ESOL
McCook	Jenny	SSE	Elementary Education Grade K	PreK Primary Age 3-Grade 3, Reading Endorsement	ESOL
Ross	Brooklyn	SSE	Elementary Education 5th Grade ELA	Elementary Education K-6, Health K-12, Reading Endorsement	ESOL

2022-2023 Out of Field Teachers February 2023					
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Skipper	Becky	SSE	Elementary Education 3rd Grade Math 3rd Grade Science	MG Math 5-9, Elementary Education K-6	ESOL
Warren	Marie	SSE	Elementary Education 3rd Grade	Elementary Education K-6, Reading Endorsement	ESOL
Hufty	Frank	SVS	Chemistry, US Government, World History, HOPE (Combined)	Chemistry 6-12, Social Science 6-12, Biology 6-12, Math 6-12, Driver Education Endorsement, Physical Education K-12	HOPE (Combined)
Jernigan	Patrick	SVS	HOPE (Combined)	Elementary Education K-6, ESOL Endorsement, Physical Education K-12	HOPE (Combined)
Marrero	Jazmin	SVS	HOPE (Combined), Spanish 1	Reading Endorsement, Spanish K-12, ESE K-12	HOPE (Combined)
Bruening	Olivia	RTC	Masonry	District Certification in Masonry	ESOL
Mercer	Brayden	RTC	Welding	District Certification in Welding	ESOL
Baker	Darnell	RTC	Masonry	District Certification in Masonry Pending	ESOL, Masonry
Blackmon	William	RTC	Automotive	District Certification in Automotive Pending	ESOL, Automotive
Coggburn	Camille	RTC	Nursing	Licensed	ESOL
Hill	William	RTC	Cyber Security	District Certification in Cyber Security	ESOL
Thornton	Greta	RTC	Nail Technician	Licensed	ESOL
Willis	Jessica	RTC	Health OCC	Licensed	ESOL

MOTION CARRIED UNANIMOUSLY

End of the Agenda Addendum

5. Comments from Student Ambassadors

Student Ambassador Jake Wooley updated the Board on the status of student organization accomplishments, events, and athletic competitions at Suwannee High School.

6. Legal Counsel's Report

Mr. Dietzen advised that after the census, during an odd year, counties are required to revisit redistricting. He stated he has been contacted by the County Attorney for the Suwannee County Board of County Commissioners, who advised that Suwannee County will be going through the redistricting process. The County will be hiring an expert firm and would like to see if the School

Board would be interested in joining in this process and sharing expenses. Mr. Dietzen recommended accepting the County's offer, stating it makes sense that the School Board and County Commission districts align, rather than each entity having separate districts. The consensus of the Board was to pursue the joint effort and to further discuss the matter at a workshop.

7. Superintendent's Report

Mr. Roush provided updates on the following:

- Shared the large, framed collage of 2017 Branford High School (BHS) graduate and Rhodes Scholar Aimee Clesi, which was received from BHS Principal Terry Huddleston. The collage will be placed at the District Office. Mr. Taylor stated it should be placed in the lobby and that pictures of the Teacher of the Year and School-Related Employee of the Year should also be placed there.
- Advised that the regular Board meeting on February 28 will be held in the Branford Elementary School Media Center.
- Received a thank you card from Suwannee FFA for attendance at the Fall Roundup and cake auction.
- Will be closing on the Branford Woman's Club property in the next few weeks.
- Efforts are ongoing relating to the tracks at Branford High and Suwannee High Schools; hopes to bring an update and prices soon so the Board will have information needed to decide how to move forward.
- The local Legislative Delegation Hearing was held on January 14; Mr. daSilva and Mr. Taylor attended. Legislators were provided handouts regarding the platforms of FSBA and FADSS.
- Provided a new employee health insurance update.
- Advised that there will be a brief executive session after the Board meeting.
- Recognized retiring Chief Financial Officer Vickie DePratter, stating this is the last regular Board meeting she will be attending. The Superintendent, Board members, and the Board Attorney congratulated Mrs. DePratter on her retirement and thanked her for her dedicated service, guidance, professionalism, and expertise through the years.

8. Issues and concerns Board members may wish to discuss

- Mr. White spoke on the following:
  - Interested in data from ESS regarding substitute teacher information. Dr. Brothers and the Superintendent responded.

- Interested in an update regarding food service; the Superintendent responded.
- Question regarding plans for a track at Branford Elementary School (BES) was answered by the Superintendent; there are no plans at this time for a track at BES.
- Interested in obtaining a used sand rake for leveling the BHS baseball field. Mr. Taylor stated this could possibly be a project for the welding class at RTC.

- Mr. daSilva spoke on the following:
  - Interested in further review of the food service issue and having a food service company come to next month's workshop.
  - Advised that former District administrator Nancy Roberts is in the hospital; please remember her.

- Mr. Crawford spoke on the following:
  - Thanked the Superintendent for all the hard work done on the high school track issues and employee health insurance project.
  - Interested in discussing the issue of people being "trespassed" at an upcoming workshop; the Superintendent responded.

- Mr. Alcorn spoke on the following:
  - Pleased that the District is moving forward with new employee health insurance.
  - Agrees with Mr. daSilva that the Board should look into the food service situation again.

- Mr. Taylor spoke on the following:
  - Reminded everyone about the Teacher of the Year and School-Related Employee of the Year Banquet on January 26 and the Phlebotamy Program graduation ceremony at RIVEROAK Technical College on January 30.
  - The FSBA Annual Day in the Legislature is coming up in March; encouraged Board members to be present for the meeting with legislators.
  - Provided an update regarding the FSBIT Winter meeting held in Orlando last week.

The meeting adjourned at 7:23 p.m.

SUWANNEE COUNTY SCHOOL BOARD
EMERGENCY SESSION
February 1, 2023

AGENDA

The Suwannee County School Board met in Emergency Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom. Attorney Derek Dzwonkowski, with Rumberger, Kirk, and Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent.

Chairman Taylor called the meeting to order at 6:00 p.m.

MOTION by Mr. Crawford, second by Mr. daSilva, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following contract:

1. The Superintendent recommends approval of Contract #2023-108 for Health Insurance Brokerage/Consulting Services with Acentria Public Risk Partners Corporation d/b/a The Jordan Agency (*NEW*) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.) **(pgs. 2-191)**

   The Superintendent gave background information regarding the need for the contract and reviewed the funding mechanism structure. It was pointed out by Mr. Roush and Mr. Dzwonkowski, for the record, that the terms in the final version of the contract was changed to match the RFP; this revised language was accepted by both parties.

   MOTION CARRIED UNANIMOUSLY

   The Superintendent distributed the Insurance and Benefits Implementation Timeline, which provides a tentative schedule, moving forward.

The meeting adjourned at 6:38 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
February 14, 2023

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom.

Administrators and others present: Jennifer Barrs, Amy Boggus, Tammy Boggus, Michael Braun, Bill Brothers, Ethan Butts, Leigh Fernald, Lisa Garbett, Angel Hill, Malcolm Hines, Michele Howard (arrived at 9:38 a.m.), Terry Huddleston, Elizabeth Johnston, Mary Keen, Dee Dee McManaway, Carl Manna, Lorie Norris (arrived at 10:27 a.m.), Eric Rodriguez, Debra Ross (arrived at 9:25 a.m.), Angie Stuckey, T.J. Vickers, Kelly Waters, Jimmy Wilkerson, Josh Williams, Kelli Williams, and Laura Williams. County Commission Attorney Jimmy Prevatt and Robin White were present during the redistricting proposal/process presentation.

Suwannee High FFA Teachers Buddy and Debra Coleman, as well as students Marlie Moseley, Jennifer Hancock, Maddie Carte, and Brantley Ahrens were present during the Career, Technical, and Adult Education Department update.

Chairman Taylor called the meeting to order at 9:01 a.m. and led the pledge.

Redistricting Proposal and Process..... Leonard Dietzen and
(pgs. 2-13) Jimmy Prevatt

Mr. Prevatt provided a handout; he and Mr. Dietzen gave an overview of the proposal and process. The consensus of the Board was to join with the Board of County Commissioners and share expenses in moving forward with the redistricting process.

Food Service Update..... Malcolm Hines

Mr. Hines and Mr. Braun provided an update to the Board.

Mr. Braun stated participation is improved and that the District is able to claim more funding, but that circumstances are as they were this time last year. He explained that since we are no longer served by U.S. Foods, the District is currently in a 27-county power buying group. Back in August/September, the power-buying group put out an RFP; no one bid to service the group. He stated the group was able to enter into an emergency contract with Purchase Mart through Sysco Services. Mr. Braun stated that there have been issues, but we have been able to move forward successfully. He stated that in a conference call last Friday, he was advised the State has decided the emergency contract cannot continue and must be re-bid; it is unlikely that there will be any bids, which will most likely result in another emergency contract situation. Mr. Braun stated this puts the District back in the situation it just solved a year ago. He further stated the Food Service team has worked very hard; the eight-hour employees do a great job, as do managers, but he believes there are more successful models outside the District that will better serve us. Mr. Braun stated that the District will finish well this school year but the concern is for the future. He recommended going with an organization with more experience.

Mr. Roush commended Mr. Braun for his efforts in improving the Food Service Department balance, stating the District lost almost $300,000 in that account during the previous year.

Mr. Taylor stated he believes it is better to be proactive than reactive. He stated that, based on the circumstances, the choice could be made for the District in the near future, and he doesn't want to be in a reacting situation. Mr. Taylor stated he does not want to go back to the days when the Food Service Department operated in the red.

Mr. Roush advised that by going with any type of food service organization, the situation is immediately improved by stabilizing our funding and buying power. He added that of the counties who have chosen that option, two of which are Wakulla and Jackson, none have said they would go back to non-privatization because of the advantages for employees and students. Mr. Roush stated that if the District has the opportunity to break even or a little over, it would be advantageous. He stated his recommendation would be to put out an RFP, and he asked for the consensus of the Board. He stated if the Board chooses that option, then a committee would review proposals and bring a recommendation to the Board for further review and consideration.

Mr. Roush reminded the Board this would not be a vote on privatization today but rather to gain a general consensus in order to know how to move forward.

Board members expressed concern regarding the ability to feed students under the cirumstances and that it seems to be out of options. There was also concern relating to a tight timeline in developing a plan for next school year.

Mr. Rodriguez stated Mr. Braun has done an outstanding job but disagreed that privatization is the only solution. He believes the District should look outside the box, stating Pilgrim's Pride and local beef/crop farmers could possibly provide options. Mr. Rodriguez stated most school districts do not privatize because of the negative aspects that come with it.

The consensus of the Board was to move forward with the RFP process.

T.E.A.C.H. Scholarship Program.....Jennifer Barrs and
(pgs. 14-37) Bill Brothers

Mr. Brothers explained the way the program works. He stated the program would be in keeping with the District's effort to grow its own teachers and to help employees get resources/supports through scholarships. He requested direction from the Board as to whether this is something the District would like to be able to offer to employees, and, if so, he will pursue discussion with the United Teachers of Suwannee County (UTSC).

Ms. Barrs commented that implementation of the program would allow the District to hire uncredentialed employees who would agree to obtain their credentials within the year; this would be helpful in keeping them as employees.

Mr. Rodriguez commented that the supplement option contained in the program information would be preferred over the two percent raise and that it sounds like a win/win. Mr. Brothers responded.

The consensus of the Board was to pursue implementation of the program for the District.

Curriculum and Instruction Update ..... Jennifer Barrs

- Amendment to NFC Dual Enrollment Articulation Agreement **(pgs. 38-63)**

Ms. Barrs stated that NFC has received additional funding. She explained the update to the existing agreement will allow dual enrolled students to take summer courses; NFC will pay tuition and book fees. It also provides that students who do not meet the qualifying scores on common placement tests may dual enroll in the Strategies for Academic Success course, if the student has a GPA of at least 3.0.

Ms. Barrs also shared information on the following two items coming up on the Special Meeting agenda:

- Due to the need to make up one storm day, March 27, originally a Professional Development (PD) day on the 2022-2023 School Calendar, now needs to be an instructional day.
- Because of late resignations, three names have been added to the original 2022-2023 Out-of-Field Teachers list, which the Board previously approved on January 24, 2023. (This is an addendum item for the Special Meeting following the workshop.)

Mr. Roush pointed out that this is Ms. Barrs first workshop functioning in her new role as Assistant Superintendent of Instruction.

Career, Technical, and Adult Education ..... Mary Keen
Department Update

Ms. Keen provided updates on the following:

- CTE Month – Introduced SHS culinary and FFA students who spoke regarding the programs they are enrolled in and how it has impacted their career path. The CTE Month Proclamation was read.
- The Career Fair will be held Thursday, February 16, from 9:00 a.m. – 1:30 p.m.
- Board members were sent information regarding the unveiling of apprenticeship programs set for February 27 at 9:00 a.m.
- Board members will be receiving an invitation to the Surgical Technician graduation to be held on Thursday, March 2, at the First Advent Christian Church in Live Oak.

The Superintendent and Board members expressed their appreciation to Ms. Keen, instructors Buddy and Debra Coleman, and students.

FSBIT Update ..... Marsha Brown and
Jerry Taylor

Ms. Brown provided the Risk Management Quarterly Report. Along with Mr. Taylor and Ms. Norris, she reviewed the report with the Board.

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- Closing on the Branford Woman's Club property is completely in the hands of the Town of Branford at this time; he is hopeful that signatures will be collected by the end of week.
- Regarding the health insurance process, the District is currently conducting rate shopping. Plans are to bring a recommendation to the Board on February 28 in order to adopt an overall benefits booklet. Informational meetings are scheduled for March 6-10.
- Distributed a handout comparing unexcused absences during the same time period from last year to this year. The numbers are slightly better, but there is still room for improvement. He has received positive feedback from the schools and from the Student Services Department that Gary Caldwell is doing a great job in his role to support efforts to reduce truancy. There was discussion regarding secondary students possibly being required to pass a comprehensive exam to demonstrate proficiency in coursework. He stated that a meeting to review the Student Conduct and Discipline Code is coming up; language will be submitted for the Board to consider.
- Considering returning to a seven-period day for the District. Drawbacks to the current six-period day for secondary level include no time to schedule parent/teacher conferences other than between 2:15-3:15 p.m. because there is currently no planning period; a lot of teachers, especially middle age and older, have a hard time with six periods; some administrators report that they are frequently at school until 6:00 or 7:00 p.m. because after school is when faculty has the opportunity to speak to administrators, since they don't have to do so during the school day; there is insufficient time for curriculum/instruction support staff to meet with teachers during the school day. In addition, teachers feel badly that Level I students have core content all day; those students could benefit from a break like P.E. or something similar. The issue will be reviewed further as it relates to staffing, FTE funding, etc., and the Board will be updated at the February 28 meeting.
- Explained the current situation with State ESOL certification requirements for teachers. The District risks the loss of FTE funding ($54 per student) for

teachers who are not certified. The District needs to decide how hard of a line to take.

- Distributed copies from the Trespass Folder in First Class showing all persons who are currently "trespassed." He advised that Board members have access to the folder.
- Has been contacted regarding whether the District would be interested in purchasing the old Music Center building, a 6,300 s.f. building on Pinewood Way, for $750,000. The Board did not wish to pursue purchase of the building. Mr. Taylor mentioned the old Rogers property that adjoins Suwannee Middle School, stating he would rather the Board focus on the possible purchase of that property, instead of the old Music Center building. Mr. Roush stated it would be at least six months before the District would inquire on the availability of the property.

The workshop adjourned at 11:52 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
February 14, 2023

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were: Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva (arrived at 12:01 p.m.), and Ronald White, along with Superintendent Ted Roush, Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom.

Chairman Taylor called the meeting to order at 12:00 p.m.

MOTION by Mr. Alcorn, second by Mr. Crawford, for approval to adopt the agenda, along with the agenda addendum.

MOTION CARRIED UNANIMOUSLY

(Note: Mr. daSilva is now present at the meeting)

1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following curriculum item (previously discussed in workshop session):

   a. 2022-2023 School Calendar (*Revised*) **(pgs. 2-3)**

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the following contracts/agreements: (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2023-109 Amendment to 2022-2023 Dual Enrollment Articulation Agreement between the District Board of Trustees of North Florida College and the District School Board of Suwannee County (*Revised*) (NOTE: The original Contract #2023-02 remains in full force and effect, except as amended.) **(pgs. 4-29)**

#2024-01 Master Services Agreement between Windstream and the School Board of Suwannee County, Florida (*Revised/Renewal*) **(pgs. 30-55)**

#2024-02 Master Services Agreement between ENA Services LLC and the Suwannee County School Board, to provide phone and data connectivity services between Branford High School and the IT Department (*New*) **(pgs. 56-80)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following expulsion cases:

   a. **Case #2021-2022-57**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

   b. **Case #2223-13**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

   MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the Human Resources Transactions Addendum, which is additions to the original Out-of-Field List previously approved at the January 24, 2023 Board meeting, and previously discussed in workshop session **(pg. A2)**.

Additions to Original 2022-2023 Out of Field Teachers February 2023 List Board Approved on January 24, 2023					
Last Name	First Name	School	Assignment	Area of Certification	Out of Field Certification Areas
Adkins	Amber	SMS	MJ Int. Reading	Long Term Substitute	MJ Int. Reading, ESOL
Floyd	Jennifer	SRE	Elementary Education 5th Grade	Long Term Substitute/Intern- College of Education Certification Pending	Elementary Education K-6, ESOL
Wiles	William	BHS	EX of AGRISCI, ORIEN to AGSCI & CP, INTRO to AG & CP	Physical Education K-8, Physical Education 6-12, Social Science 5-9, General Science 5-9, Driver Ed Endorsement	EX of AGRISCI, ORIEN to AGSCI & CP, INTRO to AG & CP

MOTION CARRIED UNANIMOUSLY

End of the Agenda Addendum

The meeting adjourned at 12:14 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
February 28, 2023

MINUTES

The Suwannee County School Board met in Regular Session on this date in the Branford Elementary Media Center, 26801 State Road 247, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom.

School Resource Officer Brad Mincks, UTSC President Eric Rodriguez, and Student Ambassador Cash Blalock were also present. Student Ambassador Jake Wooley was absent.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford Elementary School Acts of Random Kindness (ARK) student organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mr. dasilva, second by Mr. Crawford, for approval to adopt the Agenda, with the exception of Item #3 on the Regular Agenda, which was pulled. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes:
   (pgs. 5-26)

January 17, 2023	- Workshop Session
	- Special Meeting
	- Expulsion Hearing
January 24, 2023	- Public Hearing
	- Regular Meeting

2. Approval of the monthly financial statement for January 2023.

3. The following bills for the period January 1-31, 2023:

General Checking Account		
General Fund 1000	$	706,301.98
LCI Fund 3200		50,746.43
Food Service Fund 4100		246,464.46
Federal Fund 4200		54,141.10
Other Cares Act Relief Fund 4420		33,199.59
ESSER II Fund 4430		2,010.00
ESSER III - ARP 4450		275,661.58
OTHER ARP ACT RELIEF 4460		42,656.59
SELF INS - 7110		205.92
	$	1,411,387.65
Payroll Checking Account		
General Fund 1000	$	3,510,770.87
Food Service Fund 4100		133,154.39
Federal Fund 4200		380,119.55
Other Cares Act Relief Fund 4420		3,913.38
ESSER II Fund 4430		29,187.05
ESSER III - ARP 4450		115,247.42
OTHER ARP ACT RELIEF 4460		8,150.32
	$	4,180,542.98
Total	$	5,591,930.63

4. Approval of the following budget amendments for the fiscal year 2022-2023:

General	LCIF	Special Revenues
I-7	III-7	IV-3/ARP
		IV-3/ESSER II
		IV-3/ ESSER III
		IV-6/Federal
		IV-5/Other Cares

5. Approval to accept the following donated item(s):

Site	Item	Donor
SHS (Flag Football)	Cash Donation ($750)	Wood's Family Fitness, Inc.
SHS (Flag Football)	Cash Donation ($750)	North Florida Chiropractic Center, Inc.

6. Approval of the following Controlled Open Enrollment transfers for the 2022-2023 school year. Parents will provide transportation.

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Harrison	Brown	BES	Live Oak	K

7. Approval of Public Official Bonds for the individuals listed below. (These bonds and certificates have been reviewed by Board Attorney Leonard Dietzen.) **(pgs. 27-31)**

Public Official Bonds – Chairman/Vice Chairman
Jerry Taylor, Chairman (November 2022 – November 2023)
Ed daSilva, Vice Chairman (November 2022 – November 2023)

Public Official Bonds – School Board Members
Tim Alcorn (November 2022 – November 2026)
Ed daSilva, (November 2022 – November 2026)
Ronald White (November 2022 – November 2026)

8. Expulsion

h. **Case #2223-27**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

9. Human Resources Transactions **(pgs. 32-38)**

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

SUSPENSION: INSTRUCTIONAL:

Branford High School:
Darrell Curls, Teacher, effective February 6, 2023 through February 8, 2023 *(Without Pay)*

RETIREMENTS: INSTRUCTIONAL:

Branford High School:
Caron Heffner, Teacher, effective June 1, 2023

Karen Koon, Teacher, effective June 30, 2023

Suwannee High School:
Eric Rodriguez, Teacher, effective June 2, 2023

RECOMMENDATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:
June Guy, Instructor (Part-Time Hourly), effective January 3, 2023

Danielle Jones, Instructor (Part-Time Hourly) effective January 3, 2023

Suwannee High School:
Travis Bass, Teacher, effective December 9, 2022
(Received Certification, moving from Long Term Substitute)

Suwannee Middle School:
Amber Adkins, Teacher, (Long Term Substitute), effective February 13, 2023
REPLACES: Lindsey Thomas

Suwannee Riverside Elementary:
Cara Peppers, Teacher, effective January 20, 2023
(Received Certification, moving from Long Term Substitute)

RESIGNATION: INSTRUCTIONAL:

Branford High School:
Ryan Huesman, Teacher, effective February 6, 2023

Suwannee High School:
Frank Hufty, Teacher, effective February 24, 2023

RETIREMENTS: NON-INSTRUCTIONAL:

Branford Elementary School:
Stephanie Whittington, Food Service Worker, effective August 1, 2023

Branford High School:
Reba Hurst, Food Service Manager, effective August 8, 2023

Donna Rightmire, 8 Hour Food Service Worker, effective August 1, 2023

RECOMMENDATIONS: NON-INSTRUCTIONAL:

District Wide:
Mariana Hernandez, Paraprofessional (Migrant Program), effective February 13, 2023
REPLACES: New Position *(Grant Funded)*

Graciela Resendiz, Paraprofessional (Migrant Program), effective February 13, 2023
REPLACES: New Position *(Grant Funded)*

Suwannee High School:
Merlin Leal, Long Term Substitute (Temporary), effective February 13, 2023

Suwannee Riverside Elementary:
Kaylee Baker, Paraprofessional, effective January 31, 2023
REPLACES: Jennifer Floyd

Transportation:
Maria Torres, Bus Driver, effective January 24, 2023
REPLACES: Dana Powers

RESIGNATIONS: NON-INSTRUCTIONAL:

Branford Elementary School:
Dawn Willms, Custodian, effective March 3, 2023

Kelly Tyler, Paraprofessional, effective February 3, 2023

Suwannee Middle School:
Cathy Reed, Food Service Monitor, effective January 20, 2023

Suwannee Riverside Elementary:
Vanessa Isidro, Paraprofessional, effective January 31, 2023

Suwannee Springcrest Elementary:
Mariah Pyle, 8 Hour Food Service Worker, effective February 1, 2023
Haley Snipes, Paraprofessional, effective January 13, 2023

Transportation:
Robert Frayer, Bus Driver, effective January 24, 2023
Kiara Janosh, Bus Driver, effective January 24, 2023

TRANSFERS/REASSIGNMENTS:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Jennifer Floyd	Suwannee Riverside Elem. Paraprofessional	Suwannee Riverside Elem. Teacher *(Long Term Sub.)*	Tammy Atkinson	January 3, 2023
Jennifer York	Transportation Bus Attendant	Suwannee High School Food Service Worker	Toni Garcia	February 1, 2023

LEAVE OF ABSENCE: (ILLNESS IN THE LINE OF DUTY):

Branford Elementary School:
Dawn Willms, Custodian, effective September 12, 2022 (4 Hours), October 13, 2022 (5 Hours), November 14, 2022 (5 Hours) and January 5, 2023 (6.5 Hours) for a total of 20.50 Hours

Suwannee Opportunity School:
Edwina Woods, Paraprofessional, effective January 17, 2023 (7.5 hours)

SUPPLEMENTARY:

