

**SODUS CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA  
Regular Meeting  
June 9, 2022, 7:00 p.m.  
Jr./Sr. HIGH SCHOOL AUDITORIUM**

*See electronic  
version located at  
[www.soduscsd.org](http://www.soduscsd.org)*

**1.0 OPENING**

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 Approval of Agenda

**2.0 RECOGNITION**

- 2.1 Community Service Award
- 2.2 Tenured Teachers
- 2.3 Retirees
- 2.4 Principal Awards
- 2.5 Section V Class B3 Champion

**3.0 REPORTS - none**

**4.0 INFORMATION**

- 4.1 Enrollment – May

**5.0 MATTERS FOR BOARD DISCUSSION (NON-MOTION) - none**

**6.0 PUBLIC PARTICIPATION**

**Comments from students, staff, and community members who are in attendance. Persons who are addressing the Board are requested to give their names before they speak.**

**7.0 COMMITTEE REPORTS - none**

**8.0 COMMUNICATIONS - none**

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**CONSENSUS MOTION #1:** Upon motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_, the following were offered for approval:

**9.0 MINUTES of MEETING**

- 9.1 Regular Meeting May 12, 2022

**10.0 COMMITTEE ON SPECIAL EDUCATION**

- 10.1 Recommendations – May 31, 2022

**11.0 FINANCE**

- 11.1 Warrants – 5/15/22, 5/31/22
- 11.2 Budget Status/Expenditure Report – 5/31/22
- 11.3 Treasurer's Report – April 1, 2022–April 29, 2022

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**CONSENSUS MOTION #2:** Upon motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_, the following resolutions were offered for approval:

**12.0 MATTERS REQUIRING BOARD ACTION**

- 12.1 Tenure Recommendation – Tracy Cincinello
- 12.2 Tenure Recommendation – Jessica Pryce
- 12.3 Tenure Recommendation – Molly Kindler
- 12.4 Tenure Recommendation – Melissa Eaton-Smith
- 12.5 Tenure Recommendation – Brooke Minkau
- 12.6 Tenure Recommendation – Lindsay Canon
- 12.7 Tenure Recommendation – Megann Johnson
- 12.8 Tenure Recommendation – Renee Molnar
- 12.9 Tenure Recommendation – Erin Buchwald
- 12.10 Results of the 2022-2023 Sodus CSD Annual Budget Vote and Election
- 12.11 Disposal of Obsolete and Non-Repairable Computer/AV Equipment
- 12.12 JUUL Agreement – SFA Member
- 12.13 Contract – Project Director for Grants (Valerie Fanning)
- 12.14 Contract – School Health Integration Specialist (Jill Harper)
- 12.15 Contract – Mental Health Demonstration Project Director (MHDPD) (Hennessey Lustica)
- 12.16 Contract – Community Schools Program Manager (Jeremy Hughes)
- 12.17 Contract – Community Schools Program Manager (Robyn Moutray)
- 12.18 Contract – Health Services with Penfield Central School District
- 12.19 Contract – Health Services with Brighton Central School District
- 12.20 Contract – Health Services with Newark Central School District
- 12.21 Combined Team – Cross Country (Varsity/Modified) Merger with Marion CSD
- 12.22 Combined Team – Girls’ Tennis (Varsity/Modified) Merger with Williamson CSD
- 12.23 Combined Team – Boys’ Volleyball (Varsity/Modified) Merger with Williamson CSD
- 12.24 Policy 3310 – Public Access to Records
- 12.25 Policy 5740 – Qualifications of Bus Drivers
- 12.26 Policy 8280 – Instruction for English Language Learners
- 12.27 2022-2023 Substitute Teacher Listing
- 12.28 2022-2023 Support Staff Substitute Listing
- 12.29 Award School Food Management Service Bid
- 12.30 Surplus Property – Bus 79
- 12.31 Results of the 2022-2023 Sodus Community Library Budget Vote and Election

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**13.0 PUBLIC PARTICIPATION**

**Comments from students, staff, and community members who are in attendance. Persons who are addressing the Board are requested to give their names before they speak.**

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**CONSENSUS MOTION #3:** Upon motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_, the following personnel matters were offered for approval:

**14.0 PERSONNEL**

- 14.1 Retirement
  - 14.1a Cheryl Aman, Bus Driver, effective 6/30/22 (10 years of service at Sodus)
- 14.2 Resignations
  - 14.2a Heather McAllister, 1:1 Teacher Aide, effective 5/13/22
  - 14.2b Tracey Cruz, Math Intervention Teacher, effective 6/30/22

**14.3 Appointments**

For all appointments involving a classroom teacher or building principal, the expiration date of the individual's probationary appointment is tentative and conditional only. Except to the extent required by the applicable provisions of Education Law Section 3012, in order to be granted tenure the individual must receive composite or overall annual professional performance review ratings of either 'effective' or 'highly effective' in at least three of the four preceding years, and if the individual receives an 'ineffective' composite or overall rating in the final year of the probationary period the individual shall not be eligible for tenure at that time.

**14.3a Probationary**

1. Melissa Nuwer, Special Education Teacher, Type A Step K, \$48,826.12/year, effective 9/1/22-8/31/25 (Tenure eligible 9/1/25)

**14.3b Permanent**

1. Daphnay St. Fleur, Teacher Aide (Bus), \$14.50/hour, effective 8/15/22
2. Ashley Walters, Teacher Aide, \$14.50/hour, effective 7/28/22

**14.3c Annual**

1. Robert Burlee, District Treasurer, \$82,985.97/year, effective 7/1/22-6/30/23
2. Jeremy Hughes, Community Schools Program Manager, \$70,000.00/year, effective 7/1/22-6/30/23
3. Robyn Moutray, Community Schools Program Manager, \$47,380.00/year, effective 7/1/22-6/30/23
4. Hennessey Lustica, Mental Health Demonstration Project Director, \$82,920.58/year, effective 7/1/22-6/30/23
5. Jill Harper, School Health Integration Specialist, \$74,263.00/year, effective 7/1/22-6/30/23
6. Valerie Fanning, Project Director for Grants, \$68,883.60/year, effective 7/1/22-6/30/23

**14.3d Temporary**

1. Ryan Grinnell, Summer School Teacher Aide (Substitute), \$15.00/hour, effective 7/11/22-8/19/22
2. Nadia Ayers, Summer School Teacher Aide (Substitute), \$15.00/hour, effective 7/11/22-8/19/22
3. Michelle Schifano, Summer School Teacher Aide (Substitute), \$15.00/hour, effective 7/11/22-8/19/22
4. Zachary Montes, Program Assistant, \$14.50/hour, effective 7/1/22-8/31/22
5. Pilar Rodriguez, Cleaner (Substitute), \$14.50/hour, effective 7/1/22-8/31/22
6. Adriana Durgan, Cleaner (Substitute), \$14.50/hour, effective 7/1/22-8/31/22
7. Tristian Williams, Cleaner (Substitute), \$14.50/hour, effective 7/1/22-8/31/22
8. Jason Everhart, Cleaner (Substitute), \$14.50/hour, effective 7/1/22-8/31/22
9. Alexander Chavez, Cleaner (Substitute), \$14.50/hour, effective 7/1/22-8/31/22
10. Summer School Elementary Teachers, \$35.00/hour, effective 7/11/22-8/12/22
  - a. Tina Palizay

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- b. Courtney Luckman
- c. Melisa Blankenberg
- d. Miranda Tyler
- e. Adam Komczyk
- f. Brenda Wren

11. Summer School ELA Teachers, \$35.00/hour, effective 7/11/22-8/12/22
  - a. Ashlea Conge
  - b. Nicole Morris
12. Summer School Math Teachers, \$35.00/hour, effective 7/11/22-8/12/22
  - a. Renee Molnar
  - b. Stefanie Stockton
13. Logan Abplanalp, Summer School Elementary Enrichment Teacher, \$35.00/hour, effective 7/11/22-8/12/22
14. Melisa Enfonde, Summer School Math Enrichment Teacher, \$35.00/hour, effective 7/11/22-8/12/22
15. Summer School Special Education Enrichment Teachers, \$35.00/hour, effective 7/11/22-8/12/22
  - a. Madison Sergeant
  - b. Sydney Gagliano
16. Jennifer Johnson, Summer School Teacher Aide, \$15.00/hour, effective 7/11/22-8/12/22
17. ESY Special Education Teachers, \$35.00/hour, effective 7/11/22-8/19/22
  - a. Lisa Moore
  - b. Mandy Ford
  - c. Andrea Kingsbury
18. Kristy Dirlam, Summer School & ESY Speech Pathologist, \$35.00/hour, effective 7/11/22-8/19/22
19. Corey Sprague, Summer School & ESY Speech Therapist, \$35.00/hour, effective 7/11/22-8/19/22
20. Tracy Cincinello, Summer School & ESY Typist, \$15.00/hour, effective 7/11/22-8/19/22
21. ESY Teacher Aides, \$15.00/hour, effective 7/11/22-8/19/22
  - a. Catherine Brewer
  - b. John Hale
  - c. Julie Steffler
  - d. Dawn Featherly
22. Summer School Nurse (Job Share), effective 7/11/22-8/19/22
  - a. Julie Riviello, \$37.14/hour
  - b. Darcy Davidson, \$35.00/hour

14.3e Stipend

1. Regina Moline, Board Clerk, \$3,000.00/year, effective 7/1/22-6/30/23
2. Leona Edelmann, Personnel Clerk, \$3,000.00/year, effective 7/1/22-6/30/23
3. Steven Spinelli, Facilities (Extra Duties), \$10,000.00/year, effective 7/1/22-6/30/23
4. Lisa Tunley, Health/Safety Officer, \$3,000.00/year, effective 7/1/22-6/30/23
5. Michele Napoleon, Affordable Care Act (Extra Duties), \$3,000.00/year, effective 7/1/22-6/30/23

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6. Robert Bayless, Transportation (Extra Duties), \$2,000.00/year, effective 7/1/22-6/30/23
7. Jack Fuller, Transportation (Extra Duties), \$2,000.00/year, effective 7/1/22-6/30/23
8. Dawn Everhart, Prime Time Billing Clerk, \$1,500.00/year, effective 7/1/22-6/30/23
9. David Lis, 2<sup>nd</sup> Shift Cleaner Supervisor, \$2,000.00/year, effective 7/1/22-6/30/23
10. David Lis, Soccer Season Stadium Coordinator, \$400.00/year, effective 7/1/22-6/30/23
11. Dawn Everhart, Registrar, \$3,000.00/year, effective 7/1/22-6/30/23
12. Lisa Tunley, Certified Pool Operator, \$2,000.00/year, effective 7/1/22-6/30/23
13. Cathy Kuc, Records Management Officer, \$3,000.00/year, effective 7/1/22-6/30/23
14. Janine Walters, Central Treasurer, \$6,000.00/year, effective 7/1/22-6/30/23
15. Matthew Wilbur, IT Extra Duties, \$10,000.00/year, effective 7/1/22-6/30/23
16. Robin Masser, IT Extra Duties, \$1,800.00/year, effective 7/1/22-6/30/23
17. Kevin Hauck, Aquatics Director, \$4,074.92/year, effective 7/1/22-6/30/23
18. Brian Dastyck, Building Support Dean, \$7,118.55/year, effective 7/1/22-6/30/23
19. Michael Magin, Athletic Director, \$5,297.67/year, effective 7/1/22-6/30/23
20. Brenda Wren, Staff Developer, \$3,554.75/year, effective 7/1/22-6/30/23

## 14.3f Substitute

1. Uncertified, \$105.00/day
  - a. Amanda Burman, effective 5/16/22-6/30/22
  - b. Faith Woodcock, effective 5/26/22-6/30/22
2. Classified
  - a. Amanda Burman, Teacher Assistant, \$14.00/hour, effective 5/16/22-6/30/22
  - b. Faith Burman, Teacher Assistant, \$14.00/hour, effective 5/26/22-6/30/22
3. Summer School, \$35.00/hour, effective 7/11/22-8/19/22
  - a. Cassandra Stiokas
  - b. Kevin Hauck
  - c. Ella Hotchkiss
  - d. Debra Palmer
  - e. Michael Gotte
  - f. Sarah Wendel
  - g. Benjamin Cobbert

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**CONSENSUS MOTION #4:** Upon motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_, the following executive session was offered for approval:

**15.0 ANTICIPATED EXECUTIVE SESSION**

15.1 Purpose: Discuss the position of a particular person

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**16.0 ADDITIONAL NEW BUSINESS**

**17.0 SET AGENDA FOR NEXT MEETING**

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**CONSENSUS MOTION #5:** Upon motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_, the following was offered for approval:

**18.0 ADJOURNMENT**

*Nurtured by the influence of a diverse community, our District is committed to the success of every student. We will support our students in developing the skills and strategies needed to achieve academic excellence and to become respectful, responsible, kind citizens of a global society. We are dedicated to sustaining an environment that fosters a joy for life and continued learning.*



*Sodus Central School District*  
*P.O. Box 220*  
*Sodus, New York 14551-0220*  
*www.soduscsd.org*  
*“Learning, Advancing, Proud, Spartans!”*



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*Heather Uetz, Ed.D*  
*Assistant Superintendent*  
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*Assistant Principal*  
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*Tim Padden*  
*Director of Personalized*  
*Learning and Innovative*  
*Technology*  
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*Principal*  
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**Elementary School**  
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*Michael Sereno*  
*Principal*  
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**Transportation Office**  
(315) 483-5290 - fax

*Transportation Supervisor*  
(315) 483-5273

		<b>Opening Day</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>
Totals are from last day of the month 2021-2022												
Grade Level	Enr	Enr	Enr	Enr.	Enr							
<b>PK3</b>	20	21	21	21	20	23	24	22	22	22	22	
<b>PK</b>	51	51	51	51	51	55	55	56	57	57	57	
<b>K</b>	58	58	60	60	59	56	58	60	61	62		
<b>1</b>	79	79	77	79	78	76	76	74	73	73		
<b>2</b>	65	62	62	61	61	62	62	63	63	63		
<b>3</b>	69	69	70	68	68	66	67	67	65	64		
<b>PK-3 Total</b>	342	340	341	340	337	338	342	342	341	341		
<b>4</b>	86	83	85	83	83	85	83	85	85	86		
<b>5</b>	78	76	76	77	76	76	77	79	78	79		
<b>6</b>	81	79	80	81	81	83	82	84	83	83		
<b>4-6 Total</b>	245	238	241	241	240	244	242	248	246	248		
<b>7</b>	82	81	81	81	81	80	80	80	80	80		
<b>8</b>	65	64	65	63	63	63	63	62	61	61		
<b>9</b>	75	75	76	74	76	72	72	71	72	72		
<b>10</b>	79	77	75	75	75	71	71	70	69	69		
<b>11</b>	62	59	59	60	57	56	57	58	59	59		
<b>12</b>	78	79	77	74	74	76	75	75	73	73		
<b>7-12 Total</b>	441	435	433	427	426	418	418	416	414	414		
<b>Out of District:</b>												
BOCES/CSE	27	27	28	29	29	28	26	26	26	26		
PTEC	9	9	9	9	9	9	9	9	9	9		
<b>Grand Total</b>	1064	1049	1052	1046	1041	1037	1037	1041	1036	1038		
<b>Home Schooled</b>	56	59	58	62	63	64	67	67	67	67		

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*Jeremy Bricks*  
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		<b>Opening Day</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>
Grade Level		Enr.	Enr.	Enr.	Enr.	Enr.	Enr.	Enr.	Enr.	Enr.	Enr.	Enr.
<b>PK3</b>		18	18	18	18	18	18	18	18	18	18	18
<b>PK</b>		23	23	23	24	24	23	23	23	23	24	24
<b>K</b>		70	73	72	72	70	72	71	72	72	72	72
<b>1</b>		63	63	62	62	59	62	62	62	61	60	60
<b>2</b>		79	75	74	71	68	66	65	65	66	66	66
<b>3</b>		86	83	81	81	81	85	86	86	86	86	86
<b>PK-3 Total</b>		339	335	330	328	320	326	325	326	326	326	326
<b>4</b>		77	77	75	75	73	75	74	74	73	73	73
<b>5</b>		83	83	84	84	81	82	82	82	83	83	83
<b>6</b>		86	85	84	84	85	87	85	85	85	85	84
<b>4-6 Total</b>		246	245	243	243	239	244	241	241	241	241	240
<b>7</b>		65	65	65	64	63	63	63	64	65	64	64
<b>8</b>		69	69	69	69	68	68	67	67	67	67	67
<b>9</b>		84	83	82	84	85	86	85	84	82	83	82
<b>10</b>		61	61	62	61	60	60	62	61	61	61	61
<b>11</b>		80	81	79	78	77	77	76	76	76	77	77
<b>12</b>		62	61	60	60	60	60	62	60	60	60	59
<b>7-12 Total</b>		421	420	417	416	413	414	415	412	411	412	410
<b>Out of District:</b>												
BOCES/CSE		24	23	23	22	23	25	25	25	24	24	24
PTEC		8	8	8	8	8	8	8	8	8	8	8
<b>Grand Total</b>		1038	1031	1021	1017	1003	1017	1014	1012	1010	1011	1008
<b>Home Schooled</b>		55	60	59	59	61	54	53	50	49	49	50

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**SODUS CENTRAL SCHOOL DISTRICT**  
**Board of Education**  
**Minutes of Regular Meeting**  
**May 12, 2022**

**ROLL CALL - Board Members:**

Alden Akins  
Tony Cincinello  
Jeff Martinez

Laura Steffler-Alampi  
Brian Wagner

Jason Walters  
Sarah Williams

**1.0 Call to Order:**

The Regular Meeting of the Board of Education of the Sodus Central School District was called to order by President Laura Steffler-Alampi at 7:02 p.m.

**Approval of Agenda:**

The agenda was approved with the addition of 12.13 – Additional Election Inspector – Vonda Travis.

**APPROVED:**  
**AGENDA**

**2.0 RECOGNITION** – Meet the Candidates – Jason Walters, Jeff Martinez and Robert Schutt introduced themselves and shared their reasons for running for the Board of Education.

Coach Justin Stenglein introduced Jenna Allen, Section V Class A3 Triple Jump champion. Coach Bob Burlee introduced Alan Bouwens, Section V Bowling Class C&D champion.

**3.0 REPORTS** – IS Spartan Day – Michelle Brunswick, Student Council Advisor, introduced two 4<sup>th</sup> grade members, Reagan Burman and Gabriella Eastley, who shared the look, feel and events of the Intermediate School Spartan Day.

Technology Integration and PAPER – Tim Padden, Director of Personalized Learning and Innovative Technology, explained that the goal last year was to implement new programming. This year they are reinforcing what is going well and reviewing areas that are not. He also shared statistics on the use of PAPER, an online tutoring program available to students and parents 24/7. Teacher Megann Johnson gave an introduction to the Viewsonic ViewBoard and demonstrated how she uses it in her classroom.

**4.0 INFORMATION** – The Board reviewed April enrollment and change orders for the capital project.

**5.0 MATTERS FOR BOARD DISCUSSION BUT NO ACTION AT THIS MEETING** – Updates to Board policies 3310, 5740, and 8280 were introduced. Board members will individually review these policies for questions or approval at the June 9, 2022, Board meeting.

**6.0 PUBLIC PARTICIPATION** – Brenda Wren shared her endorsement of Jason Walters and Jeff Martinez as Board candidates. She also shared her views of the district as a long-time resident, parent and employee.

**7.0 COMMITTEE REPORTS** – none

**8.0 COMMUNICATIONS** - none

**CONSENSUS MOTION #1:** Upon motion make by Jeff Martinez and seconded by Sarah Williams, the following items were offered for approval:

**APPROVED:**  
**MINUTES/**  
**STATEMENTS**

**9.0 MINUTES of MEETING**

- 9.1 Regular Meeting April 21, 2022
- 9.2 Special Meeting April 27, 2022

**10.0 COMMITTEE ON SPECIAL EDUCATION & PRE-SCHOOL SPECIAL EDUCATION –**  
changes dated May 3, 2022.

**11.0 FINANCE**

- 11.1 Warrants – 4/15/22, 4/30/22
- 11.2 Budget Status/Expenditure Report – 4/30/22
- 11.3 Treasurer's Report – March 1, 2022-March 31, 2022

Motion carried 7-0

**CONSENSUS MOTION #2:** Upon motion made by Sarah Williams and seconded by Jeff Martinez, the following was offered for approval:

**APPROVED:**  
**ACTION**  
**ITEMS**

**12.0 MATTERS REQUIRING BOARD ACTION**

**12.1 Update to Policy 3220 – Use of Assistance Animals**

Resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby adopts Policy Number 3220 – Use of Assistance Animals as updated.

**12.2 Update to Policy 3240 – Public Participation at Board Meetings**

Resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby adopts Policy Number 3240 – Public Participation at Board Meetings as updated.

**12.3 Update to Policy 5683 – Fire and Emergency Drills, Bomb Threats, and Bus Emergency Drills**

Resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby adopts Policy Number 5683 - Fire and Emergency Drills, Bomb Threats, and Bus Emergency Drills as updated.

**12.4 Update to Policy 5730 – School Bus Safety**

Resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby adopts Policy Number 5730 – School Bus Safety as updated.

**12.5 Update to Policy 5731 – Idling School Buses on School Grounds**

Resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby adopts Policy Number 5731 – Idling School Buses on School Grounds as updated.

**12.6 Update to Policy 7131 – Education of Students in Temporary Housing**

Resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby adopts Policy Number 7131 – Education of Students in Temporary Housing as updated.

**12.7 Update to Policy 7552 – Student Gender Identity**

Resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby adopts Policy Number 7552 – Student Gender Identity as updated.

**12.8 Creation of Personalized Learning Coach Positions**

Resolved, upon the recommendation of the superintendent of schools, the Board of Education of the Sodus Central School District hereby approves the creation of four (4) Personalized Learning Coaches to be paid for through the Learning Technology Grant for the period of May, 2022 through June 2024.

**12.9 Combined Team – Football (Modified/JV/Varsity) Merger with Lyons CSD**

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves a merger with the Lyons Central School District for the purpose of a combined football (Modified/JV/Varsity) team for the 2022-2023 school year.

**12.10 SFA Memorandum of Agreement – Elementary Voluntary Recess Supervision**

This agreement is made between the Superintendent of the Sodus Central School District (herein the “District) and the Sodus Faculty Association (hereinafter the “Association”).

Whereas the District and the Association value a relationship of mutual respect and cooperation, and

Whereas the District and the Association agree that Association members should be afforded the opportunity to supervise student lunch/recess periods at the discretion of the District.

Now, therefore, the parties agree that the following items shall be used for the purpose of voluntary assignment of lunch/recess supervision in Sodus Elementary School.

1. Unit members may voluntarily apply for a full lunch/recess supervision period at a rate of \$25.00 per lunch period (approximately 50 minutes).
2. Unit members may voluntarily apply for a full lunch supervision period at a rate of \$15.00 per period (approximately 30 minutes).
3. Unit members may voluntarily apply for a full recess supervision period at a rate of \$10.00 per period (approximately 20 minutes).
4. If there is a need, an email correspondence will be sent to those individuals who are eligible to cover during that specified time period.

5. This Memorandum of Agreement will expire on June 30, 2022, unless extended by both parties
6. All members will complete a claim form and submit to the school principal.
7. Any dispute regarding this agreement that cannot be resolved informally may be resolved through the contractual grievance process. This agreement shall not be considered a precedent and shall not bind the parties in any other way except as expressed herein.

**12.11 SFA Memorandum of Agreement – Elementary Recess Supervision 2022-2023**

This agreement is made between the Superintendent of the Sodus Central School District (herein the “District) and the Sodus Faculty Association (hereinafter the “Association”).

Whereas the District and the Association value a relationship of mutual respect and cooperation, and

Whereas the District and the Association would like to explore and pilot new ways to cover student recess in the elementary building, and

Whereas the District and the Association agree to alter temporarily the contractual terms and conditions around elementary supervisory duties;

Now, therefore, the parties agree:

1. Article XIII Teaching Hours and Conditions, Section E. Work Day (1. Elementary Unit Members (Pre K – 3)) “Elementary unit members will not be assigned supervisory assignments.” shall be suspended temporarily for the 2022-2023 school year.
2. For the 2022-2023 school year only, elementary teachers may be assigned to cover student recess. This assignment shall not infringe or otherwise deduct from a unit member’s planning time. There is no additional compensation for this assignment.
3. This agreement shall sunset as of June 30<sup>th</sup>, 2023 unless the parties 1) agree in writing to extend it or 2) add it to the collective bargaining agreement during regular contract negotiations.
4. This represents the complete agreement between the parties. This agreement shall not otherwise alter any other contractual rights, obligations or benefits under the collective bargaining agreement.

**12.12 Appointment of Election Inspectors for the Sodus Community Library Vote**

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District, hereby appoints Audrey Ferris, Joanne Scully, Lynn Brussel, Marge Ulrich, Patty Paprocki and Amy Johnson as inspectors; and Jane Hopkins as Chief Election Inspector for the June 1, 2022, Sodus Community Library Vote.

**12.13 Additional Appointment of Election Inspectors for the School Budget Vote and Election**

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District, hereby appoints Vonda Travis as an election inspector for the May 17, 2022, Sodus Central School District Annual Budget Vote and Election.

Motion carried 7-0

**13.0 PUBLIC PARTICIPATION** – none

**CONSENSUS MOTION #3:** Upon motion made by Jason Walters and seconded by Alden Akins, the following personnel were offered for approval:

**APPROVED:  
PERSONNEL**

**14.0 PERSONNEL**

**14.1 Resignations**

- 14.1a Kerry Kelly, Bus Driver, effective 4/20/22
- 14.1b Rachel Marcotte, Art Teacher, effective 6/24/22
- 14.1c Sean Rosenberry, Music Teacher, effective 6/24/22

**14.2 Appointments**

For all appointments involving a classroom teacher or building principal, the expiration date of the individual's probationary appointment is tentative and conditional only. Except to the extent required by the applicable provisions of Education Law Section 3012, in order to be granted tenure the individual must receive composite or overall annual professional performance review ratings of either 'effective' or 'highly effective' in at least three of the four preceding years, and if the individual receives an 'ineffective' composite or overall rating in the final year of the probationary period the individual shall not be eligible for tenure at that time.

**14.2a Re-Instatement**

- 1. Martin Leroy, Bus Driver, \$25.00/hour, effective 5/4/22

**14.2b Temporary**

- 1. Nelson Kise, Bus Driver (Substitute), Unpaid, effective 4/26/22-6/30/22
- 2. Michael Wickens, Teacher Aide (Bus) (Substitute), \$14.00/hour, effective 4/28/22-6/30/22
- 3. Pamela Wren, Teacher Aide (Bus), \$14.00/hour, effective 4/26/22-6/30/22
- 4. William Weinschreider, Lifeguard, \$14.00/hour, effective 5/13/22-6/30/22
- 5. Rebecca Martello, Teacher/Tutor, \$32.00/hour, effective 5/3/22-6/30/22
- 6. Daphnay St. Fleur, Cleaner (Substitute), \$14.00/hour, effective 5/4/22-6/30/22
- 7. Christina Costich, Teacher/Tutor, \$32.00/hour, effective 7/1/22-6/30/23
- 8. Ronda Nelson, Teacher/Tutor, \$32.00/hour, effective 7/1/22-6/30/23
- 9. Matthew Miller, Teacher/Tutor, \$32.00/hour, effective 7/1/22-6/30/23
- 10. Jodi Hyland-Haak, Teacher/Tutor, \$32.00/hour, effective 7/1/22-6/30/23
- 11. Charlotte Miller, Teacher/Tutor, \$32.00/hour, effective 7/1/22-6/30/23
- 12. Benjamin Cobbett, Teacher/Tutor, \$32.00/hour, effective 7/1/22-6/30/23
- 13. Kevin Hauck, Teacher/Tutor, \$32.00/hour, effective 7/1/22-6/30/23
- 14. Paul Hicks, Teacher/Tutor, \$32.00/hour, effective 7/1/22-6/30/23

15. Jenna Reiber, Teacher/Tutor, \$32.00/hour, effective 7/1/22-6/30/23
16. Renee Molnar, Teacher/Tutor, \$32.00/hour, effective 7/1/22-6/30/23
17. Ryan Grinnell, Program Assistant, \$14.50/hour, effective 7/1/22-6/30/23
18. Catherine Brewer, Program Assistant, \$14.50/hour, effective 7/1/22-6/30/23
19. Colin Bucenec, Program Assistant, \$14.50/hour, effective 7/1/22-6/30/23

14.2b Substitute

1. Long-Term
  - a. Rebecca Martello, Social Studies Teacher, \$205.00/day, effective 4/18/22-6/30/22
2. Permanent Building Substitute, \$115.00/day
  - a. Maddison Moore, Elementary School, effective 5/5/22-6/30/22

Motion carried 7-0

**CONSENSUS MOTION #4:** Upon motion made by Jason Walters and seconded by Jeff Martinez, the following was offered for approval:

**APPROVED:  
EXECUTIVE  
SESSION**

**15.0 EXECUTIVE SESSION** – at 7:53 p.m. for the purpose of:  
1. Discussing the position of a particular person.

The Board returned to public session at 9:15 p.m.

**16.0 SET AGENDA FOR NEXT MEETING** – June awards.

**CONSENSUS MOTION #5:** Upon motion made by Tony Cincinello and seconded by Brian Wagner, the following was offered for approval:

**APPROVED:  
ADJOURNMENT**

**17.0 ADJOURNMENT** at 9:16 p.m.

Motion carried 7-0

Respectfully Submitted,

Regina Moline  
Clerk of the Board

## Committee Recommendations for Board of Education Review with Details (June 9, 2022)

Meeting	Alt ID#	Age	Grade	Committee Reason	Decision	Disability	Recommended School	
04/18/2022	19958	4:6	Preschool	CPSE	Reevaluation Review	Classified Preschool	Preschool Student with a Disability	Roosevelt Children's Center

Program/Service	Start Date	End Date	Ratio	Freq.	Period	Duration
Special Class in an Integrated Setting	09/08/2021	06/24/2022	8:1+1	5	Weekly	5 hrs
Counseling, By Art Therapist	09/08/2021	06/24/2022	Individual	2	Weekly	30 mins
Occupational Therapy	04/25/2022	06/24/2022	Individual	2	Weekly	30 mins
Speech/Language Therapy	09/08/2021	06/24/2022	Individual	1	Weekly	30 mins
Speech/Language Therapy	09/08/2021	06/24/2022	Small Group	1	Weekly	30 mins

BOE Info:								
03/01/2022	19672	7:9	02	CSE	Reevaluation Review	Declassified	Speech or Language Impairment	Sodus Elementary School
Program/Service	Start Date	End Date	Ratio	Freq.	Period	Duration		
Speech/Language Therapy	03/03/2022	02/20/2023	Small Group	6	Monthly	30 mins		

BOE Info:								
05/17/2022	10710	17:11	12	CSE	Annual Review	Classified	Other Health Impairment	HCC Halpern Education Center
Program/Service	Start Date	End Date	Ratio	Freq.	Period	Duration		
Special Class	05/18/2022	06/23/2022	6:1+2	5	Weekly	3 hrs		
Psychological Counseling Services	05/18/2022	06/23/2022	Individual	1	Weekly	30 mins		
Psychological Counseling Services	05/18/2022	06/18/2022	Small Group	1	Weekly	30 mins		

BOE Info:								
04/28/2022	000010843	16:9	10	Sub CSE	Annual Review	Classified	Speech or Language Impairment	Sodus Junior/Senior High School
Program/Service	Start Date	End Date	Ratio	Freq.	Period	Duration		
Consultant Teacher Services	04/29/2022	04/28/2023	Direct	4	4 day cycle	40 mins		
Consultant Teacher Services	04/29/2022	06/23/2022	Direct	4	4 day cycle	40 mins		
Consultant Teacher Services	04/29/2022	04/28/2023	Direct	4	4 day cycle	40 mins		

Consultant Teacher Services	04/29/2022	06/23/2022	Direct	4	4 day cycle	40 mins
Psychological Counseling Services	04/29/2022	04/28/2023	Individual	2	Monthly	30 mins
Speech/Language Therapy	04/29/2022	04/28/2023	Small Group	4	Monthly	30 mins

### BOE Info:

05/10/2022	14:8	09	CSE	Annual Review	Classified	Other Health Impairment	Sodus Junior/Senior High School
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>							
Consultant Teacher Services	05/11/2022	05/10/2023	Direct	4	4 day cycle	40 mins	
Consultant Teacher Services	05/11/2022	06/23/2022	Direct	4	4 day cycle	40 mins	
Consultant Teacher Services	05/11/2022	05/10/2023	Direct	4	4 day cycle	40 mins	
Consultant Teacher Services	05/11/2022	05/10/2023	Direct	4	4 day cycle	40 mins	
Psychological Counseling Services	05/11/2022	05/10/2023	Individual	1	Weekly	30 mins	
Speech/Language Therapy	05/11/2022	05/10/2023	Small Group	4	Monthly	30 mins	

### BOE Info:

04/29/2022	19281	8:0	02	CSE	Reevaluation Review	Declassified	Speech or Language Impairment	Sodus Elementary School
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### BOE Info:

05/04/2022	000009216	21:5	12	CSE	Reevaluation/Annual Review	Classified	Multiple Disabilities	Wayne Central High School
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>								
Special Class	05/05/2022	06/23/2022	12:1+1	3	Weekly	3 hrs 30 mins		
Special Class	05/05/2022	06/23/2022	12:1+1	2	Weekly	6 hrs		
Speech/Language Therapy	05/05/2022	06/23/2022	Small Group	2	Weekly	30 mins		

### BOE Info:

05/06/2022	17:5	11	CSE	Annual Review	Classified	Other Health Impairment	BOCES WFL Wayne Education Center
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>							
Special Class	05/07/2022	05/06/2023	6:1+1	5	Weekly	6 hrs	
Psychological Counseling Services	05/07/2022	05/06/2023	Individual	1	Weekly	30 mins	
Special Class	07/07/2022	08/17/2022	6:1+2	5	Weekly	6 hrs	
Psychological Counseling Services	07/07/2022	08/17/2022	Individual	1	Weekly	30 mins	

**BOE Info:**

05/12/2022	6:11	01	CSE	Annual Review	Classified	Speech or Language Impairment	Sodus Elementary School
<hr/>							
<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Consultant Teacher Services	05/13/2022	05/12/2023	Direct	5	Weekly	40 mins	
Consultant Teacher Services	05/13/2022	05/12/2023	Direct	5	Weekly	40 mins	
Speech/Language Therapy	05/13/2022	05/12/2023	Small Group	6	Monthly	30 mins	

**BOE Info:**

04/07/2022	19973	7:1	01	CSE	Annual Review	Classified	Speech or Language Impairment	Sodus Elementary School
<hr/>								
<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>		
Consultant Teacher Services	04/08/2022	04/07/2023	Direct	5	Weekly	40 mins		
Consultant Teacher Services	04/08/2022	04/07/2023	Direct	5	Weekly	40 mins		
Resource Room Program	04/08/2022	04/07/2023	5:1	5	Weekly	40 mins		
Occupational Therapy	04/08/2022	04/07/2023	Small Group	3	Monthly	30 mins		
Speech/Language Therapy	04/08/2022	06/23/2022	Individual	6	Monthly	30 mins		
Speech/Language Therapy	04/08/2022	06/23/2022	Small Group	3	Monthly	30 mins		
Speech/Language Therapy	09/07/2022	04/07/2023	Small Group	6	Monthly	30 mins		

**BOE Info:**

04/08/2022	19915	5:6	Kdg.	CSE	Reevaluation Review	Classified	Other Health Impairment	Sodus Elementary School
<hr/>								
<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>		
Special Class	04/09/2022	04/08/2023	12:1+1	5	Weekly	6 hrs		
Psychological Counseling Services	04/09/2022	04/08/2023	Small Group	1	Weekly	30 mins		
Speech/Language Therapy	04/09/2022	04/08/2023	Individual	6	Monthly	30 mins		
Speech/Language Therapy	04/09/2022	04/08/2023	Individual	3	Monthly	30 mins		

**BOE Info:**

05/17/2022	11:7	05	CSE	Annual Review	Classified	Other Health Impairment	Sodus Intermediate School
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<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Consultant Teacher Services	05/18/2022	05/17/2023	Direct	5	Weekly	40 mins	
Consultant Teacher Services	05/18/2022	05/17/2023	Direct	5	Weekly	40 mins	

**BOE Info:**

05/03/2022	12:3	06	CSE	Annual Review	Classified	Intellectual Disability	Sodus Intermediate School
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>							
Special Class	05/04/2022	05/03/2023	12:1+1	5	Weekly	3 hrs 44 mins	
Speech/Language Therapy	05/04/2022	05/03/2023	Small Group	3	Monthly	30 mins	
Special Class	07/11/2022	08/19/2022	12:1+1	5	Weekly	3 hrs	

**BOE Info:**

04/07/2022	19395	6:11	01	CSE	Annual Review	Classified	Speech or Language Impairment	Sodus Elementary School
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>								
Speech/Language Therapy	04/08/2022	04/07/2023	Small Group	3	Monthly	30 mins		

**BOE Info:**

04/19/2022	5:7	Kdg.	Sub CSE	Annual Review	Classified	Speech or Language Impairment	Sodus Elementary School
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>							
Speech/Language Therapy	04/20/2022	04/19/2023	Individual	6	Monthly	30 mins	
Speech/Language Therapy	04/20/2022	04/19/2023	Small Group	3	Monthly	30 mins	
Speech/Language Therapy	04/20/2022	06/23/2022	Small Group	6	Monthly	30 mins	
Speech/Language Therapy	07/11/2022	08/19/2022	Individual	2	Weekly	30 mins	

**BOE Info:**

05/19/2022	000010877	15:10	10	CSE	Annual Review	Classified	Speech or Language Impairment	Sodus Junior/Senior High School
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>								
Consultant Teacher Services	05/20/2022	05/19/2023	Direct	4	4 day cycle	40 mins		
Consultant Teacher Services	05/20/2022	05/19/2023	Direct	4	4 day cycle	40 mins		
Consultant Teacher Services	05/20/2022	06/23/2022	Direct	4	4 day cycle	40 mins		
Consultant Teacher Services	05/20/2022	05/19/2023	Direct	4	4 day cycle	40 mins		
Speech/Language Therapy	05/20/2022	05/19/2023	Small Group	4	Monthly	30 mins		

**BOE Info:**

05/19/2022	19235	12:7	07	CSE	Annual Review	Declassified	Other Health Impairment	Sodus Junior/Senior High School
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**BOE Info:**

04/28/2022	000010874	15:11	09	CSE	Annual Review	Classified	Other Health Impairment	Sodus Junior/Senior High School
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<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Consultant Teacher Services	04/29/2022	06/23/2022	Direct	4	4 day cycle	40 mins
Consultant Teacher Services	04/29/2022	06/23/2022	Direct	4	4 day cycle	40 mins
Consultant Teacher Services	04/29/2022	06/23/2022	Direct	4	4 day cycle	40 mins
Consultant Teacher Services	04/29/2022	06/23/2022	Direct	4	4 day cycle	40 mins
Consultant Teacher Services	09/07/2022	04/28/2023	Indirect	2	Weekly	1 hr

**BOE Info:**

05/17/2022	20376	10:10	04	CSE	Reevaluation/Annual Review	Declassified	Learning Disability	Sodus Intermediate School
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**BOE Info:**

04/26/2022	20096	10:2	04	CSE	Annual Review	Classified	Speech or Language Impairment	Sodus Intermediate School
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<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Consultant Teacher Services	04/27/2022	04/26/2023	Direct	5	Weekly	40 mins
Consultant Teacher Services	04/27/2022	04/26/2023	Direct	5	Weekly	40 mins
Resource Room Program	04/27/2022	04/26/2023	5:1	5	Weekly	30 mins
Speech/Language Therapy	04/27/2022	04/26/2023	Small Group	6	Monthly	30 mins
Speech/Language Therapy	04/27/2022	04/26/2023	Small Group	3	Monthly	30 mins

**BOE Info:**

05/06/2022	20170	11:2	05	CSE	Initial Eligibility Determination Meeting	Classified	Other Health Impairment	Sodus Intermediate School
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<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Consultant Teacher Services	05/07/2022	05/06/2023	Indirect	2	Weekly	1 hr
Psychological Counseling Services	05/07/2022	05/06/2023	Individual	3	Monthly	30 mins

**BOE Info:**

04/07/2022	7:5	02	CSE	Annual Review	Classified	Speech or Language Impairment	Sodus Elementary School
<b>Program/Service</b> <b>Start Date</b> <b>End Date</b> <b>Ratio</b> <b>Freq.</b> <b>Period</b> <b>Duration</b>							
Speech/Language Therapy	04/08/2022	04/07/2023	Small Group	6	Monthly	30 mins	

**BOE Info:**

05/05/2022	19345	7:5	02	CSE	Reevaluation/Annual Review	Declassified	Emotional Disturbance	Sodus Elementary School
<b>Program/Service</b> <b>Start Date</b> <b>End Date</b> <b>Ratio</b> <b>Freq.</b> <b>Period</b> <b>Duration</b>								
Psychological Counseling Services	05/19/2021	05/18/2022	Individual	2	Monthly	30 mins		

**BOE Info:**

05/12/2022	6:10	01	CSE	Annual Review	Classified	Other Health Impairment	Sodus Elementary School
<b>Program/Service</b> <b>Start Date</b> <b>End Date</b> <b>Ratio</b> <b>Freq.</b> <b>Period</b> <b>Duration</b>							
Consultant Teacher Services	05/13/2022	05/12/2023	Direct	5	Weekly	40 mins	
Consultant Teacher Services	05/13/2022	05/12/2023	Indirect	2	Monthly	30 mins	
Speech/Language Therapy	05/13/2022	05/12/2023	Small Group	6	Monthly	30 mins	

**BOE Info:**

04/18/2022	20409	2:10	Preschool CPSE	Initial Eligibility Determination Meeting	Classified Preschool/No Services Continued EI	Preschool Student with a Disability	Preschool Itinerant Services Only
<b>Program/Service</b> <b>Start Date</b> <b>End Date</b> <b>Ratio</b> <b>Freq.</b> <b>Period</b> <b>Duration</b>							
Speech/Language Therapy	04/18/2022	06/23/2022	Individual	2	Weekly	30 mins	
Speech/Language Therapy	04/18/2022	06/23/2022	Individual	1	Weekly	30 mins	

**BOE Info:**

05/06/2022	13:7	08	CSE	Annual Review	Classified	Other Health Impairment	BOCES WFL Wayne Education Center
<b>Program/Service</b> <b>Start Date</b> <b>End Date</b> <b>Ratio</b> <b>Freq.</b> <b>Period</b> <b>Duration</b>							
Special Class	05/07/2022	05/06/2023	6:1+1	5	Weekly	6 hrs	
Psychological Counseling Services	05/07/2022	05/06/2023	Individual	3	Weekly	30 mins	
Psychological Counseling Services	05/07/2022	05/06/2023	Small Group	2	Weekly	30 mins	
Speech/Language Therapy	05/07/2022	05/06/2023	Small Group	6	Monthly	30 mins	

Special Class	05/07/2022	05/06/2023	6:1+1	5	Weekly	6 hrs
Psychological Counseling Services	07/07/2022	08/17/2022	Individual	1	Weekly	30 mins
Speech/Language Therapy	07/07/2022	08/17/2022	Individual	6	Monthly	30 mins

**BOE Info:**

05/12/2022	20117	6:11	01	CSE	Annual Review	Classified	Speech or Language Impairment	Sodus Elementary School
<hr/>								
<b>Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Freq.</b>	<b>Period</b>	<b>Duration</b>		
Consultant Teacher Services	09/07/2022	05/12/2023	Direct	5	Weekly	40 mins		
Resource Room Program	09/07/2022	05/12/2023	5:1	5	Weekly	30 mins		
Speech/Language Therapy	05/13/2022	05/12/2023	Small Group	6	Monthly	30 mins		

**BOE Info:**

05/04/2022	19511	8:10	03	CSE	Annual Review	Classified	Other Health Impairment	Sodus Elementary School
<hr/>								
<b>Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Freq.</b>	<b>Period</b>	<b>Duration</b>		
Consultant Teacher Services	05/05/2022	05/04/2023	Direct	5	Weekly	40 mins		
Consultant Teacher Services	05/05/2022	05/04/2023	Direct	5	Weekly	40 mins		
Resource Room Program	05/05/2022	05/04/2023	5:1	3	Weekly	30 mins		

**BOE Info:**

05/05/2022	19513	7:3	01	CSE	Annual Review	Classified	Speech or Language Impairment	Sodus Elementary School
<hr/>								
<b>Program/Service</b>	<b>Start Date</b>	<b>End Date</b>	<b>Ratio</b>	<b>Freq.</b>	<b>Period</b>	<b>Duration</b>		
Special Class	05/06/2022	05/05/2023	12:1+1	5	Weekly	6 hrs		
Occupational Therapy	05/06/2022	06/23/2022	Individual	6	Monthly	30 mins		
Occupational Therapy	09/07/2022	05/05/2023	Small Group	6	Monthly	30 mins		
Physical Therapy	05/06/2022	05/05/2023	Individual	6	Monthly	30 mins		
Speech/Language Therapy	05/06/2022	06/23/2022	Small Group	9	Monthly	30 mins		
Speech/Language Therapy	09/07/2022	05/05/2023	Small Group	6	Monthly	30 mins		
Special Class	07/11/2022	08/19/2022	12:1+1	5	Weekly	4 hrs		

**BOE Info:**

05/03/2022	11:8	06	CSE	Annual Review	Classified	Other Health Impairment	Sodus Intermediate School
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<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Consultant Teacher Services	05/04/2022	06/23/2022	Direct	4	4 day cycle	40 mins
Consultant Teacher Services	06/04/2022	06/23/2022	Direct	4	4 day cycle	40 mins
Consultant Teacher Services	09/07/2022	05/03/2023	Direct	4	4 day cycle	40 mins
Consultant Teacher Services	09/07/2022	05/03/2023	Direct	4	4 day cycle	40 mins
Special Class	09/07/2022	05/03/2023	15:1	4	4 day cycle	40 mins
Special Class	09/07/2022	05/03/2023	15:1	4	4 day cycle	40 mins
Speech/Language Therapy	05/04/2022	05/03/2023	Individual	2	Monthly	15 mins

**BOE Info:**

05/04/2022	18756	11:2	05	CSE	Reevaluation/Annual Review	Classified	Multiple Disabilities	Wayne Central Middle School
<b>Program/Service</b> <u>Start Date</u> <u>End Date</u> <u>Ratio</u> <u>Freq.</u> <u>Period</u> <u>Duration</u>								
Special Class	05/05/2022	05/04/2023	12:1+1	12	6 day cycle	40 mins		
Special Class	05/05/2022	05/04/2023	12:1+1	6	6 day cycle	40 mins		
Special Class	05/05/2022	05/04/2023	12:1+1	6	6 day cycle	30 mins		
Special Class	05/05/2022	05/04/2023	12:1+1	6	6 day cycle	30 mins		
Music Therapy	05/05/2022	05/04/2023	Small Group	1	Weekly	30 mins		
Speech/Language Therapy	05/05/2022	05/04/2023	Small Group	2	6 day cycle	30 mins		
Special Class	07/04/2022	08/12/2022	12:1+1	5	Weekly	3 hrs 30 mins		
Speech/Language Therapy	07/04/2022	08/12/2022	Small Group	2	Weekly	30 mins		

**BOE Info:**

05/04/2022	000010072	20:0	12	CSE	Reevaluation/Annual Review	Classified	Multiple Disabilities	Wayne Central High School
<b>Program/Service</b> <u>Start Date</u> <u>End Date</u> <u>Ratio</u> <u>Freq.</u> <u>Period</u> <u>Duration</u>								
Special Class	05/05/2022	05/04/2023	12:1+1	3	Weekly	3 hrs		
Special Class	05/05/2022	05/04/2023	12:1+1	2	Weekly	6 hrs		
Hearing Services	05/05/2022	05/04/2023	Individual	5	Weekly	1 hr		
Music Therapy	05/05/2022	05/04/2023	Small Group	1	Weekly	30 mins		
Speech/Language Therapy	05/05/2022	05/04/2023	Small Group	3	Weekly	30 mins		
Special Class	07/04/2022	08/12/2022	12:1+1	5	Weekly	3 hrs 30 mins		
Audiology Services	07/04/2022	08/12/2022	Individual	1	Every 6 weeks	1 hr		
Hearing Services	07/04/2022	08/12/2022	Individual	3	Weekly	30 mins		
Music Therapy	07/04/2022	08/12/2022	Small Group	1	Weekly	30 mins		

**BOE Info:**

05/17/2022	18694	11:11	06	CSE	Annual Review	Classified	Other Health Impairment	Sodus Intermediate School
<b>Program/Service</b> <b>Start Date</b> <b>End Date</b> <b>Ratio</b> <b>Freq.</b> <b>Period</b> <b>Duration</b>								
Consultant Teacher Services	05/18/2022	06/23/2022	Direct and Indirect	5	Weekly	40 mins		
Consultant Teacher Services	05/18/2022	06/23/2022	Direct and Indirect	5	Weekly	40 mins		
Consultant Teacher Services	09/07/2022	05/17/2023	Direct	4	4 day cycle	40 mins		
Consultant Teacher Services	09/07/2022	05/17/2023	Direct	4	4 day cycle	40 mins		
Resource Room Program	05/18/2022	05/17/2023	5:1	5	Weekly	30 mins		
Special Class	09/07/2022	05/17/2023	15:1	4	4 day cycle	40 mins		
Special Class	09/07/2022	05/17/2023	15:1	4	4 day cycle	40 mins		

**BOE Info:**

05/04/2022	19112	8:11	03	CSE	Annual Review	Classified	Learning Disability	Sodus Elementary School
<b>Program/Service</b> <b>Start Date</b> <b>End Date</b> <b>Ratio</b> <b>Freq.</b> <b>Period</b> <b>Duration</b>								
Consultant Teacher Services	05/05/2022	06/23/2022	Direct	5	Weekly	40 mins		
Consultant Teacher Services	05/05/2022	06/23/2022	Direct	5	Weekly	40 mins		
Resource Room Program	05/05/2022	06/23/2022	5:1	5	Weekly	30 mins		
Special Class	09/07/2022	05/04/2023	12:1+1	5	Weekly	3 hrs 44 mins		
Occupational Therapy	05/05/2022	06/23/2022	Small Group	3	Monthly	30 mins		
Occupational Therapy	05/05/2022	06/23/2022	Individual	3	Monthly	30 mins		
Occupational Therapy	09/07/2022	05/04/2023	Individual	3	Monthly	30 mins		
Physical Therapy	05/05/2022	06/23/2022	Small Group	6	Monthly	30 mins		
Speech/Language Therapy	05/05/2022	06/23/2022	Small Group	6	Monthly	30 mins		
Speech/Language Therapy	05/05/2022	06/23/2022	Small Group	6	Monthly	30 mins		
Speech/Language Therapy	09/07/2022	05/04/2023	Individual	6	Monthly	30 mins		
Special Class	07/11/2022	08/19/2022	12:1+1	5	Weekly	3 hrs		

**BOE Info:**

04/07/2022	19214	8:5	02	Sub CSE	Annual Review	Classified	Other Health Impairment	Sodus Elementary School
<b>Program/Service</b> <b>Start Date</b> <b>End Date</b> <b>Ratio</b> <b>Freq.</b> <b>Period</b> <b>Duration</b>								
Consultant Teacher Services	04/08/2022	04/07/2023	Direct	5	Weekly	40 mins		

Consultant Teacher Services	04/08/2022	04/07/2023	Direct	5	Weekly	40 mins
Resource Room Program	04/08/2022	04/07/2023	5:1	3	Weekly	30 mins
Occupational Therapy	04/08/2022	04/07/2023	Small Group	3	Monthly	30 mins
Physical Therapy	04/08/2022	06/23/2022	Individual	3	Monthly	30 mins
Physical Therapy	09/07/2022	04/07/2023	Small Group	3	Monthly	30 mins
Speech/Language Therapy	04/08/2022	04/07/2023	Small Group	6	Monthly	30 mins

### BOE Info:

05/19/2022	000010785	17:1	11	CSE	Annual Review	Classified	Other Health Impairment	Sodus Junior/Senior High School
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>								
Consultant Teacher Services	05/20/2022	05/19/2023	Direct	4	4 day cycle	40 mins		
Consultant Teacher Services	05/20/2022	05/19/2023	Direct	4	4 day cycle	40 mins		
Psychological Counseling Services	05/20/2022	05/19/2023	Individual	2	Monthly	30 mins		

### BOE Info:

05/17/2022	9:5	04	CSE	Annual Review	Classified	Learning Disability	Sodus Intermediate School
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>							
Consultant Teacher Services	05/18/2022	05/17/2023	Direct	5	Weekly	40 mins	
Consultant Teacher Services	05/18/2022	05/17/2023	Direct	5	Weekly	40 mins	
Resource Room Program	05/18/2022	05/17/2023	5:1	3	Weekly	30 mins	

### BOE Info:

05/05/2022	19405	7:2	01	CSE	Annual Review	Classified	Other Health Impairment	Sodus Elementary School
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>								
Special Class	05/06/2022	05/05/2023	12:1+1	5	Weekly	6 hrs		
Occupational Therapy	05/06/2022	06/23/2022	Individual	6	Monthly	30 mins		
Occupational Therapy	09/07/2022	05/05/2023	Small Group	6	Monthly	30 mins		
Physical Therapy	05/06/2022	05/05/2023	Individual	6	Monthly	30 mins		
Speech/Language Therapy	05/06/2022	05/05/2023	Individual	6	Monthly	30 mins		
Speech/Language Therapy	05/06/2022	06/23/2022	Small Group	3	Monthly	30 mins		
Special Class	07/11/2022	08/19/2022	12:1+1	5	Weekly	3 hrs		
Speech/Language Therapy	07/11/2022	08/19/2022	Individual	1	Weekly	30 mins		

**BOE Info:**

04/26/2022	19058	10:2	04	CSE	Annual Review	Classified			Other Health Impairment	Sodus Intermediate School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Consultant Teacher Services		04/27/2022	04/26/2023	Direct	5	Weekly	40 mins			
Consultant Teacher Services		04/27/2022	04/26/2023	Direct	5	Weekly	40 mins			

**BOE Info:**

03/24/2022	19925	6:8	01	CSE	Annual Review	Classified			Speech or Language Impairment	Sodus Elementary School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Consultant Teacher Services		03/25/2022	03/24/2023	Direct		5	Weekly	40 mins		
Consultant Teacher Services		03/25/2022	03/24/2023	Direct		5	Weekly	40 mins		
Physical Therapy		03/25/2022	03/24/2023	Small Group	4	Monthly	30 mins			
Speech/Language Therapy		03/25/2022	03/24/2023	Small Group	6	Monthly	30 mins			

**BOE Info:**

05/03/2022	11:9	05	CSE	Annual Review	Classified			Other Health Impairment	Sodus Intermediate School	
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Special Class		05/04/2022	05/03/2023	12:1+1		5	Weekly	3 hrs		
Speech/Language Therapy		05/04/2022	05/03/2023	Small Group	3	Monthly	30 mins			
Special Class		07/11/2022	08/19/2022	12:1+1		5	Weekly	3 hrs		
Speech/Language Therapy		07/11/2022	08/19/2022	Small Group	3	Monthly	30 mins			

**BOE Info:**

05/16/2022	19049	12:3	06	CSE	Amendment - Agreement No Meeting	Classified			Other Health Impairment	Sodus Intermediate School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Consultant Teacher Services		04/27/2022	04/26/2023	Direct	4	4 day cycle	40 mins			
Consultant Teacher Services		04/27/2022	04/26/2023	Direct	4	4 day cycle	40 mins			
Consultant Teacher Services		09/07/2022	04/26/2023	Direct	4	4 day cycle	40 mins			
Consultant Teacher Services		09/07/2022	04/26/2023	Direct	4	4 day cycle	40 mins			
Resource Room Program		04/27/2022	04/26/2023	5:1	4	4 day cycle	40 mins			

**BOE Info:**

05/10/2022	18661	14:2	08	CSE	Annual Review	Classified	Other Health Impairment	Sodus Junior/Senior High School
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>								
Consultant Teacher Services	05/11/2022	05/10/2023	Direct	4	4 day cycle	40 mins		
Consultant Teacher Services	09/07/2022	05/10/2023	Direct	4	4 day cycle	40 mins		
Consultant Teacher Services	09/07/2022	05/10/2023	Direct	4	4 day cycle	40 mins		
Consultant Teacher Services	09/07/2022	05/10/2023	Direct	4	4 day cycle	40 mins		
Special Class	05/11/2022	06/23/2022	15:1	4	4 day cycle	40 mins		

**BOE Info:**

05/04/2022	19147	8:10	03	CSE	Annual Review	Classified	Other Health Impairment	Sodus Elementary School
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>								
Consultant Teacher Services	05/05/2022	05/04/2023	Direct	5	Weekly	40 mins		
Consultant Teacher Services	05/05/2022	05/04/2023	Direct	5	Weekly	40 mins		
Resource Room Program	05/05/2022	05/04/2023	5:1	5	Weekly	30 mins		
Occupational Therapy	05/05/2022	05/04/2023	Small Group	3	Monthly	30 mins		
Speech/Language Therapy	05/05/2022	05/04/2023	Small Group	6	Monthly	30 mins		
Speech/Language Therapy	05/05/2022	06/23/2022	Small Group	6	Weekly	30 mins		

**BOE Info:**

05/10/2022	14:2	08	CSE	Reevaluation/Annual Review	Classified	Learning Disability	Sodus Junior/Senior High School	
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>								
Consultant Teacher Services	05/11/2022	05/10/2023	Direct	4	4 day cycle	40 mins		
Consultant Teacher Services	05/11/2022	05/10/2023	Direct	4	4 day cycle	40 mins		
Consultant Teacher Services	09/07/2022	05/10/2023	Direct	4	4 day cycle	40 mins		
Consultant Teacher Services	09/07/2022	05/10/2023	Direct	4	4 day cycle	40 mins		

**BOE Info:**

05/19/2022	19532	8:1	02	CSE	Initial Eligibility Determination Meeting	Classified	Learning Disability	Sodus Elementary School
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>								
Consultant Teacher Services	05/20/2022	05/19/2023	Direct	5	Weekly	40 mins		

**BOE Info:**

05/12/2022	19664	6:9	Kdg.	CSE	Annual Review	Classified			Other Health Impairment	Sodus Elementary School
<u>Program/Service</u>		<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>			
Consultant Teacher Services		05/13/2022	06/23/2022	Direct	5	Weekly	40 mins			
Consultant Teacher Services		05/13/2022	06/23/2022	Direct	5	Weekly	40 mins			
Consultant Teacher Services		09/07/2022	05/12/2023	Indirect	2	Weekly	1 hr			

**BOE Info:**

05/10/2022	6:1	Kdg.	CSE	Transfer Student - Agreement No Meeting	Classified		Other Health Impairment	Williamson Elementary School	
<u>Program/Service</u>		<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>		
Special Class		05/10/2022	06/23/2022	12:1+1	5	Weekly	4 hrs 45 mins		
Occupational Therapy		05/10/2022	06/23/2022	Small Group	4	Monthly	30 mins		
Physical Therapy		05/10/2022	06/23/2022	Small Group	4	Monthly	30 mins		
Speech/Language Therapy		05/10/2022	06/23/2022	Small Group	6	Monthly	30 mins		

**BOE Info:**

05/10/2022	10:11	05	CSE	Transfer Student - Agreement No Meeting	Classified		Other Health Impairment	Sodus Intermediate School	
<u>Program/Service</u>		<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>		
Consultant Teacher Services		05/10/2022	06/23/2022	Direct	5	Weekly	40 mins		
Consultant Teacher Services		05/10/2022	06/23/2022	Direct	5	Weekly	40 mins		
Occupational Therapy		05/10/2022	06/23/2022	Small Group	3	Monthly	30 mins		
Occupational Therapy		05/10/2022	06/23/2022	Small Group	3	Monthly	30 mins		

**BOE Info:**

05/03/2022	19760	11:6	06	CSE	Annual Review	Classified		Learning Disability	Sodus Intermediate School
<u>Program/Service</u>		<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>		
Consultant Teacher Services		05/04/2022	05/03/2023	Direct	4	4 day cycle	40 mins		
Consultant Teacher Services		05/04/2022	05/03/2023	Direct	4	4 day cycle	40 mins		
Resource Room Program		05/04/2022	05/03/2023	5:1	4	4 day cycle	40 mins		

**BOE Info:**

05/12/2022	000010813	16:2	10	CSE	Annual Review	Classified	Autism	Sodus Junior/Senior High School
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<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Consultant Teacher Services	05/13/2022	06/23/2022	Direct	4	4 day cycle	40 mins
Consultant Teacher Services	05/13/2022	06/23/2022	Direct	4	4 day cycle	40 mins
Consultant Teacher Services	05/13/2022	06/23/2022	Direct	4	4 day cycle	40 mins
Consultant Teacher Services	09/07/2022	05/12/2023	Indirect	5	Weekly	40 mins
Consultant Teacher Services	09/07/2022	05/12/2023	Indirect	5	Weekly	40 mins
Resource Room Program	05/13/2022	05/12/2023	5:1	5	Weekly	40 mins
Occupational Therapy	09/07/2022	05/12/2023	Individual	3	Weekly	40 mins
Psychological Counseling Services	05/13/2022	05/12/2023	Individual	1	Weekly	30 mins
Speech/Language Therapy	05/13/2022	05/12/2023	Individual	7	Monthly	40 mins

#### ***BOE Info:***

04/07/2022	19515	8:4	02	CSE	Annual Review	Classified	Other Health Impairment	Sodus Elementary School
<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>		
Consultant Teacher Services	04/08/2022	04/07/2023	Direct	5	Weekly	40 mins		
Consultant Teacher Services	04/08/2022	04/07/2023	Direct	5	Weekly	40 mins		
Resource Room Program	04/08/2022	04/07/2023	5:1	3	Weekly	30 mins		
Occupational Therapy	04/30/2021	06/23/2022	Individual	3	Monthly	30 mins		
Occupational Therapy	04/30/2021	06/23/2022	Individual	3	Monthly	30 mins		
Occupational Therapy	09/07/2022	04/07/2023	Small Group	3	Monthly	30 mins		
Physical Therapy	04/30/2022	06/23/2022	Individual	3	Monthly	30 mins		
Physical Therapy	09/07/2022	04/07/2023	Small Group	3	Monthly	30 mins		
Psychological Counseling Services	04/30/2021	06/23/2022	Individual	1	Weekly	30 mins		
Psychological Counseling Services	09/07/2022	04/07/2023	Individual	2	Monthly	30 mins		
Speech/Language Therapy	04/30/2021	06/23/2022	Individual	3	Monthly	30 mins		

#### ***BOE Info:***

04/25/2022	20103	5:2	Preschool CPSE	Annual Review	Declassified	Preschool Student with a Disability	Preschool Itinerant Services Only
<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Speech/Language Therapy	09/07/2021	06/23/2022	Individual	1	Weekly	30 mins	

**BOE Info:**

04/18/2022	20383	4:2	Preschool CPSE	Initial Eligibility Determination Meeting	Classified Preschool	Preschool Student with a Disability	Preschool Itinerant Services Only
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>							
Special Education Itinerant Services	05/16/2022	06/23/2022	1:1	2	Weekly	1 hr	
Special Education Itinerant Services	05/16/2022	06/23/2022		1	Monthly	1 hr	
Speech/Language Therapy	05/16/2022	06/23/2022	Individual	2	Weekly	30 mins	

**BOE Info:**

05/20/2022	000010637	18:4	11	CSE	Reevaluation Review	Classified	Multiple Disabilities	Wayne Central High School
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>								
Special Class	05/05/2022	05/04/2023	12:1+1	5	Weekly	1 hr 30 mins		
Special Class	05/05/2022	05/04/2023	12:1+1	5	Weekly	1 hr		
Special Class	05/05/2022	05/04/2023	12:1+1	5	Weekly	45 mins		
Special Class	05/05/2022	05/04/2023	1:1	5	Weekly	2 hrs 45 mins		
Music Therapy	05/05/2022	05/04/2023	Small Group	1	Weekly	30 mins		
Speech/Language Therapy	05/05/2022	05/04/2023	Small Group	2	Weekly	30 mins		
Special Class	07/07/2022	08/17/2022	12:1+1	5	Weekly	3 hrs 30 mins		
Music Therapy	07/07/2022	08/17/2022	Small Group	1	Weekly	30 mins		
Speech/Language Therapy	07/07/2022	08/17/2022	Small Group	2	Weekly	30 mins		

**BOE Info:**

05/12/2022	19044	11:0	04	CSE	Transfer Student - Agreement No Meeting	Classified	Autism	Sodus Intermediate School
<b><u>Program/Service</u></b> <b><u>Start Date</u></b> <b><u>End Date</u></b> <b><u>Ratio</u></b> <b><u>Freq.</u></b> <b><u>Period</u></b> <b><u>Duration</u></b>								
Special Class	05/16/2022	05/16/2023	12:1+1	1	Daily	6 hrs		
Occupational Therapy	05/16/2022	06/23/2022	Individual	6	Monthly	30 mins		
Occupational Therapy	09/07/2022	05/16/2023	Individual	4	Monthly	30 mins		
Speech/Language Therapy	05/16/2022	05/16/2023	Individual	6	Monthly	30 mins		
Speech/Language Therapy	05/16/2022	05/16/2023	Small Group	6	Monthly	30 mins		
Special Class	07/11/2022	08/19/2022	12:1+1	1	Daily	3 hrs		
Speech/Language Therapy	07/11/2022	08/19/2022	Small Group	2	Weekly	30 mins		

**BOE Info:**

05/10/2022	19717	13:7	07	CSE	Annual Review	Classified	Learning Disability	Sodus Junior/Senior High School
<b><u>Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Freq.</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	
Consultant Teacher Services		05/11/2022	05/10/2023	Direct	4	4 day cycle	40 mins	
Consultant Teacher Services		05/11/2022	05/10/2023	Direct	4	4 day cycle	40 mins	
Consultant Teacher Services		05/11/2022	05/10/2023	Direct	4	4 day cycle	40 mins	
Consultant Teacher Services		05/11/2022	05/10/2023	Direct	4	4 day cycle	40 mins	
Resource Room Program		05/11/2022	05/10/2023	5:1	4	4 day cycle	40 mins	
Psychological Counseling Services		05/11/2022	05/10/2023	Individual	3	Monthly	30 mins	

**BOE Info:**

04/08/2022		8:11	03	CSE	Program Review	Declassified	Other Health Impairment	Sodus Elementary School
<b><u>Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Freq.</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	
Consultant Teacher Services		05/04/2021	05/04/2022	Direct	5	Weekly	40 mins	
Consultant Teacher Services		05/04/2021	05/04/2022	Direct	5	Weekly	40 mins	
Psychological Counseling Services		09/08/2020	06/24/2021	Individual	1	Weekly	30 mins	

**BOE Info:**

05/17/2022	18776	10:10	05	CSE	Annual Review	Classified	Learning Disability	Sodus Intermediate School
<b><u>Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Freq.</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	
Consultant Teacher Services		05/18/2022	05/17/2023	Direct	5	Weekly	40 mins	
Consultant Teacher Services		05/18/2022	05/17/2023	Direct	5	Weekly	40 mins	
Resource Room Program		05/18/2022	05/17/2023	5:1	5	Weekly	30 mins	

**BOE Info:**

05/03/2022	18749	12:0	06	CSE	Annual Review	Classified	Autism	BOCES WFL MEC Middle/High School
<b><u>Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Freq.</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>	
Special Class		05/04/2022	05/03/2023	6:1+1	5	Weekly	6 hrs	
Psychological Counseling Services		05/04/2022	05/03/2023	Individual	3	Monthly	30 mins	
Special Class		07/07/2022	08/17/2022	6:1+1	5	Weekly	6 hrs	

***BOE Info:***

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# Sodus Central School District



## Check Warrant Report For A - 43: FUND A WARRANT A21 For Dates 5/2/2022 - 5/13/2022

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
54054	05/02/2022	1043	POSTMASTER	BUDGET NEWSLETTER				
	A 1670.450-04-1670	PRINTING/MAILING SUP-DW			BUDGET NEWSLETTER		359.05	
54055	05/09/2022	8318	ANNA MARONE	#30 OOD TRANSPORT APRIL 2022			<b>Check Total:</b>	<b>359.05</b>
	A 5510.400-05-5540	TRANSP CONTR EXPENSE			APRIL 2022		243.36	
54056	05/09/2022	274	THE COUNTRY HARDWARE STORE LLC	MAINT SUPPLIES			<b>Check Total:</b>	<b>243.36</b>
	A 1621.450-04-1643	MAINTENANCE SUPPLIES-DW			APRIL 2022	332572	295.56	295.56
	A 2280.450-01-2132	TECH/CAREER ED SUPPLIES-HS				332572	-81.01	81.01
	A 1621.450-04-1643	MAINTENANCE SUPPLIES-DW				332572	81.01	0.00
54057	05/09/2022	1439	WALMART				<b>Check Total:</b>	<b>295.56</b>
	A 2110.450-01-2161	PBIS SUPPLIES - HS			APRIL 2022	333735	503.27	503.27
	A 2110.450-04-2131	ART SUPPLIES - DW			APRIL 2022	333290	517.38	517.38
	A 2110.450-02-2161	PBIS SUPPLIES - IS			APRIL 2022	333660	57.32	57.32
54058	05/09/2022	1440	WALMART				<b>Check Total:</b>	<b>1,077.97</b>
	A 2020.450-03-2020	SUPERVISION SUPPLIES-PS			APRIL 2022	333730	72.07	115.00
	A 2110.450-01-2210	SPECIAL ED DEPT SUPPLIES - HS			APRIL 2022	332683	220.90	220.90
54059	05/09/2022	1232	SODUS CENTRAL SCHOOL LUNCH	NYS AID - DUE TO SCHOOL LUNCH MARCH BREAKFAST/LUNCH			<b>Check Total:</b>	<b>292.97</b>
	A 630	DUE TO OTHER FUNDS			DUE TO SCHOOL LUNCH		2,723.00	
54060	05/13/2022	4 A-VERDI LLC		HEALTH/SAFETY STORAGE			<b>Check Total:</b>	<b>2,723.00</b>
	A 2110.450-04-2151	HEALTH/SAFETY SUPPLIES-DW			1448234	332589	90.00	90.00
	A 2110.450-04-2151	HEALTH/SAFETY SUPPLIES-DW			1449095	332589	90.00	90.00
54061	05/13/2022	8387	ALRO STEEL CORPORATION	TECH/CAREER ED CLASSROOM SUPPLIES			<b>Check Total:</b>	<b>180.00</b>

# Sodus Central School District



## Check Warrant Report For A - 43: FUND A WARRANT A21 For Dates 5/2/2022 - 5/13/2022

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
A 2280.450-01-2132		TECH/CAREER ED SUPPLIES-HS			Z1924124	333690	2,019.22	2,019.22
54062	05/13/2022	34 AMAZON.COM		HS GO SUPPLIES				<b>Check Total: 2,019.22</b>
A 2810.450-01-2820		GUIDANCE SUPPLIES-HS			445388899989	333683	90.54	93.94
54063	05/13/2022	8379 ANN LORD WALKER						<b>Check Total: 90.54</b>
A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP			4/20 TRACK MEET		119.00	
A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP			5/7 TRACK MEET		140.75	
54064	05/13/2022	6694 CARQUEST						<b>Check Total: 259.75</b>
A 5510.450-05-5555		AUTO/BUS PARTS/SUPPLIES			APR 2022	332615	25.15	25.15
A 1621.450-04-1643		MAINTENANCE SUPPLIES-DW			APR 2022	332673	18.07	18.07
54065	05/13/2022	6805 COBOS CHRISTINE		OFFICIALS CLAIM				<b>Check Total: 43.22</b>
A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP			5/7 TRACK MEET		140.75	
54066	05/13/2022	8355 CONTINENTAL PRESS INC						<b>Check Total: 140.75</b>
A 2010.480-04-2010		CURRICULUM TEXTS - LOCAL			671340	333668	815.92	815.92
A 2010.480-04-2010		CURRICULUM TEXTS - LOCAL			671031	333566	1,730.40	1,730.40
54067	05/13/2022	272 CORR DISTRIBUTORS		CUST SUPPLIES				<b>Check Total: 2,546.32</b>
A 1620.450-04-1642		CUSTODIAL SUPPLIES-DW			068616	333742	947.60	947.60
54068	05/13/2022	3678 COURTYARD BY MARRIOTT		BUS ADMI EXPENSE				<b>Check Total: 947.60</b>
A 1310.400-04-1310		BUS ADMIN CONTR EXPENSE			94199979	333770	567.00	567.00
54069	05/13/2022	295 CULLIGAN WATER CONDIT. SERVICE	IS OFFICE SUPPLIES					<b>Check Total: 567.00</b>
A 2020.450-02-2020		SUPERVISION SUPPLIES-IS			503040	333380	51.43	51.43
54070	05/13/2022	4242 DAN LENT		OFFICIALS CLAIM				<b>Check Total: 51.43</b>
A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP			4/25 LYONS		100.25	
								<b>Check Total: 100.25</b>

