



# Malverne

# PRIDE

## UNION FREE SCHOOL DISTRICT

BUDGET 2017



Dear Members of the School Community,

We are very excited to present to you a 2017-18 school budget that not only comes in UNDER our New York State cap number, but is also the lowest budget-to-budget increase ever. We are committed to keeping our students on the cutting edge of learning while minimizing costs to the taxpayers and are proud to live in a community where our students are thriving, our facilities are improving, and our financial ratings are strong.

### HIGHLIGHTS OF THE PROPOSED 2017-18 BUDGET INCLUDES:

- Maintenance of all academic programs.
- Expansion of the one-to-one iPad initiative to encompass grades 4-12.
- Over \$1.4 million to be applied from fund balance/reserves to reduce the tax levy burden to residents.
- Expansion of Project Lead the Way and our Advanced Placement program to include AP Capstone.
- Added teams and clubs at each school.
- Improved elementary schedules for advanced educational opportunities, including coding and digital applications.

As we continue to maintain our investment in our buildings, we have a second and third proposition on the ballot for voters, which carries NO additional impact to taxpayers. More information on these can be found on page 2.

As always, we urge everyone to Be Part of Our Pride and remember to vote on May 16. For more information on the proposed budget, visit the district's website at [www.malverne.k12.ny.us](http://www.malverne.k12.ny.us) and click on the "budget information" link.

Sincerely,  
Malverne Board of Education

John Tulley  
*President*

Danielle Hopkins  
*2nd Vice President*

Josephine Bottitta  
*1st Vice President*

Jeanne D'Esposito  
*Trustee*

Marguerite O'Connor  
*Trustee*

**Proposed Tax Levy Increase: 1.31%**  
**Budget-to-Budget Increase: 1.79%**

# LOWEST

## BUDGET INCREASE

# ON RECORD

# VOTE

## TUESDAY, MAY 16

Howard T. Herber Middle School

7 a.m. - 9 p.m.

**Please exercise your right to vote!**

All budget materials and presentations are available on the district's website at [www.malverne.k12.ny.us](http://www.malverne.k12.ny.us).

#### Malverne School District

301 Wicks Lane  
Malverne, NY 11565

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Malverne, NY  
Permit No. 354

# Propositions to Enhance our PRIDE

Over the past few years, the district has invested in many needed improvements to its facilities. Each of the projects has been funded through the use of capital reserve funds, which is monies saved specifically for the purpose of making updates and renovations to the infrastructure of our school buildings. Furthermore, each of these projects received voter approval on the expenditure of the monies needed to complete the upgrades and carried no additional cost to our taxpayers.

**Voter approval is required whenever a district seeks to utilize funds from its capital reserve fund.** The passage of Propositions #2 and #3 simply enables the Board of Education to utilize money that the district has already saved and results in **NO ADDITIONAL COST TO THE TAXPAYER**. Also, Proposition #2 is state-aidable at a reimbursement rate of 52%.

## PROPOSITION #2: Capital Reserve Expenditure

The Board of Education seeks approval for the Board to expend \$2.5 million from the current capital reserve fund to perform necessary capital work districtwide.

### THE PROPOSED EXPENDITURES FOR THESE MONIES ARE:

- High School - Gym Window Replacement, Track Resurfacing, Gym Bleacher Replacement, and an Exercise Room
  - Middle School - Auditorium AC (Phase II), Electrical Upgrades, and Gym Bleachers
- Davison Avenue - Window Replacement, Masonry Repairs and Bathroom Upgrades
  - MWD - Bathroom Upgrades
  - Districtwide - Purchase of a Maintenance Van and Site Improvements

These much-needed upgrades will continue to ensure the safety of our students and staff and would otherwise need to be funded through the annual budget. NOTE: Money in this reserve account CANNOT be used to offset the tax levy.