Employee Name	Position	Location
Emily Beiter	Planning Period Supplement	Branford High School
Katrina Walker-Buis	ESE Teacher – Gifted	Suwannee High School
Erin Cannon	Planning Period Supplement	Branford High School
Balinda Federick	Assistant Softball Coach	Suwannee Middle School
Theodore Frazier	Flag Football Head Coach	Suwannee High School
Robert Griffith	Head Middle School Softball Coach	Branford High School
Ryan Huesman	Ag/FFA Sponsor	Branford High School
Patrick Jernigan	Assistant Baseball Coach	Suwannee Middle School
Merlin Leal	Girls' Head Track Coach	Suwannee High School
Brian Metzger	Planning Period Supplement	Branford High School
Nancy Metzger	Planning Period Supplement	Branford High School
Brad Mincks	Boys' Assistant Soccer Coach	Branford High School
Dana Root	Assistant Middle School Girls' Basketball Coach	Branford High School
Deanna Simpson	Department Head, Grade Chair *(1/2 Year)*	Branford High School
Deanna Simpson	Planning Period Supplement	Branford High School
Lisa Taber	Girls' Varsity Assistant Basketball Coach	Branford High School
Lisa Taber	Girls' Head JV Basketball Coach	Branford High School
*Christopher Thomlinson	Varsity Assistant Baseball Coach	Branford High School

Karen Welch Planning Period Supplement Branford High School
**Pending Certification Completion*

MISCELLANEOUS:

Suwannee High School:
Approval for the following to work up to an additional 12 hours with the ACT/SAT Bootcamp:

Marisley Leal-English

District Wide:

Approval of the following employees to work as paraprofessionals in the 21st Century Afterschool program:

Rebecca McCray Taelyn Smith

The following to be approved as Practicum Student Teachers:

Intern	College/University	Cooperating Teacher	School
Molly Buchanan	Florida State University	Keeley Messer	SPE
Kendall Butts	Florida Gateway College	Jenny Clark	SSE
Brooke Carrier	St. Leo University	Stacy Skierski	SRE
Destiny Douglas	Western Governors University	N/A-Observation Hours	SHS
Natalie Ellis	St. Leo University	Kim Mott	SRE
Jennifer Floyd	Florida Gateway College	Krystal Cundiff	SRE
Victoria Henson	St. Leo University	Janell Miracle	SRE
Kelly Hollingsworth	St. Leo University	Laura Roberts	SPE
Nicole Keen	Florida Gateway College	N/A-Observation Hours	SSE
Hannah Knighton	Florida Gateway College	Mandi Howard	BES

Approval of the following to receive the (1 time) Reading Endorsement Supplement:

Jennifer Bonds	Rhoshonda Herring	Susan Ratliff
Emilee Cannon	Holly Marsee	Courtney Sasso
Brooke Cox-Knowles	Jenny McCook	Martha Southerland
Shannon Daniel	Brian Metzger	Sara Voss
Sherry Dean	Nancy Metzger	Tracy Wallace
Timothy Grinstead	Kelly Parker	Kimberly Williams
Melinda Hawthorne	Emilee Rains	Lawanna Zimmermann

SUBSTITUTES:

Approval for Kiara Janosh to serve as a Substitute Bus Driver

VOLUNTEERS:

SHS	Ammundsen	Michael	Clubs, Tennis
BHS/BES	Bates	Senica	Field Trips
BHS	Bates	Tony	Field Trips
SPE	Blanton	Leslie	Field Trips, Classroom, Extra Curricular
BES	Bonnell	Amber	Classroom, Field Trips
BHS/BES	Bradow	Kelly	Field Trips
BHS	Brennan	Jamie	Field Trips, Clubs
BHS	Cadle	Amee	Field Trips
BHS	Cannon	Erin	Classroom, Field Trips, Clubs
BHS	Dachuk	Stacy	Field Trips, Clubs
BHS/BES	Davis	Heather	Field Trips
BHS	Dicks	Lynsee	Field Trips, Clubs
BES	Dove	Sarah	Classroom, Field Trips
BHS/BES	Estep	Casey	APT/Advisory, Classroom, Field Trips, Clubs
BHS/BES	Ferguson	Samantha	Classroom, Field Trips
SMS	Floyd	Amanda	APT/Advisory, Classroom, Field Trips, FFA
SPE	Gamboa	Deanna	Field Trips
BHS	Gardner	Courtnie	Clubs
BHS	Griffith	Erika	Field Trips
BHS/BES	Herring	Amber	APT/Advisory, Classroom, Field Trips, Clubs
BHS	Horn	Tiffany	APT/Advisory, Classroom, Field Trips, Clubs
BHS	Huesman	Kevin	Classroom, Field Trips, Clubs, FFA
SPE/SRE/SSE	Jernigan	Denver	Classroom, Reading Pals
BHS	Johnson	Amy	Clubs
BHS	Johnson	James	Clubs
SHS/SES/SMS	Leak	Rodney	Classroom, Field Trips, Clubs, Basketball, Track
BHS	Malaguti	Jackie	Field Trips
BHS	Malaguti	Michael	Field Trips
BHS	Manley	Dwayne	Clubs
BES	Martinez	Yanet	Field Trips
BES/BHS	McMillan	Chris	Classroom, Field Trips
SPE	Middleton	BobbiJo	Field Trips, Classroom
BHS/BES	Nettles	Michael	Classroom, Field Trips, Clubs
BES	Nettles	Tyson	APT/Advisory, Classroom, Field Trips, Clubs
SMS	Newsom	Carleigh	Classroom, FFA
BHS	Onuska	Kelly	Field Trips
SHS	Pierce	MacKenzie	Clubs, Athletics
BHS/BES	Poore	Laura	APT/Advisory, Field Trips
BHS/BES	Rathel	Whitney	Classroom, Field Trips, Clubs
BES	Ray	Linda	Field Trips
BHS	Roberts	Patricia	Field Trips
BES	Robinson	Alexis	Classroom, Field Trips, Clubs
BHS	Ross	Shana	APT/Advisory, Classroom, Field Trips, Clubs
BHS	Shrock	Erin	Field Trips
SMS	Smith	Jeffrey	Softball
SPE	Spradin	Luke	Classroom, Media Center

SRE	Summers	Allison	Classroom, Reading Pals
BHS	Townsend	Darrell	Clubs
SMS/SSE/SHS	Watson	Joseph	Classroom, Field Trips, FFA
SMS/SSE/SHS	Watson	Quintilla	Classroom, Field Trips, FFA
SSE	Wood	Kathy	Library

End of List
2022-2023
School Year

REGULAR AGENDA

1. Presentation by United Teachers of Suwannee County (UTSC) President Eric Rodriguez and members of the Food Service Department.

   Mr. Rodriguez advised that at the last Board workshop, the topic of food service was discussed. He stated he wished to speak against going forward with a Request for Proposals (RFP), stating there have been mixed results with privatizing. He stated he still believes the District could form a partnership with local producers and continue to manage the food service program. Mr. Rodriguez distributed and reviewed a prepared handout.

   Chairman Taylor asked Mr. Roush to respond. Mr. Roush stated that this matter is currently in the exploratory phase. He further stated that the counties of Santa Rosa, Jackson, Wakulla, Bay, Duval, and Hendry have had phenomenal experience under the direction of a food service company. Mr. Roush stated the RFP is currently out, and proposals will be reviewed. He advised that the RFP has been designed in a way that guards against any employees losing their job; in addition, there would be no cut in wages. Mr. Roush stated that management of the Food Service Department by a food service company would permit the District to experience better and more consistent service. He also stated that the general fund of the District would be insulated in this type of set-up.

2. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of District participation in the *2023 Commissioner's Academic Challenge*, Florida's high school academic tournament, scheduled for April 21-23, 2023, in the amount of $2,000. MOTION CARRIED UNANIMOUSLY

~~3. The Superintendent recommends approval of employee health insurance plans for the period of May 1, 2023 – April 30, 2024, as recommended by the Fringe Benefits Committee.~~

4. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the following individuals to serve as co-chief negotiators on the Suwannee County School District collective bargaining/negotiating team for the remainder of the 2022-2023 fiscal year:

   - Marsha Brown
   - Leonard Dietzen

   MOTION CARRIED UNANIMOUSLY

5. Comments from Student Ambassadors

   Student Ambassador Cash Blalock updated the Board on the status of student organization accomplishments, events, and athletic competitions at Branford High School.

6. Legal Counsel's Report

   - Appreciated the appointment as co-chief negotiator on the collective bargaining/negotiating team; will strive to keep strong relationships.
   - Enjoyed the presentation by the ARK student organization.

7. Superintendent's Report

   Mr. Roush provided updates on the following:
   - Thanked the Branford Elementary and IT administration/staff for their hard work in preparing the media center for tonight's meeting.
   - Explained that Item #3 was pulled because the last two RFPs for major medical/stop-loss were rejected. He stated it is a heavy lift for the District, but we have to get this right for our people; we are on track for the May 1 effective date deadline.
   - The EOY calendar is in the works; a link to the calendar should be provided to Board members in the next couple of weeks. Some overlap in events can be expected. The calendar should be checked often in case any events are changed.
   - Working hard to get the closing scheduled for the Branford Woman's Club property.

8. Issues and concerns Board members may wish to discuss

- Mr. Alcorn commented on the large touch-screen monitors in the media center that were utilized to display the agenda.

- Mr. Crawford spoke on the following:
  - Thanked Mr. Rodriguez for his presentation, stating there are pros and cons for going to a food service management company.
  - Commended Mr. Braun on doing a great job and stated he knows everyone will get along. He stated that everything is currently working well in the Food Service Department but the projections do not look good. Mr. Crawford further stated everything will be taken into consideration and that the students come first.

- Mr. daSilva spoke on the following:
  - The Board will be meeting with legislators at the upcoming FSBA 36th Annual Day in the Legislature in Tallahassee on March 16. He has been in contact with the offices of Representative Shoaf and Senator Simon, and they will be confirming a time to meet; he will notify Board members. Board members should be checking their emails from Carolyn Thomas at FSBA regarding important issues.
  - Thanked BES for hosting tonight's meeting and enjoyed the presentation by the ARK student organization.

- Mr. White spoke on the following:
  - Questioned Ms. McManaway regarding the status of the Branford Elementary playground equipment. Ms. McManaway advised it is due to be installed over the summer.
  - Thanked Ms. McManaway and staff for hosting the meeting tonight; it is more suitable than the auditorium or cafeteria.
  - Thanked the Board for holding meetings twice per year in Branford.

- Mr. Taylor spoke on the following:
  - Commented that the District is seeking appropriations from the legislature for a new health building at RIVEROAK Technical College.
  - Appreciates that Mr. Rodriguez has a job to do. He believes the District has been transparent and that the people who are handling the food management issue need to be trusted. It is important to listen to the facts and not the hype. Agreed with Mr. Crawford's comments that the best

interest of the employees will be considered, but the bottom line is what is best for the kids.

The meeting adjourned at 6:42 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
March 14, 2023

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Marsha Brown, Secretary to the Superintendent/School Board Robinette Odom, and Secretary for Administration Debra Ross. Attorney Derek Dzwonkowski, with Rumberger, Kirk, and Caldwell, sat in for Board Attorney Leonard Dietzen, who was absent.

Administrators and others present: Jennifer Barrs, Amy Boggus, Tammy Boggus, Michael Braun, Bill Brothers, Jimmy Cherry (arrived at 9:08 a.m.), Leigh Fernald, Janene Fitzpatrick (arrived at 10:30 a.m.), Lisa Garbett, Ronnie Gray, Jillian Herron (arrived at 10:58 a.m.), Angel Hill, Malcolm Hines, Michele Howard, Elizabeth Johnston, Mary Keen, Dee Dee McManaway (arrived at 9:08 a.m.), Kecia Robinson, Angie Stuckey, T.J. Vickers, Misty Ward, Kelly Waters, Josh Williams, Kelli Williams (arrived at 10:51 a.m.), and Laura Williams.

Representatives from Acentria Public Risk Partners Corporation and Florida Blue arrived at approximately 10:58 p.m.

Chairman Taylor called the meeting to order at 9:00 a.m. and led the pledge.

Assistant Superintendent of Administration ..... Malcolm Hines
Department Update

- Policy Updates **(pgs. 2-32)**
- Revised Form **(pg. 33)**

Mr. Hines reviewed the following policies:

#5.15	Administration of Medication (*Revised*) – work is continuing on portions of this policy.
#5.19	Student Records (*Revised*)
#5.60	Use of Bathrooms and Changing Facilities (*New*)

#6.321 Health Insurance Premiums (*Revised*) – Section I. G. on page 26 of the agenda packet indicates the changes needed in order to align with collective bargaining agreement language.

#7.40 Online Educational Services Agreements/Contracts (*Revised*) – the language "unless authorized," should be added at the end of Section 2.a on page 29 of the agenda packet, and all language after "purposes" under Section 3.c on page 30 of the agenda packet should be stricken.

Mr. Hines explained that proposed revisions to Form #7200-012, Objection to the Use of a Specific Material, includes instructional materials, library media, classroom library, periodicals, etc. He would like to place this revised form on the Board's agenda for March 28.

Mr. Hines distributed and reviewed a three-page handout regarding proposed changes to the Student Conduct and Discipline Code; these changes are a result of last Friday's committee meeting. He stated he will bring this matter to the Board for approval in April.

Assistant Superintendent of Instruction ..... Jennifer Barrs
Department Update

- Summer school schedule and positions **(pgs. 34-39)**

Mrs. Barrs stated the schedule is based on student attendance. There was discussion regarding food service during summer school.

Director of Career, Technical, and Adult .....Mary Keen
Education Department Update

Mrs. Keen reported on the following:

- School program information.
- Nursing Assistant Program graduation ceremony will take place on Thursday, March 16, at 6:00 p.m., at the First Advent Christian Church.
- Distributed and reviewed a handout that provides information on the new position of a full-time Workforce Education Instructor. The Board would like to evaluate the effectiveness of the new position in one year.

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- Distributed letters received from students inviting Board members to attend and participate in the upcoming Livestock Show and Sale at the Suwannee County Fair.
- Reminded Board members of the RTC Nursing Assistant Program graduation on Thursday night at the Advent Christian Church.
- Reminded Board members of the upcoming FSBA Panhandle Members Meeting in Chipley on April 20.
- Reminded Board members that the FSBA 36th Annual Day in the Legislature Meeting is later this week. Mr. daSilva advised that he has arranged an appointment for Board members to meet with Senator Simon at 10:30 a.m. on Thursday. Various bills that are a concern and need to be addressed with legislators were discussed.
- Distributed handouts regarding health benefits and medical plans, stating the Board will vote on the Superintendent's recommendation on these matters at the Special Meeting immediately following the Workshop. Mr. Roush discussed potential cost savings. He stated work will be ongoing with Palms Medical Group and Paydhealth relating to a cost savings for high-cost pharmaceuticals. At this time Mrs. Brown distributed informational handouts regarding the Employee Wellness Center and the upcoming employee health insurance meetings on March 27 and 28. She advised that Acentria Public Risk Partners Corporation will come to Board meetings, Fringe Benefits Committee meetings, etc. to keep the District informed and will work to provide ideas for cost savings in the future. Mr. Roush stated that another goal is working out an agreement with Palms Medical Group for lab draws.

In response to a question from Mr. White, Mr. Roush stated that the RFP relating to food service management finalizes this Thursday; the Board will receive and vote to accept or deny the committee's recommendation at the March 28 Board meeting.

The Workshop adjourned at 11:00 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
March 14, 2023

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were: Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Marsha Brown, Secretary to the Superintendent/ School Board Robinette Odom, and Secretary for Administration Debra Ross. Attorney Derek Dzwonkowski, with Rumberger, Kirk, and Caldwell, sat in for Board Attorney Leonard Dietzen, who was absent.

Chairman Taylor called the meeting to order at 11:09 a.m.

MOTION by Mr. Alcorn, second by Mr. Crawford, for approval to adopt the agenda, along with the following change: pull Item #1, and substitute it with the Agenda Addendum.

MOTION CARRIED UNANIMOUSLY

~~1. The Superintendent recommends approval to award the following Request for Proposals (RFP), based upon the receipt and review of the Fringe Benefits Committee:~~

~~#23-207 Employee Health Insurance Plans for the period May 1, 2023 – April 30, 2024 *(New)*~~

Action on the Agenda Addendum

#1. MOTION by Mr. Crawford, second by Mr. daSilva, for approval to award the following Requests for Proposals (RFP), based upon the receipt and review of the Fringe Benefits Committee: **(pg. A2)**

#23-206 Pharmacy Benefit Management Services (*New*)
#23-207 Stop Loss Insurance (*New*)
#23-208 Administrative Services Organization (*New*)

(NOTE: This item was previously discussed in the prior Workshop Session.) Mr. White made a point of clarification that quarterly updates be provided by Acentria Public Risk Partners Corporation. MOTION CARRIED UNANIMOUSLY

End of the Agenda Addendum

2. MOTION by Mr. White, second by Mr. Alcorn, for approval of employee health insurance plans for the period of May 1, 2023 – April 30, 2024, based upon the receipt and review of the Fringe Benefits Committee.

   MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following expulsion cases:

   a. **Case #2223-21**: The Superintendent recommends expulsion of the student from the school bus through the remainder of the 2022-2023 school year. (*Final Action*)
   b. **Case #2223-28**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)
   c. **Case #2223-30:** The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. *(Final Action)*
   d. **Case #2223-31:** The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. *(Final Action)*

   MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. White, second by Mr. Crawford, for approval of the Human Resources Transactions **(pgs. 2-3)**

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

TERMINATION:

Transportation:
Ashley Pano, Bus Driver, effective March 15, 2023

End of List
2022-2023
School Year

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 11:16 a.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
March 28, 2023

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, Secretary to the Superintendent/School Board Robinette Odom, and Secretary for Administration Debra Ross.

School Resource Officer Berry Raulerson, UTSC President Eric Rodriguez, and Student Ambassador Jake Wooley were also present. Student Ambassador Cash Blalock was absent.

Chairman Taylor called the meeting to order at 6:02 p.m.

Student remarks and pledge to the flag by Suwannee Middle School Hope Ambassadors student organization

Special Recognition by the Superintendent

District Spelling Bee Winners

- Bradley Harrison (Suwannee Middle School, 7th grade) – First Place *(Unable to attend)*
- Kaydon Ratliff (Suwannee Pineview Elementary, 5th grade) – Runner Up *(Unable to attend)*

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

UTSC President Eric Rodriguez addressed the Board regarding Item #2 on the Regular Agenda, *The Superintendent recommends approval to award the following Request for Proposal (RFP), based upon the receipt and review of the Food Service Committee:*

#23-207 Food Service Management Company

Mr. Rodriguez urged non-privatization of the Food Service Department. He stated none of the surrounding counties are considering taking this action; it will be more difficult to find food service workers; it will hurt morale in all departments; and it could create a domino effect of privatization of other departments. Mr. Rodriguez stated the motive for the proposed action is not about food, but money. He urged the Board not to lower the number of jobs with benefits and pensions.

MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes:
   (pgs. 7-28)

February 1, 2023	- Emergency Meeting
February 14, 2023	- Workshop Session
	- Special Meeting
February 28, 2023	- Regular Meeting

2. Approval of the monthly financial statement for February 2023.

3. The following bills for the period February 1-28, 2023:

General Checking Account		
General Fund 1000	$	680,178.84
LCI Fund 3200		278,551.02
Food Service Fund 4100		222,949.25
Federal Fund 4200		261,732.28

Other Cares Act Relief Fund 4420		24,491.89
ESSER II Fund 4430		2,779.19
ESSER III - ARP 4450		608,050.97
OTHER ARP ACT RELIEF 4460		6,809.80
Total	$	2,085,543.24
Payroll Checking Account		
General Fund 1000	$	3,475,225.27
Food Service Fund 4100		139,367.88
Federal Fund 4200		360,456.28
Other Cares Act Relief Fund 4420		3,913.38
ESSER II Fund 4430		41,463.14
ESSER III - ARP 4450		83,596.58
OTHER ARP ACT RELIEF 4460		8,642.72
Total	$	4,112,665.25
Total	$	6,198,208.49

4. Approval of the following budget amendments for the fiscal year 2022-2023:

General	LCIF	Special Revenues
I-8	III-8	IV-4/ESSER III
		IV-7/Federal
		IV-6/Food Service
		IV-6/Other Cares

5. Approval of the following Controlled Open Enrollment transfers for the 2022-2023 school year. Parents will provide transportation.

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Harrison	Brown	BES	Live Oak	K

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Ryker	Burkett	Suwannee	Columbia	2

6. Approval of the following Controlled Open Enrollment transfers for the 2023-2024 school year. Parents will provide transportation.

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Brylynn	Glass	BES	Live Oak	PK

7. Human Resources Transactions **(pgs. 29-32)**

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

RETIREMENTS: INSTRUCTIONAL:

Branford High School:
Denise Stewart, Teacher, effective July 21, 2023
(Amended from the January 24, 2023 Board Agenda)

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee High School:
Merlin Leal, Teacher (Long Term Substitute) effective February 13, 2023
REPLACES: Joshua Jacobson

LEAVE OF ABSENCE: MATERNITY:

Branford Elementary School:
Jessica Nipper, Teacher, effective May 8, 2023 through May 30, 2023
(With the option to return sooner if released by her doctor)

Suwannee Riverside Elementary:
Rosa Davis, Teacher, effective March 27, 2023 through May 1, 2023
(With the option to return sooner if released by her doctor)

RETIREMENTS: NON-INSTRUCTIONAL:

Suwannee Springcrest Elementary:
Tina Colvin, Bookkeeper, effective September 9, 2023

Holly Setzer, Paraprofessional, effective October 31, 2023

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Branford Elementary School:
Carla Hollinger, Paraprofessional, effective August 3, 2023

REPLACES: Debbie Yates

Branford High School:
Julia McCall, Paraprofessional, effective March 3, 2023
REPLACES: Kelly Tyler

Suwannee Middle School:
Susan Kirby, Food Service Monitor (Temporary), effective February 16, 2023
REPLACES: Cathy Reed

Suwannee Pineview Elementary:
Maria del Carmen Palomares, Food Service Worker, effective March 6, 2023
REPLACES: Mariah Shearer Pyle

Suwannee Riverside Elementary:
Hannah Wynn, Paraprofessional, effective February 22, 2023
REPLACES: Kaylee Baker

Suwannee Springcrest Elementary:
Danielle Christie, Student Care Attendant, effective February 21, 2022
REPLACES: New Position

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Middle School:
Marie Mace, Teacher, effective February 28, 2023

Transportation:
Damarius McQuay, Bus Driver, effective January 10, 2023

SUPPLEMENTARY:

Employee Name	Position	Location
Cedrick Booth	Boys' JV Head Basketball Coach	Suwannee High School
Olivia Bruening	SkillsUSA Advisor	RIVEROAK Technical College
Kevin Lewis	Girls' Varsity Assistant Basketball Coach	Suwannee High School
Doug Mabey	Boys' Varsity Assistant Soccer Coach	Suwannee High School
Brayden Mercer	SkillsUSA Advisor	RIVEROAK Technical College

MISCELLANEOUS:

District Wide:
Approval for the following to work in the After-School Reading Tutor Program:

Tiffany Cochran

Pre-K Extended Day Program:
Approval for the following to work in the Pre-K Extended Day Program:

Alexis Cannon Heather Corbin

SUBSTITUTES:

Approval for the following to serve as a Substitute Bus Attendants:

Margarette Barton Thomas Cramer

VOLUNTEERS:

SPE	Juan Cabrera	Classroom
BES	Tiffany Cochran	Field Trips
BES	Kinleigh Collins	Classroom
BHS	Ryan Combee	Field Trips
BES	Cynthia Dowling	Classroom, Field Trips
BHS/BES	Jason Floyd	Field Trips, Clubs
BHS/BES	Marcie Floyd	Classroom, Field Trips, Clubs
BES	Tamela Gebo	APT/Advisory, Classroom, Field Trips, Clubs
SSE	Kegan Grantham	Field Trips
BES	Alexus Harris	APT/Advisory, Classroom, Field Trips, Clubs
BES/BHS	Edward Harris	Field Trips
BES/BHS	Gracelynn Harris	Field Trips
BHS	Rosanna Holtzclaw	Field Trips
BHS	Timothy Horn	Field Trips
BES	Lacey Humphries	Classroom, Field Trips, Clubs
BES	Jacqueline Jerkins	APT/Advisory, Classroom, Field Trips
SPE	Taiwanna Jernigan	Classroom, Field Trips
BHS	David Jones	Field Trips
BHS/BES	Jessica Jones	Classroom, Field Trips
BES	Vera Knighton	APT/Advisory, Classroom, Field Trips
SPE	Heather Lang	Classroom
BES	Stephanie Lee	Classroom, Field Trips
BHS/BES	Chelsea Lynn	Field Trips
SPE	Amy Ontiveros	Classroom, Field Trips
SSE	Amber Peck	Field Trips
SPE	Enrique Perez	Classroom
SPE	Eva Perez	Classroom
BHS	Cheryl Porter	Classroom, Field Trips, Clubs
SPE	Selena Raymer	Classroom, Field Trips
BHS	Ulises Ricardo	Classroom, Clubs
SSE	Bonnie Robertson	Classroom, Field Trips
SPE	Maria Rosario	Classroom
BES	Marcus Shillito	Field Trips
BES	Angela Walker	Field Trips

BES	Abbie Watkins	Field Trips
BES	Jamie Watkins	Field Trips
SSE	Heather West	Field Trips
SPE	Angela Wheeler	Classroom, Field Trips
BES	Caitlin Wilson	Classroom, Field Trips

End of List
2022-2023
School Year

REGULAR AGENDA

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to advertise additions and revisions to the Suwannee County Board Policy Manual as follows:

   #5.19 Student Records (*Revised*) **(pgs. 33-44)**
   ~~#5.60 Use of Bathrooms and Changing Facilities (*New*) (pg. 45-46)~~
   #6.321 Health Insurance Premiums (*Revised*) **(pgs. 47-48)**
   #7.40 Online Educational Services Agreements/Contracts (*New*) **(pgs. 49-55)**

   (Note: Mr. Hines requested that Policy #5.60 be pulled from consideration. He will bring it back for consideration at a later date.)

