

**WE ARE
JAYEM**

RESPECT | ENGAGE | PREPARE

**JAMES MONROE HIGH SCHOOL
2024-2025 STUDENT HANDBOOK**

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Fredericksburg, Virginia 22401
(540) 372-1100
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Counseling Fax: (540) 373-6584
Student Hours: 7:40-2:40
Office Hours: 7:30-4:00

WELCOME!

The administration, faculty, and staff of James Monroe High School welcome you to another great school year. As one of Virginia's most diverse high schools, we take extraordinary pride in being an inclusive school for all students.

All Yellow Jackets must meet one expectation every day: **REP Jayem**

RESPECT your fellow students, faculty, staff, our building, and yourself.

ENGAGE in your learning and school experience.

PREPARE for your future. Whether you plan to be employed, enlisted, or enrolled, prepare for your future every day.

The James Monroe faculty and staff are here for you. We are not just a school; we are a family, and together, we will make the 2024-2025 school year a successful and rewarding one.

JMHS MISSION STATEMENT

“Our mission as a school community is to provide a learning environment that is focused on developing individual responsibility for academic success and positive behaviors. Our conviction that all students can learn is realized by a partnership of students, faculty, parents, and staff who provide character education and rigorous academic instruction. Through high expectations, lasting relationships, and support, students will find success beyond standardized tests and become responsible citizens of the 21st century.”

SCHOOL COLORS

Black and Orange

SCHOOL MASCOT

Yellow Jacket



ADMINISTRATION

Mr. Marcus Petty, Principal

Mrs. Michelle Young, Assistant Principal (A-F)

Mrs. Ashley Rea, Assistant Principal (G-O)

Mr. Nick Brousse, Assistant Principal (P-Z)

ATTENDANCE AND TARDY POLICY

The world is run by those who show up!

School attendance is critical for academic achievement and professional and personal success. State law requires each parent or guardian whose child is within the compulsory attendance age to be responsible for their child's regular and punctual attendance at school.

A. EXPECTATIONS

A student is expected to arrive on time and attend all classes. A student who is tardy or leaves early from school misses valuable instructional time and disrupts the learning environment. Students shall be scheduled for a full school day unless they are enrolled in a cooperative work-study program. A student who is approved to participate in a school-sponsored field trip or other activity shall be counted as present. The Superintendent or designee must approve exceptions to a full-day schedule on an individual basis.

B. ABSENCES

There are times when a student is unable to attend school. A parent or guardian shall inform the school each time their student is absent for all or part of any day. The school will make a reasonable effort to notify a parent or guardian of each student's absence and parents and guardians are strongly encouraged to monitor student attendance in PowerSchool.

Absences that may be considered excused require a valid, written note from the parent or guardian submitted to the school within two days of the absence. Examples of excused absences are listed below:

- Illness (For excessive absences, the school may require a note from a physician)
- Medical and dental appointments
- Court appearance
- Death in the family
- Observance of a religious holiday
- Extenuating circumstances as determined by the school administration

COLLEGE VISIT POLICY:

Seniors are allowed three administratively excused college visits per semester for a total of six visits per academic year. Juniors are allowed three college visits during their second semester. Students are required to complete and submit the college visitation form located in the Counseling Center.

C. EXCESSIVE ABSENCES

Excessive absences may lead to actions that could include a conference with the parent or guardian or referral to the court system. Once a student has accrued five absences from school or a class, a letter will be sent to the parent or guardian. For any student whose absences exceed seven school days, a school designee will contact the parent or guardian to obtain an explanation. A plan will be developed jointly between the school and the family to resolve the student's nonattendance. A conference shall be scheduled with the parent or guardian and student within 10 days after the seventh absence. Upon the ninth absence, the principal or designee will notify the Fredericksburg City Public Schools truancy designee to take actions prescribed by Section 22.1-258 of the Code of Virginia. Actions include either or both of the following: 1) filing a complaint with the juvenile and domestic relations court alleging the student is a child in need of supervision or 2) instituting proceedings against the parent pursuant to Section 18.2-371 or Section 22.1-262, Code of Virginia.

D. RELEASE OF STUDENTS

Administrators, faculty, and staff shall not release a student during the school day to any person not authorized by the parent or guardian. The burden of proof that the release is authorized is on the person receiving the student.

Students with their own transportation shall be released only on the written request and authorization of the parent or guardian. All students must comply with our school's formal checkout system to ensure this requirement is met.