# Sodus Central School District



## Check Warrant Report For A - 43: FUND A WARRANT A21 For Dates 5/2/2022 - 5/13/2022

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description					
54071	05/13/2022	4999	DANIEL M. GEORGE	OFFICIALS CLAIM				
	A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP		5/7 TRACK MEET		140.75	
							<b>Check Total:</b>	<b>140.75</b>
54072	05/13/2022	5132	DAVID A STELL	OFFICIALS CLAIM				
	A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP		5/7 TRACK MEET		140.75	
							<b>Check Total:</b>	<b>140.75</b>
54073	05/13/2022	2679	DAY AUTOMATION SYSTEMS	MAINT CONTR				
	A 1621.400-04-1643		MAINTENANCE CONTR EXP-DW		107586	332832	5,485.50	5,485.50
							<b>Check Total:</b>	<b>5,485.50</b>
54074	05/13/2022	5830	DEBRA GORDNER	OFFICIALS CLAIM				
	A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP		5/7 TRACK MEET		140.75	
							<b>Check Total:</b>	<b>140.75</b>
54075	05/13/2022	341	DICK BLICK CO.	ART SUPPLIES				
	A 2110.450-04-2131		ART SUPPLIES - DW		8531648	333781	172.84	172.84
	A 2110.450-04-2131		ART SUPPLIES - DW		8492738	333781	5,059.94	5,059.94
							<b>Check Total:</b>	<b>5,232.78</b>
54076	05/13/2022	3393	ED LEISENRING JR.	OFFICIALS CLAIM				
	A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP		4/11 LYONS		80.00	
							<b>Check Total:</b>	<b>80.00</b>
54077	05/13/2022	5762	ENERGY COOPERATIVE OF AMERICA	ELECT/GAS SERVICE				
	A 1620.320-04-1631		ELECTRICITY - DW		969053	332566	71.77	71.77
	A 1620.320-04-1631		ELECTRICITY - DW		969050	332566	145.79	145.79
	A 1620.320-04-1631		ELECTRICITY - DW		969051	332566	175.58	175.58
	A 1620.320-04-1631		ELECTRICITY - DW		969052	332566	83.13	83.13
							<b>Check Total:</b>	<b>476.27</b>
54078	05/13/2022	6539	EVERETT BELLIS	OFFICIALS CLAIM				
	A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP		4/5 TRACK MEET		129.00	
	A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP		5/7 TRACK MEET		140.75	
							<b>Check Total:</b>	<b>269.75</b>
54079	05/13/2022	421	FEDERAL EXPRESS	MAILING COVID TESTING				
	A 1670.400-04-1670		PRINTING/MAILING CONT-DW		7-749-14972	332554	50.65	50.65
	A 1670.400-04-1670		PRINTING/MAILING CONT-DW		7-734-73480	332554	50.14	50.14

# Sodus Central School District



## Check Warrant Report For A - 43: FUND A WARRANT A21 For Dates 5/2/2022 - 5/13/2022

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description					
A 1670.400-04-1670			PRINTING/MAILING CONT-DW		7-741-64391	332554	50.14	50.14
							<b>Check Total:</b>	<b>150.93</b>
54080	05/13/2022	5796	FOLLETT SCHOOL SOLUTIONS INC.	IS LIBRARY SUPPLIES				
A 2610.450-02-2646			LIBRARY SUPPLIES-IS		442645F	333477	378.29	380.07
							<b>Check Total:</b>	<b>378.29</b>
54081	05/13/2022	2944	FUN EXPRESS INC.	PS PBIS SUPPLIES				
A 2110.450-03-2161			PBIS SUPPLIES- PS		716469085-01	333780	584.39	584.39
							<b>Check Total:</b>	<b>584.39</b>
54082	05/13/2022	3178	GENE HOSKINS	SUPPLY REIMB				
A 2020.450-02-2020			SUPERVISION SUPPLIES-IS		5BELOW		173.00	
A 2020.450-02-2020			SUPERVISION SUPPLIES-IS		CVS		187.60	
							<b>Check Total:</b>	<b>360.60</b>
54083	05/13/2022	511	GRAINGER					
A 1621.450-04-1643			MAINTENANCE SUPPLIES-DW		9296088926	333823	23.24	23.24
A 1620.450-04-1642			CUSTODIAL SUPPLIES-DW		9298018517	333819	489.14	489.14
A 1621.450-04-1643			MAINTENANCE SUPPLIES-DW		9293705068	333811	290.50	290.50
A 2280.450-01-2132			TECH/CAREER ED SUPPLIES-HS		9287602941	333736	65.24	65.24
A 2280.200-01-2132			OCCUPATIONAL EDUCATION		9286174694	333737	301.16	377.86
A 2280.450-01-2132			TECH/CAREER ED SUPPLIES-HS		9286174702	333736	295.93	429.36
							<b>Check Total:</b>	<b>1,465.21</b>
54084	05/13/2022	8380	HARVEY COHEN	OFFICIALS CLAIM				
A 2855.400-01-2860			INTERSCHOLASTIC CONT EXP		4/25 LYONS		100.25	
							<b>Check Total:</b>	<b>100.25</b>
54085	05/13/2022	6310	HAUN SPECIALTY GASES INC.	MAINT SUPPLIES				
A 1621.450-04-1643			MAINTENANCE SUPPLIES-DW		8223727	333826	227.32	227.32
							<b>Check Total:</b>	<b>227.32</b>
54086	05/13/2022	3701	HEATHER UETZ	APRIL 2022 TRAVEL REIMB				
A 2010.400-04-2010			CURRIC DEVEL CONTR EXP-DW		APR 2022 MLG		55.28	
							<b>Check Total:</b>	<b>55.28</b>
54087	05/13/2022	615	INTERSTATE BATTERY	AUTO/BUS PARTS/ SUPPLIES				
A 5510.450-05-5555			AUTO/BUS PARTS/SUPPLIES		50064878	332631	218.90	218.90

# Sodus Central School District

## Check Warrant Report For A - 43: FUND A WARRANT A21 For Dates 5/2/2022 - 5/13/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description					
A 5510.450-05-5555			AUTO/BUS PARTS/SUPPLIES		40085003	332631	134.96	134.96
54088	05/13/2022	6816	JAIR VAN DUYNE	OFFICIALS CLAIM			<b>Check Total:</b>	<b>353.86</b>
A 2855.400-01-2860			INTERSCHOLASTIC CONT EXP		5/7 TRACK MEET		70.00	
54089	05/13/2022	8382	JAMES CHADWICK	OFFICIALS CLAIM			<b>Check Total:</b>	<b>70.00</b>
A 2855.400-01-2860			INTERSCHOLASTIC CONT EXP		4/28 PAL/MAC/ER		181.05	
54090	05/13/2022	8314	JAMES CONDELLO	OFFICIALS CLAIM			<b>Check Total:</b>	<b>181.05</b>
A 2855.400-01-2860			INTERSCHOLASTIC CONT EXP		4/23 WATERLOO		80.80	
A 2855.400-01-2860			INTERSCHOLASTIC CONT EXP		4/28 ER		100.25	
A 2855.400-01-2860			INTERSCHOLASTIC CONT EXP		4/5 MARION		80.80	
A 2855.400-01-2860			INTERSCHOLASTIC CONT EXP		4/28 PALMAC		80.80	
A 2855.400-01-2860			INTERSCHOLASTIC CONT EXP		4/28PALMAC		80.80	
54091	05/13/2022	6612	JEFFERY WASHBURN	OFFICIALS CLAIM			<b>Check Total:</b>	<b>423.45</b>
A 2855.400-01-2860			INTERSCHOLASTIC CONT EXP		4/21 TRACK MEET		91.20	
A 2855.400-01-2860			INTERSCHOLASTIC CONT EXP		4/28 TRACK MEET		91.20	
A 2855.400-01-2860			INTERSCHOLASTIC CONT EXP		5/4 TRACK MEET		91.20	
A 2855.400-01-2860			INTERSCHOLASTIC CONT EXP		5/7 TRACK MEET		140.75	
54092	05/13/2022	5434	JEFFREY SHIELDS	OFFICIALS CLAIM			<b>Check Total:</b>	<b>414.35</b>
A 2855.400-01-2860			INTERSCHOLASTIC CONT EXP		4/30 ER		100.25	
54093	05/13/2022	3448	JOHN DANFORTH SERVICE CO.	MAINT CONTR			<b>Check Total:</b>	<b>100.25</b>
A 1621.400-04-1643			MAINTENANCE CONTR EXP-DW		SRVCE00046002	333817	1,479.12	1,479.12
54094	05/13/2022	5642	JOHN STRICKLAND	OFFICIALS CLAIM			<b>Check Total:</b>	<b>1,479.12</b>
A 2855.400-01-2860			INTERSCHOLASTIC CONT EXP		5/7 TRACK MEET		140.75	
54095	05/13/2022	4237	JOSTENS - FITCH OFFICE	GRADUATION SUPPLIES			<b>Check Total:</b>	<b>140.75</b>

# Sodus Central School District



## Check Warrant Report For A - 43: FUND A WARRANT A21 For Dates 5/2/2022 - 5/13/2022

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
A 2110.450-01-2150		GENERAL SUPPLIES-HS			28744295	332992	20.48	20.48
54096	05/13/2022	945 KAREN OCCUE		OFFICIALS CLAIM			<b>Check Total:</b> <b>20.48</b>	
A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP			5/7 TRACK MEET		140.75	
54097	05/13/2022	2732 KATHY MCLYMOND		OFFICIALS CLAIM			<b>Check Total:</b> <b>140.75</b>	
A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP			5/7 TRACK MEET		140.75	
A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP			5/3 TRACK MEET		129.00	
54098	05/13/2022	2947 KELLEY BROS.		MAINT SUPPLIES			<b>Check Total:</b> <b>269.75</b>	
A 1621.450-04-1643		MAINTENANCE SUPPLIES-DW			6-12636	333643	448.96	430.96
54099	05/13/2022	8310 KEMP'S BUS SALES LLC		#30 OOD TRANSPORT			<b>Check Total:</b> <b>448.96</b>	
A 5510.400-05-5540		TRANSP CONTR EXPENSE			050222sc	333721	2,700.00	2,700.00
54100	05/13/2022	6811 KENT LONGACRE		OFFICIALS CLAIM			<b>Check Total:</b> <b>2,700.00</b>	
A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP			5/7 TRACK MEET		140.75	
54101	05/13/2022	6312 KEYBANK		FLOWERS			<b>Check Total:</b> <b>140.75</b>	
A 1010.450-04-1010		BOARD OF ED SUPPLIES			FLOWERS	333739	130.00	130.00
54102	05/13/2022	3652 LAGONER FARMS		BOE SUPPLIES			<b>Check Total:</b> <b>130.00</b>	
A 1010.450-04-1010		BOARD OF ED SUPPLIES			967	333812	107.94	107.94
54103	05/13/2022	5825 LAURIE SCHMITT		OFFICIALS CLAIM			<b>Check Total:</b> <b>107.94</b>	
A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP			5/7 TRACK MEET		140.75	
54104	05/13/2022	3882 LOWES HOME IMPROVEMENT		MAINT SUPPLIES			<b>Check Total:</b> <b>140.75</b>	
A 1621.450-04-1643		MAINTENANCE SUPPLIES-DW			89324	333810	158.08	158.08
54105	05/13/2022	8393 LUIS MARTINEZ		OFFICIALS CLAIM			<b>Check Total:</b> <b>158.08</b>	
A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP			5/5 TRACK MEET		40.00	
							<b>Check Total:</b> <b>40.00</b>	

# Sodus Central School District



## Check Warrant Report For A - 43: FUND A WARRANT A21 For Dates 5/2/2022 - 5/13/2022

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description					
54106	05/13/2022	5563	MARK A SIMONS	OFFICIALS CLAIM				
	A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP		4/25 LYONS		100.25	
							<b>Check Total:</b>	<b>100.25</b>
54107	05/13/2022	8199	MARK S. HERB	OFFICIALS CLAIM				
	A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP		5/7 TRACK MEET		140.75	
							<b>Check Total:</b>	<b>140.75</b>
54108	05/13/2022	2179	MARTHA FLOWER	OFFICIALS CLAIM				
	A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP		RED CREEK		200.50	
							<b>Check Total:</b>	<b>200.50</b>
54109	05/13/2022	761	MATTHEWS BUS PARTS	AUTO / BUS PARTS/ SUPPLIES				
	A 5510.450-05-5555		AUTO/BUS PARTS/SUPPLIES		X500174422:01	332637	129.89	129.89
	A 5510.450-05-5555		AUTO/BUS PARTS/SUPPLIES		X500174420:01	332637	310.00	310.00
	A 5510.450-05-5555		AUTO/BUS PARTS/SUPPLIES		X700032102:02	332637	150.00	150.00
	A 5510.450-05-5555		AUTO/BUS PARTS/SUPPLIES		X700032102:01	332637	349.32	349.32
							<b>Check Total:</b>	<b>939.21</b>
54110	05/13/2022	662	MIKE KING	OFFICIALS CLAIM				
	A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP		5/3 MARION		100.25	
							<b>Check Total:</b>	<b>100.25</b>
54111	05/13/2022	3596	MUSIC & ARTS CENTER INC.					
	A 2110.480-04-2152		TEXTBOOKS GENERAL - DW		INV031433921	332691	42.00	42.00
	A 2110.400-04-2140		MUSIC CONTRACTUAL - DW		INV031408557	332692	54.00	54.00
	A 2110.450-04-2140		MUSIC SUPPLIES - DW		INV031318730	332719	37.37	37.37
	A 2110.480-04-2152		TEXTBOOKS GENERAL - DW		INV028937327	332691	94.52	94.52
	A 2110.450-04-2140		MUSIC SUPPLIES - DW		INV031244943	332719	20.84	20.84
	A 2110.480-04-2152		TEXTBOOKS GENERAL - DW		INV031434820	332691	32.00	32.00
	A 2110.400-04-2140		MUSIC CONTRACTUAL - DW		INV031408558	332692	31.50	31.50
							<b>Check Total:</b>	<b>312.23</b>
54112	05/13/2022	3050	NELSON KISE	APRIL 2022 TRAVEL REIMB				
	A 1240.400-04-1210		SUPT. CONTRACTU		PHONE APR 2022		40.00	
	A 1240.400-04-1210		SUPT. CONTRACTU		MLG APR 22		69.85	
	A 1240.400-04-1210		SUPT. CONTRACTU		FP		106.75	
							<b>Check Total:</b>	<b>216.60</b>
54113	05/13/2022	8200	NICK PAPAGELIS	OFFICIALS CLAIM				

# Sodus Central School District



## Check Warrant Report For A - 43: FUND A WARRANT A21 For Dates 5/2/2022 - 5/13/2022

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description							
A 2855.400-01-2860	INTERSCHOLASTIC CONT EXP			4/6 MARION			30.00	
A 2855.400-01-2860	INTERSCHOLASTIC CONT EXP			4/30 ER			30.00	
A 2855.400-01-2860	INTERSCHOLASTIC CONT EXP			4/25 LYONS			30.00	
							<b>Check Total:</b>	<b>90.00</b>
54114	05/13/2022	883 NOCO ENERGY		GAS/DIESEL SERVICE				
A 5510.450-05-5551	GASOLINE/DIESEL FUEL			SP12335956	332603		4,392.00	3,438.33
A 5510.450-05-5551	GASOLINE/DIESEL FUEL			SP12340813	332603		4,890.23	4,890.23
A 5510.450-05-5551	GASOLINE/DIESEL FUEL			SP12331537	332603		2,050.14	0.00
							<b>Check Total:</b>	<b>11,332.37</b>
54115	05/13/2022	2938 OCCUPATIONAL SAFETY ON SITE		#15 DRIVER PHYSICALS				
A 5510.400-05-5540	TRANSP CONTR EXPENSE			237818	332610		1,210.00	1,210.00
							<b>Check Total:</b>	<b>1,210.00</b>
54116	05/13/2022	967 PAIGE EQUIPMENT & SALES		MAINT SUPPLIES				
A 1621.450-04-1643	MAINTENANCE SUPPLIES-DW			56522	333809		9.77	9.77
							<b>Check Total:</b>	<b>9.77</b>
54117	05/13/2022	4921 PARADIGM ENVIRONMENTAL SVCS.		MAINT CONTR				
A 1621.400-04-1643	MAINTENANCE CONTR EXP-DW			209808	333816		178.00	178.00
							<b>Check Total:</b>	<b>178.00</b>
54118	05/13/2022	6582 PARAGON COMPLIANCE LLC		PERSONNEL CONTR				
A 1430.400-04-1420	PERSONNEL CONTR EXPENSE			4037	332577		940.50	940.50
							<b>Check Total:</b>	<b>940.50</b>
54119	05/13/2022	6011 PATCY COREY		OFFICIALS CLAIM				
A 2855.400-01-2860	INTERSCHOLASTIC CONT EXP			4/26 TRACK MEET			129.00	
							<b>Check Total:</b>	<b>129.00</b>
54120	05/13/2022	981 PATONS MARKET PLACE						
A 2110.450-01-2210	SPECIAL ED DEPT SUPPLIES - HS			01-634772	332684		40.77	40.77
A 1620.450-04-1642	CUSTODIAL SUPPLIES-DW			07-771610	332866		27.68	27.68
A 2110.450-01-2210	SPECIAL ED DEPT SUPPLIES - HS			03-777423	332684		40.98	40.98
A 1620.450-04-1642	CUSTODIAL SUPPLIES-DW			07-765609	332866		19.96	19.96
A 2110.450-01-2210	SPECIAL ED DEPT SUPPLIES - HS			01-631179	332684		60.01	60.01

# Sodus Central School District



## Check Warrant Report For A - 43: FUND A WARRANT A21 For Dates 5/2/2022 - 5/13/2022

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description							
A 2110.450-01-2210	SPECIAL ED DEPT SUPPLIES - HS				02-649141	332684	33.77	33.77
A 2110.450-01-2143	SCIENCE SUPPLIES-HS				04-576264	333734	63.82	25.17
							<b>Check Total:</b>	<b>286.99</b>
54121	05/13/2022	8332 PAULA SMITH		OFFICIALS CLAIM				
A 2855.400-01-2860	INTERSCHOLASTIC CONT EXP				5/7 TRACK MEET		140.75	
							<b>Check Total:</b>	<b>140.75</b>
54122	05/13/2022	1031 PLASSCHE LUMBER CO		IS OFFICE SUPPLIES				
A 2020.450-02-2020	SUPERVISION SUPPLIES-IS				388187	333767	221.88	221.88
							<b>Check Total:</b>	<b>221.88</b>
54123	05/13/2022	8242 R.W. LINDSAY		MAINT CONTR				
A 1621.400-04-1643	MAINTENANCE CONTR EXP-DW				1492-1	333796	820.00	820.00
							<b>Check Total:</b>	<b>820.00</b>
54124	05/13/2022	2741 REALLY GOOD STUFF		PS OFFICE SUPPLIES				
A 2020.450-03-2020	SUPERVISION SUPPLIES-PS				7908294	333609	137.94	119.95
							<b>Check Total:</b>	<b>137.94</b>
54125	05/13/2022	1086 REGIONAL INTERN CORP		AUTO/BUS PARTS/SUPPLIES				
A 5510.450-05-5555	AUTO/BUS PARTS/SUPPLIES				022176848P	332645	386.50	386.50
A 5510.450-05-5555	AUTO/BUS PARTS/SUPPLIES				022176612P	332645	303.32	303.32
							<b>Check Total:</b>	<b>689.82</b>
54126	05/13/2022	8201 RICKY ORLOPP		OFFICIALS CLAIM				
A 2855.400-01-2860	INTERSCHOLASTIC CONT EXP				4/6 MARION		100.25	
A 2855.400-01-2860	INTERSCHOLASTIC CONT EXP				4/23 WATERLOO		80.80	
							<b>Check Total:</b>	<b>181.05</b>
54127	05/13/2022	1120 ROCHESTER GAS & ELECTRIC CORP		ELECT/GAS SERVICE				
A 1620.320-04-1631	ELECTRICITY - DW				2001-3812-548	332567	1,433.39	1,433.39
A 1620.330-04-1634	NATURAL GAS - DW				2001-1564-711	332567	2,925.61	2,925.61
							<b>Check Total:</b>	<b>4,359.00</b>
54128	05/13/2022	8303 ROCHESTER SCHOOL OF THE HOLY CHILDHOOD INC		SPEC ED TUITION				
A 2250.470-04-2210	SPECIAL ED. TUITION-DW				0003942-IN	333198	3,825.60	3,825.60
							<b>Check Total:</b>	<b>3,825.60</b>
54129	05/13/2022	8394 SAMANTHA CARBAJAL MORENO		OFFICIALS CLAIM				

# Sodus Central School District

## Check Warrant Report For A - 43: FUND A WARRANT A21 For Dates 5/2/2022 - 5/13/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP		5/5 TRACK MEET			40.00	
54130	05/13/2022	1178 SCHOOL SPECIALTY					<b>Check Total:</b>	<b>40.00</b>
A 2855.450-01-2860		INTERSCHOL SUPPLIES-HS		308103977471	333793		532.03	642.23
A 2110.450-01-2150		GENERAL SUPPLIES-HS		208129843747	333784		100.20	100.20
A 2855.450-01-2860		INTERSCHOL SUPPLIES-HS		208129828788	333758		552.02	552.02
A 2110.450-03-2166		GRADE 2 SUPPLIES		208129829031	332519		61.12	61.12
54131	05/13/2022	6780 SIPPLE AND SON PEST CONTROL LLC	PEST CONTROL				<b>Check Total:</b>	<b>1,245.37</b>
A 1620.400-04-1642		CUSTODIAL CONTR-DW		6395	332841		150.00	150.00
54132	05/13/2022	1847 SMITH METAL WORKS OF NEWARK	MAINT SUPPLIES				<b>Check Total:</b>	<b>150.00</b>
A 1621.450-04-1643		MAINTENANCE SUPPLIES-DW		13108	333825		1,275.00	1,275.00
54133	05/13/2022	4296 SODUS BAY HEIGHTS GOLF CLUB	INTERSCHOL CONTR				<b>Check Total:</b>	<b>1,275.00</b>
A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP		2022 GOLF FEES	333777		750.00	750.00
54134	05/13/2022	1269 STAPLES					<b>Check Total:</b>	<b>750.00</b>
A 1670.450-04-1670		PRINTING/MAILING SUP-DW		3506093287	333769		131.00	131.00
A 1670.450-04-1670		PRINTING/MAILING SUP-DW		3506093286	333570		1,476.80	1,476.80
A 1680.450-04-2647		CENTR DATA PROC SUPPLIES		3505786008	333738		75.41	75.41
A 2020.450-02-2020		SUPERVISION SUPPLIES-IS		3505719226	333764		589.50	677.00
A 1670.450-04-1670		PRINTING/MAILING SUP-DW		3507526515	333803		111.89	108.10
A 1670.450-04-1670		PRINTING/MAILING SUP-DW		3505901597	333769		28.44	26.04
54135	05/13/2022	6759 SUNOCO LLC	GAS / DIESEL SERVICE				<b>Check Total:</b>	<b>2,413.04</b>
A 5510.450-05-5551		GASOLINE/DIESEL FUEL		20379104	332604		1,469.24	1,469.24
54136	05/13/2022	3853 SUPERIOR LUBRICANTS	MOTOR OIL				<b>Check Total:</b>	<b>1,469.24</b>
A 5510.450-05-5552		MOTOR OIL		331196	332648		762.15	762.15
54137	05/13/2022	6700 TEACHERS PAY TEACHER	PS CLASS SUPPLIES				<b>Check Total:</b>	<b>762.15</b>
A 2020.450-03-2020		SUPERVISION SUPPLIES-PS		192124696	333785		33.13	33.13

# Sodus Central School District



## Check Warrant Report For A - 43: FUND A WARRANT A21 For Dates 5/2/2022 - 5/13/2022

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account				Account Description				
A 2110.400-03-2167				GRADE 2 CONTRACTUAL	192124696	333785	43.34	40.35
							<b>Check Total:</b>	<b>76.47</b>
54138	05/13/2022	8381	THEODORE B AST	OFFICIALS CLAIM	4/11 LYONS		80.80	
					4/23 WATERLOO		80.80	
							<b>Check Total:</b>	<b>161.60</b>
54139	05/13/2022	8390	THOMAS LANNON	OFFICIALS CLAIM	5/7 TRACK MEET		140.75	
							<b>Check Total:</b>	<b>140.75</b>
54140	05/13/2022	5045	TIMES OF WAYNE COUNTY INC.	SUBSCRIPTION	6/2022-6/2023	333814	45.00	45.00
							<b>Check Total:</b>	<b>45.00</b>
A 1480.400-04-1430				PUBLIC INFORMAT CONTR EXP				
					6/2022-6/2023	333814	45.00	45.00
54141	05/13/2022	4762	TROPHY CENTRAL	CURRIC DEV SUPPLIES	159863	333748	230.53	170.00
							<b>Check Total:</b>	<b>230.53</b>
54142	05/13/2022	1371	TROSER MANANGEMENT INC.	INTERSCHOL CONTR	10930006	333797	775.00	775.00
							<b>Check Total:</b>	<b>775.00</b>
54143	05/13/2022	1044	U.S. POSTAL SERVICE	POSTAGE	09117283		5,000.00	
							<b>Check Total:</b>	<b>5,000.00</b>
A 1670.450-04-1670				PRINTING/MAILING SUP-DW				
					09117283		5,000.00	
54144	05/13/2022	8317	UGI CORPORATION					
							<b>Check Total:</b>	<b>5,000.00</b>
A 1620.330-04-1634				NATURAL GAS - DW	G5298469	333296	297.98	297.98
A 5530.330-05-5531				GARAGE BLDG NATURAL GAS	G5314149	333296	1,584.30	1,584.30
A 1620.330-04-1634				NATURAL GAS - DW	G5298475	333296	253.78	246.99
A 5530.330-05-5531				GARAGE BLDG NATURAL GAS	G5313995	333296	7,247.02	7,247.02
							<b>Check Total:</b>	<b>9,383.08</b>
54145	05/13/2022	3764	ULINE	CUST SUPPLIES	147822036	333818	474.89	474.89
							<b>Check Total:</b>	<b>474.89</b>
A 1620.450-04-1642				CUSTODIAL SUPPLIES-DW				
					147822036	333818	474.89	474.89
54146	05/13/2022	1384	UNI-FIRST CORPORATION	#10 UNIFORM SERVICE				
A 5510.400-05-5540				TRANSP CONTR EXPENSE	1150062115	332651	79.09	79.09
A 5510.400-05-5540				TRANSP CONTR EXPENSE	1150060720	332651	79.41	79.41

# Sodus Central School District

## Check Warrant Report For A - 43: FUND A WARRANT A21 For Dates 5/2/2022 - 5/13/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
A 5510.400-05-5540		TRANSP CONTR EXPENSE			1150063605	332651	82.09	82.09
54147	05/13/2022	1418 VERIZON WIRELESS		FACILITY PHONE			<b>Check Total:</b>	<b>240.59</b>
A 1621.400-04-1643		MAINTENANCE CONTR EXP-DW			9905506195	332556	48.59	48.59
54148	05/13/2022	1448 WAYNE COUNTY ACTION PROGRAM IN		FOSTER GRANDPARENT			<b>Check Total:</b>	<b>48.59</b>
A 2020.450-04-2020		SUPV SUPPLIES PEPSI-DW			8130	333546	98.87	98.87
54149	05/13/2022	5904 WB MASON CO INC		DO WATER SUPPLY			<b>Check Total:</b>	<b>98.87</b>
A 1240.450-04-1210		SUPT. OFFICE SUPPLIES			CM0836486	332553	-24.00	7.64
A 1310.450-04-1310		BUSINESS ADMIN SUPPLIES			229269459	332553	54.56	7.64
A 2010.450-04-2010		CURRIC DEVEL SUPPLIES				332553	0.00	7.64
A 2250.450-04-2213		SUPPORT SERVICES SUPPLIES				332553	0.00	7.64
54150	05/13/2022	3991 WFL SUPERINTENDENTS ASSOC.		SUPT DUES			<b>Check Total:</b>	<b>30.56</b>
A 1240.450-04-1210		SUPT. OFFICE SUPPLIES			JAN-DEC 2022	333805	150.00	150.00
54151	05/13/2022	160 WILLIAM J BULMAN		OFFICIALS CLAIM			<b>Check Total:</b>	<b>150.00</b>
A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP			4/6 MARION		100.25	
54152	05/13/2022	8389 WILLIAM R VANDERVEER		OFFICIALS CLAIM			<b>Check Total:</b>	<b>100.25</b>
A 2855.400-01-2860		INTERSCHOLASTIC CONT EXP			5/7 TRACK MEET		140.75	
54153	05/13/2022	2061 WILLIAMSON BUILDING SUPPLY		MAINT SUPPLIES			<b>Check Total:</b>	<b>140.75</b>
A 1621.450-04-1643		MAINTENANCE SUPPLIES-DW			271511	332800	359.38	359.38
							<b>Check Total:</b>	<b>359.38</b>

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account				Account Description				
<b>Number of Transactions: 100</b>							<b>Warrant Total:</b>	<b>86,810.67</b>
							<b>Vendor Portion:</b>	<b>86,810.67</b>

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 100 in number, in the total amount of \$86,810.67. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

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Date

Signature

Title

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$86,810.67. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

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Date

Auditor's Signature

Title

**Approval of Officer Giving Rise to Claims**

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

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Date

Officer's Signature

Title

# Sodus Central School District



## Check Warrant Report For C - 9: FUND C WARRANT C09 For Dates 3/1/2017 - 3/31/2017

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description					
3910	03/10/2017	1228	SODUS CENTRAL SCHOOL	SALES TAX - DEC-FEB				
C 631			DUE TO OTHER GOVTS - SALES TAX		SALES TAX DEC -		204.72	0.00
3911	03/31/2017	4817	ADVANCE FOOD COMPANY	COMMODITY PROCESSING			<b>Check Total:</b> <b>204.72</b>	
C 2860.400-00-0000			SCHOOL LUNCH-CONTRACTUAL		1880490		408.30	
3912	03/31/2017	5484	CHARTWELLS	MEALS - FEB			<b>Check Total:</b> <b>408.30</b>	
C 2860.400-00-0000			SCHOOL LUNCH-CONTRACTUAL		K2650900053		39,050.11	
3913	03/31/2017	360	DUFFY'S EQUIPMENT SERVICES	STEAMER REPAIR			<b>Check Total:</b> <b>39,050.11</b>	
C 2860.400-00-0000			SCHOOL LUNCH-CONTRACTUAL		0093193		1,085.23	
C 2860.400-00-0000			SCHOOL LUNCH-CONTRACTUAL		0093193		432.43	
3914	03/31/2017	374	ECOLAB	FILTERS/SPRAY VALVE			<b>Check Total:</b> <b>1,517.66</b>	
C 2860.450-00-0000			SCHOOL LUNCH-SUPPLIES		4886706		174.15	
C 2860.450-00-0000			SCHOOL LUNCH-SUPPLIES		4887247		36.41	
3915	03/31/2017	4403	JENNIE-O TURKEY STORE	COMMODITY PROCESSING			<b>Check Total:</b> <b>210.56</b>	
C 2860.400-00-0000			SCHOOL LUNCH-CONTRACTUAL		2254103		464.12	
3916	03/31/2017	3335	MICHAEL FOODS INC	COMMODITY PROCESSING			<b>Check Total:</b> <b>464.12</b>	
C 2860.400-00-0000			SCHOOL LUNCH-CONTRACTUAL		95411287		480.56	
C 2860.400-00-0000			SCHOOL LUNCH-CONTRACTUAL		95438089		393.20	
3917	03/31/2017	1045	POVINELLI CUTLERY	KNIFE SHARPENING			<b>Check Total:</b> <b>873.76</b>	
C 2860.400-00-0000			SCHOOL LUNCH-CONTRACTUAL		1973846		18.30	
C 2860.400-00-0000			SCHOOL LUNCH-CONTRACTUAL		1973851		19.32	

**Sodus Central School District**
**Check Warrant Report For C - 9: FUND C WARRANT C09 For Dates 3/1/2017 - 3/31/2017**


Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description							
C 2860.400-00-0000	SCHOOL LUNCH-CONTRACTUAL					1973852	18.30	
C 2860.400-00-0000	SCHOOL LUNCH-CONTRACTUAL					1980418	18.30	
C 2860.400-00-0000	SCHOOL LUNCH-CONTRACTUAL					1980423	19.32	
C 2860.400-00-0000	SCHOOL LUNCH-CONTRACTUAL					1980424	18.30	
						<b>Check Total:</b>	<b>111.84</b>	
3918	03/31/2017	4818	RICH PRODUCTS CORP	COMMODITY PROCESSING				
C 2860.400-00-0000	SCHOOL LUNCH-CONTRACTUAL					97977025	183.06	
						<b>Check Total:</b>	<b>183.06</b>	
3919	03/31/2017	1234	SODUS COLD STORAGE	FOOD STORAGE - JAN/FEB				
C 2860.400-00-0000	SCHOOL LUNCH-CONTRACTUAL					I-000004744	475.50	
C 2860.400-00-0000	SCHOOL LUNCH-CONTRACTUAL					I-000004845	475.50	
						<b>Check Total:</b>	<b>951.00</b>	
3920	03/31/2017	1868	SYSCO - SYRACUSE	COMMODITY PROCESSING				
C 2860.400-00-0000	SCHOOL LUNCH-CONTRACTUAL					127092947	1,993.03	
						<b>Check Total:</b>	<b>1,993.03</b>	
3921	03/31/2017	4817	ADVANCE FOOD COMPANY	COMMODITY PROCESSING				
C 2860.400-00-0000	SCHOOL LUNCH-CONTRACTUAL					1860845	408.30	
						<b>Check Total:</b>	<b>408.30</b>	

# Sodus Central School District

## Check Warrant Report For C - 9: FUND C WARRANT C09 For Dates 3/1/2017 - 3/31/2017



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account								
Number of Transactions: 12							<b>Warrant Total:</b>	<b>46,376.46</b>
							<b>Vendor Portion:</b>	<b>46,376.46</b>

### Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 12 in number, in the total amount of \$46,376.46. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date \_\_\_\_\_  
Signature \_\_\_\_\_  
Title \_\_\_\_\_

### Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$46,376.46. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date \_\_\_\_\_  
Auditor's Signature \_\_\_\_\_  
Title \_\_\_\_\_

### Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

\_\_\_\_\_  
Date \_\_\_\_\_  
Officer's Signature \_\_\_\_\_  
Title \_\_\_\_\_

# Sodus Central School District

## Appropriation Status Detail Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available	
<a href="#">A 1010.400-04-1010</a>	BOARD OF ED CONTR EXP	15,000.00	0.00	15,000.00	10,144.68	0.00	4,855.32	
<a href="#">A 1010.410-04-1010</a>	BOARD OF ED CONF	2,500.00	0.00	2,500.00	38.00	396.85	2,065.15	
<a href="#">A 1010.450-04-1010</a>	BOARD OF ED SUPPLIES	4,000.00	0.00	4,000.00	3,965.19	0.00	34.81	
<a href="#">A 1010.490-04-1010</a>	BOARD OF ED. BOCES	7,500.00	0.00	7,500.00	6,947.74	552.26	0.00	
1010	<b>BOARD OF EDUCATION</b>	*	<b>29,000.00</b>	<b>0.00</b>	<b>29,000.00</b>	<b>21,095.61</b>	<b>949.11</b>	<b>6,955.28</b>
<a href="#">A 1040.160-04-1020</a>	DISTRICT CLERK SALARY	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00	
<a href="#">A 1040.400-04-1020</a>	DISTRICT CLERK CONTRACTUA	750.00	0.00	750.00	0.00	0.00	750.00	
<a href="#">A 1040.450-04-1020</a>	DISTRICT CLERK SUPPLIES	200.00	0.00	200.00	0.00	0.00	200.00	
1040	<b>DISTRICT CLERK</b>	*	<b>3,950.00</b>	<b>0.00</b>	<b>3,950.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,950.00</b>
<a href="#">A 1060.400-04-1030</a>	DISTRICT MEETING CONTR EX	250.00	0.00	250.00	0.00	0.00	250.00	
1060	<b>DISTRICT MEETING</b>	*	<b>250.00</b>	<b>0.00</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250.00</b>
10		**	<b>33,200.00</b>	<b>0.00</b>	<b>33,200.00</b>	<b>21,095.61</b>	<b>949.11</b>	<b>11,155.28</b>
<a href="#">A 1240.150-04-1210</a>	SUPERINTENDENT'S SALARY	165,000.00	0.00	165,000.00	160,615.44	0.00	4,384.56	
<a href="#">A 1240.160-04-1210</a>	SUPT. NON INSTR.WAGE	58,422.00	0.00	58,422.00	53,961.81	0.00	4,460.19	
<a href="#">A 1240.400-04-1210</a>	SUPT. CONTRACTU	5,000.00	0.00	5,000.00	6,756.82	0.00	-1,756.82	
<a href="#">A 1240.410-04-1210</a>	SUPT. CONF.	3,000.00	0.00	3,000.00	1,216.00	0.00	1,784.00	
<a href="#">A 1240.450-04-1210</a>	SUPT. OFFICE SUPPLIES	2,300.00	7.64	2,307.64	1,973.61	6.22	327.81	
1240	<b>CHIEF SCHOOL ADMINISTRATOR</b>	*	<b>233,722.00</b>	<b>7.64</b>	<b>233,729.64</b>	<b>224,523.68</b>	<b>6.22</b>	<b>9,199.74</b>
12		**	<b>233,722.00</b>	<b>7.64</b>	<b>233,729.64</b>	<b>224,523.68</b>	<b>6.22</b>	<b>9,199.74</b>
<a href="#">A 1310.150-04-1310</a>	BUSINESS ADMIN INSTR SAL	142,859.00	0.00	142,859.00	131,868.96	0.00	10,990.04	
<a href="#">A 1310.160-04-1310</a>	BUS ADMIN NONINSTR WAGES	184,256.00	0.00	184,256.00	162,131.65	0.00	22,124.35	
<a href="#">A 1310.161-04-1310</a>	BUS ADM NONINDTR HRLY/SUB	0.00	0.00	0.00	1,067.49	0.00	-1,067.49	
<a href="#">A 1310.400-04-1310</a>	BUS ADMIN CONTR EXPENSE	7,800.00	150.00	7,950.00	5,718.12	837.00	1,394.88	
<a href="#">A 1310.450-04-1310</a>	BUSINESS ADMIN SUPPLIES	2,250.00	550.52	2,800.52	1,677.33	6.22	1,116.97	
<a href="#">A 1310.490-04-1310</a>	BUS ADM BOC SER- COMP MGM	46,200.00	0.00	46,200.00	36,345.30	9,854.70	0.00	
1310	<b>BUSINESS ADMINISTRATION</b>	*	<b>383,365.00</b>	<b>700.52</b>	<b>384,065.52</b>	<b>338,808.85</b>	<b>10,697.92</b>	<b>34,558.75</b>
<a href="#">A 1320.400-04-1320</a>	AUDITING CONTR EXPENSE	36,000.00	0.00	36,000.00	26,670.00	9,675.00	-345.00	
1320	<b>AUDITING</b>	*	<b>36,000.00</b>	<b>0.00</b>	<b>36,000.00</b>	<b>26,670.00</b>	<b>9,675.00</b>	<b>-345.00</b>
<a href="#">A 1325.160-04-1330</a>	TREASURER WAGES	80,569.00	0.00	80,569.00	74,371.20	0.00	6,197.80	
<a href="#">A 1325.400-04-1330</a>	TREASURER CONTR EXPENSE	350.00	0.00	350.00	60.00	0.00	290.00	
<a href="#">A 1325.450-04-1330</a>	TREASURER SUPPLIES	250.00	0.00	250.00	103.22	0.00	146.78	
1325	<b>TREASURER</b>	*	<b>81,169.00</b>	<b>0.00</b>	<b>81,169.00</b>	<b>74,534.42</b>	<b>0.00</b>	<b>6,634.58</b>
<a href="#">A 1330.400-04-1340</a>	TAX COLLECTOR CONTR EXP	10,000.00	0.00	10,000.00	5,132.06	0.00	4,867.94	

# Sodus Central School District

## Appropriation Status Detail Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available	
<a href="#">A 1330.450-04-1340</a>	TAX COLLECTOR SUPPLIES	250.00	0.00	250.00	484.00	0.00	-234.00	
1330	<b>TAX COLLECTOR</b>	*	<b>10,250.00</b>	<b>0.00</b>	<b>10,250.00</b>	<b>5,616.06</b>	<b>0.00</b>	<b>4,633.94</b>
<a href="#">A 1345.450-04-1350</a>	PURCHASING SUPPLIES	400.00	0.00	400.00	0.00	0.00	400.00	
<a href="#">A 1345.490-04-1350</a>	PURCHASING BOCES BIDDING	5,547.00	0.00	5,547.00	4,992.30	554.70	0.00	
1345	<b>PURCHASING</b>	*	<b>5,947.00</b>	<b>0.00</b>	<b>5,947.00</b>	<b>4,992.30</b>	<b>554.70</b>	<b>400.00</b>
<a href="#">A 1380.400-04-1360</a>	FISCAL AGENT CONTR EXP	1,500.00	0.00	1,500.00	3,296.63	0.00	-1,796.63	
1380	<b>FISCAL AGENT FEE</b>	*	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>3,296.63</b>	<b>0.00</b>	<b>-1,796.63</b>
13		**	<b>518,231.00</b>	<b>700.52</b>	<b>518,931.52</b>	<b>453,918.26</b>	<b>20,927.62</b>	<b>44,085.64</b>
<a href="#">A 1420.400-04-1410</a>	LEGAL CONTR EXPENSE	40,000.00	0.00	40,000.00	21,791.71	0.00	18,208.29	
<a href="#">A 1420.490-04-1410</a>	LEGAL	17,500.00	202.41	17,702.41	22,090.28	5,240.30	-9,628.17	
1420	<b>LEGAL</b>	*	<b>57,500.00</b>	<b>202.41</b>	<b>57,702.41</b>	<b>43,881.99</b>	<b>5,240.30</b>	<b>8,580.12</b>
<a href="#">A 1430.400-04-1420</a>	PERSONNEL CONTR EXPENSE	13,000.00	0.00	13,000.00	11,253.00	1,747.00	0.00	
<a href="#">A 1430.450-04-1420</a>	PERSONNEL SUPPLIES	700.00	0.00	700.00	346.00	0.00	354.00	
<a href="#">A 1430.490-04-1430</a>	PERSONNEL	38,000.00	0.00	38,000.00	13,953.04	0.00	24,046.96	
1430	<b>PERSONNEL</b>	*	<b>51,700.00</b>	<b>0.00</b>	<b>51,700.00</b>	<b>25,552.04</b>	<b>1,747.00</b>	<b>24,400.96</b>
<a href="#">A 1460.400-04-1460</a>	RECORDS MANAGEMENT CONTRACTUAL	750.00	0.00	750.00	0.00	0.00	750.00	
1460	<b>RECORDS MANAGEMENT OFFICER</b>	*	<b>750.00</b>	<b>0.00</b>	<b>750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>750.00</b>
<a href="#">A 1480.400-04-1430</a>	PUBLIC INFORMAT CONTR EXP	10,000.00	1,167.33	11,167.33	9,368.29	198.53	1,600.51	
<a href="#">A 1480.450-04-1430</a>	PUBLIC INFORMAT SUPPLIES	200.00	0.00	200.00	0.00	0.00	200.00	
1480	<b>PUBLIC INFORMATION &amp; SERVICES</b>	*	<b>10,200.00</b>	<b>1,167.33</b>	<b>11,367.33</b>	<b>9,368.29</b>	<b>198.53</b>	<b>1,800.51</b>
14		**	<b>120,150.00</b>	<b>1,369.74</b>	<b>121,519.74</b>	<b>78,802.32</b>	<b>7,185.83</b>	<b>35,531.59</b>
<a href="#">A 1620.160-04-1641</a>	CLEANER WAGES-DW	336,735.00	0.00	336,735.00	259,147.22	0.00	77,587.78	
<a href="#">A 1620.160-04-1642</a>	CUSTODIAL WAGES-DW	90,242.00	0.00	90,242.00	70,295.61	0.00	19,946.39	
<a href="#">A 1620.160-04-1645</a>	GROUNDS WAGES-DW	66,589.00	0.00	66,589.00	91,933.55	0.00	-25,344.55	
<a href="#">A 1620.161-04-1642</a>	FACILITIES HRLY/SUB WAGES-DW	20,000.00	0.00	20,000.00	50,388.01	0.00	-30,388.01	
<a href="#">A 1620.200-04-1642</a>	CUSTODIAL EQUIPMENT DW	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	
<a href="#">A 1620.320-04-1631</a>	ELECTRICITY - DW	275,000.00	0.00	275,000.00	286,398.18	25,842.64	-37,240.82	
<a href="#">A 1620.330-04-1634</a>	NATURAL GAS - DW	150,000.00	4,479.79	154,479.79	123,980.99	30,882.41	-383.61	
<a href="#">A 1620.400-04-1632</a>	WATER - DW	20,000.00	0.00	20,000.00	14,637.50	5,362.50	0.00	
<a href="#">A 1620.400-04-1633</a>	SEWER - DW	17,500.00	0.00	17,500.00	19,687.45	0.00	-2,187.45	
<a href="#">A 1620.400-04-1642</a>	CUSTODIAL CONTR-DW	29,000.00	1,780.00	30,780.00	30,233.35	786.32	-239.67	
<a href="#">A 1620.400-04-1646</a>	DISPOSAL SERVICES	18,000.00	0.00	18,000.00	0.00	0.00	18,000.00	
<a href="#">A 1620.400-04-1647</a>	SNOW REMOVAL-DW	1,500.00	0.00	1,500.00	1,968.94	0.00	-468.94	

# Sodus Central School District

## Appropriation Status Detail Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available	
<a href="#">A 1620.400-04-1649</a>	TELEPHONE-DW	5,800.00	0.00	5,800.00	3,102.80	0.00	2,697.20	
<a href="#">A 1620.450-04-1642</a>	CUSTODIAL SUPPLIES-DW	50,000.00	3,884.12	53,884.12	51,252.26	3,035.51	-403.65	
<a href="#">A 1620.490-04-1643</a>	TELEPHONE-BOCES	19,500.00	814.06	20,314.06	13,413.74	6,900.32	0.00	
1620	<b>OPERATION OF PLANT</b>	*	<b>1,101,366.00</b>	<b>10,957.97</b>	<b>1,112,323.97</b>	<b>1,016,439.60</b>	<b>72,809.70</b>	<b>23,074.67</b>
<a href="#">A 1621.160-04-1643</a>	MAINTENANCE WAGES-DW	191,782.00	0.00	191,782.00	145,698.72	0.00	46,083.28	
<a href="#">A 1621.161-04-1643</a>	MAINTENANCE - SUB EXTRA	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00	
<a href="#">A 1621.200-04-1643</a>	MAINTENANCE EQUIPMENT-DW	41,000.00	0.00	41,000.00	14,498.40	24,119.28	2,382.32	
<a href="#">A 1621.400-04-1643</a>	MAINTENANCE CONTR EXP-DW	62,000.00	6,795.75	68,795.75	193,447.62	506.61	-125,158.48	
<a href="#">A 1621.400-04-1644</a>	SPORTS FIELDS CONT EXP-DW	15,000.00	0.00	15,000.00	3,546.74	0.00	11,453.26	
<a href="#">A 1621.400-04-1645</a>	PVTS/GRNDS CONTR EXP-DW	10,000.00	0.00	10,000.00	1,656.66	0.00	8,343.34	
<a href="#">A 1621.450-04-1643</a>	MAINTENANCE SUPPLIES-DW	79,000.00	5,750.00	84,750.00	77,139.61	2,980.33	4,630.06	
<a href="#">A 1621.450-04-1644</a>	SPORTS FIELD SUPPLIES-DW	5,500.00	1,220.00	6,720.00	5,636.70	261.85	821.45	
<a href="#">A 1621.450-04-1645</a>	PVTS/GRNDS SUPPLIES-DW	2,500.00	0.00	2,500.00	2,803.75	0.00	-303.75	
<a href="#">A 1621.450-04-1646</a>	POOL SUPPLIES	9,000.00	0.00	9,000.00	5,696.84	0.00	3,303.16	
<a href="#">A 1621.450-04-1648</a>	PREVENTIVE MAINT SUPPLIES	5,000.00	0.00	5,000.00	1,380.78	3,736.03	-116.81	
1621	<b>MAINTENANCE OF PLANT</b>	*	<b>430,782.00</b>	<b>13,765.75</b>	<b>444,547.75</b>	<b>451,505.82</b>	<b>31,604.10</b>	<b>-38,562.17</b>
<a href="#">A 1670.161-04-1670</a>	PRINTING/MAILING WAGES-DW	9,500.00	0.00	9,500.00	2,558.50	0.00	6,941.50	
<a href="#">A 1670.400-04-1670</a>	PRINTING/MAILING CONT-DW	10,000.00	144.50	10,144.50	3,418.89	2,273.22	4,452.39	
<a href="#">A 1670.450-04-1670</a>	PRINTING/MAILING SUP-DW	65,000.00	0.00	65,000.00	41,870.93	11,734.40	11,394.67	
<a href="#">A 1670.490-04-1670</a>	CENTRAL PRINTING BOCES	15,000.00	884.00	15,884.00	2,891.34	2,108.66	10,884.00	
1670	<b>CENTRAL PRINTING &amp; MAILING</b>	*	<b>99,500.00</b>	<b>1,028.50</b>	<b>100,528.50</b>	<b>50,739.66</b>	<b>16,116.28</b>	<b>33,672.56</b>
<a href="#">A 1680.220-04-2647</a>	CENTRAL DATA PROC EQ	29,000.00	898.00	29,898.00	10,445.99	0.00	19,452.01	
<a href="#">A 1680.400-04-2647</a>	COMPUTER REPAIRS - DW	15,500.00	0.00	15,500.00	2,165.56	2,500.00	10,834.44	
<a href="#">A 1680.450-04-2647</a>	CENTR DATA PROC SUPPLIES	26,000.00	1,066.59	27,066.59	23,039.24	1,716.72	2,310.63	
<a href="#">A 1680.460-04-2647</a>	CENT DATA PROC SOFTWARE	65,000.00	0.00	65,000.00	9,856.72	10.00	55,133.28	
<a href="#">A 1680.490-04-1680</a>	COMPUTER SERVICES BOCES	349,773.00	0.00	349,773.00	225,414.91	0.00	124,358.09	
1680	<b>CENTRAL DATA PROCESSING</b>	*	<b>485,273.00</b>	<b>1,964.59</b>	<b>487,237.59</b>	<b>270,922.42</b>	<b>4,226.72</b>	<b>212,088.45</b>
16		**	<b>2,116,921.00</b>	<b>27,716.81</b>	<b>2,144,637.81</b>	<b>1,789,607.50</b>	<b>124,756.80</b>	<b>230,273.51</b>
<a href="#">A 1910.400-04-1920</a>	UNALLOCATED INSURANCE	90,000.00	0.00	90,000.00	96,963.00	0.00	-6,963.00	
1910	<b>UNALLOCATED INSURANCE</b>	*	<b>90,000.00</b>	<b>0.00</b>	<b>90,000.00</b>	<b>96,963.00</b>	<b>0.00</b>	<b>-6,963.00</b>
<a href="#">A 1920.400-04-1930</a>	SCHOOL ASSOCIATION DUES	9,500.00	2,210.00	11,710.00	7,639.00	0.00	4,071.00	
1920	<b>SCHOOL ASSOCIATION DUES</b>	*	<b>9,500.00</b>	<b>2,210.00</b>	<b>11,710.00</b>	<b>7,639.00</b>	<b>0.00</b>	<b>4,071.00</b>
<a href="#">A 1964.400-04-1940</a>	PROPERTY TAX REFUND	35,000.00	0.00	35,000.00	0.00	0.00	35,000.00	

# Sodus Central School District

## Appropriation Status Detail Report By Function From 7/1/2021 To 5/31/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1964	REFUND ON REAL PROPERTY TAXES	*	35,000.00	0.00	35,000.00	0.00	0.00	35,000.00
<a href="#">A 1981.490-04-1950</a>	BOCES ADMINISTRATIVE CHGS		168,812.00	0.00	168,812.00	135,955.79	32,856.21	0.00
1981	BOCES ADMINISTRATIVE COSTS	*	168,812.00	0.00	168,812.00	135,955.79	32,856.21	0.00
19		**	303,312.00	2,210.00	305,522.00	240,557.79	32,856.21	32,108.00
1		***	3,325,536.00	32,004.71	3,357,540.71	2,808,505.16	186,681.79	362,353.76
<a href="#">A 2010.150-04-2010</a>	CURRICULUM DEVEL SAL-DW		126,495.00	0.00	126,495.00	107,849.52	0.00	18,645.48
<a href="#">A 2010.151-04-2010</a>	CURR DEVEL PROJECTS-DW		25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
<a href="#">A 2010.400-04-2010</a>	CURRIC DEVEL CONTR EXP-DW		15,000.00	0.00	15,000.00	290.89	0.00	14,709.11
<a href="#">A 2010.450-04-2010</a>	CURRIC DEVEL SUPPLIES		8,000.00	7.64	8,007.64	6,755.64	120.62	1,131.38
<a href="#">A 2010.480-04-2010</a>	CURRICULUM TEXTS - LOCAL		20,000.00	9,197.86	29,197.86	27,005.33	0.00	2,192.53
2010	CURRICULUM DEVEL & SUPERVISION	*	194,495.00	9,205.50	203,700.50	141,901.38	120.62	61,678.50
<a href="#">A 2020.150-01-2020</a>	SUPERVIS INSTR WAGES-HS		230,018.00	0.00	230,018.00	221,712.07	0.00	8,305.93
<a href="#">A 2020.150-02-2020</a>	SUPERVIS INSTR WAGES-IS		168,007.00	0.00	168,007.00	122,775.12	0.00	45,231.88
<a href="#">A 2020.150-03-2020</a>	SUPERVIS INSTR WAGES-PS		85,896.00	0.00	85,896.00	79,288.08	0.00	6,607.92
<a href="#">A 2020.150-04-2020</a>	SUPERVIS INSTR WAGES-DW		25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
<a href="#">A 2020.160-01-2020</a>	SUPERVIS NONIN WAGES-HS		111,394.00	0.00	111,394.00	96,991.94	0.00	14,402.06
<a href="#">A 2020.160-02-2020</a>	SUPERVIS NONINST WAGES-IS		63,037.00	0.00	63,037.00	91,683.30	0.00	-28,646.30
<a href="#">A 2020.160-03-2020</a>	SUPERVIS NONINST WAGES-PS		50,965.00	0.00	50,965.00	47,689.30	0.00	3,275.70
<a href="#">A 2020.161-01-2020</a>	SUPERVIS NONINST SUB-HS		1,850.00	0.00	1,850.00	0.00	0.00	1,850.00
<a href="#">A 2020.161-02-2020</a>	SUPERVIS NONINST SUB-IS		1,750.00	0.00	1,750.00	196.32	0.00	1,553.68
<a href="#">A 2020.161-03-2020</a>	SUPERVIS NONINSTR SUB-PS		1,100.00	0.00	1,100.00	0.00	0.00	1,100.00
<a href="#">A 2020.200-03-2020</a>	SUPERVISION EQUIPMENT-PS		10,000.00	0.00	10,000.00	8,188.42	0.00	1,811.58
<a href="#">A 2020.400-01-2020</a>	SUPERVISION CONTR EXP-HS		4,050.00	0.00	4,050.00	1,751.35	0.00	2,298.65
<a href="#">A 2020.400-02-2020</a>	SUPERVISION CONTR EXP-IS		500.00	0.00	500.00	250.00	0.00	250.00
<a href="#">A 2020.400-03-2020</a>	SUPERVIS CONTR EXPENS-PS		3,200.00	0.00	3,200.00	2,700.90	515.51	-16.41
<a href="#">A 2020.400-04-2020</a>	SUPERVISION CONTR - DW		90,000.00	0.00	90,000.00	39,641.68	0.00	50,358.32
<a href="#">A 2020.450-01-2020</a>	SUPERVISION SUPPLIES-HS		9,800.00	419.43	10,219.43	7,027.29	0.00	3,192.14
<a href="#">A 2020.450-02-2020</a>	SUPERVISION SUPPLIES-IS		13,750.00	0.00	13,750.00	6,581.05	5,229.13	1,939.82
<a href="#">A 2020.450-03-2020</a>	SUPERVISION SUPPLIES-PS		6,000.00	0.00	6,000.00	5,547.77	49.58	402.65
<a href="#">A 2020.450-04-2020</a>	SUPV SUPPLIES PEPSI-DW		15,000.00	0.00	15,000.00	10,306.44	6,602.43	-1,908.87
<a href="#">A 2020.490-04-2020</a>	SUPERVISION-SUB SERVICE		7,700.00	0.00	7,700.00	5,310.00	2,390.00	0.00
2020	SUPERVISION-REGULAR SCHOOL	*	899,017.00	419.43	899,436.43	747,641.03	14,786.65	137,008.75
<a href="#">A 2070.150-04-2040</a>	STAFF DEVEL WAGES-DW		27,997.00	0.00	27,997.00	84,499.27	0.00	-56,502.27

# Sodus Central School District

## Appropriation Status Detail Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">A 2070.151-04-2040</a>	INSERVICE WAGES-D.W.	70,000.00	0.00	70,000.00	41,785.90	0.00	28,214.10
<a href="#">A 2070.400-04-2040</a>	INSERVICE CONTRACT EXP	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
<a href="#">A 2070.410-04-2041</a>	BLDG LEVEL CONF DW	15,000.00	0.00	15,000.00	4,144.98	0.00	10,855.02
<a href="#">A 2070.450-04-2040</a>	INSERVICE SUPPLIES	2,500.00	0.00	2,500.00	2,500.00	0.00	0.00
<a href="#">A 2070.450-04-2041</a>	PBIS-DW	4,000.00	0.00	4,000.00	435.00	0.00	3,565.00
<a href="#">A 2070.490-04-2040</a>	INSERVICE BOCES SERV DW	68,000.00	1,531.50	69,531.50	96,224.13	0.00	-26,692.63
2070	INSERVICE TRAINING-INSTRUCTION	* <b>190,497.00</b>	<b>1,531.50</b>	<b>192,028.50</b>	<b>229,589.28</b>	<b>0.00</b>	<b>-37,560.78</b>
20		** <b>1,284,009.00</b>	<b>11,156.43</b>	<b>1,295,165.43</b>	<b>1,119,131.69</b>	<b>14,907.27</b>	<b>161,126.47</b>
<a href="#">A 2110.120-02-2131</a>	ART INSTRUCTIONAL SAL-IS	45,084.00	0.00	45,084.00	40,789.39	0.00	4,294.61
<a href="#">A 2110.120-02-2140</a>	MUSIC INSTRUCT SALARY-IS	44,431.00	0.00	44,431.00	32,507.05	0.00	11,923.95
<a href="#">A 2110.120-02-2141</a>	PHYSICAL ED INSTR SAL-IS	116,181.00	0.00	116,181.00	26,796.33	0.00	89,384.67
<a href="#">A 2110.120-02-2142</a>	READIN INSTR SALARIES-IS	0.00	0.00	0.00	38,394.48	0.00	-38,394.48
<a href="#">A 2110.120-02-2168</a>	GRADE 3 SALARIES-IS	0.00	0.00	0.00	65.00	0.00	-65.00
<a href="#">A 2110.120-02-2180</a>	GRADE 4 INSTR SALARY-IS	277,488.00	0.00	277,488.00	83,663.99	0.00	193,824.01
<a href="#">A 2110.120-02-2182</a>	GRADE 5 INSTR SALARY-IS	328,560.00	0.00	328,560.00	301,924.73	0.00	26,635.27
<a href="#">A 2110.120-02-2184</a>	GRADE 6 INST SALARIES-IS	258,064.00	0.00	258,064.00	116,440.70	0.00	141,623.30
<a href="#">A 2110.120-03-2131</a>	ART INSTR SALARY-PS	68,163.00	0.00	68,163.00	61,329.23	0.00	6,833.77
<a href="#">A 2110.120-03-2140</a>	MUSIC INSTR SALARY-PS	40,481.00	0.00	40,481.00	36,322.17	0.00	4,158.83
<a href="#">A 2110.120-03-2141</a>	PHYSICAL ED INSTR SAL-PS	84,183.00	0.00	84,183.00	71,976.67	0.00	12,206.33
<a href="#">A 2110.120-03-2142</a>	READING INSTR SALARY-PS	0.00	0.00	0.00	39,610.63	0.00	-39,610.63
<a href="#">A 2110.120-03-2165</a>	KINDERGARTEN INSTRUCTION	185,568.00	0.00	185,568.00	131,882.56	0.00	53,685.44
<a href="#">A 2110.120-03-2166</a>	GRADE 1 INSTRUCTION	228,594.00	0.00	228,594.00	121,861.50	0.00	106,732.50
<a href="#">A 2110.120-03-2167</a>	GRADE 2 INSTRUCTION	236,736.00	0.00	236,736.00	155,653.74	0.00	81,082.26
<a href="#">A 2110.120-03-2168</a>	GRADE 3 SALARIES-PS	240,829.00	0.00	240,829.00	185,357.73	0.00	55,471.27
<a href="#">A 2110.122-01-2130</a>	TEACHER ASSISTANT - HS	220,468.00	0.00	220,468.00	95,730.10	0.00	124,737.90
<a href="#">A 2110.122-02-2130</a>	CRISIS INTERVENTION TA-IS	58,810.00	0.00	58,810.00	28,293.16	0.00	30,516.84
<a href="#">A 2110.122-03-2130</a>	CRISIS INTERVENTION TA-PS	40,514.00	0.00	40,514.00	35,382.37	0.00	5,131.63
<a href="#">A 2110.122-06-2130</a>	TEACHER ASSISTANT - MS	0.00	0.00	0.00	145,253.08	0.00	-145,253.08
<a href="#">A 2110.130-01-2131</a>	ART INSTR SALARIES-HS	100,224.00	0.00	100,224.00	94,090.28	0.00	6,133.72
<a href="#">A 2110.130-01-2133</a>	ESL SALARIES-HS	175,668.00	0.00	175,668.00	195,880.26	0.00	-20,212.26
<a href="#">A 2110.130-01-2134</a>	ENGLISH INSTR SALARIES-HS	295,422.00	0.00	295,422.00	274,912.62	0.00	20,509.38
<a href="#">A 2110.130-01-2135</a>	FOREIGN LANG INST SAL-HS	94,494.00	0.00	94,494.00	90,717.69	0.00	3,776.31
<a href="#">A 2110.130-01-2136</a>	HEALTH ED INST SAL-HS	90,869.00	0.00	90,869.00	56,151.32	0.00	34,717.68

# Sodus Central School District

## Appropriation Status Detail Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">A 2110.130-01-2139</a>	MATH INSTR SALARIES-HS	379,342.00	0.00	379,342.00	377,251.59	0.00	2,090.41
<a href="#">A 2110.130-01-2140</a>	MUSIC INSTR SALARIES-HS	150,537.00	0.00	150,537.00	142,193.58	0.00	8,343.42
<a href="#">A 2110.130-01-2141</a>	PHYSICAL ED INSTR SAL-HS	184,554.00	0.00	184,554.00	251,524.28	0.00	-66,970.28
<a href="#">A 2110.130-01-2142</a>	READING INSTR SALARIES-HS	0.00	0.00	0.00	16.00	0.00	-16.00
<a href="#">A 2110.130-01-2143</a>	SCIENCE INSTR SALARIES-HS	334,510.00	0.00	334,510.00	257,178.96	0.00	77,331.04
<a href="#">A 2110.130-01-2144</a>	SOCIAL STUD INSTR SAL-HS	264,764.00	0.00	264,764.00	284,173.22	0.00	-19,409.22
<a href="#">A 2110.131-01-2130</a>	TEACHER ASSISTANT WAGES - HS	0.00	0.00	0.00	69,606.94	0.00	-69,606.94
<a href="#">A 2110.131-06-2130</a>	TEACHER ASSISTANT WAGES - MS	0.00	0.00	0.00	27,485.26	0.00	-27,485.26
<a href="#">A 2110.132-01-2130</a>	CRISIS INTERVENTION TA-HS	0.00	0.00	0.00	48,440.17	0.00	-48,440.17
<a href="#">A 2110.132-04-2130</a>	CRISIS INTERVENTION TA - DW	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
<a href="#">A 2110.141-01-2150</a>	SUB TEACHER WAGES-HS	0.00	0.00	0.00	54,824.17	0.00	-54,824.17
<a href="#">A 2110.141-02-2150</a>	SUB TEACHER WAGES-IS	0.00	0.00	0.00	40,840.39	0.00	-40,840.39
<a href="#">A 2110.141-03-2150</a>	SUB TEACHER WAGES-PS	0.00	0.00	0.00	63,778.06	0.00	-63,778.06
<a href="#">A 2110.141-04-2150</a>	SUB TEACHER WAGES - DW	140,000.00	0.00	140,000.00	0.00	0.00	140,000.00
<a href="#">A 2110.141-06-2150</a>	SUB TEACHER WAGES - MS	0.00	0.00	0.00	100.94	0.00	-100.94
<a href="#">A 2110.143-01-2150</a>	SUB T.ASST WAGES-HS	0.00	0.00	0.00	4,791.50	0.00	-4,791.50
<a href="#">A 2110.143-02-2150</a>	SUB T.ASST WAGES-IS	0.00	0.00	0.00	6,167.00	0.00	-6,167.00
<a href="#">A 2110.143-03-2150</a>	SUB T.ASST WAGES-PS	0.00	0.00	0.00	8,263.50	0.00	-8,263.50
<a href="#">A 2110.143-04-2150</a>	SUB TEACH ASST WAGES - DW	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
<a href="#">A 2110.145-04-2150</a>	SCHOOL TUTORING	0.00	0.00	0.00	192.00	0.00	-192.00
<a href="#">A 2110.150-04-2160</a>	SPECIAL AREA STIPENDS - DW	190,000.00	0.00	190,000.00	0.00	0.00	190,000.00
<a href="#">A 2110.160-02-2141</a>	TEACHER AIDE WAGES - IS	0.00	0.00	0.00	10,624.00	0.00	-10,624.00
<a href="#">A 2110.160-03-2141</a>	TEACHER AIDE WAGES - PS	143,703.00	0.00	143,703.00	88,859.77	0.00	54,843.23
<a href="#">A 2110.161-01-2150</a>	NON INST SUBS/MONITORS-HS	0.00	0.00	0.00	3,517.50	0.00	-3,517.50
<a href="#">A 2110.161-02-2150</a>	NONINST SUBS/MONITORS-IS	0.00	0.00	0.00	14,229.00	0.00	-14,229.00
<a href="#">A 2110.161-03-2150</a>	NONINST SUB/MONITORS-PS	0.00	0.00	0.00	22,785.00	0.00	-22,785.00
<a href="#">A 2110.161-04-2150</a>	NON INST SUBS/MONITORS - DW	32,000.00	0.00	32,000.00	0.00	0.00	32,000.00
<a href="#">A 2110.200-01-2131</a>	ART EQUIPMENT-HS	1,175.00	0.00	1,175.00	1,175.07	0.00	-0.07
<a href="#">A 2110.200-01-2135</a>	FOREIGN LANGUAGE EQUIP-HS	500.00	0.00	500.00	195.42	0.00	304.58
<a href="#">A 2110.200-01-2139</a>	MATHEMATICS EQUIP-HS	192.00	0.00	192.00	0.00	0.00	192.00
<a href="#">A 2110.200-01-2143</a>	SCIENCE EQUIPMENT-HS	297.00	0.00	297.00	173.09	77.99	45.92
<a href="#">A 2110.200-02-2180</a>	GRADE 4 EQUIPMENT-IS	400.00	0.00	400.00	0.00	0.00	400.00
<a href="#">A 2110.200-04-2140</a>	MUSIC EQUIPMENT - DW	0.00	0.00	0.00	0.00	0.00	0.00

# Sodus Central School District

## Appropriation Status Detail Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">A 2110.200-04-2141</a>	PHYS ED EQUIPMENT DW	4,275.00	0.00	4,275.00	4,109.23	0.00	165.77
<a href="#">A 2110.400-01-2134</a>	ENGLISH CONTRACTUAL-HS	200.00	0.00	200.00	0.00	0.00	200.00
<a href="#">A 2110.400-01-2139</a>	MATH CONTRACTUAL HS	540.00	0.00	540.00	0.00	0.00	540.00
<a href="#">A 2110.400-01-2140</a>	MUSIC CONTRACTUAL-HS	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">A 2110.400-01-2143</a>	SCIENCE CONTRACTUAL-HS	1,150.00	0.00	1,150.00	225.00	650.00	275.00
<a href="#">A 2110.400-01-2150</a>	GENERAL CONTR EXP-HS	6,050.00	0.00	6,050.00	4,332.63	0.00	1,717.37
<a href="#">A 2110.400-01-2210</a>	SPECIAL ED CONTRACTUAL - HS	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
<a href="#">A 2110.400-02-2142</a>	READING CONTRACTUAL - IS	300.00	0.00	300.00	65.45	0.00	234.55
<a href="#">A 2110.400-02-2150</a>	GENERAL CONTR EXP-IS	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<a href="#">A 2110.400-02-2180</a>	GRADE 4 CONTRACTUAL EXP IS	2,920.00	0.00	2,920.00	803.50	499.98	1,616.52
<a href="#">A 2110.400-02-2182</a>	GRADE 5 CONTRACTUAL	1,530.00	0.00	1,530.00	812.96	0.00	717.04
<a href="#">A 2110.400-02-2184</a>	GRADE 6 CONTRACTUAL-IS	2,749.00	0.00	2,749.00	1,098.90	0.00	1,650.10
<a href="#">A 2110.400-03-2150</a>	GENERAL CONTR EXP-PS	200.00	0.00	200.00	0.00	191.45	8.55
<a href="#">A 2110.400-03-2165</a>	KINDERGARTEN CONTRACTUAL	500.00	0.00	500.00	0.00	0.00	500.00
<a href="#">A 2110.400-03-2166</a>	GRADE 1 CONTRACTUAL	500.00	0.00	500.00	210.96	0.00	289.04
<a href="#">A 2110.400-03-2167</a>	GRADE 2 CONTRACTUAL	500.00	0.00	500.00	442.16	0.00	57.84
<a href="#">A 2110.400-03-2168</a>	GRADE 3 CONTRACTUAL	500.00	0.00	500.00	500.00	0.00	0.00
<a href="#">A 2110.400-04-2131</a>	ART CONTRACTUAL - DW	1,100.00	0.00	1,100.00	1,100.00	0.00	0.00
<a href="#">A 2110.400-04-2140</a>	MUSIC CONTRACTUAL - DW	15,838.00	0.00	15,838.00	11,918.55	1,870.80	2,048.65
<a href="#">A 2110.400-04-2141</a>	PHYS ED CONTRACTUAL - DW	3,950.00	0.00	3,950.00	0.00	0.00	3,950.00
<a href="#">A 2110.400-04-2150</a>	GENERAL-DW	0.00	0.00	0.00	28,768.00	0.00	-28,768.00
<a href="#">A 2110.400-06-2210</a>	SPECIAL ED DEPT CONT - MS	240.00	0.00	240.00	0.00	0.00	240.00
<a href="#">A 2110.410-03-2150</a>	CONFERENCES-PS	0.00	0.00	0.00	66.96	0.00	-66.96
<a href="#">A 2110.450-01-2133</a>	ESL SUPPLIES - H.S.	550.00	0.00	550.00	150.00	400.00	0.00
<a href="#">A 2110.450-01-2134</a>	ENGLISH SUPPLIES-HS	1,513.00	368.91	1,881.91	708.59	875.00	298.32
<a href="#">A 2110.450-01-2135</a>	FOREIGN LANGUAGE SUPPLIES-HS	594.00	470.31	1,064.31	514.29	540.00	10.02
<a href="#">A 2110.450-01-2139</a>	MATH SUPPLIES-HS	1,250.00	593.30	1,843.30	614.32	1,250.00	-21.02
<a href="#">A 2110.450-01-2143</a>	SCIENCE SUPPLIES-HS	12,368.00	1,207.08	13,575.08	8,654.38	4,959.35	-38.65
<a href="#">A 2110.450-01-2144</a>	SOCIAL STUDIES SUPPLIES-HS	1,375.00	206.58	1,581.58	206.58	1,375.00	0.00
<a href="#">A 2110.450-01-2150</a>	GENERAL SUPPLIES-HS	11,460.00	882.67	12,342.67	5,269.26	36.89	7,036.52
<a href="#">A 2110.450-01-2161</a>	PBIS SUPPLIES - HS	4,000.00	0.00	4,000.00	3,396.34	0.00	603.66
<a href="#">A 2110.450-01-2210</a>	SPECIAL ED DEPT SUPPLIES - HS	4,800.00	1,790.09	6,590.09	3,304.98	3,283.04	2.07
<a href="#">A 2110.450-02-2134</a>	ENGLISH SUPPLIES - IS	0.00	350.00	350.00	350.00	0.00	0.00

