

Waupun Area School District Information & Technology Plan 2024-2027

Waupun Area School District Mission: Acting together to maximize every student's potential.

Waupun Area School District Vision: A catalyst for innovation resulting in student success.

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The Library and Technology Team of the Waupun Area School District dedicated their efforts throughout the 2023-24 academic year to accomplish the initial phase of the Information and Technology plan, while simultaneously formulating a strategy for the upcoming three-year cycle. The coordination ensured that the plan's objectives were in harmony with the goals outlined in our Continuous Improvement Plan, as well as the [Wisconsin DPI Digital Learning Plan](https://dpi.wi.gov/digital-learning) (<https://dpi.wi.gov/digital-learning>).

The creation of this blueprint integrated a quality model for the incorporation of library, information, and technology, established at the federal level. By employing the [Future Ready Framework](https://futureready.org/future-ready-librarians/) (<https://futureready.org/future-ready-librarians/>), the district harmonized insights from various data sources and resource assessments to define the plan's objectives. The Future Ready Framework encompasses nine key categories.

- Budget and Resources
- Collaborative Leadership
- Community Partnerships
- Curriculum, Instruction, and Assessment
 - Data and Privacy
 - Learner-Centered Literacy
- Personalized Professional Learning
 - Robust Infrastructure
 - Use of Space and Time



Budget and Resources

WI Digital Learning Plan Component: Technology & Hardware

WASD Continuous Improvement Goal: Finance & Operational Efficiencies

Goal 1

Develop systems, processes, and procedures to provide exceptional Information and Technology Services to all stakeholders of the Waupun Area School District.

Timeframe

2024-25 Targets	Results/Outcomes	2025-26 Targets	Results/Outcomes	2026-27 Targets	Results/Outcomes
Annually analyze and review 5-year Technology Infrastructure Plan		Develop student training/coursework on responsible use of technology including hardware and software and digital citizenship		Implement developed training /coursework built into existing classes or courses	
Use data from Destiny to clean up the database for all 4 buildings		Use the features of Destiny to create collections related to units of study in curricular classrooms			

Collaborative Leadership

WI Digital Learning Plan Component: Professional Learning and Building Capacity
WASD Continuous Improvement Goal: Learning

Goal 2

Develop administrative and teacher capacity around information and instructional technology.

Timeframe

2024-25 Targets	Results/Outcomes	2025-26 Targets	Results/Outcomes	2026-27 Targets	Results/Outcomes
Utilize the district-created Summer Institute to offer PD opportunities for all new and returning staff		Continue to facilitate technology and library training for staff and students, targeting support for basic troubleshooting issues			
Responsive, on-demand support for all students and staff within the school year		Use students to create basic troubleshooting videos accessible to all staff			

Community Partnerships

WI Digital Learning Plan Component: Instruction, Learning and Assessment

Goal 3

Cultivates partnerships within the school and local community to promote engagement and a community of learners and readers.

Timeframe

2024-25 Targets	Results/Outcomes	2025-26 Targets	Results/Outcomes	2026-27 Targets	Results/Outcomes
Collaborate with the public library to access materials for class use		Partner with the Fox Lake Public Library to create a partnership with SAGES school library			

Curriculum, Instruction, and Assessment

WI Digital Learning Plan Component: Instruction, Learning and Assessment
WASD Continuous Improvement Goal: Learning

GOAL 4

Leads in the selection, integration, organization, and sharing of resources to support transformational teaching and learning and develops the curation skills of students and staff.

Timeframe

2024-25 Targets	Results/Outcomes	2025-26 Targets	Results/Outcomes	2026-27 Targets	Results/Outcomes
Create Essential Standards for K-8th ITL Standards		Create a curriculum, including common formative assessments surrounding essential standards		Create PLC with a team supporting this curriculum to continue improving student learning surrounding ITL Standards	
Develop a curated list of 3rd party Google Apps that are safe, educationally sound, and aligned with instructional best practices		Increase the capacity of teachers to meaningfully incorporate technology through the use of instructional technology coaches			
Work to develop a policy surrounding computer-generated, AI content					

Data & Privacy

WI Digital Learning Plan Component: Data & Privacy
WASD Continuous Improvement Goal: Safe & Orderly

GOAL 5

Teach and promote the importance of data privacy through leadership and instruction while continuing to provide security for staff and students through network security services.