E. TARDIES

Being late isn't acceptable. Classes begin when the bell rings. Unexcused tardiness will be tracked in PowerSchool and affect academic performance. Students arriving tardy to school must report to the Attendance Office to present a signed note. Every tardy will generate an automatic parent communication. Students demonstrating a continued pattern of tardies will have a student/parent/guardian conference with an administrator. Chronic tardiness and absenteeism may result in activity, athletic, and other privileges being revoked.

ACTIVITY BUSES

All students who stay after the instructional day must be supervised by a faculty or staff member or coach. The Activity Bus leaves at 4:30 pm. The Sports Bus leaves at 6:00 pm and is for athletes only unless approved by an administrator. Students are required to have a bus pass from their teacher, sponsor, or coach. Passes are not available in the main office.

BELL SCHEDULES

REGULAR BELL SCHEDULE

Class Period	Time	Minutes
Period 1	7:40 – 9:15	95
Class Change	9:15 – 9:20	5
Period 2	9:20 – 10:55	95
Class Change	10:55 – 11:00	5
Lunch Wave A	10:55 – 11:20	25
Period 3	11:25 – 1:05	100
Period 3	11:00 – 11:45	45
Lunch Wave B	11:45 – 12:10	25
Period 3	12:15 – 1:05	50
Period 3	11:00 – 12:40	100
Lunch Wave C	12:40 – 1:05	25
Class Change	1:05 – 1:10	5
Period 4	1:10 – 2:45	95

DELAYED OPENING BELL SCHEDULE

Class Period	Time	Minutes
Period 1	9:40 – 10:45	65
Class Change	10:45 – 10:50	5
Period 2	10:50 – 11:55	65
Class Change	11:55 – 12:00	5
Lunch Wave A	11:55 – 12:20	25
Period 3	11:25 – 1:05	100
Period 3	11:00 – 11:45	45
Lunch Wave B	11:45 – 12:10	25
Period 3	12:15 – 1:05	50
Period 3	11:00 – 12:40	100
Lunch Wave C	12:40 – 1:05	25
Class Change	1:05 – 1:10	5
Period 4	1:10 – 2:45	95

EARLY DISMISSAL BELL SCHEDULE

September 26, 2024

November 26, 2024

December 10, 2024

February 8, 2025

May 23, 2025 (Exam Schedule)

Class Period	Time	Minutes
Period 4	7:40 – 8:30	50
Class Change	8:30 – 8:35	5
Period 1	8:35 – 9:25	50
Class Change	9:25 – 9:30	5
Period 2	9:30 – 10:20	50
Class Change	10:20 – 10:25	5
Lunch Wave A	10:20 – 10:45	25
Period 3	10:50 – 12:00	70
Period 3	10:25 – 10:55	30
Lunch Wave B	10:55 – 11:20	25
Period 3	11:25 – 12:00	35
Period 3	10:25 – 11:35	70
Lunch Wave C	11:35 – 12:00	25

ADJUSTED BELL SCHEDULE – EXTENDED HOMEROOM

August 6, 2024 (All Students Report to Homeroom)

August 7, 2024 (All Students Report to Homeroom)

August 8, 2024 (All Students Report to Homeroom)

August 9, 2024 (All Students Report to Homeroom)

Class Period	Time	Minutes
Homeroom	7:40 – 8:15	35
Class Change	8:15 – 8:20	5
Period 1	8:20 – 9:45	85
Class Change	9:45 – 9:50	5
Period 2	9:50 – 11:15	85
Class Change	11:15 – 11:20	5
Lunch Wave A	11:15 – 11:40	25
Period 3	11:45 – 1:15	90
Period 3	11:20 – 12:00	40
Lunch Wave B	12:00 – 12:25	25
Period 3	12:30 – 1:15	45
Period 3	11:20 – 12:50	90
Lunch Wave C	12:50 – 1:15	25
Class Change	1:15 – 1:20	5
Period 4	1:20 – 2:45	85

BUSES

Students are only permitted to enter or exit their assigned bus at their assigned bus stop. Students may only ride a bus different from their assigned bus if they have a note from a parent/guardian that has been approved by an administrator. Notes should be brought to the office by 8:00 am. All James Monroe High School and Fredericksburg City Public Schools policies, regulations, and rules apply to students riding buses. Disciplinary incidents on buses may result in administrative action, including suspension from riding the bus.

