

CITY OF CROSWELL
PROPOSED CITY COUNCIL AGENDA
Regular Council Meeting
Croswell Community Center
124 N Howard Ave., Croswell, MI
April 7, 2025 @ 7:30 P.M.

- I. **PLEDGE OF ALLEGIANCE:**
- II. **APPROVAL OF MINUTES** from the Regular Council Meeting of **March 17, 2025 & Special Mtg March 23, 2025**
- III. **PUBLIC COMMENTS:**
- IV. **APPROVAL OF AGENDA:**
- V. **CORRESPONDENCE:**
 - a. Downtown Development Authority minutes – 3/20/25:
 - b. Planning/Zoning minutes – 3/24/2025:
 - c. Parks & Recreation minutes – 3/31/2025”
- VI. **ADMINISTRATOR'S REPORT:**
 - a. Department Report:
- VII. **COUNCIL MEMBER REPORT:**
 - A. Butler:
 - B. Slone:
 - C. Maury:
 - D. Hernandez:
 - E. Willis:
- VIII. **UNFINISHED BUSINESS:**
- IX. **NEW BUSINESS:**
 - a. Vacant City owned property:
 - b. 2025-2027 Fire Agreements:
 - c. Mower Bids:
 - d. FOIA Appeal – Leah Merrill:
 - e. Change Order #6 – CWSRF Project No. 5817-01:
 - f. Professional Services Agreement – Fleis & Vandenbrink – MDOT Repurpose:
 - g. Clerk & Treasurer Pay agreements:
- X. **PUBLIC COMMENTS:**
- XI. **APPROVAL OF ACCOUNTS PAYABLE:**
- XII. **CLOSED SESSION – POLICE OFFICERS UNION NEGOTIATIONS:**
- XIII. **ADJOURNMENT:**

The Croswell City Council met in Regular Session March 17, 2025, at the Croswell Community Center, 124 N. Howard Ave., Croswell, MI. Mayor Rob Butler called the meeting to order at 7:30 P.M.

Present: Rob Butler, Denise Slone, Donald Maury, Sal Hernandez, Randy Willis
Administration: City Administrator David Tait, City Clerk Suzanne Dobson

I. **PLEDGE OF ALLEGIANCE:**

- II. **APPROVAL OF MINUTES** from the Regular Council Meeting of March 3, 2025
Maury moved to approve the minutes of March 3, 2025 as presented, second by Hernandez. Motion Carried.

III. **PUBLIC COMMENTS:**
None

- IV. **APPROVAL OF AGENDA:**
Slone moved to approve the agenda as presented, seconded by Maury. Motion Carried.

- V. **CORRESPONDENCE:**
- a. Semco Energy – Michigan Public Service Comm:
 - b. Downtown Development Authority minutes 2/20/25:
 - c. Parks & Recreation minutes 2/24/2025:

Slone moved to receive and file all correspondence, second by Maury. Motion Carried.

- VI. **ADMINISTRATOR'S REPORT:**
- Interviews Clerk & Treasurer
 - Police Chief & Police Officer
 - New Construction meeting for 25/26 projects – March 25th
 - Monthly construction meeting March 19th
 - POAM received letter of Intent to Open Negotiations

- VII. **COUNCIL MEMBER REPORT:**
- A. Butler: Blight update
 - B. Slone: No report
 - C. Maury: No report
 - D. Hernandez: No report
 - E. Willis: No report

- VIII. **UNFINISHED BUSINESS:**
None

IX. **NEW BUSINESS:**

a. Cros-Lex Youth Soccer:

Andrea Holbrook, Secretary/Treasurer was present representing Cros-Lex Area Youth Soccer (CLAYS). Request to use the old airfield off of Sanborn and off of N Flower St. CLAYS will be responsible for the maintenance of the grounds. Games are on Saturdays; practices are during the week. Alcohol and smoking is not allowed at the games.

Two property owners were present and they own vacant lots along the airfield. Council suggested that the vacant lots not owned by the city be marked so those lots are not used.

Butler moved to allow the use of the old airfield off of Sanborn and off of N Flower St. be used by the Cros-Lex Area Youth Soccer (CLAYS) for the Spring season and to be reviewed after the Spring Season. Attorney to provide a lease agreement, second by Slone.

Roll Call Vote: Butler, yes; Slone, yes; Maury, yes; Willis, yes; Hernandez, yes. 5 yeas 0 nays.
Motion Carried.

b. Final Pay O'Mara:

Maury moved to approve the final pay for Cameron O'Mara for the amount of \$\$22,868.90, second by Butler. Motion Carried.

c. Mutual Law Enforcement Assistance Agreement – Resolution:

Maury moved to Resolution #03-17-2025 Mutual Law Enforcement Assistance Agreement between the Sanilac County Sheriff's Office and the City of Croswell Police Department, second by Hernandez.

Roll Call Vote: Maury, yes; Hernandez, yes; Willis, yes; Slone, yes; Butler, yes. 5 yeas, 0 nays.
Motion Carried.

X. PUBLIC COMMENTS:

None

XI. APPROVAL OF ACCOUNTS PAYABLE:

Maury moved to approve and pay the Accounts Payable/Payroll for the amount of \$281,986.48, second by Hernandez. Motion Carried.

XII. ADJOURNMENT:

With no further business Mayor Butler adjourned the meeting.

Meeting adjourned at 7:49 p.m.

Suzanne Dobson, MiPMC
Croswell City Clerk

Rob Butler, Mayor

The Croswell City Council met in Special Session March 23, 2025, at the Croswell Community Center, 124 N. Howard Ave., Croswell, MI. Mayor Rob Butler called the meeting to order at 10:00 A.M.

Present: Rob Butler, Denise Slone, Donald Maury, Sal Hernandez, Randy Willis
Administration: City Administrator David Tait, City Clerk Suzanne Dobson

I. BUSINESS:

a. Treasurer & Clerk Positions:

- i. Clerk: City Council interviewed Cynthia Valentine and Andrea Holbrook for the Clerk's position.

Slone moved to authorize the City Administrator to issue a Letter of Intent to Andrea Holbrook for the City Clerk position and to negotiate the salary, second by Butler.

Roll Call Vote: Slone, yes; Butler, yes; Hernandez, yes; Maury, no; Willis, yes.
4 yeas, 1 nay. Motion Carried.

- ii. Treasurer: City Council interviewed Tracy Studaker-Smith and Heather Stull for the Treasurer's position.

Slone moved to authorize the City Administrator to issue a Letter of Intent to Heather Stull for the City Treasurer position and to negotiate the salary, second by Hernandez.

Roll Call Vote: Slone, yes; Hernandez, yes; Maury, yes; Willis, no; Butler, yes.
4 yeas, 1 nay. Motion Carried.

II. ADJOURNMENT:

With no further business Mayor Butler adjourned the meeting.

Meeting adjourned at 1:30 p.m.

Suzanne Dobson, MiPMC
Croswell City Clerk

Rob Butler, Mayor

Regular meeting of the Downtown Development Authority was held March 20, 2025 at 9:00 a.m. at the Croswell Community Center, 124 N Howard Ave., Croswell, MI 48422.

Members in Attendance: Chairperson Paul Nehmer, Mike O'Vell, Greg Mason, Karen Schott, Heather Roelant, Cheryl Loomis, Todd Shimshock, City Administrator David Tait, (Vacancy)

Members absent: None

Guests: Thumb Fest Sandy Warner

I. APPROVAL OF MINUTES OF REGULAR MEETING OF February 20 2025:

O'Vell moved to approve the minutes of February 20, 2025 as presented, second by Mason. Motion Caried.

II. COMMUNICATIONS:

- a. Thank you – Westbrook Family: Receive and file.

III. BUSINESS:

- a. Grants: No grant application filed.

- b. D.D.A. Appointment: No names submitted.

- c. Thumb Fest – Lexington: Sandy Warner present representing Thumb Fest. Asking if the D.D.A. would like to sponsor the 2025 Thumbfest in Lexington, Labor Day weekend.

D.D.A. will not sponsor the 2025 Thumbfest.

- d. Proposed 2025-2026 Budget:

Loomis moved to approve the 2025/2026 Budget, second by O'Vell. Motion Carried.

IV. TREASURER'S REPORT: February/March 2025

Schott moved to receive and file the February/March 2025 Treasurer Report, second by Mason. Motion Carried.

Stage – Karen is meeting with the DPW to review the Stage repairs

Power Source – Electric Dept is going to run a power source on the north side of her property for the stage to be placed out front for festivals.

Lighting Alleyway – Cotterman is working on lighting for the alleyway.

V. ADJOURNMENT:

With no further business Roelant moved to adjourn, second by Shimshock. Motion Carried.

Meeting adjourned at 9:20 a.m.

Paul Nehmer, Chairperson
Downtown Development Authority

Minutes Taken by:
Suzanne Dobson, MiPMC
Croswell Clerk

DRAFT

The Croswell Planning/Zoning Board met March 24, 2025, at Croswell Community Center, 124 N. Howard Ave., Croswell, MI. Chairperson Mike O'Vell called the meeting to order at 5:30 p.m.