# Sodus Central School District

## Appropriation Status Detail Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available	
<a href="#">A 2110.450-02-2142</a>	READING SUPPLIES - IS	962.00	0.00	962.00	393.30	375.00	193.70	
<a href="#">A 2110.450-02-2161</a>	PBIS SUPPLIES - IS	3,500.00	0.00	3,500.00	2,143.44	0.00	1,356.56	
<a href="#">A 2110.450-02-2180</a>	GRADE 4 SUPPLIES	1,320.00	1,290.00	2,610.00	1,702.49	907.51	0.00	
<a href="#">A 2110.450-02-2182</a>	GRADE 5 SUPPLIES	2,090.00	1,450.96	3,540.96	1,376.91	1,700.00	464.05	
<a href="#">A 2110.450-02-2184</a>	GRADE 6 SUPPLIES	1,200.00	440.06	1,640.06	784.78	845.88	9.40	
<a href="#">A 2110.450-02-2210</a>	SPECIAL ED SUPPLIES - IS	750.00	0.00	750.00	76.26	673.74	0.00	
<a href="#">A 2110.450-03-2133</a>	ESL SUPPLIES-PS	400.00	0.00	400.00	400.00	0.00	0.00	
<a href="#">A 2110.450-03-2142</a>	READING/HEALTH U-PRE-K SUPPLIES-PS	2,600.00	0.00	2,600.00	2,674.07	0.00	-74.07	
<a href="#">A 2110.450-03-2161</a>	PBIS SUPPLIES- PS	1,000.00	0.00	1,000.00	837.21	160.61	2.18	
<a href="#">A 2110.450-03-2164</a>	GRADE 1 SUPPLIES	2,650.00	0.00	2,650.00	2,653.76	0.00	-3.76	
<a href="#">A 2110.450-03-2165</a>	KINDERGARTEN SUPPLIES-PS	2,650.00	0.00	2,650.00	3,150.10	0.00	-500.10	
<a href="#">A 2110.450-03-2166</a>	GRADE 2 SUPPLIES	2,650.00	0.00	2,650.00	2,732.11	0.00	-82.11	
<a href="#">A 2110.450-03-2168</a>	GRADE 3 SUPPLIES	2,650.00	0.00	2,650.00	2,607.84	0.00	42.16	
<a href="#">A 2110.450-03-2210</a>	SPEC ED SUPPLIES - ES	400.00	0.00	400.00	400.00	0.00	0.00	
<a href="#">A 2110.450-04-2131</a>	ART SUPPLIES - DW	39,400.00	19,251.10	58,651.10	37,195.68	21,455.42	0.00	
<a href="#">A 2110.450-04-2140</a>	MUSIC SUPPLIES - DW	2,250.00	1,025.83	3,275.83	2,089.68	1,191.76	-5.61	
<a href="#">A 2110.450-04-2141</a>	PHYS ED SUPPLIES - DW	5,070.00	1,155.50	6,225.50	3,874.82	1,150.00	1,200.68	
<a href="#">A 2110.450-04-2151</a>	HEALTH/SAFETY SUPPLIES-DW	0.00	0.00	0.00	62,588.42	1,999.00	-64,587.42	
<a href="#">A 2110.450-06-2210</a>	SPECIAL ED DEPT SUPPLIES - MS	0.00	416.46	416.46	412.65	0.00	3.81	
<a href="#">A 2110.480-04-2150</a>	NON PUBLIC SCH TEXTS	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00	
<a href="#">A 2110.480-04-2152</a>	TEXTBOOKS GENERAL - DW	59,000.00	11,729.75	70,729.75	65,892.01	4,130.31	707.43	
<a href="#">A 2110.490-04-2145</a>	REGULAR SCHOOL PROGRAMS-DW	160,000.00	0.00	160,000.00	153,089.91	6,910.09	0.00	
<b>2110</b>	<b>TEACHING-REGULAR SCHOOL</b>	<b>*</b>	<b>5,468,999.00</b>	<b>42,628.60</b>	<b>5,511,627.60</b>	<b>4,664,071.67</b>	<b>57,508.82</b>	<b>790,047.11</b>
<b>21</b>		<b>**</b>	<b>5,468,999.00</b>	<b>42,628.60</b>	<b>5,511,627.60</b>	<b>4,664,071.67</b>	<b>57,508.82</b>	<b>790,047.11</b>
<a href="#">A 2250.150-01-2210</a>	SPECIAL ED. SALARY-HS	534,166.00	0.00	534,166.00	558,831.56	0.00	-24,665.56	
<a href="#">A 2250.150-01-2211</a>	SPEECH-HS	75,383.00	0.00	75,383.00	68,447.31	0.00	6,935.69	
<a href="#">A 2250.150-01-2212</a>	SOCIAL WORKER-HS	0.00	0.00	0.00	32.00	0.00	-32.00	
<a href="#">A 2250.150-02-2210</a>	SPECIAL ED. SALARY-IS	211,857.00	0.00	211,857.00	192,819.95	0.00	19,037.05	
<a href="#">A 2250.150-02-2211</a>	SPEECH-IS	43,781.00	0.00	43,781.00	41,130.94	0.00	2,650.06	
<a href="#">A 2250.150-03-2210</a>	SPECIAL ED. SALARY-PS	269,713.00	0.00	269,713.00	192,530.16	0.00	77,182.84	
<a href="#">A 2250.150-03-2211</a>	SPEECH-PS	115,531.00	0.00	115,531.00	106,874.63	0.00	8,656.37	
<a href="#">A 2250.150-03-2212</a>	SOCIAL WORKER SALARIES - PS	0.00	0.00	0.00	75,885.05	0.00	-75,885.05	
<a href="#">A 2250.150-04-2210</a>	SPECIAL ED. SALARY-DW	149,006.00	0.00	149,006.00	153,837.32	0.00	-4,831.32	

# Sodus Central School District

## Appropriation Status Detail Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available	
<a href="#">A 2250.150-04-2212</a>	SOCIAL WORKER	137,299.00	0.00	137,299.00	52,035.87	0.00	85,263.13	
<a href="#">A 2250.152-01-2210</a>	SPECIAL ED. T.A. WAGE-HS	63,204.00	0.00	63,204.00	16,114.00	0.00	47,090.00	
<a href="#">A 2250.152-03-2210</a>	SPECIAL ED.T.A. WAGE-PS	0.00	0.00	0.00	17,290.00	0.00	-17,290.00	
<a href="#">A 2250.155-04-2210</a>	CSE TUTORING-DW	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00	
<a href="#">A 2250.160-01-2210</a>	SPECIAL ED AIDE WAGES	0.00	0.00	0.00	81,682.00	0.00	-81,682.00	
<a href="#">A 2250.160-02-2210</a>	SPECIAL ED AIDE WAGES-IS	0.00	0.00	0.00	14,346.50	0.00	-14,346.50	
<a href="#">A 2250.160-03-2210</a>	SPECIAL ED AIDE WAGES-PS	171,990.00	0.00	171,990.00	19,279.00	0.00	152,711.00	
<a href="#">A 2250.160-04-2210</a>	PHC NON-INSTR WAGES DW	21,260.00	0.00	21,260.00	33,137.53	0.00	-11,877.53	
<a href="#">A 2250.200-04-2210</a>	SPECIAL ED.EQUIP.-DW	4,000.00	0.00	4,000.00	716.30	0.00	3,283.70	
<a href="#">A 2250.400-04-2210</a>	SPECIAL ED. CONTR.-DW	27,000.00	2,029.43	29,029.43	5,981.55	70.68	22,977.20	
<a href="#">A 2250.450-04-2210</a>	SPECIAL ED. SUPPLIES - DW	700.00	7.64	707.64	558.47	0.00	149.17	
<a href="#">A 2250.450-04-2211</a>	SPEECH SUPPLIES-DW	1,593.00	0.00	1,593.00	1,166.39	0.00	426.61	
<a href="#">A 2250.450-04-2213</a>	SUPPORT SERVICES SUPPLIES	450.00	0.00	450.00	354.87	6.25	88.88	
<a href="#">A 2250.450-04-2215</a>	SELF CONT SUPPLIES-DW	3,000.00	75.00	3,075.00	75.00	0.00	3,000.00	
<a href="#">A 2250.470-04-2210</a>	SPECIAL ED. TUITION-DW	465,000.00	13,754.10	478,754.10	157,364.36	237,826.24	83,563.50	
<a href="#">A 2250.490-04-2210</a>	SERVICES FOR SPEC. ED.	1,923,442.00	0.00	1,923,442.00	1,195,933.14	727,508.80	0.06	
<b>2250</b>	<b>PROGRAMS-STUDENTS W/ DISABIL</b>	<b>*</b>	<b>4,243,375.00</b>	<b>15,866.17</b>	<b>4,259,241.17</b>	<b>2,986,423.90</b>	<b>965,411.97</b>	<b>307,405.30</b>
<a href="#">A 2280.130-01-2132</a>	OCCUPATIONAL EDUCATION	173,256.00	0.00	173,256.00	161,911.51	0.00	11,344.49	
<a href="#">A 2280.200-01-2132</a>	OCCUPATIONAL EDUCATION	4,000.00	0.00	4,000.00	3,863.40	0.00	136.60	
<a href="#">A 2280.400-01-2132</a>	TECH/CAREER ED CONTRACTUAL-HS	320.00	0.00	320.00	274.00	27.50	18.50	
<a href="#">A 2280.450-01-2132</a>	TECH/CAREER ED SUPPLIES-HS	14,900.00	462.31	15,362.31	9,738.33	5,314.31	309.67	
<a href="#">A 2280.490-04-2132</a>	OCC. ED.	480,924.00	0.00	480,924.00	432,831.60	48,092.40	0.00	
<b>2280</b>	<b>OCCUPATIONAL EDUCATION</b>	<b>*</b>	<b>673,400.00</b>	<b>462.31</b>	<b>673,862.31</b>	<b>608,618.84</b>	<b>53,434.21</b>	<b>11,809.26</b>
<b>22</b>		<b>**</b>	<b>4,916,775.00</b>	<b>16,328.48</b>	<b>4,933,103.48</b>	<b>3,595,042.74</b>	<b>1,018,846.18</b>	<b>319,214.56</b>
<a href="#">A 2330.490-04-2005</a>	SUMMER DRIVER ED	165,000.00	0.00	165,000.00	17,730.01	147,269.99	0.00	
<b>2330</b>	<b>TEACHING-SPECIAL SCHOOLS</b>	<b>*</b>	<b>165,000.00</b>	<b>0.00</b>	<b>165,000.00</b>	<b>17,730.01</b>	<b>147,269.99</b>	<b>0.00</b>
<b>23</b>		<b>**</b>	<b>165,000.00</b>	<b>0.00</b>	<b>165,000.00</b>	<b>17,730.01</b>	<b>147,269.99</b>	<b>0.00</b>
<a href="#">A 2610.150-01-2646</a>	LIBRARY INSTR SALARY-HS	42,436.00	0.00	42,436.00	15,220.45	0.00	27,215.55	
<a href="#">A 2610.150-02-2646</a>	LIBRARY INSTR SALARY-IS	83,873.00	0.00	83,873.00	76,605.05	0.00	7,267.95	
<a href="#">A 2610.150-03-2646</a>	LIBRARY INSTR SALARY-PS	40,481.00	0.00	40,481.00	38,208.46	0.00	2,272.54	
<a href="#">A 2610.152-01-2646</a>	LIBRARY T.ASST WAGES-HS	19,110.00	0.00	19,110.00	0.00	0.00	19,110.00	
<a href="#">A 2610.152-02-2646</a>	LIBRARY T.ASST WAGES-IS	19,110.00	0.00	19,110.00	0.00	0.00	19,110.00	
<a href="#">A 2610.152-03-2646</a>	LIBRARY T.ASST WAGES-PS	37,104.00	0.00	37,104.00	0.00	0.00	37,104.00	

# Sodus Central School District

## Appropriation Status Detail Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available	
<a href="#">A 2610.160-01-2645</a>	AV AIDE NONINSTR WAGES-HS	0.00	0.00	0.00	74,010.24	0.00	-74,010.24	
<a href="#">A 2610.160-04-2645</a>	AV TECH NON INST WAGES - DW	118,952.00	0.00	118,952.00	45,261.74	0.00	73,690.26	
<a href="#">A 2610.161-01-2645</a>	AV EXTRA HOURS-HS	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	
<a href="#">A 2610.200-04-2645</a>	AV EQUIPMENT-DW	18,000.00	5,999.98	23,999.98	1,116.00	15,152.05	7,731.93	
<a href="#">A 2610.400-01-2646</a>	LIBRARY CONTR EXPENSE-HS	100.00	0.00	100.00	100.00	0.00	0.00	
<a href="#">A 2610.400-02-2646</a>	LIBRARY CONTR EXPENSE-IS	100.00	0.00	100.00	100.00	0.00	0.00	
<a href="#">A 2610.400-03-2646</a>	LIBRARY CONTR EXPENSE-PS	300.00	0.00	300.00	0.00	294.71	5.29	
<a href="#">A 2610.400-04-2645</a>	AV CONTRACTUAL EXPENSE-DW	10,000.00	3,890.00	13,890.00	4,262.85	1,554.06	8,073.09	
<a href="#">A 2610.450-01-2646</a>	LIBRARY SUPPLIES-HS	6,900.00	294.99	7,194.99	604.62	5,249.15	1,341.22	
<a href="#">A 2610.450-02-2646</a>	LIBRARY SUPPLIES-IS	3,150.00	0.00	3,150.00	2,834.01	300.00	15.99	
<a href="#">A 2610.450-03-2646</a>	LIBRARY SUPPLIES-PS	6,000.00	0.00	6,000.00	5,848.28	141.52	10.20	
<a href="#">A 2610.450-04-2645</a>	AV SUPPLIES-DW	16,000.00	0.00	16,000.00	13,257.37	2,228.64	513.99	
<a href="#">A 2610.460-01-2646</a>	AIDED LIB LOAN PROG HS	2,000.00	114.29	2,114.29	0.00	2,017.70	96.59	
<a href="#">A 2610.460-02-2646</a>	AIDED LIB LOAN PROG IS	2,000.00	0.00	2,000.00	1,887.96	0.00	112.04	
<a href="#">A 2610.460-03-2646</a>	AIDED LIB LOAN PROG PS	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00	
<a href="#">A 2610.490-04-2645</a>	AV SERVICES	26,500.00	0.00	26,500.00	30,356.08	0.00	-3,856.08	
<b>2610</b>	<b>SCHOOL LIBRARY &amp; AUDIOVISUAL</b>	<b>*</b>	<b>456,616.00</b>	<b>10,299.26</b>	<b>466,915.26</b>	<b>311,673.11</b>	<b>26,937.83</b>	<b>128,304.32</b>
<a href="#">A 2620.490-04-2648</a>	LAKENET DIST LEARNING	61,433.00	0.00	61,433.00	55,750.50	5,682.50	0.00	
<b>2620</b>	<b>EDUCATIONAL TELEVISION</b>	<b>*</b>	<b>61,433.00</b>	<b>0.00</b>	<b>61,433.00</b>	<b>55,750.50</b>	<b>5,682.50</b>	<b>0.00</b>
<a href="#">A 2630.152-04-2647</a>	COMPUTER T.A. SALARIES-DW	98,753.00	0.00	98,753.00	78,543.77	0.00	20,209.23	
<a href="#">A 2630.153-04-2647</a>	COMPUTER T.A. HRLY-DW	17,000.00	0.00	17,000.00	0.00	0.00	17,000.00	
<a href="#">A 2630.160-04-2647</a>	COMPUTER NON INST-DW	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00	
<a href="#">A 2630.220-04-2647</a>	AIDED COMPUTER EQUIP	20,000.00	0.00	20,000.00	18,228.77	0.00	1,771.23	
<a href="#">A 2630.460-04-2647</a>	AIDED COMPUTER SOFTWARE	8,000.00	0.00	8,000.00	10,277.47	183.30	-2,460.77	
<a href="#">A 2630.490-04-2647</a>	COMP. ASSISTED INSTR.	573,765.00	0.00	573,765.00	1,052,180.44	0.00	-478,415.44	
<b>2630</b>	<b>COMPUTER ASSISTED INSTRUCTION</b>	<b>*</b>	<b>721,518.00</b>	<b>0.00</b>	<b>721,518.00</b>	<b>1,159,230.45</b>	<b>183.30</b>	<b>-437,895.75</b>
<b>26</b>		<b>**</b>	<b>1,239,567.00</b>	<b>10,299.26</b>	<b>1,249,866.26</b>	<b>1,526,654.06</b>	<b>32,803.63</b>	<b>-309,591.43</b>
<a href="#">A 2805.450-04-2810</a>	ATTENDANCE SUPPLIES-DW	250.00	0.00	250.00	0.00	0.00	250.00	
<b>2805</b>	<b>ATTENDANCE-REGULAR SCHOOL</b>	<b>*</b>	<b>250.00</b>	<b>0.00</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250.00</b>
<a href="#">A 2810.150-01-2820</a>	GUIDANCE INST SALARIES-HS	133,032.00	0.00	133,032.00	126,493.58	0.00	6,538.42	
<a href="#">A 2810.160-01-2820</a>	GUIDANCE NONINSTR WAGE-HS	27,468.00	0.00	27,468.00	29,757.79	0.00	-2,289.79	
<a href="#">A 2810.200-01-2820</a>	GUIDANCE EQUIPMENT-HS	1,000.00	0.00	1,000.00	0.00	360.00	640.00	
<a href="#">A 2810.400-01-2820</a>	GUIDANCE CONTR EXP-HS	4,800.00	0.00	4,800.00	236.00	0.00	4,564.00	

# Sodus Central School District

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">A 2810.400-06-2810</a>	GUIDANCE CONTR EXP-MS	600.00	0.00	600.00	0.00	0.00	600.00
<a href="#">A 2810.450-01-2820</a>	GUIDANCE SUPPLIES-HS	4,150.00	2,066.37	6,216.37	3,790.40	2,347.64	78.33
<a href="#">A 2810.450-02-2820</a>	GUIDANCE SUPPLIES-IS	250.00	0.00	250.00	48.01	198.37	3.62
2810	<b>GUIDANCE-REGULAR SCHOOL</b>	<b>*</b>	<b>171,300.00</b>	<b>2,066.37</b>	<b>173,366.37</b>	<b>160,325.78</b>	<b>2,906.01</b>
<a href="#">A 2815.151-01-2830</a>	SUMMER HOURS-HEALTH	15,000.00	0.00	15,000.00	4,086.76	0.00	10,913.24
<a href="#">A 2815.160-01-2830</a>	HEALTH NONINSTR WAGE-HS	42,211.00	0.00	42,211.00	42,076.24	0.00	134.76
<a href="#">A 2815.160-02-2830</a>	HEALTH NONINS SAL/WAGE-IS	56,255.00	0.00	56,255.00	63,557.68	0.00	-7,302.68
<a href="#">A 2815.160-03-2830</a>	HEALTH NONIN SAL/WAGE-PS	52,639.00	0.00	52,639.00	49,658.68	0.00	2,980.32
<a href="#">A 2815.160-06-2830</a>	HEALTH NON INST WAGES - MS	0.00	0.00	0.00	10,016.00	0.00	-10,016.00
<a href="#">A 2815.161-04-2830</a>	HEALTH HRLY/SUB-DW	9,000.00	0.00	9,000.00	4,381.25	0.00	4,618.75
<a href="#">A 2815.200-01-2830</a>	HEALTH OFFICE EQUIP.-HS	1,000.00	0.00	1,000.00	833.19	0.00	166.81
<a href="#">A 2815.400-01-2830</a>	HEALTH OFFICE CONTR.-HS	200.00	0.00	200.00	30.00	30.00	140.00
<a href="#">A 2815.400-02-2830</a>	HEALTH OFFICE CONTR.-IS	200.00	0.00	200.00	33.98	0.00	166.02
<a href="#">A 2815.400-03-2830</a>	HEALTH OFFICE CONTR.-PS	100.00	0.00	100.00	0.00	0.00	100.00
<a href="#">A 2815.400-04-2830</a>	HEALTH OFFICE CONTR-DW	17,500.00	0.00	17,500.00	14,030.37	16,678.88	-13,209.25
<a href="#">A 2815.450-01-2830</a>	HEALTH OFFICE SUPPLIES-HS	1,400.00	0.00	1,400.00	1,094.77	0.00	305.23
<a href="#">A 2815.450-02-2830</a>	HEALTH OFFICE SUPPLIES-IS	770.00	150.00	920.00	604.95	0.00	315.05
<a href="#">A 2815.450-03-2830</a>	HEALTH OFFICE SUPPLIES-PS	750.00	0.00	750.00	465.82	0.00	284.18
<a href="#">A 2815.450-04-2830</a>	HEALTH OFFICE SUPPLIES-DW	500.00	0.00	500.00	0.00	0.00	500.00
2815	<b>HEALTH SERVICES-REGULAR SCHOOL</b>	<b>*</b>	<b>197,525.00</b>	<b>150.00</b>	<b>197,675.00</b>	<b>190,869.69</b>	<b>16,708.88</b>
<a href="#">A 2820.150-04-2840</a>	PSYCHOLOGIST INSTR SAL-DW	55,789.00	0.00	55,789.00	57,466.63	0.00	-1,677.63
<a href="#">A 2820.450-04-2840</a>	PSYCHOLOGIST SUPPLIES-DW	2,590.00	0.00	2,590.00	2,499.47	0.00	90.53
2820	<b>PSYCHOLOGICAL SRVC-REG SCHOOL</b>	<b>*</b>	<b>58,379.00</b>	<b>0.00</b>	<b>58,379.00</b>	<b>59,966.10</b>	<b>0.00</b>
<a href="#">A 2825.161-04-2825</a>	PRIME TIME SALARIES	46,000.00	0.00	46,000.00	30,703.00	0.00	15,297.00
2825	<b>SOCIAL WORK SRVC-REG SCHOOL</b>	<b>*</b>	<b>46,000.00</b>	<b>0.00</b>	<b>46,000.00</b>	<b>30,703.00</b>	<b>0.00</b>
<a href="#">A 2850.150-01-2850</a>	CO-CURRIC WAGES	70,000.00	0.00	70,000.00	30,799.68	0.00	39,200.32
<a href="#">A 2850.150-02-2850</a>	CO-CURRIC WAGES IS	0.00	0.00	0.00	166.35	0.00	-166.35
2850	<b>CO-CURRICULAR ACTIV-REG SCHL</b>	<b>*</b>	<b>70,000.00</b>	<b>0.00</b>	<b>70,000.00</b>	<b>30,966.03</b>	<b>0.00</b>
<a href="#">A 2855.150-01-2860</a>	COACHING SALARIES-H.S	150,000.00	0.00	150,000.00	115,110.12	0.00	34,889.88
<a href="#">A 2855.150-04-2860</a>	INTERSCHOLASTIC SPORTS-WAGES	25,000.00	0.00	25,000.00	22,673.26	0.00	2,326.74
<a href="#">A 2855.200-01-2860</a>	INTERSCHOLASTIC EQUIP.-HS	10,025.00	4,910.00	14,935.00	11,775.25	0.00	3,159.75
<a href="#">A 2855.400-01-2860</a>	INTERSCHOLASTIC CONT EXP	70,008.00	0.00	70,008.00	61,088.56	775.00	8,144.44
<a href="#">A 2855.450-01-2860</a>	INTERSCHOL SUPPLIES-HS	12,613.00	2,976.00	15,589.00	13,756.37	0.00	1,832.63

# Sodus Central School District

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Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2855	INTERSCHOL ATHLETICS-REG SCHL	*	267,646.00	7,886.00	275,532.00	224,403.56	775.00	50,353.44
28		**	811,100.00	10,102.37	821,202.37	697,234.16	20,389.89	103,578.32
2		***	13,885,450.00	90,515.14	13,975,965.14	11,619,864.33	1,291,725.78	1,064,375.03
<a href="#">A 5510.160-05-5510</a>	BUS MECHANICS WAGES		116,867.00	0.00	116,867.00	114,746.65	0.00	2,120.35
<a href="#">A 5510.160-05-5520</a>	REGULAR TRIP DRIVER WAGES		458,000.00	0.00	458,000.00	303,151.57	0.00	154,848.43
<a href="#">A 5510.160-05-5540</a>	TRANS NON-INSTRUCT WAGES		113,811.00	0.00	113,811.00	133,120.51	0.00	-19,309.51
<a href="#">A 5510.160-05-5542</a>	SPECIAL ED. BUS AIDE		67,585.00	0.00	67,585.00	73,203.30	0.00	-5,618.30
<a href="#">A 5510.161-05-5510</a>	MECHANIC HRLY/SUB		4,200.00	0.00	4,200.00	0.00	0.00	4,200.00
<a href="#">A 5510.161-05-5521</a>	DRIVERS-FIELD TRIPS		18,000.00	0.00	18,000.00	1,015.05	0.00	16,984.95
<a href="#">A 5510.161-05-5522</a>	DRIVERS-ATHLETIC TRIPS		22,000.00	0.00	22,000.00	8,766.01	0.00	13,233.99
<a href="#">A 5510.161-05-5523</a>	DRIVERS-SUB/EXTRA TRIPS		150,000.00	0.00	150,000.00	90,131.50	0.00	59,868.50
<a href="#">A 5510.200-05-5555</a>	TRANSP EQUIP-BG		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
<a href="#">A 5510.400-05-5540</a>	TRANSP CONTR EXPENSE		70,000.00	777.28	70,777.28	113,994.00	25,259.25	-68,475.97
<a href="#">A 5510.400-05-5541</a>	TRANSP INSURANCE		50,000.00	0.00	50,000.00	46,720.00	0.00	3,280.00
<a href="#">A 5510.400-05-5542</a>	MILEAGE REIMBURSEMENT		1,000.00	0.00	1,000.00	464.14	0.00	535.86
<a href="#">A 5510.410-05-5540</a>	TRANSP CONFERENCES		0.00	0.00	0.00	0.00	1,320.00	-1,320.00
<a href="#">A 5510.450-05-5551</a>	GASOLINE/DIESEL FUEL		140,000.00	918.53	140,918.53	124,217.56	22,124.62	-5,423.65
<a href="#">A 5510.450-05-5552</a>	MOTOR OIL		5,000.00	0.00	5,000.00	2,030.46	469.54	2,500.00
<a href="#">A 5510.450-05-5553</a>	TIRES		12,500.00	2,704.00	15,204.00	8,288.00	7,059.00	-143.00
<a href="#">A 5510.450-05-5555</a>	AUTO/BUS PARTS/SUPPLIES		50,000.00	7,934.23	57,934.23	41,831.02	16,103.21	0.00
<a href="#">A 5510.490-05-5510</a>	DRUG/ALCOHOL TESTING		2,000.00	0.00	2,000.00	1,094.00	906.00	0.00
<a href="#">A 5510.490-05-5549</a>	BUS DRIVER TRAINING		2,500.00	0.00	2,500.00	23,543.80	0.00	-21,043.80
<a href="#">A 5510.490-05-5550</a>	SPEC ED TRANS-MONROE		6,000.00	0.00	6,000.00	5,890.96	109.04	0.00
5510	DISTRICT TRANSPORT-MEDICAID	*	1,294,463.00	12,334.04	1,306,797.04	1,092,208.53	73,350.66	141,237.85
<a href="#">A 5530.330-05-5531</a>	GARAGE BLDG NATURAL GAS		5,000.00	436.86	5,436.86	18,938.08	0.00	-13,501.22
<a href="#">A 5530.400-05-5530</a>	GAR BLDG CONTR EXP		3,000.00	800,000.00	803,000.00	491,871.90	390,910.07	-79,781.97
<a href="#">A 5530.450-05-5555</a>	GARAGE BLDG SUPPLIES		3,500.00	0.00	3,500.00	1,650.12	210.27	1,639.61
5530	GARAGE BUILDING	*	11,500.00	800,436.86	811,936.86	512,460.10	391,120.34	-91,643.58
55		**	1,305,963.00	812,770.90	2,118,733.90	1,604,668.63	464,471.00	49,594.27
5		***	1,305,963.00	812,770.90	2,118,733.90	1,604,668.63	464,471.00	49,594.27
<a href="#">A 8060.151-04-8061</a>	COMMUNITY ED SALARIES		48,000.00	0.00	48,000.00	0.00	0.00	48,000.00
<a href="#">A 8060.161-04-8061</a>	COMMUNITY EDUCATION		0.00	0.00	0.00	32,940.55	0.00	-32,940.55
<a href="#">A 8060.400-04-8061</a>	COMMUNITY ED CONT		3,000.00	0.00	3,000.00	1,105.52	344.00	1,550.48

# Sodus Central School District

## Appropriation Status Detail Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">A 8060.450-04-8061</a>	COMMUNITY ED SUPPLIES	1,000.00	1,000.00	2,000.00	822.18	0.00	1,177.82
8060	CIVIC ACTIVITIES	*	<b>52,000.00</b>	<b>1,000.00</b>	<b>53,000.00</b>	<b>34,868.25</b>	<b>344.00</b>
<a href="#">A 8070.450-04-8010</a>	CENSUS SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
8070	CENSUS	*	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>
80		**	<b>52,500.00</b>	<b>1,000.00</b>	<b>53,500.00</b>	<b>34,868.25</b>	<b>344.00</b>
8		***	<b>52,500.00</b>	<b>1,000.00</b>	<b>53,500.00</b>	<b>34,868.25</b>	<b>344.00</b>
<a href="#">A 9010.800-04-9010</a>	EMPLOYEES RETIREMENT SYST	475,000.00	0.00	475,000.00	377,284.88	0.00	97,715.12
9010	STATE RETIREMENT	*	<b>475,000.00</b>	<b>0.00</b>	<b>475,000.00</b>	<b>377,284.88</b>	<b>0.00</b>
<a href="#">A 9020.800-04-9020</a>	TEACHER RETIREMENT SYSTEM	1,200,000.00	0.00	1,200,000.00	583,906.38	0.00	616,093.62
9020	TEACHERS' RETIREMENT	*	<b>1,200,000.00</b>	<b>0.00</b>	<b>1,200,000.00</b>	<b>583,906.38</b>	<b>0.00</b>
<a href="#">A 9030.800-04-9030</a>	SOCIAL SECURITY	940,000.00	0.00	940,000.00	731,449.42	0.00	208,550.58
9030	SOCIAL SECURITY	*	<b>940,000.00</b>	<b>0.00</b>	<b>940,000.00</b>	<b>731,449.42</b>	<b>0.00</b>
<a href="#">A 9040.800-04-9040</a>	WORKMEN'S COMPENSATION	196,555.00	0.00	196,555.00	109,105.84	0.00	87,449.16
9040	WORKERS' COMPENSATION	*	<b>196,555.00</b>	<b>0.00</b>	<b>196,555.00</b>	<b>109,105.84</b>	<b>0.00</b>
<a href="#">A 9060.800-04-9060</a>	HEALTH INSURANCE	4,468,000.00	0.00	4,468,000.00	4,002,344.11	0.00	465,655.89
9060	HOSPITAL, MEDICAL & DENTAL INS	*	<b>4,468,000.00</b>	<b>0.00</b>	<b>4,468,000.00</b>	<b>4,002,344.11</b>	<b>0.00</b>
<a href="#">A 9089.800-04-9089</a>	RETIREMENT SICK LEAVE	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
9089	OTHER	*	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>
90		**	<b>7,329,555.00</b>	<b>0.00</b>	<b>7,329,555.00</b>	<b>5,804,090.63</b>	<b>0.00</b>
<a href="#">A 9711.600-04-9710</a>	SER BONDS-SCH CONSTR-PRIN	1,540,000.00	0.00	1,540,000.00	0.00	0.00	1,540,000.00
<a href="#">A 9711.700-04-9710</a>	SER BONDS-SCH CONSTR-INT	928,807.00	0.00	928,807.00	275,493.14	0.00	653,313.86
9711	SERIAL BOND	*	<b>2,468,807.00</b>	<b>0.00</b>	<b>2,468,807.00</b>	<b>275,493.14</b>	<b>0.00</b>
<a href="#">A 9713.490-04-9710</a>	BOCES CAPITAL CONSTRUCTION	15,000.00	0.00	15,000.00	15,975.37	0.00	-975.37
9713	BAN	*	<b>15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,975.37</b>	<b>0.00</b>
97		**	<b>2,483,807.00</b>	<b>0.00</b>	<b>2,483,807.00</b>	<b>291,468.51</b>	<b>0.00</b>
<a href="#">A 9901.900-04-9910</a>	TRANSFER TO BUS RESERVE	265,000.00	0.00	265,000.00	340,253.29	0.00	-75,253.29
<a href="#">A 9901.950-04-9060</a>	TRANSFER TO SPECIAL AID	120,000.00	0.00	120,000.00	0.00	0.00	120,000.00
9901	TRANSFER TO SPECIAL AID	*	<b>385,000.00</b>	<b>0.00</b>	<b>385,000.00</b>	<b>340,253.29</b>	<b>0.00</b>
99		**	<b>385,000.00</b>	<b>0.00</b>	<b>385,000.00</b>	<b>340,253.29</b>	<b>0.00</b>
9		***	<b>10,198,362.00</b>	<b>0.00</b>	<b>10,198,362.00</b>	<b>6,435,812.43</b>	<b>0.00</b>
<b>Fund ATotals:</b>		<b>28,767,811.00</b>	<b>936,290.75</b>	<b>29,704,101.75</b>	<b>22,503,718.80</b>	<b>1,943,222.57</b>	<b>5,257,160.38</b>
<b>Grand Totals:</b>		<b>28,767,811.00</b>	<b>936,290.75</b>	<b>29,704,101.75</b>	<b>22,503,718.80</b>	<b>1,943,222.57</b>	<b>5,257,160.38</b>

**SUPPLEMENTAL MONTHLY TREASURERS REPORT**  
**April 29, 2022**

<b>ACCT #</b>	<b>TITLE</b>	<b>BALANCE</b>	<b>CDS</b>
588-50139-5	General Fund Money Market	\$5,528,802.48	
777-696606	Capital Projects Money Market	\$3,752,647.80	
512-833907	Reserve for Employee Benefits	\$1,052,836.37	
588-501395	Reserve for Retiree Contributions	\$634,217.90	

## TREASURER'S MONTHLY REPORT

For the period

From APRIL 1,2022 to APRIL 29,2022

Total available balance as reported at the end of preceding period . . . . . \$ 2,278,640.30

## RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
APRIL 29,2022		\$
	INTEREST	18.73
	Total Receipts . . . . .	\$ 18.73
	Total Receipts, including balance . . . . .	\$ 2,278,659.03
DISBURSEMENTS MADE DURING MONTH		
By Check		
From Check No.	To Check No.	\$ . . . . .
By Debit Charge		\$ . . . . .
(Total amount of checks issued and debit charges)		
		\$ 0.00
	Cash Balance as shown by records . . . . .	\$ 2,278,659.03

## RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . . .	\$ 2,278,659.03
Less total of outstanding checks . . . . .	\$ . . . . .
(See list on reverse side of report)	
	2,278,659.03
Net Balance in bank . . . . .	\$ . . . . .
(Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)	
Amount of receipts undeposited (add) . . . . .	\$ . . . . .
(See reverse side of report)	
Total available balance . . . . .	\$ 2,278,659.03
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

June 9, 2022 19  
Regina Melvin  
 CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

  
 TREASURER OF SCHOOL DISTRICT

**Table 1**

List of outstanding checks.

CHECK NO.	AMOUNT		CHECK NO.	AMOUNT		CHECK NO.	AMOUNT	
TOTAL	\$		TOTAL	\$		TOTAL	\$	

**Table 2**

Statement of cash on hand:  
not deposited at end of period.

DATE	SOURCE	AMOUNT	DATES OF SUBSEQUENT DEPOSITS
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

## TREASURER'S MONTHLY REPORT

For the period  
From ..... **APRIL 1, 2022** to **APRIL 29, 2022**

Total available balance as reported at the end of preceding period \$ 688,801.92

**RECEIPTS DURING MONTH**

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
APRIL 29, 2022		\$

GENERAL FUND	2,348,141.37
SPECIAL AID	16,204.95
RETIREES INSURANCE	44,150.55
INTEREST	4.61

Total Receipts . . . . .	\$ 2,408,501.48
al Receipts, including balance	\$ 3,097,303.40

**DISBURSEMENTS MADE DURING MONTH**

By Debit Charge \$ \_\_\_\_\_

(Total amount of checks issued and debit charges)

\$ 2,262,934.50  
834,368.90

Cash Balance as shown by records . . . . . \$ 834,368.90

## RECONCILIATION WITH BANK STATEMENT

855,449.16

Balance as given on bank statement, end of month . . . . . \$ .....

21,080.26

(See list on reverse side of report) 834,368.90

Net Balance in bank . . . . . \$ .....

(Should agree with Cash Balance ABOVE unless there are  
undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . \$ \_\_\_\_\_  
(See reverse side of report)

**Total available balance** . . . . . (Must agree with Cash Balance above if there is a true reconciliation.)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

**Table 1**

List of outstanding checks.

CHECK NO.	AMOUNT	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
11334	163.46				
11340	79.56				
11341	373.40				
11342	2,545.98				
11343	464.00				
11344	6,686.00				
11345	195.00				
11346	163.46				
11347	32.00				
11348	4,477.00				
11349	29.11				
11350	277.50				
11351	273.76				
NYS ERS	4,893.99				
NYS ERS	426.04				
	21,080.26		0.00		0.00
<b>TOTAL</b>	<b>\$</b>	<b>TOTAL</b>	<b>\$</b>	<b>TOTAL</b>	<b>\$</b>

**Table 2**

Statement of cash on hand:  
not deposited at end of period.

DATE	SOURCE	AMOUNT	DATES OF SUBSEQUENT DEPOSITS
	<b>TOTAL RECEIPTS NOT ON DEPOSIT</b>	<b>\$</b>	



**Table 1**

List of outstanding checks.

CHECK NO.	AMOUNT	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
122795	59 10				
123170	100 08				
123218	100 08				
123234	349 28				
123243	100 08				
123245	581 34				
123248	115 44				
123259	2,836 38				
123266	87 56				
123267	168 08				
123268	349 28				
123269	348 08				
123270	535 93				
123271	870 23				
123279	1,111 17				
123280	671 53				
123284	51 72				
	8,435 36				
TOTAL	\$	TOTAL	\$	TOTAL	\$

**Table 2**

Statement of cash on hand:

not deposited at end of period.

DATE	SOURCE	AMOUNT	DATES OF SUBSEQUENT DEPOSITS
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

## TREASURER'S MONTHLY REPORT

For the period  
From APRIL 1, 2022 to APRIL 29, 2022

Total available balance as reported at the end of preceding period . . . . . \$ 139,424.76

## RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
APRIL 29, 2022		\$
	INTEREST	5.86
	NYS/FEDERAL AID	826,990.27

Total Receipts . . . . .	\$ <u>826,996.13</u>
Total Receipts, including balance . . . . .	\$ <u>966,420.89</u>

## DISBURSEMENTS MADE DURING MONTH

By Check				
From Check No.	<u>12954</u>	To Check No.	<u>13016</u>	\$ <u>577,740.09</u>

By Debit Charge		\$	
	(Total amount of checks issued and debit charges)		\$ <u>577,740.09</u>
	Cash Balance as shown by records . . . . .		\$ <u>388,680.80</u>

RECONCILIATION WITH BANK STATEMENT				
				\$ <u>428,101.33</u>
Balance as given on bank statement, end of month . . . . .		\$		\$ <u>39,420.53</u>
Less total of outstanding checks . . . . .		\$		
(See list on reverse side of report)				
				\$ <u>388,680.80</u>
Net Balance in bank . . . . .		\$		
(Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)				
Amount of receipts undeposited (add) . . . . .		\$		
(See reverse side of report)				
Total available balance . . . . .		\$		\$ <u>388,680.80</u>
(Must agree with Cash Balance above if there is a true reconciliation)				

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

June 9, 2022

Digina Mine

CLERK OF BOARD OF EDUCATION



TREASURER OF SCHOOL DISTRICT

**Table 1**

List of outstanding checks.

CHECK NO.	AMOUNT	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
11174	44.39				
12968	101.75				
12998	376.74				
13021	750.00				
13022	405.00				
13029	10,000.00				
13031	135.00				
13035	400.00				
13040	424.71				
13043	205.92				
13050	1,000.00				
13052	474.03				
13058	484.38				
13065	3,678.85				
13066	505.69				
13069	75.00				
13073	359.07				
13077	20,000.00				
	39,420.53		0.00		0.00
TOTAL	\$	TOTAL	\$	TOTAL	\$

**Table 2**Statement of cash on hand:  
not deposited at end of period.

DATE	SOURCE	AMOUNT	DATES OF SUBSEQUENT DEPOSITS
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

## TREASURER'S MONTHLY REPORT

For the period

From APRIL 1,2022 to APRIL 29,2022

Total available balance as reported at the end of preceding period . . . . . \$ 273,380.35

## RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
APRIL 29,2022		\$

ACCOUNT DEPOSITS	130.00
CHARTWELLS MEALS	880.68

Total Receipts . . . . .	\$ 1,010.68
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Total Receipts, including balance . . . . .	\$ 274,391.03
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## DISBURSEMENTS MADE DURING MONTH

## By Check

From Check No. 4304	To Check No. 4307	\$ 100,891.49
---------------------	-------------------	---------------

## By Debit Charge

(Total amount of checks issued and debit charges)	\$ 100,891.49
---	---------------

Cash Balance as shown by records . . . . .	\$ 173,499.54
--	---------------

## RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . . .	\$ 173,586.51
--	---------------

86.97

Less total of outstanding checks . . . . .	\$ . . . . .
--	--------------

(See list on reverse side of report)

173,499.54

Net Balance in bank . . . . .	\$ . . . . .
-------------------------------	--------------

(Should agree with Cash Balance ABOVE unless there are  
undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . .	\$ . . . . .
--	--------------

(See reverse side of report)

Total available balance . . . . .	\$ . . . . .
-----------------------------------	--------------

(Must agree with Cash Balance above if there is a true reconciliation)

173,499.54

Received by the Board of Education and entered as a part of the  
minutes of the Board meeting heldThis is to certify that the above Cash  
Balance is in agreement with my  
bank statement, as reconciled.

June 9, 2022 19  
 Regena Molina

CLERK OF BOARD OF EDUCATION



TREASURER OF SCHOOL DISTRICT

**Table 1**  
List of outstanding checks.

CHECK NO.	AMOUNT	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
4120	19.17				
4214	5.20				
4216	22.15				
4220	8.95				
4229	1.55				
4230	1.25				
4233	2.80				
4239	7.95				
4240	1.75				
4248	16.20				
	86.97		0.00		0.00
TOTAL	\$	TOTAL	\$	TOTAL	\$

**Table 2**

Statement of cash on hand:  
not deposited at end of period.

DATE	SOURCE	AMOUNT	DATES OF SUBSEQUENT DEPOSITS
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	



**Table 1**

List of outstanding checks.

CHECK NO.	AMOUNT		CHECK NO.	AMOUNT		CHECK NO.	AMOUNT	
TOTAL	\$		TOTAL	\$		TOTAL	\$	

**Table 2**

Statement of cash on hand:

not deposited at end of period.

DATE	SOURCE	AMOUNT	DATES OF SUBSEQUENT DEPOSITS
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

## TREASURER'S MONTHLY REPORT

For the period

From APRIL 1,2022 to APRIL 29,2022

Total available balance as reported at the end of preceding period . . . . . \$ 705,009.66

## RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
APRIL 29,2022		\$
	INTEREST	5.71
	Total Receipts . . . . .	\$ 5.71
	Total Receipts, including balance . . . . .	\$ 705,015.37
	DISBURSEMENTS MADE DURING MONTH	
By Check		
From Check No.	To Check No.	\$ . . . . .
By Debit Charge		\$ . . . . .
	(Total amount of checks issued and debit charges)	0.00
	Cash Balance as shown by records . . . . .	\$ 705,015.37

## RECONCILIATION WITH BANK STATEMENT

705,015.37

Balance as given on bank statement, end of month . . . . . \$ . . . . .

Less total of outstanding checks . . . . . \$ . . . . .

(See list on reverse side of report)

705,015.37

Net Balance in bank . . . . . \$ . . . . .

(Should agree with Cash Balance ABOVE unless there are  
undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . \$ . . . . .

(See reverse side of report)

705,015.37

Total available balance . . . . . \$ . . . . .

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the  
minutes of the Board meeting heldThis is to certify that the above Cash  
Balance is in agreement with my  
bank statement, as reconciled.

June 9, 2022 19  
 Regina Melone  
 CLERK OF BOARD OF EDUCATION

  
 TREASURER OF SCHOOL DISTRICT

**Table 1**

List of outstanding checks.

CHECK NO.	AMOUNT		CHECK NO.	AMOUNT		CHECK NO.	AMOUNT	
TOTAL	\$		TOTAL	\$		TOTAL	\$	

**Table 2**

Statement of cash on hand:  
not deposited at end of period.

DATE	SOURCE	AMOUNT		DATES OF SUBSEQUENT DEPOSITS
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

## TREASURER'S MONTHLY REPORT

For the period  
From APRIL 1, 2022 to APRIL 29, 2022

Total available balance as reported at the end of preceding period . . . . . \$ 64,294.08

**RECEIPTS DURING MONTH**  
(With breakdown of source including full amount of all short term loans)

Date	Source	Amount		
APRIL 29, 2022		\$		
	SCHOLARSHIP DEPOSITS	5,200.00		
	INTEREST	0.56		
	<b>Total Receipts</b>	<b>\$ 5,200.56</b>		
	<b>Total Receipts, including balance</b>	<b>\$ 69,494.64</b>		
<b>DISBURSEMENTS MADE DURING MONTH</b>				
By Check				
From Check No.	1314	To Check No.	1317	\$ 331.49
By Debit Charge				\$
	(Total amount of checks issued and debit charges)			331.49
	Cash Balance as shown by records			\$ 69,163.15

## RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 69,682.39
Less total of outstanding checks (See list on reverse side of report)	\$ 519.24
Net Balance in bank (Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)	\$ 69,163.15
Amount of receipts undeposited (add) (See reverse side of report)	\$
Total available balance (Must agree with Cash Balance above if there is a true reconciliation)	\$ 69,163.15

Received by the Board of Education and entered as a part of the  
minutes of the Board meeting held

June 9, 2022  
Regina Molina  
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash  
Balance is in agreement with my  
bank statement, as reconciled.

  
TREASURER OF SCHOOL DISTRICT

**Table 1**

List of outstanding checks.

CHECK NO.	AMOUNT	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
219	20.00				
273	25.00				
1151	100.00				
1209	25.00				
1216	100.00				
1224	50.00				
1316	143.12				
1317	56.12				
	519.24		0.00		0.00
<b>TOTAL</b>	<b>\$</b>	<b>TOTAL</b>	<b>\$</b>	<b>TOTAL</b>	<b>\$</b>

**Table 2**

Statement of cash on hand:  
not deposited at end of period.

DATE	SOURCE	AMOUNT	DATES OF SUBSEQUENT DEPOSITS
	<b>TOTAL RECEIPTS NOT ON DEPOSIT</b>	<b>\$</b>	

## TREASURER'S MONTHLY REPORT

From APRIL 1,2022 to APRIL 29,2022 For the period APRIL 29,2022

Total available balance as reported at the end of preceding period \$ 360,706.84

**RECEIPTS DURING MONTH**

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
APRIL 29, 2022		\$
	CHARGES FOR SERVICES/ADMISSIONS	9,542.00
	REIMBURSEMENTS	240,679.02
	INTEREST	3.70
	NYS AID	2,918,234.14
	TRANSFER FROM MMKT	1,700,000.00
	WFL BOCES	325,588.21
	NYS D.O.H. MEDICAID	34,662.44
	COMMISSIONS	125.63
		.....
	Total Receipts . . . . .	\$ 5,228,835.14
	Total Receipts, including balance	\$ 5,589,541.98

**DISBURSEMENTS MADE DURING MONTH**

By Check	53949	54053	2,537,044.49
From Check No.		To Check No.	\$ _____
By Debit Charge		TRANS TO MMKT	2,800,000.00
(Total amount of checks issued and debit charges) \$ _____			
Cash Balance as shown by records \$ _____			

## RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	.....	\$ 268,949.98
Less total of outstanding checks	.....	\$ 16,452.49
(See list on reverse side of report)		
Net Balance in bank	.....	\$ 252,497.49
(Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)		
Amount of receipts undeposited (add)	.....	\$ _____
(See reverse side of report)		
Total available balance	.....	\$ 252,497.49
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Figure N-6.101

www.usps.com/box-co. MURKIN, NEW YORK 14564

CLERK OF BOARD OF EDUCATION

TREASURER OF SQUAMISH DISTRICT

**Table 1**

List of outstanding checks.

CHECK NO.	AMOUNT	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
28225	13.96	54042	1,818.22		
29793	21.00	54043	385.69		
31126	23.86	54046	78.24		
52006	6.96	54047	79.41		
32129	70.00	54053	125.00		
40249	86.05				
42713	100.00				
46348	34.13				
47115	15.00				
48439	20.00				
48845	135.00				
50773	60.00				
53532	30.00				
51610	100.00				
53088	31.75				
53193	2.54				
53480	250.00				
53711	390.00				
53918	35.00				
53955	1,000.00				
53962	329.84				
53969	6,900.00				
53972	66.96				
53989	90.00				
53991	717.80				
54012	90.00				
54015	100.25				
54016	204.00				
54017	1,584.00				
54031	45.20				
54033	927.63				
54035	485.00				
	13,965.93		2,486.56		0.00
TOTAL	\$	TOTAL	\$	TOTAL	\$

**Table 2**Statement of cash on hand:  
not deposited at end of period.

DATE	SOURCE	AMOUNT	DATES OF SUBSEQUENT DEPOSITS
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

## TREASURER'S MONTHLY REPORT

For the period  
From APRIL 1, 2022 to APRIL 29, 2022

Total available balance as reported at the end of preceding period . . . . . \$ 397,273.19

## RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
APRIL 29, 2022		\$
	INTEREST	0.25
	DIRECT DEPOSIT TRANSFERS	788,514.44

Total Receipts . . . . . \$ 788,514.69

Total Receipts, including balance . . . . . \$ 1,185,787.88

## DISBURSEMENTS MADE DURING MONTH

## By Check

From Check No.	To Check No.	\$ . . . . .
----------------	--------------	--------------

By Debit Charge	CHASE D.D.	\$ <u>1,180,673.75</u>
-----------------	------------	------------------------

(Total amount of checks issued and debit charges) \$ 1,180,673.75

Cash Balance as shown by records . . . . . \$ 5,114.13

## RECONCILIATION WITH BANK STATEMENT

\$ 5,114.13

Balance as given on bank statement, end of month . . . . . \$ . . . . .

Less total of outstanding checks . . . . . \$ . . . . .

(See list on reverse side of report) \$ . . . . .

\$ 5,114.13

Net Balance in bank . . . . . \$ . . . . .

(Should agree with Cash Balance ABOVE unless there are  
undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . \$ . . . . .

(See reverse side of report) \$ . . . . .

\$ 5,114.13

Total available balance . . . . . \$ . . . . .

(Must agree with Cash Balance above if there is a true reconciliation) \$ . . . . .

Received by the Board of Education and entered as a part of the  
minutes of the Board meeting held

This is to certify that the above Cash  
Balance is in agreement with my  
bank statement, as reconciled.

June 9, 2022 19  
Regina Malone  
CLERK OF BOARD OF EDUCATION

  
TREASURER OF SCHOOL DISTRICT

**Table 1**

List of outstanding checks.

CHECK NO.	AMOUNT		CHECK NO.	AMOUNT		CHECK NO.	AMOUNT	
TOTAL	\$		TOTAL	\$		TOTAL	\$	

**Table 2**

Statement of cash on hand:  
not deposited at end of period.

DATE	SOURCE	AMOUNT	DATES OF SUBSEQUENT DEPOSITS	
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

## TREASURER'S MONTHLY REPORT

For the period

From APRIL 1,2022 to APRIL 29,2022

Total available balance as reported at the end of preceding period . . . . . \$ 248,264.19

## RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount

APRIL 29,2022 \$

INTEREST 2.04

Total Receipts . . . . . 2.04 \$

Total Receipts, including balance . . . . . 248,266.23 \$

## DISBURSEMENTS MADE DURING MONTH

## By Check

From Check No. To Check No. \$ . . . . .

## By Debit Charge

(\$ Total amount of checks issued and debit charges) 0.00 \$

Cash Balance as shown by records . . . . . 248,266.23 \$

## RECONCILIATION WITH BANK STATEMENT

248,266.23

Balance as given on bank statement, end of month . . . . . \$ . . . . .

Less total of outstanding checks . . . . . \$ . . . . .

(See list on reverse side of report)

248,266.23

Net Balance in bank . . . . . \$ . . . . .

(Should agree with Cash Balance ABOVE unless there are  
undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . \$ . . . . .

(See reverse side of report)

248,266.23

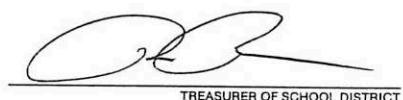
Total available balance . . . . . \$ . . . . .

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the  
minutes of the Board meeting held

June 9, 2022 19  
 Regina Molino  
 CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash  
Balance is in agreement with my  
bank statement, as reconciled.

  
 TREASURER OF SCHOOL DISTRICT

**Table 1**

List of outstanding checks.

CHECK NO.	AMOUNT		CHECK NO.	AMOUNT		CHECK NO.	AMOUNT	
TOTAL	\$		TOTAL	\$		TOTAL	\$	

**Table 2**

Statement of cash on hand:

not deposited at end of period.

DATE	SOURCE	AMOUNT		DATES OF SUBSEQUENT DEPOSITS
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

## TREASURER'S MONTHLY REPORT

For the period  
 From APRIL 1, 2022 to APRIL 29, 2022

Total available balance as reported at the end of preceding period . . . . . \$ 1,878,452.51

RECEIPTS DURING MONTH  
 (With breakdown of source including full amount of all short term loans)

Date	Source	Amount
APRIL 29, 2022	INTEREST	\$ 15.22

Total Receipts . . . . .	\$ 15.22
Total Receipts, including balance . . . . .	\$ 1,878,467.73

## DISBURSEMENTS MADE DURING MONTH

## By Check

From Check No.	To Check No.	\$ . . . . .
----------------	--------------	--------------

## By Debit Charge

\$ . . . . .	
(Total amount of checks issued and debit charges)	0.00
Cash Balance as shown by records . . . . .	\$ 1,878,467.73

## RECONCILIATION WITH BANK STATEMENT

1,878,467.73

Balance as given on bank statement, end of month . . . . . \$ . . . . .

Less total of outstanding checks . . . . . \$ . . . . .  
 (See list on reverse side of report)

1,878,467.73

Net Balance in bank . . . . . \$ . . . . .  
 (Should agree with Cash Balance ABOVE unless there are  
 undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . \$ . . . . .  
 (See reverse side of report)

1,878,467.73

Total available balance . . . . . \$ . . . . .  
 (Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the  
 minutes of the Board meeting held

June 9, 2022  
 19  
 Regina Melina  
 CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash  
 Balance is in agreement with my  
 bank statement, as reconciled.

  
 TREASURER OF SCHOOL DISTRICT

**Table 1**

List of outstanding checks.

CHECK NO.	AMOUNT		CHECK NO.	AMOUNT		CHECK NO.	AMOUNT	
TOTAL	\$		TOTAL	\$		TOTAL	\$	

**Table 2**

Statement of cash on hand:

not deposited at end of period.

DATE	SOURCE	AMOUNT		DATES OF SUBSEQUENT DEPOSITS
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

## TREASURER'S MONTHLY REPORT

For the period  
From APRIL 1, 2022 to APRIL 29, 2022

Total available balance as reported at the end of preceding period . . . . . \$ 4,710.84

RECEIPTS DURING MONTH  
(With breakdown of source including full amount of all short term loans)

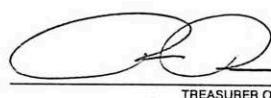
Date	Source	Amount
APRIL 29, 2022		\$
	INTEREST	1.27
	TRANSFER FROM MMKT	600,000.00
	Total Receipts . . . . .	\$ 600,001.27
	Total Receipts, including balance . . . . .	\$ 604,712.11
DISBURSEMENTS MADE DURING MONTH		
By Check		
From Check No. 101671	To Check No. 101682	\$ 566,222.27
By Debit Charge		\$
	(Total amount of checks issued and debit charges)	566,222.27
	Cash Balance as shown by records . . . . .	\$ 38,489.84

RECONCILIATION WITH BANK STATEMENT	
Balance as given on bank statement, end of month . . . . .	\$ 83,280.03
Less total of outstanding checks . . . . . (See list on reverse side of report)	\$ 44,790.19
Net Balance in bank . . . . . (Should agree with Cash Balance ABOVE unless there are undeposited funds in treasurer's hands)	\$ 38,489.84
Amount of receipts undeposited (add) (See reverse side of report)	\$
Total available balance . . . . . (Must agree with Cash Balance above if there is a true reconciliation)	\$ 38,489.84

Received by the Board of Education and entered as a part of the  
minutes of the Board meeting held

June 9, 2022 19  
Regina Malone  
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash  
Balance is in agreement with my  
bank statement, as reconciled.

  
TREASURER OF SCHOOL DISTRICT

**Table 1**

List of outstanding checks.

CHECK NO.	AMOUNT	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
101677	27,331.02				
101680	17,459.17				
	44,790.19		0.00		0.00
TOTAL	\$	TOTAL	\$	TOTAL	\$

**Table 2**

Statement of cash on hand:  
not deposited at end of period.

DATE	SOURCE	AMOUNT	DATES OF SUBSEQUENT DEPOSITS
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

## TREASURER'S MONTHLY REPORT

For the period  
 From APRIL 1,2022 to APRIL 29,2022

Total available balance as reported at the end of preceding period . . . . . \$ 7.47

**RECEIPTS DURING MONTH**  
 (With breakdown of source including full amount of all short term loans)

Date	Source	Amount
<u>APRIL 29,2022</u>		\$

Total Receipts . . . . . \$ 0.00

Total Receipts, including balance . . . . . \$ 7.47

## DISBURSEMENTS MADE DURING MONTH

## By Check

From Check No.	To Check No.	\$ . . . . .
----------------	--------------	--------------

## By Debit Charge

\$ . . . . . (Total amount of checks issued and debit charges)

\$ 0.00

Cash Balance as shown by records . . . . . \$ 7.47

## RECONCILIATION WITH BANK STATEMENT

7.47

Balance as given on bank statement, end of month . . . . . \$ . . . . .

Less total of outstanding checks . . . . . \$ . . . . .  
 (See list on reverse side of report)

7.47

Net Balance in bank . . . . . \$ . . . . .

(Should agree with Cash Balance ABOVE unless there are  
 undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . . . \$ . . . . .  
 (See reverse side of report)

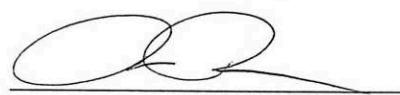
Total available balance . . . . . \$ . . . . .  
 (Must agree with Cash Balance above if there is a true reconciliation)

7.47

Received by the Board of Education and entered as a part of the  
 minutes of the Board meeting held

This is to certify that the above Cash  
 Balance is in agreement with my  
 bank statement, as reconciled.

June 9, 2022 19  
Beigna Melina  
 CLERK OF BOARD OF EDUCATION

  
 TREASURER OF SCHOOL DISTRICT

**Table 1**

List of outstanding checks.

CHECK NO.	AMOUNT		CHECK NO.	AMOUNT		CHECK NO.	AMOUNT	
TOTAL	\$		TOTAL	\$		TOTAL	\$	

**Table 2**

Statement of cash on hand:

not deposited at end of period.

DATE	SOURCE	AMOUNT	DATES OF SUBSEQUENT DEPOSITS
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	



*Sodus Central School District  
P.O. Box 220  
Sodus, New York 14551-0220  
Nelson Kise, Superintendent of Schools*



TO: Board of Education  
FROM: Nelson Kise, Superintendent  
DATE: April 28, 2022  
RE: Tenure Recommendation – Tracy Cincinello

---

**Resolved**, that in compliance with the provisions of Section 3012(2) of the Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Tracy Cincinello be appointed on tenure to the area of Teaching Assistant. Mrs. Cincinello holds a valid New York State Certificate in the aforesaid tenure area. The Board of Education of the Sodus Central School District does hereby make this appointment effective August 29, 2022.

/rm



*Sodus Central School District  
P.O. Box 220  
Sodus, New York 14551-0220  
Nelson Kise, Superintendent of Schools*



TO: Board of Education  
FROM: Nelson Kise, Superintendent  
DATE: April 28, 2022  
RE: Tenure Recommendation – Jessica Pryce

---

**Resolved**, that in compliance with the provisions of Section 3012(2) of the Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Jessica Pryce be appointed on tenure to the area of Elementary Education. Ms. Pryce holds a valid New York State Certificate in the aforesaid tenure area. The Board of Education of the Sodus Central School District does hereby make this appointment effective August 29, 2022.

/rm



*Sodus Central School District  
P.O. Box 220  
Sodus, New York 14551-0220  
Nelson Kise, Superintendent of Schools*



TO: Board of Education  
FROM: Nelson Kise, Superintendent  
DATE: April 28, 2022  
RE: Tenure Recommendation – Molly Kindler

---

**Resolved**, that in compliance with the provisions of Section 3012(2) of the Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Molly Kindler be appointed on tenure to the area of Elementary Education. Ms. Kindler holds a valid New York State Certificate in the aforesaid tenure area. The Board of Education of the Sodus Central School District does hereby make this appointment effective August 29, 2022.

/rm



*Sodus Central School District  
P.O. Box 220  
Sodus, New York 14551-0220  
Nelson Kise, Superintendent of Schools*



TO: Board of Education  
FROM: Nelson Kise, Superintendent  
DATE: April 28, 2022  
RE: Tenure Recommendation – Melissa Eaton-Smith

---

**Resolved**, that in compliance with the provisions of Section 3012(2) of the Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Melissa Eaton-Smith be appointed on tenure to the area of Reading. Ms. Eaton-Smith holds a valid New York State Certificate in the aforesaid tenure area. The Board of Education of the Sodus Central School District does hereby make this appointment effective August 29, 2022.

/rm



*Sodus Central School District  
P.O. Box 220  
Sodus, New York 14551-0220  
Nelson Kise, Superintendent of Schools*



TO: Board of Education  
FROM: Nelson Kise, Superintendent  
DATE: May 20, 2022  
RE: Tenure Recommendation – Brooke Minkau

---

**Resolved**, that in compliance with the provisions of Section 3012(2) of the Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Brooke Minkau be appointed on tenure to the area of Teaching Assistant. Mrs. Minkau holds a valid New York State Certificate in the aforesaid tenure area. The Board of Education of the Sodus Central School District does hereby make this appointment effective October 1, 2022.

/rm



*Sodus Central School District  
P.O. Box 220  
Sodus, New York 14551-0220  
Nelson Kise, Superintendent of Schools*



TO: Board of Education  
FROM: Nelson Kise, Superintendent  
DATE: May 20, 2022  
RE: Tenure Recommendation – Lindsay Canon

---

**Resolved**, that in compliance with the provisions of Section 3012(2) of the Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Lindsay Canon be appointed on tenure to the area of Social Studies 7-12. Ms. Canon holds a valid New York State Certificate in the aforesaid tenure area. The Board of Education of the Sodus Central School District does hereby make this appointment effective August 29, 2022.

/rm



*Sodus Central School District  
P.O. Box 220  
Sodus, New York 14551-0220  
Nelson Kise, Superintendent of Schools*



TO: Board of Education  
FROM: Nelson Kise, Superintendent  
DATE: May 26, 2022  
RE: Tenure Recommendation – Megann Johnson

---

**Resolved**, that in compliance with the provisions of Section 3012(2) of the Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Megann Johnson be appointed on tenure to the area of Elementary Education. Ms. Johnson holds a valid New York State Certificate in the aforesaid tenure area. The Board of Education of the Sodus Central School District does hereby make this appointment effective August 29, 2022.

/rm



*Sodus Central School District  
P.O. Box 220  
Sodus, New York 14551-0220  
Nelson Kise, Superintendent of Schools*



TO: Board of Education  
FROM: Nelson Kise, Superintendent  
DATE: May 12, 2022  
RE: Tenure Recommendation – Renee Molnar

---

**Resolved**, that in compliance with the provisions of Section 3012(2) of the Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Renee Molnar be appointed on tenure to the area of Elementary Education. Ms. Molnar holds a valid New York State Certificate in the aforesaid tenure area. The Board of Education of the Sodus Central School District does hereby make this appointment effective August 29, 2022.

/rm



*Sodus Central School District  
P.O. Box 220  
Sodus, New York 14551-0220  
Nelson Kise, Superintendent of Schools*



TO: Board of Education  
FROM: Nelson Kise, Superintendent  
DATE: May 17, 2022  
RE: Tenure Recommendation – Erin Buchwald

---

**Resolved**, that in compliance with the provisions of Section 3012(2) of the Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Erin Buchwald be appointed on tenure to the area of Teaching Assistant. Ms. Buchwald holds a valid New York State Certificate in the aforesaid tenure area. The Board of Education of the Sodus Central School District does hereby make this appointment effective August 29, 2022.

/rm



*Sodus Central School District  
P.O. Box 220  
Sodus, New York 14551-0220*



TO: Board of Education  
FROM: David Osborne, Chief Election Inspector  
DATE: May 20, 2022  
RE: Results of the Sodus Central School District Annual Budget Vote

---

---

According to Education Law, §2025(4), the Board of Education must accept the results of Special Meetings held for purposes of voting on propositions, elections, and/or a school district budget.

***RESOLUTION***

**Resolved**, that the Board of Education of the Sodus Central School District hereby accepts the results of the Special Meeting held on May 17, 2022, for the purpose of voting on the 2022-2023 Annual Budget of \$30,775,814 and two Board trustees. The official tabulation of the results is attached.

/attach.

/rlm

**SODUS CENTRAL SCHOOL DISTRICT, SODUS, NY**  
**REPORT OF ELECTION INSPECTOR**  
**FOR ANNUAL BUDGET VOTE, REFERENDUMS & ELECTION OF TRUSTEES**  
**MAY 17, 2022**

**PROPOSITION 1: SCHOOL BUDGET OF \$30,775,814**

	Yes	No
Paper Ballots	377	131

**PROPOSITION 2: BUS PURCHASES OF \$350,000**

	Yes	No
Paper Ballots	392	123

**Two open seats - BOARD OF EDUCATION: TRUSTEE**

Candidate Name	Paper Ballots		
Jason Walters	395		
Jeff Martinez	347		
Robert Schutt	178		
Write-Ins:			
Mellisa Slaby	1	Ruth Danie	1
Robert Schutt	1		
Melissa Slaby	10		
Milessa Slaby	1		
John Molisani	1		
Brian Wagner	1		

Regina Moline  
Regina Moline, District Clerk

David Osborne  
David Osborne, Chief Election Inspector



*Sodus Central School District*  
P.O. Box 220  
Sodus, New York 14551-0220  
"Learning, Advancing, Proud, Spartans!"



TO: Nelson Kise  
FROM: Steve Moore  
DATE: May 31, 2022  
RE: Disposal of Obsolete and Non-Repairable Computer/AV Equipment

---

Please present the following resolution to the Board of Education at their meeting on June 9, 2022:

***RESOLUTION***

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby declares the following list of obsolete and non-repairable computer and AV equipment as surplus and authorizes the district to dispose of them according to district policy.

Date	Asset Tag	Serial Number	Description
		only need this if no asset tag	
3/15/2022	100268		HP deskjet 960c
15-Mar	100778		Microsoft Surface
15-Mar	100574		HP LJ 4100N
26-Apr	100395		HP Laserjet P2035n
26-Apr	100716		Elmo TT-02
26-Apr	100726		Elmo TT-02
26-Apr	100688		Mitsubishi XS221U
26-Apr	100520		Mitsubishi XS221U
28-Apr	100488		Mitsubishi XS221U
28-Apr	101263		iPad Mini 3
		11968	Sony LCD Data Projector (VPL-PX21)
4-May	100146		Smartboard
4-May	101113		Smartboard
4-May	100141		Smartboard
4-May	100529		Smartboard Speakers
4-May		B012CI11E258	SMARTBOARD PROJECTOR
4-May		B012CI25E0697	SMARTBOARD PROJECTOR
4-May		B012DF11J0659	SMARTBOARD PROJECTOR
4-May	100551		Smartboard



*Sodus Central School District  
P.O. Box 220  
Sodus, New York 14551-0220  
"Committed to Excellence and Dedicated to Success"*



TO: Board of Education

FROM: Nelson Kise, Superintendent

DATE: March 31, 2022

RE: JUUL Agreement – SFA Member

***RESOLUTION***

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the agreement between the Sodus Central School District and Employee effective August 28, 2022.



*Sodus Central School District*  
*P.O. Box 220*  
*Sodus, New York 14551-0220*  
*“Committed to Excellence and Dedicated to Success”*



TO: Board of Education  
FROM: Nelson Kise, Superintendent of Schools  
DATE: May 31, 2022  
RE: Contract – Project Director for Grants (Valerie Fanning)

---

### **RESOLUTION**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the contract between Sodus Central School District and Valerie Fanning, Project Director for Grants, \$68,883.60 per year, for the period of July 1, 2022, through June 30, 2023, as presented.

\rlm

**CONTRACTUAL AGREEMENT**

**between the**

**Project Director for Grants**

**and the**

**SODUS CENTRAL SCHOOL DISTRICT**

**Sodus, New York**

**July 1, 2022 – June 30, 2023**

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<b>Article</b>	<b>III</b>	<b>Fair Dismissal Procedure .....</b>	<b>1</b>
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## **ARTICLE I - RECOGNITION**

- A.** The Board of Education of the Sodus Central School District has granted recognition to the Project Director for Grants as the exclusive negotiating representative for the Project Director for Grants position.