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. White, second by Mr. Alcorn, for approval to award the following Request for Proposal (RFP), based upon the receipt and review of the Food Service Committee:

   #23-207 Food Service Management Company

   Mr. Dietzen and Mr. Hines responded to questions from Mr. Crawford regarding placement of the contract as an Addendum item.

   MOTION CARRIED four to one; Mr. Crawford voted NO.

Action on the Agenda Addendum

#1. MOTION by Mr. White, second by Mr. daSilva, for approval of the following contract/agreement for the 2023-2024 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen)

#2024-04 Food Service Agreement between the Suwannee County School Board and SODEXO America, LLC for the purpose of providing meal services and food service management programs **(pgs. A2-A68)**

Mr. White asked about an escape clause. Mr. Dietzen stated that the contract is for a one-year period and that Section 16.3 of the contract provides for termination by either party with 60-day written notification. Mr. White had a question regarding Exhibit E. Mr. Roush advised that Exhibit E shows the current staffing and that this would be reevaluated according to future staffing needs. Mr. White's question regarding Fixed Meal Price Calculations on page A55 were answered by Mr. Braun and Mr. Roush. Mr. White commented that some adjustments may be necessary.

Mr. daSilva had a question about a general overseer. Mr. Roush stated a District Coordinator or Director would be responsible to the District as the Food Service Authority. Mr. Gomez with Sodexo and Mr. Braun responded to a question regarding offer vs. serve program. Mr. Braun responded to Mr. daSilva's question regarding workers, stating workers will still be needed to take care of trash, cleaning tables, etc. Mr. Roush stated including Sodexo employees on the health insurance/Wellness Center is an issue to discuss and work through. Mr. daSilva's question regarding money-fixed meal price indication was answered by Mr. Braun. Mr. Braun stated this will allow the District to do what food service is supposed to be doing, which is taking government funding and providing what is best for students.

Mr. Crawford had a question regarding the five-year threshold for existing employees. Mr. Roush stated that employees who have been with the District for at least five years have the option to stay employed with the District or transfer to Sodexo. In response to other concerns from Mr. Crawford, Mr. Braun stated that, if the contract is approved, Sysco may or may not continue to provide food; there could be a new supplier who would provide food on a higher tier level than the District is currently on. He stated Sodexo is first tier, and the District is not. Mr. Gomez stated that Sodexo has a national contract with Sysco and that Sysco goes to the top customers in the tiered system first.

Mr. Gomez stated Sodexo's percentage of substitutions and cancellations are 10-15%, as opposed to 30-40% for the District because of purchasing power. Mr. Crawford noted there are 39 employees in the Food Service Department with over five years of service who have the option of going to Sodexo. Mr. Roush confirmed and stated that for those employees who leave the District, the replacement would be a Sodexo employee; employees are given a one-time opportunity to make a move. Mr. Crawford asked what would happen if cafeteria equipment breaks down. Mr. Gomez stated this would be funded out of the repairs budget. Mr. Gomez gave an overview of bonuses for existing employees who elect to be hired by Sodexo. Mr. Crawford expressed concern that there is no guarantee employees will be hired by the District if the contract with Sodexo is terminated. Mr. daSilva stated that in the event that happens, it would be a time to hire good employees back and weed out the bad ones.

Mr. Alcorn asked a question regarding menu substitutions. Mr. Braun explained that there are currently so few menu options, substitutions have not been a major issue; the District has not been able to order things it doesn't have access to.

Mr. Taylor questioned how the five years is calculated. Mr. Hines stated the five years will actually relate to years of service through the Florida Retirement System (FRS), not just five years in the Food Service Department for the SCSD. He stated plans are to have FRS representatives sit down with our employees who have been employed less than five years to discuss this issue.

Becky Kirby, Cafeteria Manager at Suwannee Pineview Elementary, asked what would happen to any employees who are hired by Sodexo if the contract is terminated. Mr. Hines advised that those employees could compete for vacancies; it would not result in an automatic re-hire by the District.

Mr. Taylor pointed out that Section 4.17 of the proposed contract guarantees a $200,000 fund balance to the School Food Authority. He stated this may enable the District to employ a person to provide preventive maintenance. Mr. Taylor commented that Sodexo has gone above and beyond in making the change beneficial for existing and future employees.

Mr. Braun stated that if the District enters into the contract with Sodexo, and employees convert to employment with Sodexo, he believes the problem could be employees seeking employment with Sodexo at another location other than Suwannee County. He stated he believes it will be harder to get them to leave

the company. Mr. Braun stated he would not be supporting the contract if he did not think it was a great opportunity.

MOTION CARRIED four to one; Mr. Crawford voted NO.

End of the Agenda Addendum

3. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2022-2023 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen)

   #2023-110 Affiliation Agreement between the Suwannee County School Board, through RIVEROAK Technical College, and Trenton Medical Center, Inc., d/b/a Palms Medical Group for Pharmacy Technician and Practical Nursing Programs (*New*) **(pgs. 56-64)**

   MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the following change to be made to the purchasing card issued through First Federal Bank of Florida:

   a. Cancel existing card for Vickie DePratter, Chief Financial Officer, in the amount of $1,000 (Card #X0132)
   b. Issue a new card for William Brothers, Director of Human Resources, in the amount of $5,000
   c. Issue a new card for Angelia Stuckey, Director of School Choice, in the amount of $5,000
   d. Issue a new card for Carl Manna, Suwannee High School Principal, in the amount of $5,000

   MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Crawford, second by Mr. White, for approval of the following personnel items for the 2023 summer school term:

   a. Ten (10) day laborers to work on summer projects under the direction of the Director of Facilities

b. The following summer school positions:

Program	Number of Employees/Position	Funding
3rd Grade Summer Reading Camp	10 – Teachers (BES-2; SPE-3; SRE-3; SSE-2	Federal Grant: 22B119 Intensive Afterschool & Weekend Academies
Pre-Kindergarten (VPK)	3 – Teachers (SPE-3)	VPK/ARP Funds
Extended Year Services (ESY) Services for ESE	3 – Teachers (BES-1; SPE-2) 3 – Paraprofessional (BES-1; SPE-2) 1 - Nurse (SPE-1) 2 - Bus Drivers 2 – Bus Attendants (*As needed for ESE travel throughout the district*)	IDEA Grant
Credit Recovery (Grades 8-11)	9 – Teachers (~~BES~~ BHS-2; SHS-7) 3 – Paraprofessionals (BHS-1; SHS-2) 2 – Deans (BHS-1; SHS-1)	Federal Grant: 23A238 ARP/ESSER Supplemental Programming
Driver's Education	3 - Teachers (BHS-1; SHS-2)	Federal Grant: 23A238 ARP/ESSER Supplemental Programming
Hope/PE	1 – Teacher (BHS)	Federal Grant: 23A238 ARP/ESSER Supplemental Programming
Virtual Instruction	12 – Teachers (SVS) – *As needed to complete courses already in progress*	Federal Grant: 23A238 ARP/ESSER Supplemental Programming

Program	Number of Employees/Position	Funding
21st CCLC	4 – Site Coordinators (BES-1; SPE-1; SRE-1; SSE-1) 12 – Paraprofessionals (BES-3; SPE-3; SRE-3; SSE-3)	21st CCLC Grant
Migrant (day location to be determined; evening at SSE)	1 – Coordinator 4 - Teachers 7 – Paraprofessionals 1 – Bus Driver	Title I Part C
Students in Transition	1 – Teacher 3 – Paraprofessionals 1 – Bus Driver	ARP-HCY (American Rescue Plan-Homeless Children and Youth)

NOTE: Positions will be based on daily student enrollment

It was noted that the District will be working with Sodexo for supplying meals associated with the summer term. MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. daSilva, second by Mr. White, for approval of the following forms:

#7200-012	Objection to the Use of a Specific Material (*Revised*) **(pg. 65)**
#7200-141	Controlled Open Enrollment Application (*Revised*) **(pg. 66)**

MOTION CARRIED UNANIMOUSLY

7. Comments from Student Ambassadors

Student Ambassador Jake Wooley updated the Board on the status of student organization accomplishments, events, and athletic competitions at Suwannee High School.

8. Legal Counsel's Report

Mr. Dietzen provided updates on the following:

- Tort reform by the legislature.
- The Interlocal Agreement with the Board of County Commissioners will be on the agenda for the upcoming April 11 Special Meeting. The District will pay for half of the costs. A joint workshop will most likely be held to consider maps/populations.

9. Superintendent's Report

- Mr. Roush provided updates on the following:
- Thanked the Board for its confidence and vote on the food service issue. He stated that in a conversation with staff in Santa Rosa County, he was told there were numerous stories of how Sodexo has gone above and beyond to serve students. He further stated Sodexo has only lost one contract in the past 30 years. He is looking forward to a great future and hopes to grow the number of kids in need of good nutrition. He thanked Ron Gomez of Sodexo for his participation and willingness.
- There have been internal discussions regarding school safety matters; a debriefing is coming. The District continues to monitor and improve school safety and to implement the guardian programs.
- The EOY calendar was published today; encouraged Board to begin looking at events and monitor for updates.
- Notification has been received that SHS Coach Dan Marsee was nominated as one of eight top coaches, nationally. He encouraged Board members to offer their congratulations.
- There will be a celebration honoring RTC retirees on Monday, April 17.
- Informational health insurance meetings are being held this week, and open enrollment begins tomorrow. Last year 250-300 employees attended the informational meetings, and over 600 attended this week. He will keep the Board posted. Mr. daSilva asked how many employees currently have health insurance. Mr. Roush stated there are currently 521, including retirees, and that his hope is that 600 will be enrolled under the new insurance plan. Mr. White shared that he recently visited the Employee Wellness Center with a medical issue and had a good experience.

10. Issues and concerns Board members may wish to discuss

- Mr. White spoke on the following:
  - Thanked Sodexo for coming back to the table. He would like to see them present a quarterly report to the Board. He stated he hopes that the quality of the food will reduce the amount of food being thrown away. Mr. White thanked the Superintendent and Mr. Hines for efforts associated with the food service issue.
  - In response to Mr. White's question regarding purchase of the Branford Woman's Club property, Mr. Roush stated it has been frustrating, but at this time the issue is that they are waiting on one of the heirs to sign.

- Mr. daSilva spoke on the following:
  - Expressed appreciation that Sodexo came back to the table; looking forward to the positives this move will bring. He commented that SCSD has been a trailblazer and that it is encouraging that Santa Rosa County has been pleased with Sodexo.
  - Hopes that the topic of Sodexo staff using the Employee Wellness Center can be discussed at the June workshop.
  - Last week's FSBA 36th Annual Day in the Legislature was positive; our representatives are pushing for funding of our RTC training building.
  - Thanked staff for their hard work and dedication.

- Mr. Crawford spoke on the following:
  - Applauded Ms. Keen for supporting funding of a new RTC training building, alongside Board members, at the recent FSBA 36th Annual Day in the Legislature.
  - Clarified that he is not against Sodexo, but was not convinced privatization is the answer; believes all will be well with food service; bottom line is the kids.

- Mr. Alcorn commented positively on the Employee Wellness Center and new health insurance for employees.

- Mr. Taylor spoke on the following:
  - The SHS Girls Weightlifting Team recently brought home top honors.
  - He was privy to a call Mr. Roush received recently from the State Superintendent's office inquiring about the District's Guardian Program. He stated this speaks highly of the leadership of the Superintendent and Assistant Superintendent.
  - Thanked the SCSD employees and all they do to touch the lives of kids.
  - Longtime educator Willene LeFevre passed away; advised of the date and time of the arrangements.

The meeting adjourned at 7:50 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
April 11, 2023

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, Secretary to the Superintendent/School Board Robinette Odom, and Secretary for Administration Debra Ross. School Board member Tim Alcorn was absent.

Administrators and others present: Jennifer Barrs, Jennifer Beach, Amy Boggus, Tammy Boggus, Michael Braun, Bill Brothers (arrived at 9:11 a.m.), Ethan Butts, Leigh Fernald, Lisa Garbett, Ronnie Gray, Angel Hill, Malcolm Hines, Michele Howard, Terry Huddleston, Mary Keen, Dee Dee McManaway (arrived at 9:12 a.m.), Carl Manna, Haley Radford (arrived at 10:59 a.m.), Eric Rodriguez, Keith Stavig (arrived at 1:00 p.m.), Angie Stuckey, Marsha Tedder (arrived at 1:00 p.m.), Kelly Waters, Kelli Williams, and Laura Williams (arrived at 1:00 p.m.).

Chairman Taylor called the meeting to order at 9:00 a.m. and led the pledge.

Presentation by Schneider Electric .....Jake Mickelson
Ethan Butts

Mr. Roush reminded the Board that at a recent workshop it agreed with Schneider Electric's request to inspect infrastructure in the District and present its analysis.

Jake Mickelson and Larry Perrin of Schneider Electric provided a PowerPoint presentation.

The workshop recessed at 9:06 a.m. and resumed at 9:08 a.m.

The Superintendent and Board members asked questions of Mr. Mickelson and Mr. Perrin. The consensus of the Board was that Superintendent Roush and Facilities Director Ethan Butts continue dialogue with Schneider Electric and come back to the Board with additional information at a later date.

ESS Business Review Update.....Kim Carter
Jamie Marmorale

Bill Brothers gave background information and introduced ESS Representatives Melonie "Kim" Carter and Jamie Marmorale, who provided a PowerPoint presentation.

Ms. Carter and Ms. Marmorale answered questions from Board members. Board members thanked them for their hard work and effort, as it's not easy to find participants willing to be substitutes.

Mr. Roush expressed the need to take a closer look at how substitute pay breaks out between federal and general funds.

Food Service Department Update.....Malcolm Hines
Michael Braun

Mr. Hines advised that a transition meeting will be held on April 17, at which Sodexo and FRS representatives will meet with Food Service Department employees to answer questions. He distributed a handout, as prepared by Sodexo, outlining matters to be discussed at that meeting. Mr. Hines advised that several districts have dropped out of the power-buying group in which the District currently participates. He stated that at some point, the District will consider providing breakfast in the classroom, as well as dinner meals, that students can take home. Mr. Roush distributed a visual handout with pictures and links to other Florida small county school district sites who are currently under contract with Sodexo.

Chief Financial Officer Department Update.....Marsha Brown

Ms. Brown provided updates on the following:

- Distributed a handout regarding Classification of Positions on the 2022-2023 Salary Schedule. She stated that a few years ago the positions of Assistant Chief Financial Officer and Project Specialist were combined. She explained that with the departure of Ms. DePratter, these positions need to be split back out. Ms. Brown stated that the Project Specialist position is paid from federal funds, while the Assistant Chief Financial Officer is paid from general funds. She further stated that going back to the old model of two separate positions would save the District approximately $50,000.

- Sixty (60) more people than last year have signed up for the new health insurance.

Career, Technical, and Adult Education.....Mary Keen
Manual Update **(pgs. 2-14)**

Ms. Keen provided updates on the following:

- Legislative funding for proposed health training building is still undetermined.
- Rural Community Days Event is April 25-26 in Tallahassee. She hopes to meet with legislators again at that time.
- Through collaboration of personnel and certification staff, a revised CTE Certification Procedural Manual is in the works.
- U.S. Representative Kat Cammack is scheduled to visit at RIVEROAK Technical College on May 5; she will keep the Board posted on the exact time.

The workshop recessed at 11:32 a.m. and resumed at 1:00 p.m.

Social Media Litigation Update.....Leonard Dietzen
(pgs. 54-62)

(Note: This item was moved up, due to Mr. Dietzen's schedule.)

Mr. Dietzen updated the Board regarding current litigation by hundreds of plaintiffs against social media companies (Instagram, Snapchat, Facebook, TikTok, etc.) for designing and promoting products that get kids addicted; the result is a lack of attention in the classroom. He stated that the addiction may lead to serious consequences such as mental health issues, depression, suicide, etc. Mr. Dietzen stated there is a proposed Attorney-Client Engagement Agreement between the School Board and four law firms for the Board's consideration. He stated these law firms were involved in the recent settlement relating to Juul vape and big tobacco. He said there is no obligation to the district for costs, should the suit fall apart. Mr. Dietzen stated the Board has the option to join or not join in the litigation. The consensus of the Board was to proceed.

Human Resources Department Update.....Bill Brothers
Kelly Waters

Dr. Brothers brought the Board up to date regarding a new position of Coordinator of Mental Health. He distributed the job description and salary schedule and stated

the position would be paid through the mental health allocation. Ms. Waters further explained that mental health duties have increased over the last couple of years. She stated the plan is to hire two additional mental health counselors. She responded to questions from the Board regarding the responsibilities of the coordinator and additional counselors. Ms. Waters also explained that even though the District has an existing contract with Meridian, they have not been able to completely fulfill obligations in providing counselors.

Mr. Roush stated he believes it is the right thing to do.

Ms. Williams, SMS Principal, stated that SMS has not had an assigned counselor from Meridian, and students are not being served.

Mr. White asked for a chart to help better explain the proposed structure/plan, which was provided by Ms. Waters.

Dr. Brothers stated that the job description and salary schedule would be brought back to the Board at the April 25 Board meeting for approval. The Board was in agreement.

Student Conduct and Discipline Code ..... Malcolm Hines
Update **(pgs. 15-53)** Ronnie Gray

Mr. Hines explained that the legal process required to be followed for Board policies also applies to the Student Conduct and Discipline Code. He requested the Board look through the information in the Workshop agenda packet regarding the Code and to email him or Ms. Ross with any concerns. He stated this would be brought back to the Board at the May 9 Workshop and then advertised for approval at the June 27 Regular Meeting.

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following items:

- Mr. daSilva had shared in an email from Ash Grove Cement Plant (formerly Suwannee American) that they are interested in partnering with the District to support certain ventures. He has contacted Kecia Robinson, School Improvement/Title I Coordinator, to reach out to Ash Grove Cement Plant; principals will be made aware.

- Mr. Crawford sent an email to him and to Board members from Anthony Jennings of CareerSource North Florida regarding employment opportunities for eligible students. The plan is for Mr. Jennings from CareerSource North Florida to provide a presentation at the May 9 Workshop.
- Mr. Taylor had previously shared an article on budget considerations, as it relates to ESSER vs. general funding. He advised that the District has not staffed any new, permanent personnel on ESSER dollars; only some supplemental services. He stated decisions will need to be made on how to fund those supplemental services, if the District wants to continue with those services.
- We are experiencing an upward trend in the number of employees utilizing the Employee Wellness Center. The number of employees seen in October, when the Center initially opened, was 44; November-57; December-65; January-72; February-78; March-107. These visits do not result in a claim on our health insurance, which will enable the District to keep premiums down.
- Received an email from Stacy Young, BHS FFA Advisor, that the BHS FFA Chapter is a finalist in the 2023 Agricultural Advocacy Award Program. BHS FFA will compete against five other schools nominated. He added that the BHS FFA Chapter is the only chapter to make the top tier for 12 years in a row.

The Workshop adjourned at 2:06 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
April 11, 2023

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were: Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Marsha Brown, Secretary to the Superintendent/ School Board Robinette Odom, and Secretary for Administration Debra Ross. School Board Member Tim Alcorn and School Board Attorney Leonard Dietzen were absent.

Chairman Taylor called the meeting to order at 2:17 p.m.

MOTION by Mr. White, second by Mr. Crawford, for approval to adopt the agenda.

MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the following contracts/agreements for the 2022-2023 school year: (NEW) (Note: These contracts/agreements have been reviewed and approved by Board Attorney Leonard Dietzen, as to form and sufficiency.)

#2023-111	Interlocal Agreement between the Suwannee County School Board and the Suwannee County Board of County Commissioners for the Sharing of Redistricting Expert Costs *(New)* **(pgs. 3-22)**
#2023-112	Attorney-Client Engagement Agreement between the School Board of Suwannee County and Wagstaff & Cartmell, LLP and its co-counsel, Hand Arendall Harrison Sale, LLC; Beasley Allen Crow Methvin Portis & Miles, P.C.; and Goza & Honnold, LLC, to provide legal services in connection with the pursuit of claims for damages associated with Social Media in litigation *(New)* **(pgs. 23-31)**

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mr. White, for approval of the following personnel item for the 2023 summer school term:

Sites	Personnel	Up to Hours/Week
All Sites	2 – Food Service Managers; 8-hour	32
	8 – Food Service Workers; 7-hour	28
	1 – Food Service Monitor	20
	2 – Alternate Food Service Workers	As needed

(All Food Service positions are subject to program participation.)

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Crawford, second by Mr. daSilva, for approval to award the following bid:

RFP #23-210 Document Imaging Services

Ms. Brown stated that InStream, LLC was the only bidder. She and Mr. Roush explained that the company currently digitizes and houses student information, certifications, etc.; the State requires this data to be kept forever. Approval of a contract will come before the Board at a later date.

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. daSilva, second by Mr. White, for approval of the following expulsion cases:

a. **Case #2223-26**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

b. **Case #2223-29**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the following Human Resources Transactions **(pgs. 32-33)**

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

RECOMMENDATION: INSTRUCTIONAL:

RIVEROAK Technical College:
Tracy West, Instructor, Part-Time Hourly for the remainder of the 2022-2023 school year

End of List
2022-2023
School Year

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 2:32 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
April 25, 2023

MINUTES

The Suwannee County School Board held a public hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom. School Board member Ed daSilva was absent.

School Resource Officer Maggie Mouton and Student Ambassadors Cash Blalock and Jake Wooley were also present.

Chairman Taylor called the public hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Assistant Superintendent of Administration.)

   #5.19 Student Records (*Revised*)
   #6.321 Health Insurance Premiums (*Revised*)
   #7.40 Online Educational Services Agreements/Contracts (*New*)

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual, and there were none.

The hearing adjourned at 5:57 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
April 25, 2023

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom. School Board member Ed daSilva was absent.

School Resource Officer Maggie Mouton and Student Ambassadors Cash Blalock and Jake Wooley were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Pineview Elementary Safety Patrol organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none

MOTION by Mr. Alcorn, second by Mr. Crawford, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Crawford, second by Mr. White, for approval of the Consent Agenda.

Questions by Mr. Crawford regarding Item #5 were answered by Mr. Roush and Mr. Butts.

Mr. White's question regarding Item #6 was answered by Mr. Taylor and Ms. Waters.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes:
   (pgs. 6-25)

March 14, 2023	- Workshop Session
	- Special Meeting
	- Expulsion Issues Hearings (Private)
March 28, 2023	- Regular Meeting

2. Approval of the monthly financial statement for March 2023.

3. The following bills for the period March 1-31, 2023:

General Checking Account		
General Fund 1000	$	595,994.78
Spec Act Bonds 2200		109,587.49
LCI Fund 3200		147,024.19
Food Service Fund 4100		65,272.03
Federal Fund 4200		54,384.64
Other Cares Act Relief Fund 4420		41,548.03
ESSER II Fund 4430		7,010.00
ESSER III - ARP 4450		268,512.32
OTHER ARP ACT RELIEF 4460		16,525.07
SELF INS - 7110		130.97
Total	$	1,305,989.52

Payroll Checking Account	
General Fund 1000	$ 3,519,560.59
Food Service Fund 4100	138,800.80
Federal Fund 4200	383,087.35
Other Cares Act Relief Fund 4420	3,913.38
ESSER II Fund 4430	38,582.51
ESSER III - ARP 4450	97,330.42
OTHER ARP ACT RELIEF 4460	8,115.54
Total	$ 4,189,390.59
Total	$ 5,495,380.11

4. Approval of the following budget amendments for the fiscal year 2022-2023:

General	LCIF	Special Revenues
I-9	III-9	IV-4/ARP
		IV-4/ESSER II
		IV-5/ESSER III
		IV-8/Federal
		IV-7/Food Service
		IV-7/Other Cares

5. Approval for disposal of property as per the attached Property Disposition Form dated April 25, 2023. **(pgs. 26-27)**

6. Approval of the following contracts/agreements for the 2023-2024 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen, as to form and sufficiency.)