Present: Mike O'Vell, Kyle Wood, Denise Slone, Pat Schott, Errin Levitt, Susan Vallee, City Administrator

Absent: Doug Bricker, Andrew Barnes

Also Present: City Clerk Suzanne Dobson

DRAFT

I. Approval of Minutes of – November 25, 2024:

Slone moved to approve the minutes of November 25, 2024 as presented, second by Levitt. Motion Carried.

II. Correspondence:

Member Denise Slone has been received phone calls regarding chickens. Ordinance has not been changed to allow chickens.

III. Business:

A. Chairperson appointment – yearly: Slone moved to appoint Mike O'Vell as chairperson, second by Wood. Motion Carried.

B. Introducing Ordinance Enforcer: Unable to attend.

C. Site Plan: Waiting for Auto Zoning site plan to be reviewed by the Engineer.

D. Pools: Will continue to go with the state ruling of

- Pools that hold water over 24" in depth must have a 4-foot fence (may be a portable fence) or a removable or lockable ladder.
- Hot tubs must have the hard latch able cover.

E. Zoning Ordinance Book Update:

City Administrator/Zoning Administrator – reviewing plans that we need in place before applying for grant to support hiring a firm to update the Zoning Ordinance.

IV. ADJOURNMENT:

With no further business Schott moved to adjourn, second by Slone. Motion Carried.
Meeting adjourned at 5:52 p.m.

Michael O'Vell, Chairperson

DRAFT

Minutes taken by:

Suzanne Dobson, MiPMC

City Clerk

DRAFT

City of Croswell
Park, Recreation Committee Meeting

March 31, 2025@9:00 AM Aitken Memorial Library
Croswell Mi 48422

DRAFT

Meeting called to order at 9:07AM by Rheume

Members present: Albrecht, Kettlewell, Rheume, Hartman, MacDonald, Schott, Tait, Todd & McNichol

Absent:

Guests:

Motion by Schott, 2nd by MacDonald to approve minutes of Feb 24, 2025
and agenda with additions. Carried
Correspondence:

DRAFT

Old business: Committee reports

1. Bike path: Still working with Lexington Township
2. Swinging Bridge Gateway: Schott contacted Northshore Landscape for ideas
3. Riverbend Park: Plans all ready for construction of kayak launch, paving parking lot sometimes this summer.
4. Gingersnap Park: The bear will need to be placed on cement pad with new bolts.
5. PL Graham Park: Discussed general park rules, rates, camping rules, Schott will print condensed version for our review.
6. Harrington Park: no report
7. Swinging Bridge/Splash Pad: no report
8. Truman Park: no report
9. Ice Rink: Rink has been taken down for season, will need to order new liner. Need volunteers to help with upkeep.
10. Disc Golf Park: no report
11. Fishing Contest! Hartman will plan summer Blackriver Fishing contests!
12. Pickle Ball: CWC still open for play.

New Business:

1. Projects for 2025:
2. Parades/ Festivals: Rheume reported Croswell Pioneer Days plans moving along by that committee. Plans for parade, car show, kids events, crafts, food trucks, and fireworks are in the plan. Donations are coming in. July 12 is the event!!
3. Airport Fields (property owned by the City on west side of town) will be used by the Cros Lex Youth Soccer group this year. They will maintain the area. Police will need to let ATVs know that they should not be using field. Tait will check into the ordnance's for used of city parks for ATVs and other motorized vehicles?
4. Schott presented list of park projects for 2025. She will present copy to council budget as we have used our reserve on parking lot and kayak launch!

Meeting adjourned at 10:32 AM, Next meeting, April 28, 2025
Respectfully, Linda Kettlewell

DRAFT

March 2025 Wastewater Activities

1. The Solar Array has generated, 61,827 watts worth of electricity, for the months of March.
2. The WWTP upgrade project:
 - New pump house building;
 - The final cement coating for the floor has been completed.
 - The electrical system has been meg and passed.
 - The ventilation system is being installed.
 - The Flow splitter box for the roughing filters has been completed.
 - The roughing filters effluent line, from the pump house to the MBBR's has been completed.
 - The raw sewage line from the pump house to the Imhoff tanks has been completed.
 - The Imhoff bypass assembly has been installed.
3. WWTP staff has been busy reorganizing shop after everything was removed for the painting of the walls and floors.

Summary of 2025 – 2027 Fire Agreement

2-year Agreement

COMPENSATION

Municipality	\$\$ per Square Mile	Square Miles	Total
Buel Twp -	\$900/ \$1000	20	\$18,000/20,000
Fremont Twp	\$900/ \$1000	18	\$16,200/18,000
Lexington Twp	\$900/ \$1000	14	\$12,600/14,000
Worth Twp	\$900/ \$1000	26	\$23,400/26,000

Section 2. Service Billing: All trips to an emergency in the fire protection coverage area shall be evaluated by the Fire Chief or Officer in charge and billed at his discretion from the agreed charges as listed below.

- A. Standard \$1,000.00 fire run with an additional \$100.00 per hour charge after the first hour.
- B. Service run - \$150.00
- C. Rescue run - \$150.00

Section 3. Charges for additional equipment and personnel from other fire departments shall be due and payable by the Township to the City of Croswell when billed by same.

Section 4. Charges for additional resources for a special emergency (Haz-Mat, etc.) may be charged to the responsible party, owner or their insurance agent.

CONTRACT FOR FIRE PROTECTION
BETWEEN THE CITY OF CROSWELL
AND THE TOWNSHIP OF BUEL
Year 2025-2027

This *AGREEMENT* made and entered into body and between the City of Croswell, a Michigan Municipal Corporation, and the Township of Buel a Michigan Municipal Corporation.

WHEREAS, the City and the Township have agreed under and in accordance with the terms of this instrument, upon a comprehensive plan for furnishing by the City of Croswell fire protection to all portions herein outlined of the Township, and

WHEREAS, it is the desire of both contracting parties that an appropriate record of such plan and Agreement to be formally made and executed.

NOW THEREFORE, in consideration of the mutual undertaking and covenants herein expressed, it is agreed and understood by and between the contracting parties as follows:

FIRE SERVICE

Section 1. Resolutions 1 and 2, identified copies of which are attached hereto and made a part hereof, shall forthwith be duly approved and adopted by the City of Croswell and shall remain in full force and effect until this Agreement has been terminated in accordance with the paragraph hereof entitled "Termination".

Section 2. The City shall forthwith, and until termination of this Agreement, furnish fire protection in accordance with the terms of this and next following section hereof, to and for all portions herein outlined of Township, buildings and structures. Such fire protection shall consist of prompt response, by the Fire Department, to all calls made by or in behalf of the owners of all such buildings and structures and shall be made with such equipment as, in discretion of the Fire Chief, or Officer in Charge, may be deemed necessary, but not less than one pumper, together with crew of not less than six members of the Fire Department, all subject to the conditions hereinafter contained.

Section 3. In event the Fire Chief, or Officer in charge, shall, in his discretion determine that such an emergency exists as to require additional equipment, he may solicit the services of neighboring Fire Departments as in his discretion is necessary.

Section 4. In event the Fire Chief, or Officer in charge, shall, in his discretion determine that such an emergency exists within the City, that use of fire apparatus in pursuance of preceding Section 2, would materially interfere with adequate protection of

property within the limits of the City, same shall during such emergency one be relieved of all obligation under preceding Section 2, hereof. The solely within the discretion of the Fire Chief or Officer in charge, shall at all times have the right to refuse response under the provisions of preceding Section 2, when in his judgment and discretion, the conditions surrounding the buildings or buildings involved, road conditions, safety and weather hazards etc. might endanger the equipment or render the trip useless.

COMPENSATION

Section 1. For the fire protection granted by Section 2 of the "Fire Service" clause hereof, the Township agrees to pay the City of Croswell the sum of Nine hundred Dollars **(\$900.00)** for year **2025-2026** and One Thousand Dollars **(\$1,000.00)** for year **2026-2027** per square mile, per annum, payable annually. The fire protection coverage in Buel Township is agreed to **20** square miles. The annual payment is due during the month of July of each year.

Section 2. Service Billing: All trips to an emergency in the fire protection coverage area shall be evaluated by the Fire Chief or Officer in charge and billed at his discretion from the agreed charges as listed below.

- A. Standard \$1,000.00 fire run with an additional \$100.00 per hour charge after the first hour.
- B. Service run - \$150.00
- C. Rescue run - \$150.00

Section 3. Charges for additional equipment and personnel from other fire departments shall be due and payable by the Township to the City of Croswell when billed by same.

Section 4. Charges for additional resources for a special emergency (Haz-Mat, etc.) may be charged to the responsible party, owner or their insurance agent.

FUNCTION OF FIRE SERVICE

Section 1. It is understood and agreed by and between the parties thereto that in as much as the City and Township are closely located; the purpose of this Agreement is to protect lives and suppress the spread of the fire in the Township. The compensation provided herein, to be paid by the party of the second part, covers the cost to the party of the first part, in responding to such emergency calls with personnel and equipment, and the City while answering said calls shall at all times be deemed to be acting in a governmental capacity and shall not be liable in damages for personal injury suffered by an officers or employees of the Township or any other person whomsoever resulting because of any run, operation or activity pursuant to this Agreement, nor shall the City be liable for any property damage of any kind, nature or description, to the Township or to any other person whomsoever, resulting from the run, operation or activity pursuant of this Agreement.

