## ENNIS PUBLIC SCHOOLS \*\*\*\*\*\*\*\*WEDNESDAY, AUGUST 14, 2024\*\*\*\*\*\* REGULAR BOARD MEETING FINAL AGENDA – ROOM #3 5:30 P.M.

### **PLEDGE**

I.	API	PROVAL OF THE MINUTES
II.	VIS	ITORS/PUBLIC COMMENT
III.	CO	MMUNICATIONS AND PETITIONS
IV.	SUF	PERINTENDENT'S REPORT
V.	OLI	DBUSINESS
	A.	Consideration to Approve MOU with Town of Ennis for SRO
	В.	Consideration to Approve Strategic Plan
	C.	Consideration to Approve Bid for New Route School Bus
	D.	Consideration to Approve Transportation Director Plan
	E.	Consideration to Approve Coaching Contracts
VI.	NEV	W BUSINESS
	A.	Consideration to Approve Adult Education Classes, Instructors & Handbook
	В.	Consideration to Approve Isolation Transportation Contract for Coyle Family
	C.	Consideration to Approve Substitute Staff List for 2024-2025
	D.	Consideration to Approve Activity/Substitute Bus Driver Contract
	E.	Consideration to Hire Jessicca Allen – Bus Driver/Kitchen Helper
	F.	Consideration to Approve Staff and Student Handbooks
	G.	Consideration to Approve Trustees' Financial Summary for FY24
	H.	Consideration to Approve Budget for 2024-2025
	I.	Consideration to Approve Early Graduation for Student – Possible

### VII. CLAIMS AND ACCOUNTS

- A. Activity Accounts
- B. Approval of Claims

Closed Session

The Board Chair is authorized to adjust the order of agenda items to accommodate scheduling needs of interested parties.

In accordance with District policy and Montana law, citizens may comment on items appearing on the agenda when invited to participate during that agenda item by the Board Chair. Additionally, citizens may comment on items related to School District business not appearing on this agenda during the public comment portion of the meeting as noted in the public comment form.

Montana law permits citizens to record or broadcast public meetings. Please notify the Board Chair if a citizen intends to record or broadcast any portion of the meeting so all present at the meeting are aware, they may be recorded.

Information about this agenda, including the Board packet and supplemental documents, is available at the School District office. Please contact the office if you have any questions.

### SCHOOL DISRICT 52 ENNIS, MADISON COUNTY, MONTANA AUGUST 14, 2024

### **REGULAR BOARD MEETING - 5:30 P.M.**

Marilyn Jenkins

Chairperson

Paul Bills

Vice-Chair

Dino Fanelli

Trustee

Laura Blake

Trustee

Dustin Pederson

- usice

Mellissa Newman

Trustee

Brian Hilton

Principal Principal

Jared Moretti

Superintendent

Ginger Martello

**District Clerk** 

Chairperson Jenkins called the meeting to order. The pledge to the flag was recited.

### **COMMUNICATIONS AND PETITIONS**

None

### VISITORS/PUBLIC COMMENT

Lacy Hubner

Ashley Brown

Tina Allison

Carla Smith

### **APPROVAL OF MINUTES**

Minutes for the regular meeting held July 15<sup>th</sup> and special meetings held July 11<sup>th</sup>, July 18<sup>th</sup>, July 31<sup>st,</sup> and August 5<sup>th</sup> were submitted for approval. Trustee Blake made the motion to approve the minutes as presented. Trustee Fanelli seconded the motion. All trustees present were in favor.

### SUPERINTENDENT REPORT

Superintendent Moretti reported to the board about some of the projects going on. The boiler drain was able to be fixed for a fraction of the anticipated cost, the new gym floor design will begin this week, a new Facebook page was created to help with community/parent communication, we are going to reorganize our website to make it more accessible and user friendly, and Fast Bridge testing will be used to gather data on the 4-day week. Superintendent Moretti expressed his gratitude to the Madison Valley Medical Center for their generosity. They provided athletic physicals for \$25 each to our

students and donated the money back to the school. He also signed up for the mentor program through School Administers of Montana. The teachers will be back next Monday for PIR days. We will have a welcome back breakfast, and the board is also invited to attend.