#2024-03	Affiliation Agreement between Florida Gateway College and the Suwannee County School Board for support of the Teacher Preparation Programs (future intern placements) *(Renewal/Revised)* **(pgs. 28-57)**
#2024-05	Inter-District Private School Services Agreement 2023-2024 between the Suwannee County School Board and the Lafayette County School District Title I Programs (*Renewal*) (Note: This agreement was initiated by the Lafayette County School District.) **(pgs. 58-59)**

#2024-07 Contract for Services Agreement between Allied Instructional Services, LLC and Suwannee County School Board (*Renewal/Revised*) **(pgs. 60-81)**

7. Approval of the following Controlled Open Enrollment transfers for the 2023-2024 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Rayleigh	Radford	Suwannee	Columbia	K
Reyes	Alaina	Suwannee	Gilchrist	PK

8. Human Resources Transactions **(pgs. 82-97)**

RETIREMENT: ADMINISTRATIVE:

Janene Fitzpatrick, Assistant Superintendent of Instruction, effective June 29, 2023

RECOMMENDATIONS: ADMINISTRATIVE:

District Office:
Katrina Walker-Bius, Coordinator of District K12 Math, effective April 10, 2023
REPLACES: Tamara Boggus

Suwannee High School:
Kevin Lewis, Interim Assistant Principal, effective April 10, 2023
REPLACES: Katrina Walker-Bius

TERMINATION: INSTRUCTIONAL:

RIVEROAK Technical College:
Camille Coggburn, Teacher, effective March 29, 2023

RETIREMENT: INSTRUCTIONAL:

Branford Elementary School:
Caron Heffner, Teacher, effective July 15, 2023 *(Amended from the February 28, 2023 Agenda)*

RECOMMENDATIONS: INSTRUCTIONAL:

Branford High School:
William Frierson, Teacher, (Long Term Substitute), effective April 12, 2023
REPLACES: Heath Huesman

Suwannee Middle School:
Heather Poole, Teacher, (Long Term Substitute), effective March 27, 2023
REPLACES: Marie Mace

Jared Smith, Teacher, effective September 27, 2022
(Received Certification moving from Long Term Substitute)

Suwannee Springcrest Elementary:
Amy Steed, Bookkeeper, effective May 1, 2023
REPLACES: Tina Colvin

RESIGNATIONS: INSTRUCTIONAL: (*Presented for information purposes only*)

Branford High School:
Judy Naranjo, Teacher, effective April 2, 2023

Tommy Taylor, Teacher, effective April 28, 2023

RIVEROAK Technical College:
Traci West, Teacher, effective March 27, 2023

Suwannee Middle School:
Kelly Pennington, Teacher, effective June 1, 2023

Suwannee Riverside Elementary:
Jackson Greene, Teacher, effective June 2, 2023

SUSPENSION:

Suwannee Springcrest Elementary:
Catherine Melton, Paraprofessional, effective April 3-4, 2023, without pay

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School/Branford High School:
Tammy Stewart, Custodian (Temporary), effective March 20, 2023
REPLACES: New Position

Facilities:
Timothy Bass, Assistant Foreman, effective April 10, 2023
REPLACES: Bruce Hingson

Jeffery Prescott, Maintenance Worker I, effective April 17, 2023
REPLACES: Timothy Bass

Suwannee Middle School:
Kendall Croft, Paraprofessional (Temporary), effective March 27, 2023
REPLACES: New Position

Transportation:
Amanda Colon, Bus Driver, effective April 6, 2023
REPLACES: Yvan Theoret

Kiara Janosh, Bus Driver, effective April 10, 2023
REPLACES: Paula Cherry

RESIGNATION: NON-INSTRUCTIONAL: (*Presented for information purposes only*)

Suwannee Middle School:
Jeny Martinez, Paraprofessional, effective May 31, 2023

Shirley Philmore, 8 Hour Food Service Worker, effective February 28, 2023

Maritza Torres, Paraprofessional, effective June 1, 2023

Suwannee Riverside Elementary:
Chantel Williams, Nurse, effective April 24, 2023

Transportation:
Terrence Bonner, Bus Driver Aide, effective February 28, 2023

TRANSFER/REASSIGNMENT:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Kayla Watson	Suwannee Pineview Elem. Paraprofessional	Suwannee Pineview Elem Lead Paraprofessional	Alexis Dalton	January 13, 2023

SUPPLEMENTARY:

Employee Name	Position	Location
Rodney Howard	Assistant Wrestling Coach	Suwannee High School
John Wainwright	Varsity Head Wrestling Coach	Suwannee High School

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Branford Elementary School:
Pamela Norton, Paraprofessional, effective March 2, 2023, through March 15, 2023, (7.5 Hours Per Day) for a total of 75 Hours

RIVEROAK Technical College Part Time/Hourly Employee:
July 1, 2022 through June 30, 2023

CAREER AND TECHNICAL EDUCATION

Jessica Cabrera Night Time CASAS Test Administrator

MISCELLANEOUS

District Wide:

Approval for the following Employees and Suwannee County Sheriff School Resource Officers to assist in the administration of CBI Testing (up to 270 hours total):

Brandy Allen
Jeffry Boatright
Jennifer Campbell
Slade Collins (SRO)
Nahjawan Dukes
Jean Eckhoff
Rashard Fleming (SRO)
Jose Garcia (SRO)
Chantal Gustavson
Angela Hester
Mary Johnson
Courtney McHugh
Jeff Miara (SRO)
Lorri Mercer
Margaret Mouton (SRO)
Danielle Ovando
Berry Raulerson (SRO)
Melanie Roberts
Jaxon Sansouci
Donna Schiavo
Jackie Taylor
Keifer Thompson
Tracy Wallace
Edwina Jo Woods
Lee Willis (SRO)

Approval of the following employees to work as paraprofessionals in the 21st Century Afterschool program:

Wanda Hawkins Hanna Moreno

Approval for Michelle Thompson to work in the Hospital Homebound Program, District Wide

Transportation:

Approval for Deborah McFadden to work additional hours as needed

SUBSTITUTES:

Approval for Luis Huerta Dominguez to serve as a Substitute Bus Driver

VOLUNTEERS:

BES	Serena Adams	Clubs
BES	Alessandra Ardilla	Field Trips
BES	Jacob Avery	Classroom, Field Trips
BES	Lauren Avery	Classroom, Field Trips
BHS/BES	Jenifer Avinon	Field Trips
BES	Amber Baldwin	Field Trips
BHS	Paula Bales	Field Trips
SSE	Ashley Black	Field Trips
SSE	Brenda Blanton	Field Trips
SSE	William Blanton	Field Trips
BES	Alan Bonnell	Classroom, Field Trips
BHS/BES	Michael Bower	Field Trips
BES	Matthew Bradow	Classroom, Field Trips
SSE	Lashanda Campbell	Field Trips
BES	Nicolette Chastain	APT/Advisory, Classroom, Field Trips, Clubs
BHS	Amanda Colon	Field Trips
BHS	Tracy Combee	Field Trips
BES	Breanna Copeland	Classroom, Field Trips
BES	William Copeland	Field Trips
BHS/BES	Candise Courtemanche	Classroom, Field Trips
BHS/BES	Daniel Courtemanche	Classroom, Field Trips
SPE	Sheri Crews	Classroom
BHS	Miranda Danzeisen	APT/Advisory, Classroom, Field Trips
BHS	Roy Dees	Softball
BES	Samantha Ferguson	Field Trips
BES	Summer Forsyth	Classroom, Field Trips, Clubs
BES	Cindy Gaylord	Field Trips

BHS	Hannah George	Field Trips
BES	Kathy Goetzman	Field Trips
SSE	Kegan Grantham	Field Trips
BHS	Robert Griffith	Field Trips, Clubs
BES	Lisa Handy	Field Trips
BES/BHS	Jennifer Hayes	Classroom, Field Trips, Clubs
BES	Jeanine Hickey	Classroom, Field Trips, Clubs
BHS/BES	Jed Humphries	Field Trips
SSE	Sheila Jenkins	Classroom, Field Trips
SMS/SHS	Erin Jones	FFA
BES	Miranda Jones	Field Trips
BES	Kayslynn Kersey	Classroom, Field Trips
SSE	Christopher Knowles	Field Trips
BHS/BES	Kathleen Leach	Field Trips
SSE	Leidys Llanes	Field Trips
SPE	Annette Lopez	Field Trips
BHS/BES	Amanda Martin	Field Trips
BES	Bobbie Necessary	Field Trips
BES	Austin Parr	Field Trips
SPE	Tarra Piet	Classroom, Field Trips
SSE	Kathie Railey	Classroom, Field Trips
BHS	Ellison Roberts	Field Trips
SMS	Jordan Roberts	Softball
BES	Jacquelline Sandoval	Field Trips
BHS/BES	Cheri Sexton	Field Trips
BHS/BES	Steven Sexton	Field Trips
BES	Kelly Skawienski	Field Trips
BHS/BES	Sarah Thermodson	Classroom, Field Trips, Clubs
BHS/BES	Serina Tindell	Classroom, Field Trips
SPE	Jessica Travioli	Classroom, Field Trips
BES	Benjamin Trice	Field Trips
BES/BHS	Kristina Trice	APT/Advisory, Classroom, Field Trips
BHS	Brittney Walker	Field Trips
BES	Roseanne Weeks	Classroom, Field Trips
BHS	Ty Williams	Classroom, Field Trips
SSE	Leigh Wood	Field Trips

End of List
2022-2023
School Year

CONTRACT RECOMMENDATIONS FOR THE 2023-2024 SCHOOL YEAR:

Suwannee High School:
Mileydi Perez, Assistant Principal, effective July 1, 2023
REPLACES: Traci Green

ADMINISTRATIVE CONTRACTS:	TERM
Jennifer Barrs	12
Michael Braun	12
William Brothers	12
Marsha Brown	12
Ethan Butts	12
Gary Caldwell	12
Jimmy Cherry II	12
Leigh Fernald	12
Ronald Gray	12
Angel Hill	12
Malcolm Hines	12
Michele Howard	11
Elizabeth Johnston	12
*Audrey Marshall	12
Natasha Pittman	12
Kecia Robinson	12
Keith Stavig	12
Angelia Stuckey	12
Katrina Walker-Bius	12
Kelly Waters	12
Jimmy Wilkerson	12
Joshua Williams	12
Kelli Williams	12

**Administrative 3 Year Contract*

SCHOOL ADMINISTRATORS:	TERM
Melinda Ahrens	12
Jennifer Beach	12
Amy Boggus	12
Stephenie Busch	12
Keith Cherry	12
Brooke Cox-Knowles	12
Perry Davis	12
Cara Disken	12
Lisa Garbett	12
Lisa Garrison	12
Traci Green	12
*Terry Huddleston	12
Mary Keen	12

Kevin Lewis	12
Carl Manna	12
Deidre McManaway	12
Mileydi Perez	12
Marsha Tedder	12
Julia Ulmer	12
Laura Williams	12

**Administrative 3 Year Contract*

ANNUAL INSTRUCTIONAL CONTRACTS:

Branford Elementary School:	TERM
April Barnes	10
Emily Blackmon	10
Kristen Boston	10
Crystal Brown	10
Lyndsey Browning	10
Tiffany Cochran	10
Lynsee Dicks	10
Lisa Flowers	10
Kimberley Garrett	10
Jacqueline Glover	10
Timothy Grinstead	10
Melinda Hawthorne	10
Amanda Hayes	10
Tina Hayes	10
Mandi Howard	10
Victoria Jenson	10
Priscilla Jones	10
Charlena Lori Land	10
Jessica Nipper	10
Katee O'Quinn	10
Skyler Phillips	10
Jennifer Richer	10
Amy Townsend	10
Miranda Walker	10
Kimberly Williams	10
Margaret Williams	11

Branford High School:	
Emily Beiter	10
Karen Braun	10
Erin Cannon	10
Sarah Swallows Carney	10
Amanda Clark	10

Erin Clark	10
Timothy Clark	12
Erin Clary	10
Eleanor Coker	10
Tracy Combee	10
Carlos Diaz	10
Hannah George	10
Donald Harrison	10
Monica Jackson	10
William McClendon	10
Joshua McInnis	10
Brian Metzger	10
Nancy Metzger	10
Marissa Parks	10
Stephanee Phillips	10
Alicia Poole	12
Emilee Rains	10
Erin Roberts	10
Maria Rodriguez	10
Sergio Rodriguez	10
Mendy Sikes	10
Deanna Simpson	10
Cara Soride	10
Misty Ward	10
Abbey Warren	10
Karen Welch	10
William Wiles	10
Matthew Yancey	10

<u>RIVEROAK Technical College:</u>

William Blackmon	10
Olivia Bruening	10
Suzanne Depew	12
Cynthia Frye	10
Robin Hall	12
William Hill	10
LaDonna Holmes	10
Catherine Maxwell	10
Brayden Mercer	10
John Sinclair	10
Patricia Sullivan	10
Maria Toledo-Garcia	10
Jeremy Ulmer	10

Student Services:	
Michelle Adams	10
Crystal Bryan	10
Susan Burch	10
Dee Dee Cathcart	10
Chelsey Chaney	10
Deborah Godbold	12
Abigail Hill	11
Kelly Jackson	10
Holly Marsee	10
Bridget McLaughlin	12
Audrey Peake	10
Lisa Pennington	11
Alyssa Sullivan	10
Stacie Swartz	10
Sheila Watson	10
Suwannee High School:	
Frank Allen	12
Leanna Baldwin-Beartree	10
Travis Bass	10
Kary Black	10
Allison Brown	10
Justin Bruce	10
Vicki Bryan	10
Brian Bullock	10
Steven Carney	10
Isaac Chandler	10
Buddy Coleman	12
Deborah Coleman	12
Darrell Curls	10
Patrick Dawson	12
Sherry Dean	10
Destiny Denson	10
Joseph Gaddy	10
Michelle Glenn	10
Alexander Gonzalez	10
Elisa Hall	10
Kyler Hall	10
Leah Harrell	11
Jay Jolicoeur	10
Debra Kleinsmith	12
Marisley Leal	10
Daniel Marsee	10
Patriece Matthews	10
Cletia McCullers	10

Clayton McPeak	11
Stephen D. Morgan	10
Christina Mosteller	10
Leslie Munden	11
Donna Jean Riegel	10
Benjamin Thomas	10
Barrinesha Washington	10
Jenny White	10
Kaitlyn White	10
Noah White	10
Cheryl Wood	10

Suwannee Middle School:

Kathryn Bower	10
Andrew Chapman	10
Alyssa Hahn	10
Darace Hahn	10
Brandy Hart	10
Brantly Helvenston	10
Cristina Herrington	10
Hannah Hicks	10
Jennifer Hitt	10
Logan Hurst	10
Deadre Jolicoeur	10
Samantha Land	10
Jazmine Marrero Guerra	10
Cody Menhennett	10
Jennifer Neely	10
Tammy Neil	10
Fred O'Quinn	10
Robert Phillips	10
Stacey Politano	10
Susan Ratliff	10
Daniel Skelly	10
Jared Smith	10
Tiffany Smith	10
Phoebe Solek	10
Airalisha Sowells	10
Seth Stebbins	10
Lorena Urban	10
Elizabeth Vann	10
Kayla Williamson	10

Suwannee Opportunity School:

Brandy Allen	10
Chantal Gustavson	10

Lorri Mercer	10
Keifer Thompson	10
Tracy Wallace	10

Suwannee Pineview Elementary-Innovation:

Tammy Atkinson	10
Kaycie Blanton	10
Livesay Boggus	10
Kimberly Buchanan	10
Chelsea Burgess	10
April Crawford	10
McKenzie Dalton	10
Julia Davidson	10
Janet Diaz	10
Tamara Felton	10
Krystal Fletcher	10
Susan Helvenston	10
Stacia Hewett	10
Nikolas Hurst	10
Ellena Huston	10
Ciera Keen	10
Amanda Law	10
Keeley Messer	10
Rhonda Moore	10
Susan M. Mowry	10
Sean Oliver	10
Meri Robinson	10
Courtney Sasso	10
Tralene Sasso	10
Kathryn Terry	10
Samantha Torrese	10
Sara Voss	10

Suwannee Riverside Elementary-Arts:

Katrina Armstead	10
Jennifer Baker	10
Amanda Bartley-Ramirez	10
Summer Bell	10
Melissa Bozeman	10
Kimberly Bulaskas	10
Jamie Cato	10
Cheri Copeland	10
Krystal Cundiff	10
Kiara Davis	10
Rosa Davis	10
Laura Ferguson	10

Abby Fleming	10
Tammy Flowers	10
Danielle Gay	10
Diane Hale	10
Nicole Hammock	10
Rhoshonda Herring	10
Mallory Jackson	10
Patrick Jernigan	10
Shannon Jernigan	10
Michelle Jessup	10
Hanna Moreno	10
Charis Parker	10
Kelly Parker	10
Takesha Patrick	10
Cara Peppers	10
Elizabeth Rang	10
Kelli Roberts	11
Adrienne Taylor	10
Brittany Thomas	10
Jennifer Turner	10
Joanne Wimberley	10
Lawanna Zimmerman	10

<u>Suwannee Springcrest Elementary-Leadership:</u>

Jessica Anderson	10
Ashley Broughton	10
Emilee Cannon	10
Heidi Cavitt	10
Megan Collins	10
Carolyn Javonne Day	10
Erin Driggers	10
Julie Griswold	10
Natalie Haney	10
Lillian Henderson	10
Patricia Hines	10
Pamela Hoyle	10
Ariel Jennings	10
Janet Lazio	10
Dyanna Leathlean	10
Emily Murphy	10
Rebecca Reaves	10
Brooklyn Ross	10
Debra Singletary	11
Stacey Smith	10
Martha Southerland	10
Jennifer Stevens	10

Marie Warren	10
Joann Weber	10

Suwannee Virtual School:

Jeffry Boatright	10
Danielle Ovando	10
Melanie Roberts	10

PROFESSIONAL SERVICE CONTRACTS (Renewal):

Branford Elementary School:	TERM
Amy Allen	10
Kimberly D. Cannon	10
Melissa Mapp Francisco	10
Melissa Holtzclaw	10
Traci Kirby	10
Julie Klecka	10
Stephanie Knighton	10
Vera L. Knighton	10
Susan Mackin	10
Denah F. Phillips	10
Lindsey Ramsey	10
Carla Suggs	10
Wynette L. Sumner	10
Jennifer Winnett	10

Branford High School:

Bethany Byrd	10
Pamela Cassube	10
Eleanor Coker	10
Julianna H. Dees	10
Lawanna Gaylard	10
Amanda R. Johnson	10
Karen Y. Koon	10
Stefani M. Santos	10
Janet Denise Stewart	10
Linda S. Whitley	10
Stacy Young	12

RIVEROAK Technical College:

William Ragan	10

Student Services:

Patricia E. Brantley	11
Jessica Johnson	10
Melissa N. McKire	10

Tina Roush	10
Rowna Valin	10
Virginia L. Weaver	11
Tamara Williams	11

Suwannee High School:

Harrison Ambrose	10
Nancy Aul	10
Neena Brown-Thomas	10
Tamara Burt	10
Benita Diggs	10
Jimmie Green	10
Amy C. Hendry	10
Cindi Hiers	11
Paula McMillan	10
Lindy Meeks	10
Darlene Rice	10
Abigail Rodriguez	10
Michelle Thompson	10
Kimberly Tuvell	10
Cindy Wiggins	12
Vernon Wiggins	10
Karen K. Williams	11
Pamela P. Williams	10
Damon L. Wooley	10

Suwannee Middle School:

Alan R. Bonds	10
Robyn Bonds	10
Jennifer Byrd	10
Annette B. Chauncey	10
Heather Dean	10
Rhonda Furry	10
Lisa W. Gray	10
Hetti J. Harry	10
Misty Shawn Herring	11
Angela Hicks	10
Deanna Horton	10
Nicole Jackson	11
Christina McCullers	10
Tammie McKay	10
Holly McMillan	10
Ona M. Robertson	10
Stephanie B. Sampson	10
Brad Scarborough	10
Canary S. Stephens	10

Suwannee Opportunity School:	
Mary Johnson	10
Suwannee Pineview Elementary-Innovation:	
Evelyn Arnold	10
Matthew Campbell	10
Rebecca L. Carter	10
Kristy D. Chauncey	10
Kimberly Hudson	10
Connie N. Leavitt	10
Marjerian Lewis	10
Joyce D. McIntosh	10
Tamara Michal	10
Laura Katherine Roberts	10
Kimberly M. Thomas	10
Shannon White	10
Amy Williams	10
Ashlee Wooley	10
Suwannee Riverside Elementary-Arts:	
Lauren Belcher	10
Marcia Boatright	10
Rhoda J. Crews	10
Kelly Driggers	10
Robyne Edwards	10
Leigh Ann Fountain	10
April Frye	10
Staci Greaves	10
April Greene	10
Kimberly M. Mott	10
Mandy F. Ramsey	10
Stacey L. Skierski	10
Michele Turman	10
Kimberly Warren	10
Suwannee Springcrest Elementary-Leadership:	
Jennifer Bonds	10
Victoria S. Carter	10
Jenny Clark	10
Shannon Daniel	10
Stephanie Gray	10
William McCullers	10
Rebecca Monroe	10
Catherine Nicely	10

Theda Roper	10
Becky Skipper	10
Sandra Winburn	10
Suwannee Virtual School:	
Jennifer Campbell	10
Jean Eckhoff	10
Angela Hester	10

End of List
2023 - 2024
School Year

REGULAR AGENDA

1. MOTION by Mr. White, second by Mr. Alcorn, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

   #5.19 Student Records (*Revised*)
   #6.321 Health Insurance Premiums (*Revised*)
   #7.40 Online Educational Services Agreements/Contracts (*New*)

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Mr. Crawford, for approval of the Suwannee County School District Career and Technical Education (CTE) Certification Procedural Manual *(Revised) (previously discussed in workshop session)* **(pgs. 98-110)**

   MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Crawford, second by Mr. White, for approval to award the following RFPs/bids for the 2023-2024 school year:

   #23-211 Suwannee High School Fence Project – Suwannee Iron Works & Fence, Inc. *(New)* **(pg. 111)**
   #24-202 Milk – T.G. Lee *(New)*

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Crawford, second by Mr. Alcorn, for approval of the following personnel items for the 2022-2023 school year *(previously discussed in workshop session)*:

   a. Add one Coordinator of Mental Health position (12-month), effective July 1, 2023
   b. Job Description #192 - Coordinator of Mental Health *(New)* **(pgs. 112-115)**
   c. Revise *Salary Schedule 2022-2023 District Level Coordinators* to add the Coordinator of Mental Health position, effective July 1, 2023 **(pg. 116)**
   d. Revise *Salary Schedule 2022-2023 Administrators* to remove the current Assistant Chief Financial Officer/Project Specialist position and provide for two separate positions of Assistant Chief Financial Officer and Project Specialist on Line 10, effective April 25, 2023 **(pgs. 117-118)**

   MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Alcorn, second by Mr. White, for approval of an addendum to RFP #22-204, Roofing Construction and Repair Services for Federal Construction Projects, to ensure compliance with the Code of Federal Regulations. **(pgs. 119-126)**

   MOTION CARRIED UNANIMOUSLY

6. Comments from Student Ambassadors

   Student Ambassadors Cash Blalock and Jake Wooley updated the Board on the status of student organization accomplishments, events, and athletic competitions at their respective schools.

7. Legal Counsel's Report

   Mr. Dietzen advised that legislative changes are happening very rapidly; there are numerous amendments that will greatly impact school districts.

8. Superintendent's Report

   Mr. Roush reported on the following:

- Legislative action regarding concordant scores.
- The annual budget workshop is scheduled for June 13.
- As a result of internal discussion, the recommendation is to not move forward on the April 11 Schneider Electric presentation.
- EOY school calendar should be consulted for the most up-to-date information regarding events/programs.
- Kat Cammack will tour the RIVEROAK Technical College (RTC) campus on May 2 at 4:00 p.m.
- Ashley Cook from Senator Rubio's will tour the RTC campus on Wednesday, May 17, from 10:00 to 11:00 a.m.
- Brief executive session regarding collective bargaining will follow the meeting.

9. Issues and concerns Board members may wish to discuss

Mr. Taylor commented on the following:

- Proactive efforts of Mr. Roush and Mr. Ethan Butts relating to maintenance/infrastructure.
- Substantial increases in casualty property insurance premiums for the District.
- Legislation action regarding the Florida Retirement System (FRS) will greatly impact the District's costs.

Mr. White inquired about acquisition of the Branford Woman's Club property; Mr. Hines responded.

Mr. Crawford commented on the following:

- Question regarding bus cameras was answered by Mr. Roush and Mr. Jimmy Cherry.
- Interested in recognizing the African Development Council organization for its role in providing scholarships.
- Voiced appreciation for staff, principals, and teachers.

Mr. Alcorn thanked Student Ambassadors Cash Blalock and Jake Wooley.

The meeting adjourned at 7:00 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
May 9, 2023

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, Secretary to the Superintendent/School Board Robinette Odom, and Secretary for Administration Debra Ross. School Board member Tim Alcorn was absent.