Nothing in this agreement waives any defenses including but not limited to the defense of Governmental Liability for Negligence, Act 170 of 1964 as amended.

INSURANCE AND LIABILITY FOR DAMAGE

Section 1. It is expressly agreed that the Township shall assume no liability to said City for damages the latter may sustain by reason of any breakage or wear and tear of equipment, or any personal injuries to its employees; and said City agrees at its own expense to keep said equipment insured against property damage and public liability whenever it is used, and assume full responsibility for any and all workmen's compensation claims for its own personnel.

TERMINATION

Section 1. Notice of termination of this Agreement may be given on the first of any month of any year hereinafter by either part. Such notice shall be by regular postage to the respective clerk of either party hereto. The Agreement shall be terminated at expiration of six months following the given of such notice.

AGREEMENT NEGOTIATIONS

Section 1. This Agreement runs from July 1 through June 30 of any given year.

Section 2. Agreement negotiations to this Agreement may be requested by either the township of the city three months before said July 1.

IN WITNESS WHEREOF, the contracting parties have hereunto set their hands and seals, by their respective authorized officers.

Township of Buel

City of Croswell

Supervisor

Rob Butler, Mayor

Date:_____

Date:_____

Clerk

Suzanne Dobson, City Clerk

Date:_____

Date:_____

#04-07-2025 # 1

CITY OF CROSWELL
SANILAC COUNTY, MICHIGAN
100 North Howard Avenue
Croswell, Michigan 48422

RESOLUTION TO ENTER INTO A TWO-YEAR CONTRACT FOR FIRE PROTECTION
BETWEEN
THE CITY OF CROSWELL AND THE **TOWNSHIP OF BUEL**
YEAR 2025-2027

RESOLUTION # 1

AUTHORIZING THE CITY OF CROSWELL TO ENTER INTO A TWO-YEAR CONTRACT FOR
FIRE PROTECTION BETWEEN THE CITY OF CROSWELL AND THE **TOWNSHIP OF BUEL**
YEAR 2025-2027

NOW THEREFORE BE IT RESOLVED:

WHEREAS the City of Croswell agrees to enter into a Contract for Fire Protection between the City of Croswell and the **Township of Buel Year 2025-2027**, a copy of the contract is attached hereto and incorporated by reference, and the parties are authorizing the Mayor of the City of Croswell and City Clerk to enter into the attached Contract.

NOW, THEREFORE, BE IT RESOLVED, The City of Croswell City Council deems it advisable to enter into a Contract for Fire Protection between the City of Croswell and the **Township of Buel Year 2025-2027**.

This Resolution shall become effective on the date of its adoption by the City of Croswell City Council.

Resolved this 7th day of April, 2025.

ATTEST AS TO ADOPTION BY THE CITY OF CROSWELL CITY COUNCIL

So Resolved:

City Manager David Tait

Date _____

City Clerk Suzanne Dobson

Date _____

Whereas on _____ Council person _____ moved for adoption of the Resolution at a regular meeting of the City of Croswell City Council, second by _____.

Whereas the Roll Call vote on this Resolution for adoption was as follows:

	Yea	Nay	Abstaining
Councilman: Donald Maury	_____	_____	_____
Councilman: Randy Willis	_____	_____	_____
Councilman: Sal Hernandez	_____	_____	_____
Mayor Pro Tem: Denise Slone	_____	_____	_____
Mayor: Rob Butler	_____	_____	_____

So resolved Mayor Rob Butler declares the Resolution adopted.

Mayor Rob Butler

Date _____

The Clerk declared the Resolution Adopted.

I, Suzanne Dobson, the duly qualified and acting Clerk of the City of Croswell, Sanilac County, Michigan (the “City”) do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council at a meeting held on April 7, 2025, the original of which is on file in the City Office.

Suzanne Dobson, Clerk

Date _____

#04-07-2025 # 2

CITY OF CROSWELL
SANILAC COUNTY, MICHIGAN
100 North Howard Avenue
Croswell, Michigan 48422

RESOLUTION TO ENTER INTO A TWO-YEAR CONTRACT FOR FIRE PROTECTION
BETWEEN
THE CITY OF CROSWELL AND THE **TOWNSHIP OF FREMONT**
YEAR 2025-2027

RESOLUTION # 1

AUTHORIZING THE CITY OF CROSWELL TO ENTER INTO A TWO-YEAR CONTRACT FOR
FIRE PROTECTION BETWEEN THE CITY OF CROSWELL AND THE **TOWNSHIP OF FREMONT**
YEAR 2025-2027

NOW THEREFORE BE IT RESOLVED:

WHEREAS the City of Croswell agrees to enter into a Contract for Fire Protection between the City of Croswell and the **Township of Fremont Year 2025-2027**, a copy of the contract is attached hereto and incorporated by reference, and the parties are authorizing the Mayor of the City of Croswell and City Clerk to enter into the attached Contract.

NOW, THEREFORE, BE IT RESOLVED, The City of Croswell City Council deems it advisable to enter into a Contract for Fire Protection between the City of Croswell and the **Township of Fremont Year 2025-2027**.

This Resolution shall become effective on the date of its adoption by the City of Croswell City Council.

Resolved this 7th day of April, 2025

ATTEST AS TO ADOPTION BY THE CITY OF CROSWELL CITY COUNCIL

So, Resolved:

City Manager David Tait

Date _____

City Clerk Suzanne Dobson

Date _____

Whereas on _____ Council person _____ moved for adoption of the Resolution at a regular meeting of the City of Croswell City Council, second by _____.

Whereas the Roll Call vote on this Resolution for adoption was as follows:

	Yea	Nay	Abstaining
Councilman: Donald Maury	_____	_____	_____
Councilman: Randy Willis	_____	_____	_____
Councilman: Sal Hernandez	_____	_____	_____
Mayor Pro Tem: Denise Slone	_____	_____	_____
Mayor: Rob Butler	_____	_____	_____

So resolved Mayor Rob Butler declares the Resolution adopted.

_____ Date _____
Mayor Rob Butler

The Clerk declared the Resolution Adopted.

I, Suzanne Dobson, the duly qualified and acting Clerk of the City of Croswell, Sanilac County, Michigan (the “City”) do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council at a meeting held on April 7, 2025, the original of which is on file in the City Office.

_____ Date _____
Suzanne Dobson, Clerk

#04-07-2025 # 3

CITY OF CROSWELL
SANILAC COUNTY, MICHIGAN
100 North Howard Avenue
Croswell, Michigan 48422

RESOLUTION TO ENTER INTO A TWO-YEAR CONTRACT FOR FIRE PROTECTION
BETWEEN
THE CITY OF CROSWELL AND THE **TOWNSHIP OF LEXINGTON**
YEAR 2025-2027

RESOLUTION # 1

AUTHORIZING THE CITY OF CROSWELL TO ENTER INTO A TWO-YEAR CONTRACT FOR
FIRE PROTECTION BETWEEN THE CITY OF CROSWELL AND THE **TOWNSHIP OF LEXINGTON**
YEAR 2025-2027

NOW THEREFORE BE IT RESOLVED:

WHEREAS the City of Croswell agrees to enter into a Contract for Fire Protection between the City of Croswell and the **Township of Lexington Year 2025-2027**, a copy of the contract is attached hereto and incorporated by reference, and the parties are authorizing the Mayor of the City of Croswell and City Clerk to enter into the attached Contract.

NOW, THEREFORE, BE IT RESOLVED, The City of Croswell City Council deems it advisable to enter into a Contract for Fire Protection between the City of Croswell and the **Township of Lexington Year 2025-2027**.

This Resolution shall become effective on the date of its adoption by the City of Croswell City Council.

Resolved this 7th day of April, 2025.

ATTEST AS TO ADOPTION BY THE CITY OF CROSWELL CITY COUNCIL

So Resolved:

City Manager David Tait

Date _____

City Clerk Suzanne Dobson

Date _____

Whereas on _____ Council person _____ moved for adoption of the Resolution at a regular meeting of the City of Croswell City Council, second by _____.

Whereas the Roll Call vote on this Resolution for adoption was as follows:

	Yea	Nay	Abstaining
Councilman: Donald Maury	_____	_____	_____
Councilman: Randy Willis	_____	_____	_____
Councilman: Sal Hernandez	_____	_____	_____
Mayor Pro Tem: Denise Slone	_____	_____	_____
Mayor: Rob Butler	_____	_____	_____

So resolved Mayor Rob Butler declares the Resolution adopted.

_____ Date _____
Mayor Rob Butler

The Clerk declared the Resolution Adopted.

I, Suzanne Dobson, the duly qualified and acting Clerk of the City of Croswell, Sanilac County, Michigan (the “City”) do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council at a meeting held on April 7, 2025, the original of which is on file in the City Office.