### **OLD BUSINESS**

### Consideration to Approve MOU with Town of Ennis for SRO

Superintendent Moretti explained there was a one and a three-year MOU for the SRO presented from the Town of Ennis. He recommended approving the one-year MOU for the school year 2024-2025 and starting the process in February/March next year to give more time to get everyone on the same page. Discussion included stakeholder input, different process, contract vs MOU, city needs to get their issues sorted out, we have same MOU for school nurse, specific hours for SRO, contract puts us in charge, SRO provides critical services, he currently leaves if needed outside the school, can't get into city business, SRO training is extensive and can't be filled by regular police officer, talk to Sheriff department, County SRO would be for all schools, why town carries burden for cost of SRO, the school was approached about this opportunity and used it, district is stuck in the middle, one year gives everyone time to work out details and look at other options, etc. Trustee Fanelli made a motion to approve the one-year MOU for the SRO with the Town of Ennis. Trustee Bills seconded the motion. All members present were in approval.

### Consideration to Approve Strategic Plan

Debra Silk presented a draft of the Strategic Plan for approval. Discussion included change the definition of excellence, add another bullet in goal area two, this is a living document that can be changed at any time, teachers look at whole student, strive to help each other, need to develop action plans next, describe well enough not to be misinterpreted, etc. Trustee Fanelli made a motion to approve the strategic plan with the discussed amendments. Trustee Pederson seconded the motion. All members present were in approval.

### Consideration to Approve Bid for New Route School Bus

The bid for the route school bus was presented for \$142,864.50. Discussion included specifications are the same as the last bus, will have small amount for trade in, if we order now, it be in next summer, have six buses but use four, sometimes need the extra buses for activities, etc. Trustee Bills made a motion to approve the bid for the route school bus. Trustee Fanelli seconded the motion. All members present were in approval.

### Consideration to Approve Transportation Director Plan

Superintendent Moretti informed the board he has advertised for the transportation director position in other areas and is seeing some interest. In the interim, he recommended using Shawn Fast to help with the duties and give Mr. Hilton a break. Discussion included; there will be times when Shawn is out of the country for his regular job, there is only so much that Mr. Hilton can do as we need him as the leader of his building, Shawn will have advance notice of absence from the district, Mr. Hilton will be

able to help when Shawn is gone, pay will be \$29 per hour, this is temporary until the position can be filled, etc. Trustee Bills made a motion to approve Shawn Fast as the interim transportation director at \$29 per hour as presented. Trustee Fanelli seconded the motion. All members present were in approval.

### Consideration to Approve Coaching Contracts

Jordan Overstreet recommended Whitney McKitrick for the "C" Squad Volleyball coach and Timber Murphy for the JH Volleyball coach. Whitney failed to turn her contract in on time and must be reapproved and the other JH volleyball coach backed out. Trustee Fanelli made a motion to approve the coaches as presented. Trustee Pederson seconded the motion. All members present were in approval.

### **NEW BUSINESS**

### Consideration to Approve Adult Education Classes, Instructors & Handbook

The adult education handbook, fall classes and instructors were presented for approval. Trustee Bills made a motion to approve the handbook, classes, and instructors with the changes. Trustee Blake seconded the motion. All members present were in approval. (See Attachment)

### Consideration to Approve Isolation Transportation Contract for Coyle Family

The Coyle Family is requesting approval of isolation status for their transportation contract. Discussion included one criteria is ungraded road, road is decent, did not apply for status last year, does not meet definition of isolation, other families have lived further out, many people drive road to Big Sky, county road to their house, family can appeal, etc. Trustee Fanelli made a motion not to approve isolation status for the Coyle family. Trustee Blake seconded the motion. All members present were in approval.

### Consideration to Approve Substitute Staff List for 2024-2025 School Year

The substitute staff list for 2024-2025 school year was presented for approval. Mr. Hilton asked to add Jerry Taylor to the list. Trustee Bills made a motion to approve the substitute staff list as amended. Trustee Fanelli seconded the motion. All members present were in approval.