Administrators and others present: Jennifer Barrs, Tammy Boggus, Michael Braun (arrived at 9:13 a.m.), Bill Brothers (arrived at 9:09 a.m.), Tammy Cunningham (arrived at 1:15 p.m.), Ronnie Gray, Malcolm Hines (arrived at 9:13 a.m.), Michele Howard, Elizabeth Johnston (arrived at 10:30 a.m.), Mary Keen, Dee Dee McManaway (arrived at 9:26 a.m.), Lorie Norris (arrived at 2:05 p.m.), Eric Rodriguez, Marsha Tedder (arrived at 1:15 p.m.), Kelly Waters, Jimmy Wilkerson (arrived at 9:11 a.m.), Josh Williams, and Kelli Williams; Anthony Jennings and Steven Godfrey of CareerSource North Florida; Karin Hoffman with Key Innovative Solutions; and Bruce Tillman and Glen Little from Acentria Public Risk Partners/The Jordan Agency.

Chairman Taylor called the meeting to order at 9:00 a.m. and led the pledge.

CareerSource North Florida Presentation ..... Anthony Jennings

Anthony Jennings and Steven Godfrey provided an overview of various programs and a virtual reality training demonstration.

Key Innovative Solutions Presentation ..... Karin Hoffman

Ms. Hoffman updated the Board on the status of coordination with legislators, DOE, and the District regarding possible funding for building expansions at RTC. The Superintendent and Board members thanked Ms. Hoffman and staff.

The Workshop recessed at 10:11 a.m. and resumed at 10:14 a.m.

Health Insurance Update..... Representatives of Acentria Public Risk Partners Corporation/The Jordan Agency

Representatives Bruce Tillman and Glen Little provided a PowerPoint presentation and updated the Board on the health insurance program. The Superintendent and Board members thanked Acentria staff and Marsha Brown and her staff.

Assistant Superintendent of Instruction..... Jennifer Barrs
Department Update

- 2023 Summer School Schedule **(pgs. 2-5)**
  - Reviewed changes to the schedule, which occurred after it was discussed at the March 14 Workshop.
- Comprehensive Evidence-Based Reading Plan **(pgs. 6-43)**
  - School Boards are now required to approve the Plan. Ms. Barrs, Ms. Williams, and Ms. McManaway answered questions from Board members. Ms. Barrs updated the Board regarding reading endorsements and the civics seal of excellence stipend bonus paid by the State.
- Library Materials and Classroom Library
  - Reviewed information regarding how the District will comply with recent legislative changes. This information was also provided at the recent District Advisory Council meeting.
  - The Board will be asked to approve hours for media specialists and paras to catalog media over the summer.

Superintendent Roush thanked Ms. Barrs.

Assistant Superintendent of Administration..... Malcolm Hines
Department Update

- Policies **(pgs. 44-71)**

Mr. Hines reviewed additions and revisions to the following policies:

- #5.15 Administration of Medication (*Revised*) (Consensus was to await for clarification from the State regarding administrative licensing issue)

The Workshop recessed at 11:50 a.m. and resumed at 1:15 p.m.

- #5.60 Use of Bathrooms and Changing Facilities (*New*)
- #7.08 Inventories and Property Records (*Revised*)
- #7.14 Purchasing Policies and Bidding (*Revised*)

- Student Code of Conduct **(pgs. 72-111)**
  - The language "face coverings" will be added after "bandanas" under DRESS CODE 4.e.; also add language requiring a medical note for any exceptions.
  - The most restrictive language allowed by Florida Statute will be used for cell phones/electronic devices on pages 13-14.

Career, Technical, and Adult Education.....Mary Keen
Manual Update

- Various medical program clinical agreements **(pgs. 112-121)**

Ms. Keen gave accolades to Tammy Cunningham and Debra Ross for their role with contracts. She stated that 29 RTC contracts are self-renewing but, historically, they are still placed on the agenda for approval. She asked that these self-renewing contracts go to the School Board Attorney for review but not be placed on the agenda for approval, as long as there are no changes. The consensus was not to place self-renewing contracts on the agenda for approval by the Board, unless there are revisions.

Human Resources Department Update.....Bill Brothers

Dr. Brothers distributed the 2022-2023 retirees list. He advised there will be a breakfast for retirees on June 1 at RTC; volunteers are needed to help serve.

- District Staffing Plan **(pg. 122)**

Dr. Brothers distributed a handout. He reviewed the District Staffing Plan relating to elementary assistant principal and dean positions. The consensus was to add one additional assistant principal position for elementary schools with a student population of 750-1099, to create a dean position for elementary schools with a student population of up to 749, and to ensure all schools have a dean.

FSBIT Update.....Marsha Brown

Ms. Brown provided the quarterly FSBIT (Risk Management) report.

Superintendent Update.....Ted Roush

Mr. Roush provided updates on the following:

- There is a need for an Executive Session following the Special Meeting today.
- The Governor signed HB 1557 with modifications regarding concordant scores.
- The District has received DOE notification regarding the adoption of Social Studies curriculum.
- Thanks to Mr. Braun and Ms. Johnson in the Food Service Department relating to the modified advertising for summer break spots for summer feeding.
- Reviewed new legislation regarding school start times for middle and high schools. Even though it will not be implemented until 2026, monies have been set aside by the State for districts who wish to pilot early compliance. Further updates will be provided at the May 23 Board meeting.
- Testing season is in full swing throughout the District.
- This is Teacher/Staff appreciation week; distributed bamboo cutting boards imprinted with SCSD, to Board members, which District employees will also receive.
- Provided update on acquisition of the Branford Woman's Club property.
- Thanks to the Board for its participation at the recent Top Ten Percent Banquet for graduates; consult the District EOY for other events and activities.

The workshop adjourned at 2:49 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
May 9, 2023

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were: Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, Secretary to the Superintendent/School Board Robinette Odom, and Secretary for Administration Debra Ross. School Board member Tim Alcorn was absent.

Chairman Taylor called the meeting to order at 2:53 p.m.

MOTION by Mr. daSilva, second by Mr. Crawford, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the following contract/agreement for the 2022-2023 school year: (NEW) (Note: This contract/agreement has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2023-113 Professional/Technical Services Agreement between the Suwannee County School Board and InStream, LLC for Document Imaging Conversion Services *(New)* **(pgs. 3-15)**

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mr. White, for approval of the following contract/agreement for the 2023-2024 school year: (NEW) (Note: This contract/agreement has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2024-14 Dual Enrollment Articulation Agreement between Florida Gateway College and Suwannee County School District (Out of District 2022-2023) (*Renewal/Revised*) **(pgs. 16-39)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the annual Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data for 2022-2023. MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the following curriculum item for the 2022-2023 school year (previously discussed in Workshop session):

   a. Summer School Schedule **(pgs. 40-43)**

   MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of revisions to the District Staffing Plan, along with the changes discussed at the Board Workshop previously today. **(pg. 44)** MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. daSilva, second by Mr. White, for approval of the following expulsion:

   a. **Case #2021-2022-58**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

   MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the following Human Resources Transactions listed below: **(pgs. 45-48)** MOTION CARRIED UNANIMOUSLY

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

MISCELLANEOUS:

Approval for the following to work up to an additional 10 hours for Saturday Bootcamps:

Suwannee Riverside Elementary	Suwannee Springcrest
ElementaryKatrina Armstead	Jenny Clark
Jennifer Baker	Crystal Gill
Summer Bell	Ariel Jennings
Leigh Ann Fountain	Dyanna Leathlean
Rhoshonda Herring	Rebecca Reaves
Mallory Jackson	Brooklyn Ross
Takesha Patrick	Becky Skipper
Adrienne Taylor	Marie Warren

Approval for the following to work up to an additional 12 hours with the ACT/SAT Bootcamp:

Elisa Hall - English

End of List
2022 - 2023
School Year

RECOMMENDATIONS FOR THE 2022-2023 SUMMER SCHOOL TERM:

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:
Approval for the following to work up to 72 hours combined as Academic Coach/Guidance Counselor, paid through Federal Grant funds:

Lisa Flowers Margaret Williams

Branford High School:
Approval for the following to work up to 116 hours combined as Academic Coach/Guidance Counselor/Reading Coach, paid through Federal Grant funds:

Monica Jackson Abbey Warren Karen Welch

Approval for the following Coaches to work up to 300 hours combined:

Erin Clark Mendy Sikes Misty Ward

Suwannee High School:
Approval for Amy Hendry to work as Academic Coach up to 36 hours, paid through Federal Grant funds:

Approval for the following Coaches to work up to 300 hours combined:

Justin Bruce
Joseph Gaddy
Glenn Green
Daniel Marsee

Suwannee Middle School:
Approval for the following to work up to 285 hours combined as Academic Coach/Guidance Counselor, paid through Federal Grant funds:

Misty Herring
Cristina Herrington
Bridget Mclaughlin

Approval for the following Coaches to work up to 150 hours combined:

Andrew Chapman
Jared Smith
Seth Stebbins

Approval for Alan Bonds to work up to 100 hours as Dean, paid through Federal Grant funds

Suwannee Pineview Elementary:
Approval for the following to work up to 72 hours combined as Academic Coach/Guidance Counselor, paid through Federal Grant funds:

Rebecca Carter
Rhonda Moore

Suwannee Riverside Elementary:
Approval for the following to work up to 108 hours combined as Academic Coach/Guidance Counselor, paid through Federal Grant funds:

Kelly Driggers
April Greene
Kelli Roberts

Suwannee Springcrest Elementary:
Approval for the following to work up to 72 hours combined as Academic Coach/Guidance Counselor, paid through Federal Grant funds:

Jenny Clark
Debbie Singletary

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Approval for the following to work up to 8 hours for Prekindergarten registration/enrollment from July 31, 2023 to August 2, 2023:

Tresca Anderson	Suwannee Riverside Elementary
Gail Butler	Suwannee Riverside Elementary
Kelly Davidson	Branford Elementary School
Traci Davis	Suwannee Pineview Elementary
Kalie Hingson	Suwannee Riverside Elementary
Cara Howard	Branford Elementary School
Maya Kennedy	Suwannee Springcrest Elementary
Amanda Kiser	Suwannee Pineview Elementary
Marissa Lane	Suwannee Springcrest Elementary
Kelsey Leighton	Suwannee Springcrest Elementary
Nicole Poole	Suwannee Riverside Elementary
Edna Roberts	Branford Elementary School
Carol Townsend	Suwannee Riverside Elementary
Deanna Yott	Suwannee Riverside Elementary

End of Summer Term List
2022-2023
School Year

The meeting adjourned at 3:14 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
May 23, 2023

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, and Ed daSilva, along with School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, Secretary to the Superintendent/School Board Robinette Odom, and Secretary for Administration Debra Ross. School Board member Ronald White was absent. Assistant Superintendent of Administration Malcolm Hines sat in for Superintendent Ted Roush, who was absent.

School Resource Officer Berry Raulerson, UTSC President Eric Rodriguez, and Student Ambassadors Cash Blalock and Jake Wooley were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School Fellowship of Christian Athletes student organization

Special Recognition by the Superintendent

2022-2023 Student Ambassadors

- Cash Blalock (BHS)
- Jake Wooley (SHS)

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none

MOTION by Mr. Crawford, second by Mr. Alcorn, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the Consent Agenda. Mr. daSilva's question regarding the Human Resources Transactions was answered by Dr. Brothers. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes:
   (pgs. 8-38)

April 11, 2023	- Workshop Session
	- Special Meeting
April 25, 2023	- Public Hearing
	- Regular Meeting

2. Approval of the monthly financial statement for April 2023.

3. The following bills for the period April 1-30, 2023:

General Checking Account

General Fund 1000	$	616,473.95
LCI Fund 3200		191,160.58
Food Service Fund 4100		91,365.57
Federal Fund 4200		69,998.48
Other Cares Act Relief Fund 4420		124,241.06
ESSER II Fund 4430		351.00
ESSER III - ARP 4450		407,465.16
OTHER ARP ACT RELIEF 4460		1,217.18
Total	$	1,502,272.98

Payroll Checking Account	
General Fund 1000	$ 3,309,164.07
Food Service Fund 4100	140,034.34
Federal Fund 4200	468,255.37
Other Cares Act Relief Fund 4420	3,913.38
ESSER II Fund 4430	37,152.67
ESSER III - ARP 4450	90,557.76
OTHER ARP ACT RELIEF 4460	8,101.91
Total	$ 4,057,179.50
Total	$ 5,559,452.48

4. Approval of the following budget amendments for the fiscal year 2022-2023:

General	LCIF	Special Revenues
I-10	III-10	IV-5/ARP
		IV-6/ESSER III
		IV-9/Federal
		IV-8/Food Service
		IV-8/Other Cares

5. Approval of the following contracts/agreements for the 2023-2024 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen, as to form and sufficiency.)

#2024-06	Virtual School Services Agreement between Imagine Learning LLC (previously d/b/a Edgenuity Inc.) and the Suwannee County School District (*Renewal/Revised*) **(pgs. 39-96)**
#2024-08	Memorandum of Understanding for Workforce Innovation and Opportunity Act (WIOA) One-Stop Career Center System Partners of the American Job Center Network (*Renewal/Revised*) **(pgs. 97-139)**
#2024-09	Virtual School Services Agreement between Imagine Learning LLC (previously d/b/a Edgenuity Inc.) and the Suwannee County School District (*Renewal*) **(pgs. 140-153)**

#2024-11	Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Positive Behavior Supports Corp. to provide educational consulting services (*Renewal/Revised*) **(pgs. 154-182)**
#2024-12	Virtual Learning Lab Agreement between Florida Virtual School and Suwannee County School Board for all students within the Virtual Learning Lab (*Renewal/Revised*) **(pgs. 183-218)**
#2024-13	Blended Learning Community Agreement between Florida Virtual School and Suwannee County School Board for all students within the Blended Learning Community (*Renewal/Revised*) **(pgs. 219-252)**
#2024-15	Inter District Private School Services Agreement 2023-2024 between the Suwannee County School District and the Columbia County School District Title I Programs (*Renewal*) **(pgs. 253-257)**
#2024-17	Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Palmer Physical Therapy, LLC (*Renewal*) **(pgs. 258-269)**
#2024-18	Agreement between the School Board of Suwannee County and Suwannee Valley Community Coordinated Child Care, Inc. (SV4Cs) for the Teen Parent Program (*Renewal*) **(pgs. 270-275)**

6. Approval to accept the following donated item:

Site	Item	Donor
SHS/Theatre (Sound System)	Cash Donation ($800)	Pilgrim's Pride

7. For informational purposes an out-of-state trip for Branford High School Beta Club students and parent chaperones to attend the National Beta Competition in Louisville, Kentucky, June 16-20, 2023. (*Funded by Beta Club internal account*.)

8. For informational purposes out-of-state travel for the following employees:

Name	Site	Date	Reason	Destination
*Carla Hollinger	BHS	6/16-20/2023	Nat'l Beta Competition	Louisville, KY

*Amity McCall	BHS	6/16-20/2023	Nat'l Beta Competition	Louisville, KY
*Lindsey Ramsey	BHS	6/16-20/2023	Nat'l Beta Competition	Louisville, KY
*Stacy Young	BHS	6/16-20/2023	Nat'l Beta Competition	Louisville, KY
**Stacy Young	BHS	6/26-29/2023	Nat'l FFA Meeting	Plainfield, IN

**(Funded by Beta Club internal account)*
***(Funded by National FFA organization)*

9. Approval of the following Controlled Open Enrollment transfers for the 2022-2023 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Anastaisa	Smith	Suwannee	Columbia	1
Apollo	Smith	Suwannee	Columbia	K
Ariyana	Smith	Suwannee	Columbia	3
Jakobi	Smith	Suwannee	Columbia	2
Jayma	Smith	Suwannee	Columbia	9

10. Approval of the following Controlled Open Enrollment transfers for the 2023-2024 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kinlee	Hackney	Suwannee	Columbia	2
Juvia	Ostrander	Suwannee	Lafayette	K
Addison	Wagner	Suwannee	Columbia	K

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Callen	Amato	BES	Live Oak	5
Lucca	Amato	BHS	Live Oak	6

11. Human Resources Transactions **(pgs. 276-294)**

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

RECOMMENDATION: ADMINISTRATIVE:

Finance and Administration:
Jillian Herron, Assistant Chief Financial Officer, effective May 1, 2023
Position Split with Project Specialist

RESIGNATION: ADMINISTRATIVE:

Food Service:
Michael Braun, Food Service Director, effective May 12, 2023

RETIREMENTS: INSTRUCTIONAL:

RIVEROAK Technical College:
William Ragan, Teacher, effective June 1, 2023

Suwannee Middle School:
Tammie McKay, Teacher, effective August 3, 2023

SUSPENSION: INSTRUCTIONAL:

RIVEROAK Technical College:
William Ragan, Teacher, effective May 5, 2023, without pay

RECOMMENDATIONS: INSTRUCTIONAL:

District Office:
Katrina Walker-Bius, Resource Teacher, effective April 10, 2023
REPLACES: Tamara Boggus *(Amended from the April 25, 2023, Agenda)*

RIVEROAK Technical College:
Tammy Cunningham, Teacher (Temporary through July 19, 2023), effective May 8, 2024
REPLACES: Traci West

RECOMMENDATIONS: INSTRUCTIONAL:

District Office:
Katrina Walker-Bius, Resource Teacher, effective April 10, 2023
REPLACES: Tamara Boggus *(Amended from the April 25, 2023, Agenda)*

RIVEROAK Technical College:
Tammy Cunningham, Teacher (Temporary through July 19, 2023), effective May 8, 2024
REPLACES: Traci West

Suwannee High School
Marie Mudd, Teacher, effective April 20, 2023
REPLACES: Frank Hufty

RESIGNATIONS: INSTRUCTIONAL:

Branford Elementary School:
Charlena Lori Land, Teacher, effective August 3, 2023

Branford High School:
Eric Yount, Teacher, effective June 2, 2023

Suwannee Pineview Elementary:
Taelyn Smith, Teacher, effective August 3, 2023

Suwannee Springcrest Elementary:
Candice Land, Teacher, effective May 2, 2023

RETIREMENT: NON-INSTRUCTIONAL:

Transportation:
Sarah Chavis, Bus Driver, effective September 22, 2023

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

District Wide:
Briana Zonnevylle, Paraprofessional (Homeless Program), effective April 19, 2023
REPLACES: New Position

Facilities:
Austin Murray, Maintenance Worker I, effective May 1, 2023
REPLACES: Jeff Prescott

Finance and Administration:
Cara Peppers, Employee Benefits Specialist, effective June 2, 2023
REPLACES: Jillian Herron

Suwannee Pineview Elementary:
Kade Humphries, Custodian, effective May 1, 2023
REPLACES: Bart Hill

Suwannee Riverside Elementary:
Raechel Smith, Nurse, effective May 8, 2023
REPLACES: Chantel Williams

Transportation:
Edna Bryant, Bus Attendant, effective April 17, 2023
REPLACES: Damarius McQuay

Thomas Cramer, Bus Driver, effective April 17, 2023
REPLACES: Jimmy Cannon

Shawn Hill, Bus Driver, effective April 10, 2023
REPLACES: Sharna Blanco

RESIGNATIONS: NON-INSTRUCTIONAL: (*Presented for information purposes only*)

Branford Elementary/Branford High School:
Tammy Stewart, Custodian, effective last day worked May 9, 2023

Suwannee High School:
Michael Dunmore, Security Guard, effective June 2, 2023

Suwannee Opportunity School:
Nahjwan Dukes, Security Guard, effective May 17, 2023

Suwannee Riverside Elementary:
Heather Corbin, Paraprofessional, effective May 4, 2023

Kimberly Ranck, Paraprofessional, effective May 31, 2023

Suwannee Springcrest Elementary:
Catherine Melton, Paraprofessional, effective May 31, 2023

LEAVE OF ABSENCE: FAMILY MEDICAL LEAVE:

Teresa Jones, Employee Benefits Specialist, effective April 5, 2023
(12 weeks of intermittent leave as needed)

LEAVE OF ABSENCE: (ILLNESS IN THE LINE OF DUTY):

Suwannee Springcrest Elementary:
Mary DeHart, Food Service Worker, effective August 31, 2023 (4.5 hours), September 1, 2023 (8 hours), September 6, 2023 (8 hours), September 7, 2023 (8 hours) and September 8, 2023 (8 hours) for a total of 36.5 hours

TRANSFERS/REASSIGNMENTS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Viola Brown	Suwannee Springcrest Elem. Custodian	Suwannee Middle School Custodian	Lloyd Jackson	May 1, 2023
Danielle Christie	Suwannee Springcrest Elem. Paraprofessional	Suwannee Springcrest Elem. School Secretary	Amy Steed	May 1, 2023

Bart Hill	Suwannee Pineview Elem. Custodian	Branford Elementary School Custodian	Dawn Willms	April 17, 2023
Lloyd Jackson	Suwannee Middle School Custodian	RIVEROAK Tech. College Custodian	Columbus Perry	May 1, 2023
Columbus Perry	RIVEROAK Tech. College Custodian	Suwannee Springcrest Elem. Custodian	Viola Brown	May 1, 2023
Christopher Ringlein	Suwannee Middle School Security Guard	Branford High/Branford Elem. Custodian (Temporary)	Tammy Stewart	June 2, 2023

SUPPLEMENTARY:

Employee Name	Position	Location
Daniel Marsee	Assistant Weight Lifting Coach	SHS
David Rang	Boys' Assistant Varsity Soccer Coach	SHS
Damon Wooley	Girls' Head Tennis Coach	SHS
David Whitfield	Head Middle School Baseball Coach	BHS

MISCELLANEOUS:

Approval for the following Mentors:

Mentee	Mentor	Location
Chelsey Chaney	Angela Hester	Suwannee Springcrest Elementary
Amanda Koon	Mandi Howard	Branford Elementary School
Judy Naranjo	Misty Ward	Branford High School
Cara Peppers	Mandy Ramsey	Suwannee Riverside Elementary
Jared Smith	Stacey Politano	Suwannee Middle School

District Wide:
Approval for Martha Southerland to work in the Hospital Homebound Program, District Wide

Approval for the following teachers to work up to 40 additional hours each conducting Pre-K evaluations and writing IEPs:

Holly Marsee
Sheila Watson

Approval of the following Teachers to work up to 32 additional hours each to conduct compliance checks:
(Paid from IDEA Grant Funds)

Amy Allen	Branford Elementary School
Cristina Herrington	Suwannee Middle School
Cathy Nicely	Suwannee Springcrest Elementary
Lisa Pennington	Suwannee Pineview Elementary
Stefani Santos	Branford High School
Michelle Thompson	Suwannee High School
Jennifer Turner	Suwannee Riverside Elementary

Approval of the following to receive the (1 time) Reading Endorsement Supplement:

Heidi Cavitt	Mallory Jackson
Tiffany Cochran	Kaitlyn White

Approval for the following to receive the Civics Seal of Excellence Bonus:

Jeffry Boatright	Suwannee Virtual School
Kathryn Bower	Suwannee Middle School
Kristy Chauncey	Suwannee Pineview Elementary
Julia Davidson	Suwannee Pineview Elementary
Jean Eckhoff	Suwannee Virtual School
Amanda Hayes	Branford Elementary School
Cristina Herrington	Suwannee Middle School
Angela Hester	Suwannee Virtual School
Jennifer Hitt	Suwannee Middle School
Victoria Jensen	Branford Elementary School
Joyce McIntosh	Suwannee Pineview Elementary
Rebecca Monroe	Suwannee Springcrest Elementary
Airalisha Sowells	Suwannee Middle School
Kimberly Warren	Suwannee Riverside Elementary
Sandra Winburn	Suwannee Springcrest Elementary

SUBSTITUTES:

District Wide:
Approval for Chantel Williams to work as a Substitute Nurse

Transportation:
Approval for the following to serve as Substitute Bus Attendants:

Edna Bryant Alexandria Vester

VOLUNTEERS:

SPE	Latoria Ansley	Field Trips
SSE	Brittany Blanton	Classroom, Field Trips
SSE	William Blanton	Classroom, Field Trips
BES/BHS	Mary Bond	Classroom, Field Trips
SPE	Alexis Cannon	Classroom, Field Trips
SPE	Brittany Christie	Field Trips
SSE	Danielle Christie	Classroom, Field Trips
SPE	Jessica Clements	Field Trips
SPE	Victoria Cook	Field Trips
BES	David Courtemanche	Field Trips
BES	Tina Courtemanche	Field Trips
BES	William Crossno	Field Trips
SSE	Amber Deaton	Field Trips
SSE	Kandace Douglas-Lindblade	Field Trips
SSE	Rachel Drye-Smith	Field Trips
BES	Moises Espinoza	Field Trips
SPE	Breanna Glavey	Field Trips
SPE	Morgan Hall	Classroom, Field Trips
SSE	Desser Hammer	Classroom, Field Trips
BES	Tiffany Harris	Classroom, Field Trips, Clubs
SPE	Sara Hartsfield	Classroom, Field Trips
SRE	Brianna Havatian	Classroom, Field Trips
BES	Kyle Hayes	Field Trips
BES	Natalie Hayes	Classroom, Field Trips
BES	Kathryn Hegenauer	Field Trips
BES	Melissa Hughes	Classroom, Field Trips
SRE/SMS	Candice Hupp	Classroom, Field Trips, Art
BES	Katrina Hygema	APT/Advisory, Classroom, Field Trips, Clubs
SPE	Dulca Izquierdo	Field Trips
SPE	Amy Johnson	Field Trips
BES	Amanda Jones	Field Trips
SRE	Eddie Mae Jones	Classroom, Field Trips
SPE	Kristen Kirby	Classroom, Field Trips
BES	Ragan Knight	Field Trips
SSE	Roy Lindblade	Field Trips
SRE	Adam Linton	APT/Advisory, Classroom, Field Trips
SSE	Wanda Liquori-Maffett	Field Trips