_____ Date _____
Suzanne Dobson, Clerk

#04-07-2025 #4

CITY OF CROSWELL
SANILAC COUNTY, MICHIGAN
100 North Howard Avenue
Croswell, Michigan 48422

RESOLUTION TO ENTER INTO A TWO-YEAR CONTRACT FOR FIRE PROTECTION
BETWEEN
THE CITY OF CROSWELL AND THE **TOWNSHIP OF WORTH**
YEAR 2025-2027

RESOLUTION #1

AUTHORIZING THE CITY OF CROSWELL TO ENTER INTO A TWO-YEAR CONTRACT FOR
FIRE PROTECTION BETWEEN THE CITY OF CROSWELL AND THE **TOWNSHIP OF WORTH**
YEAR 2025-2027

NOW THEREFORE BE IT RESOLVED:

WHEREAS the City of Croswell agrees to enter into a Contract for Fire Protection between the City of Croswell and the **Township of Worth Year 2025-2027**, a copy of the contract is attached hereto and incorporated by reference, and the parties are authorizing the Mayor of the City of Croswell and City Clerk to enter into the attached Contract.

NOW, THEREFORE, BE IT RESOLVED, The City of Croswell City Council deems it advisable to enter into a Contract for Fire Protection between the City of Croswell and the **Township of Worth Year 2025-2027**.

This Resolution shall become effective on the date of its adoption by the City of Croswell City Council.

Resolved this 7th day of April, 2025.

ATTEST AS TO ADOPTION BY THE CITY OF CROSWELL CITY COUNCIL

So, Resolved:

City Manager David Tait

Date _____

City Clerk Suzanne Dobson

Date _____

Whereas on _____ Council person _____ moved for adoption of the Resolution at a regular meeting of the City of Croswell City Council, second by _____.

Whereas the Roll Call vote on this Resolution for adoption was as follows:

	Yea	Nay	Abstaining
Councilman: Donald Maury	_____	_____	_____
Councilman: Randy Willis	_____	_____	_____
Councilman: Sal Hernandez	_____	_____	_____
Mayor Pro Tem: Denise Slone	_____	_____	_____
Mayor: Rob Butler	_____	_____	_____

So resolved Mayor Rob Butler declares the Resolution adopted.

Mayor Rob Butler

Date _____

The Clerk declared the Resolution Adopted.

I, Suzanne Dobson, the duly qualified and acting Clerk of the City of Croswell, Sanilac County, Michigan (the “City”) do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council at a meeting held on April 7, 2025, the original of which is on file in the City Office.

Suzanne Dobson, Clerk

Date _____

CITY OF CROSWELL
Exmark Mower Bids
March 28, 2025
9:30 a.m.

Present: City Clerk Suzanne Dobson, City Administrator Dave Tait, DPS Foreman Scott Young

4 bids received.

Ball Equipment, Sandusky, MI
2024 – Exmark - \$13,528

Lumberjack Shack, Imlay City, MI
2023 Exmark - \$13,359

Zimmers Sales & Service, China MI
2024 Exmark - \$13,599
2025 Exmark - \$13,519

Recommendation to reject all bids due to discrepancy of years and models.

City: Keep original and provide copy, along with Public Summary, to requestor at no charge.

Croswell City, Sanilac County
100 N Howard
Croswell
Phone: 810-679-2299

Extension Form

Notice to Extend Response Time for FOIA Request
Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No.: 2025-3-21 Date Received: 3:10pm 3-21-2025
Date of This Notice: 3-24-2025
(Please Print or Type)

Check if received via: ☐ Email ☐ Fax ☐ Other Electronic Method
Date delivered to junk/spam folder: _____
Date discovered in junk/spam folder: _____

Name	<u>Leah Merrill</u>	Phone	<u>810-679-8078</u>
Firm/Organization		Fax	
Street	<u>141 Anderson</u>	Email	
City	<u>Croswell</u>	State	<u>MI</u>
		Zip	<u>48422</u>

Request for: ☐ Copy ☐ Certified copy ☐ Record inspection ☐ Subscription to record issued on regular basis
Delivery Method: ☐ Will pick up ☐ Will make own copies onsite ☐ Mail to address above ☐ Email to address above
☐ Deliver on digital media provided by the City: _____

Record(s) You Requested: (Listed here or see attached copy of original request) See Attached
Request # 2025-3-21

We are extending the date to respond to your FOIA request for no more than 10 business days, until 4/8/2025 (month, day, year).
Only one extension may be taken per FOIA request. If you have any questions regarding this extension, contact
Suzanne Dobson at Croswell City Hall - 100 N Howard Croswell

Estimated Time Frame to Provide Records: _____ (days or date)

The time frame estimate is nonbinding upon the City, but the City is providing the estimate in good faith. Providing an estimated time frame does not relieve a public body from any of the other requirements of this act.

Reason for Extension:

☐ 1. The City needs to search for, collect, or appropriately examine or review a voluminous amount of separate and distinct public records pursuant to your request. Specifically, the City must:

☐ 2. The City needs to collect the requested public records from numerous field offices, facilities, or other establishments that are located apart from the City office. Specifically, the City must coordinate documents from the following locations:

☒ 3. Other (describe): City Council mtg is April 7, 2025.
City Council acts on FOIA Denials Appeals.

Signature of FOIA Coordinator:

Suzanne Dobson

Date:

3-24-2025

City: Keep original and provide copy of both sides, along with Public Summary, to requestor at no charge.

City, _____ County _____
CITY OF CROSWELL
100 North Howard
Croswell, MI 48422
Phone: _____

Denial Appeal Form

FOIA Appeal Form—To Appeal a Denial of Records
Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No.: 2025-3-21 Date Received: 3:10pm 3-21-2025 Check if received via: ☐ Email ☐ Fax ☐ Other Electronic Method
Date of This Notice: _____ Date delivered to junk/spam folder: _____
(Please Print or Type) Date discovered in junk/spam folder: _____

Name	<u>Leah Merrill</u>	Phone	<u>810-619-8078</u>
Firm/Organization		Fax	
Street	<u>141 Anderson St</u>	Email	
City	<u>Croswell</u>	State	<u>MI</u>
		Zip	<u>48422</u>

Request for: ☐ Copy ☐ Certified copy ☐ Record inspection ☐ Subscription to record issued on regular basis
Delivery Method: ☐ Will pick up ☐ Will make own copies onsite ☐ Mail to address above ☐ Email to address above
☐ Deliver on digital media provided by the City: _____

Record(s) You Requested: (Listed here or see attached copy of original request) On 1-16-2025 (request 202516) request for body cam footage from Croswell Police department involving Rick Watson - contact made at Parament was not included on flash drive.

Reason(s) for Appeal:

The appeal must identify the reason(s) for the denial. You may use this form or attach additional sheets:

information - body cam footage was incomplete
Police Report was not complete
- Flash drive provided

Requestor's Signature: Leah Merrill

Date: 3-20-25

City Response:

The City must provide a response within 10 business days after receiving this appeal, including a determination or taking one 10-day extension.

City Extension: We are extending the date to respond to your FOIA fee appeal for no more than 10 business days, until _____ (month, day, year). Only one extension may be taken per FOIA appeal.

Unusual circumstances warranting extension: _____

If you have any questions regarding this extension, contact: _____

City Determination:

☐ Denial Reversed ☐ Denial Upheld ☐ Denial Reversed in Part and Upheld in Part

The following previously denied records will be released: _____

Notice of Requestor's Right to Seek Judicial Review

You are entitled under Section 10 of the Michigan Freedom of Information Act, MCL 15.240, to appeal this denial to the City board or to commence an action in the Circuit Court to compel disclosure of the requested records if you believe they were wrongfully withheld from disclosure. If, after judicial review, the court determines that the City has not complied with MCL 15.235 in making this denial and orders disclosure of all or a portion of a public record, you have the right to receive attorneys' fees and damages as provided in MCL 15.240. (See back of this form for additional information on your rights.)

Signature of FOIA Coordinator: _____

Date: _____

(Created by Michigan Township Association, April 2015)

CHANGE ORDER NO.: 6

Owner:	City of Croswell	Owner's Project No.:	836716
Engineer:	Fleis & VandenBrink Engineering, Inc	Engineer's Project No.:	836716
Contractor:	Spence Brothers	Contractor's Project No.:	
Project:	Wastewater System Improvements		
	CWSRF Project No. 5817-01		
Contract Name:	Contract 1: WWTP & LS Improvements		
Date Issued:	03/20/2025	Effective Date of Change Order:	03/20/2025

The Contract is modified as follows upon execution of this Change Order:

Description:

Item No. 1: Bulletin No. 3	\$66,742.20
Item No. 2: Omit New Wood Nailers	(\$748.65)
Item No. 3: Demolition of the Mezzanine	\$7,004.14
Item No. 4: Provide FRP Grating and Aluminum Railing in Pump House	\$9,163.77
Item No. 5: Drying Bed Canopy End Wall Expansion	\$4,600.00
Item No. 6: Bulletin No. 4	
a. Modifications to Training Room	\$7,537.71
b. Additional Site Lighting	\$2,783.55
c. Office Improvements	\$3,140.71

Total: \$100,223.43

Change Order Justification:

- To better control influent flow to the plant and to the retention basins an additional flow meter is required.
- Existing nailers were in good condition and could be reused.
- Demolition of cabinets and mezzanine to accommodate proposed lockers and bathroom.
- To facilitate ease of equipment maintenance in the Pump House basement, access hatch modifications were necessary.
- The drying bed canopy wall was modified to allow for expansion of the canopy in the future.
- Modifications to the training room, site lighting and various office improvements are required.

