
LEBANON
Board of Education
POLICY

LOCATOR: 4018
SECTION: PERSONNEL
ADOPTED: 08/27/1996
REVISED: 11/21/2023

TRAVEL

- A. Staff members whose duties take them to more than one school location will be expected to provide themselves with the means of travel for which they will be reimbursed at a rate per mile set by the Internal Revenue Service.
- B. Other travel that has been authorized by the Board of Education as a legitimate school business will be reimbursed at the current mileage rate established by the Internal Revenue Service.