### Consideration to Approve Activity/Substitute Bus Driver Contract

The attorney drafted the activity/substitute bus driver contract for approval. Discussion included bonus is based on 350 hours every six months, pro-rate based on hours, not double dipping, etc. Trustee Fanelli made a motion to approve the contract as presented. Trustee Blake seconded the motion. All members present were in approval.

### Consideration to Hire Jessicca Allen - Bus Driver & Kitchen Helper

Superintendent Moretti recommended Jessicca Allen as a route bus driver and part-time kitchen helper. The position in the kitchen was budgeted and she will help with delivery items and stock shelves for four days a week at 4 hours per day. Trustee Bills made a motion to hire Jessicca Allen as presented. Trustee Fanelli seconded the motion. All members present were in approval.

### Consideration to Approve Staff and Student Handbooks

Staff and student handbooks were presented for approval. Most of the handbooks only had changes to staff and board names with grammatical errors. Emergency action plans were added to activity handbooks. The 7-12 handbook had the most changes including, adding language on Aritificial Intelligence and attendance policy must be loosened up due to changes in law. Discussion included; can only hold students accountable for unexcused absences, teachers have to hold students accountable, how long to allow students to bring notes for absences, two days is best practice for notes, 9 unexcused absences is truancy, after age 16 it doesn't matter because they can drop out, performance based learning, create partnerships with trades businesses, home school allowed participate in dances only if they are in extracurricular activities, does not apply to junior high dances, early graduation policy added, AP dual credit courses can be taken at home at end of day, etc. Trustee Fanelli made a motion to approve the 7-12 handbook as presented. Trustee Bills seconded the motion. All members present were in approval. Trustee Bils made a motion to approve all other handbooks with the minor changes. Trustee Fanelli seconded the motion. All members present were in approval.

### Consideration to Approve Trustees' Financial Summary for FY24

Ms. Martello reviewed the Trustees' Financial Summary report with the board. This report is compiled by line item from purchases made from 2023-2024 school year. Trustee Bills made a motion to approve the TFS report as presented. Trustee Blake seconded the motion. All members present were in approval.

### Consideration to Approve Budget for 2024-2025 School Year

The 2024-2025 budget was presented to the board for approval. Superintendent Moretti informed the board the district is fiscally responsible and sound by spending wisely. Trustee Bills asked what percentage of the budget was salaries and benefits? Ms. Martello stated it was 90%. Superintendent Moretti said the board will need to start discussing a building reserve levy. We are at a critical stage with repairs to the high school building and do not have enough to cover upcoming needs. Trustee Bills made a motion to approve the 2024-2025 budget as presented. Trustee Pederson seconded the motion. All members present were in approval.

Consideration to Approve Early Graduation for Student – Possible Closed Session Superintendent Moretti informed the board we have a student that is asking to be approved for early graduation. Ms. Newman explained the student had taken a lot of college courses and will fulfill all requirements at the end of his junior year as long as he passes all courses. If he does not meet the requirements at the end of the year, he will not be allowed to graduate early. Trustee Bills made a motion to allow the student to graduate early if they have met all requirements. Trustee Pederson seconded the motion. All members present were in approval.

### **CLAIMS**

July activity claims were presented, as well as July warrant listings and preliminary August claims by fund for board approval. Trustee Fanelli made a motion to approve the listings as presented. Trustee Bills seconded the motion. All trustees present were in approval.

The next regular meeting is scheduled for September 12, 2024, at 5:30 p.m. As there was no other business for the attention of the board, the regular meeting was adjourned at 8:02 p.m.

ATTEST

Ginger Martello, District Clerk

Marilyn Jenkins/ Chairpersor

Date Approved

### **Ennis Continuing Education Fall 2024**

Classes start September 9, 2024 - November 2, 2024
Registration opens on Monday August 26, 2024
Register at Ennishschools.org (Click on *Community- Ennis Continuing Education*) or call 406.682.4258 ext #217

### Weekly Classes

Open Sew-Jamie Diehl
Make a Sweater That Fits You- Jennifer Doney
POUND Exercise- Kelley Knack
Beginning Genealogical Research I- Stacey Skank
Beginning Crocheting- Stacey Skank
How to Handle Oil Paints- Gabrielle Fast