Attachments:

- Spence Brothers Change Order Request PCO #013
- Spence Brothers Change Order Request PCO #020
- Spence Brothers Change Order Request PCO #021
- Spence Brothers Change Order Request PCO #024
- Spence Brothers Change Order Request PCO #027
- Spence Brothers Change Order Request PCO #028 Bulletin #4

EJCDC® C-941, Change Order.

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Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 19,378,000.00	Original Contract Times: Substantial Completion: 550 Ready for final payment: 600
Increase from previously approved Change Orders No. 1 to No. 5: \$ 288,317.98	Increase from previously approved Change Orders No. 1 to No. 5: Substantial Completion: 13 Ready for final payment: 13
Contract Price prior to this Change Order: \$ 19,666,317.98	Contract Times prior to this Change Order: Substantial Completion: 563 Ready for final payment: 613
Increase this Change Order: \$ 100,223.43	Increase this Change Order: Substantial Completion: 5 Ready for final payment: 0
Contract Price incorporating this Change Order: \$ 19,766,541.41	Contract Times with all approved Change Orders: Substantial Completion: 568 Ready for final payment: 613

Recommended by Engineer

By:



Joseph Benjamin, PE

Title: Sr. Engineer Manager, Sr. Associate

Date: 03/20/2025

Authorized by Owner

By:

Title: City Administrator

Date:

Authorized by Contractor

Approved by Funding Agency



PCO #013

Spence Brothers
203 S. Washington Ave, Ste 360
Saginaw, Michigan 48607
Phone: (989) 752-0400
Fax: (989) 752-8769

Project: 23-275 - Croswell Waste Water System Improvements
5580 Lancaster Road
Croswell, Michigan 48422

Prime Contract Potential Change Order #013: Bulletin 3

TO:	City of Croswell 100 N. Howard Avenue Croswell Michigan, 48422	FROM:	Spence Brothers 203 S. Washington Ave, Suite 360 Saginaw Michigan, 48607
PCO NUMBER/REVISION:	013 / 0	CONTRACT:	23-275-0 - Croswell Wastewater System
CREATED BY:	Erica Meisel (Spence Brothers)	CREATED DATE:	8/12 /2024
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
SCHEDULE IMPACT:	0 days	SUBMITTED DATE:	
		TOTAL AMOUNT:	\$66,742.20

POTENTIAL CHANGE ORDER TITLE: Bulletin 3

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #027 - Bulletin 3

Bulletin #3:

Adding Area Velocity Flow Meter & Removing Lift Station Control Panels from the external rack.

ATTACHMENTS:

Croswell WWTP Bulletin No. 3 - Write Up.pdf_ _Bulletin 3 Clements.pdf_ _Bulletin 3 Wood Revised Quote.pdf_

#	Cost Code	Description	Amount
1	09-100 - Total Subcontractors	Bulletin 3	\$ 63,564.00
		Subtotal:	\$63,564.00
		Labor: 15.00%	\$ 0.00
		Material and Equipment: 15.00%	\$ 0.00
		Subcontractors: 5.00%	\$ 3,178.20
		Grand Total:	\$66,742.20



PCO #020

Spence Brothers
203 S. Washington Ave, Ste 360
Saginaw, Michigan 48607
Phone: (989) 752-0400
Fax: (989) 752-8769

Project: 23-275 - Croswell Waste Water System Improvements
5580 Lancaster Road
Croswell, Michigan 48422

Prime Contract Potential Change Order #020: RFI #70: Chlorine Building

TO:	City of Croswell 100 N. Howard Avenue Crosswell Michigan, 48422	FROM:	Spence Brothers 203 S. Washington Ave, Suite 360 Saginaw Michigan, 48607
PCO NUMBER/REVISION:	020 / 0	CONTRACT:	23-275-0 - Croswell Wastewater System
CREATED BY:	Erica Meisel (Spence Brothers)	CREATED DATE:	10/21 /2024
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
SCHEDULE IMPACT:	0 days	SUBMITTED DATE:	
		TOTAL AMOUNT:	(\$748.65)

POTENTIAL CHANGE ORDER TITLE: RFI #70: Chlorine Building

CHANGE REASON: A/E Omission

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #039 - #70: Chlorine Building - Wood Nailer
Omit new wood nailers on the Chlorine Building.

ATTACHMENTS:

CCC PCO-06 Credit fascia blocking at Clorine Building.pdf_

#	Cost Code	Description	Amount
1	09-100 - Total Subcontractors	Omit Wood Nailers	(\$713.00)
		Subtotal:	(\$713.00)
		Labor: 15.00%	\$ 0.00
		Material and Equipment: 15.00%	\$ 0.00
		Subcontractors: 5.00%	(\$35.65)
		Grand Total:	(\$748.65)



PCO #021

Spence Brothers
203 S. Washington Ave, Ste 360
Saginaw, Michigan 48607
Phone: (989) 752-0400
Fax: (989) 752-8769

Project: 23-275 - Croswell Waste Water System Improvements
5580 Lancaster Road
Croswell, Michigan 48422

Prime Contract Potential Change Order #021: RFI #36: Demo for the Mezzanine

TO:	City of Croswell 100 N. Howard Avenue Croswell Michigan, 48422	FROM:	Spence Brothers 203 S. Washington Ave, Suite 360 Saginaw Michigan, 48607
PCO NUMBER/REVISION:	021 / 0	CONTRACT:	23-275-0 - Croswell Wastewater System
CREATED BY:	Erica Meisel (Spence Brothers)	CREATED DATE:	10/21 /2024
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
SCHEDULE IMPACT:		SUBMITTED DATE:	
		TOTAL AMOUNT:	\$7,004.14

POTENTIAL CHANGE ORDER TITLE: RFI #36: Demo for the Mezzanine

CHANGE REASON: A/E Omission

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #012 - #36: Demo for the Lab & Mezzanine in Administration Building

A portion of the lab and the the entirety of the existing mezzanine need to be removed to accommodate the new locker room/bathroom and new mezzanine.

ATTACHMENTS:

CCC PCO-005 Demo walls, ceiling, lab casework and tops.pdf

#	Cost Code	Description	Amount
1	09-100 - Total Subcontractors	Demo Lab & Mezzanine	\$ 6,670.61
		Subtotal:	\$6,670.61
		Labor: 15.00%	\$ 0.00
		Material and Equipment: 15.00%	\$ 0.00
		Subcontractors: 5.00%	\$ 333.53
		Grand Total:	\$7,004.14



PCO #024

Spence Brothers
203 S. Washington Ave, Ste 360
Saginaw, Michigan 48607
Phone: (989) 752-0400
Fax: (989) 752-8769

Project: 23-275 - Croswell Waste Water System Improvements
5580 Lancaster Road
Croswell, Michigan 48422

Prime Contract Potential Change Order #024: RFI #68 Railing and Grating

TO:	City of Croswell 100 N. Howard Avenue Crosswell Michigan, 48422	FROM:	Spence Brothers 203 S. Washington Ave, Suite 360 Saginaw Michigan, 48607
PCO NUMBER/REVISION:	024 / 0	CONTRACT:	23-275-0 - Croswell Wastewater System
CREATED BY:	Erica Meisel (Spence Brothers)	CREATED DATE:	11/7 /2024
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
SCHEDULE IMPACT:	0 days	SUBMITTED DATE:	
		TOTAL AMOUNT:	\$9,163.77

POTENTIAL CHANGE ORDER TITLE: RFI #68 Railing and Grating

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #040 - Railing and Grating at Precast Opening

Opening size inquiry changed design from access hatch to FRP grating with FRP removable railing. Note the details of the RFI to provide FRP angle, FRP fill strip for precast notch, FRP grating and Removable, yellow FRP railing and fasteners. FRP Railing was noted by FRP manufacturer that it can't be engineered as designed. A cost was requested to fabricate it out of aluminum instead. It can be fabricated as designed in aluminum.

ATTACHMENTS:

Metal City Fab - Railing.pdf _CCC_ FRP Angle & Grating Install.pdf _

#	Cost Code	Description	Amount
1	09-100 - Total Subcontractors	Pump House Railing	\$ 5,499.00
2	09-100 - Total Subcontractors	Install FRP angle & grating	\$ 811.21
3	09-200 - Total Suppliers	FRP Grating & Railing	\$ 2,207.00
Subtotal:			\$8,517.21
Labor: 15.00%			\$ 0.00
Material and Equipment: 15.00%			\$ 331.05
Subcontractors: 5.00%			\$ 315.51
Grand Total:			\$9,163.77



PCO #027

Spence Brothers
203 S. Washington Ave, Ste 360
Saginaw, Michigan 48607
Phone: (989) 752-0400
Fax: (989) 752-8769

Project: 23-275 - Croswell Waste Water System Improvements
5580 Lancaster Road
Croswell, Michigan 48422

Prime Contract Potential Change Order #027: PEMB - Submittal Response

TO:	City of Croswell 100 N. Howard Avenue Croswell Michigan, 48422	FROM:	Spence Brothers 203 S. Washington Ave, Suite 360 Saginaw Michigan, 48607
PCO NUMBER/REVISION:	027 / 0	CONTRACT:	23-275-0 - Croswell Wastewater System
CREATED BY:	Erica Meisel (Spence Brothers)	CREATED DATE:	11/26 /2024
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
SCHEDULE IMPACT:	0 days	SUBMITTED DATE:	
		TOTAL AMOUNT:	\$4,600.00

POTENTIAL CHANGE ORDER TITLE: PEMB - Submittal Response

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #052 - PEMB - Submittal Response Change

One end wall was noted to be expandable in the submittal response.