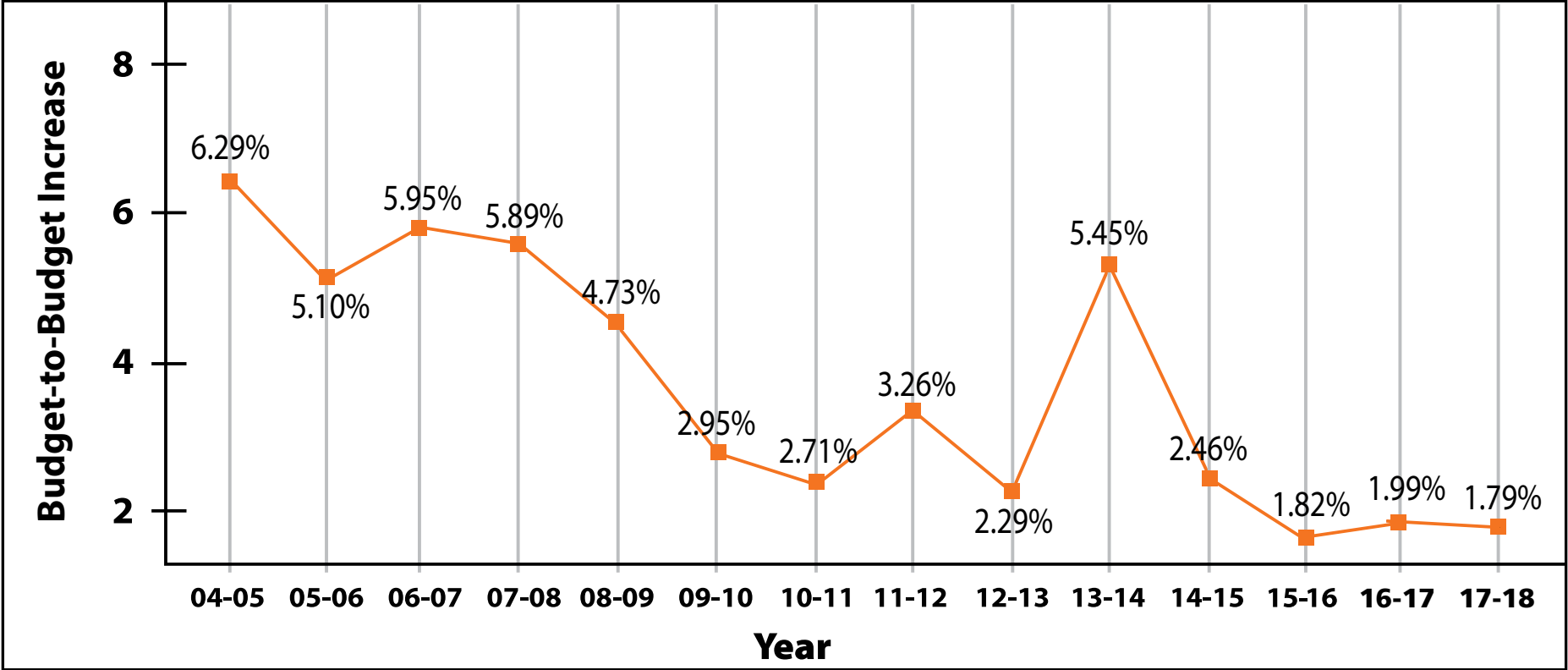
## PROPOSITION #3: Purchase of Property

The Board of Education seeks approval to purchase a piece of property next to Davison Avenue School for the purposes of future construction or expansion.

**NO Additional Cost to Taxpayers for Proposition #3**

**MALVERNE GETS MORE FOR ITS MONEY:**  
For every \$1 we spend in capital improvements, the state reimburses us \$0.52.

## THIS IS THE LOWEST BUDGET-TO-BUDGET INCREASE ON RECORD





# Be Part of the PRIDE

## Celebrating Success in Our Schools



- For the fourth consecutive year, Malverne High School has been ranked among the top high schools in the nation on the Washington Post's Most Challenging High Schools list.
- Malverne High School was featured for exemplary teaching, leadership, teamwork and improved student achievement in the book "Schools That Succeed" by Karin Chenoweth.
- 97% of our graduates earned a Regents diploma in 2016.
- Malverne High School is one of the select schools to offer Project Lead the Way to its students, along with 14 Advanced Placement courses, and will be expanding to include AP Capstone next year.
- There were 44 AP Scholars from Malverne High School who earned this honor for high scores on



Advanced Placement exams.