CELL PHONES AND PERSONAL COMMUNICATION DEVICES

Per POLICY-JFC2, no student phones will be allowed to be used by students during the instructional day. Research shows that social media use distracts students from learning and negatively affects mental and emotional well-being. Cell phone use and reliance on social media can be tied to lowered academic achievement, poor behavior choices, anxiety, depression, and loneliness, as well as disengagement in the classroom and social settings.

FCPS and JMHS firmly believe in the need to minimize distractions to promote learning, build social skills, and improve mental health. Students who wish to bring their phones to school will need to lock up their phones in specially designed, magnetized Yondr phone pouches during the school day. At the end of the school day (or if students leave the building early) the pouches will be unlocked at exits.

All other personal communication devices such as smartwatches, tablets, E-readers, personal laptops, earbuds, and all other non-school-issued devices are strictly prohibited and must be powered off and stored away.

Should any faculty or staff member see a student's phone not stowed away in a Yondr pouch, they are to alert an administrator, and the student will be required to relinquish their device for the rest of the school day. The student and/or guardian

may pick up the device at the end of the day. Students who refuse to relinquish their device will have their parent/guardian notified, who will be required to pick their student up.

- What happens if a student uses a phone inappropriately (cyberbullying, harassment, etc.)? This hasn't changed from previous years and depends on what the inappropriate behavior is. Consequences could range from suspension to expulsion and may include court or legal action.
- What happens if a student forgets their Yondr Pouch? The Phone will be stored in the main office until the end of the day.
- What happens if the student loses their Yondr Pouch? The replacement cost is \$30. The student will not be allowed to bring a phone until the \$30 is paid.
- What happens if the student damages their Yondr Pouch? The replacement cost is \$30. The student will not be allowed to bring a phone until the \$30 is paid.

COMMERCIAL FOOD DELIVERIES

Commercial food deliveries are not permitted to James Monroe High School during the instructional day. Parents and guardians are not permitted to order food and have it delivered on behalf of students. Commercial food deliveries include food ordered through DoorDash, Uber Eats, Grubhub, or other delivery services. Commercial food deliveries brought to school during the instructional day will be confiscated.

COUNSELING SERVICES

In partnership with families, school staff, and the community, school counselors support and foster students' academic, personal/social, and career development. If you wish to see your counselor, contact your counselor or the Counseling Administrative Assistant. Students with special needs should contact their counselor to secure the services of any of the following school personnel:

- School Psychologist
- Learning Disability Resource Specialist
- Hearing and Speech Specialists
- School Social Worker or Attendance Officer
- Homebound Instructor (provided as necessary for prolonged absences of over a month)

DRESS CODE

James Monroe High School is a place where students learn and teachers teach. Students are expected to wear attire appropriate for instructional activities and not distracting to the educational environment. Students who violate the dress requirements will be dismissed until compliance is achieved. Repeated violations of the dress code will be deemed defiance and result in appropriate disciplinary action.

- Footwear must be worn.
- Headcovers are not permitted (unless a religious exemption is approved); this includes hats, hoods, bonnets, skull caps, etc.
- Ski masks/gators are not permitted and will be confiscated.
- Tops must be appropriate and fully cover cleavage and undergarments. Muscle shirts, half-shirts, tube tops, halter tops, low-cut tops, etc. that are revealing, transparent, and distracting are not permitted.

- Clothing with sexual connotations, profanity, depictions of drugs or alcohol, weapons, etc. are not permitted.
- The length of shorts and skirts must meet the student's fingertips when the student stands upright.
- Jewelry containing spikes or sharp edges (i.e., dog collars) are not permitted.
- Undergarments may not be exposed.
- Pajamas are not permitted.
- Blankets are not permitted.
- Gang-related apparel of any kind is not permitted.

DUE DATES

Due dates promote academic success and develop time management skills. They also provide the needed structure and routines for teaching and learning. To excel in class and on end-of-year SOLs, teachers strategically design curricula to build skills and content knowledge throughout the school year. Due dates ensure students practice and master skills and content and receive timely feedback before moving on to new learning objectives.

Students are expected to make the most of class time to meet deadlines. In the event of a missed class due to an excused absence, students are to collaborate with their teacher to determine a suitable extension for submitting work without penalty. Excused absences include:

- Absences due to illness.
- Absences approved by a physician or the school nurse.
- Absences due to religious holidays.
- Absences due to a death in the immediate family.
- Absences (prearranged) for other reasons, which are approved in advance by the school principal or designee.
- All excused absences require appropriate documentation submitted to the Attendance Secretary. See Attendance and Tardy Policy, Section B.