ATTACHMENTS:

#	Cost Code	Description	Amount
1	09-200 - Total Suppliers	PEMB - End Wall Expansion	\$ 4,000.00
Subtotal:			\$4,000.00
Labor: 15.00%			\$ 0.00
Material and Equipment: 15.00%			\$ 600.00
Subcontractors: 5.00%			\$ 0.00
Grand Total:			\$4,600.00



PCO #028

Spence Brothers
203 S. Washington Ave, Ste 360
Saginaw, Michigan 48607
Phone: (989) 752-0400
Fax: (989) 752-8769

Project: 23-275 - Croswell Waste Water System Improvements
5580 Lancaster Road
Croswell, Michigan 48422

Prime Contract Potential Change Order #028: Bulletin 4

TO:	City of Croswell 100 N. Howard Avenue Croswell Michigan, 48422	FROM:	Spence Brothers 203 S. Washington Ave, Suite 360 Saginaw Michigan, 48607
PCO NUMBER/REVISION:	028 / 0	CONTRACT:	23-275-0 - Croswell Wastewater System
CREATED BY:	Erica Meisel (Spence Brothers)	CREATED DATE:	2/25 /2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
SCHEDULE IMPACT:	0 days	SUBMITTED DATE:	
		TOTAL AMOUNT:	\$13,461.97

POTENTIAL CHANGE ORDER TITLE: Bulletin 4

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #056 - Bulletin 4

This bulletin covers improvements in the administration building office, the training room and site lighting.
Revised bulletin received 1-28-2025

ATTACHMENTS:

Bulletin 4 - CCC GT.pdf _Bulletin 4 Pricing.pdf_

#	Cost Code	Description	Amount
1	09-100 - Total Subcontractors		\$ 2,651.00
2	09-100 - Total Subcontractors		\$ 10,169.92
		Subtotal:	\$12,820.92
		Labor: 15.00%	\$ 0.00
		Material and Equipment: 15.00%	\$ 0.00
		Subcontractors: 5.00%	\$ 641.05
		Grand Total:	\$13,461.97

CONTRACT FOR:

BULLETIN NO. 04

**City of Croswell – Wastewater System Improvements; CWSRF Project No. 5817-01
Contract 1: WWTP & LS Improvements**

OWNER:
City of Croswell

DATE: 01/28/2025

DUE DATE: 02/03/2025

CONTRACTOR:
Spence Brothers

ENGINEER:
Fleis & VandenBrink Engineering, Inc.

DRAWING REVISION NO.: Bulletin No. 4

DRAWING SHEETS ISSUED HERewith: A-402, E1.1

DISTRIBUTION: Ed Carstens, City of Croswell
David Tait, City of Croswell
Joe Benjamin, Fleis & VandenBrink Engineering, Inc.
Ken Miller, Fleis & VandenBrink Engineering, Inc.
Erica Meisel, Spence Brothers

=====

The items below are being considered as possible changes to the Contract Documents for this Project. CONTRACTOR is requested to submit changes in cost, if any, for each item and indicate whether it is an addition to or deduction from the Contract Price. Include all labor, materials, overhead and profit. After reviewing the effects of those changes in the Work, OWNER may issue a Change Order specifying which changes are to be incorporated in the Work, if any.

This Bulletin is not a Change Order and is not to be deemed authorization to proceed with the changes listed.

Additional work or materials, where proposed, shall meet the requirements of the Contract Documents, except where noted.

CONTRACTOR will be responsible for notifying ENGINEER, in writing, concerning any revision or clarification which causes a change in the Contract Documents, but are not specifically mentioned as a cost item in this Bulletin.

CONTRACTOR shall return a completed and signed copy of the Bulletin to ENGINEER on or before the due date noted above.

Each proposed change has been described briefly with additional information provided concerning detailed changes required for the major trades concerned. Only one total cost figure has been requested for each item on the Bulletin; however, a complete breakdown is required for each item as supporting documentation. This will allow OWNER to evaluate the proposed cost changes more easily. Each Bulletin item is an all-inclusive item and may concern work from several trades or Subcontractors. It is CONTRACTOR's responsibility to ensure that all work for each item has been included in the total cost figure provided to OWNER.

PROPOSED CHANGES:

Item No. 1: Modifications to Training Room:

Refer to Sheet A-402, E1.1.

1. Add Gypsum wallboard on metal furring hat-channels to the north and west existing masonry walls in the new training room as shown on the re-issued drawing. Top of new wall board to be 8'-0" AFF.
 - a. At northeast corner of room, provide metal stud and wallboard chase around roof drain leader. Provide a 12"x12" access door in front of leader's cleanout.
2. At the current masonry opening in the training room's north wall, frame in opening with Gypsum wallboard to allow installation of a 6'-6" door at a later time.
 - a. Modify the existing wallboard and wood studs on north side of the north wall to accommodate a new door and frame.
3. Provide a duplex receptacle as shown on E1.1.

To provide Item No. 1, the cost breakdown is as follows:

Item	Item Description	Unit	Qty	(Circle One)	Total
1	Modifications to Training Room	LS	1	<u>Add</u> Deduct	\$7,537.71

Provide the amount of additional time, if necessary, to be added for this work:
Substantial Completion: 2 calendar days.
Final Completion: _____ calendar days.

Item No. 2: Additional Site Lighting:

Refer to Sheet E1.1.

Provide a Lithonia model Wedge2 LED Wall Pack, model WDGE2 LED P3 40K 80CRI FW MVOLT (L2) or equal by Cooper or Hubbel with integral photocell above the East entrance of the Admin Building. Provide Lithonia model HGX LED 2RH ALO SWW2 120 PE DDB with integral photocell or equal by Cooper or Hubbel at the Southwest corner of the Admin Building.

To provide Item No. 2, the cost breakdown is as follows:

Item	Item Description	Unit	Qty	(Circle One)	Total
2	Additional Site Lighting	LS	1	<u>Add</u> Deduct	\$2,783.55

Provide the amount of additional time, if necessary, to be added for this work:
Substantial Completion: _____ calendar days.
Final Completion: _____ calendar days.

Item No. 3: Office Improvements:

Provide extension jambs to the inside edge of the window to fill the gap between the window and the trim in the Admin Building Office. Patch holes in the drywall and provide electrical boxes as needed.

Instead of the vinyl base trim, provide wood trim to match existing trim.

To provide Item No. 3, the cost breakdown is as follows:

Item	Item Description	Unit	Qty	(Circle One)	Total
3	Office Improvements	LS	1	<u>Add</u> Deduct	\$3,140.71

Provide the amount of additional time, if necessary, to be added for this work:

Substantial Completion: 3 calendar days.