## **ARTICLE II - EVALUATION**

- A.** The Assistant Superintendent shall evaluate the Project Director for Grants. A final annual evaluation will occur on or before June 30, 2023.

## **ARTICLE III - FAIR DISMISSAL PROCEDURE**

- A.** If the Project Director for Grants is not satisfied with the reasons for dismissal given by the Superintendent, she shall, upon written request to the Clerk of the Board, be granted a hearing before the Board of Education within fourteen school days. The Superintendent and Project Director for Grants shall each present her position regarding the dismissal at the Board meeting. The Project Director for Grants shall be entitled to representation of her choice.
- B.** The Board will render a written decision based upon good and substantial reason in its judgment within ten school days of the hearing.

## **ARTICLE IV - HEALTH EXAMINATIONS**

The Board of Education reserves the right to require physical and/or psychiatric and/or psychological examinations by its designated physician. Such examinations will be paid for by the District. Examinations obtained by physicians other than those designated by the District will be at the Project Director for Grants expense.

In the event of dispute or conflicting medical opinion as between district and the Project Director for Grants's physician, a mutually agree-able third party physician shall be selected, examination had and the cost of such examination shared equally between district and Project Director for Grants.

## **ARTICLE V - EMPLOYMENT PRACTICE**

- A.** The District will support expectations for employment set forth in the secured grants.

## **ARTICLE VI - SALARY**

- A.** **Salary** – July 1, 2022, through June 30, 2023: \$68,883.60.
- B.** **Tuition Waiver Program** – The Project Director for Grants will be afforded the privilege of enrolling his/her children, residing with her, without the payment of tuition, subject to the following conditions and limitations:

- (a) Their enrollment shall not require the addition of any staff position, facilities or equipment; and
- (b) Their continued attendance is conditioned upon the student's maintenance of all disciplinary and academic requirements of the district

C. **Work Hours:** The Project Director for Grants works an eight (8) hour day, five days per week.

## **ARTICLE VII - SALARY PAYMENTS**

A. Salary payments shall be based on a twelve- (12) month structure. Salaries are to be paid bi-weekly according to a prearranged schedule commencing in July and will be paid every other Friday.

## **ARTICLE VIII - INSURANCE BENEFITS**

A. **Group Health Insurance:** The District shall make an annual premium contribution equal to ninety percent (90%) of the full cost of the appropriate BP2 \$5 co-pay- high option w/ \$5/\$15/\$30 Rx Rider plan. A dental plan is also offered under the Sodus CSD Dental Assistance Plan with the district paying 85% of the premium.

1. In the event of death of the insured employee, her dependent or spouse's coverage under "the Plan" shall continue without cost to such dependent until any one of the following shall occur:
  - a.) Remarriage of the spouse/domestic partner
  - b) Termination of dependent/domestic partner status
  - c) One year from employee's death
  - d) The dependent/domestic partner becomes eligible for Medicare
2. If the Project Director for Grants wishes to enroll in this plan, she must notify the District Business Office by October 1 or within the first thirty (30) days of their employment.
3. The Project Director for Grants may subscribe to alternative medical plans offered by the District. For alternative plans, the District will pay an amount equal to the dollar contribution paid for the Base Plan.
4. A Project Director for Grants with a "domestic partner" will have the opportunity to enroll in the appropriate health insurance plans after completing and submitting the District's "Affidavit of Domestic Partnership." (Appendix "A")

B. **Termination of Health Care Benefits** – Project Director for Grants who voluntarily terminates, or as a result of staff reductions terminates their employment with Sodus Central School District after ten (10) continuous years service in the district will receive payment of 100% of health insurance premiums after the date of separation to the extent that such payments are covered by a fund created by the district for the individual benefit of the Project Director for Grants. That fund shall initially be equal to the number of days of unused sick leave accrued to the credit of the Project Director for Grants on the date of termination

multiplied by \$50.00 per unused sick leave day. The district business office will cause health insurance premium payments to be made until such time as the individual fund is exhausted. Thereafter, health insurance premium costs shall remain the responsibility of the former Project Director for Grants. In the event of death of a former Project Director for Grants prior to exhaustion of the fund balance, the remainder of the fund shall be paid to her estate insurance coverage mandated by this Article is in addition to that required in Article VII. In the event the Project Director for Grants dies in service, their surviving spouse and dependents shall remain in the group health plan until the individual fund accumulated by the deceased is exhausted. Thereafter, continuance in the plan is at the expense of the dependent.

- C. It is agreed and understood that the district may change to another carrier or carriers or provide an alternative plan or program provides benefits equal to or better than those provided by the current plans. Conversion to a different plan or program may take place at any time after a complete statement of benefits and coverage provided by the plan or program proposed to be substituted for the current plan is reviewed by the Project Director for Grants for a period of 30 days.
- D. In the event "the Plan" defaults or dissolves, the District shall provide equivalent health care insurance between the time of the default or dissolution and the acquisition of a new health care provider.

**E. Annuity Program**

All certified personnel may participate in a tax-sheltered annuity program (403b). The District shall administer this program at no expense to the employee.

**F. Flexible Benefits Program**

The District shall provide and administer a Section 125 (IRS) Flexible Benefits Program. Employees who elect to participate must notify the Business Office within thirty (30) days of establishment of the Program and for a thirty- (30) day period beginning each September 1 of each school year thereafter. Employees hired during the school year will have thirty (30) days from their initial date of employment to elect participation.

## **ARTICLE IX - ABSENCES**

**A. Personal Illness**

- 1. The Project Director for Grants is credited with fifteen (15) days sick leave per year, pro-rated for a partial work year, with unlimited accumulation.
- 2. A written request may be made to the Superintendent of Schools for additional sick leave benefits in case of serious or prolonged illness when the Project Director for Grants' sick leave time has been exhausted.

**B. Family Illness**

- 1. The Project Director for Grants is credited with two (2) days in case of illness in the immediate family, pro-rated for a partial work year. Immediate family shall be defined as parent, spouse, child, sibling or significant other. Such absences shall result in no deduction of salary or sick leave time, such time shall not be cumulative.

2. Additional family illness may be granted by the Superintendent of Schools and will be deducted from the employee's accumulated sick time. The District retains the right to request documentation of the illness through written notice of a physician.

**C. Bereavement Leave**

1. The Project Director for Grants is credited with three (3) days each year in case of death in the family, pro-rated for a partial work year. Family shall be defined as parent, spouse, parent of spouse, child, sibling or significant other.
2. Such absences shall result in no deduction of salary or sick leave time.
3. Additional bereavement leave may be granted by the Superintendent of Schools.
4. Bereavement leave is not cumulative.

**D. Personal Leave**

1. Up to two days of paid leave per year are available as personal leave, pro-rated for a partial year.
2. Personal leave time may be used to extend time allowed for family illness or for bereavement.
3. Personal leave is not cumulative. Unused personal leave days will be accumulated into sick leave days balance.

**E. Child Care Leave**

Pregnancy shall be reported to the Superintendent within a reasonable time, upon knowledge. Three options are available regarding the leave. One of the options shall be chosen before the commencement of any leave. The three options are:

1. An unpaid leave of absence for a maximum of two years. (This leave is also available to a male Project Director for Grants) for the purpose of child rearing.
2. A paid leave of absence during which sick leave may be used for a period of pregnancy-related disability as certified by the Project Director for Grants' physician.
3. A paid disability leave as set forth in (2) above, followed by an unpaid childcare leave. The Project Director for Grants may only utilize accumulated sick leave if she chooses Options (2) or (3). In requesting the leave, the Project Director for Grants shall include (1) the option selected, (2) the date the Project Director for Grants wishes to commence her leave, and (3) the mutually agreeable approximate date of his/her return to administrative duty.

## **F. Vacation**

The Project Director for Grants shall be entitled to 20 vacation days for the period of July 1, 2022, through June 30, 2023. Up to five (5) days vacation, for a total of twenty-five (25) days in any year, may be carried forward on July 1 of any work year.

Upon separation from service with the District for any reason accrued unused vacation days will be redeemed at 1/260 the employee's annual salary per day up to a maximum of 5 days.

## **G. The Project Director for Grants will be entitled to thirteen paid holidays per year as listed below: (Holidays that fall on weekends – Friday prior if on Saturday, Monday following if on Sunday)**

- July 4
- Labor Day
- Columbus Day
- Veteran's Day
- Thanksgiving Day
- The day after Thanksgiving
- Christmas Day
- The day after Christmas (Monday following if Christmas is on Friday or Saturday, Tuesday following if Christmas is on Sunday)
- New Years Day
- Martin Luther King Day
- President's Day
- Good Friday (If school is in session an alternate date will be mutually agreed upon.)
- Memorial Day
- Juneteenth (when observed by NYS)

## **H. Other Absences**

1. Requests to be absent for reasons other than those listed above are to be submitted in writing to the Superintendent of Schools. Such absences may be approved or denied in the discretion of the Superintendent. When such absences are to be without pay, the Project Director for Grants shall have deducted from their pay 1/260 of their annual salary for each day of absence.

## **ARTICLE X - GRIEVANCE PROCEDURE**

- A. 1) A grievance is a claim by an employee that there has been a violation, misinterpretation, or inequitable application of any provision of this Agreement, or any other term or condition of employment.
- 2) At all stages beyond the informal submission to the immediate supervisor, the grievant shall be entitled to appear with a representative of her choice and be heard by the appropriate decision maker at that level.

- 3) The Superintendent's decision and all subsequent decision in the process shall be written. All submissions other than the informal submission to the immediate supervisor shall be in writing.
- 4) This grievance procedure shall not be utilized by or on behalf of the Project Director for Grants while that Project Director for Grants is actively seeking the same or similar relief as could be sought in this grievance procedure in any other forum (Human Rights Division, state, local or federal courts or state administrative agencies). Pursuit of the same or similar remedy in another forum shall constitute a waiver of grievance procedure rights.

**B.** The aggrieved employee will first take the matter up informally or verbally with the superintendent. The aggrieved employee may be accompanied by a representative of her/her choice. Such informal contact must be made within thirty (30) days of the event or occurrence giving rise to the claimed grievance.

**C.** If the grievance is not resolved informally within five (5) school days, it is to be reduced to writing and resubmitted to the superintendent.

**D.** If the grievance is not resolved informally with five (5) school days, it shall be submitted in writing within five (5) school days to, and heard by, the Superintendent within the five- (5) school days thereafter. Information as to the nature of the grievance and its resolution shall be available to the employee.

**E.** If the grievance is not resolved within five (5) school days, it shall be submitted by the Grievant to the Board within the next five (5) school day period for resolution at its next regular meeting.

**F.** If the grievance is not resolved by the Board at its next regular meeting or within ten (10) school days of the conclusion of the hearing, it may be submitted to binding arbitration.

**G.** The arbitrator may be selected by mutual agreement of the parties. Failing mutual agreement, request shall be made to the American Arbitration Association for selection of arbitrator and hearing in accordance with its rules and procedures.

**H.** The costs and fees of the arbitrator and meeting room, if any, will be borne equally by the parties.

**I.** In the event that the Project Director for Grants elects any other remedy for an alleged grievance arbitration provision of this Agreement shall be null and void.

## **ARTICLE XI - SAVING PROVISIONS**

**A.** This Agreement shall supersede any rules, regulations or practices of the District which shall be contrary to or inconsistent with its terms.

**B.** If an individual arrangement, agreement or contract contains any language inconsistent with this Agreement, this Agreement during its duration shall be controlling.

- C. If any provision of the Agreement or any application of the Agreement to the Project Director for Grants shall be found contrary to law, then such provision or application shall not be deemed valid and subsisting except to the extent permitted by law, but all other provisions or applications shall continue in full force and effect.
- D. All of the function, rights, powers, responsibilities and authority of the District with respect to the operation of its institutional mission and direction of its works force as provided by Federal and State laws shall remain solely with the District.
- E. The following statement is included in accordance with Section 204-a of the Public Employees' Fair Employment Act:

"IT IS AGREED BY AND BETWEEN THE PARTIES THAT ANY PROVISIONS OF THE AGREEMENT REQUIRING LEGISLATIVE ACTION TO PERMIT ITS IMPLEMENTATION BY AMENDMENT OF LAW OR BY PROVIDING THE ADDITIONAL FUNDS THEREFOR, SHALL NOT BECOME EFFECTIVE UNTIL THE APPROPRIATE LEGISLATIVE BODY HAS GIVEN APPROVAL."

#### **ARTICLE XII - DURATION**

This Agreement shall be effective as of July 1, 2022 and shall remain in full force and effect through and including June 30, 2023. This Agreement may be modified or amended only by mutual agreement in writing.

IN WITNESS WHEREOF the parties hereunto set their hands and seals this \_\_\_\_ day of June, 2022.

---

Project Director for Grants

---

Date

---

Superintendent of Schools

---

Date



*Sodus Central School District  
P.O. Box 220  
Sodus, New York 14551-0220  
"Committed to Excellence and Dedicated to Success"*



To: Board of Education  
From: Nelson Kise, Superintendent of Schools  
Date: May 31, 2022  
Subject: Contract – School Health Integration Specialist (Jill Harper)

---

***RESOLUTION***

**Resolved**, upon the recommendation of the superintendent of schools, the Board of Education of the Sodus Central School District hereby approves the contract between Sodus Central School District and Jill Harper, School Health Integration Specialist, base salary of \$74,263.00 per year for the period of July 1, 2022 through June 30, 2023 as presented.

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**July 1, 2022 – June 30, 2023**

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## ARTICLE I - RECOGNITION

A. The Board of Education of the Sodus Central School District has granted recognition to the School Health Integration Specialist as the exclusive negotiating representative for the SHIS position.

## ARTICLE II - EVALUATION

A. The Consortium Community Schools Director will evaluate the SHIS. A final annual evaluation will occur on or before June 30<sup>th</sup> each year.

## ARTICLE III - FAIR DISMISSAL PROCEDURE

A. If the SHIS is not satisfied with the reasons for dismissal given by the Superintendent, she shall, upon written request to the Clerk of the Board, be granted a hearing before the Board of Education within fourteen school days. The Superintendent and SHIS shall each present her position regarding the dismissal at the Board meeting. The SHIS shall be entitled to representation of her choice.

B. The Board will render a written decision based upon good and substantial reason in its judgment within ten school days of the hearing.

## ARTICLE IV - HEALTH EXAMINATIONS

The Board of Education reserves the right to require physical and/or psychiatric and/or psychological examinations by its designated physician. Such examinations will be paid for by the District. Examinations obtained by physicians other than those designated by the District will be at the SHIS's expense.

In the event of dispute or conflicting medical opinion as between district and the SHIS's physician, a mutually agree-able third-party physician shall be selected, examination had, and the cost of such examination shared equally between district and SHIS.

## ARTICLE V - EMPLOYMENT PRACTICE

A. The District will support expectations for employment set forth in the applicable grant.

## ARTICLE VI - SALARY

- A. **Salary** – Base salary is \$74,263.00. The SHIS may be required to work up to twenty (20) additional days between the end of the work year and the beginning of the next work year. The additional workdays will be agreed upon mutually. The additional workdays will be paid at a rate of 1/200<sup>th</sup> of the regular salary. Salary increases in future years will follow the CSEA contract.
- B. **Tuition Waiver Program** – The SHIS will be afforded the privilege of enrolling his/her children, residing with her, without the payment of tuition, subject to the following conditions and limitations:
  - (a) Their enrollment shall not require the addition of any staff position, facilities, or equipment; and
  - (b) Their continued attendance is conditioned upon the student's maintenance of all disciplinary and academic requirements of the district
- C. **Work Hours:** The SHIS works a seven (7) hour day, five days per week. Hours are flexible based on need.
- D. **Business Expense Reimbursement** – Upon submission of monthly vouchers, the SHIS shall be reimbursed for reasonable and necessary use of her personal vehicle for District business at the prevailing rate per mile as established by the Internal Revenue Code and Regulations. Claims for reimbursement will be paid upon presentation of receipts through the District's claims procedure. The SHIS shall keep regular and detailed records of such use, which shall be available for inspection to verify mileage.

## ARTICLE VII - SALARY PAYMENTS

- A. Salary payments shall be based on a ten (10) month structure. Salaries are to be paid bi-weekly according to a prearranged schedule and will be paid every other Friday.

## ARTICLE VIII - INSURANCE BENEFITS

- A. **Group Health Insurance:** The District shall make an annual premium contribution equal to eighty-five percent (85%) of the full cost of the appropriate BP2 Value w/ \$10/\$25/\$40 Rx Rider (base plan). A dental plan is also offered under the Sodus CSD Dental Assistance Plan with the district paying 85% of the premium.
  1. In the event of death of the insured employee, her dependent or spouse's coverage under "the Plan" shall continue without cost to such dependent until any one of the following shall occur:
    - a.) Remarriage of the spouse/domestic partner
    - b.) Termination of dependent/domestic partner status
    - c.) One year from employee's death
    - d.) The dependent/domestic partner becomes eligible for Medicare

2. If the SHIS wishes to enroll in this plan, she must notify the District Business Office by October 1 or within the first thirty (30) days of their employment.
3. The SHIS may subscribe to alternative medical plans offered by the District. For alternative plans, the District will pay an amount equal to the dollar contribution paid for the Base Plan.
4. A SHIS with a "domestic partner" will have the opportunity to enroll in the appropriate health insurance plans after completing and submitting the District's "Affidavit of Domestic Partnership." (Appendix "A")

**B. Termination of Health Care Benefits** – SHIS who voluntarily terminates, or as a result of staff reductions terminates their employment with Sodus Central School District after ten (10) continuous years service in the district will receive payment of 100% of health insurance premiums after the date of separation to the extent that such payments are covered by a fund created by the district for the individual benefit of the SHIS. That fund shall initially be equal to the number of days of unused sick leave accrued to the credit of the SHIS on the date of termination multiplied by \$50.00 per unused sick leave day. The district business office will cause health insurance premium payments to be made until such time as the individual fund is exhausted. Thereafter, health insurance premium costs shall remain the responsibility of the former SHIS. In the event of death of a former SHIS prior to exhaustion of the fund balance, the remainder of the fund shall be paid to her estate Insurance coverage mandated by this Article is in addition to that required in Article VII. In the event the SHIS dies in service, their surviving spouse and dependents shall remain in the group health plan until the individual fund accumulated by the deceased is exhausted. Thereafter, continuance in the plan is at the expense of the dependent.

- C. It is agreed and understood that the district may change to another carrier or carriers or provide an alternative plan or program provides benefits equal to or better than those provided by the current plans. Conversion to a different plan or program may take place at any time after a complete statement of benefits and coverage provided by the plan or program proposed to be substituted for the current plan is reviewed by the SHIS for a period of 30 days.
- D. In the event "the Plan" defaults or dissolves, the District shall provide equivalent health care insurance between the time of the default or dissolution and the acquisition of a new health care provider.

**E. Annuity Program**

All certified personnel may participate in a tax-sheltered annuity program (403b). The District shall administer this program at no expense to the employee.

**F. Flexible Benefits Program**

The District shall provide and administer a Section 125 (IRS) Flexible Benefits Program. Employees who elect to participate must notify the Business Office within thirty (30) days of establishment of the Program and for a thirty- (30) day period beginning each September 1 of each school year thereafter. Employees hired during the school year will have thirty (30) days from their initial date of employment to elect participation.

G. **Membership in the NYS Retirement System** – The SHIS will continue to be enrolled in the NYSERS.

## **ARTICLE IX - ABSENCES**

### **A. Personal Illness**

1. The SHIS will be credited with fifteen (15) days sick leave per year on July 1<sup>st</sup>, prorated for a partial work year.
2. A written request may be made to the Superintendent of Schools for additional sick leave benefits in case of serious or prolonged illness when the SHIS's sick leave time has been exhausted.

### **B. Family Illness**

1. The SHIS will be credited with two (2) days in case of illness in the immediate family per year on July 1<sup>st</sup>, pro-rated for a partial work year. Immediate family shall be defined as parent, spouse, child, sibling or significant other. Such absences shall result in no deduction of salary or sick leave time; such time shall not be cumulative.
2. Additional family illness may be granted by the Superintendent of Schools and will be deducted from the employee's accumulated sick time. The District retains the right to request documentation of the illness through written notice of a physician.

### **C. Bereavement Leave**

1. The SHIS will be credited with three (3) days per year in case of death in the family, pro-rated for a partial work year. Family shall be defined as parent, spouse, parent of spouse, child, sibling or significant other.
2. Such absences shall result in no deduction of salary or sick leave time.
3. Additional bereavement leave may be granted by the Superintendent of Schools.
4. Bereavement leave is not cumulative.

### **D. Personal Leave**

1. The SHIS will be credited with three (3) personal leave days per year on July 1<sup>st</sup>, prorated for a partial work year.
2. Personal leave time may be used to extend time allowed for family illness or for bereavement.
3. Personal leave is not cumulative. Unused personal leave days will be accumulated into sick leave days balance.

## **E. Child Care Leave**

Pregnancy shall be reported to the Superintendent within a reasonable time, upon knowledge. Three options are available regarding the leave. One of the options shall be chosen before the commencement of any leave. The three options are:

1. An unpaid leave of absence for a maximum of two years. (This leave is also available to a male SHIS) for the purpose of child rearing.
2. A paid leave of absence during which sick leave may be used for a period of pregnancy-related disability as certified by the SHIS's physician.
3. A paid disability leave as set forth in (2) above, followed by an unpaid childcare leave. The SHIS may only utilize accumulated sick leave if she chooses Options (2) or (3). In requesting the leave, the SHIS shall include (1) the option selected, (2) the date the SHIS wishes to commence her leave, and (3) the mutually agreeable approximate date of his/her return to administrative duty.

## **F. Work Schedule**

The SHIS will follow the approved SFA school calendar.

## **G. Other Absences**

1. Requests to be absent for reasons other than those listed above are to be submitted in writing to the Superintendent of Schools. Such absences may be approved or denied in the discretion of the Superintendent. When such absences are to be without pay, the SHIS shall have deducted from their pay 1/200 of their annual salary for each day of absence.

## **ARTICLE X - GRIEVANCE PROCEDURE**

- A. 1) A grievance is a claim by an employee that there has been a violation, misinterpretation, or inequitable application of any provision of this Agreement, or any other term or condition of employment.
- 2) At all stages beyond the informal submission to the immediate supervisor, the grievant shall be entitled to appear with a representative of her choice and be heard by the appropriate decision maker at that level.
- 3) The Superintendent's decision and all subsequent decision in the process shall be written. All submissions other than the informal submission to the immediate supervisor shall be in writing.
- 4) This grievance procedure shall not be utilized by or on behalf of the SHIS while that SHIS is actively seeking the same or similar relief as could be sought in this grievance procedure in any other forum (Human Rights Division, state, local or federal courts or state administrative agencies). Pursuit of the same or similar remedy in another forum shall constitute a waiver of grievance procedure rights.

- B. The aggrieved employee will first take the matter up informally or verbally with her supervisor (ASCI). The aggrieved employee may be accompanied by a representative of her/her choice. Such informal contact must be made within thirty (30) days of the event or occurrence giving rise to the claimed grievance.
- C. If the grievance is not resolved informally within five (5) school days, it is to be reduced to writing and submitted to the ASCI (supervisor).
- D. If the grievance is not resolved within five (5) school days, it shall be submitted in writing to the Superintendent within five (5) school days thereafter.
- E. If the grievance is not resolved within five (5) school days from the date submitted to the Superintendent, it shall be submitted by the Grievant to the Board within the next five (5) school day period for resolution at its next regular meeting.
- F. The final decision on resolution rests with the Board.
- G. In the event that the SHIS elects any other remedy for an alleged grievance arbitration provision of this Agreement shall be null and void.

#### **ARTICLE XI - SAVING PROVISIONS**

- A. This Agreement shall supersede any rules, regulations or practices of the District which shall be contrary to or inconsistent with its terms.
- B. If an individual arrangement, agreement, or contract contains any language inconsistent with this Agreement, this Agreement during its duration shall be controlling.
- C. If any provision of the Agreement or any application of the Agreement to the SHIS shall be found contrary to law, then such provision or application shall not be deemed valid and subsisting except to the extent permitted by law, but all other provisions or applications shall continue in full force and effect.
- D. All of the function, rights, powers, responsibilities, and authority of the District with respect to the operation of its institutional mission and direction of its works force as provided by Federal and State laws shall remain solely with the District.
- E. The following statement is included in accordance with Section 204-a of the Public Employees' Fair Employment Act:

**"IT IS AGREED BY AND BETWEEN THE PARTIES THAT ANY PROVISIONS OF THIS AGREEMENT REQUIRING LEGISLATIVE ACTION TO PERMIT ITS IMPLEMENTATION BY AMENDMENT OF LAW OR BY PROVIDING THE ADDITIONAL FUNDS THEREFOR, SHALL NOT BECOME EFFECTIVE UNTIL THE APPROPRIATE LEGISLATIVE BODY HAS GIVEN APPROVAL."**

## ARTICLE XII - DURATION

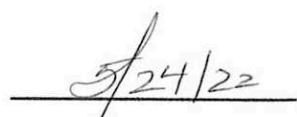
This appointment shall not be considered a probationary appointment and there is no tenure or seniority associated with this position. The employee hereby relinquishes any right or claim to a probationary appointment pursuant to Education Law 3012 or the rights associated with a probationary appointment, including tenure or seniority, pursuant to NYS Education Law and will not claim entitlement to continued employment beyond June 30, 2023, or earlier date as determined by the District.

The employee enters into this agreement for the specified period knowingly, freely, and voluntarily and for good and valuable consideration and hereby waives any claim to an appointment on probation pursuant to Education Law.

This Agreement shall be effective as of July 1, 2022 and shall remain in full force and effect through and including June 30, 2023. This Agreement may be modified or amended only by mutual agreement in writing.

IN WITNESS WHEREOF the parties hereunto set their hands and seals this \_\_\_\_ day of June, 2022.

  
\_\_\_\_\_  
Jill Harper  
School Health Integration Specialist

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Nelson Kise

\_\_\_\_\_  
Superintendent of Schools

\_\_\_\_\_  
Date



*Sodus Central School District*  
*P.O. Box 220*  
*Sodus, New York 14551-0220*  
*“Committed to Excellence and Dedicated to Success”*



TO: Board of Education

FROM: Nelson Kise, Superintendent of Schools

RE: Approval of the Mental Health Demonstration Project Director (Hennessey Lustica)

DATE: June 1, 2021

---

### **RESOLUTION**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the contract between Sodus Central School District and Hennessey Lustica, Mental Health Demonstration Project Director (MHDPD), \$82,920.58 per year, for the period of July 1, 2022 through June 30, 2023 as presented.

\rlm

**CONTRACTUAL AGREEMENT**

**Between the**

**Mental Health Demonstration Project Director (MHD PD)**

**And the**

**SODUS CENTRAL SCHOOL DISTRICT**

**Sodus, New York**

**July 1, 2022 – June 30, 2023**

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## **ARTICLE I - RECOGNITION**

- A.** The Board of Education of the Sodus Central School District has granted recognition to the Mental Health Demonstration Project Director (MHDPD) as the exclusive negotiating representative for the MHDPD position.

## **ARTICLE II - EVALUATION**

- A.** The Consortium Community Schools Director & Sodus Director of Student Services shall evaluate the MHDPD. A final annual evaluation will occur on or before June 30<sup>th</sup> each year.

## **ARTICLE III - FAIR DISMISSAL PROCEDURE**

- A.** If the MHDPD is not satisfied with the reasons for dismissal given by the Superintendent, she shall, upon written request to the Clerk of the Board, be granted a hearing before the Board of Education within fourteen school days. The Superintendent and MHDPD shall each present her position regarding the dismissal at the Board meeting. The MHDPD shall be entitled to representation of her choice.
- B.** The Board will render a written decision based upon good and substantial reason in its judgment within ten school days of the hearing.

## **ARTICLE IV - HEALTH EXAMINATIONS**

The Board of Education reserves the right to require physical and/or psychiatric and/or psychological examinations by its designated physician. Such examinations will be paid for by the District. Examinations obtained by physicians other than those designated by the District will be at the MHDPD's expense.

In the event of dispute or conflicting medical opinion as between district and the MHDPD's physician, a mutually agree-able third-party physician shall be selected, examination had and the cost of such examination shared equally between district and MHDPD.

## **ARTICLE V - EMPLOYMENT PRACTICE**

- A.** The District will support expectations for employment set forth in the applicable grant.

## **ARTICLE VI - SALARY**

- A. Salary** – Base salary is \$82,920.58. The MHD PD may be required to work up to twenty (20) additional days between the end of the work year and the beginning of the next work year. The additional workdays will be agreed upon mutually. The additional workdays will be paid at a rate of 1/200<sup>th</sup> of the regular salary.
- B. Tuition Waiver Program** – The MHD PD will be afforded the privilege of enrolling his/her children, residing with her, without the payment of tuition, subject to the following conditions and limitations:
  - (a) Their enrollment shall not require the addition of any staff position, facilities or equipment; and
  - (b) Their continued attendance is conditioned upon the student's maintenance of all disciplinary and academic requirements of the district
- C. Work Hours:** The MHD PD works an eight (8) hour day, five days per week. Hours are flexible based on need.

## **ARTICLE VII - SALARY PAYMENTS**

- A.** Salary payments shall be based on a ten (10) month structure. Salaries are to be paid bi-weekly according to a prearranged schedule and will be paid every other Friday.

## **ARTICLE VIII - INSURANCE BENEFITS**

- A. Group Health Insurance:** The District shall make an annual premium contribution equal to eighty-five percent (85%) of the full cost of the appropriate BP2 Value w/ \$10/\$25/\$40 Rx Rider (base plan). A dental plan is also offered under the Sodus CSD Dental Assistance Plan with the district paying 85% of the premium.
  - 1. In the event of death of the insured employee, her dependent or spouse's coverage under "the Plan" shall continue without cost to such dependent until any one of the following shall occur:
    - a.) Remarriage of the spouse/domestic partner
    - b) Termination of dependent/domestic partner status
    - c) One year from employee's death
    - d) The dependent/domestic partner becomes eligible for Medicare
  - 2. If the MHD PD wishes to enroll in this plan, she must notify the District Business Office by October 1 or within the first thirty (30) days of their employment.
  - 3. The MHD PD may subscribe to alternative medical plans offered by the District. For alternative plans, the District will pay an amount equal to the dollar contribution paid for the Base Plan.
  - 4. A MHD PD with a "domestic partner" will have the opportunity to enroll in the

appropriate health insurance plans after completing and submitting the District's "Affidavit of Domestic Partnership." (Appendix "A")

- B. Termination of Health Care Benefits** – MHD PD who voluntarily terminates, or as a result of staff reductions terminates their employment with Sodus Central School District after ten (10) continuous years service in the district will receive payment of 100% of health insurance premiums after the date of separation to the extent that such payments are covered by a fund created by the district for the individual benefit of the MHD PD. That fund shall initially be equal to the number of days of unused sick leave accrued to the credit of the MHD PD on the date of termination multiplied by \$50.00 per unused sick leave day. The district business office will cause health insurance premium payments to be made until such time as the individual fund is exhausted. Thereafter, health insurance premium costs shall remain the responsibility of the former MHD PD. In the event of death of a former MHD PD prior to exhaustion of the fund balance, the remainder of the fund shall be paid to her estate Insurance coverage mandated by this Article is in addition to that required in Article VII. In the event the MHD PD dies in service, their surviving spouse and dependents shall remain in the group health plan until the individual fund accumulated by the deceased is exhausted. Thereafter, continuance in the plan is at the expense of the dependent.
- C.** It is agreed and understood that the district may change to another carrier or carriers or provide an alternative plan or program provides benefits equal to or better than those provided by the current plans. Conversion to a different plan or program may take place at any time after a complete statement of benefits and coverage provided by the plan or program proposed to be substituted for the current plan is reviewed by the MHD PD for a period of 30 days.
- D.** In the event "the Plan" defaults or dissolves, the District shall provide equivalent health care insurance between the time of the default or dissolution and the acquisition of a new health care provider.
- E. Annuity Program**  
All certified personnel may participate in a tax-sheltered annuity program (403b). The District shall administer this program at no expense to the employee.
- F. Flexible Benefits Program**  
The District shall provide and administer a Section 125 (IRS) Flexible Benefits Program. Employees who elect to participate must notify the Business Office within thirty (30) days of establishment of the Program and for a thirty- (30) day period beginning each September 1 of each school year thereafter. Employees hired during the school year will have thirty (30) days from their initial date of employment to elect participation.

## **ARTICLE IX - ABSENCES**

### **A. Personal Illness**

1. The MHDPD will be credited with fifteen (15) days sick leave per year on July 1<sup>st</sup>, prorated for a partial work year.
2. A written request may be made to the Superintendent of Schools for additional sick leave benefits in case of serious or prolonged illness when the MHDPD's sick leave time has been exhausted.

### **B. Family Illness**

1. The MHDPD will be credited with two (2) days in case of illness in the immediate family per year on July 1<sup>st</sup>, pro-rated for a partial work year. Immediate family shall be defined as parent, spouse, child, sibling or significant other. Such absences shall result in no deduction of salary or sick leave time; such time shall not be cumulative.
2. Additional family illness may be granted by the Superintendent of Schools and will be deducted from the employee's accumulated sick time. The District retains the right to request documentation of the illness through written notice of a physician.

### **C. Bereavement Leave**

1. The MHDPD will be credited with three (3) days per year in case of death in the family, pro-rated for a partial work year. Family shall be defined as parent, spouse, parent of spouse, child, sibling or significant other.
2. Such absences shall result in no deduction of salary or sick leave time.
3. Additional bereavement leave may be granted by the Superintendent of Schools.
4. Bereavement leave is not cumulative.

### **D. Personal Leave**

1. The MHDPD will be credited with three (3) personal leave days per year on July 1<sup>st</sup>, prorated for a partial work year.
2. Personal leave time may be used to extend time allowed for family illness or for bereavement.
3. Personal leave is not cumulative. Unused personal leave days will be accumulated into sick leave days balance.

### **E. Child Care Leave**

Pregnancy shall be reported to the Superintendent within a reasonable time, upon knowledge. Three options are available regarding the leave. One of the options shall be chosen before the commencement of any leave. The three options are:

1. An unpaid leave of absence for a maximum of two years. (This leave is also available to a male MHD PD for the purpose of child rearing.)
2. A paid leave of absence during which sick leave may be used for a period of pregnancy-related disability as certified by the MHD PD's physician.
3. A paid disability leave as set forth in (2) above, followed by an unpaid childcare leave. The MHD PD may only utilize accumulated sick leave if she chooses Options (2) or (3). In requesting the leave, the MHD PD shall include (1) the option selected, (2) the date the MHD PD wishes to commence her leave, and (3) the mutually agreeable approximate date of his/her return to administrative duty.

**F. Work Schedule**

The MHD PD will follow the approved SFA school calendar.

**G. Other Absences**

1. Requests to be absent for reasons other than those listed above are to be submitted in writing to the Superintendent of Schools. Such absences may be approved or denied in the discretion of the Superintendent. When such absences are to be without pay, the MHD PD shall have deducted from their pay 1/200 of their annual salary for each day of absence.

**ARTICLE X - GRIEVANCE PROCEDURE**

**A.**

- 1) A grievance is a claim by an employee that there has been a violation, misinterpretation, or inequitable application of any provision of this Agreement, or any other term or condition of employment.
- 2) At all stages beyond the informal submission to the immediate supervisor, the grievant shall be entitled to appear with a representative of her choice and be heard by the appropriate decision maker at that level.
- 3) The Superintendent's decision and all subsequent decision in the process shall be written. All submissions other than the informal submission to the immediate supervisor shall be in writing.
- 4) This grievance procedure shall not be utilized by or on behalf of the MHD PD while that MHD PD is actively seeking the same or similar relief as could be sought in this grievance procedure in any other forum (Human Rights Division, state, local or federal courts or state administrative agencies). Pursuit of the same or similar remedy in another forum shall constitute a waiver of grievance procedure rights.

**B.** The aggrieved employee will first take the matter up informally or verbally with her supervisor (ASCI). The aggrieved employee may be accompanied by a representative of her/her choice. Such informal contact must be made within thirty (30) days of the event or occurrence giving rise to the claimed grievance.

- C. If the grievance is not resolved informally within five (5) school days, it is to be reduced to writing and submitted to the ASCI (supervisor).
- D. If the grievance is not resolved within five (5) school days, it shall be submitted in writing to the Superintendent within five (5) school days thereafter.
- E. If the grievance is not resolved within five (5) school days from the date submitted to the Superintendent, it shall be submitted by the Grievant to the Board within the next five (5) school day period for resolution at its next regular meeting.
- F. The final decision on resolution rests with the Board.
- G. In the event that the MHD PD elects any other remedy for an alleged grievance arbitration provision of this Agreement shall be null and void.

#### **ARTICLE XI - SAVING PROVISIONS**

- A. This Agreement shall supersede any rules, regulations or practices of the District which shall be contrary to or inconsistent with its terms.
- B. If an individual arrangement, agreement or contract contains any language inconsistent with this Agreement, this Agreement during its duration shall be controlling.
- C. If any provision of the Agreement or any application of the Agreement to the MHD PD shall be found contrary to law, then such provision or application shall not be deemed valid and subsisting except to the extent permitted by law, but all other provisions or applications shall continue in full force and effect.
- D. All of the function, rights, powers, responsibilities and authority of the District with respect to the operation of its institutional mission and direction of its works force as provided by Federal and State laws shall remain solely with the District.
- E. The following statement is included in accordance with Section 204-a of the Public Employees' Fair Employment Act:

**"IT IS AGREED BY AND BETWEEN THE PARTIES THAT ANY PROVISIONS OF THEIR AGREEMENT REQUIRING LEGISLATIVE ACTION TO PERMIT ITS IMPLEMENTATION BY AMENDMENT OF LAW OR BY PROVIDING THE ADDITIONAL FUNDS THEREFOR, SHALL NOT BECOME EFFECTIVE UNTIL THE APPROPRIATE LEGISLATIVE BODY HAS GIVEN APPROVAL."**

## **ARTICLE XII - DURATION**

This appointment shall not be considered a probationary appointment and there is no tenure or seniority associated with this position. The employee hereby relinquishes any right or claim to a probationary appointment pursuant to Education Law 3012 or the rights associated with a probationary appointment, including tenure or seniority, pursuant to NYS Education Law and will not claim entitlement to continued employment beyond June 30, 2023, or earlier date as determined by the District.

The employee enters into this agreement for the specified period knowingly, freely, and voluntarily and for good and valuable consideration and hereby waives any claim to an appointment on probation pursuant to Education Law.

This Agreement shall be effective as of July 1, 2022 and shall remain in full force and effect through and including June 30, 2023. This Agreement may be modified or amended only by mutual agreement in writing.

IN WITNESS WHEREOF the parties hereunto set their hands and seals this \_\_\_\_ day of June, 2022.

---

Hennessey Lustica  
Mental Health Demonstration Project Director

\_\_\_\_\_  
Date

---

Nelson Kise  
Superintendent of Schools

\_\_\_\_\_  
Date



*Sodus Central School District*  
*P.O. Box 220*  
*Sodus, New York 14551-0220*  
*“Committed to Excellence and Dedicated to Success”*



TO: Board of Education

FROM: Nelson Kise, Superintendent of Schools

DATE: May 31, 2022

RE: Contract – Community Schools Program Manager (Jeremy Hughes)

---

### **RESOLUTION**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the contract between Sodus Central School District and Jeremy Hughes, Community Schools Program Manager, \$70,000.00 per year, for the period of July 1, 2022, through June 30, 2023 as presented.

\rlm

**CONTRACTUAL AGREEMENT**

**Between the**

**Community Schools Program Manager**

**and the**

**SODUS CENTRAL SCHOOL DISTRICT**

**Sodus, New York**

**July 1, 2022 – June 30, 2023**

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## **ARTICLE I - RECOGNITION**

- A. The Board of Education of the Sodus Central School District has granted recognition to the Community Schools Program Manager as the exclusive negotiating representative for the Community Schools Program Manager position.

## **ARTICLE II - EVALUATION**

- A. The Consortium Community Schools Director shall evaluate the Community Schools Program Manager annually by June 1, 2023.

## **ARTICLE III - FAIR DISMISSAL PROCEDURE**

- A. If the Community Schools Program Manager is not satisfied with the reasons for dismissal given by the Superintendent, she shall, upon written request to the Clerk of the Board, be granted a hearing before the Board of Education within fourteen school days. The Superintendent and Community Schools Program Manager shall each present their position regarding the dismissal at the Board meeting. The Community Schools Program Manager shall be entitled to representation of her choice.
- B. The Board will render a written decision based upon good and substantial reason in its judgment within ten school days of the hearing.

## **ARTICLE IV - HEALTH EXAMINATIONS**

The Board of Education reserves the right to require physical and/or psychiatric and/or psychological examinations by its designated physician. Such examinations will be paid for by the District. Examinations obtained by physicians other than those designated by the District will be at the Community Schools Program Manager's expense.

In the event of dispute or conflicting medical opinion as between district and the Community Schools Program Manager's physician, a mutually agree-able third party physician shall be selected, examination had, and the cost of such examination shared equally between district and Community Schools Program Manager.

## **ARTICLE V - EMPLOYMENT PRACTICE**

- A. The District will establish and communicate clear employment practices and expectations for the Community Schools Program Manager.

## ARTICLE VI - SALARY

- A. **Salary** – Base salary is \$70,000.
- B. **Tuition Waiver Program** – The Community Schools Program Manager will be afforded the privilege of enrolling his children, residing with him, without the payment of tuition, subject to the following conditions and limitations:
  - (a) Their enrollment shall not require the addition of any staff position, facilities or equipment; and
  - (b) Their continued attendance is conditioned upon the student's maintenance of all disciplinary and academic requirements of the district
- C. **Work Hours:** Community Schools Program Manager works an 8 hour day, plus a ½ hour unpaid lunch, five days per week.

## ARTICLE VII - SALARY PAYMENTS

- A. Salary payments shall be based on a twelve- (12) month structure. Salaries are to be paid bi-weekly according to a prearranged schedule commencing in July and will be paid every other Friday.

## ARTICLE VIII - INSURANCE BENEFITS

- A. **Group Health Insurance:** The District shall make an annual premium contribution equal to eighty five percent (85%) of the full cost of the Healthy Blue \$15 PCP w/ \$5/\$25/\$50 Rx Rider plan. A dental plan is also offered under the Sodus CSD Dental Assistance Plan with the district paying 85% of the premium.
  - 1. In the event of death of the insured employee, her dependent or spouse's coverage under "the Plan" shall continue without cost to such dependent until any one of the following shall occur:
    - a.) Remarriage of the spouse/domestic partner
    - b.) Termination of dependent/domestic partner status
    - c.) One year from employee's death
    - d.) The dependent/domestic partner becomes eligible for Medicare
  - 2. If the Community Schools Program Manager wishes to enroll in this plan, she must notify the District Business Office by October 1 or within the first thirty (30) days of their employment.
  - 3. The Community Schools Program Manager may subscribe to alternative medical plans offered by the District. For alternative plans, the District will pay an amount equal to the dollar contribution paid for the Base Plan.

4. A Community Schools Program Manager with a "domestic partner" will have the opportunity to enroll in the appropriate health insurance plans after completing and submitting the District's "Affidavit of Domestic Partnership." (Appendix "A")

**B.** It is agreed and understood that the district may change to another carrier or carriers or provide an alternative plan or program provides benefits equal to or better than those provided by the current plans. Conversion to a different plan or program may take place at any time after a complete statement of benefits and coverage provided by the plan or program proposed to be substituted for the current plan is reviewed by the Community Schools Program Manager for a period of 30 days.

**C.** In the event "the Plan" defaults or dissolves, the District shall provide equivalent health care insurance between the time of the default or dissolution and the acquisition of a new health care provider.

**D. Annuity Program**  
All certified personnel may participate in a tax-sheltered annuity program (403b). The District shall administer this program at no expense to the employee.

**E. Flexible Benefits Program**  
The District shall provide and administer a Section 125 (IRS) Flexible Benefits Program. Employees who elect to participate must notify the Business Office within thirty (30) days of establishment of the Program and for a thirty- (30) day period beginning each September 1 of each school year thereafter. Employees hired during the school year will have thirty (30) days from their initial date of employment to elect participation.

## **ARTICLE IX - ABSENCES**

**A. Personal Illness**

1. The Community Schools Program Manager is credited with fifteen (15) days sick leave per year, pro-rated for a partial work year, with unlimited accumulation.
2. A written request may be made to the Superintendent of Schools for additional sick leave benefits in case of serious or prolonged illness when the Community Schools Program Manager's sick leave time has been exhausted.

**B. Family Illness**

1. The Community Schools Program Manager is credited with two (2) days in case of illness in the immediate family, pro-rated for a partial work year. Immediate family shall be defined as parent, spouse, child, sibling, or domestic partner. Such absences shall result in no deduction of salary or sick leave time, such time shall not be cumulative.
2. Additional family illness may be granted by the Superintendent of Schools and will be deducted from the employee's accumulated sick time. The District retains the right to request documentation of the illness through written notice of a physician.

**C. Bereavement Leave**

1. The Community Schools Program Manager is credited with three (3) days each year in case of, pro-rated for a partial work year. Days may be used for the death of a parent, spouse, parent of spouse, child, sibling or significant other.
2. Such absences shall result in no deduction of salary or sick leave time.
3. Additional bereavement leave may be granted by the Superintendent of Schools.
4. Up to 2 unused days shall be rolled over to the following school year for a maximum allotment of five (5) days for that year.

**D. Personal Leave**

1. Up to two days of paid leave per year are available as personal leave, pro-rated for a partial year.
2. Personal leave time may be used to extend time allowed for family illness or for bereavement.
3. Personal leave is not cumulative. Unused personal leave days will be accumulated into sick leave days balance.

**E. Child Care Leave**

Pregnancy shall be reported to the Superintendent within a reasonable time, upon knowledge. Three options are available regarding the leave. One of the options shall be chosen before the commencement of any leave. The three options are:

1. An unpaid leave of absence for a maximum of two years. (This leave is also available to a male Community Schools Program Manager) for the purpose of child rearing.
2. A paid leave of absence during which sick leave may be used for a period of pregnancy-related disability as certified by the Community Schools Program Manager's physician.
3. A paid disability leave as set forth in (2) above, followed by an unpaid childcare leave. The Community Schools Program Manager may only utilize accumulated sick leave if she chooses Options (2) or (3). In requesting the leave, the Community Schools Program Manager shall include (1) the option selected, (2) the date the Community Schools Program Manager wishes to commence her leave, and (3) the mutually agreeable approximate date of his/her return to administrative duty.

**F. Vacation**

The CSPM shall be entitled to 20 days of paid vacation credited on July 1 each year. Up to five (5) days vacation, for a total of twenty-five (25) days in any year, may be carried forward on July 1 of any work year. This time is prorated based on hire date.

Upon separation from service with the District for any reason accrued unused vacation days will be redeemed at 1/260 the employee's annual salary per day up to a maximum of 5 days.

**G. The Community Schools Program Manager will be entitled to thirteen paid holidays per year as listed below: (Holidays that fall on weekends – Friday prior if on Saturday, Monday following if on Sunday)**

- July 4
- Labor Day
- Columbus Day
- Veteran's Day
- Thanksgiving Day
- The day after Thanksgiving
- Christmas Day
- The day after Christmas (Monday following if Christmas is on Friday or Saturday, Tuesday following if Christmas is on Sunday)
- New Years Day
- Martin Luther King Day
- President's Day
- Good Friday (If school is in session an alternate date will be mutually agreed upon.)
- Memorial Day
- Juneteenth (if observed by NYS)

**H. Other Absences**

1. Requests to be absent for reasons other than those listed above are to be submitted in writing to the Superintendent of Schools. Such absences may be approved or denied in the discretion of the Superintendent. When such absences are to be without pay, the Community Schools Program Manager shall have deducted from their pay 1/260 of their annual salary for each day of absence.

**ARTICLE X - GRIEVANCE PROCEDURE**

- A. 1) A grievance is a claim by an employee that there has been a violation, misinterpretation, or inequitable application of any provision of this Agreement, or any other term or condition of employment.
- 2) At all stages beyond the informal submission to the immediate supervisor, the grievant shall be entitled to appear with a representative of her choice and be heard by the appropriate decision maker at that level.

- 3) The Superintendent's decision and all subsequent decision in the process shall be written. All submissions other than the informal submission to the immediate supervisor shall be in writing.
- 4) This grievance procedure shall not be utilized by or on behalf of the Community Schools Program Manager while that Community Schools Program Manager is actively seeking the same or similar relief as could be sought in this grievance procedure in any other forum (Human Rights Division, state, local or federal courts or state administrative agencies). Pursuit of the same or similar remedy in another forum shall constitute a waiver of grievance procedure rights.

**B.** The aggrieved employee will first take the matter up informally or verbally with the superintendent. The aggrieved employee may be accompanied by a representative of her/her choice. Such informal contact must be made within thirty (30) days of the event or occurrence giving rise to the claimed grievance.

**C.** If the grievance is not resolved informally within five (5) school days, it is to be reduced to writing and resubmitted to the superintendent.

**D.** If the grievance is not resolved informally with five (5) school days, it shall be submitted in writing within five (5) school days to, and heard by, the Superintendent within the five- (5) school days thereafter. Information as to the nature of the grievance and its resolution shall be available to the employee.

**E.** If the grievance is not resolved within five (5) school days, it shall be submitted by the Grievant to the Board within the next five (5) school day period for resolution at its next regular meeting.

**F.** If the grievance is not resolved by the Board at its next regular meeting or within ten (10) school days of the conclusion of the hearing, it may be submitted to binding arbitration.

**G.** The arbitrator may be selected by mutual agreement of the parties. Failing mutual agreement, request shall be made to the American Arbitration Association for selection of arbitrator and hearing in accordance with its rules and procedures.

**H.** The costs and fees of the arbitrator and meeting room, if any, will be borne equally by the parties.

**I.** In the event that the Community Schools Program Manager elects any other remedy for an alleged grievance arbitration provision of this Agreement shall be null and void.

## ARTICLE XI - SAVING PROVISIONS

- A. This Agreement shall supersede any rules, regulations or practices of the District which shall be contrary to or inconsistent with its terms.
- B. If an individual arrangement, agreement, or contract contains any language inconsistent with this Agreement, this Agreement during its duration shall be controlling.
- C. If any provision of the Agreement or any application of the Agreement to the Community Schools Program Manager shall be found contrary to law, then such provision or application shall not be deemed valid and subsisting except to the extent permitted by law, but all other provisions or applications shall continue in full force and effect.
- D. All of the function, rights, powers, responsibilities, and authority of the District with respect to the operation of its institutional mission and direction of its works force as provided by Federal and State laws shall remain solely with the District.
- E. The following statement is included in accordance with Section 204-a of the Public Employees' Fair Employment Act:

"IT IS AGREED BY AND BETWEEN THE PARTIES THAT ANY PROVISIONS OF THEIR AGREEMENT REQUIRING LEGISLATIVE ACTION TO PERMIT ITS IMPLEMENTATION BY AMENDMENT OF LAW OR BY PROVIDING THE ADDITIONAL FUNDS THEREFOR, SHALL NOT BECOME EFFECTIVE UNTIL THE APPROPRIATE LEGISLATIVE BODY HAS GIVEN APPROVAL."

## ARTICLE XII - DURATION

This Agreement shall be effective as of July 1, 2022, and shall remain in full force and effect through and including June 30, 2023. This Agreement may be modified or amended only by mutual agreement in writing.

IN WITNESS WHEREOF the parties hereunto set their hands and seals this \_\_\_\_\_ day of June, 2022

  
\_\_\_\_\_  
Jeremy Hughes  
Community Schools Program Manager

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Nelson Kise  
Superintendent of Schools

\_\_\_\_\_  
Date



*Sodus Central School District*  
*P.O. Box 220*  
*Sodus, New York 14551-0220*  
*“Committed to Excellence and Dedicated to Success”*



TO: Board of Education

FROM: Nelson Kise, Superintendent of Schools

DATE: May 31, 2022

RE: Contract – Community Schools Program Manager (Robyn Moutray)

---

## **RESOLUTION**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves the contract between Sodus Central School District and Robyn Moutray, Community Schools Program Manager, \$47,380.00 per year, for the period of July 1, 2022, through June 30, 2023 as presented.

\rlm

**CONTRACTUAL AGREEMENT**

**Between the**

**Community Schools Program Manager**

**and the**

**SODUS CENTRAL SCHOOL DISTRICT**

**Sodus, New York**

**July 1, 2022 – June 30, 2023**

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## **ARTICLE I - RECOGNITION**

- A.** The Board of Education of the Sodus Central School District has granted recognition to the Community Schools Program Manager as the exclusive negotiating representative for the Community Schools Program Manager position.

## **ARTICLE II - EVALUATION**

- A.** The Consortium Community Schools Director shall evaluate the Community Schools Program Manager annually by June 1, 2023.

## **ARTICLE III - FAIR DISMISSAL PROCEDURE**

- A.** If the Community Schools Program Manager is not satisfied with the reasons for dismissal given by the Superintendent, she shall, upon written request to the Clerk of the Board, be granted a hearing before the Board of Education within fourteen school days. The Superintendent and Community Schools Program Manager shall each present their position regarding the dismissal at the Board meeting. The Community Schools Program Manager shall be entitled to representation of her choice.
- B.** The Board will render a written decision based upon good and substantial reason in its judgment within ten school days of the hearing.

## **ARTICLE IV - HEALTH EXAMINATIONS**

The Board of Education reserves the right to require physical and/or psychiatric and/or psychological examinations by its designated physician. Such examinations will be paid for by the District. Examinations obtained by physicians other than those designated by the District will be at the Community Schools Program Manager's expense.

In the event of dispute or conflicting medical opinion as between district and the Community Schools Program Manager's physician, a mutually agreeable third-party physician shall be selected, examination had, and the cost of such examination shared equally between district and Community Schools Program Manager.

## **ARTICLE V - EMPLOYMENT PRACTICE**

- A.** The District will establish and communicate clear employment practices and expectations for the Community Schools Program Manager.

## ARTICLE VI - SALARY

- A. **Salary** – Base salary is \$47,380.00.
- B. **Tuition Waiver Program** – The Community Schools Program Manager will be afforded the privilege of enrolling her children, residing with her, without the payment of tuition, subject to the following conditions and limitations:
  - (a) Their enrollment shall not require the addition of any staff position, facilities or equipment; and
  - (b) Their continued attendance is conditioned upon the student's maintenance of all disciplinary and academic requirements of the district
- C. **Work Hours:** Community Schools Program Manager works a 7.5 hour day, plus a  $\frac{1}{2}$  hour unpaid lunch, five days per week.

## ARTICLE VII - SALARY PAYMENTS

- A. Salary payments shall be based on a twelve- (12) month structure. Salaries are to be paid bi-weekly according to a prearranged schedule commencing in July and will be paid every other Friday.

## ARTICLE VIII - INSURANCE BENEFITS

- A. **Group Health Insurance:** The District shall make an annual premium contribution equal to eighty five percent (85%) of the full cost of the Healthy Blue \$15 PCP w/ \$5/\$25/\$50 Rx Rider plan. A dental plan is also offered under the Sodus CSD Dental Assistance Plan with the district paying 85% of the premium.
  - 1. In the event of death of the insured employee, her dependent or spouse's coverage under "the Plan" shall continue without cost to such dependent until any one of the following shall occur:
    - a.) Remarriage of the spouse/domestic partner
    - b.) Termination of dependent/domestic partner status
    - c.) One year from employee's death
    - d.) The dependent/domestic partner becomes eligible for Medicare
  - 2. If the Community Schools Program Manager wishes to enroll in this plan, she must notify the District Business Office by October 1 or within the first thirty (30) days of their employment.
  - 3. The Community Schools Program Manager may subscribe to alternative medical plans offered by the District. For alternative plans, the District will pay an amount equal to the dollar contribution paid for the Base Plan.

4. A Community Schools Program Manager with a "domestic partner" will have the opportunity to enroll in the appropriate health insurance plans after completing and submitting the District's "Affidavit of Domestic Partnership." (Appendix "A")

B. It is agreed and understood that the district may change to another carrier or carriers or provide an alternative plan or program provides benefits equal to or better than those provided by the current plans. Conversion to a different plan or program may take place at any time after a complete statement of benefits and coverage provided by the plan or program proposed to be substituted for the current plan is reviewed by the Community Schools Program Manager for a period of 30 days.

C. In the event "the Plan" defaults or dissolves, the District shall provide equivalent health care insurance between the time of the default or dissolution and the acquisition of a new health care provider.

D. **Annuity Program**  
All certified personnel may participate in a tax-sheltered annuity program (403b). The District shall administer this program at no expense to the employee.

E. **Flexible Benefits Program**  
The District shall provide and administer a Section 125 (IRS) Flexible Benefits Program. Employees who elect to participate must notify the Business Office within thirty (30) days of establishment of the Program and for a thirty- (30) day period beginning each September 1 of each school year thereafter. Employees hired during the school year will have thirty (30) days from their initial date of employment to elect participation.

## **ARTICLE IX - ABSENCES**

A. **Personal Illness**

1. The Community Schools Program Manager is credited with fifteen (15) days sick leave per year, pro-rated for a partial work year, with unlimited accumulation.
2. A written request may be made to the Superintendent of Schools for additional sick leave benefits in case of serious or prolonged illness when the Community Schools Program Manager's sick leave time has been exhausted.

B. **Family Illness**

1. The Community Schools Program Manager is credited with two (2) days in case of illness in the immediate family, pro-rated for a partial work year. Immediate family shall be defined as parent, spouse, child, sibling, or domestic partner. Such absences shall result in no deduction of salary or sick leave time, such time shall not be cumulative.
2. Additional family illness may be granted by the Superintendent of Schools and will be

deducted from the employee's accumulated sick time. The District retains the right to request documentation of the illness through written notice of a physician.

**C. Bereavement Leave**

1. The Community Schools Program Manager is credited with three (3) days each year in case of a death in family, pro-rated for a partial work year. Days may be used for the death of a parent, spouse, parent of spouse, child, sibling or significant other.
2. Such absences shall result in no deduction of salary or sick leave time.
3. Additional bereavement leave may be granted by the Superintendent of Schools.
4. Up to 2 unused days shall be rolled over to the following school year for a maximum allotment of five (5) days for that year.

**D. Personal Leave**

1. Up to two days of paid leave per year are available as personal leave, pro-rated for a partial year.
2. Personal leave time may be used to extend time allowed for family illness or for bereavement.
3. Personal leave is not cumulative. Unused personal leave days will be accumulated into sick leave days balance.

**E. Child Care Leave**

Pregnancy shall be reported to the Superintendent within a reasonable time, upon knowledge. Three options are available regarding the leave. One of the options shall be chosen before the commencement of any leave. The three options are:

1. An unpaid leave of absence for a maximum of two years. (This leave is also available to a male Community Schools Program Manager) for the purpose of child rearing.
2. A paid leave of absence during which sick leave may be used for a period of pregnancy-related disability as certified by the Community Schools Program Manager's physician.
3. A paid disability leave as set forth in (2) above, followed by an unpaid childcare leave. The Community Schools Program Manager may only utilize accumulated sick leave if she chooses Options (2) or (3). In requesting the leave, the Community Schools Program Manager shall include (1) the option selected, (2) the date the Community Schools Program Manager wishes to commence her leave, and (3) the mutually agreeable approximate date of his/her return to administrative duty.

**F. Vacation**

The Community Schools Program Manager shall be entitled to 20 days of paid vacation credited on July 1 each year. Up to five (5) days vacation, for a total of twenty-five (25) days in any year, may be carried forward on July 1 of any work year. This time is prorated based on hire date.

Upon separation from service with the District for any reason accrued unused vacation days will be redeemed at 1/260 the employee's annual salary per day up to a maximum of 5 days.

**G. The Community Schools Program Manager will be entitled to thirteen paid holidays per year as listed below: (Holidays that fall on weekends – Friday prior if on Saturday, Monday following if on Sunday)**

- July 4
- Labor Day
- Columbus Day
- Veteran's Day
- Thanksgiving Day
- The day after Thanksgiving
- Christmas Day
- The day after Christmas (Monday following if Christmas is on Friday or Saturday, Tuesday following if Christmas is on Sunday)
- New Years Day
- Martin Luther King Day
- President's Day
- Good Friday (If school is in session an alternate date will be mutually agreed upon.)
- Memorial Day
- Juneteenth (if observed by NYS)

**H. Other Absences**

1. Requests to be absent for reasons other than those listed above are to be submitted in writing to the Superintendent of Schools. Such absences may be approved or denied in the discretion of the Superintendent. When such absences are to be without pay, the Community Schools Program Manager shall have deducted from their pay 1/260 of their annual salary for each day of absence.

**ARTICLE X - GRIEVANCE PROCEDURE**

- A. 1) A grievance is a claim by an employee that there has been a violation, misinterpretation, or inequitable application of any provision of this Agreement, or any other term or condition of employment.
- 2) At all stages beyond the informal submission to the immediate supervisor, the grievant shall be entitled to appear with a representative of her choice and be heard by the appropriate decision maker at that level.

- 3) The Superintendent's decision and all subsequent decision in the process shall be written. All submissions other than the informal submission to the immediate supervisor shall be in writing.
- 4) This grievance procedure shall not be utilized by or on behalf of the Community Schools Program Manager while that Community Schools Program Manager is actively seeking the same or similar relief as could be sought in this grievance procedure in any other forum (Human Rights Division, state, local or federal courts or state administrative agencies). Pursuit of the same or similar remedy in another forum shall constitute a waiver of grievance procedure rights.

**B.** The aggrieved employee will first take the matter up informally or verbally with the superintendent. The aggrieved employee may be accompanied by a representative of her choice. Such informal contact must be made within thirty (30) days of the event or occurrence giving rise to the claimed grievance.

**C.** If the grievance is not resolved informally within five (5) school days, it shall be submitted in writing within five (5) school days to, and heard by, the Superintendent within the five- (5) school days thereafter. Information as to the nature of the grievance and its resolution shall be available to the employee.

**D.** If the grievance is not resolved within five (5) school days, it shall be submitted by the Grievant to the Board within the next five (5) school day period for resolution at its next regular meeting.

**E.** If the grievance is not resolved by the Board at its next regular meeting or within ten (10) school days of the conclusion of the hearing, it may be submitted to binding arbitration.

**F.** The arbitrator may be selected by mutual agreement of the parties. Failing mutual agreement, request shall be made to the American Arbitration Association for selection of arbitrator and hearing in accordance with its rules and procedures.

**G.** The costs and fees of the arbitrator and meeting room, if any, will be borne equally by the parties.

**H.** In the event that the Community Schools Program Manager elects any other remedy for an alleged grievance arbitration provision of this Agreement shall be null and void.

#### **ARTICLE XI - SAVING PROVISIONS**

- A.** This Agreement shall supersede any rules, regulations or practices of the District which shall be contrary to or inconsistent with its terms.
- B.** If an individual arrangement, agreement, or contract contains any language inconsistent with this Agreement, this Agreement during its duration shall be controlling.

- C. If any provision of the Agreement or any application of the Agreement to the Community Schools Program Manager shall be found contrary to law, then such provision or application shall not be deemed valid and subsisting except to the extent permitted by law, but all other provisions or applications shall continue in full force and effect.
- D. All of the function, rights, powers, responsibilities, and authority of the District with respect to the operation of its institutional mission and direction of its works force as provided by Federal and State laws shall remain solely with the District.
- E. The following statement is included in accordance with Section 204-a of the Public Employees' Fair Employment Act:

**"IT IS AGREED BY AND BETWEEN THE PARTIES THAT ANY PROVISIONS OF THEIR AGREEMENT REQUIRING LEGISLATIVE ACTION TO PERMIT ITS IMPLEMENTATION BY AMENDMENT OF LAW OR BY PROVIDING THE ADDITIONAL FUNDS THEREFOR, SHALL NOT BECOME EFFECTIVE UNTIL THE APPROPRIATE LEGISLATIVE BODY HAS GIVEN APPROVAL."**

#### **ARTICLE XII - DURATION**

This Agreement shall be effective as of July 1, 2022, and shall remain in full force and effect through and including June 30, 2023. This Agreement may be modified or amended only by mutual agreement in writing.

IN WITNESS WHEREOF the parties hereunto set their hands and seals this \_\_\_\_ day of June 2022

Robyn Moutray  
Robyn Moutray  
Community Schools Program Manager

5/31/2022  
Date

Nelson Kise  
Superintendent of Schools

\_\_\_\_\_  
Date

**APPENDIX A**  
**SODUS CENTRAL SCHOOL DISTRICT**  
**AFFIDAVIT OF DOMESTIC PARTNERSHIP**

I. **DECLARATION**

Certify that we are domestic partners in accordance with the following criteria and eligible for coverage as domestic partners through the Sodus Central School District health insurance benefit as outlined in Article VIII, Section A.

## II. Criteria

1. We are each other's sole domestic partner and intend to remain so indefinitely.
2. Neither one of us is married to another person.
3. We are at least eighteen (18) years old and mentally competent to consent to this contract.
4. We are not related by blood to a degree of closeness which would prohibit legal marriage in the state which we legally reside.
5. We have resided together for at least six (6) months and we intend to reside together on a permanent basis.
6. We are jointly responsible for each other's common welfare and share financial obligations and will demonstrate this responsibility with documentation of four (4) of the following five (5) items:
  - a. Joint mortgage or lease
  - b. Designation of domestic partner as primary beneficiary for life insurance and retirement contract
  - c. Designation of domestic partner as primary beneficiary in employee's will
  - d. Durable property and health care powers of attorney
  - e. Joint ownership of motor vehicle, joint checking account, or joint credit account
7. It has been at least six (6) months since either of us have filed a statement of termination of a previous Affidavit of Domestic Partnership.
8. We are not in this relationship solely for the purpose of obtaining benefits coverage.

**III. Acknowledgements**

**By signing this Statement, I declare and acknowledge my understanding and agreement that:**

1. Qualified domestic partners and eligible dependent children are subject to the same plan guidelines which govern all other participants in the benefit programs. The plan documents and the insurance contract govern all questions of coverage.
2. The Sodus Central School District reserves the right to request proof that a Domestic Partner meets the joint residency and financial interdependence eligibility criteria (as defined in Section II, Paragraph 6, a-e), and agree to provide the Sodus Central School District with supporting documents if requested to do so.
3. The Internal Revenue Service currently treats as imputed income the value of the medical and/or dental coverage provided to domestic partners minus any contribution paid by the employee for this coverage (unless the domestic partner meets the Internal Revenue code definition of dependent).
4. By registering my domestic partnership with the Sodus Central School District, my domestic partner will be eligible for the same benefit afforded a married couple under the Family and Medical Leave Act of 1993. Children of a domestic partner will only be eligible for this benefit if they are dependents of the employee according to the IRS definition of dependent.
5. If there is any change of circumstances attested to in this affidavit or a dissolution of the partnership, the Sodus Central School District Benefit Department will be notified within thirty (30) days. A written Statement of Termination of Domestic Partnership shall be filed with a copy sent to the other domestic partner.
6. After termination of a domestic partnership another Affidavit of Domestic Partnership cannot be filed for a minimum of six (6) months.
7. Any employee who makes false statements about satisfying eligibility criteria or fails to notify the Sodus Central School District of a change in status of domestic partnership will be subject to disciplinary action including termination of employment. Benefits will cease retroactive to the date of ineligibility. Any false or misleading statement made in order to receive benefits will subject the employee to financial responsibility for any benefits paid on behalf of his/her partner and/or dependents. (Any person, employer or company who suffers any loss because of false statements in an Affidavit of Domestic Partnership may bring civil suit to recover any outstanding losses, including attorney fees.)
8. The information in this Affidavit has been provided to the Sodus Central School District Benefits Department solely for the purpose of determining benefit eligibility.

Affidavit of Domestic Partnership  
Page Three

**(Check one or more)**

I wish to enroll

My partner

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

My partner's child(ren) who are dependent(s) according to the IRS definition)

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

My domestic partner:  does  does not

Qualify as my dependent under the Internal Revenue Code.

I affirm the statements made above are true and complete to the best of my knowledge.

---

Signature of Employee

---

Signature of Partner

---

Print Name

---

Print Name

---

Social Security #

---

Social Security #

---

Date

---

Date

Notary Seal:

Notary Seal:



*Sodus Central School District  
P.O. Box 220  
Sodus, New York 14551-0220  
"Committed to Excellence and Dedicated to Success"*



To: Nelson Kise, Superintendent of Schools  
From: Steven K. Moore, Business Administrator  
Date: June 1, 2022  
Subject: Health Services Contract with Penfield

---

Attached is the contract for health services for Sodus students attending a private or parochial school in the Penfield Central School District.

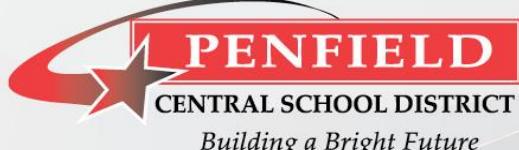
The cost of this contract is:  
Three (3) students @ \$659.80 per pupil = \$1,979.40

The students have been verified by the District's registration office.

***RESOLUTION***

**Resolved**, that the Board of Education of the Sodus Central School District hereby approves the contract for health services with Penfield Central School District for the 2021-2022 school year in the amount of \$1,979.40 (three students at \$659.80 each), and hereby authorizes the Board President, Superintendent of Schools and Board Clerk to execute the contract.

/rm



**THOMAS K. PUTNAM, Ed.D.**  
SUPERINTENDENT

P.O. BOX 900, Penfield, NY 14526  
PHONE 585.249.5700 • FAX 585.248.8412  
[www.penfield.edu](http://www.penfield.edu)

### **CONTRACT FOR HEALTH SERVICES**

**THIS AGREEMENT**, made in duplicate the 10<sup>th</sup> day of May 2022, by and between  
Laura Steffler-Alampi as President of the Board of Education of Sodus Central School District,  
Party of the First Part, and Mark Elledge as President of the Board of Education of Penfield Central School  
District, Penfield, New York, Party of the Second Part.

**WITNESSETH**, that whereas Party of the First Part has been duly empowered by the provisions of  
Section 912 of the Education Law to enter into a contract for the purpose of providing health services for  
children residing in said School District and attending non-public schools in Penfield Central School District,  
Counties of Monroe, Ontario and Wayne, New York, to begin on July 1, 2021 and to end on the June 30, 2022.

**NOW THEREFORE**, the Party of the First Part hereby agrees to pay the Party of the Second Part the  
sum of **\$1,979.40** (\$659.80 per pupil) for health services to be provided to approximately **3** student(s) residing  
in the Sodus Central School District and attending nonpublic schools in said Penfield Central School District.  
And the Party of the First Part hereby agrees with the Party of the Second Part as follows:

1. That the services to be provided shall consist of the following:
  - Medical Examinations
  - School Nursing Service
  - Vision and Hearing Tests
  - Psychological and Social Work Services
  - Examination for Employment Certificates
  - Examination for Participation in Athletics
  - Notification of Parents regarding Defects and Follow-up
  - Speech Correction Services
  - Instructions for First Aid Care for School Emergencies

Such services may include, but are not limited to all services performed by a physician, nurse, school  
psychologist, school social worker, or school speech therapist, and may also include the taking of medical  
histories and the administration of health screening tests, the maintenance of cumulative health records and the  
administration of emergency care programs for ill or injured pupils.

2. The Party of the Second Part will also furnish the following equipment to be used in providing such  
services if requested by the authorities in charge of the non-public school:
  - Scales
  - Vision and Hearing Testing Devices
  - Health Record Forms
  - First Aid Supplies
  - All Other Equipment and Supplies Pertaining to the Delivery of Services

It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this Agreement shall not include any teaching service.

It is mutually agreed that this contract shall not become valid and binding upon either party hereto until the same shall be approved by the (District's) Superintendents of schools.