### **One Day Workshops**

Sourdough Bread Making- Wendy Barton
Flower Pounding Art- Liz Applegate
Cyanotype Printing Process- Liz Applegate
Invisible Thread Painting- Liz Applegate
Painting with Alcohol Inks-Sherry Hill
Migrating Birds-Marc Elser
Neurographic Art- Susan Tennell
Dot Art- Susan Tennell
Card Making- Susan Tennell
Introduction to GIS (Geographic Information Systems) Mapping- Maida Knapton

### Tours

Taking a Look Back: A Historical Walking Tour of Ennis, MT- Liz Applegate, Zoe Todd, and Larry Love

### **Presentations**

Montana History 101- Gary Forney

Needs to be added to fall 2024 class proposal list

Spying American Style: The Intelligence Cycle- Shawn Fast

Claims

ENNIS SCHOOLS Claims and/or Payroll Checks List For the Accounting Period: 8/24

Page: 1 of 2
Report ID: W100X

<b>=</b>				Date	=
check # Type	velicor/Emptoyee/rayee Number/Name	Check Amount	Period	TSSUEC	Ch #/Payroll Notes
47 S	503 2M COMPANY INC	209.16	8/24	/14	
54.8		967.87	8/24	08/14/24	
549		!	2	/14/2	
515550 SC	254 AMERIGAS	3715.49	8/24	08/14/24	
551	BLACK MOUNTAIN	17913.50	8/24	08/14/24	
		14275.00	8/24	08/14/24	
515553 SC		15.19	8/24	/14/2	
1001	2 CITI CARDS	) 1 1 1-	8/24	/14/2	
200	_	29556.00	8/24	08/14/24	
	FUNTS,	73 07	8/24	08/14/24	
515558 80	3146 ENNIS HIGH SCHOOL	1264.24	8/24	08/14/24	
	ENNIS	2219.64	o 0	08/14/24	
	FLOYD	1337.55	œ :	08/14/24	
		104.35		08/14/24	
		15.00	8/24	08/14/24	
	HI-TECH SOLUTIONS,	24223.00	8/24	08/14/24	
	118 KATEURATEU IMAGING SISTEMS	00 508 50:117	8/2/8	08/14/24	
566		5.98	8/24	08/14/24	
515567 SC		110.00	8/24	08/14/24	
	MCGRAW	6813.70	8/24	08/14/24	
515570 SC	550 MOKETTI, JARFO	198.00	8/24	08/14/24	
		54.05	8/24	08/14/24	
		75.00	8/24	08/14/24	
	4634 MVB - MASTERCARD	432.37	8/24	08/14/24	
515574 SC		7097.83	8/24	08/14/24	
		45.48	8/24	08/14/24	
010076 SC		4641.80	8/24	08/14/24	
	PETTY	566.53	8/24	08/14/24	
	CORP	706.91	8/24	08/14/24	
515580 SC	4457 SAM	350.00	8/24	08/14/24	
		2700.00	8/24	08/14/24	
$\sim$	SOUTH MEADOW LAWN C	2900.00	8/24	08/14/24	
	SOUTHWEST MT. IRRIGATION SPECIA	6300.00	8/24	08/14/24	
	SPIFFY BIFFY	397.50	8/24	08/14/24	
717785 SC	AAOS TITAN INC	1579 80	7 C / B	08/14/24	
7 0	-	0	8/24	08/14/24	
ω		758.31	8/24	08/14/24	
515589 SC	4513 VERIZON WIRELESS	0	8/2	08/14/24	
0		74.23	8/2	08/14/24	
Н	3407 TOWN OF ENNIS	658.90	8/24	08/14/24	
N		39,40		08/14/24	
593	KELLEY CREATE		8/2	/14/	
515594 SC	3454 SUMMIT FIRE & SECURITY	693.00	8/24	08/14/24	
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Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