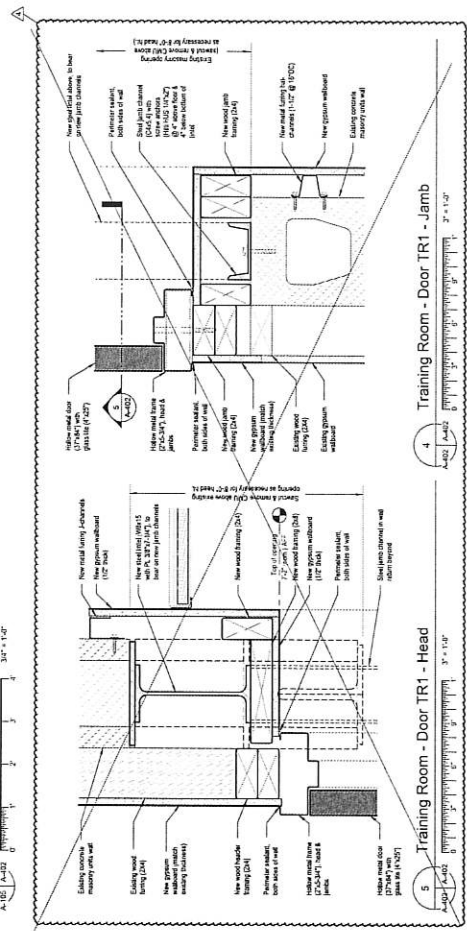
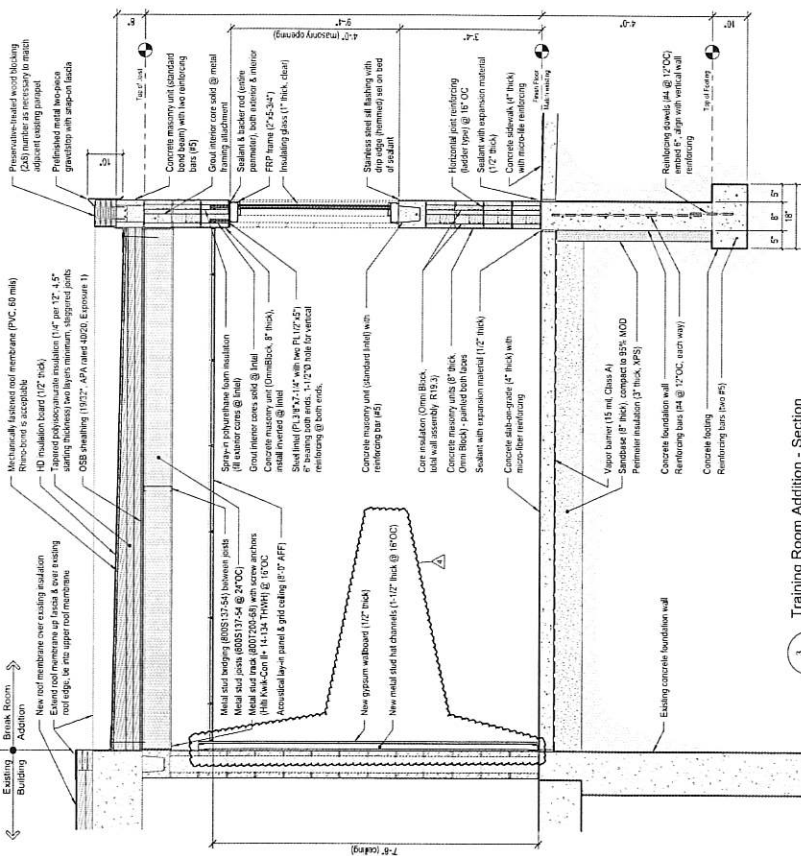
Final Completion: _____ calendar days.

CONTRACTOR:

Signature

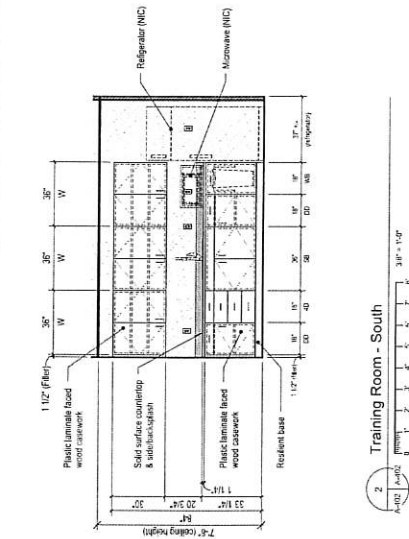
Name and Title of Signatory

Date

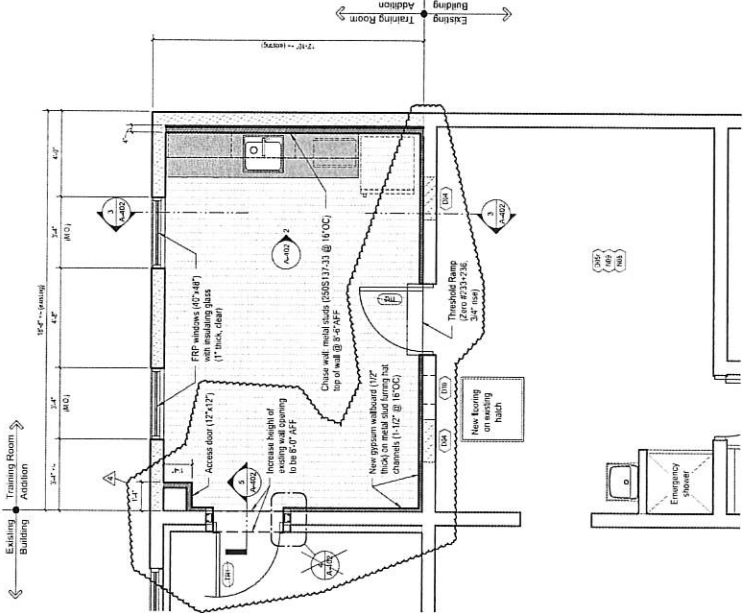


5 Training Room - Door TR1 - Head

Training Room - Door TR1 - Jamb



Training Room - South



Training Room - Plan



1. REFER TO ELECTRICAL SPECIFICATIONS FOR EQUIPMENT AND INSTALLATION REQUIREMENTS.

2. CONTRACTORS TO CONSIDER THEIR WORK AS ALL OTHER THINGS ON SITE. EXTRA WORK WILL NOT BE PERFORMED FOR WORK COMPLETION.

3. PROTECT ALL EXISTING EQUIPMENT AND FINISHES FROM DUST, RUBBING

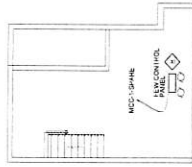
4. ALL WORK TO BE IN ACCORDANCE TO LOCAL, STATE AND NATIONAL ELECTRICAL CODES.

5. ALL MECHANICAL EQUIPMENT TO BE SUPPLIED WITH LOCATION, VENT, EXACT LOCATION, WITH MECHANICAL CONNECTION

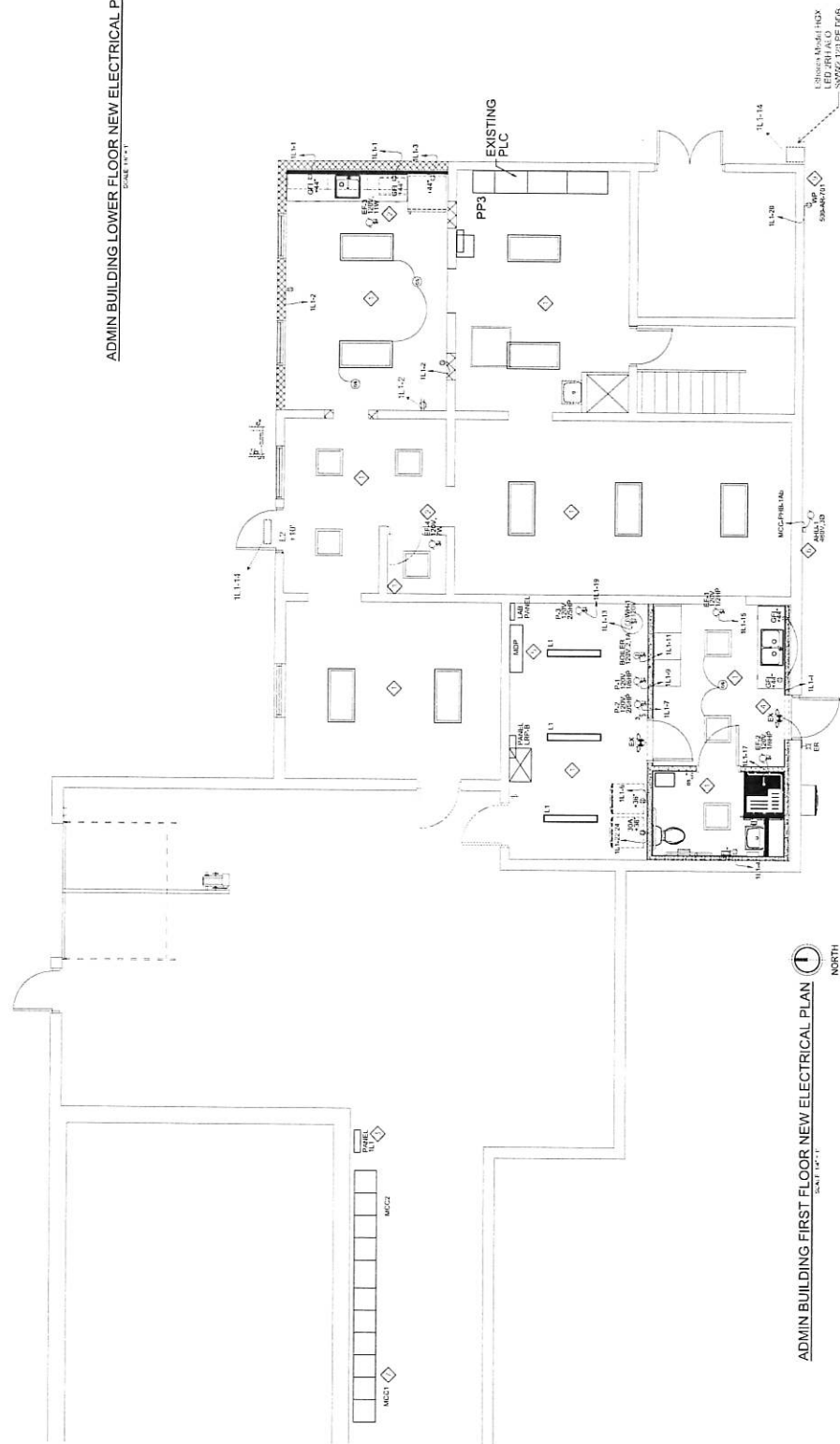
6. EXCEPT WHERE NOTED OTHERWISE, MAKE BRANCH CIRCUIT CONDUCTORS WITH 10% OVERSIZING FOR ALL BRANCHES. PROVIDE 10% OVERSIZING FOR ALL LOADS FOR LIGHTING AND NOTED HEAVY LOADS FOR RECEIPTS AND CIRCUIT BREAKERS. PROVIDE 10% OVERSIZING FOR ALL LOADS.