SPE	Dustin Little	Field Trips
SRE	Heather Long	Classroom
BES	Esperanza Lopez	Field Trips
SSE	Janie McCray	Classroom, Field Trips
SPE	Veronica Mendez	Classroom, Field Trips
SPE	Kenneth Michal	Classroom, Field Trips
SPE	Tammy Mobley	Classroom, Field Trips
SSE	Theresa Moore	Classroom, Field Trips
SRE/SMS	Crystal Murphy	Field Trips
SSE	Tammy Musgrove	Field Trips
SPE	Jennifer Music	Field Trips
SRE	Carmen Nunez	Classroom
SSE	Chris Osborne	Field Trips
SPE	Emma Owens	Field Trips
BES	Deborah Pasquette	Field Trips
SPE	Hardik Patel	Field Trips
SPE	Payal Patel	Field Trips
SPE	Elizabeth Perdue	Classroom, Field Trips
SSE	Chris Perez	Classroom, Field Trips
SRE	Carshena Perkins	Classroom, Field Trips
SPE	Ariel Ratliff	Field Trips
SSE	Donald Reed	Field Trips
SSE	Kaylee Reed	Field Trips
SRE/SMS	Averya Robinson	Classroom, Field Trips
SPE	Amarely Romulo-Hernandez	Classroom, Field Trips
SSE	Mariana Rosalio	Field Trips, Clubs
BES	Jason Rose	Field Trips
SSE	Debra Ross	Field Trips
BES	Sara Scaggs	Field Trips
BES	Stevie Skinner	Field Trips
SRE/SMS	Amber Smith	Field Trips
BES/BHS	Matthew Snider	Field Trips
SPE	Jessica Sosa	Field Trips
SSE	Christine Spinks	Classroom, Field Trips
SPE	Casey Story	Classroom, Field Trips
BES	Amanda Swartz	Field Trips
SSE	Genita Thomas	Field Trips
SPE	Shayna Valdez	Field Trips
BES	Megan Van Zile	Field Trips
BES	Alberto Viveros	Field Trips
BES	Christina Ward	Field Trips
BES	Bryan Whitaker	Classroom, Field Trips
BES	Misty Whitaker	Classroom, Field Trips

End of List
2022-2023
School Year

RECOMMENDATIONS: SUMMER TERM 2022-2023:

RECOMMENDATIONS: INSTRUCTIONAL:

District Wide:
Approval for Donald Harrison to work as Credit Recovery Dean at Branford High School *(June Only)*

Approval for Fred O'Quinn to work as Credit Recovery Dean at Suwannee High School

Approval for the following to work as Drivers Education Teachers

Jimmie Glen Green William Wiles

Approval for the following to work as Teacher of Middle School/High School Credit Recovery:

Isaac Chandler	Angela Hester	Janet Stewart
Darrell Curls	Christina Mosteller	Benjamin Thomas

Approval for the following Teachers to work up to 40 hours (Grant Funded through RIVEROAK Technical College):

Tiffany Smith – Suwannee Middle School Jeremy Ulmer – RIVEROAK Technical College

Approval for the following to work as a teacher with the ESE Consult/Extended Year Program

Jazmin Marrero Holly Marsee Sheila Watson

Approval for Hanna Moreno to work as the Summer Migrant Coordinator

Approval for Stefani Santos to work as HOPE teacher at Branford High School

Approval for Danielle Ovando to work as a teacher in the Summer Migrant Program

Approval for Tammy Neil to work with the Summer Students in Transition

Approval for Crystal Bryan to work in the Pre-K Readiness Summer School

Approval for the following Media Specialists to work up to an additional 40 hours to review classroom library lists:

Nancy Aul	Suwannee High School
Marcia Boatright	Riverside Elementary School
Cierra Keen	Pineview Elementary School
Karen Koon/Lawanna Zimmermann	Branford High School
Holly McMillan	Suwannee Middle School
Jennifer Richer	Branford Elementary School
Sandra Winburn	Springcrest Elementary School

Approval for the following to work in the 21st Century Summer Program

Branford Elementary School:

Tina Hayes	Teacher
Melissa Holtzclaw	Teacher
Victoria Jensen	Teacher
Julie Klecka	Teacher
Hannah Knighton	Paraprofessional
Carla Suggs	Teacher

Suwannee Pineview Elementary:

Tanya Crain	Paraprofessional
Alexis Cannon	Paraprofessional *(Tentative)*
Ashlee Wooley	Teacher
Courtney Sasso	Teacher
Heather Marshall	Paraprofessional
Jennifer McMillan	Paraprofessional
Kim Buchanan	Teacher
Susan Mowry	Teacher
Tralene Sasso	Teacher
Wanda Hawkins	Paraprofessional

Suwannee Riverside Elementary:

Robyne Edwards	Teacher
Amanda Gaylord	Paraprofessional
Janice McCall	Paraprofessional
Hanna Moreno	Teacher
Kim Mott	Teacher
Mandy Ramsey	Teacher
Lawanna Zimmermann	Teacher

Suwannee Springcrest Elementary:

Ashley Broughton	Teacher
Heidi Cavitt	Teacher
Crystal Gill	Paraprofessional
Emily Murphy	Teacher

Beth Southerland	Teacher
Jennifer Stevens	Teacher

Site Coordinators:

Denah Phillips	BES Site Coordinator
Joyce McIntosh	SPE Site Coordinator
Staci Greaves	SRE Site Coordinator
Julie Griswold	SSE Site Coordinator

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Approval for the following to work as Summer Day Laborers:

Facilities Department:

Landon Bates	Waylon Poole
Tyreece Freemen	Tyson Robinson
Matthew Jenkins	Hayden Sansouci
Benjamin Monroe	Connor Thompson
Clay Murray	Tyree Taylor

Approval for 1 Paraprofessional from the following schools to catalog classroom libraries, not to exceed 80 hours (Paid through General Funds)

Branford Elementary School	Suwannee Pineview Elementary
Branford High School	Suwannee Riverside Elementary
Suwannee High School	Suwannee Springcrest Elementary
Suwannee Middle School	

Approval for the following to work as Paraprofessionals in Middle School/High School Credit Retrieval:

Courtney McHugh	Michele Lambert	Yvette Perez

Food Service:
Approval for the following to work as Managers in the Summer Food Service Program:

Teresa Brannan	Katrina Johnson	Janice Lee

Approval for the following to work as Summer Food Service Workers:

Leona Ash	Wendy Jones	Nisa Smith
Teresa Brannan	*Robin Krause	Edith Underwood
Diane Chavez	Maria Palomares	
*Christina Jones	Gloria Presley	

**Alternates*

Approval for Teresa Brannan to work as Summer Food Service Monitor

Approval for Patricia Nixon to work as the Nurse in the ESE Extended Year Program

Approval for the following Paraprofessionals to work in the ESE Consult/Extended Year

Travis Bass Kelly McManaway

Approval for Naela Salazar to work as a Paraprofessional in the Summer Migrant Program

End of Summer Term List
2022-2023
School Year

RECOMMENDATIONS FOR THE 2023-2024 SCHOOL YEAR:

RECOMMENDATIONS: ADMINISTRATION:

Branford High School:
Donald Harrison, Assistant Principal, effective July 3, 2023
REPLACES: Carl Manna

Suwannee Riverside Elementary:
Adrienne Taylor, Assistant Principal, effective July 3, 2023
REPLACES: New Position

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:
Nelly Arias, Teacher, effective August 3, 2023
REPLACES: New Position

Kelly Davidson, Teacher (Temporary), effective August 3, 2023
REPLACES: Mandi Howard

Hannah Knighton, Teacher, effective August 3, 2023
REPLACES: Charlena Land

Samantha Torrese, Teacher, effective August 3, 2023
REPLACES: Caron Heffner

Branford High School:
William Wiles, Teacher, effective July 1, 2023
REPLACES: Fred O'Quinn

Lawanna Zimmermann, Media Specialist, effective August 3, 2023
REPLACES: Karen Koon

RIVEROAK Technical College:
Mary Vickers, Teacher, effective July 24, 2023
REPLACES: Traci West

Suwannee High School:
Fred O'Quinn, Dean, effective August 3, 2023
REPLACES: Kevin Lewis

Suwannee Middle School:
Clinton Lashley, Teacher, effective August 3, 2023
REPLACES: Kelly Pennington

Suwannee Riverside Elementary:
Cassandra Griffin, Teacher, effective August 3, 2023
REPLACES: Jackson Greene

Suwannee Virtual School:
Lawanna Gaylard, Teacher, effective August 3, 2023
REPLACES: Jeffry Boatright

LEAVE OF ABSENCE: PERSONAL:

Branford Elementary School:
Mandi Howard, Teacher, effective August 3, 2023 through August 2, 2024

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

District Office:
Lori Torres, Administrative Secretary I, effective July 3, 2023
REPLACES: New School Choice Position

Suwannee Middle School:
Mariana Hernandez, Paraprofessional, effective August 3, 2023
REPLACES: Maritza Torres

Cinthia Luna Perez, Paraprofessional, effective August 3, 2023
REPLACES: Jeny Martinez

CONTRACT RECOMMENDATIONS FOR THE 2023-2024 SCHOOL YEAR:

ADMINISTRATIVE CONTRACTS:

Name	Position	Term
Jeffry Lee	Food Service Coordinator	12

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

The following contract and term status are granted as indicated below:
Job titles are 2023-2024 appointments and for placement on a salary schedule:

Name	Position	Contract	Term
District Office:			
Karen Bates	Payroll Supervisor	C	12
Melanie Buchanan	District Secretary	C	12
*Sarah Chauncey	Personnel Specialist	C	12
*Cortney Flowers	Secretary, Administrative I	C	12
Katie Greene	Accounts Payable Specialist	A	12
Naela Jimenez	Pre-K Paraprofessional	C	12
*Teresa Jones	Employee Benefits Specialist	C	12
*Lorie Norris	Risk Manager	C	12
*Robinette Odom	Secretary to the Superintendent	C	12
Rosa Perez	Custodian	C	12
*Debra Ross	Secretary for Administration	C	12
*Tylyn Stansel	Secretary, Administrative I	C	12
Kimberly Steichen	Secretary, Administrative I	C	12
Juana Torres	Migrant Education Recruiter/Advocate	C	12
*Erin Vogel	Personnel Specialist	C	12
Branford Elementary School:			
Teresa Allen	Media Clerk	C	10
Amaris Chapman	Paraprofessional	A	09
Staci Feeney	Paraprofessional	C	09
Amanda Harris	Registrar	C	12
Bart Hill	Custodian	A	12
Carla Hollinger	Paraprofessional	A	09
Austin Holtzclaw	Custodian	A	12
Cara Howard	Pre-K Paraprofessional/Lead CDA	C	09
Candice Hudson	Paraprofessional	A	09
Lacey Humphries	Paraprofessional	C	09
Anthony Jackson	Head Custodian	C	12
Karen Knighton	Paraprofessional	C	09
Andrea Lanier	School Secretary	A	12

*Confidential employee

Amanda Martin	Paraprofessional	C	09
Rebekah Mercer	School Nurse	C	10
Amity McCall	Paraprofessional	C	09
Deborah McFadden	Paraprofessional	A	09
Pamela Norton	Paraprofessional	C	09
Edna Roberts	Paraprofessional	C	09
Mary Roberts	Bookkeeper	C	12
Shawna Shae	Paraprofessional	A	09
Wendy Stines	Paraprofessional	C	09
Damaris Valdez	Paraprofessional	A	09

Branford High School:

Jerri Byrd	School Secretary	C	12
Casey Estep	Paraprofessional	A	09
Matthew Hiers	Custodian	INT C	12
Luis Huerta Dominguez	Paraprofessional	A	09
Kayla Hygema	Custodian	A	12
Melissa Hygema	Media Clerk	INT C	10
Michele Lambert	Paraprofessional	C	09
Julia McCall	Paraprofessional	A	09
Brenda Raulerson	Custodian	C	12
*Lauri Reaves	Administrative School Secretary	C	12
Donna Rhoden	Paraprofessional	INT C	09
Dana Root	Paraprofessional	C	09
Lisa Stevens	Paraprofessional	INT C	09
Roger Terry	School Secretary/Data Entry	C	12
Dana Tidwell	Bookkeeper	C	12
Karen Tucker	Head Custodian	C	12

**Confidential employee*

Facilities Department:

Timothy Bass	Maintenance Foreman	C	12
Douglas Bates	Maintenance Foreman	C	12
John Betz	Maintenance Man I	C	12
James Bryan	Assistant Foreman	C	12
Maurice Copeland	Landscape Foreman	C	12
Mark Fitzpatrick	Maintenance Man I	C	12
Matthew Hingson	Maintenance Man I	C	12
Lawrence Jelks	Maintenance Man I	C	12
*Russell Landen	Facilities Technology Technician	C	12
George Langford	Maintenance Man I	C	12
Daniel Monroe	Groundskeeper	C	12
Austin Murray	Maintenance Worker I	A	12
Terry Murray	Air Conditioning/Electrical Specialist	C	12
Lorraine Musgrove	Facilities Assistant	C	12
Jeffery Prescott	Maintenance Worker I	INT C	12
Terry Richardson	Painter	C	12

Debbie Ritchey	Custodian	C	12
Clayton Ross	Assistant Grounds Foreman	C	12
Tyler Smith	Groundskeeper	C	12
*Christina Vann	Administrative Secretary I	C	12
Kevin Williams	Groundskeeper	C	12

**Confidential employee*

Food Service:

Leona Ash	Food Service Manager	C	09
Terrie Baker	Food Service Manager-Assistant	C	09
Teresa Brannan	Food Service Manager-Assistant.	C	09
Shanda Campbell	Food Service Worker-6 hr.	C	09
Pamela Carver	Food Service Manager	C	09
Alysia Causey	Food Service Worker-8 hr.	C	09
Jenna Chancey	Food Service Worker-8 hr.	C	09
Diane Chavez	Food Service Worker-8 hr.	C	09
Kimberly Choe	Food Service Manager	C	09
Crystal Cox	Food Service Worker-8 hr.	C	09
Leah Cribb	Food Service Worker-8 hr.	A	09
Mary DeHart	Food Service Worker-8 hr.	C	09
Carolyn Dexter	Food Service Worker-8 hr.	C	09
Sheree Dugdale	Food Service Worker-6 hr.	C	09
Annie Folsom	Food Service Worker-8 hr.	C	09
Jennifer Gaskins	Food Service Worker-8 hr.	C	09
*Cindy Johnson	Administrative Secretary I	C	12
Katrina Johnson	Food Service Manager-Assistant	C	09
Wendy Jones	Food Service Manager-Assistant	C	09
Rebecca Kirby	Food Service Manager	C	09
Leslie Kurtz	Food Service Worker-8 hr.	C	09
Janice Lee	Food Service Manager	C	09
Evelin Najera	Food Service Worker-8 hr.	C	09
Paul Otterbine	Food Service Worker-8 hr.	C	09
Cierra Parker	Food Service Worker-8 hr.	C	09
Melanie Rickett	Food Service Manager	C	09
Marilin Gonzalez-Santos	Food Service Worker-8 hr.	C	09
Dawn Shearer	Food Service Worker-8 hr.	C	09
Natella Smith	Food Service Worker-6 hr.	C	09
Rhonda Tillman	Food Service Worker-8 hr.	C	09
Edith Underwood	Food Service Worker-8 hr.	C	09
Amelia Warner	Food Service Assistant Manager	C	09
Kelly Wiggins	Food Service Worker-6 hr.	C	09
Teresa Williams	Food Service Worker-8 hr.	C	09
William Yates	Food Service Worker-8 hr.	C	09
Jennifer York	Food Service Worker-6 hr.	C	09

**Confidential employee*

Information Technology Department:

*Donna Bass	Administrative Secretary I	C	12
Jacob Cross	Information Technology Technician	A	12
Stewart Fissell	Information Technology Technician	C	12
Brian Gollery	Information Technology Technician	C	12
Austin Hicks	Information Technology Technician	A	12
*Bruce Kinsey	Software Specialist	C	12
Landon Messer	Information Technology Technician	INT C	12
*Kelly Philmore	Network Specialist	C	12
Evan Saunders	Information Technology Technician	C	12

**Confidential employee*

RIVEROAK Technical College:

Jessica Cabrera	School Secretary	C	12
Brittany Frye	Bookkeeper	A	12
Alison Hawkins	Clerk	A	12
Lloyd Jackson	Custodian	C	12
Heymi Jimenez	Registrar	A	12
Ashley Kirby	Financial Aid Specialist	C	12
*Tommy Miller	Administrative Secretary I	C	12
Uriel Ramirez Perez	Custodian	A	12
Lori Smith	Head Custodian	C	12
Terry Vickers	Community Relations Specialist	C	12
Katlin Westrich	Bookkeeper	C	12

**Confidential employee*

Suwannee High School:

Carla Blalock	Administrative Secretary	C	12
Cynthia Brown	Custodian	C	12
Alexis Burgos	Custodian	A	12
Mariena Chandler	Custodian	A	12
Deborah Davis	Paraprofessional	C	09
Tenlee Deloach	School Secretary	C	12
Joe Denton	Paraprofessional	A	10
Cynthia Ford	Head Custodian	C	12
Teresa Haderle	Media Clerk	A	10
Keith Johnson	Custodian	C	12
Kelly McManaway	Paraprofessional	A	09
Marissa Mims	Attendance Clerk	A	10
Patricia Nixon	School Nurse	C	10
Yvette Perez	Migrant Paraprofessional	C	10
Alexandra Scoggins	Paraprofessional	INT C	09
Latangelia Tanksley	Paraprofessional	A	09
Laketha D. Wilson	Registrar	C	12
Kasey Wynn	Bookkeeper	C	12

Suwannee Middle School:

Pamela Bedenbaugh	Bookkeeper	C	12
Viola Brown	Custodian	C	12
Magda Centeno-Sanches	Custodian	A	12
Melanie Chambliss	Administrative School Secretary	C	12
Tiffany Dear	Media Clerk	C	10
Balinda Federick	Paraprofessional	INT C	09
Sandra Fountain	Head Custodian	C	12
Rebecca Gaddy	School Nurse	A	10
Mariana Hernandez Flores	Paraprofessional	A	09
Michael Herring	Paraprofessional	C	09
Cinthia Luna Perez	Paraprofessional	A	09
Emiley Maynard	Paraprofessional	INT C	09
Jarvis McClain	Custodian	INT C	12
Verhonda Morris	Paraprofessional	C	09
Brittany O'Neal	Custodian	A	12
Theresa Owens	Paraprofessional	C	09
Leslie Ramsey	General Receptionist	INT C	11
Lisa Shuler	Custodian	C	12
Elizabeth Smith	Paraprofessional	C	09
Linda Strait	Registrar	C	12

Suwannee Opportunity School:

Courtney McHugh	Paraprofessional	A	09
Jaxon Sansouci	Paraprofessional	A	09
Donna Schiavo	Paraprofessional	A	09
*Jacqueline Taylor	Secretary	A	12
Edwina Woods	Paraprofessional	A	09

**Confidential Employee*

Suwannee Pineview Elementary-Innovation:

Katelyn Blong	Pre-K Paraprofessional	A	09
Kadie Butler	Paraprofessional	C	09
Rhonda Chewning	School Secretary	A	12
Tanya Crain	Paraprofessional	C	09
Yanelis Cruz	Custodian	A	12
Traci Davis	Pre-K Paraprofessional/Lead CDA	C	09
Kay Glass	Media Clerk	C	10
Wanda Hawkins	Paraprofessional	A	09
Tammy Johns	School Bookkeeper	C	12
Amanda Kiser	Pre-K Paraprofessional/Lead CDA	C	09
JoAnn LeDew	Paraprofessional	C	09
Heather Marshall	Paraprofessional	C	09
Jennifer McMillan	Paraprofessional	C	09
Kelly Melland	School Nurse	C	10
Artra Moore	Paraprofessional	A	09
Natalia Morales Ortega	Registrar	C	09

Ashley Reeves	Paraprofessional	C	09
Kristin Register	Paraprofessional	C	09
Sasharine Richardson	Head Custodian	INT C	12
Barbara Tucker	Paraprofessional	C	09
Kayla Watson	Pre-K Paraprofessional/Lead CDA	A	09
Amy Wilkins	Paraprofessional	A	09
Amanda Williams	Paraprofessional	C	09
Brandy Williamson	Paraprofessional	A	09
Elisahar Woloszyn	Paraprofessional	C	09

Suwannee Riverside Elementary-Arts:

Tresca Anderson	Pre-K Paraprofessional/Lead CDA	C	09
Tara Ash	Paraprofessional	C	09
Kaylee Baker	Paraprofessional	A	09
Gail Butler	Paraprofessional	C	09
Linda Cheshire	Paraprofessional	C	09
Carolyn Davis	Custodian	A	12
Monica Djulvez	Paraprofessional	C	09
Jody Ellison	Head Custodian	C	12
Katherine Futch	Bookkeeper	A	12
Julia Gay Mangum	Paraprofessional	C	09
Amanda Gaylord	Paraprofessional	A	09
Mayra Gonzalez	Paraprofessional	C	09
Kalie Hingson	Paraprofessional	A	09
Heather Holton	Registrar	C	12
Jenna Hunter	Paraprofessional	A	09
Janice McCall	Pre-K Paraprofessional	C	09
Rebecca McCray	Paraprofessional	A	09
Sarah McIntosh	Paraprofessional	A	09
Wildaly Nieves-Lopez	Paraprofessional	C	09
Nicole Poole	Pre-K Paraprofessional/Lead CDA	C	09
Amy Sansouci	School Secretary	C	12
Julie Skeen	Paraprofessional	C	09
Raechel Smith	School Nurse	A	10
Jennifer Stansel	Paraprofessional	A	09
Mackia Strickland	Receptionist	C	09
Bethany Thomas	Paraprofessional	A	09
Alexander Torres	Custodian	C	12
Carol Ann Townsend	Pre-K Paraprofessional	A	09
Victoria Townsend	Paraprofessional	A	09
Herbert Williams	Custodian	C	12
Ronna Williams	Media Clerk	C	10
Hannah Wynn	Paraprofessional	A	09
Deanna Yott	Pre-K Paraprofessional/Lead CDA	C	09

Suwannee Springcrest Elementary-Leadership:

Lori Alban	Registrar	C	12
Heather Ayala	Paraprofessional	A	09
Christina Batton	Paraprofessional	C	09
Tara Brock	Paraprofessional	C	09
Mercedes Faircloth	Pre-K Paraprofessional	A	09
Mayra Castaneda	Paraprofessional	C	09
Danielle Christie	School Secretary	A	09
Alice Gambel	Pre-K Paraprofessional	C	09
Crystal Gill	Paraprofessional	C	09
Lewanda Hill	Paraprofessional	C	09
Maya Kennedy	Paraprofessional	C	09
June Lane	Pre-K Paraprofessional	C	09
Marissa Lane	Pre-K Paraprofessional/Lead CDA	C	09
Kelsey Leighton	Pre-K Paraprofessional/Lead/CDA	C	09
Rebecca McCaskill	Paraprofessional	A	09
Lynn Peaden	Media Clerk	C	10
Columbus Perry	Custodian	C	12
Shalenthia Reynolds	School Nurse	C	10
Timothy Rickett	Head Custodian	C	12
Tiffany Sanders	Paraprofessional	C	09
Monica Sauer	Paraprofessional	C	09
Holly Setzer	Paraprofessional	C	09
Jennifer Starling	Custodian	A	12
Amy Steed	Bookkeeper	C	12
Amy Strawn	Paraprofessional	A	09

Suwannee Virtual School:

*Naela Salazar	Administrative School Secretary	A	12

**Confidential employee*

Transportation Department:

Tyrone Ansley	Mechanic	C	12
Toni Barbera-Hansard	Bus Driver	C	09
James Barton	Bus Driver	A	09
Sharon Lynn Bass	Bus Driver	C	09
Lawrence Brannon	Head Mechanic	INT C	12
*Sharon Braun	Administrative Secretary I	C	12
Erika Broad	Bus Driver	A	09
Alma Brown	Bus Driver	C	09
Chinneta Butler	Bus Driver	C	09
Nisa Carlisle	Bus Driver	C	09
Michael Copfer	Bus Driver	A	09
Daisy Couture	Bus Attendant	C	09
Thomas Cramer	Bus Driver	A	09
Amber Deaton	Bus Driver	A	09
Fredrick Deaver	Bus Driver	C	09

Eunice Dunmore	Bus Driver	C	09
Tracy Felty-Janosh	Bus Driver	C	09
Crystal Fernandez	Bus Driver	C	09
Caren L. Fout	Bus Driver	C	09
Pauline Frazier	Bus Driver	C	09
Stacy Futch	Vehicle Maintenance Manager	C	12
Robin Garbett	Bus Driver	C	09
Lance Griner	Mechanic	C	12
Deborah Harnage	Bus Driver	C	09
Kimberly Harnage	Bus Driver	C	09
Gina Henderson	Bus Driver	A	09
Dana Hill	Bus Driver	C	09
Debra Hill	Bus Attendant	C	09
Shateea Butler Hughes	Bus Driver	C	09
Jeffry Hunt	Bus Driver	C	09
Kiara Janosh	Bus Driver	A	09
Gary Jaramillo	Bus Driver	A	09
Laura Jaramillo	Bus Driver	C	09
Carol Jenkins	Bus Driver	C	09
John Jenkins	Mechanic	C	12
*Kelly Jenkins	Administrative Secretary I	C	12
Christina Jones	Bus Driver	C	09
Jackie Joseph	Bus Attendant	A	09
John Kerry	Bus Driver	C	09
Susan Kirby	Bus Attendant	A	09
Gina Knight	Bus Attendant	C	09
Robin Krause	Bus Driver	C	09
Monica Lorenz	Bus Driver	C	09
Curt Lux	Bus Driver	C	09
Kamera McGriff	Bus Driver	A	09
Eva Moore	Bus Driver	C	09
Jennifer Ponder	Bus Driver	C	09
Phyllis Postell	Bus Attendant	A	09
Jack Powell	Bus Driver	C	09
Gloria Presley	Bus Driver	C	09
Cathy Reed	Bus Driver	C	09
Synthia Schnaudigel	Bus Driver	C	09
Janice Thompson	Bus Driver	C	09
Thawanna Tooten	Bus Driver	C	09
Maria S. Torres	Bus Driver	A	09
Toni Vargas	Bus Attendant	C	09
Misty Voss	Bus Driver	C	09
Linda White	Bus Attendant	A	09
Inez Williams	Bus Driver	C	09
Lakeisha Williams	Bus Driver	C	09
Ashley Zarate	Bus Driver	A	09

**Confidential employee*

End of List
2023-2024
School Year

REGULAR AGENDA

1. Discussion and action regarding the selection of one School Board member to serve as an Advocacy Committee Representative and one School Board member to serve as an Alternate Advocacy Committee Representative on the FSBA Legislative Committee for the period July 1, 2023, through June 30, 2024.