- Malverne High School earned designation on the 6th Annual National Advanced Placement Honor Roll.
- One Malverne educator has received the Renaissance Distinguished Educator award.
- More than 1,000 iPads are available for student use this year.
- The district hosted its first STREAM night in November, highlighting its Science, Technology, Research, Engineering, Arts and Mathematics districtwide.
- The district is now livestreaming major events and games, as well as morning announcements from Howard T. Herber Middle School.
- 15 students were represented in the All-County Art Exhibition for 2017, districtwide.
- The Malverne Mules athletic teams were recognized for team competition, sportsmanship, academic excellence and league titles in a variety of sports.
- 30 All-County Musicians, districtwide.
- Both Davison Avenue Intermediate School and Howard T. Herber Middle School have received the Beating the Odds and Building Opportunities award for boosting student achievement.



- The Malverne School District has been named by NAMM as one of the Best Communities for Music Education for five consecutive years.
- Our academic leaders are consistently chosen to present at national conferences for the exemplary work being done in Malverne schools.
- New coding classes offered at Downing and Davison.



- New clubs available at Howard T. Herber Middle School including a robotics, computer programming and video club.
- The High School robotics team has participated in the SBPLI FIRST Robotics regional competition, as well as many local competitions this year.

# ANTICIPATED EXPENDITURES FOR THE 2017-18 SCHOOL YEAR

	2016-17 BUDGET	2017-18 PROPOSED
<b>BOARD OF EDUCATION</b>	<b>\$10,800</b>	<b>\$10,800</b>
Includes necessary Board of Education expenses such as conferences and in-service workshops for Board members, publications, legislative meetings and supplies.		
<b>DISTRICT CLERK</b>	<b>\$18,660</b>	<b>\$19,027</b>
Includes salary and supplies for district clerk, as well as update of legal reference material.		
<b>DISTRICT MEETING</b>	<b>\$27,999</b>	<b>\$27,999</b>
Salaries for election workers; expenses for legal notices, voting machines, printing and supplies.		
<b>CHIEF SCHOOL ADMINISTRATOR</b>	<b>\$364,754</b>	<b>\$369,682</b>
Salaries of superintendent and secretary; expenses for seminars and required conferences, professional subscriptions, supplies and materials.		
<b>BUSINESS ADMINISTRATION</b>	<b>\$576,575</b>	<b>\$602,569</b>
Salaries of business administrator, accountant, account clerks; software maintenance for payroll and payable functions and all materials relating to fiscal management; fees for annual independent audit required by law; salary of part-time treasurer and fee for financial advisor service relating to tax anticipation notes and investments.		
<b>LEGAL SERVICES</b>	<b>\$287,900</b>	<b>\$253,250</b>
Retainers for legal and labor counsel as well as non-retainer issues, such as legal actions by and against the district.		
<b>GENERAL SERVICES/PERSONNEL</b>	<b>\$224,125</b>	<b>\$218,600</b>
Salaries for support staff. Also includes service contracts, postage, districtwide printing, meeting expenses, employment advertising and central office supplies.		
<b>COMMUNITY-SCHOOL RELATIONS</b>	<b>\$110,000</b>	<b>\$121,000</b>
Includes public relations service plus printing and distributing the <i>Pride</i> newsletter, calendar and individual school brochures.		
<b>OPERATION AND MAINTENANCE OF PLANT</b>	<b>\$3,268,664</b>	<b>\$3,224,483</b>
Salaries of assistant superintendent of district operations, support services, secretary, custodians and cleaners, maintenance and ground staff. Funds for districtwide equipment, utilities, security, telephone and supplies.		
<b>DATA PROCESSING</b>	<b>\$95,927</b>	<b>\$89,075</b>
Supports administrative software for generation of report cards, student schedules, recording of attendance and other administrative functions.		
<b>DISTRICT INSURANCE</b>	<b>\$255,260</b>	<b>\$270,000</b>
Premiums for general liability, student liability and umbrella policies. By participating in an Insurance Reciprocal, the district is self-insured in many areas.		
<b>SCHOOL DISTRICT DUES</b>	<b>\$18,151</b>	<b>\$18,025</b>
Professional dues for local, regional, state and national education organizations.		
<b>BOCES ADMINISTRATIVE CHARGES</b>	<b>\$248,367</b>	<b>\$251,500</b>
Each district pays a proportional share of administrative costs and rental of facilities used to provide BOCES services.		
<b>SUPERVISOR OF CURRICULUM</b>	<b>\$479,943</b>	<b>\$459,835</b>
Salaries for assistant superintendent and support staff. Also includes districtwide BOCES educational services and provides for substitute teacher service.		
<b>SUPERVISION – PRINCIPALS’ OFFICES</b>	<b>\$2,141,976</b>	<b>\$2,142,584</b>
Salaries for building principals, assistant principals, dean and clerical positions. Also includes postage, service contracts, duplicating and clerical supplies.		
<b>IN-SERVICE TRAINING</b>	<b>\$76,500</b>	<b>\$71,750</b>
Provides continued training for district staff at seminars and workshops.		
<b>TEACHING REGULAR SCHOOL</b>	<b>\$17,213,722</b>	<b>\$17,483,357</b>
Salaries for teachers, department chairs, substitutes, aides, monitors and teaching assistants. Also includes funds for homebound instruction and foster child tuition, BOCES, public and nonpublic school textbooks, supplies and materials.		