All other absences are unexcused unless an administrator determines the extenuating circumstances. Students absent unexcused or who miss a deadline for any reason may turn in work one class period beyond the initial deadline and receive a 20% deduction for lateness. Work turned in past the class period following a deadline will not receive credit.

EARLY DISMISSAL

Students may not be signed out after 2:15 PM on a regular school day and 11:30 AM on an early dismissal day.

We understand there may be unavoidable circumstances such as a family emergency or medical appointment that cannot be scheduled outside of the instructional day. If you require early dismissal, you must bring a note signed by a parent or guardian to the Attendance Office by 8:00 am on or before the day you require early dismissal.

The note must include the date and time of dismissal, the student's name, the parent's or guardian's telephone number, and the reason for dismissal. Parents or guardians must come to the attendance office to sign their student out of school. Students with parking permits will be released at the time stated on their note.

EMERGENCY SCHOOL CLOSINGS

When it becomes necessary to close school because of inclement weather to protect the safety of students and staff, announcements will be made by the Fredericksburg City Public School administrative staff. Information concerning school closings or delays may be found by checking one of the following:

- Fredericksburg City Public Schools website: www.fxbgschools.us
- Local Educational Access Channel 18
- WFLS Radio (FM 93.3)
- WYSK Radio (FM 99.3)
- WFVA/B 101.5 (FM 101.5)
- WGRQ Radio (Q 96)
- WGRX Radio (Thunder 104.5)
- WTVR – Channel 6
- WRC – Channel 4
- WUSA – Channel 9
- WRIC – Channel 8
- Fredericksburg Alerts Notification System

EXAM EXEMPTIONS

An exam exemption excuses students from the final exam only, and not from regular class assessments, benchmarks, or midterms. The administration will determine the criteria needed for exam exemptions.

EXTERIOR DOORS

Due to safety concerns, exterior doors other than the front entrance are not to be opened by students for any reason unless under the direct supervision of a staff member. This includes, but is not limited to:

- Using an exterior door to leave.
- Opening an exterior door to allow another person to enter the building.
- Opening an exterior door to allow bags, food, or other items to enter the building.

Exterior doors may not be propped open for any reason, as this creates a security breach for the building. Staff members are not permitted to hold doors open for persons who do not possess a staff badge. All visitors must enter through the front entrance.

EXTRACURRICULAR ACTIVITIES

Many activities, special interest groups, and service organizations are available for students. Students are strongly encouraged to participate in school activities. James Monroe is a member of the Battlefield District and Region 3B. The Virginia High School League requires students to pass at least five subjects to be eligible to participate in sports and activities. The Athletic Department will review student grades. Students must be in good academic standing at the end of each quarter (having passed at least five classes) to be eligible for competition per the VHSL.

- Coaches may assign an athletic study hall.
- Interim and quarter grades will be used to determine eligibility.
- Coaches, the Athletic Director, and the Assistant Athletic Director will monitor grades and attendance.
- Students who do not meet VHSL Eligibility Standards will be removed from their respective teams and activities.
- All extracurricular activities are offered to all students per Title IX.

FEEES

Materials that are part of basic instructional programs are provided without charge to the student, including textbooks and technology such as laptops. Students may be required to pay certain fees, including:

- Membership dues in clubs or student organizations.
- Admission fees to extracurricular activities.
- Hall or gym locker rental (\$5). Gym locker lock replacements are \$5.
- Class dues: Freshman (\$5), Sophomore (\$10), Junior (\$20), and Senior (\$40).
- Physical Education uniform (\$15).
- Musical instrument rental and uniform maintenance.
- Replacement cost for damaged or lost library books and school-owned books or equipment.

FIGHTING

Students who participate in any arguing, posturing, physical fighting, or inciting an argument/fight will be suspended for 10 days with a recommendation for a discipline hearing. Recording/filming a fight in progress or sharing a video of a fight is inciting as well as a violation of the cell phone policy.