   MOTION by Mr. Crawford, second by Mr. Alcorn, for Mr. daSilva to continue serving as the Advocacy Committee Representative and for Mr. White to continue serving as the Alternate Advocacy Committee Representative on the FSBA Legislative Committee. MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Mr. Crawford, for approval of the District Comprehensive Evidence-Based Reading Plan. (A copy is available in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following contract/agreement for the 2023-2024 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen, as to form and sufficiency.)

   #2023~~3~~4-16 Affiliation Agreement between Centurion of Florida LLC and RIVEROAK Technical College (RTC), through Suwannee County School Board, to provide a clinical training site for students enrolled in the Practical Nursing Program at RTC (*New*) **(pgs. 295-303)**

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following personnel items for the 2023 summer school term:

   a. Approval of an addition to the original food service positions previously approved at the April 11, 2023 Board meeting:

Sites	Personnel	Up to Hours/Week
All Sites	1 – Food Service Manager; 8-hour	32
(Position is subject to program participation)		

   b. Approval of seven (7) media specialist positions to work up to an additional 40 hours each to review classroom library lists:

Sites	Personnel	Up to Hours Total
BES	1 – Media Specialist	40
BHS	1 – Media Specialist	40
SPE	1 – Media Specialist	40
SRE	1 – Media Specialist	40
SSE	1 – Media Specialist	40
SMS	1 – Media Specialist	40
SHS	1 – Media Specialist	40

   c. Approval of seven (7) paraprofessional positions to work up to an additional 80 hours each to catalog classroom libraries:

Sites	Personnel	Up to Hours Total
BES	1 – Para	80
BHS	1 – Para	80
SPE	1 – Para	80
SRE	1 – Para	80
SSE	1 – Para	80
SMS	1 – Para	80
SHS	1 – Para	80

   MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Crawford, second by Mr. Alcorn, for approval of an addendum to RFP #24-202, for milk (T.G. Lee), to ensure compliance with state and federal requirements (Note: RFP #24-202 was previously awarded on April 25, 2023) **(pgs. 304-305)** MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1. MOTION by Mr. daSilva, second by Mr. Crawford, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual and Student Conduct and Discipline Code as follows:

#5.60 Use of Bathrooms (*New*) (pgs. A2-A3)
#7.08 Inventories and Property Records (*Revised*) (pgs. A4-A5)
#7.14 Purchasing Policies and Bidding (*Revised*) (pgs. A6-A13)
Student Conduct and Discipline Code (*Revised*) (pgs. A14-A52)

MOTION CARRIED UNANIMOUSLY

End of the Agenda Addendum

6. Comments from Student Ambassadors

Student Ambassadors Cash Blalock and Jake Wooley updated the Board on the status of student organization accomplishments, events, and athletic competitions at their respective schools.

Board members, Mr. Hines, and Mr. Dietzen expressed how proud they are of the Student Ambassadors and thanked them for their service.

7. Legal Counsel's Report

No legal matters to report.

8. Superintendent's Report

Mr. Hines stated the District is getting ready to close out the school year. He thanked everyone for their hard work and dedication on a job well done.

9. Issues and concerns Board members may wish to discuss

Board members thanked all District staff for their hard work and effort. They congratulated students, especially graduating seniors, who have overcome challenges, including Covid, to accomplish their goals.

Dr. Brothers advised that retirees will be honored at a breakfast at RIVEROAK Technical College on June 1 at 8:30 a.m.

Mr. Taylor reminded the Board of the following:

- Representatives from U.S. Senator Rick Scott's office will be touring RIVEROAK Technical College at 10:00 a.m. tomorrow, May 24.
- FSBA/FADSS Annual Summer Conference June 7-9 in Tampa.
- The regular Board meeting for the month of June will be held on Thursday, June 29, due to District administrators, directors, etc. attending the Model Schools Conference in Tampa.

The meeting adjourned at 6:43 p.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
June 13, 2023

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were: Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White (arrived at 9:11 a.m.), along with Superintendent Ted Roush, Chief Financial Officer Marsha Brown. Secretary for Administration Debra Ross sat in for Secretary to the Superintendent/School Board Robinette Odom, who was absent. Attorney Derek Dzwonkowski, with Rumberger, Kirk, and Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent. School Board member Tim Alcorn was also absent.

Administrators and other present: Mindy Ahrens, Jessica Anderson, Jennifer Barrs, Jennifer Beach, Amy Boggus, Tammy Boggus, Bill Brothers (arrived at 9:06 a.m.), Ethan Butts, Leigh Fernald, Krystal Fletcher, Jillian Herron, Angel Hill, Malcolm Hines, Michele Howard, Terry Huddleston, Jeff Lee, Carl Manna, Audrey Marshall, Dee Dee McManaway, Cara Peppers (arrived at 9:50 a.m.), Haley Radford (arrived at 1:00 p.m.), Kecia Robinson, Keith Stavig, Marsha Tedder, Kelly Waters, Jimmy Wilkerson, Josh Williams (arrived at 9:57 a.m.), Kelli Williams, and Laura Williams.

Chairman Taylor called the meeting to order at 9:00 a.m. A moment of silence was observed for BES student Gunner Soride, who was involved in a serious ATV accident. Gunner is the son of BHS teacher Cara Soride. Mr. Taylor then led the pledge.

Ms. Brown provided an overview of the budget process and the proposed 2023-2024 Federal Budget.

Budget Presentation for 2023-2024 ..... Marsha Brown, CFO/
Directors/Coordinators

The following proposed General Fund Budgets for 2023-2024 were reviewed:

- Suwannee Riverside Elementary School.....Marsha Tedder
- RIVEROAK Technical College .....Mary Keen
  (Marsha Brown presented in Ms. Keen's absence)
- Suwannee Springcrest Elementary School.....Jennifer Beach
- Suwannee High School.....Carl Manna
- Suwannee Middle School .....Laura Williams
- Suwannee Pineview Elementary School .....Amy Boggus
- Branford Elementary School .....Dee Dee McManaway
- Branford High School.....Terry Huddleston
- Finance/Administration .....Marsha Brown
- Transportation..... Jimmy Wilkerson
- Facilities..... Ethan Butts
- Human Resources .....Bill Brothers
  (Marsha Brown presented in Dr. Brothers' absence)
- Assistant Superintendent for Administration .....Malcolm Hines
- Safe Schools..... Ronnie Gray
  (Malcolm Hines presented in Mr. Gray's absence
- Assistant Superintendent for Instruction ..... Jennifer Barrs
- Curriculum and Instruction..... Jennifer Barrs
- Information Technology .....Josh Williams
- Student Services.....Kelly Waters
- School Choice/SOS/SVS ..... Angie Stuckey
  (Jennifer Barrs presented in Ms. Stuckey's absence)
- Superintendent & Board .....Ted Roush

The workshop recessed at 10:30 a.m. and resumed at 10:39 a.m.

(Note: Board Member Ronald White was not present when workshop resumed; he returned at 10:48 a.m.)

The following proposed Federal Budgets for 2023-2024 were reviewed:

- Perkins Grants.....Mary Keen
  (Leigh Fernald presented in Ms. Keen's absence)
- Title IV.....Keith Stavig
- 21st CCLC .....Keith Stavig
- Title V ..... Angie Stuckey
  (Jennifer Barrs presented in Ms. Stuckey's absence)
- IDEA .....Kelly Waters
- Title I/Migrant; Title III/ELL .....Angel Hill
- Title IX/Homeless.....Angel Hill
- Title I ..... Kecia Robinson
- Title II ..... Kelli Williams

The workshop recessed at 11:38 a.m. and resumed at 1:00 p.m.

Assistant Superintendent of Instruction Update ..... Jennifer Barrs

Ms. Barrs discussed the changes to the North Florida College Dual Enrollment Articulation Agreement (Contract #2024-32) and explained the new Memorandum of Understanding regarding the North Florida College Dual Enrollment Portal (Contract #2024-33). Approval of these contracts will be considered at the Special Board Meeting immediately following the Workshop.

At this time Mr. Lee provided an update on the summer feeding project. He stated the District is feeding at seven sites and delivering food to the PAL Program, as well as supplying weekend food at two sites.

Human Resources Department Update..... Bill Brothers

Dr. Brothers presented the Coordinator of Food Service job description with the revision of removing the "Director of Food Service" header on pages 5 and 6 of the agenda packet; the Board will be asked for approval of this job description later today at the Special Board Meeting. Dr. Brothers and Mr. Hines responded to questions from Board members. Mr. Hines clarified that the Food Services office will employ a Coordinator and Secretary, but no Director; the director position will be maintained in the structure in the event this changes in the future. He added that the Coordinator will manage District employees, and the Sodexo Food Service Manager will manage Sodexo employees.

District CTE Certification..... Jennifer Barrs
Procedural Manual Update

Ms. Barrs reviewed the changes to the CTE Certification Procedural Manual. She stated District-issued certification for part-time/substitute and community education positions (adult programs only) will no longer be required, if they hold a valid State of Florida licensure and/or provide required credentials in the appropriate content area.

School Safety and Other Administrative Services..... Ronnie Gray
Department Update

Mr. Roush provided the update, in Mr. Gray's absence. He discussed the School Resource Officer Agreement (Contract #2024-35) to be considered for approval at the Special Board Meeting following the Workshop. He stated the only change from the prior agreement is paragraph 3 under Section I, Staffing and Funding, on page 1, including an additional intelligence officer who will be located at the Sheriff's office. Mr. Roush advised this position will be completely funded through the safe schools allocation. Mr. Taylor stated the additional officer would allow the District to be more proactive, rather than reactive, to trouble on our campuses and extracurricular events and should bring comfort to the public and parents regarding school safety.

Superintendent Update.....Ted Roush

Mr. Roush provided an update on the following:

- Reviewed new legislation regarding school start times for middle and high schools. Mr. Roush stated that even though the new legislation will not be implemented until 2026, there is a monetary incentive for districts who wish to pilot early compliance. He stated it makes sense to proceed with new start times for the 2023-2024 school year. The proposed drop-off and bell schedules for each school were read aloud. Mr. Roush and Ms. Barrs responded to questions from Board members. A press release will be issued at a later date to inform parents, explaining it is the right thing to do for the safety of our students.

- The South Walker and Suwannee Middle School extension project – Suwannee Parks and Recreation is going to expand its park and will be relocating the main entrance. We will hold off on completing that project until more information is provided regarding their plans.
- Sunday, June 25, through Wednesday, June 28, 2023, school level and district administrators will attend the Model Schools Conference in Orlando.
- The Regular Board Meeting will be held on Thursday, June 29, 2023, at 6:00 p.m.
- The Joint Workshop with the Board of County Commissioners to discuss redistricting will be held on Wednesday, July 12, 2023, at 5:30 p.m, in the School Board Meeting Room.

The workshop adjourned at 2:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
June 13, 2023

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were: Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush and Chief Financial Officer Marsha Brown. Secretary for Administration Debra Ross sat in for Secretary to the Superintendent/School Board Robinette Odom, who was absent. Attorney Derek Dzwonkowski, with Rumberger, Kirk, and Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent. School Board member Tim Alcorn was also absent.

Chairman Taylor called the meeting to order at 2:25 p.m.

MOTION by Mr. Crawford, second by Mr. daSilva, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the following personnel items for the 2023-2024 school year (*previously discussed in workshop session*):

   a. Add Coordinator of Food Service position (12 month), effective July 1, 2023
   b. Job Description #193 – Coordinator of Food Service (*New*) **(pgs. 4-6)**
   c. Revise Salary Schedule District Level Coordinators to reflect compensation for the Coordinator of Food Service position, effective July 1, 2023 **(pg. 7)**

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the negotiated salary schedule for 2023-2024 and collective bargaining items tentatively agreed upon, including the instructional and education support personnel collective bargaining agreements for 2023-2024. **(pgs. 8-13)**

Mr. White's question regarding the salary schedule and the step system was answered by Mr. Roush.

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. White, for approval to provide for a 2% salary increase to the following salary schedules, effective July 1, 2023:

   a. Confidential, Secretarial and Other Personnel
   b. Administrators
   c. District Level Coordinators

   MOTION CARRIED UNANIMOUSLY

4. The Superintendent recommends approval to provide for a $2,000 salary increase to the following salary schedule, *inclusive of performance pay adjustment*, effective July 1, 2023:

   - School Based Administrators

   The Superintendent modified his recommendation and provided the following terminology:

   The Superintendent recommends approval to provide for a $2,000 salary increase for highly effective evaluations finalized from the 2021-2022 school year, and a $1,500 salary increase for effective evaluations finalized from the 2021-2022 school year, to the following salary schedule, inclusive of performance pay adjustment, effective July 1, 2023:

   - School Based Administrators

   MOTION by Mr. daSilva, second by Mr. Crawford, for approval of this item with the modified language. MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. daSilva, second by Mr. White, for approval to continue expenditures until approval of the final budget for the 2023-2024 fiscal year.

   MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. White, second by Mr. Crawford, for approval of the following changes to be made to the purchasing card issued through First Federal Bank of Florida:

   b. Cancel the existing card for Michael Braun, Director of Food Service, in the amount of $5,000 (Card #X2706)

   MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the following contracts/agreements for the 2023-2024 school year: (Note: These contracts have been reviewed and approved as to form and sufficiency by Board Attorney Leonard Dietzen)

#2024-32	Dual Enrollment Articulation Agreement between the District Board of Trustees of North Florida College and the District School Board of Suwannee County (*Renewal/Revised*) **(pgs. 14-53)**
#2024-33	Memorandum of Understanding between North Florida College and the District School Board of Suwannee County regarding NFC Dual Enrollment Portal (*New*) **(pgs. 54-58)**
#2024-35	Agreement between the School Board of Suwannee County, Florida, and the Suwannee County Sheriff's Office to hire eight, and up to nine, full-time School Resource Officers for the 2023-2024 school year (*Renewal/Revised*) **(pgs. 59-68)**

   MOTION CARRIED UNANIMOUSLY

8. MOTION by Mr. White, second by Mr. daSilva, for approval of revisions to the Suwannee County School District Career and Technical Education (CTE) Certification Procedural Manual, previously approved on April 25, 2023, and discussed in today's prior workshop.

   MOTION CARRIED UNANIMOUSLY

9. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the following Human Resources Transactions listed below: **(pgs. 69-73)** MOTION CARRIED UNANIMOUSLY

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

SUSPENSION: INSTRUCTIONAL:

Suwannee Riverside Elementary:
Danielle Gay, Teacher, effective May 22, 2023 *(Without Pay)*

LEAVE OF ABSENCE: (ILLNESS IN THE LINE OF DUTY):

Suwannee Middle School:
Stephanie Sampson, Teacher, effective April 6, 2023, for a total of 7.50 hours

SUSPENSION: NON-INSTRUCTIONAL:

Transportation:
Monica Lorenz, Bus Driver, effective May 19, 2023, through May 24, 2023 *(Without Pay)*

RETIREMENT: NON-INSTRUCTIONAL:

Suwannee High School:
Michael Dunmore, Security Guard, effective June 2, 2023 *(Amended from the May 23, 2023 Agenda)*

RESIGNATIONS: NON-INSTRUCTIONAL:

Transportation:
Stephanie Pinkard, Crossing Guard, effective May 31, 2023

SUPPLEMENTARY:

Employee Name	Position	Location
Timothy Clark	Planning Period Supplement	Branford High School
Ryan Combee	Assistant Middle School Softball Coach	Branford High School
Joseph Gaddy	Football Varsity Offensive Coordinator	Suwannee High School
Staci Greaves	Department Head-Grade Chair (1/2)	Suwannee Riverside Elem.
Tammy Johns	Yearbook Sponsor	Suwannee Pineview Elem.
Timmy May	Head JV Softball Coach	Suwannee High School
Sean Oliver	Head JV Baseball Coach	Suwannee High School
Jacob Pitts	Head Flag Football Coach	Suwannee High School

LEAVE OF ABSENCE: (ILLNESS IN THE LINE OF DUTY):

Suwannee Middle School:
Verhonda Morris, Paraprofessional, effective April 19, 2023, for a total of 3.75 hours

MISCELLANEOUS:

Approval for the following to receive the Civics Seal of Excellence Bonus:

Karen Braun	Branford High School
Hetti Harry	Suwannee Middle School
Vicki Bryan	Suwannee High School
Cody Wall	Suwannee Middle School

End of List
2022 - 2023
School Year

RECOMMENDATIONS: SUMMER TERM 2022-2023:

RECOMMENDATIONS: INSTRUCTIONAL:

Approval for Mileydi Perez to overlap as Assistant Principal to work on the Suwannee High School master schedule from June 2, 2023, through June 29, 2023

Approval for the following to work with the 3rd Grade Reading Camp:

Suwannee Springcrest Elementary
Jenny Clark
Brooklyn Ross
Marie Warren

Suwannee Riverside Elementary
Cheri Copeland
Rhonda Furry
Melissa McKire

Suwannee Pineview Elementary
Angela Hester
Marjerian Lewis
Laura Roberts

Approval for the following to work as Teacher of Middle School/High School Credit Recovery:

Harrison Ambrose
Deanna Simpson
Becky Skipper
Vance Wiggins (*Replacing Darrell Curls on the May 23, 2023 Agenda)*

Approval for the following to work as a teacher in the Summer Migrant Program:

Travis Bass
Keifer Thompson

Rebecca Monroe
Aralisha Sowells - Alternate

Approval for the following Coaches to work up to 300 hours combined:
(In addition to those listed on the May 9, 2023, Special Meeting Agenda)

Travis Bass Lindsey Jones Matt Yancey

Approval for Aralisha Sowells to work as an Alternate Teacher with the Summer Students in Transition

Approval for the following to work as Teachers with Suwannee Virtual School:

Brandy Allen
Jean Eckhoff
Glen Green
Angela Hester
Patrick Jernigan
Jazmin Marrero
Melanie Roberts
Sergio Rodriguez

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Approval for Terrance Clark to work as a Summer Day Laborer

Approval for the following to work as Paraprofessionals with ESE Consult/Extended Year:

Michael Herring
Holly Marsee
Kelly Melland – Alternate

Approval for Shalenthia Reynolds to work as a Nurse with the ESE Extended Year Program
(Split position with Patricia Nixon/approved on the May 23, 2023 Agenda)

Approval for Kelsey Leighton to work as a Paraprofessional with VPK School Readiness District Wide

Approval for Jessica Johnson to provide Vision Services to students in June and July, not to exceed 50 hours total

Approval for the following to work as Paraprofessionals with Students in Transition:

Travis Bass
Courtney McHugh
Damaris Valdez
Kristin Register – Alternate

Approval for the following to work as Paraprofessionals in the Summer Migrant Program:

Luis Huerta Dominguez
Cinthia Luna Perez
Kelly Melland
Naela Salazar
Elizabeth Smith
Heather Marshall – Alternate

Approval for Inez Williams to be a Summer ESE Bus Driver

Approval for Gina Henderson to be a Summer Migrant Bus Driver

Approval for Daisy Couture to work as a Food Service Worker with the Summer Food Program

End of Summer Term List
2022-2023
School Year

RECOMMENDATIONS FOR THE 2023-2024 SCHOOL YEAR:

ADMINISTRATIVE:

Tamara Boggus, Director of Curriculum, effective July 3, 2023
REPLACES: Jennifer Barrs

Deborah Godbold, Coordinator of Mental Health, effective July 3, 2023
REPLACES: New Position

End of List
2023-2024
School Year

10. Expulsions

Mr. Hines advised the Board that expulsion information was not posted in time for review by Board members; therefore, the following expulsion cases will be removed and brought before the Board for action at the June 29, 2023, Regular Board Meeting.

~~a. **Case #2223-34**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)~~

~~b. **Case #2223-36:** The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)~~

~~c. **Case #2223-37:** The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)~~

~~d. **Case #2223-38:** The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)~~

Mr. Taylor requested a change in the following existing language at the beginning of Consent Agendas:

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

He would like to remove "*anyone present may approach the Board* " and replace with "*Board members may approach the Board Chair."* Mr. Roush will bring suggested language changes back to the Board at a later time.

The meeting adjourned at 3:08 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARINGS
June 29, 2023

MINUTES

The Suwannee County School Board held Public Hearings on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, and Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom. Attorney Derek Dzwonkowski, with Rumberger, Kirk, and Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent. School Board member Ronald White was also absent.

School Resource Officer Brad Mincks was also present.

Chairman Taylor called the hearings to order at 6:00 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual and Suwannee County School District Student Conduct and Discipline Code as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#5.60	Use of Bathrooms and Changing Facilities (*New*)
#7.08	Inventories and Property Records (*Revised*)
#7.14	Purchasing Policies and Bidding (*Revised*)
	Suwannee County School District Student Conduct and Discipline Code *(Revised)*

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and Suwannee County School District Student Conduct and Discipline Code, and there were none.

The hearings adjourned at 6:01 p.m.

Adjourn

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
June 29, 2023

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, along with Superintendent Ted Roush, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom. Attorney Derek Dzwonkowski, with Rumberger, Kirk, and Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent. School Board member Ronald White was also absent.

School Resource Officer Brad Mincks and UTSC President Misty Ward were also present.

Chairman Taylor called the meeting to order at 6:01 p.m.

Remarks and pledge to the flag by Dr. Bill Brothers.

Special Recognition by the Superintendent

- 2022-2023 Retiree Recognition

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none

MOTION by Mr. daSilva, second by Mr. Crawford, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. Crawford, for approval of the Consent Agenda, along with the following change noted by Mr. Hines, for Item #10 d., which should read as follows:

d. Case #2223-38 The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year. *(Final Action)*

Mr. daSilva's questions regarding contracts were answered by Ms. Brown and Ms. Waters.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

12. Approval of the following Minutes: **(pgs. 10-45)**

May 9, 2023	- Workshop Session
	- Special Meeting
May 23, 2023	- Expulsion Issues Hearing
	- Regular Meeting

13. Approval of the monthly financial statement for May 2023.

14. The following bills for the period May 1-31, 2023:

General Checking Account		
General Fund 1000	$	543,546.69
LCI Fund 3200		76,822.10
Food Service Fund 4100		76,011.01
Federal Fund 4200		115,980.76
Other Cares Act Relief Fund 4420		22,765.92
ESSER II Fund 4430		517.16
ESSER III - ARP 4450		133,509.65
OTHER ARP ACT RELIEF 4460		772.88
SELF INS - 7110		166.52
	$	970,092.69

Payroll Checking Account	
General Fund 1000	$ 4,558,793.72
Food Service Fund 4100	188,583.52
Federal Fund 4200	535,192.84
Other Cares Act Relief Fund 4420	3,924.86
ESSER II Fund 4430	49,113.51
ESSER III - ARP 4450	112,733.74
OTHER ARP ACT RELIEF 4460	11,952.06
	5,460,294.25
Total	$ 6,430,386.94

15. Approval of the following budget amendments for the fiscal year 2022-2023:

General	LCIF	Special Revenues
I-11	III-11	IV-6/ARP
		IV-7/ESSER III
		IV-10/Federal
		IV-9/Food Service
		IV-9/Other Cares

5. Approval for disposal of property as per the attached Property Disposition Form dated June 29, 2023. **(pgs. 46-48)**

6. Approval of the following contracts/agreements for the 2023-2024 school year (RENEWAL): (Note: These contracts have been reviewed and approved as to form and sufficiency by Board Attorney Leonard Dietzen.)