08/13/24 13:05:53

ENNIS SCHOOLS
Claims and/or Payroll Checks List
For the Accounting Period: 8/24

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Claims

08/07/24 12:56:48

Claims

ENNIS SCHOOLS Claims and/or Payroll Checks List For the Accounting Period: 7/24

Check # Type	Vendor/Employee/Payee Number/Name	Check	Amount	Period	Date	CL #/Payroll Notes
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15507 S	0 00 0 N		24976.00	7/24	07/10/24	
) (r	BURNT IMAGE LLC		500.00	7/24	07/10/24	
509 S			0	7/24	07/10/24	
	CITI CARDS		19.99	7/24	07/10/24	
511	502		62.7	7/24	07/10/24	
	FELT		823.5	7/24	07/10/24	
513			3500.39	7/24	07/10/24	
			100.98	7/24	07/10/24	
515515 SC	3200 GOODHEART - WILLCOX IN		7139.04	7/24	07/10/24	
515516 SC	3202 GOPHER		539.17	7/24	07/10/24	
	5143 HARRISON ELEVATOR		668.65	7/24	07/10/24	
518	HI-TECH S		5519.00	7/24	07/10/24	
	HOUSE OF CLEAN a HI		70.83	7/24	07/10/24	
520	5228 INTEGRATED IMAGING SYSTEMS		180.34	7/24	07/10/24	
521	KLASNA, CASEY		500.00	7/24	07/10/24	
	4939 MADISON FARM TO FORK		2500.00	7/24	07/10/24	
			149.39	7/24	07/10/24	
	121 MASBO		200.00	7/24	07/10/24	
525				7/24	07/10/24	
	MSGIA		95485.00	7/24	07/10/24	
527 s	MULLER		500.00		07/10/24	
	MVB -		0		07/10/24	
	4634 MVB - MASTERCARD		2484.22	7/24	07/10/24	
	115 MVB - MASTERCARD #2		7083.47	7/24	07/10/24	
			148.97	7/24	07/10/24	
532	3097 NORTHWESTERN ENERGY		7552.97	7/24	07/10/24	
ω ω	3283 PETTY CASH CHECKING		60.00	7/24	07/10/24	
534	4097 RED ROCK SPORTING GOODS		1600.00	7/24	07/10/24	
535	3339 ROCKY MOUNTAIN SUPPLY		714.67	7/24	07/10/24	
	4457 SAM		1729.00	7/24	07/10/24	
537	3350 SCHOOL SPECIALTY		15.27	7/24	07/10/24	
) (C			2400.00	7/24	07/10/24	
י ני	0/20 SEECIAL MARKETS INSURANCE CONSULT		4000.50	1/24	07/10/24	
4.0			40//.00	7/24	07/10/24	
10 E	3407 HOWN OF ENNLS		1743.09	7/24	07/10/24	
4.4			58U.16	1/24	07/10/24	
43	235 TRUGREEN		1006.25	7/24	07/10/24	
515544 SC	262 US FOODS		1121.24	7/24	07/10/24	
515545 SC	4513 VERIZON WIRELESS		284.80	7/24	07/10/24	
546			2855.17	7/24	07/10/24	
Claims Total	# of Checks: 41	Total:	2012	201204.61		

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

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ENNIS SCHOOLS Claims and/or Payroll Checks List For the Accounting Period: 7/24