GRADING AND REPORT CARDS

Grade	Meaning	Value
A+	Superior	97% – 100%
A	Superior	94% – 96%
A-	Superior	90% – 93%
B+	Good	87% – 89%
B	Good	84% – 86%
B-	Good	80% – 83%
C+	Satisfactory	77% – 79%
C	Satisfactory	74% – 76%
C-	Satisfactory	70% – 73%
D+	Poor	67% – 69%
D	Poor	64% – 66%
D-	Poor	60% – 63%
F	Failing	0% – 59%

Students, parents, and guardians are encouraged to communicate with teachers to ensure students are academically successful. Teachers will provide a clear understanding of academic progress, student needs, and class expectations to be successful. Parents and guardians are strongly encouraged to utilize PowerSchool to monitor student achievement and attendance.

Interim reports are sent home to inform parents or guardians of student progress halfway through each quarter. Report cards are sent home to inform parents or guardians of student progress after each quarter. Students must earn a 60% Y1 grade to earn a certified class credit toward graduation.

HALL LOCKERS

Lockers are the property of the Fredericksburg City School Board, and the school administration reserves the right to inspect lockers when necessary. Students may rent a locker for the school year for \$5.00. Students who rent a locker shall follow the following rules:

- Students are not to share lockers or combinations.
- Valuables should not be left in lockers.
- Only locks issued by the school are permitted on lockers.
- Lockers must be cleaned out by the last day of school.
- The school may not be held liable for lost or stolen items if a student has shared their locker or combination.
- Report any damaged or broken locks or lockers to the administration.
- Any issues concerning lockers should be directed to Ms. Franke.

HALL PASSES

To maximize instructional time, minimize distractions, and maintain a safe learning environment, teachers may only allow one student out of the classroom at a time. Students who use the restroom should do so promptly to not make other students wait longer than necessary. Students who need to see the nurse, their counselor, the main office, etc. should do so promptly.

All students who leave a class must wear the lanyard corresponding with their destination. Lanyards are color-coded, and for safety purposes, students must stay in their designated areas. Lanyards must be visible to faculty and staff.

HEALTH SERVICES (CLINIC)

Students requiring the services of the school nurse should have a pass from their teacher before reporting to the clinic. Students may not leave school due to illness without being excused by the school nurse. Students requiring prescription drugs or other medication during the school day must provide medications to the school nurse upon arrival for storage and administration.

HONOR CODE

As a member of the student body of James Monroe High School, I pledge that:

I will strive to be honest with myself and others in thought, in word, and in deed at all times.

I will not cheat on any test, examination, or other written classroom activity.

I will not tempt others to cheat by making available to others information conducive to cheating.

Our Honor Code creates a cohesive bond of trust among all members of the school community and instills in all students a reverence for the concept of “honorable behavior” by addressing infractions of plagiarism and cheating.

Plagiarism includes the copying of the language, structure, ideas, and/or thoughts of another and representing it as one’s own. All direct quotations (word-for-word) must be placed in quotation marks and acknowledged with appropriate citations. Even grammatical elements as short as a phrase or a single unusual word should be enclosed in quotation marks. All paraphrases and citations must be acknowledged. When citing any idea or information from a source, one must give credit to the author or source.

Cheating is defined as any form of dishonesty regarding academic work. Students must do their own work, and all members of a group must contribute to the best of their abilities. Conduct that may constitute cheating will include, but is not limited to the following:

- Copying another person's academic work.
- Allowing another student access to your academic work.
- Giving or receiving any form of assistance during any type of evaluative activities.
- Using unauthorized materials to complete academic work.
- Submitted work as your own that was created or completed by another person, AI, or any other assistive technology.
- Submitting work that was plagiarized.

There is no shortcut to academic success, passing end-of-year SOLs, graduation, and post-secondary success. All students are expected to put forth their full effort and perform to the best of their abilities. Hard work pays off.

HONOR ROLL

High academic achievement opens opportunities. Do not limit yourself and your future educational and career opportunities because of poor high school grades. Prestigious academic distinctions must meet the following criteria:

- Honor Roll: GPA of 3.0 – 3.49 each quarter.
- Principal's Honor Roll: GPA of 3.5 and higher each quarter.
- Monroe Scholar: GPA of 4.25 or higher for the school year.

IDENTIFICATION

James Monroe is a safe learning environment. All faculty and staff are responsible for school and student safety and will at times ask students to identify themselves. Students are to address all faculty and staff with respect and identify themselves upon request. Failure to identify oneself or falsifying one's identity may result in disciplinary action. A faculty or staff member asking you where in the building you may be going, or asking for your name, is not disrespectful, and at times necessary to ensure a safe learning environment.