Timeframe

2024-25 Targets	Results/Outcomes	2025-26 Targets	Results/Outcomes	2026-27 Targets	Results/Outcomes
Develop a curated list of 3rd party Google Apps that are safe, educationally sound, and aligned with instructional best practices		Process for teachers and/or students to request a 3rd party app or access that requires staff to look at data privacy			
Create an incident response plan in order to have best practices in place should a security incident occur		Finalize the incident response plan and make sure all key participants are aware of their role in the plan			

Learner-Centered Literacy

WI Digital Learning Plan Component: Instruction, Learning & Assessment
WASD Continuous Improvement Goal: Learning

GOAL 6

Create inclusive information and technology learning experiences for all learners.

Timeframe

2024-25 Targets	Results/Outcomes	2025-26 Targets	Results/Outcomes	2026-27 Targets	Results/Outcomes
Educate staff on built-in accessibility tools on district-provided Chromebooks in order to use with students		Teachers use technology to find ways to scaffold or differentiate learning for students during Tier 1 instruction			
Create engaging book displays and reading promotions to continue encouraging the love of reading		Continue to add digital audio selections for students based on class novels and high-interest materials			

Personalize Professional Learning

WI Digital Learning Plan Component: Professional Learning & Building Capacity
WASD Continuous Improvement Goal: Learning

GOAL 7

Participates in professional learning to cultivate a broader understanding of the skills that comprise success in a digital age.

Timeframe

2024-25 Targets	Results/Outcomes	2025-26 Targets	Results/Outcomes	2026-27 Targets	Results/Outcomes
Seek out professional learning opportunities that would benefit the district's library and/or technology programs					
Increase information and technology offerings within district professional development opportunities to continue to build the capacity of our teaching staff					

Robust Infrastructure
WI Digital Learning Plan Component: Technology & Hardware
WASD Continuous Improvement Goal: **Finance & Operational Efficiencies**

GOAL 8

Provides and advocates for equitable access to digital resources, programming, and services in support of the district’s continuous improvement plan.

Timeframe

2024-25 Targets	Results/Outcomes	2025-26 Targets	Results/Outcomes	2026-27 Targets	Results/Outcomes
Replacement of all district switching and routing equipment		Increase bandwidth at all district locations and between all buildings			
Adhere to the infrastructure replacement cycle for all technology equipment		Use data to re-evaluate Chromebook rotation and replacement according to Google AUE			

Use of Space and Time

Wisconsin Digital Learning Plan Component: Instruction, Learning, and Assessment
WASD Continuous Improvement Plan Component: Learning and Engagement (People & Culture)

GOAL 9

Provides flexible spaces that promote inquiry, creativity, collaboration, and community.

Timeframe

2024-25 Targets	Results/Outcomes	2025-26 Targets	Results/Outcomes	2026-27 Targets	Results/Outcomes
Continue to acquire resources for maker spaces and build it into the library space		Add additional shelving at SAGES and JrSr High to support increased collection		Acquire more flexible furniture at the JrSr High to allow for an increased number of students in the library	
Rearrange space, especially at JrSr High, to invite students for a variety of purposes including quiet study or reading and collaboration		Use attached rooms in libraries as collaboration spaces, with the technology to facilitate collaboration			

Appendix A: WASD Resources.

WASD IT Budget is composed of district money combined with E-Rate funding. It currently includes some ESSR funding that will lapse before the 2024-2025 fiscal budget.

WASD Informational Media Budget is primarily funded through Common School Funds. Please see this [report](#) for further details.

Current Board approved policies surrounding Information and Technology.

- [361.2 Policy](#) - Library Materials Selection
 - [361.2 Administrative Guideline](#) - Procedures for the Selection, Management, and Reconsideration of Library Media Center Materials
 - [361.2 Exhibit](#) - Request for Reconsideration of Instructional/Library Materials Form
- [361.2 Policy](#) - Interlibrary Loan
- [411 Policy](#) - Student Nondiscrimination
 - [411 Administrative Guideline 1](#) - Non-Discrimination Guidelines Related to Students Who Are Transgender and Students Nonconforming to Gender Role Stereotypes
 - [411 Administrative Guideline 2](#) - Student Discrimination Complaint Resources
 - [411 Exhibit 1](#) - Public Notification of Student Nondiscrimination Policy
- [363.2 Policy](#) - Internet Safety and Acceptable Use
 - [363.2 Administrative Guideline](#) - Student Acceptable Use of Technology Guidelines
 - [363.2 Exhibit](#) - Acknowledgement of Acceptable Use of Technology Rules
- [363.3 Policy](#) - Assistive Technology (Technology for Students with Special Needs)
- [522.7 Policy](#) - Staff Use of Informational Technology and Communication
 - [522.7 Administrative Guideline](#) - Staff Use of Information Technology and Communication Resources

[Student Chromebook Rotation and Cycle](#)