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands the day and year above written:

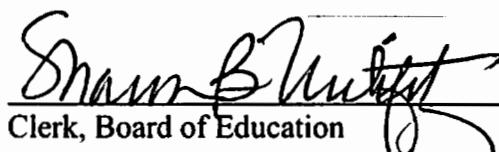
	Sodus Central School District	PO Box 220 Sodus, NY 14551
President, Board of Education	<i>Party of the First Part</i>	Post Office Address

	Sodus Central School District	PO Box 220 Sodus, NY 14551
Clerk, Board of Education	<i>Party of the First Part</i>	Post Office Address

---

	Penfield Central School District	PO Box 900 Penfield, NY 14526
President, Board of Education	<i>Party of the Second Part</i>	Post Office Address

---

	Penfield Central School District	PO Box 900 Penfield, NY 14526
Clerk, Board of Education	<i>Party of the Second Part</i>	Post Office Address

#### **APPROVAL OF SUPERINTENDENT**

I have examined the above contract and hereby approve the same.

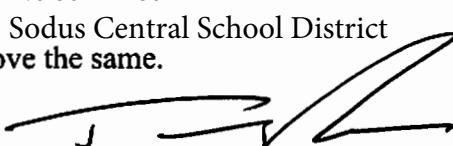
Dated: 6/9/2022

(District) Superintendent of Schools  
Nelson Kise

Sodus Central School District

I have examined the above contract and hereby approve the same.

Dated: 5/10/2022

  
Thomas K. Putnam, Ed.D., Superintendent  
Penfield Central School District



*Sodus Central School District*  
*P.O. Box 220*  
*Sodus, New York 14551-0220*  
*“Committed to Excellence and Dedicated to Success”*



To: Nelson Kise, Superintendent of Schools  
From: Steven K. Moore, Business Administrator  
Date: May 31, 2022  
Subject: Health Services Contract with Brighton

---

Attached is the contract for health services for Sodus students attending a private or parochial school in the Brighton Central School District.

The cost of this contract is:  
One (1) student @ \$717.93 per pupil = \$717.93

The student has been verified by the District's registration office.

***RESOLUTION***

**Resolved**, that the Board of Education of the Sodus Central School District hereby accepts the contract for health services with Brighton Central School District at a cost of \$717.93 per student for the 2021-2022 school year, and hereby authorizes the Board President and Superintendent of Schools to execute the contract.

/rm

BRIGHTON CENTRAL SCHOOL DISTRICT  
2035 Monroe Avenue  
Rochester, New York 15618

**CONTRACT FOR HEALTH AND WELFARE SERVICES**

THIS AGREEMENT made in duplicate this 20th day of May, 2022, by and between the Board of Education of the Brighton Central School District (the "Brighton District") and the Board of Education of the Sodus Central School District (the "District").

WHEREAS, the District is empowered under Education Law section 915 to enter into a contract with the Brighton District for the purpose of having the Brighton District provide health and welfare services for children who are residents of the District and who attend non-public schools located in the Brighton District (respectively, the "Resident Students" and the "Non-Public School") during the period from September 1, 2021 through June 30, 2022.

NOW, THEREFORE, the parties agree as follows:

1. The District shall provide Resident Students with health and welfare services. Such health and welfare services shall include, but are not limited to; services performed by a physician, dentist, dental hygienist, nurse, school psychologist, school social worker or school speech correctionist, and may also include dental prophylaxis, vision and hearing tests, the maintenance of cumulative health records and the administration of emergency care programs for ill or injured pupils.
2. The Brighton District shall provide to Resident Students who attend the Non-Public Schools the health and welfare services which the Brighton District provides the students who attend its schools. The Brighton District shall also furnish the following equipment to be used in providing such services if requested by the authorities in charge of the Non-Public Schools; supplies and equipment for use by a physician, school nurse-teacher, psychologist, dental hygienist, social worker, and speech correctionist (i.e., scales, vision and hearing testing devices, health record forms, first-aid supplies, and all other readily transportable equipment and supplies pertaining to the delivery of services).
3. It is expressly agreed by and between the parties that the services agreed to be provided by the Brighton District under the terms of this Agreement shall not include any teaching service.

BRIGHTON CENTRAL SCHOOL DISTRICT

Worksheet for Health Services  
2021 - 2022

<u>Health Services Expenses</u>	
Salaries - Administrators	127,875.00
Salaries - School Physician	-
Salaries - Nurses	434,805.06
Salaries - Speech & Language	583,466.00
Salaries - Psychologists & Social Workers	803,396.80
Salaries - Miscellaneous (Clerical, Intrepeters)	126,276.91
BOCES Costs	\$604,476.40
Supplies	\$16,380.30
Other Contractual Expenses (incl.Sch Physician)	\$40,248.00
Travel & Conference	\$0.00
Benefits (FICA, Retirement, Medical)	\$883,614.76
Total District Costs	\$3,620,539.23

Enrollment	
Brighton Central Schol District	3,382
Private	1,661
Total Enrollment	5,043

Total Health Service Expense / Total Enrollment	= Health Service Cost per Pupil
\$3,620,539.23	5,043



*Sodus Central School District*  
*P.O. Box 220*  
*Sodus, New York 14551-0220*  
*"Committed to Excellence and Dedicated to Success"*



To: Nelson Kise, Superintendent of Schools  
From: Steven K. Moore, Business Administrator  
Date: May 31, 2022  
Subject: Health Services Contract with Newark Central School District

---

Attached is the contract for health services for Sodus students attending a private or parochial school in the Newark Central School District.

The cost of this contract is:  
One (1) student @ \$792.00 per pupil = \$792.00

The student has been verified by the District's registration office.

***RESOLUTION***

**Resolved**, that the Board of Education of the Sodus Central School District hereby accepts the contract for health services with Newark Central School District at a cost of \$792.00 per student for the 2021-2022 school year, and hereby authorizes the Superintendent of Schools and the District Clerk to execute the contract.

/rm



---

**NEWARK CENTRAL SCHOOL DISTRICT**  
100 EAST MILLER STREET  
NEWARK, NEW YORK 14513  
(315) 332-3230 FAX (315) 332-3517

---

***Every Student, Every Day***

**SUSAN M. HASENAUER**  
Superintendent of Schools  
**KRISTA LEWIS**  
Assistant Superintendent  
Curriculum & Instruction  
**EDWARD K. GNAU**  
Assistant Superintendent  
Business  
**DANIEL MCALPIN**  
Executive Director  
Human Resources

**CONTRACT FOR HEALTH SERVICES**

THIS AGREEMENT, made by and between Sodus School District, party of the first part, and Newark Central School District, party of the second part.

WITNESSETH, that whereas party of the first part has been duly empowered by a vote of the majority of the qualified voters present at a school meeting of said school district under the provisions of Section 912 of the Education Law to enter into a contract for the purpose of providing health services for children residing in said school district and attending non-public schools in Newark Central School District, Newark, New York for the 2021 - 2022 school year.

NOW, therefore, the said party of the first part hereby agrees to pay to the party of the second part the sum of \$792.00 per student for health services to be provided for each student residing in the Sodus School District and attending non-public schools in the Newark Central School District.

And the party of the second part hereby agrees with the party of the first part as follows:

1. That the services to be provided shall consist of the following:

Annual Medical Inspection  
School Nursing Service  
Vision and Hearing Tests  
Examination for Employment Certificates  
Notification of Parents Regarding Defects and Follow-up  
Psychology and Special Services

2. The party of the second part will also furnish the following equipment to be used in providing such services if requested by authorities in charge of the non-public school:

Scales  
Vision and Hearing Testing Devices  
Health Record Forms  
First Aid Supplies

CONT.

It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching service.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year above written.

**PARTY OF THE FIRST PART:**

(District Superintendent)

(Address)

(Clerk, Board of Education)

(Address)

**PARTY OF THE SECOND PART:**

Susan Hasenauer

100 East Miller Street, Newark, NY 14513

(District Superintendent)

Edward T. Stee

100 East Miller Street, Newark, NY 14513

(Clerk, Board of Education)



*Sodus Central School District*  
*P.O. Box 220*  
*Sodus, New York 14551-0220*  
*"Committed to Excellence and Dedicated to Success"*



TO: Nelson Kise, Superintendent of Schools  
FROM: Mike Magin, Athletic Director  
DATE: May 31, 2022  
SUBJECT: Cross Country (Modified/Varsity) Merger with Marion CSD

---

Please present the following resolution to the Board of Education at their meeting on June 9, 2022:

**RESOLUTION**

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves a merger with the Marion Central School District for the purpose of a combined Cross Country (Modified/Varsity) team for the 2022-2023 school year.

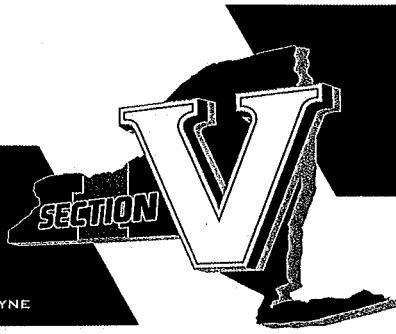
/rm

✉ [connect@sectionv.org](mailto:connect@sectionv.org)

☎ OFFICE: (315) 332-7324  
FAX: (315) 332-7343

# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



## Section V Athletics Combined Teams Application 2022-2023

Today's date 4/25/22

Sport: Cross Country

Level:  
Varsity   
JV   
Modified

Gender: M  F

Host school: Sodus

New request: Yes  No , it is a continuation of a previous request.

The percentage is dependent upon NYSPHSAA's "Sport Specific classification cut-off numbers"

Use the link below to see the NYSPHSAA sport specific classification cut-off numbers:  
<http://nysphsaa.org/ADs-Coaches/Classifications>

Five Classes (100%, 100%, 100%, 40%, 30%)

Four Classes (100%, 100%, 40%, 30%)

Three Classes (100%, 40%, 30%)

Two Divisions (100%, 40%)

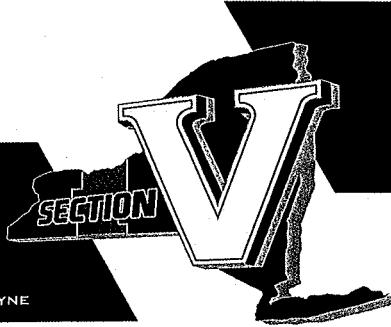
### Combined Teams:

List below all the schools involved in the combined teams request. Start with the largest school, using the actual BEDS number and the sport specific classifications.

The Section Executive Director will confirm the math calculations according to the procedure adopted by the NYSPHSAA. This number determines the final classification of the combined schools.

# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE

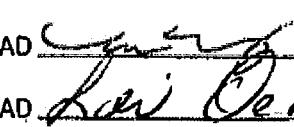


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<u>Requesting schools</u>	<u>Actual ADA</u>	<u>Schools Adjusted ADA</u>	<u>League</u>	<u>Section V's calculation</u>
1) Sodus	215	215	WFL	
<i>Largest school of combined team</i>				
2) Marion	161	64	WFL	
3)				
4)				
5)				
	376	279		
	Total ADA	Adjusted Total		Section V Total

Signature of the Requesting Superintendent(s) and Athletic Director(s)

CSO  AD   
 CSO  AD   
 CSO \_\_\_\_\_ AD \_\_\_\_\_  
 CSO \_\_\_\_\_ AD \_\_\_\_\_  
 CSO \_\_\_\_\_ AD \_\_\_\_\_

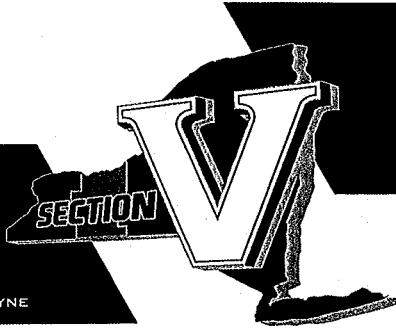
*See next page for league and section approval*

 [connect@sectionv.org](mailto:connect@sectionv.org)

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FAX: (315) 332-7343

# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



League Action: Approved  Denied  Signed & Dated \_\_\_\_\_

League Action: Approved  Denied  Signed & Dated \_\_\_\_\_

League Recommendations, if any:

Section Action: Approved  Denied  Signed & Dated \_\_\_\_\_

Any combined team that reaches an enrollment of two and one half (2 1/2) times the enrollment of the smallest school in its classification must petition the Executive Committee in order to participate in sectional competition.

Section Recommendations, if any:

Criteria used for evaluating combined team applications and determining the level of "dominance":

Rationale for combined team request:

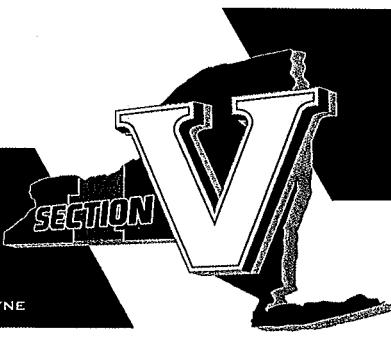
- Help to grow an existing program
- Help a program that is in danger of dropping
- Help provide opportunities for athletes whose schools do not offer a program

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# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



Are there any financial considerations associated with this request? Yes  No

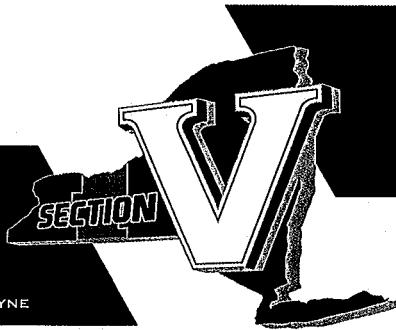
If yes, what are the considerations?

A brief description of the program (Modified, JV, Varsity) history prior to requesting a combined team:

Last year was the first year the team merged. The team finished in 15th place for the boys and the girls team was incomplete.

# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



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Anticipated participation numbers (Modified, JV, Varsity) for each school on the combined team application:

School	# of Participants
Marion Varsity	5
<u>Sodus Varsity</u>	<u>7</u>
<u>Marion Mod</u>	<u>5</u>
<u>Sodus Mod</u>	<u>10</u>

List prior league and sectional performances/placements as a combined team or as an individual school:

#### League

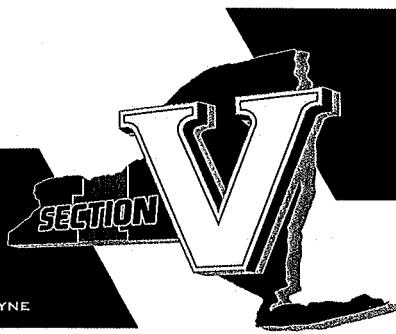
Marion Boys - 2020 - 2nd place

#### Sectional

None

# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



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List post-season honors/awards for both team and individuals:

None

Please save completed form, attach documents as requested below, and send them electronically to Section V Athletics electronically.

Please attach anticipated team roster with grade level and level of experience for each student athlete. Designate (\*) if a student athlete is a new student to your school/program or a transfer student.

Please attach an upcoming season schedule.

## Team Schedule: Cross Country: Girls Varsity - Fall 2022

[<< Change: Activity/Gender/Level/Season](#)

<a href="#"><u>Edit</u></a>	<a href="#"><u>Date</u></a>	<a href="#"><u>Day</u></a>	<a href="#"><u>Type</u></a>	<a href="#"><u>Level</u></a>	<a href="#"><u>Tim e</u></a>	<a href="#"><u>Con f</u></a>	<a href="#"><u>Home/Hos t</u></a>	<a href="#"><u>Opponent</u></a>	<a href="#"><u>Location</u></a>	<a href="#"><u>Note</u></a>	<a href="#"><u>Delet e</u></a>
<a href="#"><u>Edit</u></a>	1 09-13-22	Tue	Meet	Varsity	TBD	C	Williamson	HAC Marion/Sodus Newark Palmyra- Macedon Wayne Central			<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	2 09-20-22	Tue	Meet	Varsity	TBD	C	Marion/Sodus	Bloomfield/Naples HAC Marcus Whitman North Rose- Wolcott			<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	3 09-27-22	Tue	Meet	Varsity	TBD	C	Waterloo	Clyde- Savannah/Lyon s HAC Marion/Sodus Mynderse Academy Red Jacket			<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	4 10-04-22	Tue	Meet	Varsity	TBD	C	Palmyra- Macedon	HAC Honeoye Marion/Sodus Midlakes Romulus Central South Seneca Williamson			<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	5 10-11-22	Tue	Meet	Varsity	TBD	C	HAC	Dundee/Bradfor d Geneva Marion/Sodus Red Creek			<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	6 10-18-22	Tue	Meet	Varsity	TBD	C	Marion/Sod us	HAC Newark Penn Yan Academy Wayne Central			

## Team Schedule: Cross Country: Boys Varsity - Fall 2022

[<< Change: Activity/Gender/Level/Season](#)

<a href="#"><u>Edit</u></a>	<a href="#"><u>Date</u></a>	<a href="#"><u>Da y</u></a>	<a href="#"><u>Type</u></a>	<a href="#"><u>Level</u></a>	<a href="#"><u>Time</u></a>	<a href="#"><u>Co nf</u></a>	<a href="#"><u>Home/Host</u></a>	<a href="#"><u>Opponent</u></a>	<a href="#"><u>Location</u></a>	<a href="#"><u>Not es</u></a>	<a href="#"><u>Dele te</u></a>
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<a href="#"><u>Edit</u></a>	1	09-13- 22	Tue	Meet	Varsity TBD	C	Williamson	HAC Marion/Sodus Newark Palmyra-Macedon Wayne Central	<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	2	09-20- 22	Tue	Meet	Varsity TBD	C	Marion/Sodus	Bloomfield/Naples HAC Marcus Whitman North Rose-Wolcott	<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	3	09-27- 22	Tue	Meet	Varsity TBD	C	Waterloo	Clyde-Savannah/Lyons HAC Marion/Sodus Mynderse Academy Red Jacket	<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	4	10-04- 22	Tue	Meet	Varsity TBD	C	Palmyra-Macedon	HAC Honeoye Marion/Sodus Midlakes Romulus Central South Seneca Williamson	<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	5	10-11- 22	Tue	Meet	Varsity TBD	C	HAC	Dundee/Bradford Geneva Marion/Sodus Red Creek	<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	6	10-18- 22	Tue	Meet	Varsity TBD	C	Marion/Sodus	HAC Newark Penn Yan Academy Wayne Central	<input type="checkbox"/>



*Sodus Central School District*  
*P.O. Box 220*  
*Sodus, New York 14551-0220*  
*"Committed to Excellence and Dedicated to Success"*



TO: Nelson Kise, Superintendent of Schools

FROM: Mike Magin, Athletic Director

DATE: May 31, 2022

SUBJECT: Girls' Tennis (Modified/Varsity) Merger with Williamson CSD

---

Please present the following resolution to the Board of Education at their meeting on June 9, 2022:

**RESOLUTION**

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves a merger with the Williamson Central School District for the purpose of a combined Girls' Tennis (Modified/Varsity) team for the 2022-2023 school year.

/rm

 [connect@sectionv.org](mailto:connect@sectionv.org)

 OFFICE: (315) 332-7324  
FAX: (315) 332-7343

# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



## Section V Athletics Combined Teams Application 2022-2023

Today's date 4/25/22

Sport: Girls Tennis 

Gender: M  F

Host school: Sodus

Level:  
Varsity   
JV   
Modified

New request: Yes  No , it is a continuation of a previous request.

The percentage is dependent upon NYSPHSAA's "Sport Specific classification cut-off numbers"

Use the link below to see the NYSPHSAA sport specific classification cut-off numbers:  
<http://nysphsaa.org/ADs-Coaches/Classifications>

Five Classes (100%, 100%, 100%, 40%, 30%)

Four Classes (100%, 100%, 40%, 30%)

Three Classes (100%, 40%, 30%)

Two Divisions (100%, 40%)

### Combined Teams:

List below all the schools involved in the combined teams request. Start with the largest school, using the actual BEDS number and the sport specific classifications.

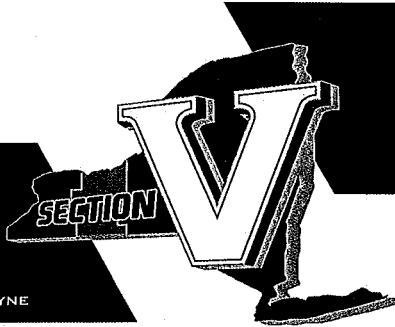
The Section Executive Director will confirm the math calculations according to the procedure adopted by the NYSPHSAA. This number determines the final classification of the combined schools.

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# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



<u>Requesting schools</u>	<u>Actual ADA</u>	<u>Schools Adjusted ADA</u>	<u>League</u>	<u>Section V's calculation</u>
1) Williamson	242	242	Wayne	_____
<i>Largest school of combined team</i>				
2) Sodus	215	86	Wayne	_____
3) _____	_____	_____	_____	_____
4) _____	_____	_____	_____	_____
5) _____	_____	_____	_____	_____
	<b>457</b>	<b>328</b>		
	Total ADA	Adjusted Total		Section V Total

Signature of the Requesting Superintendent(s) and Athletic Director(s)

CSO John J. Maguire

AD John J. Maguire

CSO John J. Maguire

AD John J. Maguire

CSO \_\_\_\_\_

AD \_\_\_\_\_

CSO \_\_\_\_\_

AD \_\_\_\_\_

CSO \_\_\_\_\_

AD \_\_\_\_\_

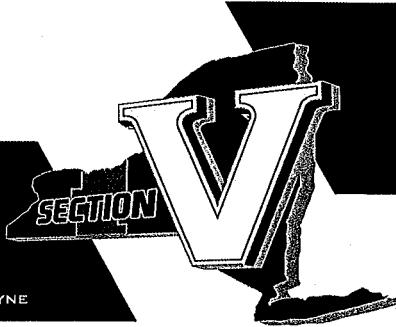
*See next page for league and section approval*

 [connect@sectionv.org](mailto:connect@sectionv.org)

 OFFICE: (315) 332-7324  
FAX: (315) 332-7343

# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



League Action: Approved  Denied  Signed & Dated \_\_\_\_\_

League Action: Approved  Denied  Signed & Dated \_\_\_\_\_

League Recommendations, if any:

Section Action: Approved  Denied  Signed & Dated \_\_\_\_\_

Any combined team that reaches an enrollment of two and one half (2 1/2) times the enrollment of the smallest school in its classification must petition the Executive Committee in order to participate in sectional competition.

Section Recommendations, if any:

Criteria used for evaluating combined team applications and determining the level of "dominance":

Rationale for combined team request:

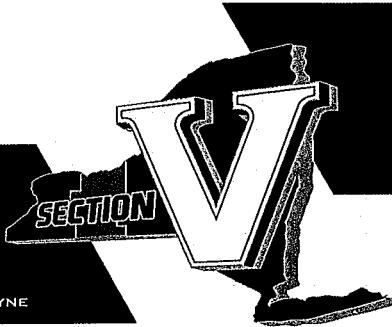
- Help to grow an existing program
- Help a program that is in danger of dropping
- Help provide opportunities for athletes whose schools do not offer a program

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## SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



Are there any financial considerations associated with this request? Yes  No

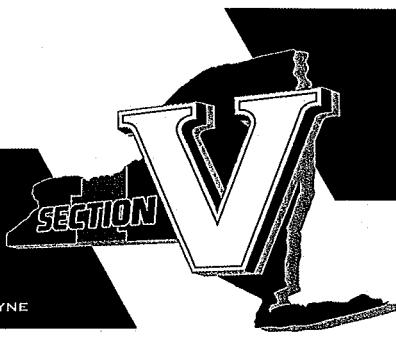
If yes, what are the considerations?

A brief description of the program (Modified, JV, Varsity) history prior to requesting a combined team:

Both schools have low numbers of participation in tennis. This merger gives athletes the opportunity to play tennis in the fall.

# SECTION V ATHLETICS

ALLEGANY • FINGER LAKES • GENESEE  
LIVINGSTON • MONROE • PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE • STEUBEN • WAYNE



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FAX: (315) 332-7343

Anticipated participation numbers (Modified, JV, Varsity) for each school on the combined team application:

School	# of Participants
Sodus	8
<u>Williamson</u>	<u>111</u>

List prior league and sectional performances/placements as a combined team or as an individual school:

#### League

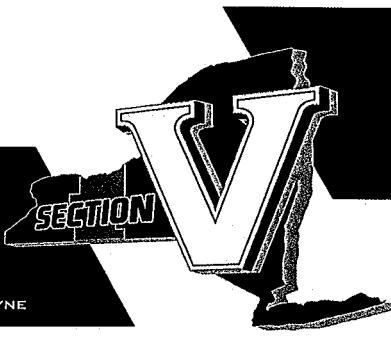
The Girls Varsity Tennis Team finished league play with a 4-6 record.

#### Sectional

In Class B sectional play the team defeated NRW in the first round and fell to Geneva in the second round of play. The doubles teams of Saffire Ray/Elizabeth Brown and JoAnn Catalano/Jenna Allen entered individual play. JoAnn and Jenna had a great run finishing in 5/6 place in the Class B State Qualifiers. They won their first match before losing to the eventual second place team in the second round.

# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESSEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



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FAX: (315) 332-7343

List post-season honors/awards for both team and individuals:

Jenna Allen Senior 2nd team all county  
JoAnn Catalano 2nd team all county

Please save completed form, attach documents as requested below, and send them electronically to Section V Athletics electronically.

Please attach anticipated team roster with grade level and level of experience for each student athlete. Designate (\*) if a student athlete is a new student to your school/program or a transfer student.

Please attach an upcoming season schedule.

## Team Schedule: Tennis: Girls Varsity - Fall 2022

[<< Change: Activity/Gender/Level/Season](#)

<a href="#"><u>Edit</u></a>	<a href="#"><u>Date</u></a>	<a href="#"><u>Day</u></a>	<a href="#"><u>Type</u></a>	<a href="#"><u>Level</u></a>	<a href="#"><u>Time</u></a>	<a href="#"><u>Con f</u></a>	<a href="#"><u>Home/Host</u></a>	<a href="#"><u>Opponent</u></a>	<a href="#"><u>Location</u></a>	<a href="#"><u>Notes</u></a>	<a href="#"><u>Delete</u></a>
<a href="#"><u>Edit</u></a>	1 08-31-22	Wed	Match	Varsity	4:30pm	C	Sodus/Williamson	Lyons			<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	2 09-06-22	Tue	Match	Varsity	4:30pm	C	Marion	Sodus/Williamson	Marion Central High School		<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	3 09-08-22	Thu	Match	Varsity	4:30pm	C	Sodus/Williamson	North Rose-Wolcott			<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	4 09-12-22	Mon	Match	Varsity	4:30pm	C	Sodus/Williamson	East Rochester			<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	5 09-14-22	Wed	Match	Varsity	4:30pm	C	Clyde-Savannah	Sodus/Williamson	Clyde-Savannah High School		<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	6 09-16-22	Fri	Match	Varsity	4:30pm	C	Lyons	Sodus/Williamson			<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	7 09-19-22	Mon	Match	Varsity	4:30pm	C	Sodus/Williamson	Marion			<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	8 09-21-22	Wed	Match	Varsity	4:30pm	C	North Rose-Wolcott	Sodus/Williamson	North Rose-Wolcott High School		<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	9 09-23-22	Fri	Match	Varsity	4:30pm	C	East Rochester	Sodus/Williamson	East Rochester High School		<input type="checkbox"/>
<a href="#"><u>Edit</u></a>	10 09-27-22	Tue	Match	Varsity	4:30pm	C	Sodus/Williamson	Clyde-Savannah			<input type="checkbox"/>



*Sodus Central School District*  
*P.O. Box 220*  
*Sodus, New York 14551-0220*  
*“Committed to Excellence and Dedicated to Success”*



TO: Nelson Kise, Superintendent of Schools

FROM: Mike Magin, Athletic Director

DATE: May 31, 2022

SUBJECT: Boys' Volleyball (Modified/Varsity) Merger with Williamson CSD

---

Please present the following resolution to the Board of Education at their meeting on June 9, 2022:

**RESOLUTION**

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby approves a merger with the Williamson Central School District for the purpose of a combined Boys' Volleyball (Modified/Varsity) team for the 2022-2023 school year.

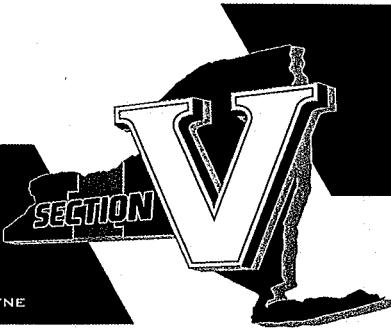
/rm

✉ [connect@sectionv.org](mailto:connect@sectionv.org)

☎ OFFICE: (315) 332-7324  
FAX: (315) 332-7343

# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



## Section V Athletics Combined Teams Application 2022-2023

Today's date 4/25/22

Sport: Boys Volleyball

Gender: M  F

Host school: Sodus

Level:  
Varsity  
JV  
Modified



New request: Yes  No , it is a continuation of a previous request.

The percentage is dependent upon NYSPHSAA's "Sport Specific classification cut-off numbers"

Use the link below to see the NYSPHSAA sport specific classification cut-off numbers:  
<http://nysphsaa.org/ADs-Coaches/Classifications>

Five Classes (100%, 100%, 100%, 40%, 30%)

Four Classes (100%, 100%, 40%, 30%)

Three Classes (100%, 40%, 30%)

Two Divisions (100%, 40%)

### Combined Teams:

List below all the schools involved in the combined teams request. Start with the largest school, using the actual BEDS number and the sport specific classifications.

The Section Executive Director will confirm the math calculations according to the procedure adopted by the NYSPHSAA. This number determines the final classification of the combined schools.

# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESSEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



<u>Requesting schools</u>	<u>Actual ADA</u>	<u>Schools Adjusted ADA</u>	<u>League</u>	<u>Section V's calculation</u>
1) Williamson	242	242	Wayne	_____
<i>Largest school of combined team</i>				
2) Sodus	215	86	Wayne	_____
3) _____	_____	_____	_____	_____
4) _____	_____	_____	_____	_____
5) _____	_____	_____	_____	_____
	457	328		
	Total ADA	Adjusted Total		Section V Total

Signature of the Requesting Superintendent(s) and Athletic Director(s)

CSO \_\_\_\_\_

AD \_\_\_\_\_

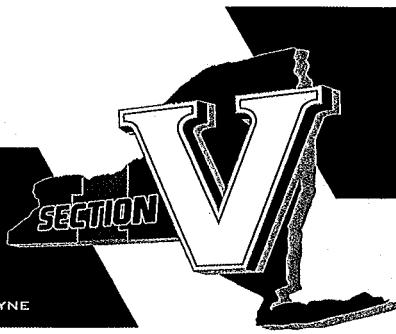
*See next page for league and section approval*

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# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



League Action: Approved  Denied  Signed & Dated \_\_\_\_\_

League Action: Approved  Denied  Signed & Dated \_\_\_\_\_

League Recommendations, if any:

Section Action: Approved  Denied  Signed & Dated \_\_\_\_\_

Any combined team that reaches an enrollment of two and one half (2 1/2) times the enrollment of the smallest school in its classification must petition the Executive Committee in order to participate in sectional competition.

Section Recommendations, if any:

Criteria used for evaluating combined team applications and determining the level of "dominance":

Rationale for combined team request:

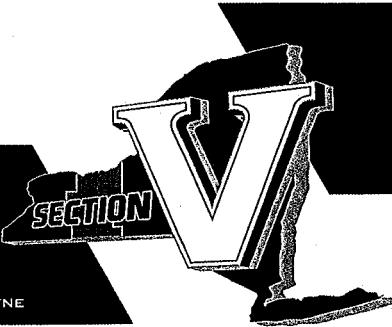
- Help to grow an existing program
- Help a program that is in danger of dropping
- Help provide opportunities for athletes whose schools do not offer a program

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## SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



Are there any financial considerations associated with this request? Yes  No

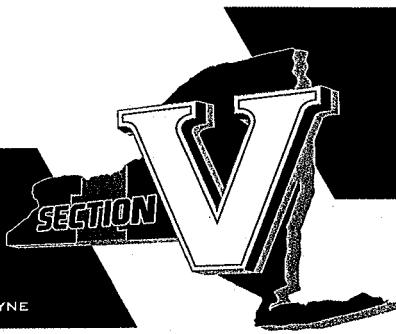
If yes, what are the considerations?

A brief description of the program (Modified, JV, Varsity) history prior to requesting a combined team:

Both schools have low numbers of students interested in volleyball. This merger gives both schools the opportunity to play a fall sport.

# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



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Anticipated participation numbers (Modified, JV, Varsity) for each school on the combined team application:

School	# of Participants
Sodus	10
Williamson	12

List prior league and sectional performances/placements as a combined team or as an individual school:

#### League

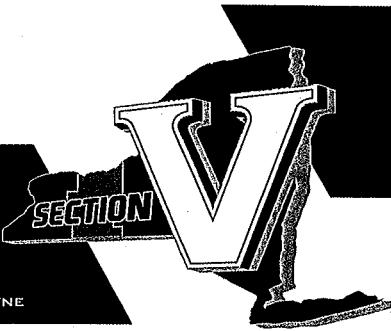
No league titles

#### Sectional

No Sectional titles

# SECTION V ATHLETICS

ALLEGANY - FINGER LAKES - GENESSEE  
LIVINGSTON - MONROE - PRIVATE PAROCHIAL  
ROCHESTER CITY ATHLETIC CONFERENCE - STEUBEN - WAYNE



✉ [connect@sectionv.org](mailto:connect@sectionv.org)

☎ OFFICE: (315) 332-7324  
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List post-season honors/awards for both team and individuals:

Alan Bouwens senior - 1st team all county

Please save completed form, attach documents as requested below, and send them electronically to Section V Athletics electronically.

Please attach anticipated team roster with grade level and level of experience for each student athlete. Designate (\*) if a student athlete is a new student to your school/program or a transfer student.

Please attach an upcoming season schedule.

*None at this time.*



*Sodus Central School District*  
P.O. Box 220  
Sodus, New York 14551-0220  
"Learning, Advancing, Proud, Spartans!"



TO: Board of Education  
FROM: Regina Moline, Board Clerk  
DATE: May 31, 2022  
RE: Policy 3310 – Public Access to Records

Policy 3310 was revised to add language reflecting certain actions districts can take in response to Freedom of Information Law (FOIL) requests, as well as to clarify certain responsibilities that districts have with respect to FOIL. Although these revisions do not reflect new changes in law or regulation, Policy Services thought that revising the policy would assist districts in complying with FOIL.

Updates to this policy were introduced at the May 12, 2022, Board meeting.

### **RESOLUTION**

**Resolved**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby adopts Policy Number 3310 – Public Access to Records as updated.

# SODUS CENTRAL SCHOOL DISTRICT POLICY

2022

3310

Community Relations

## **SUBJECT: PUBLIC ACCESS TO RECORDS**

Access to District records will be consistent with the rules and regulations established by the New York State Committee on Open Government and will comply with all the requirements of the New York State Freedom of Information Law (FOIL).

### **Records Access Officer**

The Superintendent, subject to the approval of the Board, will designate a Records Access Officer who will have the duty of coordinating the District's response to public requests for access to records.

### **Fulfilling FOIL Requests**

The District will provide copies of records in the format and on the medium requested by the person filing the FOIL request if the District can reasonably do so regardless of burden, volume, or cost of the request. The District may charge a fee for copies as permitted by law and regulation.

The District may require a person requesting lists of names and addresses to provide a written certification that they will not use the lists of names and addresses for solicitation or fundraising purposes and will not sell, give, or otherwise make available the lists of names and addresses to any other person for the purpose of allowing that person to use the lists of names and addresses for solicitation or fundraising purposes.

### Requests for Records via Email

If the District has the capability to retrieve or extract electronic records with reasonable effort, it will provide the records electronically upon request. The District will accept requests for records submitted in the form of email and respond to those requests by email using the forms supplied by the District. This information will be posted on the District website, clearly designating the email address for purposes of receiving requests for records via this format.

Education Law § 2116  
Public Officers Law Article 6  
21 NYCRR Part 1401

NOTE: Refer also to Policy #1510 -- Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)

Adoption Date:



*Sodus Central School District*  
P.O. Box 220  
Sodus, New York 14551-0220  
"Learning, Advancing, Proud, Spartans!"



TO: Board of Education  
FROM: Regina Moline, Board Clerk  
DATE: May 31, 2022  
RE: Policy 5740 – Qualifications of Bus Drivers

Policy 5740 was revised to reflect changes in the Commissioner's regulations related to the qualifications of bus drivers including the requirement that school bus drivers be examined within eight weeks, increased from the previous requirement of four weeks, prior to the beginning of service. Other revisions were made for clarity and consistency purposes.

Updates to this policy were introduced at the May 12, 2022, Board meeting.

### **RESOLUTION**

**Resolved**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby adopts Policy Number 5740 – Qualifications of Bus Drivers as updated.

# SODUS CENTRAL SCHOOL DISTRICT POLICY

2022

5740  
1 of 2

Non-Instructional/Business  
Operations

## **SUBJECT: QUALIFICATIONS OF BUS DRIVERS**

A person will be qualified to operate a bus only if that person:

- a) Is at least 21 years of age;
- b) Has been issued an appropriate driver's license which is valid for the operation of a bus in New York State;
- c) Has passed the annual bus driver physical examination administered in accordance with Commissioner of Education and Commissioner of Motor Vehicles regulations. In no case will the interval between physical examinations exceed a 13-month period;
- d) Is not disqualified to drive a motor vehicle under any provision of law or regulation;
- e) Has on file at least three statements from three different persons who are not related by either blood or marriage to the driver or applicant pertaining to the moral character and to the reliability of the driver or applicant;
- f) Has completed, or is scheduled to complete, required New York State Education Department safety programs;
- g) Is in compliance with federal law and regulations, as well as District policy and/or regulations, as it pertains to meeting the standards governing alcohol and controlled substance testing of bus drivers if and when applicable;
- h) Has taken and passed a physical performance test approved by the Commissioner of Education at least once every two years and/or following a period of being unavailable for service for 60 or more consecutive days from their scheduled work duties. In no case will the interval between physical performance tests exceed 25 months; and
- i) Is in compliance with all other laws and regulations for operating a school bus, including licensing and training requirements.

### **Special Requirements for New Bus Drivers**

Before the District, a vendor or contract bus company employs a new bus driver, the Superintendent or designee will be entitled to:

- a) Require the person to pass a physical examination within eight weeks prior to the beginning of service;

(Continued)

<b>SODUS CENTRAL SCHOOL DISTRICT POLICY</b>	<b>2022</b>	5740 2 of 2
Non-Instructional/Business Operations		

**SUBJECT: QUALIFICATIONS OF BUS DRIVERS (Cont'd.)**

- b) Obtain a driving record from the appropriate agency in every state in which the person resided, worked, and/or held a driver's license or learner's permit during the preceding three years;
- c) Investigate the person's employment record during the preceding three years;
- d) Require the person to submit to the mandated fingerprinting procedures and criminal history background check;
- e) Request the Department of Motor Vehicles to initiate a driving record abstract check; and
- f) Require that newly hired bus drivers take and pass the physical performance test, as mandated by Commissioner's regulations, before they transport students.

**Occasional Drivers**

Under Commissioner's regulations, an occasional driver is defined as a certified teacher who is employed by a school district or Board of Cooperative Educational Services (BOCES) whose employment does not include serving as either a regular or substitute school bus driver. Occasional drivers used for other than regular routes are not required to fulfill the training required for regular school bus drivers.

Omnibus Transportation Employee Testing Act of 1991, (Public Law 102-143)

49 USC § 521(b)

Education Law § 3624

Vehicle and Traffic Law Article 19-A

8 NYCRR § 156.3

15 NYCRR Part 6 and § 3.2

NOTE: Refer also to Policy #5741 -- Drug and Alcohol Testing for School Bus Drivers

Adoption Date



*Sodus Central School District*  
P.O. Box 220  
Sodus, New York 14551-0220  
"Learning, Advancing, Proud, Spartans!"



TO: Board of Education  
FROM: Regina Moline, Board Clerk  
DATE: May 31, 2022  
RE: Policy 8280 – Instruction for English Language Learners

Policy 8280 was revised to reflect shifts in terminology from "professional development" to "professional learning" in the Commissioner's regulations. This shift is consistent with changes to standards adopted by the Professional Standards and Practices Board for Teaching (PSPB). According to the Board of Regents, this shift was more than just a change in language. Using the phrase "professional learning" emphasizes the importance of educators taking an active role in their continuous development. Rather than being passive recipients of information, educators should be active partners in determining the content of their learning, how their learning occurs, and how they evaluate its effectiveness. Other revisions were made for clarity and consistency purposes.

Updates to this policy were introduced at the May 12, 2022, Board meeting.

### **RESOLUTION**

**Resolved**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby adopts Policy Number 8280 – Instruction for English Language Learners as updated.

# SODUS CENTRAL SCHOOL DISTRICT POLICY

2022

8280

Instruction

## **SUBJECT: INSTRUCTION FOR ENGLISH LANGUAGE LEARNERS**

The Board recognizes its responsibility to ensure that students of foreign birth or ancestry who are identified as English Language Learners (ELLs) are provided with an appropriate bilingual education or English as a New Language (ENL) program.

The District has developed a comprehensive plan to meet the educational needs of ELLs. The plan will be kept on file in the District and submitted to the Commissioner of Education prior to the start of each school year. The plan includes:

- a) The District's philosophy regarding the education of ELLs;
- b) The District's administrative practices and procedures to screen, identify, and place ELLs in appropriate programs;
- c) The District's plan to provide parents and other persons in parental relation with information about all bilingual education and ENL programs available in the District and notices regarding program placement and the rights of parents or persons in parental relation in the language or mode of communication they best understand;
- d) The District's system to annually measure and track the academic progress and English language proficiency of ELLs and use of data to drive instruction;
- e) A description of the District's curricular and extracurricular services provided to ELLs;
- f) The District's administrative practices to annually evaluate ELLs;
- g) The District's procedure to identify support services for ELLs;
- h) The District's policies and procedures regarding ELLs who are students with disabilities;
- i) The District's procedures to exit ELLs including those students with inconsistent/interrupted formal education;
- j) The District's services to support former ELLs.

Additionally, the District will provide professional learning to all teachers, level III teaching assistants, and administrators that specifically addresses the needs of ELLs. For school business leaders, the District will provide professional learning related to the needs of ELLs and the federal, state, and local mandates for ELLs.

The Superintendent will ensure that all data, including plans, assurances, and reports as required by the Commissioner's regulations, is submitted to the State Education Department in a timely manner.

Education Law § 3204  
8 NYCRR Parts 117 and 154 and § 100.2(g)

Adoption Date



*Sodus Central School District*  
*P.O. Box 220*  
*Sodus, New York 14551-0220*  
*“Committed to Excellence and Dedicated to Success”*



TO: Nelson Kise, Superintendent  
FROM: Steven K. Moore, Business Administrator  
DATE: May 31, 2022  
RE: 2022-2023 Substitute Teacher Listing

---

Please present the following resolution to the Board of Education at their meeting on June 9, 2022:

**RESOLUTION**

Resolved, that the Board of Education of the Sodus Central School District hereby approves the substitute teachers listed for the 2022-2023 school year.

/rm

**2022 - 2023**  
**SUB TEACHER LISTING**

Last Name	First Name	Address	City, State, Zip	Location	Certified/ Uncertified	Notes	Certification(s)	Type	Exp.	Rate of Pay
Akins	Julie	5397 S. Centenary Rd.	Marion, NY 14505	ES, IS, HS	Non-certified					\$105.00/day
Ange	Mary	6136 Maple Ave.	Williamson, NY 14589	IS	Certified	Retired from Sodus	Elementary Ed. N-6	Permanent		\$125.00/day
Autovino	Alan	41 Orchard Terrace	Sodus, NY 14551	IS, HS	Certified	Retired from Sodus	Mathematics/Admin.	Permanent		\$125.00/day
Black	Cynthia	5676 Rt. 14	Sodus, NY 14551	HS	Non-certified					\$105.00/day
Bucenec	Colin	3 Teal Dr.	Fairport, NY 14450	IS	Non-certified					\$105.00/day
Buchwald	Judith	P.O. Box 117	Sodus, NY 14551	ES, MS, HS	Non-certified					\$105.00/day
Buehler	Gavin	4142 Lake Rd.	Pultneyville, NY 14538	IS, HS	Non-certified					\$105.00/day
Burris	Svetlana	7 Shaver St.	Sodus, NY 14551	HS, IS, ES	Non-certified					\$105.00/day
Byers	Kathleen	237 Grace Ave.	Newark, NY 14513	ES, IS	Certified	Retired from Sodus	Elementary Ed. N-6/Spec. Ed.K-12	Permanent		\$125.00/day
Centro	Denise	4869 Lasher Rd.	N. Rose, NY 14516	ES, IS, HS	Certified	Retired from Sodus	El. Ed. N-6	Permanent		\$125.00/day
Dukes	Domanique	88 W. Main St.	Sodus, NY 14551	ES, IS, HS	Non-certified					\$105.00/day
Durgan	Marissa	2 Elm Lane	Williamson, NY 14589	ES, IS, HS	Non-certified					\$105.00/day
Finn	Wendy	20 Gelncoove Dr.	Oswego, NY 13126	HS, IS, ES	Certified	Retired from Sodus	School Counselor	Permanent		\$125.00/day
Fisher	Savannah	7558 Salmon Creek Rd.	Williamson, NY 14589	HS, IS, ES	Non-certified					\$105.00/day
Frauel	Melanie	1590 Waterord Rd.	Walworth, NY 14568	ES, IS, HS	Certified	Retired from Sodus	El. Ed. N-6, Social Studies 7-12	Permanent		\$125.00/day
Herman	Cynthia	7620 Ridge Rd.	Sodus, NY 14551	IS, ES	Non-certified	College Student				\$105.00/day
Johnson	Catherine	20 Orchard Terrace	Sodus, NY 14551	ES	Certified	Retired from Sodus	Reading, Common Branch 1-6	Permanent		\$115.00/day
Kolb	Edward	6849 Sunset View	Wolcott, NY 14590	HS	Certified	Retired from Sodus	General Science 7-12	Permanent		\$115.00/day
Kuzma	McKenzie	1692 Ridge Rd.	Ontario, NY 14519	ES, IS	Non-certified	College Student				\$105.00/day
Maddison	Moore	3393 Newark Rd.	Marion, NY 14505	ES	Certified					\$115.00/day
Ronda	Nelson	47 Mill St.	Sodus, NY 14551	HS	Non-certified					\$105.00/day
O'Brien	Gail	6465 Chapel St.	Newark, NY 14513	ES, IS, HS	Non-certified					\$105.00/day
Osborne	Connie	31 Orchard Terrace	Sodus, NY 14551	HS	Certified	Retired from Sodus	English	Permanent		\$125.00/day
Kaya	Panneitz	516 Bills Rd.	Macedon, NY 14502	ES, IS, HS	Non-certified	College Student				\$105.00/day
Paquin	Nancy	34 Smith St.	Sodus, NY 14551	IS, HS	Non-certified					\$105.00/day
Reibstein	Corbin	38 Orchard Terrace	Sodus, NY 14551	HS	Non-certified					\$105.00/day
Reynolds	Tim	2793 Kenyon Rd.	Williamson, NY 14589	ES, IS, HS	Certified	Retired from Sodus	SAS, SDA, PE	Permanent		\$125.00/day
Reynolds	Tyler	2793 Kenyon Rd.	Williamson, NY 14589	HS, IS	Non-certified					\$105.00/day
Riggleman	Jay	37 Lincolnshire Rd.	Webster, NY 14580	IS, HS	Non-certified					\$105.00/day
Wales	Kathy	6021 Draper St.	Wolcott, NY 14590	ES, IS, HS	Non-certified					\$105.00/day
Wilbur	Angela	4728 Westbury Rd.	Red Creek, NY 13143	IS	Non-certified					\$105.00/day
Woodland	Deborah	7063 State St.	Sodus, NY 14551	ES, IS, HS	Non-certified					\$105.00/day
Woodland	Michael	7063 State St.	Sodus, NY 14551	ES, IS, HS	Non-Certified			Initial	expired	\$105.00/day



*Sodus Central School District*  
*P.O. Box 220*  
*Sodus, New York 14551-0220*  
*“Committed to Excellence and Dedicated to Success”*



TO: Nelson Kise, Superintendent  
FROM: Steven K. Moore, Business Administrator  
DATE: May 31, 2022  
RE: 2022-2023 Support Staff Substitute Listing

---

Please present the following resolution to the Board of Education at their meeting on June 9, 2022:

**RESOLUTION**

Resolved, that the Board of Education of the Sodus Central School District hereby approves the support staff substitutes listed for the 2022-2023 school year.

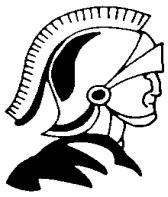
/rm

**2022 - 2023**  
**Sub and Part-time Support Staff**

22-23?	First	Last	Address	City	State	Zip	Job Title	Appt Type	Rate of Pay	Start	End
Y	Cynthia	Black	5676 Rt. 14	Sodus	NY	14551	Teacher Assistant	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Colin	Bucenec	3 Teal Dr.	Fairport	NY	14450	Teacher Aide Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Colin	Bucenec	3 Teal Dr.	Fairport	NY	14450	Teacher Assistant	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Judith	Buchwald	P.O. Box 117	Sodus	NY	14551	Teacher Aide Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Judith	Buchwald	P.O. Box 117	Sodus	NY	14551	Teacher Assistant	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Gavin	Buehler	4142 Mill St.	Pultneyville	NY	14538	Lifeguard Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Svetlana	Burris	7 Shaver St.	Sodus	NY	14551	Teacher Aide Temporary	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Svetlana	Burris	7 Shaver St.	Sodus	NY	14551	Teacher Assistant	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Sabrina	Curtis	6009 Boyd Rd., Lot 21	Sodus	NY	14551	Teacher Assistant	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Sabrina	Curtis	6009 Boyd Rd., Lot 21	Sodus	NY	14551	Teacher Aide Temporary	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Sabrina	Curtis	6009 Boyd Rd., Lot 21	Sodus	NY	14551	School Monitor Temporary	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Sylvia	Dorschel	8320 Lake St.	Sodus Pt.	NY	14555	School Monitor Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Sylvia	Dorschel	8320 Lake St.	Sodus Pt.	NY	14555	Teacher Aide Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Sylvia	Dorschel	8320 Lake St.	Sodus Pt.	NY	14555	Teacher Assistant	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Sylvia	Dorschel	8320 Lake St.	Sodus Pt.	NY	14555	Child Care Group Leader Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Domanique	Dukes	88 W. Main St.	Sodus	NY	14551	Teacher Aide Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Domanique	Dukes	88 W. Main St.	Sodus	NY	14551	School Monitor Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Domanique	Dukes	88 W. Main St.	Sodus	NY	14551	Teacher Assistant	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Marissa	Durgan	2 Elm Lane	Williamson	NY	14589	Teacher Aide Temporary	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Marissa	Durgan	2 Elm Lane	Williamson	NY	14589	Teacher Assistant	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Dawn	Featherly	6353 Kelly Rd.	Sodus	NY	14551	Teacher Aide Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Dawn	Featherly	6353 Kelly Rd.	Sodus	NY	14551	Teacher Assistant	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Savannah	Fisher	7558 Salmon Creek Rd.	Williamson	NY	14589	Teacher Aide Temporary	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Savannah	Fisher	7558 Salmon Creek Rd.	Williamson	NY	14589	Teacher Assistant	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Paul	Ford, Jr.	6818 N. Geneva Rd.	Sodus	NY	14551	Lifeguard Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Robert	Galloway	136 Cornhill Place	Rochester	NY	14608	Bus Driver Temporary	Temporary	\$25.00/hr.	7/1/22	6/30/2023
Y	Natalie	Lamar	8383 Ridge Rd.	Sodus	NY	1455	Lifeguard	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Miya	LaRock	6172 State Route 88	Sodus	NY	14551	Lifeguard	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Maddison	Moore	3393 Newark Rd.	Marion	NY	14505	Teacher Aide Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Maddison	Moore	3393 Newark Rd.	Marion	NY	14505	Teacher Assistant	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Maddison	Moore	3393 Newark Rd.	Marion	NY	14505	Program Assistant	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Brenda	Neal	8173 Ridge Rd.	Sodus	NY	14551	Lifeguard Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Christopher	Nikolevski	8166 Margaretta Rd.	Sodus Pt.	NY	14555	Lifeguard Temporary	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Kaya	Panneitz	516 Bills Rd.	Macedon	NY	14502	Teacher Aide (Temporary)	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Kaya	Panneitz	516 Bills Rd.	Macedon	NY	14502	Teacher Assistant	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Macy	Petersen	6610 N. Centenary Rd.	Williamson	NY	14589	Lifeguard/Lifeguard Supervisor	Temporary	\$14.50 - \$14.50/hr.	7/1/22	6/30/2023
Y	Corbin	Reibsten	38 Orchard Terrace	Sodus	NY	14551	Teacher Assistant	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Corbin	Reibsten	38 Orchard Terrace	Sodus	NY	14551	Teacher Aide Temporary	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Macy	Petersen	6610 N. Centenary Rd.	Williamson	NY	14589	Lifeguard/Lifeguard Supervisor	Temporary	\$14.00 - \$14.50/hr.	7/1/22	6/30/2023
Y	Paola	Sequeira	22 Carlton St.	Sodus	NY	14551	Teacher Aide Temporary	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Paola	Sequeira	22 Carlton St.	Sodus	NY	14551	Cleaner Temporary	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Paola	Sequeira	22 Carlton St.	Sodus	NY	14551	School Monitor Temporary	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Daphnay	St. Fleur Vertus	30 Gaylord St.	Sodus	NY	14551	Cleaner (Sub)	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Kyle	Stark	8094 Ridge Rd.	Sodus	NY	14551	Bus Driver Temporary	Temporary	\$25.00/hr.	7/1/22	6/30/2023
Y	George	Steffler, Jr.	7300 Phelps Ave	Wolcott	NY	14590	School Monitor Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023

**2022 - 2023**  
**Sub and Part-time Support Staff**

Y	Paula	Torres	6938 Maple Ave.	Sodus	NY	14551	Typist Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Paula	Torres	6938 Maple Ave.	Sodus	NY	14551	Teacher Aide Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Paula	Torres	6938 Maple Ave.	Sodus	NY	14551	School Monitor Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Paula	Torres	6938 Maple Ave.	Sodus	NY	14551	Teacher Assistant	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Evan	Trombly	4610 Congdon Rd.	Williamson	NY	14589	Lifeguard	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Kathy	Wales	6021 Draper St.	Wolcott	NY	14590	Teacher Assistant	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Kathy	Wales	6021 Draper St.	Wolcott	NY	14590	Teacher Aide Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Kathy	Wales	6021 Draper St.	Wolcott	NY	14590	School Monitor Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	William	Weinschreider	5149 Middle Rd.	Williamson	NY	14589	Lifeguard	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Jennifer	Speers	7173 Rt 14	Sodus Pt.	NY	14555	School Monitor Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Jennifer	Speers	7173 Rt 14	Sodus Pt.	NY	14555	Child Care Group Leader Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Angela	Wilbur	4728 Westbury Rd.	Red Creek	NY	13143	Teacher Aide Temporary	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Angela	Wilbur	4728 Westbury Rd.	Red Creek	NY	13143	Teacher Assistant	Temporary	\$14.00/hr.	7/1/22	6/30/2023
Y	Tara	Young	7123 Pulver Rd.	Sodus	NY	14551	School Monitor Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Tara	Young	7123 Pulver Rd.	Sodus	NY	14551	Child Care Group Leader Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Tara	Young	7123 Pulver Rd.	Sodus	NY	14551	Teacher Aide Temporary	Temporary	\$14.50/hr.	7/1/22	6/30/2023
Y	Tara	Young	7123 Pulver Rd.	Sodus	NY	14551	Teacher Assistant	Temporary	\$14.50/hr.	7/1/22	6/30/2023



## ***SODUS CENTRAL SCHOOL DISTRICT***



### ***MEMORANDUM***

To: Nelson Kise, Superintendent of Schools  
From: Steven K. Moore, Business Administrator  
Subject: Award of Bid for School Meal Management Services  
Date: June 1, 2022

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Bids for the School Food Service Management were advertised in the Sodus Record on May 8 and 15, 2022 and opened on May 26, 2022, in the administration building.

The following is a complete tabulation of the bid submitted:

#### **Direct Cost**

Chartwells (Breakfast)	\$2.19
Chartwells (Lunch)	\$3.34
Chartwells (Snack)	\$0.87

Please present the following resolution to the Board of Education at their meeting on June 9, 2022:

### ***RESOLUTION***

**Resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District hereby awards the contract for Food Service Management to Compass Group USA, Inc. by and through its Chartwells Division at a maximum per meal reimbursement rate of \$2.19 for breakfast, \$3.34 for lunch and the rate of \$0.87 for snack.

***LEGAL NOTICE***

***INVITATION TO BIDDER***

The Board of Education of the Sodus Central School District will receive bids for:

**School Food Management Service**

per specifications therefore, which may be obtained at the Business Office, Sodus Central School District, 6375 Robinson Rd., Sodus, New York, on any business day (except Saturday and Sunday) between the hours of 7:30 a.m. and 3:30 p.m. and until 10:00 a.m., Thursday, May 26, 2022, at which time bids will be opened and read publicly.

There will be a mandatory walk-through on Wednesday, May 18, 2022 at 3:00 p.m. For more information contact Steven Moore, Business Administrator, (315) 483-5283.

Dated: May 7, 2022

By Order of the Board of Education  
Regina Moline, District Clerk

Date Received SED Use Only	<b>The University of the State of New York NEW YORK STATE EDUCATION DEPARTMENT Child Nutrition Programs Administration 89 Washington Avenue, Room 375 EBA Albany, NY 12234</b> <b>Telephone: (518) 473-8781 Fax: (518) 473-0018</b> <b>Web Address: <a href="http://www.cn.nysed.gov">www.cn.nysed.gov</a></b>	Docutrax Stamp Here SED Use Only
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## TYPE II 2022-2023 Food Service Management Company Contract

*This solicitation document is an Invitation for Bid (IFB), also known as competitive sealed bidding, where the primary consideration is cost. The expectation of this IFB is that bids will be received, and an award will be made to the responsive and responsible bidder whose bid is the lowest price. An IFB is a formal method of procurement that uses sealed bidding and results in a fixed price contract. This document is not a Request for Proposals (RFP), which allows for the evaluation of other factors in addition to cost and results in a "best value" contract.*

School Food Authority: Sodus Central School District

LEA Code: 651201060000

**Program(s) – Please check all that apply:**

- National School Lunch Program
- School Breakfast Program
- Afterschool Snack Program
- Summer Food Service Program

**SFA Contract Manager Information:**

SFA Contract Manager: Steven K. Moore

Title: Business Administrator

Phone Number: (315) 483-5283

Email: Nkise@soduscsd.org

**Food Service Management Company Information:**

Food Service Management Company: Compass Group USA, Inc., by and through its Chartwells Division

Bid Price: \$ 407,920.00

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## **TYPE II 2022-2023 Food Service Management Company Contract Checklist**

*\* Required - Fill out this form completely, sign and return it with the entire packet for all pre-bids or executed contracts.*

Ensure that your packet contains all the items required by checking each one to certify that they are included in the bid documents submitted. The items below indicated by an asterisk (\*), must be completed and submitted with the pre-bid. Complete Pre-bid Contracts must be emailed to [cn@nysed.gov](mailto:cn@nysed.gov) 30 days prior to letting bids.

### **REQUIRED FORMS**

<input checked="" type="checkbox"/> SFA Amendments - Form #1 & Form 1A (submit only if changing SED prototype with any additions and/or deletions) *	<input type="checkbox"/> Preparation of Bid Specifications - Form #8
<input checked="" type="checkbox"/> Cover Page - Form #2	<input type="checkbox"/> Certificate of Insurance - Form #9
<input type="checkbox"/> Bid Summary - Form #3	<input type="checkbox"/> Performance Security (if applicable) - Form #10
<input type="checkbox"/> Board Minutes (if not lowest bidder) - Form #4	<input type="checkbox"/> SFSP Site List - Form #11A and B

### **AGREEMENT SECTION**

<input type="checkbox"/> Agreement Section (Date of Agreement/SFA/FSMC names)	<input type="checkbox"/> Term of Contract (MM/DD/YYYY) *
<input type="checkbox"/> Agreement Section (Awarded FSMC submitted proposal date)	<input type="checkbox"/> Original Signature of Board President and Date
<input type="checkbox"/> Circle Responsible Part (See Table of Contents) *	<input type="checkbox"/> Original Signature of FSMC/Title and Date
<input type="checkbox"/> Complete All Required Blanks (See Table of Contents) *	<input type="checkbox"/> Original Corporate Affidavit for FSMC signing contract

### **BID SPECIFICATION SECTION**

<input type="checkbox"/> Indicate Child Nutrition Programs currently participating in*	<input type="checkbox"/> Food Based Menu Plan and Implementation Timeline
<input type="checkbox"/> Specify any Child Nutrition Program SFA anticipates entering*	<input type="checkbox"/> Purchase Specifications
<input type="checkbox"/> Prior year's participating and meal pricing information*	<input type="checkbox"/> Performance Security (See Table of Contents) *
<input type="checkbox"/> Insert student and adult meals and a la Carte prices*	<input type="checkbox"/> Select Bid Option 1 or 2*
<input type="checkbox"/> Specify meal service locations and times*	<input type="checkbox"/> Attach applicable information in Schedules A - I*
<input type="checkbox"/> Specify additional non-nutritious foods (if applicable)*	<input type="checkbox"/> Original signatures on Non-Collusive Bid Statement

I certify that the above items have been checked for accuracy and are included in the agreement and bid specifications submitted for review.

Signature: \_\_\_\_\_

Title: **Business Administrator**

Printed Name: **Steven K. Moore**

Date: \_\_\_\_\_

Submit the executed contract for review and approval. The final contract includes all documents included by the SFA in the invitation to bid and all documents submitted by the FSMC that have been mutually agreed upon by both parties (i.e., work sheets, attachments, schedules and operating cost sheets). Omissions and inaccuracies in the contract will cause delays in approval and your receipt of reimbursement.

**Complete All Blanks or Specify N/A If Not Applicable.**

Please put an "X" through non-applicable sections. Do not delete page(s) from the document.

**FORM #1 – 2022-2023 SFA Amendments to NYSED Prototype Contract**

*(This form is required for School Food Authorities altering, adding and/or deleting to sections of the NYSED Prototype Contract)*

Regulations require that any changes by the SFA to the 2022-2023 SED Type II Contract Prototype be approved by SED prior to executing the contract. Therefore, any changes by the SFA to the agreement section and/or the specifications section of the SED prototype contract must be specified below on this form referencing the applicable page number and section specifying the proposed amendment. E-mail this form with the entire attached Type II contract to cn@nysed.gov for review and approval 30 days prior to letting bids. Once the amendments are approved by SED, this page must be resubmitted with the executed contract signed by the Board President and the FSMC awarded the contract agreeing to the approved amendments.

**Please note:** Reordering pages including additional pages and/or boilerplate attachments to the existing SED prototype contract for SED review/approval is not allowable; doing so will result in your submission being returned in its entirety unapproved.

Please complete the following information (refer to table of contents for page number, section, section name and section number).

School Food Authority: Sodus Central School District LEA Code: 651201060000

<u>SFA Amendments:</u>		Submitted by: <u>Steve Moore</u>	Date:	Phone:
1.	The contract is amended as follows (check one): <input type="checkbox"/> Agreement Section <input type="checkbox"/> Bidding Requirements/Specifications <u>SFA proposed Amendment to this section:</u> <u>Page #:</u> <u>Section Name:</u> <u>Section #:</u>			
2.	The contract is amended as follows (check one): <input type="checkbox"/> Agreement Section <input type="checkbox"/> Bidding Requirements/Specifications <u>SFA proposed Amendment to this section:</u> <u>Page #:</u> <u>Section Name:</u> <u>Section #:</u>			
3.	The contract is amended as follows (check one): <input type="checkbox"/> Agreement Section <input type="checkbox"/> Bidding Requirements/Specifications <u>SFA proposed Amendment to this section:</u> <u>Page #:</u> <u>Section Name:</u> <u>Section #:</u>			

Please use Form #1A (Continuation Sheet) if additional space is required.

Please put an "X" through non-applicable sections. Do not delete page(s) from the document.

**FORM #1 – 2022-2023 SFA Amendments to NYSED Prototype Contract**

*(This form is required for School Food Authorities altering, adding and/or deleting to sections of the NYSED Prototype Contract)*

Regulations require that any changes by the SFA to the 2022-2023 SED Type II Contract Prototype be approved by SED prior to executing the contract. Therefore, any changes by the SFA to the agreement section and/or the specifications section of the SED prototype contract must be specified below on this form referencing the applicable page number and section specifying the proposed amendment. E-mail this form with the entire attached Type II contract to cn@nysed.gov for review and approval 30 days prior to letting bids. Once the amendments are approved by SED, this page must be resubmitted with the executed contract signed by the Board President and the FSMC awarded the contract agreeing to the approved amendments.

**Please note:** Reordering pages including additional pages and/or boilerplate attachments to the existing SED prototype contract for SED review/approval is not allowable; doing so will result in your submission being returned in its entirety unapproved.

Please complete the following information (refer to table of contents for page number, section, section name and section number).

School Food Authority: **Sodus Central School** LEA Code: **651201060000**

SFA Amendments: Submitted by: Steve Moore Date: 05/25/2022 Phone: (315) 483-5283

1.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input checked="" type="checkbox"/> Bidding Requirements/Specifications				
SFA proposed Amendment to this section:		Page #:	22	Section Name:	SFSP	Section #:	
Change of Site Name from Sodus Jr/Sr High School Cafe to Sodus Intermediate School Cafe							
2.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications				
SFA proposed Amendment to this section:		Page #:		Section Name:		Section #:	
3.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications				
SFA proposed Amendment to this section:		Page #:		Section Name:		Section #:	

Please use Form #1A (Continuation Sheet) if additional space is required.

## LEdelmann

---

**From:** MaryBeth Sotir <MaryBeth.Sotir@nysed.gov>  
**Sent:** Wednesday, May 25, 2022 12:06 PM  
**To:** LEdelmann  
**Subject:** RE: Amendment Approval

Sara reviewed the pre-bid. Once the fully executed contract comes it, I will review and approve it, not Sara. This is why Craig had forwarded me and Stacy your email, we are the contract people. We have the NSLP reps help us out with the pre-bids when they come in, but that's it.

**From:** LEdelmann <LEdelmann@Soduscsd.org>  
**Sent:** Wednesday, May 25, 2022 12:01 PM  
**To:** MaryBeth Sotir <MaryBeth.Sotir@nysed.gov>  
**Subject:** RE: Amendment Approval

Thank you. So should I have sent the amendment and bid to Sara to ask for approval?

**From:** MaryBeth Sotir <MaryBeth.Sotir@nysed.gov>  
**Sent:** Wednesday, May 25, 2022 11:55 AM  
**To:** LEdelmann <LEdelmann@Soduscsd.org>  
**Subject:** RE: Amendment Approval

Yes! You got it! I know, it is confusing, my apologies.

**From:** LEdelmann <LEdelmann@Soduscsd.org>  
**Sent:** Wednesday, May 25, 2022 11:50 AM  
**To:** MaryBeth Sotir <MaryBeth.Sotir@nysed.gov>  
**Subject:** RE: Amendment Approval

Ok, I think I mixed up the SFSP with the regular program when I sent the amendment and contract for approval. I sent it to Craig Alread who I think (now that I'm looking) is our SFSP rep. Is that correct? And Sara Hayes is our rep for the NSLP and SBP programs correct?

**From:** MaryBeth Sotir <MaryBeth.Sotir@nysed.gov>  
**Sent:** Wednesday, May 25, 2022 11:46 AM  
**To:** LEdelmann <LEdelmann@Soduscsd.org>  
**Cc:** Craig Alread <Craig.Alread@nysed.gov>; Stacy Roney <Stacy.Roney@nysed.gov>  
**Subject:** RE: Amendment Approval

Hi Lee,

You can include the email. It will be myself or Stacy Roney that receives Sodus's executed contract to review and approve, anyway.

Thanks!!  
MaryBeth

**From:** LEdelmann <LEdelmann@Soduscsd.org>  
**Sent:** Wednesday, May 25, 2022 11:38 AM

**To:** MaryBeth Sotir <[MaryBeth.Sotir@nysed.gov](mailto:MaryBeth.Sotir@nysed.gov)>  
**Cc:** Craig Alread <[Craig.Alread@nysed.gov](mailto:Craig.Alread@nysed.gov)>  
**Subject:** RE: Amendment Approval

Ms. Sotir:

Should the amendment have your written approval on it or should I print the email you sent as proof of approval?

Sincerely,  
Lee Edelmann  
Sodus CSD

**From:** MaryBeth Sotir <[MaryBeth.Sotir@nysed.gov](mailto:MaryBeth.Sotir@nysed.gov)>  
**Sent:** Wednesday, May 25, 2022 11:19 AM  
**To:** LEdelmann <[LEdelmann@Soduscsd.org](mailto:LEdelmann@Soduscsd.org)>  
**Cc:** Craig Alread <[Craig.Alread@nysed.gov](mailto:Craig.Alread@nysed.gov)>  
**Subject:** FW: Amendment Approval

**CAUTION:** This email originated from outside of the Sodus Central School District. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Lee,

Please be sure to send this to all FSMC's that requested the IFB and include it with the fully executed contract that is submitted to SED.

Thanks!  
MaryBeth

**From:** LEdelmann <[LEdelmann@Soduscsd.org](mailto:LEdelmann@Soduscsd.org)>  
**Sent:** Wednesday, May 25, 2022 9:40 AM  
**To:** Craig Alread <[Craig.Alread@nysed.gov](mailto:Craig.Alread@nysed.gov)>  
**Subject:** Amendment Approval

Mr. Alread:

Attached is the original bid document that was previously approved and let to bid, along with an amendment that needs approval. The instructions say to send the entire bid and amendment page for approval. It's not a major change, but a change to one of our serving locations for our summer food service program that begins on July 11<sup>th</sup> this year. The change is due to our local summer school program being moved from our Jr./Sr. High School to the Intermediate School. Therefore, we will need to serve the children in that cafeteria. We did not find out that the Jr./Sr. high School was going to be used for the Lakeshore Summer School Consortium program until just recently (3 days ago), which was after we let our contract to bid (May 7<sup>th</sup>). Hopefully this will not be an issue.

I appreciate your attention to my request, and I look forward to hearing from you.