LEAVING SCHOOL WITHOUT PERMISSION

James Monroe High School is not an open campus and students may not leave school at any time during the instructional day without written approval by the administration. Failure to follow the dismissal policy will result in disciplinary action.

LIBRARY

The library is open from 7:30 am – 3:00 pm every school day except during testing or meetings as needed. General library policies include:

- The library is a quiet place to study or read before and/or after school.
- A student must have a pass to the library during class time. Upon arrival, students must sign in with the librarian, who will collect their pass and sign it before returning to class. Passes are for students working on projects or checking out books. Only three students from a class may come at one time unless arranged prior between the librarian and teacher.
- Library books may be checked out for two weeks.

- Scheduled classes have precedence over individual student use of the library. If a scheduled class is in session in the library, students with passes from other teachers cannot be admitted without permission from the scheduled teacher.
- Games, playing music, or other non-instructional activities are not permitted.
- Outstanding obligations may also affect eligibility for sports, activities, and honor societies.

MOMENT OF SILENCE

State code 22.1-203 requires a daily observance of one minute of silence in all classrooms. This moment of silence is to protect the right of every pupil to the free exercise of religion and that the freedom of each pupil is subject to the least possible pressure from the Commonwealth either to engage in or to refrain from, religious observation on school grounds.

PARKING

All parts of the school campus, including the student parking lot, are the property of the Fredericksburg City School Board, and the school administration reserves the right to inspect vehicles when necessary. Parking decals will be sold to eligible seniors, juniors, and sophomores on assigned dates in August. To obtain a parking permit, see Ms. Franke. All students must sign a form acknowledging student parking lot rules. Students who purchase a parking decal and use the student parking lot shall follow the following rules:

- Display your current parking decal. Cars parked on school property without current James Monroe decals are subject to towing at the owner's expense.
- Students must obey all traffic rules on James Monroe's campus and exercise caution while driving.
- Students who owe library fines or other fees will not receive a parking permit.
- The school reserves the right to suspend a student's permit to park on school grounds for just cause.
- Failure to comply with all student parking guidelines may result in a \$20 ticket issued by administration. Students who fail to comply with student parking guidelines after a ticket has been issued may have their cars towed at the owner's expense.
- Students are only allowed in the student parking lot during the instructional day if they are dismissed early, leaving campus for the school day, or receive permission from the administration to go to the student parking lot and return to the building.
- Park in the parking space that corresponds to the number on your parking permit.

PARTIAL DAY SCHEDULE

Other than students involved in a cooperative work-study program, the Administration must approve all exceptions to a full-day schedule. Students who do not have a class must exit the school through the main front door. Students who do not have a class but are awaiting a ride must wait in the front office.

PERSONAL PROPERTY

FCPS is not responsible for personal property that may be lost, stolen, or damaged. School personnel will take reports for such incidents. For stolen or damaged personal property, school personnel may investigate if there is reasonable suspicion that the perpetrator is or can be readily known. The results of the investigation may be used in disciplinary action and may be provided to the police. All staff and students should be cautious with valuable personal items to prevent loss. FCPS does not assume any responsibility for theft or vandalism that may occur on school grounds.

REMAINING AFTER SCHOOL

To ensure school safety, students who remain after school must be supervised by a faculty or staff member or coach. Students not under direct supervision must leave the building and school grounds by 3:00 pm. Students who loiter at school without supervision will be subject to disciplinary action, which can include charges of trespassing.