#2024-19	Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County and Tracy Henderson to provide educational consulting services (*Renewal*) **(pgs. 49-61)**
#2024-20	Clinical Education Agreement between the State of Florida, Department of Health, Suwannee County Health Department and Suwannee County School Board for RIVEROAK Technical College Health Care Profession Programs (*Renewal*) **(pgs. 62-68)**
#2024-21	Clinical Education Agreement between the Suwannee County School Board Phlebotomy Program and Madison County Memorial Hospital (*Renewal/Revised*) **(pgs. 69-82)**

#2024-22	Clinical Education Agreement between Suwannee County School Board Certified Nursing Assistant Program (Suwannee High School) and Suwannee Operating Investments, LLC d/b/a Bedrock Rehabilitation and Nursing Center at Suwannee (Healthcare Agency), Live Oak, Florida (*Renewal*) **(pgs. 83-89)**
#2024-23	2023-2024 Career Dual Enrollment Articulation Agreement between the Hamilton County School Board and the Suwannee County School Board through RIVEROAK Technical College (*Renewal/Revised*) **(pgs. 90-102)**
#2024-24	2023-2024 Career Dual Enrollment Articulation Agreement between the Lafayette County School Board and the Suwannee County School Board through RIVEROAK Technical College (*Renewal/Revised*) **(pgs. 103-115)**
#2024-25	2023-2024 Career Dual Enrollment Articulation Agreement between the Madison County School Board and the Suwannee County School Board through RIVEROAK Technical College (*Renewal/Revised*) **(pgs. 116-128)**
#2024-26	2022-2023 Career Dual Enrollment Articulation Agreement between the Suwannee County School Board and RIVEROAK Technical College (*Renewal/Revised*) **(pgs. 129-142)**
#2024-27	Dual Enrollment Articulation Agreement between the Suwannee County School Board through RIVEROAK Technical College and Corinth Christian Academy (*Renewal/Revised*) **(pgs. 143-156)**
#2024-28	Dual Enrollment Articulation Agreement between the Suwannee County School Board through RIVEROAK Technical College and Donald R. Cooke School (*Renewal/Revised*) **(pgs. 157-170)**
#2024-29	Dual Enrollment Articulation Agreement between the Suwannee County School Board through RIVEROAK Technical College and Parent/Guardian of Home Educated Students (*Renewal/Revised*) **(pgs. 171-184)**
#2024-30	Dual Enrollment Articulation Agreement between the Suwannee County School Board through RIVEROAK Technical College and Melody Christian Academy (*Renewal/Revised*) **(pgs. 185-198)**

#2024-31 Dual Enrollment Articulation Agreement between the Suwannee County School Board through RIVEROAK Technical College and Westwood Christian School (*Renewal/Revised*) **(pgs. 199-212)**

#2024-34 PAEC Student Data Services Resolution and Contract for District Participation between the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and PAEC Student Data Services and the District School Board of Suwannee County, Florida (*Renewal/Revised*) **(pgs. 213-218)**

#2024-38 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Hamilton Health Enterprises, Inc. d/b/a Suwannee Valley Nursing Center, Jasper, Florida (*Renewal/Revised*) **(pgs. 219-232)**

#2024-40 North East Florida Educational Consortium (NEFEC) 2023-2024 Membership Master Contractual Agreement between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of NEFEC. The agreement includes the following programs: (*Renewal/Revised*) **(pgs. 233-270)**

- NEFEC Resolution
- NEFEC Main Contract #731-24-051
- NEFEC Instructional Services Program (ISP), Attachment #24-051-A1 to Contract #731-24-051 (Assistant Superintendent of Instruction, Designee)
- NEFEC Enterprise Resource Software Products/Skyward, Attachment #24-051-A6 to Contract #731-24-051 (Educational Technology Services)
- NEFEC Building Code Administrator, Attachment #24-051-A27 to Contract #731-24-051 (Director of Facilities, Designee)
- NEFEC Human Resources Management Network Services and Related Support Services, Attachment #24-051-A43 to Contract #731-24-051 (Director of Human Resources, Designee)

#2024-41 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Catherine Cason (*Renewal/Revised*) **(pgs. 271-296)**

#2024-42 Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County, Florida (*Renewal/Revised*) (**pgs. 297-350)**

#2024-43 State of Florida Statewide Voluntary Prekindergarten Provider Contract (Form DEL-VPK 20) between the Early Learning Coalition of Florida's Gateway and Suwannee County School Board (*Renewal/Revised*) **(pgs. 351-400)**

#2024-45 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and H2 Holdco Inc. for athletic training services (*Renewal*) **(pgs. 401-430)**

7. For informational purposes an out-of-state field trip for Suwannee High School (SHS) NJROTC students to attend the NJROTC Leadership Academy in Smyrna, Tennessee, June 25-29, 2023. (*Funded by the NJROTC Booster Club Account.*)

8. For informational purposes out-of-state travel for the following employees:

Name	Site	Date	Reason	Destination
Patrick Dawson	SHS	06/25-29/2023	NJROTC Ldrshp. Academy	Smyrna, TN
Debra Kleinsmith	SHS	06/25-29/2023	NJROTC Ldrshp. Academy	Smyrna, TN

9. Approval of the following Controlled Open Enrollment transfers for the 2023-2024 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
James	Carter	Suwannee	Columbia	PK
Kiri	Cole	Suwannee	Madison	K
Brynn	Davis	Suwannee	Lafayette	PK
Gabriella	Garcia	Suwannee	Lafayette	9
Trevor	Laubenheimer	Suwannee	Columbia	7
Callaway	Lindsey	Suwannee	Lafayette	K
Brooklyn	Long	Suwannee	Lafayette	9

FIRST NAME	LAST NAME	TO	FROM	GRADE
Caleb	Long	Suwannee	Lafayette	6
Cole	Long	Suwannee	Lafayette	3
Willa-Grace	Marsteller	Suwannee	Hamilton	K
Rylan	Milian	Suwannee	Hamilton	9
Ashley	Ni	Suwannee	Columbia	9
Jordan	Ni	Suwannee	Columbia	7
Tina	Ni	Suwannee	Columbia	K
Johanna	Spratlin	Suwannee	Hamilton	1
Evelyn	Swanson	Suwannee	Lafayette	PK
Harper	Tuckey	Suwannee	Lafayette	PK
Annley	Walker	Suwannee	Lafayette	K

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Easton	O'Quinn	SMS	BHS	7

10. Expulsions

a. Case #2223-34 — The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

b. Case #2223-35 — The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

c. Case #2223-36 — The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

d. Case #2223-38 — The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year ~~and all of the 2023-2024 school year~~. (*Final Action*)

e. Case #2223-39	The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)
f. Case #2223-41	The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)
g. Case #2223-42	The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)
h. Case #2223-43	The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

11. Human Resources Transactions **(pgs. 431-439)**

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

SUSPENSION: INSTRUCTIONAL:

Suwannee Virtual School:
Danielle Ovando, Teacher, Indefinitely *(Without Pay)*

RETIREMENT: INSTRUCTIONAL:

Suwannee Opportunity School:
Mary Johnson, Teacher, effective August 2, 2023

RESIGNATIONS: INSTRUCTIONAL:

Branford High School:
Lisa Taber, Teacher, effective June 2, 2023

RIVEROAK Technical College:
Jessica Willis, Teacher, effective June 8, 2023

Suwannee High School:
Leanna Beartree, Teacher, effective June 2, 2023

Justin Bruce, Teacher, effective June 2, 2023

Suwannee Pineview Elementary:
Keeley Messer, Teacher, effective June 20, 2023

Suwannee Virtual School:
Lorri Mercer, Teacher, effective August 3, 2023

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee High School:
Joe Denton, Security Guard, effective June 1, 2023
REPLACES: Michael Dunmore

Facilities:
John Coburn, Grounds Keeper, effective June 22, 2023
REPLACES: Austin Murray

Suwannee Opportunity School:
Jaxon Sansouci, Security Guard, effective June 2, 2023
REPLACES: Nahjawan Dukes

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Pineview Elementary:
Kade Humphries, Custodian, effective May 11, 2023

Transportation:
Joseph Phillips, Crossing Guard, effective May 11, 2023

Toni Phillips, Crossing Guard, effective May 11, 2023

SUPPLEMENTARY:

Employee Name	Position	Location
Thomas David	JV Football Coach	Branford High School
Julianna Dees	Department Head-Grade Chair	Branford High School
Kyler Hall	Assistant Track Coach	Suwannee High School
Amy Hendry	Department Head-Grade Chair	Suwannee High School
Katie Miller	Pharmacy Technician	RIVEROAK Technical College
Jeremy Ulmer	Planning Period Supplement (1/2 year)	RIVEROAK Technical College
Jessica Willis	Patient Care Technician	RIVEROAK Technical College
Stacy Young	Middle School Ag Teacher (1/2 year)	Branford High School

MISCELLANEOUS:

District Wide
Approval for the following to be paid Professional Development Stipends through various grant funds (Title II, High Impact Reading Interventions, and Targeted Supports-ARP)

Nelly Arias	BES	James Garland	SMS
Kelly Davidson	BES	Clinton Lashley	SMS
Suzanne Hewett	BES	Virginia Mears	SMS
Hannah Knighton	BES	Heather Poole	SMS
Amanda Koon	BES	Erica Rimbert	SMS
Taylor Gebo	BHS	Shannon Armes	SPE
Lindsey Jones	BHS	Katelyn Blong	SPE
Christian Seth Lane	BHS	Shannon McCormick	SPE
Laura Merritt	BHS	Jennifer Floyd	SRE
Katherine Parish	BHS	Cassandra Griffin	SRE
Benjamin Walker	BHS	Kristen Register	SRE
Deanna Burkett	SHS	Katherine Thompson	SRE
Terry Fillyaw	SHS	Hannah Wynn	SRE
Marie Mudd	SHS	Kendall Butts	SSE
Richard Phillips	SHS	Ashley Long	SSE
Kelli Rogers	SHS		

Approval for the following to work with the Pre-K Extended Day Program:

Maya Kennedy	Suwannee Springcrest Elementary
Marissa Lane	Suwannee Springcrest Elementary

Transportation
Approval for Gina Henderson to work as a Bus Driver Trainer/Part Time Hourly

VOLUNTEERS

BES	Anderson	Deborah	Field Trips
BES	Bell	Leorick	Field Trips
SPE	Branham	Ashley	Field Trips
BES	Cabrera	Ashley	Classroom, Field Trips
BES	Cook	Aireal	Classroom, Field Trips
BES	Cooler	Michael	Field Trips
SPE	Fletcher	Kaitlyn	Classroom, Field Trips
BES/BHS	Garcia	Enrique	Field Trips
RTC	Gill	Theresa	Skills
BES	Goss	Matthew	Field Trips

BES	Hall	Tori	Field Trips
BES/BHS	Hardy	Alicia	Classroom, Field Trips
BES/BHS	Harrelson	Brooke	Classroom, Field Trips
BES/BHS	Harrelson	Dylan	Classroom, Field Trips
SPE	Hartness	Allison	Field Trips
BES	Holtzclaw	Amy	Field Trips
BES	Holtzclaw	Jonathan	Field Trips
BES/BHS	Howard	Roger	Classroom, Field Trips
BES	Jenkins	Shirley	Field Trips
SPE	Jones	Katherine	Classroom, Field Trips
BES	Kelly	Jessica	Classroom, Field Trips
SSE	Livecibe	Tracey	Classroom, Field Trips
SPE	March	Josie	Field Trips
BES	Mederas	Josean	Field Trips
BES	Meherg	Alexandria	Classroom, Field Trips
BES/BHS	Newman-Kirby	Stephanie	Field Trips
BES/BHS	Praetorius	Joanna	Classroom, Field Trips
BES	Rains	Emilee	Field Trips, Clubs
SPE	Rehkop	Ryan	Classroom, Field Trips
BES	Snider	Helen	Field Trips
BHS	Soride	Matthew	APT/Advisory, Classroom, Field Trips, Clubs (FFA/4H)
BES	Taylor	Christopher	Classroom, Field Trips
BES	Taylor	Kimberly	Classroom, Field Trips
BES	Tomlinson	Chris	Field Trips
SPE	Vega	Vanessa	Field Trips
SSE	Voyles	Patrick	Classroom, Field Trips
SPE	Williams	Shawana	Field Trips
BES	Williamson	Brian	Field Trips
BES/BHS	Young	Jessica	Field Trips
BES	Zipperer	Lori	Field Trips

End of List
2022-2023
School Year

RECOMMENDATIONS: SUMMER TERM 2022-2023:

Approval for the following employees to catalog classroom libraries, not to exceed 80 hours:

Tiffany Dear	Suwannee Middle School
Carla Hollinger	Branford Elementary School
Melissa Hygema	Branford High School
Kelly Melland	Suwannee Pineview Elementary
Lynn Peaden	Suwannee Springcrest Elementary
Ronna Williams	Suwannee Riverside Elementary

Approval for Kamera McGriff to work as an ESE Bus Attendant

Approval for the following to work in the 21st Century Summer Program:

Tara Brock	Suwannee Springcrest Elementary
LeeAnn Wirick	Suwannee Riverside Elementary

End of Summer Term List
2022-2023
School Year

RECOMMENDATIONS FOR THE 2023-2024 SCHOOL YEAR:

RECOMMENDATION: ADMINISTRATIVE:

Food Service:
Jeffrey Lee, Coordinator of Food Service, effective July 3, 2023
REPLACES: New Position

RECOMMENDATIONS: INSTRUCTIONAL:

Branford High School:
Laura Merritt, Teacher, effective August 3, 2023
REPLACES: Darrell Curls

Suwannee High School:
Deanna Burkett, Teacher, effective August 3, 2023
REPLACES: Eric Rodriguez

Kelli Rogers, Teacher, effective August 3, 2023
REPLACES: DonnaJean Riegel

Suwannee Middle School:
Amy Williams, Teacher, effective August 3, 2023
REPLACES: Lindy Meeks

Kristi Long, Teacher, effective August 3, 2023
REPLACES: Cody Wall

Suwannee Opportunity School:
DonnaJean Riegel, Guidance Counselor - 11 Month, effective July 24, 2023
REPLACES: Brooke Cox-Knowles

Suwannee Virtual School:
Jeffry Boatright, Guidance Counselor - 12 Month, effective July 3, 2023
REPLACES: Leslie Munden

Suwannee Pineview Elementary:
Nikolas Hurst, Dean, effective August 3, 2023
REPLACES: Position Upgrade

Suwannee Riverside Elementary:
LeeAnn Wirick, Teacher, effective August 3, 2023
REPLACES: Tammy Atkinson

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Pineview Elementary:
Vanessa Isidro, Paraprofessional, effective August 3, 2023
REPLACES: Natalia Morales

SUPPLEMENTARY: (12 Month Positions)

Employee Name	Position	Location
Frank Allen	Athletic Director	Suwannee High School
William Blackmon	SkillsUSA	RIVEROAK Technical College
Olivia Bruening	SkillsUSA	RIVEROAK Technical College
Timothy Clark	Head Football Coach	Branford High School
Timothy Clark	Middle School Athletic Director	Branford High School
Buddy Coleman	Ag Teacher	Suwannee High School
Debra Coleman	Ag Teacher	Suwannee High School
Patrick Dawson	NJROTC	Suwannee High School
Suzanne Depew	SkillsUSA	RIVEROAK Technical College
Kyler Hall	Assistant Athletic Director	Suwannee High School

Robin Hall	Practical Nursing	RIVEROAK Technical College
Katie Miller	Department Chairperson	RIVEROAK Technical College
Debra Kleinsmith	NJROTC	Suwannee High School
Brayden Mercer	SkillsUSA	RIVEROAK Technical
John Sinclair	SkillsUSA	RIVEROAK Technical
William Wiles	Athletic Director	Branford High School
Stacy Young	Ag Teacher	Branford High School
Jeremy Ulmer	SkillsUSA	RIVEROAK Technical College

CONTRACT RECOMMENDATIONS FOR THE 2023-2023 SCHOOL YEAR:

ANNUAL INSTRUCTIONAL CONTRACTS (RENEWAL):

		Term
Suzanne Depew	RIVEROAK Technical College	12
Traci Gill-Thompson	Suwannee High School	10
Rebecca Futch	Suwannee High School	10
Kyler Hall	Suwannee High School	12
(Amended from the April 25, 2023 Agenda)		
Robin Hall	RIVEROAK Technical College	12
Leah Harrell	Suwannee High School	12
(Amended from the April 25, 2023 Agenda)		
January Jernigan	Suwannee Middle School	10
Jenny McCook	Suwannee Springcrest Elementary	10
Kevin Mercer	RIVEROAK Technical College	10
Katie Miller	RIVEROAK Technical College	12
Marie Mudd	Suwannee High School	10
Greta Thornton	RIVEROAK Technical College	10
Vance Wiggins	Suwannee High School	10

NON-INSTRUCTIONAL CONTRACTS (RENEWAL):

Employee	Location	Position	Contract	Term
John Coburn	Facilities	Grounds Keeper	A	12
Joe Denton	Suwannee High School	Security Guard	A	12
Jaxon Sansouci	Suwannee Opportunity School	Security Guard	A	12
Mackia Strickland	Suwannee Riverside Elem.	Receptionist	C	12

(Amended from the May 23, 2023 Agenda)

PART-TIME/HOURLY EMPLOYEES:

Approval for the following employees for the 2023-2024 School Year

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEES:
July 1, 2023 through June 30, 2024:

ADULT EDUCATION

Donna Bass	Adult Education Coordinator
Jessica Cabrera	CASAS Assessment Examiner
Cynthia Frye	ESL/ABE/GED Prep
Angie Hester	ESL/ABE/GED Prep
Danielle Jones	ESL/ABE/GED Prep
Tommy Miller	Evening CASAS/TABE Assessment Examiner
Dana Tidwell	Adult Education Coordinator
Maria Toledo-Garcia	ESL Prep
Abbey Warren	ABE/GED Prep

CAREER AND TECHNICAL EDUCATION

Lyndsey Bricker	I.V. Therapy
Olivia Bruening	Building & Block Masonry/Welding
Yalori Coker	Practical Nursing/Patient Care Technician/Nursing Assistant Clinical Instructor/I.V. Therapy
Ashley Cato-Conner	Practical Nursing/Patient Care Technician Clinical Instructor/I.V. Therapy
Tammy Cunningham	Surgical Technology Clinical Instructor
Marcus Durham	HVAC-Refrigeration 1
Rebecca Futch	Nursing Assistant
June Guy	Practical Nursing/Patient Care Technician Clinical Instructor
Ramona Land	Practical Nursing/Patient Care Technician Clinical Instructor/I.V. Therapy
Sabrina Lieupo	Practical Nursing/Patient Care Technician/Nursing Assistant Clinical Instructor/I.V. Therapy
Charlene Lindblade	Practical Nursing/Patient Care Technician/Nursing Assistant Clinical Instructor/I.V. Therapy
Brayden Mercer	Welding
Kevin Mercer	Welding
Shari Senea	Phlebotomy Instructor
Traci Thompson	Nursing Assistant Instructor
Greta Thornton	Nail Technician
Suzanne Wilson	Coordinator-Nursing Assistant Program

COMMUNITY EDUCATION (Pending class enrollment)

Jessica Cabrera	Conversational Spanish
Julie Dees	Culinary, Cake Decorating
Stasia Dupree	Essential Oils
Belinda Fries	Computer Technology/Computer Safety
Vanessa Grantham	Crochet/Stained Glass
Logan Hart	Photography
Angela Hicks	Stained Glass
Melissa Hottenstein	Sign Language
Sherry Laks	Arts, Crafts, and Card Making
Marisley Leal	Conversational Spanish
Brayden Mercer	Welding Art
Kevin Mercer	Welding Art
Wayne Musgrove	Gun Safety/Concealed Weapons
Robinette Odom	Wreath Making
Wendy Perrin	Vinyls/Crafts/Quilting
Natasha Pittman	Computer Applications
Melinda Polbos	Culinary
Becky Raymond	Basic Computers
Debbie Scott	Cake Decorating
John Sinclair	Culinary
Lora J. Taylor	IV Therapy
LaDon Terry	Floral
Dana Tidwell	Community Education Assistant
Margaret Wooley	Wreath Making

End of List
2023-2024
School Year

REGULAR AGENDA

1. MOTION by Mr. Alcorn, second by Mr. daSilva, for approval of additions and revisions to the Suwannee County School Board Policy Manual and Suwannee County School District Student Conduct and Discipline Code as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#5.60	Use of Bathrooms and Changing Facilities (*New*)
#7.08	Inventories and Property Records (*Revised*)
#7.14	Purchasing Policies and Bidding (*Revised*)
	Suwannee County School District Student Conduct and Discipline Code *(Revised)*

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the following contracts/agreements for the 2023-2024 school year (NEW): (Note: These contracts have been reviewed and approved as to form and sufficiency by Board Attorney Leonard Dietzen.)

#2024-36	2023-2024 Career Dual Enrollment Articulation Agreement between the Columbia County School Board and the Suwannee County School Board through RIVEROAK Technical College (*New*) **(pgs. 440-447)**
#2024-37	2023-2024 Career Dual Enrollment Articulation Agreement between the Jefferson County School Board and the Suwannee County School Board through RIVEROAK Technical College (*New*) **(pgs. 448-455)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Crawford, second by Mr. Alcorn, for approval of the 2023-2024 Professional Learning Catalog (NEFEC). (A copy is available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to award the following bid/RFP:

   a. #24-201 Custodial Supplies to Ashford Services, Inc. (bid results will be provided at the Board Meeting) (*New*)

   MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the following individuals to serve on the Suwannee County School District collective bargaining/negotiating team for 2023-2024:

   - Marsha Brown, Chief Negotiator
   - Karen Bates
   - Ronald Gray
   - Malcolm Hines
   - Josh Williams

   MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Crawford, second by Mr. Alcorn, for approval of the following AGE and Postsecondary Student Fees, for RIVEROAK Technical College, for the 2023-2024 school year: (Note: Fees are based upon Workforce Development Fees Statute, Section 1009.22 (3)(d) requirements.)

   a. AGE Programs (ABE, GED, AAAE, Adult ESOL)
      (1) $30.00 per term (August through December; January through May)
   b. Postsecondary Career Certificate Programs
      (1) Resident Tuition - $2.44 per clock hour
      (2) Non-Resident Tuition - $7.32 per clock hour

   MOTION CARRIED UNANIMOUSLY

7. Legal Counsel's Report – No legal matters to report.

8. Superintendent's Report

Mr. Roush provided the following updates/information:

- New school start times-distributed draft to be released to the general public in the next few days; requested any feedback from Board members.
- Continuing to look into possibly changing existing language at the beginning of the consent agenda portion of the Board agenda regarding agenda items.
- Plans to bring an addendum to existing health insurance contract that will result in a substantial cost savings on prescriptions for employees.
- Reminded Board members of the RTC Phlebotamy class graduation on July 2 at the Advent Christian Church.
- Reminded Board members of the Joint Workshop with the Board of County Commissioners on July 12 at 5:30 p.m. to discuss the redistricting plan.
- Thanked administrators for an excellent and productive time at the Model Schools Conference earlier in the week; thanked the Board for moving the regular Board meeting to allow them to go.

9. Issues and concerns Board members may wish to discuss

Mr. daSilva discussed an email from FSBA regarding revisions to the Florida Administrative Code. Mr. Roush responded there are efforts in the legislature for deregulation, and that he was asked to serve on a committee to review statewide recommendations. He has spoken with the District team and sent out requests through First Class mail seeking input and feedback.

Mr. Crawford's redistricting question was answered by Mr. Roush, who stated the consultant will be providing recommendations; plans are to send that information out to Board members prior to the July 12 Joint Workshop.

Mr. Taylor commented on the following:

- Status of new school buses - Mr. Hines responded they are not here yet.
- Access road at Suwannee Middle School-County Administrator Greg Scott advised the County would do the work. Mr. Roush and Mr. Butts responded. Mr. Roush will follow up and report back to the Board.
- Legislative funding of the RTC expansion - Mr. Roush advised plans are underway to invite legislators and Karin Hoffman of Key Innovative Solutions for a time of celebration and to discuss the next phase.

- Expressed interest in being updated on the demographic breakdown of enrollment at the elementary schools in an upcoming workshop session.

The meeting adjourned at 6:54 p.m.