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Payroll

Check # Type	<pre>vendor/Employee/Payee Number/Name</pre>	Check	Check Amount	Period	Date Issued	CL #/Payroll Notes
-84139 P	BAXTKA KAREN L. BAXTER		2863.44	7/24	07/15/24	
-84138 P	$\vdash$		. 9	7/24	_	
-84137 P	FASTS2 Shawn Eric Fast		337.80	7/24	07/15/24	
-84136 P	HILCA2 Cassie R Hilton		1637.17	7/24	07/15/24	
-84135 P	LEDEMA MARLYS DAWN LEDGERWOOD		800.37	7/24	07/15/24	
-84134 P	LO2290 KADDI J. LOHRENZ		718.25	7/24		
-84133 P	GINGER R		3875.64	7/24	07/15/24	
-84132 P	MCNISH SHANNON MARIE MCNICHOLAS		1241,21	7/24	07/15/24	
-84131 P	OL6757 CLAIRE D OLIVER		2859.92	7/24	07/15/24	
-84130 P	THOMAS E		257.57	7/24	07/15/24	
-84129 P	TA6903 GERALD D TAYLOR		2776.43	7/24	2	
-84128 P	WH2391 TAMMY DARLENE WHAM		769.97	7/24		
7	WOODM MATTHEW ALLEN WOODY		4849.11	7/24	07/15/24	
-84126 P	403B AF PLANSERV		100.00	7/24	07/15/24	
S	-FLEX		125.00	7/24	07/15/24	
4			200.00	7/24		
-84123 P	HOLIDAY ACCOUNT M.V.B.		100.00	7/24		
7 1			300.00	7/24	07/15/24	
) <u> </u>	Brian I		3040.94	1/24		
113442 P			286.28	7/24	07/15/24	
	ROBER		2679.45	7/24	07/15/24	
	THORSA SARAH ALYSSIA ANN THORPE		2614.54	7/24	07/15/24	
113445 P	KLASCA CASEY KLASNA		6476.70	7/24	07/15/24	
113446 P	TA6903 GERALD D TAYLOR		8060.80	7/24	07/15/24	
113447 P	AM FID-ACCIDEN AMERICAN FIDELITY ASSURA	A	265.17	7/24	07/15/24	
113448 P	BC-LIFE PRORATE MVB - LIFE/VISION		77.04	7/24	07/15/24	
113449 P	DENTAL ALLIED ADMINISTRATORS FO	0	198.65	7/24		
0	FIT MADISON VALLEY BANK		23.2	7/24		
	HEALTH INSURANC MVB - HEALTH INSURANCE		3849.47	7/24	07/15/24	
113452 P	SIT DEPARTMENT OF REVENUE		1910.00	7/24	07/15/24	
113453 P	Unempl. Insur. MSUIP		146.43	7/24	07/15/24	
Payroll Total	L # of Checks: 31	Total:	83450	0.58		
Grand Total #	of Checks: 72	Total:	284655.19	5.19		

### 08/07/24 12:52:25

# ENNIS SCHOOLS Check Register for 07/01/24 to 07/31/24

Page: 1 of 1 Report ID: W100

	4,580.56 -1,500.00 3,080.56	Total Checks issued: Total Checks cancelled from prior period: Total:	Total (
Accepted 728.50 K-6 FIELD TRIP-GRISEWOLF DISC	728.50	07/10/24	12675 699 MVB MASTERCARD 70 FIELD TRIPS CASH
1,699.75 FCCLA NATIONAL CONVENTION EXP	1,699.75	07/10/24	12674 699 MVB MASTERCARD 190 FCCLA CASH
Accepted 49.00 WORLD STRIDES RAFFLE REFRESHMENTS Invoice: JUNE 2024	49.00	S 07/10/24	12673 1 MADISON FOODS 370 WORLD STRIDES CASH
124.42 SB FIELD RENTAL 4/12 & 4/13 Invoice: 2024-3	124.42	COUNTY HS/MS 07/10/24	12672 2043 LINCOLN COUND 20 ATHLETICS CASH
Accepted 80.26 FCCLA NTL CONVENTION EXPS	80.26	07/10/24	12671 1153 DIEHL, JAMIE 190 FCCLA CASH
Accepted 22.24 ENGRAVE MHSA PLATE GIRLS 3RD DIV Invoice: 274365 07.03.24	22.24	AWARDS 07/08/24	12670 1439 UNIVERSAL AW 20 ATHLETICS CASH
376.39 FCCLA TRAVEL EXPENSES	376.39	07/08/24	12669 1153 DIEHL, JAMIE 190 FCCLA CASH
Accepted 1,500.00 WORLD STRIDES PRIZE RECIPIENT	1,500.00	JOHN M 07/08/24	12668 2155 OVERSTREET, 370 WORLD STRIDES CASH
07/08/24 VOIDED Cancelled -1,500.00 WORLD STRIDES PRIZE RECIPIENT	.00	JORDAN 06/27/24	1467 OVERSTREET, WORLD STRIDES CASH
Period Cleared/ Account Cancelled Date Amount Description Requisition # Status	Check Amount	Date	Check #/ Vendor#/Vendor Name Account Account Name