SCHOOL CLUBS & ACTIVITIES

Activity	Sponsor	Activity	Sponsor
Academic Quiz Team/Scholastic Bowl	David Blosser	Jayem Pals	TBD
Animal Awareness	Lorene Radolinski	JM Ambassadors	Tracey Young, Kelley Hanks
Art Club	TBD	Key Club	Bryan Godfrey
Astronomy Club	Sonya Conde	Lacrosse – Boys	Karson Hastings
Band	Charles Smith	Lacrosse – Girls	Maddy Morrison
Baseball – Varsity	TBD	Latin Club	David Blosser
Basketball – Varsity Boys	Charles Ellis	Media Club/The Buzz	Sonya Conde
Basketball – Junior Varsity Boys	Cedric Hopkins	National Honor Society	Annie Langdon
Cheerleading	Demetrice Silver	Orchestra	Kevin Bartram
Chess Club	Catherine Loos	REACH	TBD
Chorus and Monroe Singers	Heidi Ribel	Recycling Club	TBD
Color Guard	Charles Smith	Senior Class	Mackenzie Hard
Cross Country	Chris Koehler	Skills USA	Andrew Ewing
Debate	Catherine Loos	Soccer – Boys	Eric Keeler
DECA	Barbara Dyer	Soccer – Girls	Randy Ryan
Drama – One Act	Mark Wright	Softball – Varsity	TBD
Environmental Club	Lyman Hine	Spanish Club	Marilyn Cuevas-Orlando
Fellowship of Christian Athletes	Tracey Young	Spectrum Club	Alice Cobey
Field Hockey – Varsity	Caitlin Walker	Spirit Club	Lyman Hine
Field Hockey – Junior Varsity	Stephanie Oakes	Student Cooperative Association	Mackenzie Hard
Football – Varsity	George Coghill	Swimming	Konrad Heller
Football – Junior Varsity	Julian Bumbrey, Jr.	Tennis – Boys	Marshall Wood
Forensics	Catherine Loos	Tennis – Girls	Brian McDermott
Future Business Leaders of America	TBD	Track & Field	Travon Lucas
French Club – French Honor Society	TBD	TSA	William Fields
Golf	Steve Slominski	Ultimate Bridge Club	Tammy Gillie
History Club	Chris Katz, John Ferrara	Volleyball	Lou Wondree
International Thespian Society	Mark Wright	Yearbook	Sonya Conde
James Farmer Scholars	Demetrice Silver	Young Life	TBD

STUDENT DROP OFF AND PICK UP

For all parents/guardians to safely drop off their children, the following procedures have been established for the circle in the front of the building:

- Pull all the way forward to allow for other vehicles in the circle.
- Remain in single file.
- Do not park in the circle (drop off and pick up only).
- Do not pass vehicles in the circle.

If extra time is needed to drop off your student, please park in the Guest Parking Area. Driving in the bus loop is strictly prohibited. Safety is paramount. Use caution and follow all appropriate driving rules while in the circle and on campus.

STUDENT EXPECTATIONS

Disciplinary rules at James Monroe have been designed to provide a safe and structured learning environment for all students. All students are required to attend their classes, be on time, be engaged in their learning, and respect the right of others to learn. If it distracts teachers from teaching or students from learning, it is not acceptable and may result in disciplinary action.

TEXTBOOKS

James Monroe High School provides free textbooks to all students. Students are responsible for the textbooks they are issued. Students who lose or damage their textbooks will be responsible for replacing the textbook. All textbooks are to be turned in at the end of the school year.

COMMONS

Two dining areas are provided at James Monroe High School for student use: the commons and the outdoor courtyard. All food, whether brought from home or purchased from the school cafeteria, must be consumed in one of these areas. Vending drink machines are in the commons; however, these machines are off-limits between and during classes. Please report any issues with vending machines to the main office.

Students are expected to act appropriately in the commons and courtyard. Disorderly and disruptive behavior is unacceptable. Throwing food or not cleaning up your area will not be tolerated.

TIP411

Tip411 is an ANONYMOUS program used by James Monroe High School and the Fredericksburg Police Department to increase the safety and security of JMHS. Tip411 can be used by students, faculty, staff, parents, and the community to provide information on criminal activity, school issues, or for the prevention of crimes or school violations. Tip411 can be accessed by:

- Downloading the app to your smartphone using the Apple or Android stores.
- Using the Weblink on the JMHS website.
- You can text JMHS and your tip to 847411.

TOBACCO AND DRUG-FREE SCHOOL

Vaping, Smoking, chewing, or any other use of any tobacco/drug products shall be prohibited on school property as defined below:

- School property shall mean all property owned, leased, rented, or otherwise used by a school including but not limited to the following:
 - All interior portions of any building or other structure used for instruction, administration, support services, maintenance, or storage.

- Any indoor facility or portion of such facility owned or leased or contracted for and used for the provision of regular or routine health care, daycare, or early childhood development (Head Start) services.
- All vehicles used by the division for transporting students, staff, visitors, or other persons.
- Tobacco shall include cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, and all other kinds and forms of tobacco prepared in such manner as to be suitable for chewing, smoking, or both. Tobacco shall include cloves or any other product packaged for smoking.
- Smoking means the carrying or holding of any lighted pipe, cigar, or cigarette of any kind, or any other lighted smoking equipment, or the lighting, inhaling, or exhaling of smoke from a pipe, cigar, or cigarette of any kind, including all types of e-cigarettes.