Sincerely,  
Lee Edelmann  
Sodus CSD

## **2022-2023 Amendments to NYSED Prototype Contract Continuation Sheet(s)**

FORM #1A (Continuation Sheet): Page # of

School Food Authority: Sodus Central School District LEA Code: 651201060000

4.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications	
	SFA proposed Amendment to this section:	Page #:	Section Name:	Section #:
5.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications	
	SFA proposed Amendment to this section:	Page #:	Section Name:	Section #:
6.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications	
	SFA proposed Amendment to this section:	Page #:	Section Name:	Section #:
7.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications	
	SFA proposed Amendment to this section:	Page #:	Section Name:	Section #:
8.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications	
	SFA proposed Amendment to this section:	Page #:	Section Name:	Section #:
9.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications	
	SFA proposed Amendment to this section:	Page #:	Section Name:	Section #:
10.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications	
	SFA proposed Amendment to this section:	Page #:	Section Name:	Section #:

**NYSED Pre-Reviewed ONLY**

Date reviewed by NYSED:

*The parties below agree to the approved amendments by NYSED as part of the contract. (Original signature required in blue ink)*

Board President:	FSMC Representative:
SFA Name:	FSMC Name:
Date:	Date:

FORM #1A (Continuation Sheet): Page # of

School Food Authority: Sodus Central School District LEA Code: 651201060000

	The contract is amended as follows (check one):		<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
SFA proposed Amendment to this section:	Page #:	Section Name:		Section #:
	The contract is amended as follows (check one):		<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
SFA proposed Amendment to this section:	Page #:	Section Name:		Section #:
	The contract is amended as follows (check one):		<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
SFA proposed Amendment to this section:	Page #:	Section Name:		Section #:
	The contract is amended as follows (check one):		<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
SFA proposed Amendment to this section:	Page #:	Section Name:		Section #:
	The contract is amended as follows (check one):		<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
SFA proposed Amendment to this section:	Page #:	Section Name:		Section #:
	The contract is amended as follows (check one):		<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
SFA proposed Amendment to this section:	Page #:	Section Name:		Section #:
	The contract is amended as follows (check one):		<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
SFA proposed Amendment to this section:	Page #:	Section Name:		Section #:

NYSED Pre-Reviewed ONLY

Date reviewed by NYSED:

The parties below agree to the approved amendments by NYSED as part of the contract. (Original signature required in blue ink)

Board President:	FSMC Representative:
SFA Name:	FSMC Name:
Date:	Date:

The University of the State of New York  
NEW YORK STATE EDUCATION DEPARTMENT  
Child Nutrition Programs Administration  
89 Washington Avenue, Room 375 EBA  
Albany, NY 12234  
Telephone: (518) 473-8781 Fax: (518) 473-0018  
Web Address: [www.cn.nysesd.gov](http://www.cn.nysesd.gov)

**FORM #2**  
**NYS Required 2022-2023 Cover Page for Food  
Service Management Company Contract and  
Bid Specifications**

**Form #2 – Cover Page**

*(This form is required for all executed contracts)*

**FOR:**

School Food Authority Name:	<u>Sodus Central School District</u>
LEA Code:	<u>651201060000</u>
Street Address:	<u>6375 Robinson Rd.</u>
City, State, Zip:	<u>Sodus, NY 14551-0220</u>
Telephone Number:	<u>(315) 483-5283</u>
Superintendent/ CEO Name:	<u>Nelson Kise, Superintendent</u>
Email Address:	<u>Nkise@soduscsd.org</u>

**SUBMITTED BY:**

Food Service Management Company Name:	<u>Compass Group USA, Inc., by and through its Chartwells Division</u>
Street Address:	<u>2400 Yorkmont Road</u>
City, State, Zip:	<u>Charlotte, NC 28217</u>
Telephone Number	<u>704-328-4000</u>

**NYSED USE ONLY**

NYSED Reviewed

Date: \_\_\_\_\_ Initial: \_\_\_\_\_

<p>The University of the State of New York      NEW YORK STATE EDUCATION DEPARTMENT      Child Nutrition Programs Administration      89 Washington Avenue, Room 375 EBA      Albany, NY 12234      Telephone: (518) 473-8781 Fax: (518) 473-0018      Web Address: <a href="http://www.cn.nysesd.gov">www.cn.nysesd.gov</a></p>	<p><b>FORM #3</b>  <b>NYS Required 2022-2023 Cover Page for Food      Service Management Company Contract and      Bid Specifications</b></p>
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### **Form #3 – BID SUMMARY FORM**

School Food Authority: **Sodus Central School District** LEA Code: **651201060000**

1) List the names of each Food Service Management Company submitting a sealed bid and the bid amount (use this form even if only one bid was received) and check the company awarded the bid. Submit this form with the signed contract.

FSMC Name	Bid Amount	Contract Awarded (check)
Compass Group USA, Inc. by & through its Chartwells Division	\$407,920.00	<input checked="" type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

2) Did the SFA award the bid to the vendor with the lowest bid amount?  YES  NO

If no, provide an explanation below and attach to Form #4 a signed copy of the Board of Education resolution/minutes awarding the food service contract.

3) If only one bid was received, provide an explanation below.

No other food service management companies requested a bid document. A legal notice was placed in the district's official newspaper, which is seen by many.

*Original Signature of SFA Representative (blue ink only)*

*Date*

<p>The University of the State of New York        NEW YORK STATE EDUCATION DEPARTMENT        Child Nutrition Programs Administration        89 Washington Avenue, Room 375 EBA        Albany, NY 12234        Telephone: (518) 473-8781 Fax: (518) 473-0018        Web Address: <a href="http://www.cn.nysesd.gov">www.cn.nysesd.gov</a></p>	<p><b>FORM #4</b>  <i>NYS Required 2022-2023 Board Minutes</i>  <i>Board Minutes only need to be attached if FSMC was not the lowest bidder as indicated on Form #3</i></p>
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### **Form #4 – Board Minutes Form**

(Attach board minutes only if the lowest bidder was not awarded the FSMC contract)

School Food Authority: Sodus Central School District LEA Code: 651201060000

<p>The University of the State of New York        NEW YORK STATE EDUCATION DEPARTMENT        Child Nutrition Programs Administration        89 Washington Avenue, Room 375 EBA        Albany, NY 12234        Telephone: (518) 473-8781 Fax: (518) 473-0018        Web Address: <a href="http://www.cn.nysesd.gov">www.cn.nysesd.gov</a></p>	<p><b>FORM #5</b>  <b>NYS Required 2022-2023 Notarized Affidavit of Publication</b></p>
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### **Form #5 – Notarized Affidavit of Publication Form**

**Attach Notarized Affidavit of Publication Here**

**School Food Authority:** Sodus Central School District **LEA Code:** 651201060000

**Please Note:** This form, current advertisement and notarized affidavit of publication is required for all executed contracts.

- 1) Advertisements shall contain the time and place where bid will be received and publicly opened and read. At least 5 days shall elapse between the first publication of advertisement and the date for opening and reading bids. For example, bids advertised on the first of the month, may be opened on the 6th. SED recommends two weeks between advertisement and the bid opening.
- 2) If the advertisement was placed in more than one newspaper, an affidavit of publication must be attached here for each advertisement.
- 3) If the advertisement was placed on different dates for any reason, specify the reason for the different dates and attach each affidavit of publication here.
- 4) If the local newspaper does not provide an original advertisement, a scanned advertisement with the notarized affidavit is acceptable to be attached here.

Mailing Address:  
P.O. Box 608  
Macedon, NY 14502



(315) 986-4300 – Phone  
(315) 986-7271 – FAX  
[www.waynetimes.com](http://www.waynetimes.com)  
[news@waynetimes.com](mailto:news@waynetimes.com)

## PROOF OF PUBLICATION

CHRISTINE HOLDRAKER being duly sworn, representing the  
**TIMES OF WAYNE COUNTY, INC.**, a weekly newspaper published  
in the Town of Macedon, State and County aforesaid: does duly state  
that the notice hereto annexed was published in said newspaper  
2 consecutive issues dated 05/08/2022, date of the last publication  
in which the notice appeared is 05/15/2022 and there being in 2  
publications



Christine Holdraker  
CHRISTINE HOLDRAKER,  
Representing the TIMES OF WAYNE COUNTY

Sworn to before me this 18, day of May, 2022

Aimee K. Phillips  
Notary Signature

AIMEE K. PHILLIPS  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01PH6233122  
Qualified in Wayne County  
My Commission Expires 12-27-2022

<p>The University of the State of New York        NEW YORK STATE EDUCATION DEPARTMENT        Child Nutrition Programs Administration        89 Washington Avenue, Room 375 EBA        Albany, NY 12234        Telephone: (518) 473-8781 Fax: (518) 473-0018        Web Address: <a href="http://www.cn.nysesd.gov">www.cn.nysesd.gov</a></p>	<p><b>FORM #6</b>  <i>NYS Required 2022-2023 Debarment Option A (SFA)</i></p>
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**Form #6 – Debarment Option A (SFA Form)**

*(This form is required for all executed contracts)*

Steven Moore

*SFA Representative Name and Title*

checked the System of Award Management List on

05/26/2022

*Date*

<http://www.sam.gov> and this prospective contractor

Compass Group USA

*Name of FSMC and Principal/President of Company*

was not on the list as being suspended, debarred or disqualified.

To the best of my knowledge, I certify the above information is true and correct.

Original Signature of SFA Representative (blue ink only)

05/26/2022

*Date*

**Please Note the Following Regarding Debarment Option A or Debarment Option B:**

Although we have included a list of the FSMCs that have not been debarred (with an asterisk) as a part of our annual FSMC web posting, it was based on our office checking on the Excluded Parties on the System of Award website as of January 2019. However, since, by the time the SFA goes out to bid or extend, circumstances regarding the FSMC's debarment status may have changed, it is the SFA's responsibility to check the list before submitting your contract or extension to SED for approval.

Therefore, either:

- 1) The SFA must look on the EPLS website and complete the Debarment Option A form to be submitted with the Contract/Extension packet.

**OR**

- 2) The FSMC must complete the Debarment Option B form to be submitted with the Contract/Extension packet.

**Please note:** only the Debarment Option A or Debarment Option B form must be submitted with the contract or extension - do not submit both forms.

## **Form #7 – Debarment Option B**

### **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions**

SFAs are required to ensure that all sub-contractors and sub-grantees are neither excluded nor disqualified under the suspension and debarment rules found at 2 CFR 200.212 by doing any one of the following:

- Checking the Excluded Parties List found at the System for Award Management [www.SAM.gov](http://www.SAM.gov);
- Collecting a certification that the entity is neither excluded nor disqualified. Since a Federal certification form is no longer available, the grantee or sub-grantee electing this method must devise its own;
- Including a clause to this effect in the sub-grant agreement and in any procurement contract expected to equal or exceed \$25,000 awarded by the grantee or a sub-grantee under its grant or sub-grant;
- Sub-grantee and contractors must obtain a DUNS Number. All Federal Government awards are required to have a DUNS number. To obtain a DUNS number, contact Dun and Bradstreet at 1-888-573-0876 or visit their website at <https://eupdate.dnb.com/requestoptions.asp>. There is no charge for a DUNS number. The DUNS number serves as a means of tracking and identifying applications for Federal assistance and is required on all applications for Federal assistance.

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension. 2 CFR 200.212 Suspension and Debarment. The regulations were published as Part III of the December 26, 2013, Federal Register (pages 78590-78691). Copies of the regulations may be obtained by contacting by contacting the Department of Agriculture agency with which this transaction originated.

**(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)**

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

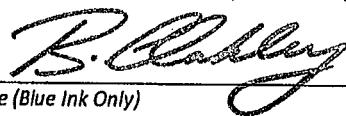
Compass Group USA, Inc., by and through its Chartwells Division

*Organization Name*

*PR/Award Number or Project Name*

Belinda Oakley, CEO, Chartwells K12

*Name and Title(s) of Authorized Representative(s)*



*Signature (Blue Ink Only)*

5/11/2022

*Date*

## **Instructions for Form #7**

### **INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS**

#### **DEBARMENT OPTION B**

- 1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
- 2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
- 3) The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- 4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
- 5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
- 6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- 7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
- 8) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- 9) Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and /or debarment.

## **Form #7A – Certification Regarding Lobbying**

*(Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds)*

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

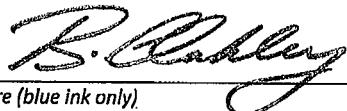
1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Compass Group USA, Inc., by and through its Chartwells Division  
2400 Yorkmont Road  
Charlotte, NC 28217

*Name/Address of Organization*

Belinda Oakley, CEO, Chartwells K12

*Name/Title of Submitting Official*



*Signature (blue ink only)*

5/11/2022

*Date*

## Instructions for Form #7A

### LOBBYING CERTIFICATION

#### (INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES)

This disclosure form shall be completed by the reporting entity, whether Sub awardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the sub awardee, e.g., the first sub awardee of the prime is the 1<sup>st</sup> tier. Sub awards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Sub awardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number, Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in Item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered Federal action.  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a)
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. The certifying official shall sign and date the form; print his/her name, title, and telephone number.

*Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503*

# NOT APPLICABLE

## Form #7B – Disclosure of Lobbying Activities

<b>FORM 7B</b>			Form AD-1048 (1/92) Approved by OMB 0348-0046
<b>DISCLOSURE OF LOBBYING ACTIVITIES</b>			
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352 (See reverse for public burden disclosure)			
<b>1. Type of Federal Action:</b> <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/applications <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>for Material Change only:</b> Year: _____ Quarter: _____ Date of last report: _____	
<b>4. Name and address of Reporting Entity:</b> <input type="checkbox"/> Prime <input type="checkbox"/> Sub awardee Tier _____ if known: Congressional District, if known: _____	<b>5. If Reporting Entity in #4 is Sub awardee, Enter Name and Address of Prime:</b> Congressional District, if known: _____		
<b>6. Federal Department/Agency:</b>	<b>7. Federal Program Name/Description:</b> CFDA Number, if applicable: _____		
<b>8. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b> \$ _____		
<b>10a. Name and Address of Lobbying Entity</b> <i>(If Individual, last name, first name, MI):</i>	<b>b. Individuals Performing Services (including address if different from #10a.)</b> <i>(last name, first name, MI):</i>		
<b>11. Amount of Payment (check all that apply):</b> \$ _____ <input type="checkbox"/> actual <input type="checkbox"/> planned	<b>13. Type of Payment (check all that apply):</b> <input type="checkbox"/> a. retainer <input type="checkbox"/> b. one-time fee <input type="checkbox"/> c. commission <input type="checkbox"/> d. contingent fee <input type="checkbox"/> e. deferred <input type="checkbox"/> f. other; specify: _____		
<b>12. Form of Payment (check all that apply):</b> <input type="checkbox"/> a. cash <input type="checkbox"/> b. In-kind: specify: nature _____ value _____			
<b>14. Brief Description of Services Performed or to be Performed and Date(s) of Service, Including officer(s), employee(s), or Member(s) contacted, for Payment indicated in Item 11:</b>			
<b>15.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>B. Oakley</u> <i>(Sign in Blue Ink Only)</i> Print Name: Belinda Oakley Title: CEO, Chartwells K12 Telephone: 704-328-4000      Date: 5/1/2022		
<b>Federal Use Only</b>		Authorized for Local Reproduction Standard Form – LLL	

The University of the State of New York  
 NEW YORK STATE EDUCATION DEPARTMENT  
 Child Nutrition Programs Administration  
 89 Washington Avenue, Room 375 EBA  
 Albany, NY 12234  
 Telephone: (518) 473-8781 Fax: (518) 473-0018  
 Web Address: [www.cn.nysesd.gov](http://www.cn.nysesd.gov)

**FORM #8**  
**NYS Required 2022-2023 Preparation of**  
**Bid Specifications**

**Form #8 – Preparation of Bid Specifications Form**

*(This form is required for all executed contracts.)*

**Sodus Central School District** LEA Code: 651201060000

1) Did the SFA hire, discuss or consult with anyone in the preparation of bid specifications other than SED staff?

Yes  No

If yes, please complete 2 and sign 3 below. If no, please sign 3 below.

2) Please specify below the name, title and company name of all involved parties that were hired by the SFA to assist in preparation of the bid specifications for bidding purposes.

Name	Title	Name of Company	Did They Participate in the Procurement Process? <i>(Please check the appropriate box)</i>	
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No

3) To the best of my knowledge, I certify the above information is true and correct.

**SFA Representative:**

**Steven K. Moore**

*Printed Name*

*Signature (Blue ink only)*

**Business Administrator**

*Title*

**04/06/2022**

*Date*

<p>The University of the State of New York        NEW YORK STATE EDUCATION DEPARTMENT        Child Nutrition Programs Administration        89 Washington Avenue, Room 375 EBA        Albany, NY 12234        Telephone: (518) 473-8781 Fax: (518) 473-0018        Web Address: <a href="http://www.cn.nysesd.gov">www.cn.nysesd.gov</a></p>	<p><b>FORM #9</b>  <i>NYS Required 2022-2023 Certification of Insurance</i></p>
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**Form #9 – Certificate of Insurance Form**

*(This form is required for all executed contracts)*

Attach a copy of the Certificate of Insurance

School Food Authority: Sodus Central School District LEA Code: 651201060000

The University of the State of New York  
NEW YORK STATE EDUCATION DEPARTMENT  
Child Nutrition Programs Administration  
89 Washington Avenue, Room 375 EBA  
Albany, NY 12234  
Telephone: (518) 473-8781 Fax: (518) 473-0018  
Web Address: [www.cn.nysesd.gov](http://www.cn.nysesd.gov)

**FORM #10**  
**NYS Required 2022-2023 Performance Security**

**Form #10 – Performance Security**

*(A copy of the performance bond or a copy of the authorization must be attached here if B1 or B2 is selected under Section 14)*

**School Food Authority:** Sodus Central School District **LEA Code:** 651201060000



USI Insurance Services  
6100 Fairview Drive  
Suite 1400  
Charlotte, NC 28210  
[www.usi.com](http://www.usi.com)  
Tel: 704.543.0258

May 26, 2022

Sodus Central School District  
6375 Robinson Rd.  
Sodus, NY 14551

**RE: Compass Group USA, Inc. by and through its Chartwells Dining Division**

Dear Sir or Madam:

We are writing to you at the request of **Compass Group USA, Inc. by and through its Chartwells Dining Division**, this principal has or is about to submit a proposal for Bid for:

**Food Service Management**

If a contract for this work is awarded to **Compass Group USA, Inc. by and through its Chartwells Dining Division**, the **Travelers Casualty and Surety Company of America**, a surety licensed to conduct business in **NY** has agreed to act as surety on the bond as specified in the bid proposal

Please let us know if you need anything further in this regard.

Sincerely

A handwritten signature in black ink that reads "Donna K. Ashley". The signature is fluid and cursive, with "Donna" and "K." on the first line and "Ashley" on the second line.

Donna K. Ashley  
Attorney-In-Fact



Travelers Casualty and Surety Company of America  
Travelers Casualty and Surety Company  
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **DONNA K ASHLEY** of

**CHARLOTTE, North Carolina**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 21st day of April, 2021.



State of Connecticut

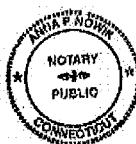
By:

Robert L. Raney, Senior Vice President

On this the 21st day of April, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026



Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognition, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognition, contract of indemnity, or writing obligatory in the nature of a bond, recognition, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 26 day of May, 2022.



Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.**  
**Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**

## Form #11 – Summer Food Service Program

Check if not applicable

School Food Authorities (SFAs) which contract with a Food Service Management Company (FSMC) for food service operations during the school year are required to go out to bid separately for the Summer Food Service Program (SFSP) unless the contract includes provisions to operate the SFSP. The bid specifications and contract provisions for the "year-round" contract must include terms and conditions applicable to both the SFA and the FSMC which provide for the operation of the SFSP in compliance with 7CFR Part 225 of the federal regulations. In addition to the general terms and conditions contained in the contract agreement form, the following provisions are herein made part of this bid specification/contract form:

1. The SFA shall specify estimated participation in the SFSP, by meal type, and other site information as detailed on Form 11A attached.
2. The SFA shall maintain responsibility for the administration and management of the SFSP and sign all agreements, claims for federal reimbursement and/or other program documents.
3. The FSMC shall serve reimbursable meals pursuant to the SFSP regulations 7 CFR Part 225 and the menu planning option used by the SFA as specified in the SFSP Annual Application Agreement Form and in accordance with the attached menu (Schedule A).
4. The FSMC shall prepare, store and serve food items in accordance with State and local health standards. The contractor shall provide for meals, which it prepares to be periodically inspected by the local health department or an independent agency to determine bacterial levels in the meals being served. Such levels shall conform to the standards, which are applied by the local health authority with respect to the level of bacteria, which may be present in meals served by other establishments in the locality. The results of the inspections must be submitted promptly to the sponsor and State agency. The requirements of the attached Quality Control Plan must be met.
5. The FSMC shall provide food services, meal counting systems and record-keeping in compliance with 7 CFR Part 225 and 2 CFR Parts 400, 415, 416 et al (79 FR 75981) as applicable, also known as the "Super-Circular".
6. The FSMC and SFA shall maintain records in accordance with federal and State record retention policies, supported by invoices, receipts, purchase orders, production records, payroll records or other evidence for inspection and reference, to support the operating costs listed on monthly claims for reimbursement.
7. The FSMC and SFA shall maintain separate expenditure and revenue records for the SFSP for both operating and administrative costs.
8. The FSMC shall bill the SFA separately for expenses incurred in the SFSP under this contract.

Original Signatures and Date of Both Parties Required (Original Signatures must be in blue ink only)	
<i>B. Oakley</i> Signature President, Board of Education	Belinda Oakley CEO, Chartwells K12 Authorized Signature of FSMC and Title Compass Group USA, Inc., by and through its Chartwells Division
Name of School Food Authority	Name of Food Service Management Company
Date	5/11/2022 Date

**Form #11A – Summer Food Service Program**

Check here if N/A

*Summer Food Service Program – Only complete if participating in the SFSP*  
SITES WHERE PROGRAM WILL OPERATE:

Sponsor Name:		Address:		Contact Person/Phone #:			FSMC Name:				
Sodus Central School		POB 220, Sodus, NY 14551		Steven Moore			TBD				
Name and Site/ Address & Phone	Authorized Designee	Holding Facilities		Begin Date (1)	End Date (2)	Days of Week	Total Days Operating (3)	Types of Meals (4)	Estimated Average # Meals/ Day (5)	Total # Meals (6)	Delivery Time for Each Meal Type (7)
Beechwood State Park Lake Rd. Sodus, NY 14551	Chris Wilbur	<input type="radio"/> Yes	<input checked="" type="radio"/> No					Breakfast			
		<input type="radio"/> Yes	<input checked="" type="radio"/> No					AM Snack			
		<input type="radio"/> Yes	<input checked="" type="radio"/> No	07/11/22	07/15/22	M - F	5	Lunch	45	225	11:45am
		<input type="radio"/> Yes	<input checked="" type="radio"/> No					PM Snack			
		<input type="radio"/> Yes	<input checked="" type="radio"/> No					Supper			
Sodus Intermediate School Pool 54 Mill St. Sodus, NY 14551	Chris Wilbur	<input type="radio"/> Yes	<input checked="" type="radio"/> No					Breakfast			
		<input type="radio"/> Yes	<input checked="" type="radio"/> No					AM Snack			
		<input type="radio"/> Yes	<input checked="" type="radio"/> No					Lunch			
		<input checked="" type="radio"/> Yes	<input type="radio"/> No	07/11/22	08/12/22	M-F	25	PM Snack	100	2,500	12:45pm
		<input type="radio"/> Yes	<input checked="" type="radio"/> No					Supper			
Sodus Jr./Sr. High School Cafe	Chris Wilbur	<input checked="" type="radio"/> Yes	<input type="radio"/> No	07/11/22	08/19/2022	M-F	30	Breakfast	250	7,800	7:50am
		<input type="radio"/> Yes	<input checked="" type="radio"/> No					AM Snack			
		<input checked="" type="radio"/> Yes	<input type="radio"/> No	07/11/22	08/19/22	M-F	30	Lunch	350	10,500	10:30am
		<input type="radio"/> Yes	<input checked="" type="radio"/> No					PM Snack			
		<input type="radio"/> Yes	<input checked="" type="radio"/> No					Supper			

**Form #11B – Summer Food Service Program Continuation Sheet**

Check here if N/A

Name and Site/Address & Phone #	Authorized Designee	Holding Facilities	Begin Date (1)	End Date (2)	Days of Week	Total Days Operating (3)	Types of Meals (4)	Estimated Average # Meals/Day (5)	Total # Meals (6)	Number of The # Each Meal Type (7)
		<input type="radio"/> Yes <input type="radio"/> No					Breakfast			
		<input type="radio"/> Yes <input type="radio"/> No					AM Snack			
		<input type="radio"/> Yes <input type="radio"/> No					Lunch			
		<input type="radio"/> Yes <input type="radio"/> No					PM Snack			
		<input type="radio"/> Yes <input type="radio"/> No					Supper			
		<input type="radio"/> Yes <input type="radio"/> No					Breakfast			
		<input type="radio"/> Yes <input type="radio"/> No					AM Snack			
		<input type="radio"/> Yes <input type="radio"/> No					Lunch			
		<input type="radio"/> Yes <input type="radio"/> No					PM Snack			
		<input type="radio"/> Yes <input type="radio"/> No					Supper			
		<input type="radio"/> Yes <input type="radio"/> No					Breakfast			
		<input type="radio"/> Yes <input type="radio"/> No					AM Snack			
		<input type="radio"/> Yes <input type="radio"/> No					Lunch			
		<input type="radio"/> Yes <input type="radio"/> No					PM Snack			
		<input type="radio"/> Yes <input type="radio"/> No					Supper			
		<input type="radio"/> Yes <input type="radio"/> No					Breakfast			
		<input type="radio"/> Yes <input type="radio"/> No					AM Snack			
		<input type="radio"/> Yes <input type="radio"/> No					Lunch			
		<input type="radio"/> Yes <input type="radio"/> No					PM Snack			
		<input type="radio"/> Yes <input type="radio"/> No					Supper			

## **SUMMER FOOD SERVICE PROGRAM QUALITY CONTROL PLAN**

Check here if N/A

Providing children with safe, nutritious and appetizing meals is one of the primary objectives of the Summer Food Service Program. Quality control in food production involves each stage of processing from procurement to service.

To ensure that health and sanitation requirements are met at all times in the preparation and delivery of the summer meals; each FSMC must submit the following documents with the bid:

- 1) A copy of the FSMC's quality control assurance plan that provides complete details on quality assurance procedures for meal preparation, packaging of food items, transportation and delivery schedules.
- 2) Quality assurance procedures shall identify the food production monitoring methods used to ensure that all foods are handled in a safe and sanitary manner. Quality assurance procedures will include but shall not be limited to the following:
- 3) The production/handling procedures for food (meal assembly) shall identify specific measures designed to monitor and assure the maintenance of personnel hygiene, sanitary conditions of the facility and the length of time associated with meal production periods.
- 4) Food product temperature monitoring procedures must provide a description of the procedures utilized to assure maintenance of safe food temperatures during all phases of handling, production, storage and shipment of meals. A log must be used for monitoring and recording food temperatures.
- 5) After the contract has been awarded and the program is in operation, the FSMC is responsible for submitting a copy of a log used for monitoring and recording food temperature during handling, production, storage, and delivery of the meals.
- 6) The SFA is also responsible for submitting samples of weights taken during program operations.
- 7) It is the responsibility of the SFA to ensure that the Quality Control Plan is in place before the contract begins.

**Form #12 – Afterschool Snack Program**

Check here if N/A

*(Complete only if receiving reimbursement for snacks served to children in the after-school snack program.)*

The parties of the attached contract, license, lease, amendment or other agreement or any kind (hereinafter, the "Contract") agree to be bound by the following clauses which are hereby made a part of the Contract (the word Contractor herein refers to any party other than the School Food Authority, whether a contractor, licensor, licensee, lessor, lessee, or any other party):

1) The SFA shall specify estimated participation in the after-school care program(s) in the table below.

**Estimated Participation in the After-School Care Program:**

Participation in the after-school care program for the 21 - 22 school year was:

If the SFA charges for snack, please indicate the price for full price snack \$ 0.00

## 2) Menu Cycle

The 21-day cycle menu and Food Item Specifications, see Schedule A/B, shall be used as a standard for the purpose of basing bids or estimating average cost per meal. The FSMC must adhere to the cycle for the first 21 days of meal service. Menu standard as presented in the 21-day cycle menu must be maintained as to type and quality of meal service.

Snacks served must consist of at least two different components, in at least the minimum portion requirements, as set forth in 7 CFR sections 210.10(n) and 210.10a(j):

3) The FSCM shall maintain the following records to provide the SFA with information to submit proper claims for reimbursement:

- a. Daily meal counts by category;
- b. Daily attendance records, such as sign-in sheets, for the after-school program;
- c. Written snack menus; and
- d. All records must be maintained for three years plus the current year.

This must be in accordance with federal and State record retention policies.

**Form #13 – Civil Rights Assurance**  
**(To be completed by the Food Service Management Company)**

The FSMC hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR Part 50.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the FSMC receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By accepting this assurance, the FSMC agrees to compile data, maintain records, and submit reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review such records, books, and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the FSMC, its successors, transferees, and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the FSMC.

**FSMC Representative:**

Belinda Oakley

*Printed Name*

CEO, Chartwells K12

*Title*



*B. Oakley*

*Signature (Blue Ink only)*

5/1/2022

*Date*

## Agreement Section

**THIS AGREEMENT**, made this 9th day of June, 2022, by and between the

Sodus Central School District (School Food Authority) in the city of Sodus, New York, herein after referred to as "SFA" and Compass Group USA, Inc., by and through its Chartwells Division referred to as "FSMC".

(Food Service Management Company)

### WITNESSETH

**WHEREAS**, the SFA has advertised for sealed bids for Food Service Management to the facilities listed in service locations and times in accordance with the specifications attached hereto and made a part hereof as if same were set forth in full, and,

**WHEREAS**, the FSMC submitted a bid for a Food Service Management Company to said facilities dated \_\_\_\_\_ and has been awarded a contract by the SFA.

**NOW, THEREFORE**, in consideration of the covenants and agreement hereinafter expressed, it is mutually covenanted and agreed between the parties hereto as follows:

1) **Scope and Purpose**

- a) The SFA shall provide the requisite administrative oversight of the food service program ("Program") operations administered by the FSMC with the necessary internal controls as it is their fiduciary responsibility to do so.
- b) The SFA is responsible for ensuring resolution of Program review, monitoring areas of non-compliance and/or audit findings for reimbursable meals, a la carte sales including vending machines, and adult meals.
- c) The SFA shall be responsible for the cost of the Program as indicated in the bid specifications and entitled to all receipts generated pursuant to this Agreement.
- d) All net income accruing to the SFA from the Program shall remain in the Program.
- e) The SFA shall retain control of the quality, extent and general nature of the Program and the prices to be charged.
- f) The SFA shall retain signature authority for the Single Permanent Agreement to participate in the Child Nutrition Programs, including but not limited to NYSED reports, the online/paper submission of monthly claims for reimbursement, free and reduced-price applications, etc.
- g) The SFA shall be legally responsible for the conduct of the Program, and shall supervise the food service operations by the FSMC in such a manner that will ensure compliance with the rules and regulations of the New York State Department of Education, herein referred to as SED and the United States Department of Agriculture, herein referred to as USDA, regarding the school food service program, including but not limited to 7 CFR Part 210, 215, 220, 225, 245, 250, 3015, and 2 CFR Parts 400, 415, 416. et al (79 FR 75981) also known as the "Super-Circular" and any FNS or NYSED Instruction and Policy as outlined in the SFA's Single Permanent Agreement with NYSED.
- h) The FSMC shall receive for its services an amount based on per meal bid price. All costs of the Program must be net of all applicable discounts, rebates and credits.
- i) The FSMC, an independent contractor, shall have the exclusive right to operate the school lunch and/or breakfast and/or milk program.
- j) The Programs provided shall be operated and maintained as a benefit to the SFA students and staff and not as a source of profit to the FSMC.
- k) The FSMC shall promote nutrition-health education required by the local, county, State or federal governments.
- l) The FSMC shall comply with the rules and regulations of the Commissioner of Education and the United States Department of Agriculture, and any additions or amendments hereto.

2) Free and Reduced Meal Policy

- a) The SFA free and reduced meal policy for the reimbursed school lunch and/or breakfast and/or special milk and/or USDA Foods distribution programs as defined in the Agreement and hereby in all respects made a part of this contract.
- b) The written policy of the SFA requiring feeding of needy children for free or at reduced price shall apply to the FSMC's food service operation and the SFA shall be responsible for the implementation of this policy.
- c) The SFA shall be responsible for the review and certification of the free and reduced-price eligibility applications, public announcement, letter to parents, direct certification, hearings, verification of certified applications and maintenance of the eligibility rosters, the completion, distribution and collection of the parent letter and household application for free and reduced-price students. FSMC employees are not allowed to review, process and/or approve free and reduced-price applications or to be involved in the free and reduced-price meal application process.
- d) The SFA shall be responsible for the establishment and maintenance of the free and reduced-price meals benefit issuance listing and providing it to the FSMC to ensure that student's meals are accurately claimed for reimbursement under the correct eligibility category.
- e) The SFA and the FSMC agree that no child who participates in the Child Nutrition Programs will be discriminated against on the basis of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation as well as their inability to pay.
- f) No school or school food authority may contract with a food service management company to operate an a la carte food service unless the company agrees to offer free, reduced price and paid reimbursable lunches to all eligible children.

3) Meal Pattern

- a) The FSMC shall serve reimbursable lunches that meet Food Based Menu Pattern requirements pursuant to the National School Lunch Program regulations 7 CFR Part 210, and shall meet the Dietary Guidelines for Americans. Failure to do so will result in a loss of the total per meal price paid to the FSMC for all meals not meeting program requirements. Such actions constitute a breach of contract and subject the FSMC to a penalty as outlined in Section 26C and may be considered cause for termination of the contract in accordance with the sixty (60) day termination clause as outlined in Section 26D of the contract.
- b) The FSMC should offer a choice of reimbursable meal pattern lunches, subject to approval of the SFA.
- c) The FSMC shall serve reimbursable breakfasts that meet Food Based Menu Pattern requirements pursuant to the School Breakfast Program regulations 7 CFR Part 220, where indicated in Appendix B of this agreement, and shall meet the Dietary Guidelines for Americans. Failure to do so will result in a loss of the total per meal price paid to the FSMC for all meals not meeting program requirements. Such actions constitute a breach of contract and subject the FSMC to a penalty as outlined in Section 26C and may be considered cause for termination of the contract in accordance with the sixty (60) day termination clause as outlined in Section 26D of the contract.
- d) The FSMC shall serve reimbursable meal pattern snacks that meet meal pattern requirements pursuant to the National School Lunch Program regulations 7 CFR Part 210 and 220. Failure to do so will result in a loss of the total per meal price paid to the FSMC for all meals not meeting program requirements. Such actions constitute a breach of contract and subject the FSMC to a penalty as outlined in Section 26C and may be considered cause for termination of the contract in accordance with the sixty (60) day termination clause as outlined in Section 26D of the contract.
- e) The FSMC shall serve reimbursable milk pursuant to the Special Milk Program if eligible to do so.
- f) The FSMC must demonstrate that food-based menus are planned to meet the 2010 Dietary Guidelines for Americans and comply with established caloric ranges, sodium, saturated and trans-fat levels as outlined in 7 CFR Part 210 and 220.
- g) The FSMC shall make substitutions in the required food components of the meal pattern if individually participating children are unable, because of medical or other special dietary needs, to consume such foods. Such substitutions shall be made only when supported by a statement from a recognized medical authority for a child with a disability which substantially limits one or more major life activities, which includes how the disability restricts the diet, the major life activity affected by the disability recommended alternate foods and foods that must be omitted from the child's diet. The SFA shall notify the FSMC of any special dietary needs. The U.S. Department of Agriculture's (USDA) nondiscrimination regulation (7 CFR 15b), as well as the regulations governing the National School Lunch Program and School Breakfast Program, make it clear that substitutions to the regular

meal must be made for children who are unable to eat school meals because of their disabilities, when that need is certified by a recognized medical authority.

- h) The FSMC may use fillers or extenders, such as "textured vegetable protein," in foods served upon approval of the SFA and regulated by USDA.
- i) No payment shall be made to the FSMC by the SFA for any meals that are spoiled, inedible or unwholesome at time of delivery, or do not meet the detailed specifications and/or meal pattern requirements.

4) Point of Service Accountability/Collection Method

- a) Meals shall be served, and accurate pupil participation records shall be maintained by the FSMC which must ensure that accurate categorical meal counts are obtained at the point of service for reimbursement purposes.
- b) The FSMC shall implement an accurate point of service accountability system and a collection method which must protect the anonymity of free and reduced-price students which must be approved by the SFA.
- c) The FSMC must adapt to the SFA's point of sale system and associated training costs will be the responsibility of the FSMC

5) Menus

- a) All food items served must adhere to the specification listed on Schedule B and conform to the standard portion sizes listed in Schedule A and Schedule B.
- b) All menus, which are established/approved by the SFA and prepared by the FSMC, are to be served in all schools during all meal services. The FSMC shall not deviate from the SFA's established menu and/or impose preparation of menu items that they prefer to serve for their convenience and/or preference. The SFA may impose financial penalties on the FSMC for any unannounced deviation from the menus by the FSMC, without prior approval of the SFA.
- c) The FSMC must adhere to the cycle for the first 21 days of meal service. Menu standards as presented in the 21-day cycle menu must be maintained as to type and quality of meal service by the FSMC as indicated in Schedule A (Menus).
- d) High quality food items are to be provided by the FSMC. If, in the opinion of the SFA, the quality of food service becomes unsatisfactory, the FSMC may be subject to financial penalties, contract termination, and any other legal remedies available to the SFA.
- e) Food that has become outdated, spoiled, damaged, wilted, dried out, aged, burnt, and/or has improperly changed color shall not be used.
- f) All FSMC employees are to be trained to properly portion all food items to meet the USDA meal pattern requirements as well as the requirements of the bid specification. A schedule of staff training is to be included with each FSMC proposal in Schedule G.
- g) The District Manager of the FSMC shall monitor, supervise and train the food service staff personnel for the Program. The FSMC District Manager shall visit all district schools 4 times throughout the school year and shall provide a written summary report to the SFA Business Manager within 7 days of their visit.
- h) The SFA is responsible for the formation and establishment of an advisory board comprised of students, teachers and parents that will meet frequently throughout the school year to assist in menu planning. The FSMC shall participate in these periodic meetings when deemed appropriate by the SFA. Documentation of these meetings is to be kept on file by the SFA and made available upon request by SED.
- i) Menus are to be printed by the FSMC and distributed to parents, students, each school, and SFA administration and posted in all schools on a Monthly basis and should contain daily, weekly and/or seasonal specials planned in conjunction with the meal service requirements for holidays, educational and/or other special events. The FSMC will adhere to the SFA's additional promotional and merchandising specifications in Schedule A.
- j) A copy of each menu is to be supplied to the SFA's Business Office by the FSMC 14 days prior to the month of actual preparation and service of foods for the SFA's review/approval.
- k) The FSMC is to post all menus in a prominent location in all cafeterias and on the SFA's website if applicable.
- l) Preparation and presentation of the same menu item(s) should be consistent in every building throughout the SFA where that menu item is being offered.
- m) The FSMC shall comply with the Buy American Provision, including but not limited to 7 CFR 210.21, 7 CFR Part 200, and 7 CFR Part 250 for contracts that involve the purchase of food. The SFA reserves the right to review FSMC purchase records to ensure compliance with the Buy American provision. The FSMC shall provide Nutrition Fact labels and any other documentation requested by the SFA to ensure compliance with Buy American.

6) Production Records/ Standardized Recipes

- a) Production records (7CFR 210.10(a)(3)) and standardized recipes (7CFR 210.10(l)(8)) are to be produced and used by the FSMC in all schools throughout the SFA as required by federal and State regulations to ensure consistency, quantity and quality of meals served.

- b) Production records must be accurate and kept on a daily basis (7CFR 210.10(a)(3)) and are to be completed for each meal, in all buildings by the FSMC and kept on file for 3 years plus the current year in accordance with federal and State record retention policies, in the SFA, for auditing purposes as required by federal and State regulations. Samples of the production records to be used by the FSMC must be included in Schedule A with each bid.
- c) All standardized recipes are to be kept on file in each kitchen and must indicate all ingredients and portion sizes. Samples of the standardized recipes to be used by the FSMC must be included in Schedule A with each bid.
- d) The FSMC must have the ability to provide all interested parties including the SFA, SED, parents, administration, etc. the actual ingredients and recipes of every menu item offered.
- e) The FSMC is to ensure consistent quality and portioning of menu items throughout the SFA and be subject to the SFA's audit of production records to ensure compliance with this requirement.
- f) The FMSC is to ensure that overproduction of meals does not occur and that leftovers are not removed from the SFA's premises at any time.

7) Meal Services

- a) The FSMC shall provide specified types of meal services in an efficient manner to maximize participation in the Child Nutrition Programs in the service locations and times as listed herein.
- b) The FSMC is expected to ensure that the quality of meal service is appealing and attractive to maximize customer satisfaction as well as ensure that students proceed through serving lines in an efficient manner.
- c) The FSMC shall provide condiments and utensils as needed.
- d) The FSMC shall use the SFA facilities for the preparation of food to be served in the designated meal service locations.
- e) All a la carte items served by the FSMC shall be approved by the SFA in advance of sale.
- f) The SFA should review all meal services to determine if complete meals are offered, if all items are available during the entire meal service, if food items listed on the menu are being served, if counts are accurately taken at the point of service, and if foods listed on the procurement schedule are available for service.
- g) The N/A shall administer the Fresh Fruit and Vegetable Program (FFVP), if applicable. Food, labor and miscellaneous costs incurred will be reimbursed from the pre-approved allocation of money from a discretionary grant from the federal government. Additional administration fees, if any, must be negotiated and agreed upon, prior to implementation of the Fresh Fruit and Vegetable Program. If the FSMC administers the FFVP for the SFA, administrative expenses paid to the FSMC cannot exceed \$100 total per month for the total of up to 50 schools participating in the program. The administrative expense may increase incrementally by \$100 per month for an additional total of up to 50 schools participating in the FFVP. USDA allows no more than ten percent (10%) of the total grant awarded the SFA to be used for administrative expense (which includes equipment purchases). Refer to the USDA FFVP guidance material at the following link: <http://www.fns.usda.gov/ffvp/fns-resources>. NYSED limits the total administrative expenses paid to the FSMC to one half percent (1/2%) of the respective percent for SFAs with more than 150 schools participating in FFVP. See chart below:

Number of Schools	Total Allowable Admin Fee Per Month
1-50 schools	= \$100
51-100 schools	= \$200
101-150 schools	= \$300
151 plus schools	= 1/2% (cannot exceed 1/2% of up to 10% administrative expenses)

8) Pricing

- a) The SFA shall be responsible for establishing all selling prices for all reimbursable and non-reimbursable meals/milk and a la carte (including vending and adult meals) and be adhered to by the FSMC.
- b) The FSMC is to promote the sale of reimbursable meals throughout the district.
- c) All a la carte prices charged by the FSMC shall be approved by the SFA in advance of sales.
- d) The FSMC shall sell on the premises only those foods and beverages authorized by the SFA and only at the times and places designated by the SFA.
- e) The SFA employees may purchase meals at the option and direction of the SFA. Prices charged by the FSMC must be approved by the BOE/Governing Body of the SFA. The price for adult meals for the same portion size as students must be equal to or more than the over 60% reimbursement rate for a free meal, plus the donated commodity entitlement rate for the current school year, plus sales tax. The FSMC shall be notified of such approval thirty (30) days before new prices are effective. The FSMC may serve meals to their employees free of charge, however, the cost of the meal or the value of the adult meal (value of the adult meals converted to equivalent meals) may not be charged to the SFA. The FSMC shall not count these meals for reimbursement under the Child Nutrition Programs.

9) Monitoring

- a) The SFA shall monitor the food service operation of the FSMC through periodic on-site visits to ensure that the food service is in conformance with USDA program regulations per 7 CFR § 210.16. If there is more than one site, there is an additional requirement that the SFA conduct an on-site review of the counting and claiming system no later than February 1 of each year as required by 7 CFR § 210.8. The designated SFA representative that is responsible for performing all on-site reviews and ensuring that if there are any problems found that they will be corrected within the required timeframes is: **Business Administrator**
- b) FSMC personnel are prohibited from conducting the self-review for the SFA; however, the FSMC may accompany the SFA during the self-review and is responsible for ensuring that any problems found during the self-review are corrected within the required timeframes.

10) All Foods Sold in School (Competitive Foods)

- a) The FSMC shall not sell, dispense, or cause to be on premises, the items listed by the SFA under federal and State regulations and hereby in all respects made a part of the contract.
- b) Neither the SFA nor the FSMC shall authorize the distribution or sale of competitive foods pursuant to State and federal laws and regulations.

11) USDA Foods

- a) The FSMC must pre-credit the SFA for the value of USDA Foods. A deduction for the value of USDA Foods must be reflected in the established bid price. The FSMC must provide an additional credit for any donated foods not accounted for in the established price per meal.
- b) Any USDA Foods received by the SFA and made available to the FSMC shall accrue only to the benefit of the SFA's nonprofit school food service program and shall be used therein.
- c) The FSMC must credit the SFA for the value of all USDA Foods received for use in the Programs in the school year including values of USDA Foods that were not accounted for in the original bid price. The FSMC must provide the SFA with a complete inventory of all USDA Foods received each month. Copies of the FSMC's monthly inventory Request forms for USDA Foods must also be provided to the SFA each month for their review.
- d) The FSMC must utilize the SFA's entire USDA Foods entitlement as per Schedule H and any additional entitlement received throughout the contract terms. The FSMC and SFA must follow applicable federal and State requirements, including but not limited to 7 CFR 250.
- e) The FSMC shall only order USDA Foods in accordance with the SFA's menus reflected in Schedule A and the SFA's Local Wellness Policy (Schedule C).
- f) The FSMC must maintain (have available for audit by the SFA) records of transportation of USDA Foods throughout the SFA.
- g) USDA Foods are to be obtained for the use solely in the SFA's food service operation and shall not be removed from the SFA's premises. The FSMC will comply with the storage and inventory requirements for USDA Foods.
- h) The FSMC shall have records available to substantiate the full value and use of USDA Foods in reimbursable meal pattern lunches. Records should clearly reflect that the value and amount of USDA Foods received and used by the FSMC is solely for the SFA's benefit. The values are to be based on the value at the point the SFA receives the USDA Foods from the State distributing agency and based on the USDA Foods Value listing pertinent to the applicable time period. This includes when the FSMC procures end products from processors on behalf of the SFA in the form of rebates, credits and/or discounts.
- i) The FSMC shall select, accept and use in as large quantities as may be efficiently used in SFA's nonprofit school food service, the type and quantities of available USDA Foods, subject to the approval of the SFA. SFA shall have the sole discretion as to the final selection and ordering of USDA Foods.
- j) The SFA shall be responsible for transportation and storage charges for USDA Foods.
- k) The FSMC shall account for all federally donated USDA Foods separately from purchased food items. USDA Foods are not to be used for special functions conducted outside the nonprofit school food service.
- l) Title of products purchased or processed using USDA Foods must remain with the SFA. Any charges incurred by the FSMC when processing or purchasing products containing USDA Foods shall be paid by the FSMC and charged back to the SFA as a cost.
- m) The FSMC is subject to the applicable requirements of 7 CFR 250 to the extent that it uses USDA Foods.
- n) If the FSMC uses a commercial substitute in place of the USDA Food, it must be of the same generic identity, of U.S. origin, and of equal or better quality in place of USDA Food.
- o) The FSMC is prohibited from entering into any processing contracts utilizing USDA Foods on behalf of the SFA. All refunds received from processors must be retained by the nonprofit school food service account.
- p) Title to all USDA Foods provided to the FSMC for use in the school food service program shall remain with the SFA.

- q) The SFA must conduct a reconciliation in accordance with 7 CFR Part 250 to ensure that the FSMC has properly credited it for the value of all USDA Foods received for use in the SFA's food service operation in the applicable school year.
- r) The FSMC will maintain records to document its compliance with requirements relating to USDA Foods, in accordance with 7 CFR 250.54(b).
- s) When this contract terminates or subsequent extensions terminate, the FSMC must return all unused USDA Foods in its possession to the SFA within 15 days of the termination effective date. At that time the FSMC must also provide a final accounting of all USDA Foods used, in possession, and not yet delivered.
- t) The FSMC will use all USDA Foods ground beef and ground pork products, and all processed end products, in the SFA food service in accordance with CFR Part 250.53(5).
- u) The Department of USDA Foods, The NYS Child Nutrition Program Administration Office, The SFA, The NYS Comptroller, The Department of Agriculture, or their duly authorized representatives may perform onsite reviews of the FSMC's food service operation, including the review of records, to ensure compliance with requirements for the management and use of USDA Foods in accordance with CFR Part 250.53(10).
- v) In the event that the full entitlement of USDA Foods ordered is not received through USDA, the FSMC may receive a credit for the amount of entitlement not received. Prior to providing such a credit, the SFA must verify the cause to determine if crediting is required.
- w) Extension/Renewals are contingent upon the fulfillment of all contract provisions related to USDA Foods.

12) Purchases

- a) The grade, purchase unit, style, weight, ingredients, formulation etc., as set forth by the SFA, see Schedule B, shall be complied with by the FSMC. If a brand name is specified, "or equal to" must also be indicated.
- b) The FSMC must purchase all food and non-food items at the lowest price possible consistent with maintaining quality standards.
- c) The FSMC may purchase from their owned or operated subsidiary facilities if the purchase price is lower than the prices otherwise available in the area.
- d) The FSMC shall honor existing purchasing contracts if advantageous to the SFA.
- e) The FSMC shall be solely responsible for the purchase and payment of all foods and beverages necessary for it to render proper performance of the food service program as stated herein. Such purchases and performance shall apply to all items in addition to food and beverage, which will be necessary for compliance with and of this agreement.
- f) The FSMC is to ensure that purchased foods for the sole use of the SFA's food service operation are not removed from the SFA premises at any time.
- g) The FSMC, as the agent of the SFA, will ensure that all procurement transactions meet any applicable procurement standards set forth by Federal, State, or Municipal regulations and policy.
- h) Upon request from the SFA, the FSMC is required to produce a report, which documents the procurement of NY grown/locally grown products including the local farm source, the product(s) purchased, and the value of the products purchased on behalf of the SFA
- i) The prices the FSMC charges the SFA for food, supplies, services, etc. must be competitive, reasonable and necessary.

13) Use of Facilities

- a) The FSMC shall instruct its employees to abide by the policies, rules and regulations, with respect to use of SFA premises/facilities as established by the SFA, which are furnished in writing to the FSMC by the SFA.
- b) The SFA shall furnish at its expense, electricity, gas, space, light, heat, power, hot and cold water and other utilities to the FSMC as in the judgment of the SFA that is reasonably needed and necessary for the operation of the food services as well as sanitary toilet facilities for FSMC employees.
- c) The SFA shall make available without any cost or charge to the FSMC contractor area or areas of the premises that are mutually agreeable to both parties in which the FSMC shall render its services; such area or areas reasonably necessary for providing efficient food service.
- d) The SFA may request of the FSMC, additional food service programs; however, the SFA reserves the right, at its sole discretion, to sell or dispense any food or beverage before or after the SFA's regularly scheduled lunch or breakfast periods provided such use does not interfere with the operation of the School Lunch and/or Breakfast and/or Special Milk Programs.
- e) If the SFA uses the facilities for extracurricular activities before or after the SFA regularly scheduled lunch or breakfast period, the SFA shall return facilities and equipment to the FSMC in the same condition as received, normal wear and tear excepted.
- f) The SFA shall be responsible for painting and/or decorating within the kitchen and dining areas.
- g) The SFA shall have unlimited access, with or without notice to the FSMC, to all areas used by the FSMC for purposes of inspections and audits.

h) The FSMC shall use the SFA facilities for the preparation of food to be served only at sites specified in the Schedules and Appendices and subject to approval by SED.

14) Inventory, Equipment and Storage

- a) The SFA shall furnish all necessary equipment to operate the food programs. At the time of the contract signing, an itemized inventory (to be certified by representatives of both parties) of all food items furnished or to be furnished by the SFA including miscellaneous kitchen items, will be made part of this contract and included in Schedule E.
- b) The FSMC and the SFA shall inventory the equipment and USDA Foods owned by the SFA at the beginning of the school year, including but not limited to silverware, trays, chinaware, glassware, kitchen utensils, and food commodities.
- c) The FSMC shall maintain the inventory of silverware, chinaware, glassware, kitchen utensils, and other operating items necessary for the food service operation throughout the school year.
- d) The SFA shall replace expendable equipment and replace, repair and maintain equipment except when damages result from the use of less than reasonable care by the employees of the FSMC. Any equipment purchases must be in compliance with CNP procurement regulations. Any equipment purchases beyond the federal or State threshold requires State Agency approval. Regarding all equipment, furnishings and small wares used for the services hereunder, the FSMC agrees that it will use the SFA equipment and machinery in good and proper manner and shall keep the same free from damages, in proper condition and in a state of cleanliness to assure STRICT COMPLIANCE WITH HEALTH REGULATIONS AS PROVIDED AND REQUIRED BY THE STATE OF NEW YORK, dealing with SFA facilities, as with all other health laws. Therefore:
  - i) Repairs necessary due to the negligence of the FSMC, its employees or agents shall be the sole responsibility and the sole expense of the FSMC.
  - ii) The SFA agrees at its sole option to repair or replace any equipment not functioning properly or which is missing upon proper written notification by the FSMC of the need for such repair or replacement and the availability of normal repair or replacement facilities. If the SFA, at its discretion, determines not to repair and/or replace equipment that the FSMC has expressly advised the SFA in writing (a) poses a safety risk to FSMC's employees, or (b) hinders FSMC's ability to perform its services under the agreement, then FSMC shall have the right to effectuate such reasonable repair and/or replacement at the expense of SFA.
  - iii) No purchases, alterations, changes, or improvements shall be made to the areas granted to the FSMC without obtaining prior written permission of the SFA with the final decision as to purchases, alterations, changes, or improvements reserved solely for the SFA.
- e) The SFA shall be responsible for repairs to all permanent fixtures such as faucets, lights, sewers, air conditioning, heating and all other electrical work NOT considered to be food equipment, since such food equipment is dealt with in item d) above.
- f) The FSMC shall maintain adequate storage practices, inventory, and control of federally donated foods in conformance with SFA's agreement with the Office of General Services as well as non-commodity purchases.
- g) The SFA shall provide locks for food storage, preparation and service areas. Keys to those locks shall be provided by the SFA to the FSMC at the SFA's discretion.
- h) The SFA shall provide the FSMC with telecommunication services as deemed necessary by the SFA.
- i) The SFA shall furnish and install any equipment or make any structural changes needed to comply with federal, State and local laws, ordinances, rules and regulations.
- j) The SFA shall be responsible for any losses including federally donated commodities, which may arise due to equipment malfunction or loss of electrical power not within the control of the FSMC.
- k) All food preparation and serving equipment owned by SFA shall remain on the premises of the SFA.
- l) The SFA shall not be responsible for loss or damage to equipment owned by the FSMC and located on the SFA premises.
- m) The FSMC shall obtain prior approval from the SFA before placement of any FSMC equipment on SFA premises.
- n) Upon termination of this contract the FSMC will surrender to the SFA all equipment and furnishings located in the food services facilities and/or as listed on the certified inventory list of all SFA owned property (both capital and/or expendable) as referred to above in b) and c). Such property and equipment or its equal quality replacement must be returned to the SFA in the same good order and condition as when received by the FSMC, reasonable wear and tear, damage from casualty fire and hazards covered by insurance ALONE EXCEPTED. Another inventory shall be taken upon termination to determine the status of all equipment hereunder. Discrepancies shall be corrected at the FSMC's sole expense with said replacement based on a comparison with the original inventory.

15) Deliveries/ Transportation

- a) The FSMC and the SFA are responsible for the proper and safe transportation of food between buildings to students in a prompt and efficient manner to adhere to the serving times established by the SFA.
- b) The SFA shall pay for oil and gas used by its owned, hired, or other vehicles under its supervision used for delivering food or non-food commodities.
- c) The FSMC shall provide its own drivers for owned, hired, or other vehicles under its supervision used for delivering food or non-food commodities.

16) Sanitation/ Health Certification

- a) The FSMC shall serve all foods at proper temperatures and develop standards of time for food preparation prior to meal service such that the food should be ready to be served as close to serving time as possible.
- b) The SFA will provide for the removal of all trash and garbage from the designated area(s) with the FSMC being responsible for proper sanitary storage and placement in the designated area(s) of said trash and garbage until its removal.
- c) The FSMC shall clean the kitchen area, including but not limited to sinks, counters, tables, chairs, silverware, and utensils.
- d) The FSMC shall clean the grease traps in the food service area to be in good working order.
- e) The FSMC shall maintain the grease traps in the food service area to be in good working order.
- f) The FSMC shall operate and care for all equipment and food service areas (except walls, windows and lights) in a clean, safe, and healthy condition in accordance with standards acceptable to the SFA and comply with all applicable laws, ordinances, regulations and rules of federal, State, and local authorities.
- g) The SFA shall be responsible for the professional cleaning of ducts and hoods above the filter line and will provide extermination services as needed and not less than one time per year.
- h) The FSMC shall comply with all local and State sanitation requirements in the preparation of food and attend all related mandated training as deemed necessary by the SFA and/or SED.
- i) The FSMC shall adhere to the School Food Safety Plan set forth as per USDA regulations for all preparation and meal service of school meals, using a Hazard Analysis and Critical Control Point (HACCP) system as required by Public Law 108-265 which is to be included as part of the Bid by the SFA as reflected in Schedule F.
- j) The SFA shall maintain all applicable health certifications on its facilities and shall ensure that all State and local regulations are being met by the FSMC preparing and/or serving meals at any SFA facility.
- k) The SFA shall immediately correct any problems found as a result of a health inspection.
- l) The FSMC shall adhere strictly to all applicable Pure Food Laws, ordinances as well as all related regulations as adopted and promulgated by the federal government, the State of New York, the local Departments of Health and said FSMC will otherwise fully comply at all times with the rules and regulations as set up by the SFA as well as with any change in the State and/or county Laws, etc., covering and controlling food services at the facilities.
- m) The FSMC shall comply with all health and safety regulations required by federal, State, or local law.
- n) The FSMC and the SFA shall comply with all building rules and regulations.
- o) The FSMC shall procure the most recent applicable health certification required by federal, State, or local law and post in a noticeable place in the food service area.
- p) The FSMC shall have State or local health certification for any facility outside the SFA in which it proposes to prepare meals and the FSMC shall maintain this health certification for the duration of the contract.
- q) The FSMC shall comply with the additional food and safety specifications by the SFA as reflected in Schedule F.

17) Employees

- a) Fingerprinting - The FSMC shall comply with the Regulations of the Commissioner - Part 87 Criminal History Record Check for Prospective School Employees. The FSMC will be responsible for fees associated with obtaining fingerprints of prospective employees. The fingerprinting process prescribed by the New York State Education Department must be followed.
- b) The results of all fingerprints from the Office of School Personnel Review and Accountability (OSPRA) must be given to the covered school district, charter school or BOCES as well as prospective employer (FSMC). A prospective school employee means any individual, employee of a provider of contracted services to a covered school who is to be placed within such covered school. A covered school means a board of cooperative educational services, a charter school, a school district, or any nonpublic or private elementary or secondary school that elects to fingerprint and seek clearance for prospective employees from the department beginning July 1, 2007, geographically located in New York State, excluding the city school district of the City of New York. The FSMC must ensure that employee fingerprinting records are on file.

- c) The FSMC must complete and retain an Employment Eligibility Verification Form I-9 for each individual hired for employment. The form must be kept on file for three years after hiring an individual or one year after the employee is terminated.
- d) The FSMC shall comply with all wage and hours of employment requirements of federal and State Law.
- e) All employees of the FSMC shall be paid in accordance with the Fair Labor Standard Act, as amended and any other applicable statutes.
- f) The FSMC shall comply with Titles VI and VII of the Civil Rights Act of 1964 and the implementing regulations of the United States Department of Agriculture issued thereunder and any additions or amendments thereto. The FSMC shall comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented in Department of Labor regulations 41 CFR Part 60. The FSMC shall also ensure that a Civil Rights training, in accordance with 7 CFR 210.23(b) and FNS-113, Appendix B, is provided to all food service employees at least once each school year.
- g) The FSMC shall provide Workman's Compensation for its employees.
- h) The FSMC shall provide the SFA with a list of its personnel policies and fringe benefits for its employees.
- i) Staffing patterns shall be mutually agreed upon and there shall be no deviations from the recommended staffing pattern contained in Schedule G without the SFA's prior approval and consent.
- j) The FSMC shall not hire employees in excess of the number required for efficient school food service operations needed for the applicable months of the school year that the Child Nutrition Programs are in operation.
- k) The FSMC shall provide the SFA with a schedule of employees, positions, assigned locations, salaries (and hours to be worked) two full calendar weeks prior to the commencement of operation as reflected in Schedule G.
- l) The SFA may request in writing the removal of an employee of the FSMC who violates health requirements or conducts himself/herself in a manner which is detrimental to the physical, mental, or moral wellbeing of students. In the event of the removal or suspension of any such employee, the FSMC shall immediately restructure its staff without disruption in service.
- m) All FSMC personnel assigned to each school shall meet the professional standard requirements as prescribed by USDA, SED or the SFA in accordance with federal, State or local law regulations and guidance and shall be trained by the FSMC on the use of all meal preparation/service equipment, emergency valves, switches, fire and safety devices in the kitchen and cafeteria areas.
- n) The SFA will ensure that all FSMC employees have been subjected to the same hiring requirements as SFA employees as indicated in Schedule G (i.e., physicals, employee screenings, background checks, immigration, etc.) and ensure that the proper documentation is maintained on file.
- o) The FSMC will adhere to additional FSMC staffing requirements by the SFA regarding the interview process, resumes, qualifications, job descriptions, substitutes, time/attendance, snow days, vacation days, benefits, terminating, hiring, proper attire, communication with SFA, unions, wages, withholdings, workers compensation, unemployment insurance, retirements, student workers, etc. in Schedule G.
- p) The FSMC will adhere to additional FSMC staff training requirements by the SFA in Schedule G.
- q) The FSMC shall have the sole responsibility to compensate its employees, including all applicable taxes and insurance, and shall be solely responsible for any losses incurred by the SFA resulting from dishonest, fraudulent or negligent acts on the part of the FSMC's employees or agents. ALL food service employees shall comply with all rules of the SFA for cleanliness and courtesy.
- r) The FSMC shall be an independent contractor and not an employee of the SFA; nor are the employees of the FSMC employees of the SFA. If applicable, list all employees of the SFA that will be working in the school lunch program. If additional space is needed, indicate on Schedule G.

18) Emergency Closing

- a) The SFA will establish procedures on a site by site basis for working with the FSMC when there is a weather emergency, change in the site schedule, field trips, unexpected closings or other events that may affect participation in the meal program. Events not under the control of the SFA and acts of God shall not affect the guaranteed return to the SFA.

19) Licenses, Fees and Taxes

- a) The FSMC shall be responsible for paying all applicable taxes and fees, including but not limited to excise tax, State and local income taxes, payroll, and withholding taxes and hold the SFA harmless for all claims arising under such taxes and fees.
- b) The SFA shall be responsible for paying sales taxes collected on any receipts deposited in its name.
- c) The FSMC shall be responsible for securing and posting all licenses, permits and food handler's cards as required by federal, State, or local law.
- d) The FSMC shall be responsible for any fines imposed by the county health department related to the FSMC's operation of the Program.

20) Income, Reimbursement/ Deposits

- a) All income accruing from the result of payments from children and adults, federal and State reimbursements, and all other income sources shall be deposited in the SFA's food service account.
- b) Any profit or guaranteed return shall remain in the SFA's food service account.
- c) The SFA shall receive all income from the program(s) including a la carte and/or vending machine sales which the SFA must deposit in the school cafeteria fund accounts. At no time shall the SFA relinquish Child Nutrition Program reimbursements to the FSMC.
- d) Authority to sign claims for reimbursement shall remain solely with the SFA.
- e) The FSMC staff cannot submit claims for reimbursement online or by mail and cannot be issued Child Nutrition Management System (CNMS) passwords in order to submit claims; however, they may prepare claims and provide supporting documentation for the SFA's review/approval.
- f) The SFA must review claims and accountability systems, as well as perform the edit checks, to determine the accuracy of claims before submission to SED.
- g) If reimbursement is denied as a direct result of the failure of the FSMC to comply with the provisions of this contract, the FSMC shall assume responsibility for the amount of denied reimbursements.

21) Vending Machines

- a) The FSMC must ensure that all sales generated from these a la carte vending machine sales accrue to the SFA and be deposited into the SFA's food service account and converted into equivalent meals using the set conversion factor established by this contract. The total number of vending machines determined by the SFA to be a part of the Child Nutrition Programs whose sales must be converted to equivalent meals are None
- b) The FSMC will be responsible for stocking, maintenance, upkeep, and emptying monies from the Child Nutrition a la carte vending machines and must provide a verifiable audit of items sold and revenues received.
- c) Timers may be requested for vending machines at the discretion of the SFA.

22) Financial Accounting, Reporting and Auditing

- a) Financial accounting by the FSMC shall be in accordance with USDA and New York State Department of Education rules and regulations and applicable federal and State Laws.
- b) The per meal cost (bid amount) is \$2.19 for breakfast and \$3.34 for lunch and \$ .81 for snack.
- c) The FSMC reimbursement shall not exceed the per meal bid price, as established in the Bid Form Section, and will be reimbursed only as approved and audited by <sup>the business admin.</sup> or his/her authorized representative.
  - i) Reimbursement due to the FSMC shall equal meals claimed for reimbursement plus equivalent meals multiplied by the per meal bid price.
  - ii) SFA shall designate by title the employee whose responsibility shall be to supervise and audit all financials related to operations of the FSMC: District Treasurer
- d) The FSMC's payment shall not exceed contract terms (meals plus equivalent meals multiplied by the bid price) and is limited to the extent of Program income.
- e) The SFA shall make payment within 15 days to the FSMC for the direct costs of operation after the submission of a valid claim in accordance with c), above, for each week of program operation to the extent of the school cafeteria fund account balance. Normal credit terms will be 15 days from billing date.
- f) The FSMC shall maintain source documentation records (supported by invoices, receipts, or other evidence) as the SFA will need to meet monthly reporting responsibilities. The FSMC must submit monthly operating statements in a format approved by the SFA no later than the fifteenth (15th) calendar day succeeding the month in which services were rendered; participation records shall be submitted no later than the fifth (5th) working day succeeding the month in which services were rendered and reported on a calendar month basis. The SFA shall perform edit checks on the participation records provided by the FSMC prior to the preparation and submission of monthly claims for reimbursement as well as audit food, labor and other large expenses and perform random audits of smaller expenses on a monthly basis.
- g) The FSMC shall provide the SFA with a year-end statement by the date determined by the SFA: 06/23 The SFA shall audit the FSMC's operations as part of its year-end audit. The SFA and FSMC must provide all necessary documents for the independent auditor and/or to conduct the SFA's single audit.
- h) The FSMC must provide all information requested by the SFA, which will allow the SFA to make adjustments to the correct accounting period after the SFA has reconciled FSMC source documentation to effectuate payment. Failure to do so will result in delays in payment to the FSMC. NYSED reserves the right to randomly request SFA and/or FSMC copies of invoices and operating statements to ensure compliance.

**23) Books/ Records and Record Retention**

- a) Books and records of the FSMC pertaining to the school food service operations shall be maintained and made available in accordance with federal and State record retention policies, for a period of three (3) years from the day of the State Agency or the SFA's final allowable payment under the contract has been recorded. The following records must be maintained for the three-year period following the recording of the final payment: original bid and contract, basis for contract selection, terms and conditions of the contract, billing and payment records, and history of FSMC's claims and breaches. The three-year period shall be extended if there are bid protests, litigation and audits. In these cases, the records must be retained until the completion of the action and resolution of all issues arising from the action or the expiration of the regular three-year period, whichever is last.
- b) Books and records of the FSMC pertaining to the Program operations shall be made available, immediately upon demand, in an easily accessible manner for audit, examination, excerpts and transcriptions by the SFA and/or any state or federal representatives and/or auditors. Failure to do so in a timely manner will result in potential loss of reimbursements to the SFA and subsequently loss of payment to the FSMC. FSMC must adhere to all Federal, State or Local record retention policies and procedures.
- c) The FSMC shall not remove any records from the SFA premises upon termination of the contract, including those mandated by federal, State or local law or policy.

**24) Insurance**

- a) The FSMC shall procure and maintain at its own expense a general liability policy which names the SFA as an additional insured on all required insurance policies, including products liability in the amounts of at least \$5,000,000 for injury and death, and property damage with a limit of \$2,000,000 for each accident provided by insurance companies authorized to do business in the State of New York. The certificate of insurance shall provide for notice to the SFA of cancellation of insurance policies sixty (60) days before such cancellation is to take effect.
- b) The FSMC shall be solely responsible and answerable in damages for any and all accidents and/or injuries to persons (including death) or property arising out of or related to the services to be rendered by the FSMC pursuant to this agreement. The FSMC shall indemnify and hold harmless the SFA and its officers and employees from claims, suits, actions, damages and costs of every nature arising out of the provision of services pursuant to this Agreement.
- c) In accordance with Form #9, the FSMC shall provide a certificate of insurance for all required policies; the certificate of insurance shall contain: 1) names and addresses of insured; 2) titles and locations of the operations to which the insurance applies; 3) number of the policy and type or types of insurance in force thereunder on the date of the certificate; 4) expiration date of the policy and the type and types of insurance in force thereunder on the date of the certificate; 5) statement that the insurance of the type afforded by the policy applies to all of the operations and activities on and at the site of the project or incidental thereto, which are undertaken by the FSMC during the performance of the contract.
- d) The FSMC shall provide fire and theft insurance at its own expense to cover any risk created by fire and/or theft to its property located on the premises of the SFA. The FSMC further agrees to provide all necessary fire and/or theft insurance to cover clothes, garments and other articles owned by their employees.

**25) Performance Security**

- a) The FSMC shall provide the security form, as authorized, prior to the commencement of food service operations. The performance security shall be in a form acceptable to the SFA and shall be in the amount of \$. The FSMC shall submit the performance security to the SFA prior to the commencement of program operations.
- b) It is recommended and encouraged that all security options be left open to the bidder. However, the SFA may choose to eliminate one or more options in the bid specifications.

**26) Contract Term, Termination and Renewals**

- a) This contract shall become effective on 7/1/22 and terminate on 6/30/23.
- b) This contract may be extended by the SFA and the FSMC under the rules and regulations prescribed by the Commissioner of Education; however, pursuant to federal regulations CFR Part 210.16 (d), the contract between a school food authority and food service management company shall be of a duration of no longer than (1) one year; with the option to renew/extend annually with a maximum of (4) four years. Such renewals/extensions shall be executed prior to termination of the preceding contract period and shall not extend the original contract period beyond five years.
- c) If the FSMC violates or breaches the terms of and conditions of this Contract, the SFA shall give the FSMC written notice and an opportunity to cure the violation/breach. Should the FSMC fail to make reasonable progress to affect such cure, or correct the violation/breach, the SFA may assess the following penalties against the FSMC:

First written notification of violation/breach.  
Correction or reasonable progress to effect such cure must be made within five (5) operating days.

Failure to comply will result in penalty of \$500 per day per school involved.

Second written notification for the same violation/breach. Corrective or reasonable progress to effect such cure must be made within five (5) operating days.

Failure to comply will result in penalty of \$750 per day per school involved.

Third written notification for the same violation/breach. Correction or reasonable progress to effect such cure must be made within five (5) operating days.

Failure to comply will result in penalty of \$1000 per day per school involved.

Failure to comply with these notices will be considered cause for termination of the contract in accordance with the sixty (60) day termination clause below.

- d) The SFA or the FSMC may terminate the contract, for cause, by giving sixty (60) days written notice, except: If the FSMC makes a general assignment for the benefit of creditors, or if a receiver is appointed on account of bidder's insolvency. If anticipated revenues or commodity assistance from federal and State reimbursements are reduced and the FSMC submits in writing a proposal of recommended changes necessary to maintain Program solvency yet the SFA repeatedly refuses or fails to take appropriate action to maintain Program solvency within thirty (30) days of receipt of said notice, the FSMC may, without prejudice and within seven (7) days written notice, terminate the contract.
- e) The SFA or FSMC may terminate the contract, for convenience, by giving sixty (60) days advance written notice to the other party. Such notice shall set forth with sufficient specificity such party's reasons for termination. A FSMC facilitating the termination for convenience clause must provide adequate advance notice to the SFA that would permit the SFA sufficient time to arrange alternate food service.
- f) Neither the FSMC nor the SFA shall be responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God, or for any acts not within the control of either the FSMC or the SFA, respectively, and which by the exercise of due diligence it is unable to prevent.
- g) Contract Cost Adjustment: The SFA may negotiate at the end of each one year contract period for a cost increase not to exceed the annual percentage increase of the New York - Northeastern New Jersey Consumer Price Index for all Urban Consumers for the preceding year, provided it has been satisfactorily established by the FSMC that there has been at least an equivalent increase in the amount of its cost of operation during the period of the contract.