# ANTICIPATED EXPENDITURES FOR THE 2017-18 SCHOOL YEAR

	2016-17 BUDGET	2017-18 PROPOSED
<b>SPECIAL EDUCATION</b>	<b>\$8,129,762</b>	<b>\$8,531,355</b>
Salaries for the director, teachers and clerical assistants. Also includes BOCES and out-of-district special placement tuition, supplies and cost of mandated services based on student need.		
<b>OCCUPATIONAL EDUCATION</b>	<b>\$411,500</b>	<b>\$385,000</b>
Funds tuition for BOCES Nassau Tech.		
<b>SUMMER PROGRAMS</b>	<b>\$65,335</b>	<b>\$170,070</b>
Provides funding for Regents summer school, summer band camp, and BOCES summer school programs.		
<b>RESOURCE CENTER LIBRARY</b>	<b>\$509,041</b>	<b>\$540,574</b>
Salaries for librarians and library clerk; expenses for equipment repair, books, periodicals, references, updating library software and audio-visual resources.		
<b>COMPUTER-ASSISTED INSTRUCTION</b>	<b>\$1,338,277</b>	<b>\$1,422,037</b>
Provides for educational software, supplies, equipment and network maintenance. Includes salaries of network manager and computer technicians.		
<b>PUPIL PERSONNEL SERVICES</b>	<b>\$855,529</b>	<b>\$887,954</b>
Salaries for guidance counselors, drug and alcohol counselors, registrar and clerical positions. Also includes testing materials, postage and supplies.		
<b>HEALTH, PSYCHOLOGICAL AND SOCIAL WORK SERVICES</b>	<b>\$1,650,091</b>	<b>\$1,733,539</b>
Salaries of nurses, psychologists and social workers for district schools, including Our Lady of Lourdes and Grace Lutheran; also includes cost of health-related supplies and health services for nonpublic students attending schools outside the district.		
<b>STUDENT ACTIVITIES</b>	<b>\$272,938</b>	<b>\$289,469</b>
Salaries for club advisors, activity supervision, student publications, and supplies and materials.		
<b>INTERSCHOLASTIC ATHLETICS</b>	<b>\$461,093</b>	<b>\$497,058</b>
Includes coaches’ stipends and cost of supervision at games, uniforms, officials’ and scheduling fees, supplies, equipment replacement and repair.		
<b>TRANSPORTATION</b>	<b>\$2,916,947</b>	<b>\$2,974,576</b>
Provides for handicapped transportation, K-5 in-district transportation as prescribed by law and Academic Intervention Services required by the New York State Education Department. Also provides for occupational education program at BOCES and services for nonpublic school students.		
<b>EMPLOYEE BENEFITS</b>	<b>\$11,029,996</b>	<b>\$10,836,567</b>
Retirement, Social Security, Workers’ Compensation insurance, and contractual health, life and dental insurance benefits.		
<b>DEBT SERVICE</b>	<b>\$1,319,170</b>	<b>\$1,453,427</b>
Principal and interest payments for Energy Performance Plan, bond, interest payment for Tax Anticipation Notes, providing cash until tax revenues are received.		
<b>INTERFUND TRANSFERS</b>	<b>\$148,000</b>	<b>\$148,000</b>
General fund support of funded programs, including the school lunch fund and the special aid fund.		
<b>TOTAL BUDGET</b>	<b>\$54,527,002</b>	<b>\$55,503,162</b>