Students found to violate this policy shall be subject to appropriate disciplinary action.

VISITORS

All visitors entering James Monroe High School during the school day must sign in and present a picture I.D. All authorized visitors will be given a pass that must be visible while present in school. Failure to check in and obtain a visitor's pass may constitute trespassing.

WHERE TO FIND HELP

Admin. Assistant to the Principal	Mrs. Laskowski	Main Office
Admin. Asst. to the Asst. Principals	Ms. Franke	Main Office
Counseling Administrative Asst.	Mrs. Wiley	Counseling
Attendance Secretary	Ms. Parker	Attendance Office
Bookkeeper	Ms. Farley	Main Office
Front Desk	Ms. Fleming	Main Office
Front Desk	Ms. Anderson	Main Office
Athletic Director	Mr. Griffin	Office near Gym
Asst. Athletic Director	Mr. Conway	Counseling
Behind the Wheel	Mr. Brown	101
Change of Address	Mrs. Wiley	Counseling
Laptop Support	Mr. Valade	Office in Library
Lockers	Ms. Franke	Main Office
Lost and Found		Main Office
Librarian	Mrs. Cobey	Library
Outstanding Debts	Ms. Franke	Main Office
Parking Passes	Ms. Franke	Main Office
School Resource Officer	Officer Monahan	Office near Front Entrance
Textbooks	Mrs. Cobey	Library
Transportation		Main Office

ZERO TOLERANCE BEHAVIOR

The following behaviors are considered zero-tolerance behaviors and can result in suspension from school.

- Disruption to the school environment by arguing, posturing, physically fighting, and/or inciting an argument/fight.
- The possession and/or use of illegal substances on school grounds.
- Refusing to respond to a staff member or refusing to give one's name when requested.
- Yelling or cursing at an adult or speaking disrespectfully to an adult.
- Use of personal communication devices, including cell phones, during the instructional day.

APPENDIX A
Graduation Requirements

STANDARD DIPLOMA GRADUATION REQUIREMENTS

To receive the Standard Diploma, students must complete the following Virginia Department of Education requirements. Please see your school counselor to create your graduation plan.

CERTIFIED CREDITS (Classes)

ENGLISH

Students must pass four English classes.

04

MATH

Students must pass three math classes. They must be Algebra I and Geometry, and one other.

03

SCIENCE

Students must pass three lab science classes.

03

SOCIAL STUDIES

Students must pass three social studies classes. They must be U.S. History and U.S. Government, and one other.

03

HEALTH & PE

02

WORLD LANGUAGE, FINE ARTS, OR CAREER TECH

02

ECONOMICS & PERSONAL FINANCE

01

ELECTIVES

Students must pass four electives. At least two must be sequential.

04

22

VERIFIED CREDITS (SOLs)

ENGLISH

Reading and Writing

02

MATH

Algebra I, Geometry, or Algebra II

01

SCIENCE

Biology, Chemistry, or Earth Science

01

SOCIAL STUDIES

World Geography, WHI, WHII, or US History

01

05

CTE CREDENTIAL

Please see your school counselor to learn about the many CTE options.

01

ADVANCED STUDIES DIPLOMA GRADUATION REQUIREMENTS

To receive the Advanced Studies Diploma, students must complete the following Virginia Department of Education requirements. Please see your school counselor to create your graduation plan.

CERTIFIED CREDITS (Classes)

ENGLISH

Students must pass four English classes.

04

MATH

Students must pass four math courses. They must be Algebra I, Geometry, and Algebra II, and one higher level math.

04

SCIENCE

Students must pass four lab science classes. One must be chemistry or physics.

04

SOCIAL STUDIES

Students must pass four social studies classes. They must be U.S. History and U.S. Government, and two others.

04

HEALTH & PE

02

WORLD LANGUAGE

Students must pass three years of a world language or two years of two languages.

03

FINE ARTS OR CAREER TECH

01

ECONOMICS & PERSONAL FINANCE

01

ELECTIVES

Students must pass three electives. At least two must be sequential.

03

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VERIFIED CREDITS (SOLs)

ENGLISH

Reading and Writing

02

MATH

Algebra I, Geometry, or Algebra II

01

SCIENCE

Biology, Chemistry, or Earth Science

01

SOCIAL STUDIES

World Geography, WHI, WWII, or US History

01

05

CTE CREDENTIAL

Please see your school counselor to learn about the many CTE options.

01