27) General

- a) This contract shall be construed under the laws of the State of New York. Any action or proceeding arising out of this contract shall be brought in the appropriate courts of the State of New York.
- b) The SFA shall neither solicit or accept gratuities, favors or anything of monetary value from contractors or potential contractors. To the extent permissible under State law, rules and/or regulations, violations of these standards shall be subject to appropriate penalties, sanctions and/or other disciplinary actions.
- c) The FSMC shall comply with the provisions of the bid specifications and hereby in all respects made a part of this contract.
- d) The FSMC may not subcontract out services to be rendered pursuant to the terms of this contract without the express prior approval, written authorization and consent of the SFA and governing board of the SFA.
- e) The SFA reserves the right to reject any and all items which do not comply with the requirements set forth herein.
- f) This contract constitutes the entire contract between the SFA and the FSMC and may not be changed; terminated or extended orally or by course of conduct.
- g) No waiver of any default shall be construed to be or constitute a waiver of any subsequent default.
- h) Payments on any claim shall not preclude the SFA from making claim for adjustment on any item found not to have been in accordance with the provisions of this contract and bid specifications.
- i) This contract shall not be renegotiated throughout the term of this contract. If renegotiations and/or material changes occur any time during the five-year term, rebidding is required.
- j) SED reserves the right to deny reimbursement due to a SFA's failure to follow proper bidding procedures.
- k) The complete contract includes all documents submitted by the SFA and all documents submitted by the FSMC that have been mutually agreed upon by both parties; i.e., worksheets, schedules, appendices, etc.

- I) The terms and conditions of this contract are subject to review and approval by the New York State Department of Education, Child Nutrition Program Administration.
- m) It is further agreed between the SFA and the FSMC that the clauses attached hereto and designated as, required Forms #1-#13, Schedules A-I and Appendices A-B are hereby in all respects made a part of this contract.
- n) The successful bidder shall enter the SFA FOOD MANAGEMENT COMPANY CONTRACT attached hereto and, in all respects, made a part of this bid specification. By submitting a bid, the bidder agrees to all the terms and conditions contained herein.
- o) In the event fiscal action is taken by SED against the SFA based on areas of non-compliance related to the menu/meal pattern found during any administrative reviews, procurement review or program irregularity review, conducted during the course of this contract, the SFA can recoup funds from the FSMC.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

<b>Original Signatures and Date of Both Parties Required</b> <i>(Original Signatures must be in blue ink only)</i>	
<i>B. Oakley</i>	
<i>Signature President, Board of Education</i>	<i>Authorized Signature of FSMC and Title</i>
<i>Print Name</i>	<i>Print Name</i>
<i>Name of School Food Authority</i>	<i>Name of Food Service Management Company</i>
<i>Date</i>	<i>Date</i>

**Please note:** The SFA is not liable for any cost incurred by the bidder prior to the signing of a contract by all parties. Paying the FSMC from Child Nutrition Program funds is prohibited until the contract is signed.

## Corporate Affidavit

STATE OF: NEW YORK

COUNTY OF: WESTCHESTER

SS: \_\_\_\_\_

VILLAGE  
OF: RYE BROOK

On this 11<sup>th</sup> day of May, 20 22, before me, the Subscriber, personally came to me known, who

being by me duly sworn, did depose and say that she/he resides in the ~~town/city~~ of village Rye Brook

New York State, that she/he is the Assistant Secretary of

the corporation described in and which executed the above instrument; that she/he knows the seal of said corporation, that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that she/he signed her/his name thereto by like order.

Corporate Official Name: Kristin E. Briotte, Assistant Secretary

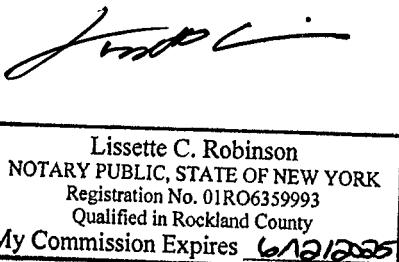
Corporate Official Signature:   
(Blue Ink Only)

Affix Corporate Seal Here:

5/11/2028

(Date)

AFFIX NOTARY PUBLIC SEAL HERE



## **Bidding Requirements/ Specifications Section**

### **1. Bid Purpose**

- a. The purpose of this solicitation is to provide for the successful operation of a nutritious, quality food service program and to create a level playing field for all potential bidders. The FSMC will assume responsibility for the efficient management of the SFA's food service program including purchasing, receiving, storing, setting up cafeteria lines, counter service, dining room service, clean-up, sanitation, training, hiring and supervising personnel, and presenting food in a way to create optimum student participation. The responsibility will include the proper use of federally donated commodities.
- b. The Bidder under these specifications will be referred to as the Food Service Management Company (FSMC) and the contract will be between the FMC and the School Food Authority (SFA). Please refer to Appendix A for standard definitions and Appendix B for standard clauses referenced in the NYSED Prototype Bid Specifications.
- c. The FMC, as the independent contractor, shall have the exclusive right to operate the SFA's Child Nutrition meal service operations that the SFA is currently participating in, as indicated below:

National School Lunch Program (NSLP)  
 Special Milk Program (SMP)  
 Afterschool Snack Program (Snack)

School Breakfast Program (SBP)  
 Summer Food Service Program (SFSP)  
 Fresh Fruit and Vegetable Program

The SFA shall specify below any of the above programs it does not currently participate in, but that it anticipates entering during the course of this contract and that are consequently included as a part in this contract:

NA

It is important to note that this is a multiple-year contract; therefore, specifications should be prepared with that in mind. However, if the SFA decides not to include these programs as a part of this contract term at this time, any future inclusion of additional programs or termination of existing programs during the course of this contract, or any extension resulting in an increase or decrease to costs of the contract that would have caused contract bidders to bid differently or impact procurement thresholds, will constitute material changes requiring the contract to be rebid.

All costs resulting from contracts that do not meet the requirements of 7CFR part 210.16 are unallowable nonprofit school food service account expenses. When the SFA fails to incorporate SED required changes to contract documents, all costs resulting from the subsequent contract award are unallowable charges to the nonprofit school food service account.

### **2. Bid Specification Development**

- a. A potential and/or incumbent FMC can help an SFA develop bid specifications, but, if they do so, they cannot submit a bid.
- b. A consultant can be hired to assist in the development of bid specifications, but SED holds the SFA responsible for the proper submission of contract documents.

### **3. Advertisement of Bids**

- a. Advertisements shall contain the time and place where bids will be received and publicly opened and read. At least 5 days shall elapse between the first publication of advertisement and the date for opening and reading bids. For example, bids advertised on the first of the month, may be opened on the 6th. SED recommends two weeks for advertising and the bid opening.
- b. The vendor conference and walk-through must be scheduled after the bid has been advertised and the bid specifications are ready for distribution.

### **4. Submission of Bids**

- a. Bids will be received as stated on the cover sheet, for the privilege and right to conduct/operate food service within facilities listed in service locations and times.
- b. Bids shall be submitted on the forms provided by the SFA. Bids may not be faxed or sent by electronic mail. Delivery of bids at the appointed time is the responsibility of the bidder.
- c. Bidders requiring clarification or interpretation of the bidding documents shall make a request to the SFA by: 5/18/2022, which is prior to the date fixed for the opening of bids.

- d. The SFA will not consider any bid received after the exact time specified for receipt.
- e. The SFA must respond to all bidders' questions, whether verbal or in writing, whether the question is asked at a vendor conference or if the question is in writing from a potential bidder. Any answers to questions, clarification, interpretation and/or correction of this document shall be submitted to all prospective bidders by the SFA prior to the opening of bids. All answers to questions must be provided in a uniform method to ensure an equal and level playing field.
- f. Along with their completed bids, bidders will provide evidence demonstrating their ability to administer school food service programs, including, if applicable, a list of any and all SFAs for which they have operated during the past three years, along with a summary of those same years indicating that the bidder successfully operated a complex food service program requiring nutritional meals in compliance with the USDA regulations. In lieu of organizational experience, staff expertise must be demonstrated.
- g. It is the understanding of any FSMC submitting a bid that they agree to all terms and conditions of the bid specification.

**5. Rejection of Bids**

- a. The SFA reserves the right to reject any and all bids, if deemed to be in the best interest of the SFA, and to consult with the school attorney when necessary.
- b. Failure of the SFA to follow proper bidding procedures may also result in the rejection of all bids and be subjected to rebidding by SED.
- c. Any or all zero bids submitted by a potential and/or incumbent bidder shall be rejected and rebidding will be required.

**6. Bid Protests**

- a. Any action which diminishes open and free competition seriously undermines the integrity of the procurement process and may subject the SFA to bid protests. SFAs are responsible for properly responding to protests and concerns raised by potential contractors and must have procedures in place to handle and resolve disputes relating to their procurements and must in all instances disclose all information regarding a protest to SED.

**7. Bidder's Responsibility**

- a. The bidder is responsible for personally examining the SFA's participation data, job sites, pricing, food and beverage procurement specifications, menus, serving times, non-nutritious foods, the SFA's local wellness policy and the cost responsibility detail sheet (Schedules D1 & D2) as they relate to the conditions existing at each job site. No pleas of ignorance relating to any data, conditions or requirements that exist or that may be encountered under this contract will be accepted as a result of failure or omission on the part of the FSMC to fulfill in every respect all the requirements, nor will the same be accepted as a basis for any claim whatsoever for extra charges for food services.

**8. SFA's Prior Year's Participation and Meal Pricing Information**

a. Lunch

i. Participation in the National School Lunch Program for the 2021 to 2022 school year.\*

School	Selling Price		Average Daily Participation			Total Adults/Faculty
	Student	Adult	Free	Reduced	Paid	
Sodus Elementary School	0.00	5.02	356	NA	NA	69
Sodus Intermediate School	0.00	5.02	241	NA	NA	44
Sodus Jr./Sr. High School	0.00	5.02	258	NA	NA	80

**b. Breakfast**

i. Participation in the School Breakfast Program for the 08/21 to 06/22 school year.\*

**c. Pricing Information (Continued)**

i. A la Carte Sales to students and adults for the 09/21 to 02/22 school year. \*  
**TOTAL: \$ 4382.00**

ii. Sales in the Special Milk Program for the to school year. \*  
**TOTAL: \$ NA**

iii. Child Nutrition revenues (sales of meals and reimbursement received for breakfast, lunch, snacks and milk) for the 09/21 to 02/22 school year. \*  
**TOTAL: \$ 573,944.00**

If the entire school year's data was not used, please provide an explanation below.

This bid was written in the 6th month of the 21-22 school year.

## 9 Prices

a. The prices to be charged for the 2022-2023 (upcoming) school year are as follows:

**Insert Student and Adult Meal Prices Below:**

*\*The price of an adult lunch should be based on the over 60% reimbursement rate for free lunch, plus the USDA Foods entitlement rate for the current school year, plus sales tax. These prices may be changed only after approval by the Board of Education of the SFA. The FSMC shall be notified of such approval thirty (30) days before new prices are effective.*

b. The prices to be charge for a la carte for the 2022-2023 (upcoming) school year are as follows:

\* Please note a la carte adult prices are for the same portion size as students. If adults are served a larger portion, the a la carte price should be increased accordingly. All adult a la carte prices must include sales tax and be charged accordingly.

10. Meal Service Locations and Times

Breakfast, lunch, milk and snack food will be provided in accordance with the terms and conditions of the food service specifications at the following locations:

Building Name	Lunch	Times of Service	Breakfast	Times of Service	Snack	Times of Service	Adult and a la Carte Service	Special Milk Program	Split Session Kindergarten (SMP)
Sample School	Yes	11:30a – 1:00p	Yes	7:30a – 8:00a	Yes	3:15p – 4:00p	Yes	No	No
Sodus Elementary	Yes	10:30am – 1:20pm	Yes	8:20am – 9:30am	Yes	3:15pm-3:40pm	Yes	No	No
Sodus Intermediate	Yes	10:40am-12:30pm	Yes	7:25am - 7:45am	Yes	3:00pm - 3:15pm	Yes	No	No
Sodus Jr/Sr High School	Yes	10:40am - 12:30pm	Yes	7:25am - 7:45am	Yes	3:15pm - 3:30pm	Yes	No	No

11. Non-Nutritious Foods

**The following items shall not be sold or dispensed:**

1. All non-nutritious foods as regulated by USDA and NYSED.
2. All non-nutritious foods as specified in the SFA's Local Wellness Policy.
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_

12. Menu Cycle/ Meal Plan

- a. The 21-day cycle menu (see Schedule A) must be used as a standard for the purpose of basing bids or estimating average cost per meal. The FSMC must adhere to the cycle for the first 21 days of meal service. Menu standards as presented in the 21-day cycle menu must be maintained as to type and quality of meal service.
- b. The 21-day cycle menu should contain all the food items the SFA wants the FSMC to provide to the SFA's students. If the SFA wants students to have a number of choices of hot entrees and/or cold entrees daily, the menu included in this bid specification should reflect those choices along with the description of the food item outlined in the Product Specifications in Schedule B. In addition, the menu and procurement standards must include the requirements of the SFA's wellness policy. For example, the wellness policy should exclude items containing high sodium to meet compliance with the Implementation Timeline of Sodium Target 1 and the Product Specifications in Schedule B should specify items with low sodium in them. It is important for SFAs to keep in mind that the 21-day menu and Product Specifications/Procurement Specifications are the means of ensuring FSMCs meet requirements of the SFA's wellness policy.

## **Final Rule Nutrition Standards in the National School Lunch and Breakfast Programs (School Year 2022-2023)**

**Meals must comply with the 2010 Dietary Guidelines for Americans.** To accomplish this, the following food based menu plan standards and timeline must be adhered to by all parties:

	Breakfast Meal Pattern			Lunch Meal Pattern		
	Grades K-5a	Grades 6-8a	Grades 9-12a	Grades K-5	Grades 6-8	Grades 9-12
<b>Meal Pattern</b>	<b>Amount of Foodb Per Week (Minimum Per Day)</b>					
Fruits (cups)b,c	5 (1) a	5 (1) a	5 (1) a	2½ (½)	2½ (½)	5 (1)
Vegetables (cups)b,c	0	0	0	3¼ (¼)	3¼ (¼)	5 (1)
Dark green d	0	0	0	½	½	½
Red/Orange d	0	0	0	¾	¾	1¼
Beans/Peas (Legumes) d	0	0	0	½	½	½
Starchy d	0	0	0	½	½	½
Other d,e	0	0	0	½	½	¾
Additional Veg to Reach Total f	0	0	0	1	1	1¼
Grains (oz eq)g	7 (1)	8 (1)	9 (1)	8 (1)	8 (1)	10 (2)
Meats/Meat Alternates (oz eq)	0 h	0 h	0 h	8 (1)	9 (1)	10 (2)
Fluid milk (cups)i	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)
<b>Other Specifications: Daily Amount Based on the Average for a 5-Day Week</b>						
Min-max calories (kcal) j,k	350-500	400-550	450-600	550-650	600-700	750-850
Saturated fat k (% of total calories)	< 10	< 10	< 10	< 10	< 10	< 10
Sodium (mg) k	< 540	< 600	< 640	< 1230	< 1360	< 1420
Trans fat k	Nutrition label or manufacturer specifications must indicate zero grams of trans fat per serving.					

- a. Food items included in each food group and subgroup and amount equivalents. Minimum creditable serving is ½ cup.
- b. One quarter-cup of dried fruit counts as ½ cup of fruit; 1 cup of leafy greens counts as ½ cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.
- c. For breakfast, vegetables may be substituted for fruits, but the first two cups per week of any such substitution must be from the dark green, red/ orange, beans and peas (legumes) or “Other vegetables” subgroups as defined in § 210.10(c)(2)(iii).
- d. Larger amounts of these vegetables may be served.
- e. This category consists of “Other vegetables” as defined in § 210.10(c)(2)(iii)(E). For the purposes of the NSLP, “Other vegetables” requirement may be met with any additional amounts from the dark green, red/orange, and beans/peas (legumes) vegetable subgroups as defined in § 210.10(c) (2)(iii).
- f. Any vegetable subgroup may be offered to meet the total weekly vegetable requirement.
- g. All grains must be whole grain-rich in both the NSLP and the SBP beginning July 1, 2014.
- h. There is no separate meat/meat alternate component in the SBP. Schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains requirement is met.
- i. Fluid milk must be low-fat (1 percent milk fat or less, unflavored) or fat-free (unflavored or flavored).
- j. The average daily amount of calories for a 5-day school week must be within the range (at least the minimum and no more than the maximum values).
- k. Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, trans fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.

## Implementation Timeline

**Meals must comply with the 2010 Dietary Guidelines for Americans.** To accomplish this, the following food based menu plan standards and timeline must be adhered to by all parties:

New Requirements	Implementation (School Year) for NSLP (L) and SBP (B)						
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2022/23
<b>Fruits Component</b>							
• Offer fruit daily	L						
• Fruit quantity increase to 5 cups/week (minimum 1 cup/day)			B				
<b>Vegetables Component</b>							
• Offer vegetables subgroups weekly	L						
<b>Grains Component</b>							
• Half of grains must be whole grain-rich	L, B						
• All grains must be whole-grain rich			L, B				
• Offer weekly grains ranges	L, B						
<b>Meats/Meat Alternates Component</b>							
• Offer weekly meats/meat alternates ranges (daily min.)	L						
<b>Milk Component</b>							
• Offer only fat-free (unflavored or flavored and low-fat (unflavored milk	L, B						
<b>Dietary Specifications (to be met on average over a week)</b>							
• Calorie ranges	L	B					
• Saturated fat limit (no change)	L, B						
• Sodium Targets			L, B			L, B	
◦ Target 1							
◦ Target 2							
◦ Final target							
• Zero grams of trans fat per portion	L	B					
<b>Menu Planning</b>							
• A single FBMP approach	L	B					
<b>Age-Grade Groups</b>							
• Establish age/grade groups: K-5, 6-8, 9-12	L	B					
<b>Offer vs. Serve</b>							
• Reimbursable meals must contain a fruit or vegetable (1/2 cup minimum)	L		B				
<b>Monitoring</b>							
• 3-year administrative review cycle		L, B					
• Conduct weighted nutrient analysis on 1 week of menus	L, B						

13. **Purchase Specifications**

- a. Food and beverage procurement specifications are to be developed by the SFA based on individual SFA preferences and requirements and included in Schedule B. A nutrient fact label from the manufacturer must be available for processed brand name products.
- b. Section 104 (d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 requires schools and institutions participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to purchase domestic commodities or products for use in meals served under the NSLP and SBP. The legislation defines "domestic commodity or product" as one that is produced in the United States and is processed in the United States substantially using agricultural commodities that are produced in the United States. "Substantially" means that over 51 percent of the final processed product consists of agricultural commodities that were grown domestically. These provisions now apply to all funds in the food service account and not just to federal reimbursement.
- c. Wherever possible, and within the guidelines stated in the previous paragraph, the FSMC shall purchase foods which are labeled with a CN label by the manufacturer. In all other cases, procurement standards must be clear and include the following information: grades, purchase units, style, condition, weight, ingredients, formations and delivery times which the SFA should check to determine if procurement standards are being met and shall be complied with by the FSMC; if a brand name is being specified, the SFA must also include "or equal value" to allow potential bidders to comply with the SFA's bid specifications.
- d. Section 204 of the Child Nutrition and Women, Infants and Children Reauthorization Act of 2004 (PL 108-265) signed into law June 30, 2004 included a provision that requires each local educational agency (LEA) participating in the National School Lunch Program, School Breakfast Program, Special Milk Program and Summer Food Service Program to establish a Local Wellness Policy for schools under the LEA. The nutrition guidelines selected by the SFA for all foods available on each school campus under the SFA during the school day with the objectives of promoting student health and reducing childhood obesity must be implemented by the FSMC. The Local Wellness Policy is to be included as a part of the bid package in Schedule C. A la carte items are also to meet the SFA's standards indicated in Schedules A, B and C.

14. **Performance Security**

- a. It is recommended and encouraged that all performance security options be left open to the bidder. However, the SFA may select one, two or three of the options as indicated below:
- b. The FSMC shall be required to:

1. **Performance Bond –**

Submit with the bid an assurance by a surety authorized to conduct business within New York State, that if selected as the successful bidder, and upon award of the contract, a performance bond will be issued in the amount of \$ \_\_\_\_\_ (10% of annual projected operating costs). Simultaneously with delivery of the executed contract, the successful vendor must provide to the SFA the executed surety company bond as required, to be held as security by the SFA for the faithful performance by FSMC of all terms of the contract. If selected, attach a copy of the Performance Bond on Required Form 10.

2. **Reserve Fund –**

Submit with the bid an authorization for the SFA to hold in a reserve fund the amount of \$ \_\_\_\_\_ (10% of annual projected operating costs) out of the initial revenues produced by the school lunch program and earned by the FSMC. The SFA shall retain such reserve fund until the FSMC has faithfully performed all terms of the contract. If selected, attach a copy of the Authorization on Required Form 10.

3. **Certified Check –**

Submit with the bid a letter of intent which states that a certified check, payable to the SFA in the amount of \$ \_\_\_\_\_ (10% of annual projected operating costs) will be issued upon award of the bid. Simultaneously, with delivery of the executed contract, the successful bidder must provide to the SFA, the certified check as required, to be held as security by the SFA for the faithful performance by the FSMC of all terms of the contract.

15. Bid Options

a. The SFA has determined that the following bid option will be accepted: (Check one)

**Bid Option 1** – The SFA will use this bid option for receiving the same bid price for breakfast and lunch meals.

**Bid Option 2** – The SFA will require separate bids for the following programs (check all that apply):  
 Breakfast  
 Lunch  
 Snack

The FSMC's cost reimbursement shall not exceed the contract terms (meals plus equivalent meals served multiplied by the Per Meal Cost Reimbursement Rate), limited to the extent of program income.

16. Bid Forms

- a. The SFA must cross out the options that are not relevant on the applicable bid form and fill in the blank amount(s) where applicable.
- b. Each bidder must complete the applicable bid form and the applicable annual financial budget projection exhibit(s) based on the SFA's bid option selection.
- c. The bid amount should take into account the value of USDA Foods, as specified in Schedule H

## 2022-2023 Bid Form (Option 1)

*(The FSMC bidding on this option must also complete the annual financial budget projection on Exhibit 1)*

The contract will be awarded based on the lowest responsible bid proposal for a per meal cost for breakfast and lunch, as defined herein. The FSMC will bill the SFA based on the individual per meal amounts.

<b>To Be Completed by the FSMC</b>			
Per meal cost rate		=	
<i>*Transfer this amount to either Option A, B or C selected by the SFA below.</i>			(Per Meal)

We, the undersigned agree to operate the food service management program as described in the bid specifications for the 2022-2023 school year. This proposal is subject to all the attached definitions, terms, conditions and specifications and we hereby agree to enter into the attached agreement subsequent to the award of the bid.

<b>To Be Completed by SFA</b> (Cross out the option(s) that are not relevant and also fill in blank amount where applicable)		<b>Grand Total Bid Amount</b> <i>(To be completed by FSMC based on option selected by SFA)</i>
<input checked="" type="radio"/> <b>Option A - Guaranteed Return to SFA</b>	TOTAL PER MEAL COST for the operation of the program wherein all operating costs, incurred by the SFA of * \$ will accrue from program Income including all cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. Any deficit will be assumed by the FSMC.	
<input checked="" type="radio"/> <b>Option B - Break Even</b>	TOTAL PER MEAL COST for the operation of the program wherein all operating costs will accrue from program Income including all cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. Any deficit will be assumed by the FSMC.	
<input checked="" type="radio"/> <b>Option C - General Fund Subsidy</b>	TOTAL PER MEAL COST for the operation of the program requiring a General Fund subsidy of * \$ to cover the operating costs which exceed cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. The SFA shall not be liable from the General Fund over and above this subsidy.	
<b>*To be completed by the SFA</b> <b>**The minimum conversion factor to be used to convert a la carte sales is \$4.21. Please note:</b> The New York State Education Department establishes the a la carte conversion factor to be used to convert a la carte sales to equivalent meals, which include a la carte sales to students, adults and Child Nutrition vending machine sales as determined by the SFA to be part of the Child Nutrition Program. This conversion factor must reflect the most current rate issued by the NYS Education Department at the time of bid advertisement and must be used at the time of the bid proposal.		

<b>SUBMITTED BY: (Original Signature Required - Blue Ink Only)</b>	
Name of FSMC:	Authorized
Address:	Signature:
	Printed Name, Title:
	Date:

## **Exhibit #1: 2022-2023 Annual Financial Budget Projection**

*(For use with BID OPTION 1 Breakfast and Lunch with the same bid price)*

**TO BE COMPLETED BY THE FSMC**

A proposed financial budget must be included with the bid proposal and should contain the following information:

**(A) PROJECTED GROSS RECEIPTS FOR BREAKFAST AND LUNCH**

1. Cash Sales	
a. Full Price and Reduced-Price Lunch Sales	
b. Adult and Student a la Carte Sales	
c. Special Milk Sales	
d. Full Price and Reduced-Price Breakfast Sales	
2. Federal and State Reimbursements	
3. General Fund Subsidy (Where Applicable)	
4. Total Projected Receipts	

**(B) PROJECTED EXPENSES FOR BREAKFAST AND LUNCH**

1. Food Costs	
2. Labor-Salaries/Fringe Benefits	
3. Miscellaneous (As Defined Herein)	
4. Management Fee	
5. Total Projected Expenses	
6. SFA Guaranteed Return (Item A.4 minus Item B.5) = SFA Guaranteed Return. This amount must equal or exceed the guaranteed return to the SFA as specified by the SFA under bid Option A.	

**(C) PROJECTED MEALS FOR BREAKFAST AND LUNCH**

1. Student Meal Pattern	
Breakfast	
Lunch	
Total	
2. A La Carte Sales	
Divided by Conversion Factor**	\$4.21
Equivalent Meals	
3. Total Projected Meals	

**(D) PROJECTED MEALS PER LABOR HOUR FOR BREAKFAST AND LUNCH**

1. Total Projected Meals (Item C.3.)	÷	
2. Projected meals per labor hour	=	

*\*\* See bid for conversion factor explanation*

## 2022-2023 Bid Form (Option 2)

*(The FSMC bidding on this option must also complete the annual financial budget projection on Exhibit 2A, 2B, 2C)*

The contract will be awarded based on the lowest responsible bid proposal for the combined grand total of breakfast and lunch, which shall reflect a per meal cost for breakfast, lunch and snack, as defined herein. The FSMC will bill the SFA based on the individual per meal amounts.

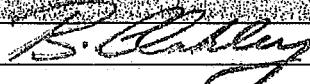
<b>To Be Completed by the FSMC</b>		<b>To Be Completed by the SFA</b>		<b>To Be Completed by the FSMC</b>	
<b>Program</b>	<b>Total Per Meal</b>	<b>X</b>	<b>SFA Estimate of Meals and Equivalent Meals</b>	<b>=</b>	<b>Total SFA Cost</b>
<b>Breakfast</b>	<b>2.19</b>	<b>X</b>	<b>81,500</b>	<b>+</b>	<b>178,485</b>
<b>Lunch</b>	<b>3.34</b>	<b>X</b>	<b>67,000</b>	<b>=</b>	<b>223,780</b>
<b>Snack</b>	<b>.87</b>	<b>X</b>	<b>6,500</b>		<b>5,655</b>
<b>Grand Total*</b>				<b>=</b>	

*\*Transfer this amount to either Option A, B or C selected by the SFA below.*

We, the undersigned agree to operate the food service management program as described in the bid specifications for the 2022-2023 school year. This proposal is subject to all the attached definitions, terms, conditions and specifications and we hereby agree to enter into the attached agreement subsequent to the award of the bid.

<b>To be Completed by SFA – (Cross out the option(s) that are not relevant and also fill in blank amount where applicable)</b>		<b>Grand Total Bid Amount</b> <i>(To be completed by FSMC based on option selected by SFA)</i>
<input checked="" type="radio"/> <b>Option A - Guaranteed Return to SFA</b>	TOTAL PER MEAL COST for the operation of the program wherein all operating costs, incurred by the SFA of * \$ will accrue from program income including all cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. Any deficit will be assumed by the FSMC.	NA
<input checked="" type="radio"/> <b>Option B - Break Even</b>	TOTAL PER MEAL COST for the operation of the program wherein all operating costs will accrue from program income including all cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. Any deficit will be assumed by the FSMC.	\$407,920
<input checked="" type="radio"/> <b>Option C - General Fund Subsidy</b>	TOTAL PER MEAL COST for the operation of the program requiring a General Fund subsidy of * \$ to cover the operating costs which exceed cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. The SFA shall not be liable from the General Fund over and above this subsidy.	NA

**\*To be completed by the SFA**  
**\*\*The minimum conversion factor to be used to convert a la carte sales is \$4.21. Please note: The New York State Education Department establishes the a la carte conversion factor to be used to convert a la carte sales to equivalent meals which include a la carte sales to students, adults and Child Nutrition vending machine sales as determined by the SFA to be part of the Child Nutrition Program. This conversion factor must reflect the most current rate issued by the NYS Education Department at the time of bid advertisement and must be used at the time of the bid proposal.**

<b>SUBMITTED BY: (Original Signature Required – Blue Ink Only)</b>					
<b>Name of FSMC:</b>	Compass Group USA, Inc., by and through its Chartwells Division	<b>Authorized Signature:</b>			
<b>Address:</b>	2400 Yorkmont Road Charlotte, NC 28217	<b>Printed Name, Title:</b>	Belinda Oakley, CEO, Chartwells K12		
		<b>Date:</b>	5/11/2022		

# Confidential

ABC School District  
**Exhibit #2A: 2022 - 2023 Annual Financial Budget Projection**  
(For use with **BID OPTION 2 - Lunch Bid**)

TO BE COMPLETED BY THE FSMC



A proposed financial budget must be included with this bid proposal and it should contain the following information:

**(A) PROJECTED GROSS RECEIPTS FOR LUNCH**

1	<u>Cash sales</u>	
a	Full Price and Reduced Price Lunch Sales	\$0
b	Adult and Student ala Carte Sales	\$11,898
c	Special Milk Sales	\$0
2	<u>Federal and State Reimbursements</u>	\$439,762
3	<u>General Fund Subsidy (Where Applicable)</u>	\$0
4	<u>Total Projected Receipts</u>	\$451,660

**(B) PROJECTED EXPENSES FOR LUNCH**

1	<u>Food Costs</u>	\$151,225
2	<u>Labor - Salaries / Fringe Benefits</u>	\$259,760
3	<u>Miscellaneous (As Defined Herein)</u>	\$13,109
4	<u>Management Fee</u>	\$13,751
5	<u>Total Expenses</u>	\$437,845
6	<u>SFA Guaranteed return</u>	\$13,815

(Item A.4 minus Item B.5) = Guaranteed Return.  
This amount added to the figure on B 6 of Schedule C 3  
must equal or exceed the guaranteed return to the SFA as  
specified by the SFA under bid option A.

**(C) PROJECTED MEALS FOR LUNCH**

1	<u>Student Meal Pattern</u>	
	Lunch	128,264
	Total	128,264
2	<u>Ala carte Sales</u>	\$11,898
	Divided by Conversion Factor**	\$4.21
	Equivalent Meals	2,826
3	<u>Total Projected Meals</u>	131,090

**(D) PROJECTED MEALS PER LABOR HOUR FOR LUNCH ONLY**

1	<u>Total Projected Meals (Item C 3 )</u>	131,090	0 HRS
2	<u>Projected Meals per Labor hour</u>	#DIV/0!	-

\*\* See bid for conversion factor explanation

# Confidential

ABC School District

## Exhibit #2B: 2022- 2023 Annual Financial Budget Projection (For use with BID OPTION 2 - Breakfast Bid)

TO BE COMPLETED BY THE FSMC



A proposed financial budget must be included with this bid proposal and it should contain the following information.

### (A) PROJECTED GROSS RECEIPTS FOR BREAKFAST

1 Cash sales	
a Full Price and Reduced Price Breakfast Sales	\$0
b Adult and Student ala Carte Sales	\$0
c Special Milk Sales	\$0
2 Federal and State Reimbursements	\$332,943
3 General Fund Subsidy (Where Applicable)	\$0
4 Total Projected Receipts	\$332,943

### (B) PROJECTED EXPENSES FOR BREAKFAST

1 Food Costs	\$137,036
2 Labor - Salaries / Fringe Benefits	\$169,011
3 Miscellaneous (As Defined Herein)	\$15,226
4 Management Fee	\$12,181
5 Total Expenses	\$333,454
6 SFA Projected return	-\$511

### (C) PROJECTED MEALS FOR BREAKFAST

1 Student Meal Pattern Breakfast	152,262
2 Ala carte Sales	\$0
Divided by Conversion Factor**	\$4.21
Equivalent Meals	0

3 Total Projected Meals 152,262

### (D) PROJECTED MEALS PER LABOR HOUR FOR BREAKFAST

1 Total Projected Meals (Item C 3 )	152,262	0 HRS
2 Projected Meals per Labor hour	#DIV/0!	-

\*\* See bid form for conversion factor explanation.

# Confidential

ABC School District  
**Exhibit #2C: 2022-2023 Annual Financial Budget Projection**  
(For use with BID OPTION 2 - Snack Bid)

**TO BE COMPLETED BY THE FSMC**



A proposed financial budget must be included with this bid proposal and it should contain the following information.

**(A) PROJECTED GROSS RECEIPTS FOR SNACK**

1 Cash sales	0
a Full Price and Reduced Price Snack Sales	\$0
b Adult and Student ala Carte Sales	\$0
2 Federal Reimbursements	\$13,047
3 General Fund Subsidy (Where Applicable)	\$0
4 Total Receipts	\$13,047

**(B) PROJECTED EXPENSES FOR SNACK**

1 Food Costs	\$6,579
2 Labor - Salaries / Fringe Benefits	\$3,415
3 Miscellaneous (As Defined Herein)	\$380
4 Management Fee	\$633
5 Total Expenses	\$11,007
6 SFA Projected return	\$2,040

**(C) PROJECTED MEALS FOR SNACK**

1 Student Meal Pattern Snack	12,652
2 Ala carte Sales	\$0
Divided by Conversion Factor**	\$4.21
Equivalent Meals	0
3 Total Projected Meals	12,652

**(D) PROJECTED MEALS PER LABOR HOUR FOR SNACK**

1 Total Projected Meals (Item C 3)	12,652	180 HRS
2 Projected Meals per Labor hour	70.3	-

\*\* See bid form for conversion factor explanation.

17. **Award of Contract**

- a. Award of the contract shall be to the lowest responsible bidder whose responsibility shall be determined by the SFA Board of Education.
- b. In preparation for the first day of meal service, the FSMC awarded the contract must submit a detailed written timetable for the transition to their FSMC operations within 15 days of award of the contract. The timetable must include interviewing/hiring staff, training and provisions for providing other services and enhancements as outlined in this agreement and bid specifications.
- c. If the SFA allows bidders to bid under more than one option (A, B or C) on the BID FORM, the SFA will consider bids in the following consecutive order to determine the lowest responsible bidder: from the lowest Option A, then Option B, to the highest Option C.

**IMPORTANT**

**(1) PREBID DOCUMENTS -**

Complete NYSED Prototype Pre-bid Contracts are to be emailed to [cn@nysed.gov](mailto:cn@nysed.gov) 30 days prior to letting bids. Schedules A-I must contain complete information and be included in with the prototype pre-bid contract for review by NYSED Child Nutrition Program Administration Office. A pre-review email will be sent to the SFA once the pre-bid has been reviewed and approved.

**(2) EXECUTED CONTRACTS -**

Schedules A-I must contain complete information and be included in with the prototype pre-bid contract for review by NYSED Child Nutrition Program Administration Office.

**Sodus CSD Summer Breakfast In the Classroom**  
**21 Day Bid Menu 2022**

Monday	Tuesday	Wednesday	Thursday	Friday
11 Cinn Toast Crunch Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice	12 Bagel w/Cream Cheese Chilled Fruit Assorted 100% Juice	13 Mini Cinn Buns Chilled Fruit Assorted 100% Juice	14 Blueberry muffin w/ Yogurt Chilled Fruit Assorted 100% Juice	15 Lucky Charms Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice
18 Coco Puffs Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice	19 Mini Cinn. Rush French Toast w/Syrup Chilled Fruit Assorted 100% Juice	20 Mini Cinn Buns Chilled Fruit Assorted 100% Juice	21 Blueberry muffin w/ Yogurt Chilled Fruit Assorted 100% Juice	22 Cinn Toast Crunch Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice
25 Lucky Charms Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice	26 Mini Maple Madness Waffles w/Syrup Chilled Fruit Assorted 100% Juice	27 Mini Cinn Buns Chilled Fruit Assorted 100% Juice	28 Egg & Cheese Sandwich on a Whole Wheat Roll Chilled Fruit Assorted 100% Juice	29 Coco Puffs Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice
1 Cinn Toast Crunch Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice	2 Bagel w/Cream Cheese Chilled Fruit Assorted 100% Juice	3 Mini Cinn Buns Chilled Fruit Assorted 100% Juice	4 Blueberry muffin w/ Yogurt Chilled Fruit Assorted 100% Juice	5 Lucky Charms Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice
8 Coco Puffs Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice				

**All meals served must meet the Food Based menu pattern requirements pursuant to the National School Lunch Program regulations 7 CFR Part 220, and shall meet the Dietary Guidelines for Americans.**

All Fruits =  $\frac{1}{2}$  cup

All Vegetables =  $\frac{1}{2}$  cup; exception 1 cup leafy greens =  $\frac{1}{2}$  cup vegetables

All Entrees = 2 oz MMA (Meat/Meat Alternative) and/or 2 oz. Whole Grain Milk = 8 oz.

A full student breakfast includes an entrée, fruit/vegetable side dishes, and a choice of milk. Milk choices include 1% white, skim white, skim chocolate

## Schedule A

**Summer Food**  
**21 Day Bid Lunch Menu**  
**July 11 – August 8, 2022**

	Monday	Tuesday	Wednesday	Thursday	Friday
	11 Chicken Patty on a Whole Grain Bun Sweet Potato Puffs	12 Cheese Pizza Dunkers w/ Dipping Sauce Seasoned Pasta Seasoned Green Beans	13 Chicken Tenders Brown Rice Seasoned Mixed Vegetables	14 Pepperoni Pizza Crunchy Romaine & Spinach Salad	15 Cheeseburger on a Whole Grain Bun Vegetarian Beans
	18 Italian Chicken Parmesan Sandwich Seasoned Pasta Seasoned Green Beans	19 Taco Wrap w/ Salsa Brown Rice Seasoned Corn	20 Toasted Cheese Sandwich Seasoned Pasta Tomato Soup	21 Cheese Pizza Crunchy Romaine & Spinach Salad	22 Chicken Patty on a Whole Grain Bun Sweet Potato Puffs
	22 Chicken Tenders Tater Tots Dinner Roll Peas & Carrots	23 Breaded Mozzarella Sticks w/ Dipping Sauce Seasoned Pasta Seasoned Green Beans	24 Cheeseburger on a Whole Grain Bun Vegetarian Beans	25 Pepperoni Pizza Crunchy Romaine & Spinach Salad	26 Hot Dog on a Whole Wheat Bun Potato Smiles Baked Beans
	1 Chicken Patty on a Whole Grain Bun Sweet Potato Puffs	2 Cheese Pizza Dunkers w/ Dipping Sauce Seasoned Pasta Seasoned Green Beans	3 Chicken Tenders Brown Rice Seasoned Mixed Vegetables	4 Pepperoni Pizza Crunchy Romaine & Spinach Salad	5 Cheeseburger on a Whole Grain Bun Vegetarian Beans
	8 Italian Chicken Parmesan Sandwich Seasoned Pasta Seasoned Green Beans				
Daily Alternate Meals	Cheeseburger on a Whole Grain Bun  Peanut Butter & Jelly	Bagel/Yogurt/Cheese Fun Lunch  Peanut Butter & Jelly	Cheese Pizza  Peanut Butter & Jelly	Chicken Patty on a Whole Grain Bun  Peanut Butter & Jelly	Bagel/Yogurt/Cheese Fun Lunch  Peanut Butter & Jelly
Daily Fruit and Vegetable Bar	Choose with any Meal: Carrot Sticks Garbanzo Beans Assorted Fresh Fruit Assorted Chilled Fruit	Choose with any Meal: Celery Sticks Sweet Green Peas Assorted Fresh Fruit Assorted Chilled Fruit	Choose with any Meal: Fresh Broccoli Florets Garbanzo Beans Assorted Fresh Fruit Assorted Chilled Fruit	Choose with any Meal: Red Pepper Strips Green Pea Salad Assorted Fresh Fruit Assorted Chilled Fruit	Choose with any Meal: Corn & Black Bean Salad Sliced Cucumbers Assorted Fresh Fruit Assorted Chilled Fruit

All meals served must meet the Food Based menu pattern requirements pursuant to the National School Lunch Program regulations 7 CFR Part 210, and shall meet the Dietary Guidelines for Americans.

All Fruits =  $\frac{1}{2}$  cup

All Vegetables =  $\frac{1}{2}$  cup; exception 1 cup leafy greens =  $\frac{1}{2}$  cup vegetables

All Entrees = 2 oz MMA (Meat/Meat Alternative) and 2 oz. Whole Grain

Milk = 8 oz.

A full student lunch includes a choice of entrée, fruit/vegetable side dishes, and a choice of milk. Milk choices include 1% white, skim white, skim chocolate

**21 Day Bid 2022**  
**Summer Snack Menu**

Monday	Tuesday	Wednesday	Thursday	Friday
11 Peach Cup & Milk	12 Fresh Apple & Milk	13 String Cheese & Assorted Juice	14 Fresh Orange & Milk	15 Bagel w/ Peanut Butter & Milk
18 Applesauce Cup & Milk	19 Fresh Banana & Milk	20 Trix Yogurt & Assorted Juice	21 Fresh Apple & Milk	22 Assorted Muffins & Milk
25 Strawberry Cup & Milk	26 Fresh Apple & Milk	27 String Cheese & Assorted Juice	28 Fresh Celery w/ Peanut Butter & Milk	29 Assorted Cereal & Milk
1 Assorted Muffins & Milk	2 Fresh Banana & Milk	3 Trix Yogurt & Assorted Juice	4 Fresh Orange & Milk	5 Bagel w/ Peanut Butter & Milk
8 Peach Cup & Milk				

**Sodus CSD Breakfast In Classroom**  
**21 Day Bid Menu 2022**

Monday	Tuesday	Wednesday	Thursday	Friday
		7 Mini Cinn Buns Chilled Fruit Assorted 100% Juice	8 Blueberry muffin w/ Yogurt Chilled Fruit Assorted 100% Juice	9 Lucky Charms Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice
12 Coco Puffs Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice	13 Mini Cinn. Rush French Toast w/Syrup Chilled Fruit Assorted 100% Juice	14 Mini Cinn Buns Chilled Fruit Assorted 100% Juice	15 Blueberry muffin w/ Yogurt Chilled Fruit Assorted 100% Juice	16 Cinn Toast Crunch Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice
19 Lucky Charms Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice	20 Mini Maple Madness Waffles w/Syrup Chilled Fruit Assorted 100% Juice	21 Mini Cinn Buns Chilled Fruit Assorted 100% Juice	22 Egg &Cheese Sandwich on a Whole Wheat Roll Chilled Fruit Assorted 100% Juice	23 Coco Puffs Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice
26 Cinn Toast Crunch Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice	27 Bagel w/Cream Cheese Chilled Fruit Assorted 100% Juice	28 Mini Cinn Buns Chilled Fruit Assorted 100% Juice	29 Blueberry muffin w/ Yogurt Chilled Fruit Assorted 100% Juice	30 Lucky Charms Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice
3 Coco Puffs Cinn Goldfish Cracker Chilled Fruit Assorted 100% Juice	4 Mini Maple Burst Pancakes w/Syrup Chilled Fruit Assorted 100% Juice	5 Mini Cinn Buns Chilled Fruit Assorted 100% Juice		

All meals served must meet the Food Based menu pattern requirements pursuant to the National School Lunch Program regulations 7 CFR Part 220, and shall meet the Dietary Guidelines for Americans.

All Fruits =  $\frac{1}{2}$  cup

All Vegetables =  $\frac{1}{2}$  cup; exception 1 cup leafy greens =  $\frac{1}{2}$  cup vegetables

All Entrees = 2 oz MMA (Meat/Meat Alternative) and/or 2 oz. Whole Grain

Milk = 8 oz.

A full student breakfast includes an entrée, fruit/vegetable side dishes, and a choice of milk. Milk choices include 1% white, skim white, skim chocolate

**High School Lunch  
21 Day Bid Menu  
September 7-9, 2022**

Station	Monday	Tuesday	Wednesday	Thursday	Friday
1	No School	No School	<b>Chicken Tenders</b> Seasoned Pasta Mixed Vegetables Dinner Roll BBQ and Honey Mustard Dipping Sauce	Pasta and Meatballs Spicy Marinara Sauce Vegetable Medley Garlic Bread	<b>Mashed Potato Bowl</b> Mashed Potatoes and Gravy Popcorn Chicken Roasted Carrot Fries Dinner Roll
2			Italian Chicken Parmesan Sandwich	Triple Decker Grilled Cheese	Toasted Turkey Club Sandwich
Available Daily: Cheeseburgers, Breaded Chicken Sandwich					
3			Chicken Bacon Ranch Pizza  Available Daily: Cheese & Pepperoni Pizza	Veggie Lovers' Pizza  Buffalo Chicken Pizza	
4	Made to Order Sandwich and Salads with Your Choice of Assorted Deli Meats, Cheeses, and Toppings On Your Choice of Bread				
5			Ham, Cheese & Romaine Wrap  Garden Salad with Mozzarella	Buffalo Chicken Wrap  Chicken Caesar Salad	Southwest Corn & Black Bean Wrap  Ham & Turkey Chef Salad
Salads Offered with Two Dinner Rolls					
6			Fresh Broccoli Florets Citrus Chick-Pea Salad Assorted Fresh Fruit Assorted Chilled Fruit	Red Pepper Strips Green Pea Salad Assorted Fresh Fruit Assorted Chilled Fruit	Corn & Black Bean Salad Sliced Cucumbers Assorted Fresh Fruit Assorted Chilled Fruit

All meals served must meet the Food Based menu pattern requirements pursuant to the National School Lunch Program regulations 7 CFR Part 210, and shall meet the Dietary Guidelines for Americans.

All Fruits =  $\frac{1}{2}$  cup

All Vegetables =  $\frac{1}{2}$  cup; exception 1 cup leafy greens =  $\frac{1}{2}$  cup vegetables

All Entrees = 2 oz MMA (Meat/Meat Alternative) and 2 oz. Whole Grain

Milk = 8 oz.

A full student lunch includes a choice of entrée, fruit/vegetable side dishes, and a choice of milk. Milk choices include 1% white, skim white, skim chocolate

**High School Lunch  
21 Day Bid Menu  
September 12-16, 2022**

Station	Monday	Tuesday	Wednesday	Thursday	Friday
1	Chicken Parmesan Seasoned Pasta Seasoned Green Beans Spicy Marinara Sauce Whole Grain Toasted Garlic Bread	Crunchy Popcorn Chicken, Lo Mein Noodles Stir fry Veggies Orange Ginger Sauce Crunchy Asian Topping	Toasted Cheese Sandwich On Whole Wheat Bread Tomato Soup Seasoned Pasta	BBQ Chicken Mac & Cheese, Mixed Vegetables Corn Bread	Sloppy Joe On a Whole Wheat Bun Savory Green Beans Creamy Cole Slaw
2	Meatball Sub	Chicken Tender Strips w/Biscuit	Italian Chicken Parmesan Sandwich	Triple Decker Grilled Cheese	Toasted Turkey Club Sandwich
Available Daily: Cheeseburgers, Breaded Chicken Sandwich					
3	Pepperoni Flatbread Pizza	Italian Sausage Stromboli	Chicken Bacon Ranch Pizza	Veggie Lovers' Pizza	Buffalo Chicken Pizza
Available Daily: Cheese & Pepperoni Pizza					
4	<p>Available Daily:</p> <p>Made to Order Sandwich and Salads with Your Choice of Assorted Deli Meats, Cheeses, and Toppings On Your Choice of Bread</p>				
5	Turkey BLT Wrap Ham & Turkey Chef Salad	Chicken Caesar Salad Wrap Buffalo Chicken Salad	Ham, Cheese & Romaine Wrap Garden Salad with Mozzarella	Buffalo Chicken Wrap Chicken Caesar Salad	Southwest Corn & Black Bean Wrap Ham & Turkey Chef Salad
Salads Offered with Two Dinner Rolls					
6	Celery Sticks Garbanzo Beans Assorted Fresh Fruit Assorted Chilled Fruit	Carrot Sticks Citrus Chick-Pea Salad Assorted Fresh Fruit Assorted Chilled Fruit	Fresh Broccoli Florets Sweet Corn Salad Assorted Fresh Fruit Assorted Chilled Fruit	Red Pepper Strips Green Pea Salad Assorted Fresh Fruit Assorted Chilled Fruit	Corn & Black Bean Salad Sliced Cucumbers Assorted Fresh Fruit Assorted Chilled Fruit

All meals served must meet the Food Based menu pattern requirements pursuant to the National School Lunch Program regulations 7 CFR Part 210, and shall meet the Dietary Guidelines for Americans.

All Fruits =  $\frac{1}{2}$  cup

All Vegetables =  $\frac{1}{2}$  cup; exception 1 cup leafy greens =  $\frac{1}{2}$  cup vegetables

All Entrees = 2 oz MMA (Meat/Meat Alternative) and 2 oz. Whole Grain

Milk = 8 oz.

A full student lunch includes a choice of entrée, fruit/vegetable side dishes, and a choice of milk. Milk choices include 1% white, skim white, skim chocolate

**High School Lunch  
21 Day Bid Menu  
September 19-23, 2022**

Schedule A

Station	Monday	Tuesday	Wednesday	Thursday	Friday
1	Buffalo Chicken Dip W/Tortilla Chips Brown Rice Seasoned Green Beans	Sizzling Tacos Spicy Taco Meat, Mexican Corn Lettuce, Tomato and Shredded Cheddar Cheese Salsa	BBQ Pulled Pork on a Whole Grain Bun Seasoned Green Beans Baked Beans Cole Slaw	Baked Russet Potato Vegetarian Bean Chili Steamed Broccoli Cheddar Cheese Sauce Whole Grain Dinner Rolls	Macaroni & Cheese Whole Grain Biscuit Seasoned Broccoli
2	Meatball Sub	Chicken Tender Strips w/Biscuit	Italian Chicken Parmesan Sandwich	Triple Decker Grilled Cheese	Toasted Turkey Club Sandwich
Available Daily: Cheeseburgers, Breaded Chicken Sandwich					
3	Pepperoni Flatbread Pizza	Italian Sausage Stromboli	Chicken Bacon Ranch Pizza	Veggie Lovers' Pizza	Buffalo Chicken Pizza
Available Daily: Cheese & Pepperoni Pizza					
4	<p><b>Available Daily:</b></p> <p>Made to Order Sandwich and Salads with Your Choice of Assorted Deli Meals, Cheeses, and Toppings On Your Choice of Bread</p>				
5	Turkey BLT Wrap  Ham & Turkey Chef Salad	Chicken Caesar Salad Wrap  Buffalo Chicken Salad	Ham, Cheese & Romaine Wrap  Garden Salad with Mozzarella	Buffalo Chicken Wrap  Chicken Caesar Salad	Southwest Corn & Black Bean Wrap  Ham & Turkey Chef Salad
Salads Offered with Two Dinner Rolls					
6	Celery Sticks Garbanzo Beans Assorted Fresh Fruit Assorted Chilled Fruit	Carrot Sticks Citrus Chick-Pea Salad Assorted Fresh Fruit Assorted Chilled Fruit	Fresh Broccoli Florets Sweet Corn Salad Assorted Fresh Fruit Assorted Chilled Fruit	Red Pepper Strips Green Pea Salad Assorted Fresh Fruit Assorted Chilled Fruit	Corn & Black Bean Salad Cherry Tomatoes Assorted Fresh Fruit Assorted Chilled Fruit

All meals served must meet the Food Based menu pattern requirements pursuant to the National School Lunch Program regulations 7 CFR Part 210, and shall meet the Dietary Guidelines for Americans.

All Fruits =  $\frac{1}{2}$  cup

All Vegetables =  $\frac{1}{2}$  cup; exception 1 cup leafy greens =  $\frac{1}{2}$  cup vegetables

All Entrees = 2 oz MMA (Meat/Meat Alternative) and 2 oz. Whole Grain Milk = 8 oz.

A full student lunch includes a choice of entrée, fruit/vegetable side dishes, and a choice of milk. Milk choices include 1% white, skim white, skim chocolate

Schedule A

**High School Lunch**

Station	Monday	Tuesday	Wednesday	Thursday	Friday
1	Chicken Tenders Seasoned Pasta Mixed Vegetables Dinner Roll BBQ and Honey Mustard Dipping Sauce	Spicy Chicken Fajitas Fiesta Rice Spicy Black Beans Sautéed Peppers & Onions Shredded Cheddar Cheese	Cheese Pizza Dunkers W/ Dipping Sauce Seasoned Pasta Seasoned Green Beans	Roasted Turkey w/Gravy Mashed Potatoes Butternut Squash Seasoned Broccoli Whole Grain Biscuit	Fish Sandwich on Whole Wheat Bun Potato Wedges Seasoned Green Peas Cole Slaw
2	Meatball Sub	Chicken Tender Strips w/Biscuit	Italian Chicken Parmesan Sandwich	Triple Decker Grilled Cheese	Toasted Turkey Club Sandwich
Available Daily: Cheeseburgers, Breaded Chicken Sandwich					
3	Pepperoni Flatbread Pizza	Italian Sausage Stromboli	Chicken Bacon Ranch Pizza	Veggie Lovers' Pizza	Buffalo Chicken Pizza
Available Daily: Cheese & Pepperoni Pizza					
4	<p><b>Available Daily:</b></p> <p>Made to Order Sandwich and Salads with Your Choice of Assorted Deli Meats, Cheeses, and Toppings On Your Choice of Bread</p>				
5	Turkey BLT Wrap  Ham & Turkey Chef Salad	Chicken Caesar Salad Wrap  Buffalo Chicken Salad	Ham, Cheese & Romaine Wrap  Garden Salad with Mozzarella	Buffalo Chicken Wrap  Chicken Caesar Salad	Southwest Corn & Black Bean Wrap  Ham & Turkey Chef Salad
Salads Offered with Two Dinner Rolls					
6	Celery Sticks Garbanzo Beans Assorted Fresh Fruit Assorted Chilled Fruit	Carrot Sticks Citrus Chick-Pea Salad Assorted Fresh Fruit Assorted Chilled Fruit	Fresh Broccoli Florets Sweet Corn Salad Assorted Fresh Fruit Assorted Chilled Fruit	Red Pepper Strips Green Pea Salad Assorted Fresh Fruit Assorted Chilled Fruit	Corn & Black Bean Salad Sliced Cucumbers Assorted Fresh Fruit Assorted Chilled Fruit

**21 Day Bid Menu**  
**September 26-30, 2022**

All meals served must meet the Food Based menu pattern requirements pursuant to the National School Lunch Program regulations 7 CFR Part 210, and shall meet the Dietary Guidelines for Americans.

All Fruits =  $\frac{1}{2}$  cup

All Vegetables =  $\frac{1}{2}$  cup; exception 1 cup leafy greens =  $\frac{1}{2}$  cup vegetables

All Entrees = 2 oz MMA (Meat/Meat Alternative) and 2 oz. Whole Grain

Milk = 8 oz.

A full student lunch includes a choice of entrée, fruit/vegetable side dishes, and a choice of milk. Milk choices include 1% white, skim white, skim chocolate

**High School Lunch  
21 Day Bid Menu  
October 3-5, 2022**

Station	Monday	Tuesday	Wednesday	Thursday	Friday
1	Breaded Mozzarella Sticks W/ Dipping Sauce Seasoned Pasta Seasoned Green Beans	Macho Nachos Mexican Corn Lettuce, Tomato and Shredded Cheddar Cheese Salsa	French Toast Sticks Turkey Sausage Patty Warm Baked Apple Slices Tater Tots		
2	Meatball Sub	Chicken Tender Strips w/Biscuit	Italian Chicken Parmesan Sandwich		
Available Daily: Cheeseburgers, Breaded Chicken Sandwich					
3	Pepperoni Flatbread Pizza	Italian Sausage Stromboli	Chicken Bacon Ranch Pizza		
Available Daily: Cheese & Pepperoni Pizza					
4	<p align="center"><b>Available Daily:</b></p> <p align="center">Made to Order Sandwich and Salads with Your Choice of Assorted Deli Meats, Cheeses, and Toppings On Your Choice of Bread</p>				
5	Turkey BLT Wrap Ham & Turkey Chef Salad	Chicken Caesar Salad Wrap Buffalo Chicken Salad	Ham, Cheese & Romaine Wrap Garden Salad with Mozzarella		
Salads Offered with Two Dinner Rolls					
6	Cherry Tomatoes Garbanzo Beans Assorted Fresh Fruit Assorted Chilled Fruit	Broccoli Florets Citrus Chick-Pea Salad Assorted Fresh Fruit Assorted Chilled Fruit	Red Pepper Strips Green Pea Salad Assorted Fresh Fruit Assorted Chilled Fruit		

All meals served must meet the Food Based menu pattern requirements pursuant to the National School Lunch Program regulations 7 CFR Part 210, and shall meet the Dietary Guidelines for Americans.

All Fruits =  $\frac{1}{2}$  cup

All Vegetables =  $\frac{1}{2}$  cup; exception 1 cup leafy greens =  $\frac{1}{2}$  cup vegetables

All Entrees = 2 oz MMA (Meat/Meat Alternative) and 2 oz. Whole Grain

Milk = 8 oz.

A full student lunch includes a choice of entrée, fruit/vegetable side dishes, and a choice of milk. Milk choices include 1% white, skim white, skim chocolate

**21 Day Bid Menu 2022**  
**Intermediate School Lunch**

	Monday	Tuesday	Wednesday	Thursday	Friday
			7 Chicken Tenders Brown Rice Seasoned Mixed Vegetables	8 Rotini w/ Meatballs Seasoned Green Beans Garlic Bread	9 Pepperoni Pizza Crunchy Romaine & Spinach Salad
	12 Cheese Pizza Dunkers w/ Dipping Sauce Seasoned Pasta Seasoned Green Beans	13 Tacos w/ Salsa Seasoned Corn Mexican Pinto Beans	14 Mashed Potato Bowl Mashed Potatoes and Gravy Popcorn Chicken Roasted Carrot Fries Dinner Roll	15 French Toast Sticks w/ Sausage Patty Tater Tots	16 Cheese Pizza Crunchy Romaine & Spinach Salad
	19 Chicken Tenders Brown Rice Seasoned Mixed Vegetables	20 Beef Hot Dog Potato Smiles Seasoned Corn	21 Breaded Mozzarella Sticks w/ Dipping Sauce Seasoned Pasta Seasoned Green Beans	22 Toasted Cheese on Whole Wheat Bread Tomato Soup Whole Grain Past	23 Pepperoni Pizza Crunchy Romaine & Spinach Salad
	26 Chicken Patty on a Whole Grain Bun Brown Rice Seasoned Mixed Vegetables	27 Macho Nachos w/ Salsa Brown Rice Refried Beans	28 Italian Chicken Parmesan Sandwich Whole Grain Pasta Seasoned Green Beans	29 Roasted Turkey w/ Gravy Mashed Potatoes Green Beans Dinner Roll	30 Cheese Pizza Crunchy Romaine & Spinach Salad
	3 Chicken Tenders Brown Rice Seasoned Mixed Vegetables	4 Sloppy Joe on a Whole Grain Bun Roasted Carrot Fries Cole Slaw	5 Cheese Pizza Dunkers w/ Dipping Sauce Seasoned Pasta Seasoned Green Beans		
Daily Alternate Entrees	Muffin/Yogurt/Cheese Fun Lunch Peanut Butter & Jelly	Flatbread Pepperoni Pizza Peanut Butter & Jelly	Breaded Chicken Caesar Salad Peanut Butter & Jelly	Ham & Turkey Chef Salad w/ Croutons & Dinner Roll Peanut Butter & Jelly	Cheeseburger on a Whole Grain Bun Peanut Butter & Jelly
<b>Daily Fruit and Vegetable Bar</b>	Choose with any Meal: Fresh Carrot Sticks Garbanzo Beans Assorted Fresh Fruit Assorted Chilled Fruit	Choose with any Meal: Fresh Celery Sticks Assorted Fresh Fruit Assorted Chilled Fruit	Choose with any Meal: Fresh Cucumbers Garbanzo Beans Assorted Fresh Fruit Assorted Chilled Fruit	Choose with any Meal: Fresh Red Pepper Strips Assorted Fresh Fruit Assorted Chilled Fruit	Choose with any Meal: Power Peas Assorted Fresh Fruit Assorted Chilled Fruit

All meals served must meet the Food Based menu pattern requirements pursuant to the National School Lunch Program regulations 7 CFR Part 210, and shall meet the Dietary Guidelines for Americans.

All Fruits =  $\frac{1}{2}$  cup

All Vegetables =  $\frac{1}{2}$  cup; exception 1 cup leafy greens =  $\frac{1}{2}$  cup vegetables

All Entrees = 2 oz MMA (Meat/Meat Alternative) and 2 oz. Whole Grain

Milk = 8 oz.

A full student lunch includes a choice of entrée, fruit/vegetable side dishes, and a choice of milk. Milk choices include 1% white, skim white, skim chocolate

**21 Day Bid Menu 2022**  
**Elementary School Lunch**

	Monday	Tuesday	Wednesday	Thursday	Friday
			7 Chicken Tenders Brown Rice Seasoned Mixed Vegetables	8 Rotini w/ Meatballs Seasoned Green Beans Garlic Bread	9 Pepperoni Pizza Crunchy Romaine & Spinach Salad
	12 Cheese Pizza Dunkers w/ Dipping Sauce Seasoned Pasta Seasoned Green Beans	13 Tacos w/ Salsa Seasoned Corn Mexican Pinto Beans	14 Mashed Potato Bowl Mashed Potatoes and Gravy Popcorn Chicken Roasted Carrot Fries Dinner Roll	15 French Toast Sticks w/ Sausage Patty Tater Tots	16 Cheese Pizza Crunchy Romaine & Spinach Salad
	19 Chicken Tenders Brown Rice Seasoned Mixed Vegetables	20 Beef Hot Dog Potato Smiles Seasoned Corn	21 Breaded Mozzarella Sticks w/ Dipping Sauce Seasoned Pasta Seasoned Green Beans	22 Toasted Cheese on Whole Wheat Bread Tomato Soup Whole Grain Past	23 Pepperoni Pizza Crunchy Romaine & Spinach Salad
	26 Chicken Patty on a Whole Grain Bun Brown Rice Seasoned Mixed Vegetables	27 Macho Nachos w/ Salsa Brown Rice Refried Beans	28 Italian Chicken Parmesan Sandwich Whole Grain Pasta Seasoned Green Beans	29 Roasted Turkey w/ Gravy Mashed Potatoes Green Beans Dinner Roll	30 Cheese Pizza Crunchy Romaine & Spinach Salad
	3 Chicken Tenders Brown Rice Seasoned Mixed Vegetables	4 Sloppy Joe on a Whole Grain Bun Roasted Carrot Fries Cole Slaw	5 Cheese Pizza Dunkers w/ Dipping Sauce Seasoned Pasta Seasoned Green Beans		
Daily Alternate Entrees	Muffin/Yogurt/Cheese Fun Lunch	Flatbread Pepperoni Pizza	Breaded Chicken Caesar Salad	Ham & Turkey Chef Salad w/ Croutons & Dinner Roll	Cheeseburger on a Whole Grain Bun
	Peanut Butter & Jelly	Peanut Butter & Jelly	Peanut Butter & Jelly	Peanut Butter & Jelly	Peanut Butter & Jelly
Daily Fruit and Vegetable Bar	Choose with any Meal: Fresh Carrot Sticks Garbanzo Beans Assorted Fresh Fruit Assorted Chilled Fruit	Choose with any Meal: Fresh Celery Sticks Assorted Fresh Fruit Assorted Chilled Fruit	Choose with any Meal: Fresh Cucumbers Garbanzo Beans Assorted Fresh Fruit Assorted Chilled Fruit	Choose with any Meal: Fresh Red Pepper Strips Assorted Fresh Fruit Assorted Chilled Fruit	Choose with any Meal: Power Peas Assorted Fresh Fruit Assorted Chilled Fruit

All meals served must meet the Food Based menu pattern requirements pursuant to the National School Lunch Program regulations 7 CFR Part 210, and shall meet the Dietary Guidelines for Americans.

All Fruits =  $\frac{1}{2}$  cup

All Vegetables =  $\frac{1}{2}$  cup; exception 1 cup leafy greens =  $\frac{1}{2}$  cup vegetables

All Entrees = 2 oz MMA (Meat/Meat Alternative) and 2 oz. Whole Grain

Milk = 8 oz.

A full student lunch includes a choice of entrée, fruit/vegetable side dishes, and a choice of milk. Milk choices include 1% white, skim white, skim chocolate

**21 Day Bid 2022**  
**Snack Menu**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
		String Cheese & Assorted Juice 7	Fresh Orange & Milk 8	Bagel w/ Peanut Butter & Milk 9
12 Applesauce Cup & Milk	13 Fresh Banana & Milk	14 Trix Yogurt & Assorted Juice	15 Fresh Apple & Milk	16 Assorted Muffins & Milk
19 Strawberry Cup & Milk	20 Fresh Apple & Milk	21 String Cheese & Assorted Juice	22 Fresh Celery w/ Peanut Butter & Milk	23 Assorted Cereal & Milk
26 Assorted Muffins & Milk	27 Fresh Banana & Milk	28 Trix Yogurt & Assorted Juice	29 Fresh Orange & Milk	30 Bagel w/ Peanut Butter & Milk
3 Peach Cup & Milk	4 Fresh Apple & Milk	5 String Cheese & Assorted Juice		

Sample

## STANDARDIZED RECIPE FORM

Anytown School District  
(School Name)

Recipe Title: Spaghetti and Meat Sauce      Recipe Number: Modified #D-35      Source: USDA Quantity Recipes  
 Serving Size: 3/4 cup      Portion Utensil: 6 oz ladle      Contribution per serving: M/M/A 2 (oz)  
 Total Yield: 50 servings: about 2 3/4 gallons (loaves, buns, cups, gallons, etc.)      F/V 1/2 (cup(s)  
 100 servings: about 5 gallons      G/B 1 (svg)

Ingredients	50 Servings		100 Servings		Preparation Instructions
	Weight	Measure	Weight	Measure	
Raw ground beef (no more than 20% fat)	7 lb 3 oz	.....	14 lb 6 oz	.....	1. Thaw ground beef in refrigerator prior to cooking. Brown ground beef. Drain. Add onions and garlic powder. Cook for 5 minutes. Cook for 5 minutes.
Dehydrated onions OR	6 oz OR 3 lb	1 3/4 cup OR 2 qt 1 T + 1 1/2 tsp	12 oz OR 6 lb 3 T	3 1/2 cups OR 1 gal 3 T	
*Fresh onions, chopped	.....	.....	.....	1 T	2. Add pepper, canned tomatoes, tomato paste, water, and seasonings. Cook meat sauce to internal temperature of 155° for 15 seconds. Simmer about 1 hour.
Garlic powder	.....	.....	.....	.....	
Black Pepper	.....	1 1/2 tsp	.....	.....	
Canned tomatoes, with liquid, chopped	4 lb 4 oz	2/3 No. 10 can	8 lb 8 oz	1 1/3 No. 10 can	
Tomato paste	1 lb 12 oz	1/4 No. 10 can	3 lb 8 oz	1/2 no. 10 can	
Water	.....	1 1/2 qt	.....	3 qt	
+Seasonings	.....	.....	.....	.....	
Flaked basil	.....	3 T + 2 tsp	.....	1/4 cup + 3 T	
Flaked oregano	.....	3 T + 2 tsp	.....	1/4 cup + 3 T	
Flaked marjoram	.....	3 T + 2 tsp	.....	1/4 cup + 3 T	
Flaked Thyme	.....	1 1/2 tsp	.....	1 T	
Water	.....	3 gal	.....	6 gal	
Salt	.....	1 T	.....	2 T	3. Heat water to rolling boil. Add salt.
Spaghetti, broken into thirds	3 lb 1 oz	.....	6 lb 2 oz	.....	4. Slowly add spaghetti. Stir constantly, until water boils again. Cook 10-12 minutes or until tender; stir occasionally. DO NOT OVERCOOK. Drain well.
Cheddar cheese, shredded	1 lb	.....	2 lb	.....	5. Stir into meat sauce.
					6. Pour into serving pans. Hold in serving pans at 140° or above.
					7. Top with shredded cheese.
					8. Portion 3/4 cup serving.
					9. Cool any leftovers in a shallow pan in refrigerator to 41° or below.

### Special Instructions:

Schedule A

MEAL & ALA CARTE PRICING  
SODUS CENTRAL SCHOOL DISTRICT  
2022/2023

	ELEMENTARY	INTERMEDIATE	HIGH SCHOOL	ADULT *
Full Lunch Meal	\$0.00	\$0.00	\$0.00	\$5.02
Breakfast	\$0.00	\$0.00	\$0.00	\$2.71
Type A "Entrée"	\$1.90	\$1.90	\$1.90	\$2.80
Breakfast Entrée	\$1.35	\$1.35	\$1.35	\$1.70
Extra Sides	\$0.60	\$0.60	\$0.60	\$0.60
Bag of Chips	N/A	\$0.80	\$0.80	\$0.80
Rice Krispie Treat	N/A	\$1.15	\$1.15	\$1.15
Ice Cream	\$1.25	\$1.25	\$1.25	\$1.25
Sm. Water	\$1.25	\$1.25	\$1.25	\$1.25
Life Water	N/A	\$2.25	\$2.25	\$2.25
Milk	\$0.55	\$0.55	\$0.55	\$0.55
Fresh Fruit	\$0.55	\$0.55	\$0.55	\$0.55

\* Adult purchases are subject to sales tax and increase to state mandated minimum pricing

## Schedule A

### ATTACH MENU(S) AND OTHER RELATED MATERIALS HERE

- I. Attach 21-day menu for breakfast and/or lunch and/or summer as applicable. The menu provided must be in compliance with the Food Based Meal Pattern and Nutrition Standards outlined on pages 48 and 49 of this contract. All menus must include the daily recommended portion sizes per serving.
- II. Attach the following related materials here:
  - a. SFA may attach a menu for each grade level
  - b. Merchandising specifications and Promotional specifications
  - c. Attach Sample Production Records - Refer to <http://www.cn.nysed.gov> for sample production records
  - d. Attach Sample Standardized Recipes - Refer to <http://www.cn.nysed.gov> for sample standardized recipes
- III. Milk is the only beverage choice in its own category. For example: Milk or Juice cannot be a beverage choice. Beverages other than milk, including but not limited to iced tea, lemonade, punch, juice, water, coffee, fruit drinks, etc., may not be substituted for milk as part of the reimbursable meal.
- IV. An SFA with no capability to prepare a 21-day cycle menu may, with State Agency approval, require that each food service management company include a 21-day cycle menu, developed in accordance with the provisions of 7 CFR 210.10, 220.8, and/or 225.16, with its bid proposal. The SFA must attach a plan on how the menu will be evaluated to ensure compliance with the meal pattern for components and quantity, and dietary specifications, affordability, nutrition requirements, and appeal to students.