# 2017-18 BUDGET SUMMARY

## EXPENDITURES

	2016-17 BUDGET	2017-18 PROPOSED BUDGET	DOLLAR CHANGE	PERCENT CHANGE
GENERAL SUPPORT	\$5,507,182	\$5,476,010	(\$31,172)	-0.57%
INSTRUCTION	\$33,605,707	\$34,614,582	\$1,008,875	3.00%
TRANSPORTATION	\$2,916,947	\$2,974,576	\$57,629	1.98%
EMPLOYEE BENEFITS	\$11,029,996	\$10,836,567	(\$193,429)	-1.75%
DEBT SERVICE	\$1,319,170	\$1,453,427	\$134,257	10.18%
INTERFUND TRANSFERS	\$148,000	\$148,000	\$0	0.00%

<b>TOTAL</b>	<b>\$54,527,002</b>	<b>\$55,503,162</b>	<b>\$976,160</b>	<b>1.79%</b>
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## REVENUES

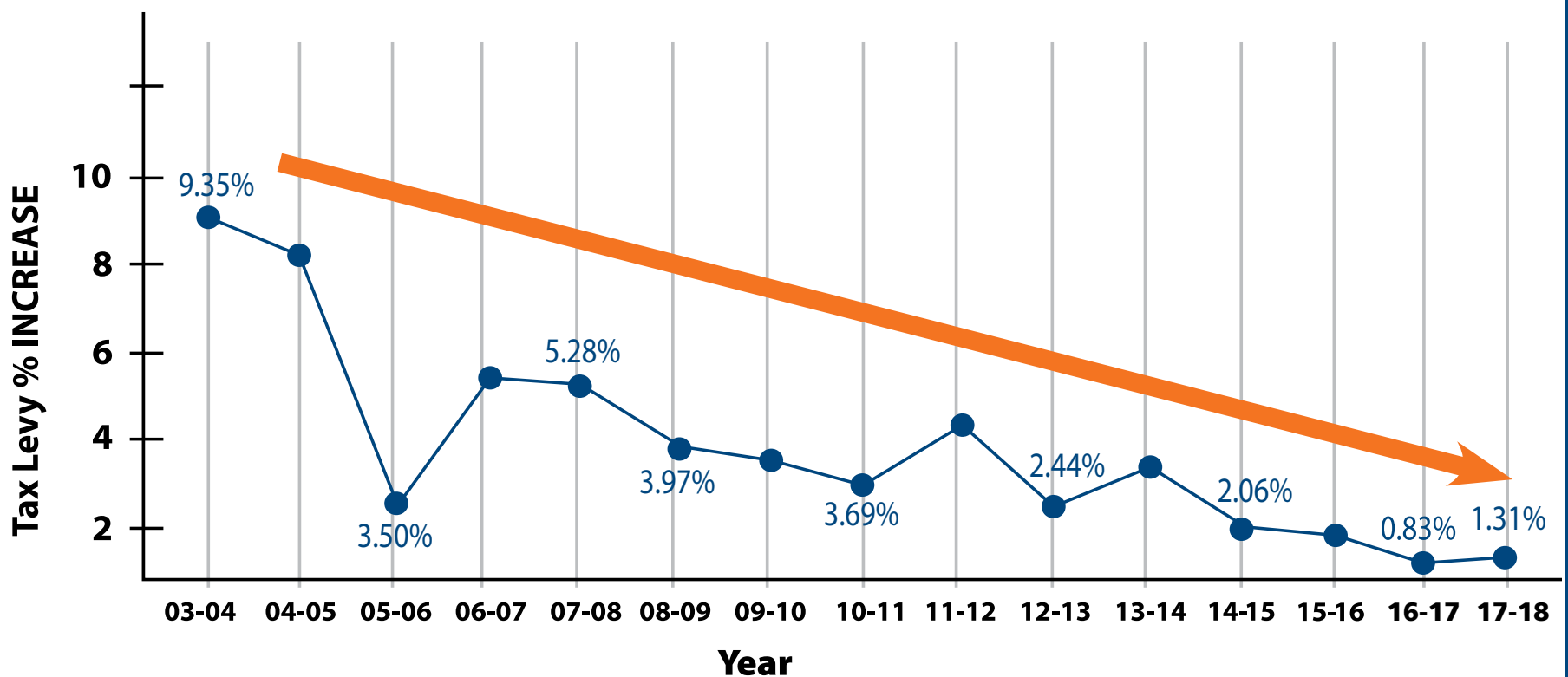
	2016-17 BUDGET	2017-18 PROPOSED BUDGET	DOLLAR CHANGE	PERCENT CHANGE
DISTRICT GENERATED	\$947,080	\$952,080	\$5,000	0.53%
USE OF FUND BALANCE/RESERVES	\$1,646,614	\$1,428,427	(\$218,187)	-13.25%
STATE AID	\$10,563,840	\$11,209,479	\$645,639	6.11%
TAX LEVY	\$41,369,468	\$41,913,176	\$543,708	1.31%