## Schedule B

ATTACH FOOD, BEVERAGE and SMALLWARE PRODUCT SPECIFICATIONS HERE

A specification is a statement that contains a detailed description or enumerates particulars of a product. Characteristics in a specification include (but are not limited to):

- Name of Product
- Description of Product
- Case and Pack Weight
- Minimum and Maximum Size and Pieces
- Quality indicators: product type dictates the quality indicators; e.g., type, style, pack, size, units per case, syrup density, special gravity, age, exact cutting instructions, weight range, composition, condition upon receipt of product, fat content, cut of meat used, market class, variety, degree of ripeness or maturity, geographical origin, temperature during delivery and upon receipt, sugar ratio, milk fat content, milk solids and bacteria count, brand names, trim or yield, preservation or processing method, trade association standards, chemical standards.
- Main Ingredients
- If a brand name is indicated, "or equal to" must be specified
- Include required portion sizes for each grade group
- Meal Pattern Requirements/Child Nutrition (CN) Label
- Test or inspection procedures
- Other Product Ingredients
- Prohibited Ingredients
- Nutritional Standards
- Buy American – Refer to information in Appendix B

**PLEASE NOTE: In the event that the SFA did not include Schedule B, the FSMC must identify the food products that will be served on the menu using specifications like grading, weight, item labels, nutritional qualities, etc..**

# SODUS CENTRAL SCHOOL DISTRICT POLICY

2018-2019 School Year  
Policy 108

Non-Institutional Business  
Operations

## SUBJECT: WELLNESS POLICY\*

The Sodus Central School District is committed to providing a school environment that promotes and protects children's health, well-being, and the ability to learn by fostering healthy eating and physical activity. The District has established a wellness committee to develop the District's proposed local wellness policy, making such policy recommendations for review and adoption by the Board of Education. The District's wellness committee includes, but is not limited to, representatives from each of the following groups:

- a) Parents;
- b) Students;
- c) The District's food service program;
- d) The School Board;
- e) School staff and administrators; and
- f) Members of the public.

The Sodus School District Wellness Committee will assess current activities, programs and policies available in the District; identify specific areas of need within the District; develop the policy; and provide mechanisms for implementation, evaluation, revision and updating of the policy. The Wellness Committee is established to represent the local community's perspective in developing the wellness policy for the District.

### Goals to Promote Student Wellness

Taking into account the parameters of the Sodus Central School District (academic programs, annual budget, staffing issues, and available facilities) as well as the community in which the District is located (the general economy; socioeconomic status; local tax bases; social cultural and religious influences; geography; and legal, political and social institutions) the Wellness Committee recommends the following District goals relating to nutrition education, physical activity and other school-based activities:

#### Nutrition Education

The District will provide nutrition education to facilitate the voluntary adoption of healthy eating habits and other nutrition-related behaviors conducive to health and well-being by establishing the following standards for:

- a) Classroom teaching:

During grades K through twelve, all students shall receive instruction that is designed to facilitate their attainment of the New York State learning standards in health education.

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**POLICY**

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In addition to specifics relating to nutrition content of foods, instruction on healthy body image, weight management and eating disorders will be incorporated.

b) Education, marketing and promotion links outside the classroom:

District and building newsletters and the district's website, FACEBOOK page, etc will provide periodic nutrition educational information. Nutrition education will occur outside the classroom that links the classroom nutrition education program to the larger school community (e.g., workshops, cafeteria-based nutrition programs).

c) Fundraising activities: To support student's health and school nutrition, this policy encourages organizations to sell non-food items as fund raising options. Fund-raising projects that sell food items not adhering to the SMART SNACKS IN SCHOOLS guidelines will not be allowed to be sold or distributed during the scheduled school day. The district will share a list of ideas that are available as non-food and healthy fund raising options.

<https://foodplanner.healthiergeneration.org/calculator/>

Advisors of clubs and organizations that are considering healthy fundraising options will contact the Wellness Director to see if food meets the smart snack CDC recommendations. Guidelines to assist the advisors will be developed, distributed and periodically reviewed.

d) Teacher training:

Yearly Ongoing professional development will be integrated within the district's Professional Development Plan as it relates to the focus areas established through the Sodus Strategic Planning process. Healthy School Celebration guidelines will be available on online for staff to refer to

**Physical Activity**

The District will provide opportunities for every student to develop the knowledge and skills for specific physical activities, to maintain physical fitness, to regularly participate in physical activity, and to understand the short-term and long-term benefits of a physically active and healthy lifestyle.

The Wellness Committee has determined that the following standards are necessary to achieve this goal:

a) Students will meet the New York State physical education graduation requirements:

Students entering grade 9 until graduation must earn the equivalent of two units of credit in physical education to be eligible to receive a diploma. Quarter credits are earned per semester for a total of eight semesters. This accumulates to the two units of credit necessary to receive a diploma. A student who completes all diploma requirements in fewer than eight semesters is not required to continue enrollment in high school for the sole purpose of meeting the physical education requirements.

b) Physical education will meet the requirements set forth by New York State:

~~All pupils in grades K-6 shall attend and participate in physical education not less than three times a week.~~

BOE First Reading: February 8<sup>th</sup> 2019

\* Required Policy

# SODUS CENTRAL SCHOOL DISTRICT POLICY

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All pupils in grades 7 - 12 shall attend and participate in physical education for not less than three times per week in one semester, and not less than two times per week in the other semester.

Physical education classes will assist students in achieving the New York State standards for:

- Personal health and fitness
- A safe and healthy environment
- Resource management

The teacher-to-student ratio for physical education classes will be conducive to assisting all students in reaching the NYS standards for physical education.

Activities will vary in their level of intensity. Appropriate physical activities are provided for special populations based on needs.

c) Staff training/certification for physical education:

All Physical Education teachers will meet New York State Certification requirements.

Ongoing professional development will be addressed through the district's Professional Development Plan.

d) Physical activity outside physical education classes:

Intramurals, interscholastic athletics, before and after school programs, and recess will provide physical activities at varying levels of intensity. Opportunities to integrate physical activities into the classrooms will be encouraged.

### Other School-based Activities

The District wishes to establish a school environment that presents consistent wellness messages and is conducive to healthy eating and physical activity for all. In order to present a coordinated school approach where District decision-making related to nutrition and physical activity encompasses all aspects of the school, the Wellness Committee has determined that the following standards are necessary to achieve this goal:

a) Federal School Meal Programs:

The District will participate to the maximum extent practicable in available federal school meal programs [School Breakfast Program, National School Lunch Program (including after-school snacks), Summer Food Service Program, Fruit and Vegetable Snack Program, and the Child and Adult Care Food Program (including suppers)].

**SODUS CENTRAL SCHOOL DISTRICT**  
**POLICY**

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b) Access to school nutrition programs:

The Federal school meal programs will be administered through the Sodus School District Business Office. Every August, eligibility packets for free/ reduced price meals will be mailed to the residence of all enrolled students. Advertisements regarding the program will be published in the local newspapers. As new students enroll throughout the school year, the eligibility packets will be given to parents / guardians as a part of the registration process. An updated list of additional eligible students as provided by NYS Migrant Education Outreach Program will be maintained by the Sodus Schools Business Office.

Reasonable accommodations will be made for a student whose physician submits a letter outlining the student's special dietary needs for medical reasons.

Each building cafeteria will maintain a point of sale system which protects the individual student's privacy in a non stigmatizing manner.

c) Meal environment:

Meal timing and scheduling will encourage participation in the school nutrition programs. A physical environment conducive to proper eating habits will be maintained. Staff will be encouraged to create opportunities to eat with students.

d) After-school programs for students:

The after school programs held in the buildings of Sodus Central Schools provide snacks through the Child Nutrition program and adhere to the SMART SNACKS in Schools guidelines.. Students who attend these programs are provided opportunities to participate in some form of physical activities on a daily basis. This may range from sports, games, and swimming to age appropriate playground activities.

e) Community access to District facilities for physical activities:

Sodus School district facilities are made available to Community groups for physical activities. Group leaders can contact building main offices to obtain a facilities request form.

The Sodus School District Wellness Committee will explore and support staff wellness activities.

f) Community involvement:

The Wellness Committee will recruit and encourage community members to join in wellness activities. Public access to the Wellness Policy will be provided through the district website and the district's policy manual.

g) Sustainable food practices:

Efforts will be made to implement environmentally friendly practices relating to food service.

BOE First Reading: February 8<sup>th</sup> 2019

\* Required Policy

**SODUS CENTRAL SCHOOL DISTRICT**  
**POLICY**

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**Nutrition Guidelines**

The District Wellness Committee will recommend which nutrition standards will be established for all foods available on school campus during the school day based upon the unique needs of the student body and the community. The goal is to encourage healthy lifelong eating habits by providing foods that are high in nutrients, low in fat and added sugars, and of moderate portion size.

**Nutritional Values of Foods and Beverages**

- a) Reimbursable school meals served at school will minimally meet the program requirements and nutrition standards of the National School Lunch Program. <https://fns-prod.azureedge.net/sites/default/files/resource-files/NSLPFactSheet.pdf>
- b) Food of minimal nutritional value on the school campus will be replaced with more nutritional options by adhering to the RDA guidelines. Food service will at a minimum meet the nutritional requirements established by local, state and federal statutes and regulations for the nutritional value of foods and beverages.

A choice of at least two  $\frac{3}{4}$  cup servings of fruits and non-fried vegetables will be offered with the lunches provided through food service. Fat free and / or low fat milk will be offered with each meal.

- c) Nutrition information for products sold on campus will be readily available near the point of purchase.

**(A la carte, vending machines, student stores, snack bars, concession stands, parties, celebrations, food- related fundraising, and food rewards/punishments)**

Celebrations that involve food during the school day should not be allowed. Consideration will be given to the timing and nutritional impact of those celebrations. Classroom celebrations must receive prior approval from administration and the school nurse. Classroom celebrations must adhere to the SMART SNACKS IN SCHOOLS guidelines <https://foodplanner.healthiergeneration.org/calculator/>

**Elementary/Intermediate Students:** All classroom celebrations must adhere to the SMART SNACKS guidelines, with parents and teachers selecting items off the acceptable list, that will be provided before the start of each school year. Classroom celebrations must receive prior approval from administration and the school nurse.

**Jr/Sr High School:** All classroom celebrations will adhere to the SMART SNACKS in SCHOOLS guidelines. A list of acceptable snack items will be provided to parents and teachers before the start of every school year. Faculty members are discouraged from providing any type of meal or meal alternative as a reward or classroom celebration. Classroom celebrations must receive prior approval from administration and the Wellness Director.

Food is highly discouraged to be used as a reward.

BOE First Reading: February 8<sup>th</sup> 2019

\* Required Policy

**SODUS CENTRAL SCHOOL DISTRICT**  
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Non-Instructional/Business  
OperationsFood or beverage contracts

The Wellness Committee will provide the Superintendent with recommendations in regards to the continuation of the district's vending company contracts.

Vending machines, snack bars, school stores, concession stands, and other food outlets

Access to vending machines, snack bars, school stores, concession stands, bake sales, and other food outlets on school property will follow federal and NYS regulations. This means that from\* beginning of the school day until the end of the last scheduled meal period), no sweetened soda water, no chewing gum, no candy and no water ices except those which contain fruit or fruit juices shall be sold in the school. \* As of 2010, NYS defines the school day as midnight to 30 minutes beyond the scheduled school day. For SCSD Elementary , that would be 3:40. For SCSD Jr/Sr High , that would be 3:25

**Elementary Schools:** If available, foods and beverages sold individually, must comply with the SMART SNACKS in SCHOOLS guidelines, as young children have limited nutrition skills to choose appropriately.

**Jr/Sr High Schools:** In Jr/Sr High School, all foods and beverages provided individually, outside the school meal programs will meet the following nutrition and portion standards.

Drinks:

Soft drinks/soda, fruit based drinks that contain less than 100 % fruit juice, along with beverages containing caffeine, including energy drinks will NOT be allowed. Fat -free chocolate milk , which contains minimal amounts of caffeine, will be allowed.

Foods:

Be a "whole grain rich" product

Have as the first ingredient, a fruit, vegetable, dairy product or protein

Be a combination food, containing at least ¼ cup fruit or vegetable

Contain 10% of the ADA requirement for calcium, potassium, vitamin D or dietary fiber

Foods must also meet several nutrient requirements:

Snack

Contain < 200 calories

Contain <230 mg Sodium

Contain < 35% total fat of calories, < 10% of calories for saturated fat and ZERO grams of trans fats

Contain < 35% sugar

Entrée Item

Contain < 350 calories

Contain < 480 mg sodium

See guidelines above for Fat and sugar limits

**SODUS CENTRAL SCHOOL DISTRICT  
POLICY**2010-2011 School Year  
Page 7 of 8Non-Instructional Business  
Operations**Assurance**

Guidelines for reimbursable school meals shall not be less restrictive than applicable federal regulations and guidance issued pursuant to the Child Nutrition Act and the Richard B. Russell National School Lunch Act, as those regulations and guidance apply to schools.

**Implementation and Evaluation of the Wellness Policy**

In accordance with law, the District's wellness policy must be established by July 1, 2006; and the District will ensure school and community awareness of this policy through various means such as publication in District newsletters and/or the District calendar. Further, professional development activities for staff and student awareness training will be provided, as appropriate, on the goals of the District's wellness program, including activities/programs for the development of healthy eating habits and the incorporation of physical activity as part of a comprehensive healthy lifestyle.

The District shall establish an implementation and evaluation plan for the wellness policy in order to monitor the effectiveness of the policy and the possible need for further modification over time. Accordingly, the Superintendent shall designate one or more staff members within the District or at each school as appropriate to have operational responsibility for ensuring that the District meets the goals and mandates of its local wellness policy. Designated staff members may include, but are not limited to, the following personnel:

- a) Administrators;
- b) School health personnel including the school nurse and the health and/or physical education teacher; and
- c) School Food Service Director.

These designated staff members shall periodically report to the Superintendent on the District's compliance with the wellness policy (or, if done at the building level, to the School Principal) and the Superintendent shall inform the Board of such findings. The Superintendent/designee shall prepare a summary report on District-wide compliance with the District's wellness policy based on input from schools within the District. That report will be provided to the School Board and also distributed to the wellness committee, parent-teacher organizations, Building Principals, and school health services personnel within the District. The report shall also be available to community residents upon request.

These designated school officials will also serve as a liaison with community agencies in providing outside resources to help in the development of nutrition education programs and physical activities.

Evaluation and feedback from interested parties, including an assessment of student, parent, teacher, and administration satisfaction with the wellness policy, is essential to the District's evaluation program. Further, the District shall document the financial impact, if any, to the school food service program, school stores, or vending machine revenues based on the implementation of the wellness policy.

**SODUS CENTRAL SCHOOL DISTRICT**  
**POLICY**

2018-2019  
 5661  
 Page 8 of 11

Non-Instructional/Business  
 Operations

District schools will provide nutrition education and physical education, with an emphasis on establishing lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs, and with related community services. Communication with and training for teachers, parents, students, and food service personnel will be an integral part of the District's implementation plan.

To the extent practicable, students and parents shall be involved in the development of strategies designed to promote healthy food choices in the school environment; and the school cafeteria will provide a variety of nutritionally sound meal and beverage choices. The school will encourage students' active, age appropriate participation in decisions regarding healthy lifestyles and choices. Positive reinforcement such as letters of recognition and acknowledgment will be utilized as a means to encourage healthy eating patterns among the student population. In addition, the school will share information about the nutritional content of meals with parents and students; such information may be made available on menus, a web site, or such other "point-of-purchase" materials.

Assessments of the District's wellness policy and implementation efforts may be repeated on an annual basis, but it is recommended that such assessment occur no later than every three (3) years, to help review policy compliance, assess progress, and determine areas in need of improvement. The District, and individual schools within the District, will, as necessary, revise the wellness policy and develop work plans to facilitate its implementation.

Child Nutrition and WIC Reauthorization Act of 2004  
Public Law Section 108-265 Section 204  
 Richard B. Russell National School Lunch Act  
42 United States Code (USC) Section 1751 et seq.  
 Child Nutrition Act of 1966  
42 United States Code (USC) Section 1771 et seq.  
 7 Code of Federal Regulations (CFR) Section 210.10  
[http://www.access.gpo.gov/nara/cfr/waisidx\\_05/7cf210\\_05.html](http://www.access.gpo.gov/nara/cfr/waisidx_05/7cf210_05.html)

## **Schedule C**

### **ATTACH SFA LOCAL WELLNESS POLICY**

#### **Local Wellness Policy Federal Regulation:**

Section 204 of the Child Nutrition and Women, Infants and Children Reauthorization Act of 2004 (PL 108-265) signed into law June 30, 2004 included a provision that requires each local educational agency (LEA) participating in the National School Lunch Program, School Breakfast Program, Special Milk Program and Summer Food Service Program to establish a local wellness policy for schools under the LEA. This policy must be developed and implemented not later than the first day of the school year beginning after June 30, 2006.

## Schedule D1

### COST RESPONSIBILITY DETAIL SHEET

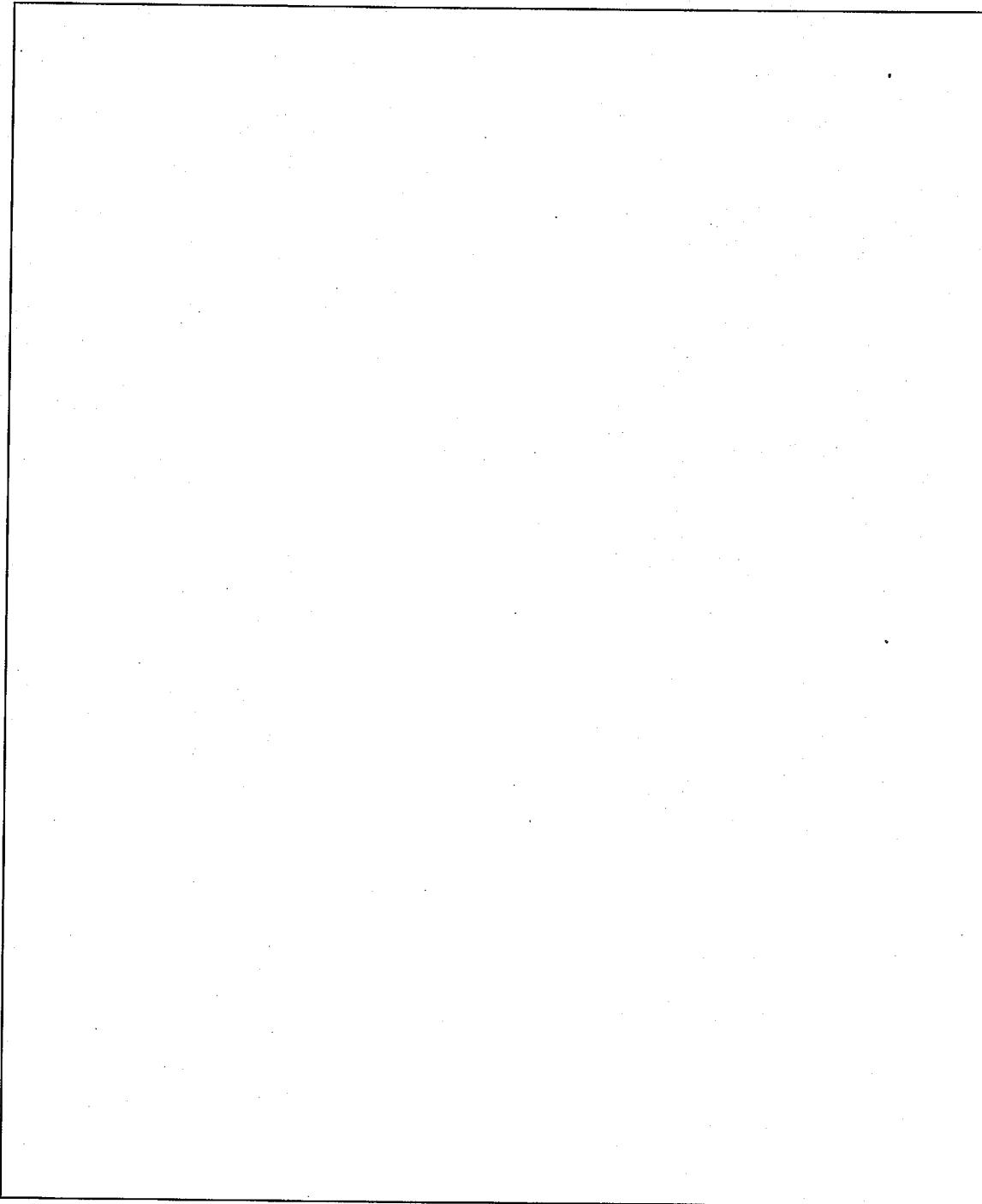
The SFA has deemed the following cost responsibility schedule to be a necessary part of this bid specification. Costs which are not provided for under the contract terms but are necessary for the effective on-site operation of the food service program and are directly incurred for the SFAs operation must be assigned and designated below by the SFA. Any explanations, if necessary, are to be provided on Schedule D2:

COST CATEGORY	ITEMIZED COSTS	FSMC	SFA	N/A
Food:	Food Purchases	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Commodity Processing Charges	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Processing & Payment of Invoices	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
USDA Foods:	Processing & Fees for Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Payment of Invoices	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Labor:	Wages	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Fringe Benefits & Insurance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Payroll Taxes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Preparation & Processing of Payroll	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Miscellaneous/ Additional Items:	Paper and Cleaning Supplies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	China/Silverware/Glassware - initial inventory replacement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	China/Silverware/Glassware - during operation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Telecommunications (telephone, computer, internet, fax, etc.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Uniforms/Laundry*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sanitation of Cafeteria Tables and Floors*	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Trash Removal*	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	- from kitchen	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	- from dining area	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	- from premises	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Equipment Replacement & Repair*	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	- non-expendable	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	- expendable	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Products and Public Liability Insurance*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Equipment Rental	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Car/Truck Rental	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Storage Costs (excluding donated commodities) (food and non-food supplies) *	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Courier Services (bank deposits, school deliveries, etc.) *	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Employee Recruitment - initial replacement*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sales Tax	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Other* - specify: (cannot include overhead expenses incurred by FSMC)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Other* - specify: (cannot include overhead expenses incurred by FSMC)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Other* - specify: (cannot include overhead expenses incurred by FSMC)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Other* - specify: (cannot include overhead expenses incurred by FSMC)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\*These direct cost items may or may not apply to each SFA. At local discretion, based upon actual practice and need, the SFA should assign cost responsibility for these items, applicable to their operation, or designate them as N/A for each of the above items.

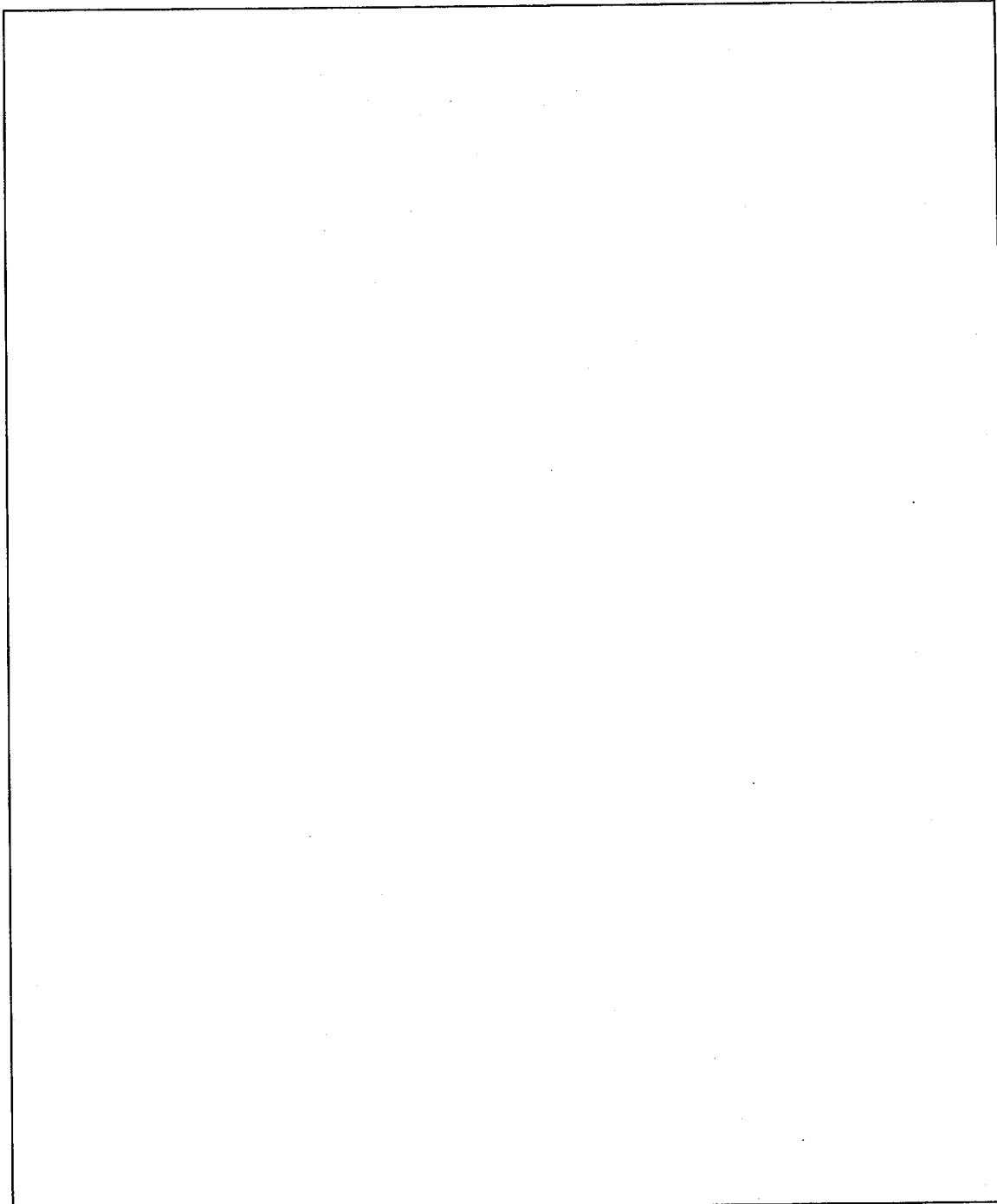
## **Schedule D2**

### **DETAILED EXPLANATIONS FROM COST RESPONSIBILITY DETAIL SHEET**



**Schedule E**

**ATTACH ITEMIZED INVENTORY LIST**



Schedule 5

School Sodus CSD

Month/Year Mar-22

DIVISION OF FOOD DISTRIBUTION & WAREHOUSING  
COMMODITY VALUE LIST  
USDA LIST 2021-22

Material	Material Description	Price / Case	Beginning of Month Received	Received Dollars \$	EDH Cases On Hand ALL OLD US	Total Cost On Hand EDH \$
110581	APPLESAUCE CUP-#8/4.5			100.00	1	110.75
110511	APPLESAUCE UNSWEETENED CAN-#10		12	259.70	3	104.60
110571	BLUEBERRIES, UNSWEETENED, FRZ- 12/2 SLB			10.00		10.00
110581	MIXED BERRY FRZ CUP-#8/4.5 OZ			10.00		10.00
102012	MIXED FRUIT EX LT CAN-#10			10.00		10.00
102741	PEACH FREESTONE DICED FRZ CUP-#8/4.5 OZ		13	448.07	43	1150.63
102820	PEACHES DICED EX LT CAN-#10		15	471.45	91	5974.33
102228	PEAR DICED EX LT CAN-#10			10.00	1	121.31
100203	RASPBERRY BOX 14/4.53 OZ			10.00		10.00
100226	STRAWBERRY FRZ CUP-#8/4.5 OZ			10.00		10.00
110009	STRAWBERRY, SLICED, UNSWEETENED, FRZ - 65LB DOF			10.00	4	110.65
100317	BEANS GREEN CAN-#10			10.00		10.00
100351	BEANS GREEN FRZ CTH-#32 LB			10.70	53	1629.15
104732	BROCCOLI FRZ CTH-#32 LB			10.00	24	1299.04
107352	CARROTS FRZ CTH-#30 LB			10.00	5	75.00
100318	CORN FRZ CTH-#30 LB			10.00	8	104.00
100313	CORN WHOLE KERNEL (LQD) CAN-#210			10.00	33	507.00
100357	POTATOES OVEN FRY FRG-#8 LB			10.00		10.00
100359	EALSA LOW SODA/UV, CAN-#10			10.00		10.00
100339	SPAGHETTI SAUCE MEATLESS CAN-#10			10.00		10.00
110351	ORANGE JUICE SINGLE FRZ CUP-#6/4 OZ			10.00		10.00
100503	CHEESE CHEE YEL DICED BAQ-#5 LB			10.00		10.00
100028	CHEESE MOZ LMPART SKIN FRZ LBS-#5 LB			10.00	23	1294.93
100021	CHEESE MOZ LMPART SKIN SINGL FRZ BOL-#5 LB			10.00	27	1245.45
100018	CHEESE PROCESS VEL SLOC LVG-#5 LB			10.00	25	1146.25
100558	PEANUT BUTTER SMOOTH (AP-#3 LB			10.00	27	1170.18
110031	CHICKEN FILLET, UNBREADED COOKED FRZ CTH-#30 LB			10.00	21	1757.47
110003	CHICKEN OVEN ROASTED FRZ BPC CTH-#32 LB			10.00	40	1204.00
110402	CHICKEN STRIPS FRZ CTH-#10 LB			10.00	16	1102.24
110531	Egg, FATTIES, COOKED, ROUND FRZ CTH-#8 LB			10.00	30	1064.40
100129	TURKEY ROASTED FRZ CTH-#32-45 LB			10.00		10.00
103119	TURKEY YACO #11/40 CTH-#10 LB			10.00	41	4173.60
100370	Denn Kibney Red CAN-#10			10.00	20	1150.20
100158	BEEF FIBE GROUNDED FRZ CTH-#32 LB			10.00	16	1250.00
100101	CHICKEN DICED FRZ CTH-#40 LB			10.00	51	514.00
100117	CHICKEN FANTA STRIPS FRZ CTH-#30 LB			10.00	18	1144.04
100187	Flour (4lb)			10.00	2	80.70
A104	Beef Patties (Advanced Protein)			10.00	2	1101.70
A566	Egg Patties (Michael Foods)			10.00	3	1140.00
A551	Turkey Breakfast Sausage (Kettle-5)			10.00		10.00
A534	Ciced Turkey (Kettle-5)			10.00	28	2377.75
A514	Turkey Ham Log (Kettle-5)			10.00	34	1633.52
A534	Turkey Ham Ciced (Kettle-5)			10.00	5	112.00
A525	Chicken Vegetable (Tyson)			10.00	30	1527.40
A519	Ketchup (Red Gold)			10.00	9	92.88
A518	Pizza Sauce (Red Gold)			10.00	10	145.00
A528	Ketchup Packets (Red Gold)			10.00	8	80.65
A522	Chicken Patties (Tyson)		10	135.00	0	111.92
A522	Chicken Tenders (Tyson)		12	109.50	5	107.60
A522	Chicken Poppers (Tyson)		2	229.00	10	1136.60
A522	Chicken Drumsticks (Tyson)			10.00	3	142.76
A522	Chicken Breast Filets (Tyson)			10.00	1	122.38
0	McCormick Spices Ctr		4	122.92	5	128.65
0	Celery		2	157.02		10.00
0	Celery		2	172.92		10.00
0	Baby Carrots 200 1.5oz pk		11	324.72		10.00
0	Orange 113 ct		21	176.00		10.00
100187	Puffed Pork			10.00	10	1124.00
0	Boston Clasico Breadsticks (Tyson)		10	169.20	2	133.24
0	Rich's Mozzarella Bicks			10.00		10.00
0	Apple 125 ct		14	140.00		10.00
0	Orange 113 ct			10.00		10.00
0	Apple 175 ct		20	376.20		10.00
0	Apple Fries 100.2 oz			10.00		10.00
0	0			10.00		10.00

Received Value During the Month	\$ 4,174.63
Received Value During the Month	\$ 1,092.00
Previous Month EDH CH/ND VALUE	\$ 1,491.63
Normal Commodity Value Used	\$ 0.86510

## Schedule F

### SCHOOL FOOD SAFETY PLAN AND ANY OTHER ADDITIONAL FOOD AND SAFETY SPECIFICATIONS

**Select the option that applies:**

- The SFA will adopt and adhere to the Food Service Management Company's Food Safety Plan and other Food Safety
- The SFA will establish the Food Safety Plan and other Food Safety Specifications that the Food Service Management Company must adhere to

**HAACP/Food Safety Plan Federal Regulation:**

Section 111 of the Child Nutrition and WIC Reauthorization Act of 2004 (Public Law 108-265) amended section 9(h) of the Richard B. Russell National School Lunch Act by requiring school food authorities (SFAs) to implement a food safety program. The Reauthorization Act requires that, during the preparation and service of meals, the SFA comply with the HACCP system established by the Secretary of Agriculture. The law requires compliance with this requirement by July 1, 2005.

**Please Note:** The FSMC shall adhere to the School Food Safety Plan set forth as per USDA regulations for all preparation and meal service of school meals, using a Hazard Analysis and Critical Control Point (HACCP) system as required under by Public Law 108-265 which is to be included as part of the Bid by the SFA as reflected in Schedule F.

## **Schedule G**

### **STAFFING SCHEDULES AND OTHER RELATED INFORMATION**

- I. Prospective bidders are asked to present their hourly labor schedules by building to reflect the staffing levels needed to efficiently operate the SFA's Child Nutrition Program Operations, including but not limited to employee benefit packages, training requirements, etc.
  - a. Bidders must certify that the information provided is accurate and based on actual labor needed for the Program operations
- II. In the event that the SFA prepares labor schedules specifying the minimum and/or specific staffing requirements for their SFA for bidding purposes, those schedules and related information are to be attached here as they are a part of the bid specifications.
- III. In the event the SFA retains the services of the food service staff, the SFA must list all food service staff in Schedule G listing the title and salary of each employee.

**LABOR SCHEDULE**  
**SODUS CENTRAL SCHOOL DISTRICT**  
**2022-2023 SCHOOL YEAR**

POSITION	HOURS/DAY	PAY RATE/HOUR
HS Group Leader	6.50	\$15.00
IS Group Leader	7.00	\$15.00
ES Group Leader	7.00	\$15.00
HS FSW	6.50	\$15.00
HS FSW	6.50	\$15.00
HS FSW	5.50	\$15.00
HS FSW	5.00	\$15.00
HS FSW	5.00	\$15.00
IS FSW	7.00	\$15.00
IS FSW	6.00	\$15.00
IS FSW	5.00	\$15.00
PS FSW	7.00	\$15.00
PS FSW	6.00	\$15.00
PS FSW	6.00	\$15.00
PS FSW	5.00	\$15.00
PS FSW	5.00	\$15.00
PS FSW	4.00	\$15.00
Food Service Director	annual salary	\$71,261.00

Note: Minimum wage increase to approximately \$13.90 on 1/1/2023

# Entitlement/Bonus Summary Report

User : MONGEON0002  
Selection Criteria :

Program	[IS] [Equals]	NSLP
Program Year	[IS] [Equals]	2023
SDA Region Code	All	
RA / SDA Number	[IS] [Equals]	4008632
Sold-To State	All	

Description :

The Entitlement/Bonus Summary Report provides SDAs, RAs, and Co-ops a summary of their entitlement and bonus activity by program and program year. This report also allows FNS monitor all entitlement and bonus activities by program and program year.

Schedule H

Wed. 04/06/2022 13:13:05 CST

Page 1 ( of 2 )

## Lunchroom Summary Report

Sold-To	Program	Year	Beg. Ent. Balance	DOP Fresh Amount	Ent. Order Total	Ent. Pounds	Ending Balance	Bonus Total	Order Bo Po
4008 632 1045 - Sodus Central School District SODUS, NY	NSLP	2023	\$51,738	\$25,002	\$26,286	21,896	\$450	\$2,007	
1 Record(s)									

Schedule H

Wed. 04/06/2022 13:13:05 CST

Page 2 ( of 2 )

3/3/22, 1:55 PM

SAP Internal Sales - Order Form

## Confirmation of receipt

Sold-To: 4008632

Order: 1000537034 from 03/03/2022 12:54  
 Your Reference:  
 Your Description:

Total Net Price: 12,847.20 USD

Item	Item Details	QTY	Unit	User Status	Total Price Unit Price
<b>110244 : CHEESE MOZ LM PT SKM UNFZ PROC PK(41125)</b>					
100	Delivery Point: 5002704: Tysons Foods/ Bosco Pizza Co, WARREN, MI , WARREN, MI Requested Delivery Date: 08/31/2022	900.000	LB	Ready for Approval	\$1,671.12 USD 185.68 USD / 100 LB
<b>110244 : CHEESE MOZ LM PT SKM UNFZ PROC PK(41125)</b>					
200	Delivery Point: 5006258: Rich Products Corporation, JACKSONVILLE, FL , JACKSONVILLE, FL Requested Delivery Date: 08/31/2022	973.000	LB	Ready for Approval	\$1,806.67 USD 185.68 USD / 100 LB
<b>100154 : BEEF COARSE GROUND FRZ CTN-60 LB</b>					
300	Delivery Point: 5005090: Tyson Foods / Advance Pierre, FAIRFIELD, OH , FAIRFIELD, OH Requested Delivery Date: 04/15/2023	1,094.000	LB	Ready for Approval	\$3,310.55 USD 302.61 USD / 100 LB
<b>100506 : POTATO BULK FOR PROCESS FRZ</b>					
400	Delivery Point: 5002260: MCCAIN FOODS USA INC, EASTON, ME , EASTON, ME Requested Delivery Date: 10/15/2022	2,618.000	LB	Ready for Approval	\$318.35 USD 12.16 USD / 100 LB
<b>100332 : TOMATO PASTE FOR BULK PROCESSING</b>					
500	Delivery Point: 5002637: RED GOLD LLC, GENEVA, IN , GENEVA, IN Requested Delivery Date: 08/31/2022	1,151.000	LB	Ready for Approval	\$584.71 USD 50.80 USD / 100 LB
<b>100047 : EGGS WHOLE LIQ BULK -TANK</b>					
600	Delivery Point: 5002919: CARGILL KITCHEN SOLUTIONS INC, MONTICELLO, MN , MONTICELLO, MN Requested Delivery Date: 08/15/2022	565.000	LB	Ready for Approval	\$502.68 USD 88.97 USD / 100 LB
<b>100103 : CHICKEN LARGE CHILLED -BULK</b>					
700	Delivery Point: 5001740: TYSON FOODS INC, NEW HOLLAND, PA , NEW HOLLAND, PA Requested Delivery Date: 04/15/2023	4,372.000	LB	Ready for Approval	\$4,653.12 USD 106.43 USD / 100 LB

**Schedule H**

**USDA Foods Entitlement Value for 2022-2023 School Year**

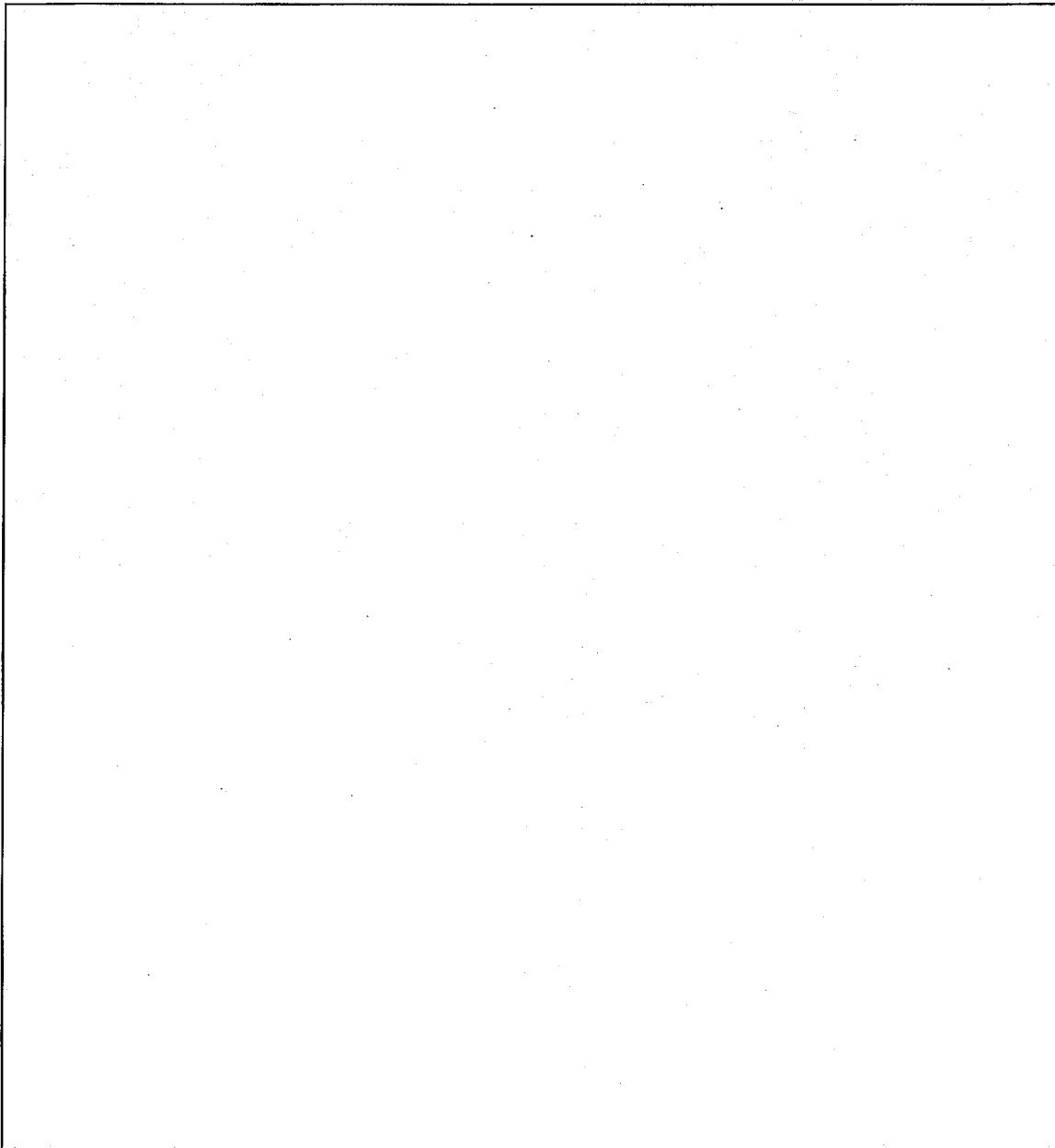
**ATTACH DIRECT DIVERSION RECEIPT AND, IF APPLICABLE, WBSCM REQUISITION STATUS REPORT**

## **Schedule I**

### **ADDITIONAL SCHEDULES**

Only attach here any other additional schedules that are part of the bid specifications that are for informational purposes only. This may include the following examples:

- School calendar
- School district map
- Reimbursement claim form, etc.



Schedule I - Tentative

SODUS CENTRAL SCHOOL DISTRICT  
CALENDAR FOR 2022-2023

Option A  
1 Day Before Labor Day  
Pie Day Off

JULY 2022							AUGUST 2022							SEPTEMBER 2022						
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	15	16	17	18	19	20	21
17	18	19	20	21	22	23	21	22	23	24	25	26	27	22	23	24	25	26	27	28
24	25	26	27	28	29	30	28	29	30	31				23	24	25	26	27	28	29
31																				
OCTOBER 2022							NOVEMBER 2022							DECEMBER 2022						
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30	31			25	26	27	28	29	30	31
30	31																			
JANUARY 2023							FEBRUARY 2023							MARCH 2023						
1	2	3	4	5	6	7	5	6	7	8	9	10	11	1	2	3	4	5	6	7
8	9	10	11	12	13	14	10	11	12	13	14	15	16	12	13	14	15	16	17	18
15	16	17	18	19	20	21	17	18	19	20	21	22	23	19	20	21	22	23	24	25
22	23	24	25	26	27	28	24	25	26	27	28	29	30	26	27	28	29	30	31	
29	30	31																		
APRIL 2023							MAY 2023							JUNE 2023						
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
9	10	11	12	13	14	15	10	11	12	13	14	15	16	11	12	13	14	15	16	17
16	17	18	19	20	21	22	17	18	19	20	21	22	23	18	19	20	21	22	23	24
23	24	25	26	27	28	29	24	25	26	27	28	29	30	25	26	27	28	29	30	
30							28	29	30	31				4	5	6	7	8	9	10

[ ] Legal Holiday/Recess

Regents/Exams

Month	Number of Calendar Days	Number of Days for Students
August	0	0
September	20	18
October	20	19
November	18	18
December	17	17
January	20	20
February	15	15
March	23	22
April	15	15
May	22	21
June	16	15
Totals	186	180

Month	Date	Description
July 4		Independence Day Observed
September 5		Labor Day
October 10		Columbus Day
November 11		Veterans' Day
November 25		Thanksgiving Day
December 26 (25)		Christmas Day Observed
January 2 (1)		New Year's Day Observed
January 16		Martin Luther King, Jr. Day
February 20		President's Day
May 29		Memorial Day
June 19		Juneteenth Holiday
Nov. 23-25		Recess
Dec. 26-Jan. 2		Holiday
Feb. 20-24		Winter
Apr. 3-7		Spring
Jun. 23		Summer Recess Begins

Month	Date	Description
September 1, 2022		
September 6, 2022		
October 7, 2022		
March 17, 2023		
May 19, 2023 (Special Olympics)		

First Day for Students = September 7, 2022  
Last Day for Students = June 22, 2023  
Last Day for Teachers = June 23, 2023  
Graduation Day = June 23, 2023

Approved by Board of Education

## Appendix A

### STANDARD DEFINITIONS FOR ALL NEW YORK STATE SCHOOL FOOD AUTHORITY - FOOD SERVICE MANAGEMENT COMPANY CONTRACTS

**Bid** is a complete and properly signed proposal on the forms provided herein to provide the food service program management services, equipment, supplies or materials required for the sum stipulated therein supported by data called for by the Bidding Documents.

**Bidder** is any individual, company or corporation submitting a bid.

**Bidding Documents** include the Advertisement or "Notice to Bidders" and the documents contained herein. **Board** is the Governing Board of the SFA.

**Conditions and Specifications** constitute any description in the Bidding Documents of services, materials, supplies, and/or equipment required for the performance of the obligations under the Contract or the circumstances under which such services, materials, supplies, and/or equipment are to be provided.

**Contract or Agreement** is a formal agreement duly executed by the authorized representatives of the SFA and the FSMC which calls for the provision of all services, materials, supplies or equipment by the FSMC in accordance with all Conditions and Specifications in the Bidding Documents, for a price to be paid by the SFA.

**Contractor** means a commercial enterprise, public or nonprofit private organization or individual that enters into a contract with or without a fixed fee.

**End Product** means a finished product containing any amount of donated food that has been commercially processed.

**Food** is defined as and limited to those items purchased for use in the preparation and service of student, a la carte, adult and special event meals as specified.

**Food Service Management Company (FSMC)** means a commercial enterprise or a nonprofit organization that is or may be contracted with by the SFA to manage any aspect of the school food service in whole or in part. An FSMC is a company that is acting on behalf of a school food authority by actually being in charge of or directing any aspect of the food service and must meet applicable program requirements.

**Instructions to Bidders** include all "Conditions and Specifications," the bid proposal forms, including any NYSED pre-approved amendments issued prior to the opening of bids, and the "Contract."

**Invitation to Bid (IFB)** means a type of solicitation document used in the competitive sealed bidding, where the primary consideration is cost and the expectation is that competitive bids will be received and an acceptance (award) will be made to the responsive and responsible bidder whose bid is lowest in price. The IFB must be publicly advertised and bids shall be solicited from an adequate number of known suppliers, providing them with sufficient time to respond prior to the date set for opening the bids. Also, the IFB should describe the minimum standards expected of a responsible bidder in measurable terms.

**Labor** is defined as and limited to on-site employees responsible for the management, preparation, service, and cleanup of meals.

**Management Fee** is defined as all costs other than food, labor and miscellaneous as defined herein.

**Miscellaneous Expenses** are defined as paper supplies (including decorations), equipment rental, cleaning materials, commodity handling and warehousing charges, travel as required for effective program management, and as agreed upon by the SFA (\*see below), uniforms, menu paper and printing, taxes and licenses, laundry, insurance, information technology costs associated with the food service operation, and other costs as contractually obligated herein. Miscellaneous Expenses are to be used solely for the purpose of the Child Nutrition Program in which this contract operates.

**Travel** as required for effective program management and as agreed upon by the SFA:

- Travel as required: Travel of the manager from one building to another in the district. Travel to State sponsored meetings.
- Travel as agreed upon: Travel to special meetings. Travel of regional chef, dietitian, etc. if the SFA deems such visits necessary for the efficient operation of the program.

**Nonprofit School Food Service** means all food service operations conducted by the SFA principally for the benefit of school children, all of the revenue from which is used solely for the operation or improvement of such food services.

**Notice to Bidders** is the formal statement issued by the SFA inviting bids on all the services, materials, supplies or equipment described in the Bidding Documents.

**School Food Authority (SFA)** is a public school district, non-public school, residential childcare institution, county jail or correctional facility participating in the National School Lunch, School Breakfast or Special Milk program.

**Successful Bidder** is a Bidder to whom an award is made by the Board.

All additional definitions set forth in the Specifications are generally applicable to the Bidding Documents.

## **APPENDIX B**

### **STANDARD CLAUSES FOR ALL NEW YORK STATE SCHOOL FOOD AUTHORITY FOODSERVICE MANAGEMENT COMPANY CONTRACTS**

The parties of the attached contract, license, lease, amendment or other agreement or any kind (hereinafter, the contract or this contract") agree to be bound by the following clauses which are hereby made a part of the contract (the word Contractor herein refers to any party other than the SFA, whether a contractor, licensor, licensee, lessor, lessee, or any other party):

1. **Governing Law**—This contract shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise.
2. **Conflicting Terms**—In case of a conflict between the terms of the contract (including any and all attachments thereto and amendments thereof) and the terms of this Appendix B, the terms of this Appendix B shall control.
3. Contracts shall recognize mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163). Grantor agencies are permitted to require changes, remedies, changed conditions, access and record retention and suspension of work clauses approved by the Office of Federal Procurement Policy.
4. **Equal Employment Opportunity.** Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
5. **Hold Harmless**—The FSMC shall be solely responsible and answerable in damages for any and all accidents and/or injuries to persons (including death) or property arising out of or related to the intentionally negligent or negligent acts, errors or omissions of its employees providing the services rendered by the FSMC pursuant to this AGREEMENT. The FSMC shall defend and indemnify and hold harmless the SFA and its officers and employees from claims, suits, actions damages and costs of every nature arising out of the intentionally negligent or negligent provision of services pursuant to this AGREEMENT.
6. **Davis-Bacon Act**, as amended (40 U.S.C. 3141-3148). Where applicable, all prime construction contracts in excess of \$2,000 must comply with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the Act, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week.
7. **The Copeland "Anti-Kickback" Act** (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). Where applicable, all contracts must be in compliance with the Copeland "Anti-Kickback" Act (18 U.S.C 874 as supplemented by Department of Labor regulations (29 CFR Part 3). The Act provides that each contractor or sub recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.
8. **Contract Work Hours and Safety Standards Act** (40 U.S.C. 3701-3708). Where applicable, all contracts in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a

standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

9. **Criminal Penalties**—Section 104(b) amended section 12(g) of the NSLA (42 U.S.C. 1760(g)) to increase to \$25,000 the maximum fine for embezzling, willfully misapplying, stealing or obtaining by fraud funds, assets or property acquired under the NSLA or CNA.
10. **Buy American**—Section 104(d) amended section 12 of the NSLA (42 U.S.C. 1760) to require SFAs participating in the NSLP and SBP to purchase for those programs, to the maximum extent practicable, domestic commodities or products. For purposes of this provision, the term "domestic food commodity or product" means agricultural commodities produced in the U.S. and food products processed in the U.S. substantially using agricultural commodities that are produced in the U.S. (over 51 percent of the processed food comes from American produced products). The FSCMC shall certify the percentage of U.S. content in the products supplied to the SFA. The SFA reserves the right to review vendor purchase records to ensure compliance with Buy American provision. The FSCMC shall comply with the Buy American provision for contracts that involved the purchase of food as required by Title 7 CFR, part 210.21(d).
11. **Procurement Contracts**—Section 104(e) amended section 12 of the NSLA (42 U.S.C. 1760) to stipulate that, when acquiring goods and services for programs under the Child Nutrition Programs SFAs may contract with persons and companies which have provided specification information to SFA for use in drafting procurement specifications. This provision is intended to encourage program administrators to obtain information from as many sources as possible to assist them in drafting procurement documents. A potential contractor or other interested party may not participate in the procurement process by way of drafting the procurement specifications, procedures or documents, such as requests for proposals, invitations for bids and contracts. This provision is intended to ensure that program operators have sufficient flexibility in contracting matters while maintaining maximum open and free competition.
12. **Food Safety Inspections**—Section 102(c) amended section 9 of the NSLA (42 U.S.C. 1758) by adding subsection (h) to require schools participating in the NSLP or the SBP to obtain food safety inspections conducted by a State or local governmental agency responsible for such inspections at least twice a year if a State or local governmental agency does not otherwise require inspections.
13. **Clean Air Act** (42 U.S.C. 7401-7671q.) and the **Federal Water Pollution Control Act** (33 U.S.C. 1251-1387), as amended—Contracts and sub grants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
14. **Debarment and Suspension** (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
15. **Byrd Anti-Lobbying Amendment** (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must disclose lobbying activities and file the required certification attesting that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352.

Food Service Management Companies who bid for an award exceeding \$100,000 must disclose lobbying activities in connection with school nutrition programs. If no activities occur, the form should not be completed. If there are material changes after the initial filing, updated reports must be submitted on a quarterly basis. (Only required if money is spent on lobbying activities). A copy of the disclosure form is provided, as Appendix D.

16. **Procurement of recovered materials.** In accordance with 2 CFR § 200.322, a non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.
17. **Women/Minority owned Businesses.** In accordance with federal and state requirements, the FSMC must take all necessary affirmative steps to assure that minority business enterprises, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps must include: (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists; (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources; (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises; (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce or any state agency responsible for promoting women and minority businesses.
18. **Water**—Plain potable water must be available to students free of charge in the place where lunch meals are served.
19. **Non-program Foods**—SFA must ensure that the overall revenue from non-program food is proportional to the cost of obtaining these foods. If non-program foods are purchased with the non-profit school food service account, all revenue must accrue back to the account.
20. **Outreach Overview**—SFA are required to promote the availability of the breakfast program, if applicable.
21. **Iran Divestment Act of 2012**—The Iran Divestment Act of 2012 ("ACT"), Chapter 1 of the 2012 Laws of New York, added State Finance Law (SFL), 165-a and General Municipal Law 103-g, effective April 12, 2012. Under the Act, the Commissioner of the New York State Office of General Services ("OGS") developed a list ("Prohibited Entities List") of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law). In accordance with SFL 165-a(3), the Prohibited Entities list may be found on the OGS website at: <http://www.ogs.ny.gov/about/regs/docs/listofentities.pdf>.

SFAs reserve the right to reject any bid, proposal, contract or request for assignment for an entity that appears on the Prohibited Entities List prior to the award or execution of a contract or any renewal thereof, as applicable, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities List after a contract award.

22. **Gifts from FSMC**—The SFAs or SFAs officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from FSMC or potential FSMC. To the extent permissible under State law, rules, or regulations, such standards shall provide for appropriate penalties, sanctions, or other disciplinary actions to be applied for violations of such standards either by the SFA or SFAs officers, employees, or agents or by the FSMC or their agents.
23. **Conflict of Interest**—If the FSMC is aware of any prohibited conflict of interest, real or apparent, and knows the conflict has gone unreported, the contract may be void under applicable federal, State or local laws.

24. Any silence, absence, or omission from the Agreement concerning any point shall be regarded as meaning that only the best commercial practices are to prevail, and that only materials (food, supplies, etc.) and workmanship of a quality that would normally be specified by the SFA are to be used.
25. **Rights to Inventions Made Under a Contract or Agreement.** If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or sub recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or sub recipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.

## Non-Collusive Bidding Certification Form

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, in the case of a joint bid each party thereto certified as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit to bid for the purpose of restricting competition.

Compass Group USA, Inc., by and through its Chartwells Division

Name of Bidder/Company

Name of Company Official-- \*See Below



Signature of Company Official (Sign in Blue Ink Only)

Belinda Oakley, CEO, Chartwells K12

Print Name

5/11/2023

Date

Belinda.Oakley@compass-usa.com

Email Address

\*Article IX, Section 139-d of NYS Finance Law provides that any bid made to the State or any public department, agency, or official thereof by a corporate bidder, where competitive bidding is required by statute, rule or regulation, and where such bid contains a signed certification of non-collusive bidding is deemed to have been authorized by the board of directors of the bidder, and is deemed to include the signing and submission of the bid and the certificate as to non-collusion as the act and deed of the corporation.

SENT BY: ATLANTA

: 3-10-95 : 3:26PM : C T CORPORATION 704 329 4010;# 2/3

Y. S. DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS AND STATE RECORDS

162 WASHINGTON AVENUE  
ALBANY, NY 12231

FILING RECEIPT

ENTITY NAME : CANTEEN CORPORATION

DOCUMENT TYPE : APPLICATION AUTHORITY (FOR BUSINESS)

COUNTY: ERIE

SERVICE COMPANY : CT CORPORATION SYSTEM

SERVICE CODE: 07

FILED: 12/28/1994 DURATION: PERPETUAL CASH #: 941228000068 FILM #: 941228000068

ADDRESS FOR PROCESS

% CT CORPORATION SYSTEM  
1633 BROADWAY  
NEW YORK, NY 10019

REGISTERED AGENT

CORPORATION SYSTEM  
1633 BROADWAY  
NEW YORK, NY 10019



FILER

SMITH, HELMS, MULLISS & MOORE  
PO BOX 31247  
CHARLOTTE, NC 28231

FEES	250.00	PAYMENTS	250.0
FTLING	225.00	CASH	0.0
TAX	0.00	CHECK	0.0
CERT	0.00	BILLED	250.0
COPIES	0.00		
HANDLING	25.00		
		REFUND	0.0

DS-1025 (11/89)

f 960111000143

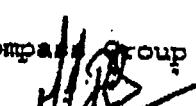
CERTIFICATE OF AMENDMENT OF  
APPLICATION FOR AUTHORITY  
OF  
CANTEEN CORPORATION  
UNDER SECTION 1309 OF THE BUSINESS CORPORATION LAW

\* \* \* \* \*

Pursuant to the provisions of the New York Business Corporation Law, the undersigned corporation hereby makes the following statements for the purpose of amending its Application for Authority:

1. The name of the corporation as it appears on the index of names of existing domestic and authorized foreign corporations of any type or kind in the Department of State, Division of Corporations, is Canteen Corporation.
2. It is incorporated under the laws of Delaware.
3. The date it was authorized to do business in New York was December 28, 1994.
4. The Application for Authority is amended:
  - (i) To change the name of the corporation from Canteen Corporation to Compass Group USA, Inc.; said change having been effected under the laws of the jurisdiction of its incorporation on January 2, 1996.

IN WITNESS WHEREOF, Compass Group USA, Inc., the corporation hereinbefore mentioned and described, has caused this certificate to be signed in its name by its President this 2nd day of January, 1996 and the statements contained therein are affirmed as true under penalties of perjury.

Compass Group USA, Inc.  
By:   
Michael J. Bailey  
President

## ***MEMORANDUM***

To: Nelson Kise, Superintendent of Schools  
From: Steven K. Moore, Business Administrator  
Subject: Surplus Property  
Date: June 1, 2022

---

Please present the following resolution to the Board of Education. This resolution will declare the following vehicle as surplus property:

1. 2010 Thomas, V.I.N. 1GBHG31C091164711, (Bus 79 – Facilities Vehicle)

This vehicle will be disposed according to school district policy.

### ***RESOLUTION***

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sodus Central School District does hereby declare (1) 2010 Thomas, V.I.N. 1GBHG31C091164711, (Bus 79 – Facilities Vehicle) as surplus property.

**Be it further resolved**, that the Board of Education hereby gives the District permission to dispose of the aforementioned property according to school district policy.

***MEMORANDUM***

TO:                   Board of Education  
FROM:               Jane Hopkins, Chief Election Inspector  
DATE:               June 2, 2022  
RE:                 Results of the Sodus Community Library Vote

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According to Education Law, §2025(4), the Board of Education must accept the results of Special Meetings held for purposes of voting on budget and/or elections.

***RESOLUTION***

**Resolved**, that the Board of Education of the Sodus Central School District hereby accepts the results of the Special Meeting held on June 1, 2022, held at the Sodus Community Library, for the purpose of voting on the 2022-2023 Annual Budget of \$278,573 and three trustees. The official tabulation of the results is attached.

/attach.

/rlm

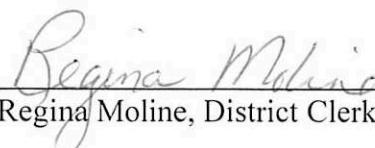
**SODUS CENTRAL SCHOOL DISTRICT, SODUS, NY**  
**REPORT OF ELECTION INSPECTOR**  
**FOR SODUS COMMUNITY LIBRARY BUDGET VOTE & ELECTION OF TRUSTEES**  
**JUNE 1, 2022**

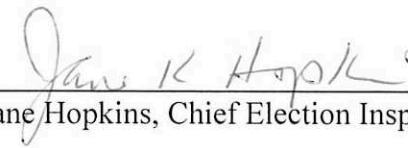
**PROPOSITION 1: LIBRARY BUDGET OF \$278,573.00**

	Yes	No
Paper Ballots	<b>41</b>	13

**Four open seats: TRUSTEES**

Candidate Name	Paper Ballots
Brittany Secore	<b>48</b>
Mark Ketcham	<b>48</b>
<u>Write Ins:</u>	
Jane Hopkins	2
Brittany Riggs	<b>20</b>
Tyson Wilson	1
Elaine Allis	1
Kathleen Vande	2
Judy Day	1
Amy Johnson	1
Rita Lesniak	1

  
\_\_\_\_\_  
Regina Moline, District Clerk

  
\_\_\_\_\_  
Jane Hopkins, Chief Election Inspector

**SODUS CENTRAL SCHOOL DISTRICT  
BUSINESS OFFICE**

Memo To: Board of Education  
 From: Nelson Kise, Superintendent of Schools  
 Subject: Personnel (Changes/Adds)  
 Date of Board Meeting: June 9, 2022

Employee Name	Position	Appt. Type	Step	Rate	Effective Date	Comments
McAllister, Heather	1:1 Teacher Aide	Resignation	NA	NA	05/13/22	
Aman, Cheryl	Bus Driver	Retirement	NA	NA	06/30/22	10 years of service at Sodus
Cruz, Tracey	Math Intervention Teacher	Resignation	NA	NA	06/30/22	
Nuwer, Melissa	Special Education Teacher	Probationary	Type A Step K	\$48,826.12/yr.	09/01/22 08/31/25	Tenure eligible 09/01/2025
St. Fleur – Vertus, Daphnay	Teacher Aide (Bus)	Permanent	NA	\$14.50/hr.	08/15/22	
Walters, Ashley	Teacher Aide	Permanent	NA	\$14.50/hr.	07/28/22	
Burlee, Robert	District Treasurer	Annual	NA	\$82,985.97	07/01/22 – 06/30/23	
Hughes, Jeremy	Community Schools Program Manager	Annual	NA	\$70,000.00/yr.	07/01/22 – 06/30/23	
Moutray, Robyn	Community Schools Program Manager	Annual	NA	\$47,380.00/yr.	07/01/22 – 06/30/23	
Lustica, Hennessey	Mental Health Demonstration Project Director	Annual	NA	\$82,920.58/yr.	07/01/22 – 06/30/23	
Harper, Jill	School Health Integration Specialist	Annual	NA	\$74,263.00/yr.	07/01/22 – 06/30/23	

Employee Name	Position	Appt. Type	Step	Rate	Effective Date	Comments
Fanning, Valerie	Project Director for Grants	Annual	NA	\$68,883.60/yr.	07/01/22 – 06/30/23	
Burman, Amanda	Teacher	Substitute	NA	\$105.00/day	05/16/22 – 06/30/22	
Burman, Amanda	Teacher Assistant	Substitute	NA	\$14.00/hr.	05/16/22 – 06/30/22	
Woodcock, Faith	Teacher	Substitute	NA	\$105.00/day	05/26/22 – 06/30/22	
Woodcock, Faith	Teacher Assistant	Substitute	NA	\$14.00/hr.	05/26/22 – 06/30/22	
Stiokas, Cassandra	Summer School Teacher	Substitute	NA	\$35.00/hr.	07/11/22 – 08/19/22	
Hauck, Kevin	Summer School Teacher	Substitute	NA	\$35.00/hr.	07/11/22 – 08/19/22	
Hotchkiss, Ella	Summer School Teacher	Substitute	NA	\$35.00/hr.	07/11/22 – 08/19/22	
Palmer, Debra	Summer School Teacher	Substitute	NA	\$35.00/hr.	07/11/22 – 08/19/22	
Gotte, Michael	Summer School Teacher	Substitute	NA	\$35.00/hr.	07/11/22 – 08/19/22	
Wendel, Sarah	Summer School Teacher	Substitute	NA	\$35.00/hr.	07/11/22 – 08/19/22	
Cobbett, Benjamin	Summer School Teacher	Substitute	NA	\$35.00/hr.	07/11/22 – 08/19/22	
Grinnell, Ryan	Summer School Teacher Aide (sub)	Temporary	NA	\$15.00/hr.	07/11/22 – 08/19/22	
Ayers, Nadia	Summer School Teacher Aide (sub)	Temporary	NA	\$15.00/hr.	07/11/22 – 08/19/22	

Employee Name	Position	Appt. Type	Step	Rate	Effective Date	Comments
Schifano, Michelle	Summer School Teacher Aide (sub)	Temporary	NA	\$15.00/hr.	07/11/22 – 08/19/22	
Montes, Zachary	Program Assistant	Temporary	NA	\$14.50/hr.	07/01/22 – 08/31/22	
Rodriguez, Pilar	Cleaner (Sub)	Temporary	NA	\$14.50/hr.	07/01/22 – 08/31/22	
Durgan, Adriana	Cleaner (Sub)	Temporary	NA	\$14.50/hr.	07/01/22 – 08/31/22	
Williams, Tristian	Cleaner (Sub)	Temporary	NA	\$14.50/hr.	07/01/22 – 08/31/22	
Everhart, Jason	Cleaner (Sub)	Temporary	NA	\$14.50/hr.	07/01/22 – 08/31/22	
Chavez, Alexander	Cleaner (Sub)	Temporary	NA	\$14.50/hr.	07/01/22 – 08/31/22	
Palizay, Tina	Summer School Elementary Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/12/22	
Luckman, Courtney	Summer School Elementary Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/12/22	
Blankenberg, Melisa	Summer School Elementary Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/12/22	
Tyler, Miranda	Summer School Elementary Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/12/22	
Komczyk, Adam	Summer School Elementary Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/12/22	
Wren, Brenda	Summer School Elementary Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/12/22	
Conge, Ashlea	Summer School ELA Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/12/22	

Employee Name	Position	Appt. Type	Step	Rate	Effective Date	Comments
Molnar, Renee	Summer School Math Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/12/22	
Morris, Nicole	Summer School ELA Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/12/22	
Stockton, Stefanie	Summer School Math Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/12/22	
Abplanalp. Logan	Summer School Elementary Enrichment Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/12/22	
Enfonde, Melisa	Summer School Math Enrichment Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/12/22	
Sergeant, Madison	Summer School Special Education Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/12/22	
Gagliano, Sydney	Summer School Special Education Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/12/22	
Johnson, Jennifer	Summer School Teacher Aide	Temporary	NA	\$15.00/hr.	07/11/22 – 08/12/22	
Moore, Lisa	ESY Special Education Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/19/22	
Ford, Mandy	ESY Special Education Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/19/22	
Kingsbury, Andrea	ESY Special Education Teacher	Temporary	NA	\$35.00/hr.	07/11/22 – 08/19/22	
Dirlam, Kristy	Summer School & ESY Speech Pathologist	Temporary	NA	\$35.00/hr.	07/11/22 – 08/19/22	
Sprague, Corey	Summer School & ESY Speech Therapist	Temporary	NA	\$35.00/hr.	07/11/22 – 08/19/22	
Cincinello, Tracy	Summer School & ESY Typist	Temporary	NA	\$15.00/hr.	07/11/22 – 08/19/22	

Employee Name	Position	Appt. Type	Step	Rate	Effective Date	Comments
Brewer, Catherine	ESY Teacher Aide	Temporary	NA	\$15.00/hr.	07/11/22 – 08/19/22	
Hale, John	ESY Teacher Aide	Temporary	NA	\$15.00/hr.	07/11/22 – 08/19/22	
Steffler, Julie	ESY Teacher Aide	Temporary	NA	\$15.00/hr.	07/11/22 – 08/19/22	
Featherly, Dawn	ESY Teacher Aide	Temporary	NA	\$15.00/hr.	07/11/22 – 08/19/22	
Riviello, Julie	Summer School Nurse (Job Share)	Temporary	NA	\$37.14/hr.	07/11/22 – 08/19/22	
Davidson, Darcy	Summer School Nurse (Job Share)	Temporary	NA	\$35.00/hr.	07/11/22 – 08/19/22	
Moline, Regina	Board Clerk	Stipend	NA	\$3,000.00/yr.	07/01/22 – 06/30/23	
Edelmann, Leona	Personnel Clerk	Stipend	NA	\$3,000.00/yr.	07/01/22 – 06/30/23	
Spinelli, Steven	Facilities (Extra Duties)	Stipend	NA	\$10,000.00/yr.	07/01/22 – 06/30/23	
Tunley, Lisa	Health/Safety Officer	Stipend	NA	\$3,000.00/yr.	07/01/22 – 06/30/23	
Napoleon, Michele	Affordable Care Act (extra Duties)	Stipend	NA	\$3,000.00/yr.	07/01/22 – 06/30/23	
Bayless, Robert	Transportation (Extra Duties)	Stipend	NA	\$2,000.00/yr.	07/01/22 – 06/30/23	
Fuller, Jack	Transportation (Extra Duties)	Stipend	NA	\$2,000.00/yr.	07/01/22 – 06/30/23	
Everhart, Dawn	Prime Time Billing Clerk	Stipend	NA	\$1,500.00/yr.	07/01/22 – 06/30/23	

Employee Name	Position	Appt. Type	Step	Rate	Effective Date	Comments
Lis, David	2 <sup>nd</sup> Shift Cleaner Supervisor	Stipend	NA	\$2,000.00/yr.	07/01/22 – 06/30/23	
Lis, David	Soccer Season Stadium Coordinator	Stipend	NA	\$400.00/yr.	07/01/22 – 06/30/23	
Everhart, Dawn	Registrar	Stipend	NA	\$3,000.00/yr.	07/01/22 – 06/30/23	
Tunley, Lisa	Certified Pool Operator	Stipend	NA	\$2,000.00/yr.	07/01/22 – 06/30/23	
Kuc, Cathy	Records Management Officer	Stipend	NA	\$3,000.00/yr.	07/01/22 – 06/30/23	
Walters, Janine	Central Treasurer	Stipend	NA	\$6,000.00/yr.	07/01/22 – 06/30/23	
Wilbur, Matthew	IT Extra Duties	Stipend	NA	\$10,000.00/yr.	07/01/22 – 06/30/23	
Masser, Robin	IT Extra Duties	Stipend	NA	\$1,800.00/yr.	07/01/22 – 06/30/23	
Hauck, Kevin	Aquatics Director	Stipend	NA	\$4,074.92/yr.	07/01/22 – 06/30/23	
Dastyck, Brian	Building Support Dean	Stipend	NA	\$7,118.55/yr.	07/01/22 – 06/30/23	
Magin, Michael	Athletic Director	Stipend	NA	\$5,297.67/yr.	07/01/22 – 06/30/23	
Wren, Brenda	Staff Developer	Stipend	NA	\$3,554.75/yr.	07/01/22 – 06/30/23	