<b>TOTAL</b>	<b>\$54,527,002</b>	<b>\$55,503,162</b>	<b>\$976,160</b>	<b>1.79%</b>
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**TAX LEVY:** The levy is the amount of money that is needed to meet the school district budget after applying State Aid and other income. In total, the amount needed for expenses from taxpayers is increasing by \$543,708 or 1.31%. Individual homeowners' tax increases will vary in dollar amount based on their home. Factors that affect the individual school taxes are: shift in assessment values; reassessment of properties; changes in proportions of tax responsibilities, including a shift of the tax responsibility from commercial property and utilities to single-family homeowners (not controlled by the school district); and changes in STAR tax reduction.

**PLEASE NOTE:** State law requires that school districts provide a detailed budget, as well as a three-part (administrative, program and capital) breakdown. In compliance, this information is available in each school building and the public libraries.

## PROPOSED BUDGET HAS SECOND LOWEST TAX LEVY INCREASE ON RECORD





# Questions & Answers

- Q. DOES THE SCHOOL DISTRICT SET THE TAX RATE?**  
A. No. The final tax rate is not set by the school district and may change as a result of assessment modifications and a tax shift of the adjusted base proportion imposed by the county government.
- Q. I HAVE HEARD THE GOVERNOR HAS PROPOSED A "TAX FREEZE CREDIT." WHAT DOES THAT MEAN FOR ME?**  
A. This program is slated to continue this year; however, it will carry increased restrictions from the state. As the proposed budget is tax cap-compliant, the district has met its obligation for qualification again this year. Whether or not qualified homeowners receive a rebate check this year will depend on other outside factors.
- Q. WHAT HAPPENS IF PROPOSITION #2 OR #3 FAILS?**  
A. If Proposition #2 or #3 fails, the Board will not be able to move forward with the proposed project. The passing or failing of Proposition #2 and #3 have no bearing on the passing or failing of the proposed 2017-18 budget and one proposition does not affect the other. If you have any questions, please see the budget presentations posted on the district website, or attend the budget hearing on May 9.



## A CONTINGENCY BUDGET

If the proposed budget is defeated in May, the district has the option of putting up the same budget or a revised budget for a revote, or adopting a contingency budget.

If a proposed budget is defeated twice by voters, the district must adopt a contingency budget.

A contingency budget will prohibit spending in specific areas, including community use of buildings, certain salary increases and new equipment purchases. More significantly, under the new law, a district that adopts a contingency budget may not increase its current tax levy by any amount, resulting in a zero percent tax levy increase.

To meet this requirement, the current budget would have to be reduced by \$543,708.

**A contingency budget would require \$543,708 in cuts from the proposed budget.**



### What's Included in the PROPOSED BUDGET FOR NON-PUBLIC SCHOOL STUDENTS?

In addition to providing programs and services for the students enrolled in the Malverne School District, the district provides numerous resources for the more than 700 students who attend non-public schools.

- ▶ BUS TRANSPORTATION FOR ELIGIBLE STUDENTS
- ▶ USE OF DISTRICT BUILDINGS AND ATHLETIC FIELDS
- ▶ TEXTBOOKS
- ▶ COMPUTER SOFTWARE
- ▶ HEALTH SERVICES
- ▶ SPECIAL EDUCATION SERVICES
- ▶ LIBRARY MATERIALS
- ▶ PUPIL PERSONNEL SERVICES



# VOTER INFORMATION

## QUALIFICATIONS

Only registered voters can participate in the Malverne Union Free School District budget vote. Anyone who is registered with the Nassau County Board of Elections is already registered.

A voter must be 18 years of age, a United States citizen, and a resident of the Malverne School District for a minimum of 30 days prior to the vote.

## REGISTRATION

If you need to register, you may do so on Saturday, May 6 from 9:30 a.m. to 1:30 p.m. at the Administration Building, located at 301 Wicks Lane in Malverne. You may also register with the Nassau County Board of Elections in Mineola during business hours, Monday through Friday.

## ABSENTEE BALLOTS

Registered voters who are interested in casting absentee ballots must request an application from the district clerk by calling (516) 887-6483. When the district clerk's office receives a completed application, an absentee ballot will be sent to the voter.

Anyone who wishes to pick up an application for an absentee ballot may do so prior to May 16 at the Administration Building, located at 301 Wicks Lane (corner of Ocean Avenue), Monday through Friday between the hours of 9 a.m. and 4 p.m. All ballots must be filed with the district clerk by 5 p.m. on the day of the election.

Persons designated "permanently disabled" by the Nassau County Board of Elections will automatically receive an absentee ballot.

If you are not registered to vote and you miss the in-person registration dates, you can visit the Board of Elections webpage at [www.elections.ny.us/VotingRegister.html](http://www.elections.ny.us/VotingRegister.html) to download a registration form.

**REGISTRATION MUST BE COMPLETED BY MAY 6, 2017.**

## IMPORTANT DATES

**TUESDAY,  
MAY 9**

Board of Education  
Meeting and  
Budget Hearing  
**8 P.M. at MHS Library**

**TUESDAY,  
MAY 16**

District Budget Vote  
and Trustee Election  
**7 A.M. – 9 P.M. at  
HTH Gym**

## CANDIDATES FOR THE Board of Education

Running for the Seat  
Currently Occupied by  
**John Tulley**  
Four-Year Term  
(July 1, 2017 -  
June 30, 2021)

**Phyllis Tinsley - 1A  
RUNNING  
UNOPPOSED**

Running for the Seat  
Currently Occupied by  
**Danielle Hopkins**  
Four-Year Term  
(July 1, 2017 -  
June 30, 2021)

**Danielle Hopkins - 1B  
RUNNING  
UNOPPOSED**



Malverne  
**PRIDE**  
UNION FREE SCHOOL DISTRICT

Publications Coordinator: Danielle Lambert

## Board of Education

John Tulley, President

Josephine Bottitta, 1st Vice President

Jeanne D'Esposito

Dr. James Hunderfund, Superintendent of Schools

Danielle Hopkins, 2nd Vice President

Marguerite O'Connor

[www.malverne.k12.ny.us](http://www.malverne.k12.ny.us)