7. PROVIDE #12 AND WIRING FOR ALL 120 VOLT CIRCUITS. PROVIDE ADDITIONAL WIRING FOR ALL 240 VOLT CIRCUITS. 10% OVERSIZING FOR ALL LOADS. PROVIDE 10% OVERSIZING FOR ALL LOADS. PROVIDE 10% OVERSIZING FOR ALL LOADS.

8. ALL 120 VOLT BRANCH CIRCUITS SHALL BE WIRING WITH 14 GAUGE WIRE. UNLESS OTHERWISE NOTED OR DRAWINGS SHOWN OF ALTERNATE SHALL NOT BE PERMITTED.

[illegible]

ADMIN BUILDING LOWER FLOOR NEW ELECTRICAL PLAN



PROFESSIONAL SERVICES AGREEMENT

FLEIS & VANDENBRINK ENGINEERING, INC.

3562 Ridgcrest Drive, Suite 102, Midland, Michigan 48642
P: 989.837.3280 F: 989.837.3290

This Professional Services Agreement ("PSA") is entered into between Fleis & VandenBrink Engineering, Inc. ("Engineer") and the City of Croswell, whose address is 100 N. Howard Ave. Croswell, Michigan 48422 ("Owner") where Engineer agrees to provide services for Owner and Owner agrees to pay Engineer, all in accordance with the terms of this PSA.

DESCRIPTION OF PROJECT AND SCOPE OF SERVICES: The description of the Project ("Project") and the scope of services ("Services") provided under this PSA is as follows: Design Engineering and Construction Engineering Services for the MDOT Repurpose Earmarks:

- Croswell Rd./Seltzer Rd Truck Route Improvements
- Culvert Replacement Melvin Street and Mills Street
- Sanborn Bridge Improvements

AGREEMENT DOCUMENTS: All obligations covered under this PSA are governed by the Agreement Documents, which specifically include this PSA and all of the following documents, which are all incorporated herein by reference:

- Exhibit A: Engineer's Scope of Services dated 3-18-2025

COMPENSATION OF ENGINEER:

This Final Design and Construction Engineering contract for:

- Croswell Rd./Seltzer Rd Truck Route Improvements
 - a Lump Sum Fee contract in the amount of \$151,000, billed monthly based on the percentage of Work completed.
- Culvert Replacement Mills and Melvin Streets
 - a Lump Sum Fee contract in the amount of \$14,000, billed monthly based on the percentage of Work completed.
- Sanborn Bridge Improvements
 - a Lump Sum Fee contract in the amount of \$122,000, billed monthly based on the percentage of Work completed.

Authorized additional services will be provided on an hourly basis plus 1.1 times reimbursable expenses unless otherwise negotiated.

Owner shall Pay Engineer for all Services and reimbursable expenses on a monthly basis or as otherwise stated herein which shall be due and payable within thirty (30) calendar days after receipt of invoice. Invoices shall be past due forty-five (45) calendar days after receipt of invoice, and shall then incur interest at the rate of 8% per annum, or the highest rate permitted by law, whichever is lower. Reimbursable expenses include the cost of subconsultants.

PAYMENT. If Owner fails to make any payment when due, Engineer may suspend performance of Services hereunder until all past due amounts and accrued interest are paid. Engineer shall have no liability of any type as a result of suspension of services caused by Owner's failure to pay. The suspension of Services shall not limit any other remedy available to Engineer.

If Owner objects to any portion of an invoice, Owner shall notify Engineer in writing within seven (7) calendar days of presentation. Owner shall identify the disputed charges and shall pay when due that portion of the invoice not in dispute. If the disputed amount of the invoice is resolved in Engineer's favor and not paid by the invoice due date, interest as stated in the agreement shall be paid by Owner on the disputed amount from the original due date.

The Owner's Payment of Engineer's invoices shall not be subject to any right of setoff, and payment shall be due regardless of suspension or termination of this Agreement by either party. If any payment obligation is not paid when due, Owner agrees to pay all costs of the collection, including actual attorney's fees through all levels of appeal, whether or not a legal proceeding for collection is commenced as part of the collection process.

OWNER REPRESENTATIVE. The Owner's representative for this Project shall be the City Administrator, currently David Tait, who shall have complete actual authority on behalf of the Owner and its governing body to make all decisions in connection with the PSA.

OWNER RESPONSIBILITIES. The Owner shall timely furnish, at the Owner's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The Engineer may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. The Engineer shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the Owner and/or the Owner's Engineers and contractors.

CHANGES. For all services that were completed due to changes to the Description of the Project and/or the Scope of Services, Engineer shall be paid by Owner on an hourly basis at Engineer's customary hourly rates, plus 1.1 times reimbursable expenses, unless otherwise negotiated. If the construction period extends beyond the contracted period in the Scope of Services or the contracted completion date, all services of Engineer thereafter shall continue to be performed and shall be paid by Owner on an hourly basis plus 1.1 times reimbursable expenses. Owner understands and accepts that field techniques and analytical capabilities are evolving and that the standards and regulations are subject to rapid change such that currently acceptable investigative approaches and techniques may become superseded after the time of the signing of this PSA. Such changes will constitute changed conditions requiring adjustment in the Services and Engineer's Compensation.

DELAYS. Engineer shall not be responsible to Owner for any delay of any type or kind unless caused in whole by Engineer.

CONSULTANTS. Engineer may engage Consultants and subcontractors to perform, in its sole discretion, all or any portion of the Services.

COST ESTIMATES. Engineer has no control over the costs of labor and material for construction or over competitive bidding and market conditions. All cost estimates provided by Engineer are based on Engineer's experience and are considered opinions of probable cost. Engineer does not warrant the accuracy of any cost estimate. If project costs exceed the Owner's expectations and the Owner decides to re-design or re-bid any or all portions of the Work, all re-design, re-bid or other services provided by Engineer shall be paid by Owner on an hourly basis at Engineer's customary hourly rates, plus 1.1 times reimbursable expenses.

INDEMNITY. Owner indemnifies, defends and holds harmless Engineer and its agents, consultants and employees, from and against any claim, injury, damage, cost, expense or liability, regardless of the legal theory, including actual attorneys' fees, whether arising before, during or after completion of Services performed under the PSA, caused by, arising out of, resulting from or occurring in connection with the performance of the Services or any activity associated with the Services, whether or not caused in part by the active or passive negligence or other fault of Engineer excepting only injury to person or damage to property caused by the sole negligence of Engineer. In the case of claims against Engineer or any of its consultants, agents or employees by anyone for whose acts Owner may be liable, this indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable under workers' compensation acts and/or disability benefit acts. This indemnity includes, but is not limited to, any claims resulting from interpretation of or changes to the documents prepared as a result of this PSA. This indemnity survives termination of this PSA.

In addition to the indemnity provided herein by Owner, Owner shall indemnify and hold harmless Engineer and its officers, directors, partners, agents, employees and consultants from and against any and all claims, costs, losses, and damages (including but not limited to all fees and charges of Engineer, architects, attorneys and other professionals, and all court, arbitration, or other dispute resolution costs) caused by, arising out of, relating to or resulting from any and all environmental contamination on the Project.

Engineer, to the extent covered by insurance, indemnifies, defends and holds harmless Owner and its agents and employees, from and against any claim, injury, damage, cost, expense or liability, arising out of or relating to the Services provided by Engineer for the Project, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or injury to or destruction of tangible property other than the work itself, but only to the extent caused solely by any negligent act or omission of Engineer or Engineer's officers, directors, partners, employees or consultants.

To the fullest extent permitted by law, a party's total liability to the other party under the terms and conditions of this PSA including any indemnity, as well as to anyone claiming by, through or under the other party, for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party, and any other negligent entity or individual, shall not exceed the percentage share that the party's negligence bears to the total negligence of all of the responsible parties.

PERFORMANCE STANDARDS. The Engineer shall perform its services consistent with the professional skill and care ordinarily provided by other engineers performing similar services in the same or similar locality under the same or similar circumstances. The Engineer shall perform its services as expeditiously as is consistent with such skill and care and the orderly progress of the Project.

MUNICIPAL ADVISOR. Engineer's services do not include (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission, or (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances.

LIMITATION OF LIABILITY. Engineer shall not be liable for any claim, damage, cost, expense or other liability not caused by negligent acts, errors or omissions of Engineer. The total liability of Engineer under any legal theory whatsoever, in the aggregate, as well as any claimed liability of Engineer's officers, directors, employees, or agents or consultants, for any claims arising out of the PSA, shall not exceed the amount of the fee for the service which forms the basis of the claimed liability.

Engineer makes no warranties, express or implied, with respect to the Services under the PSA, and disclaims any liability for implied warranties of any type or kind, including but not limited to implied warranties of fitness or merchantability, and disclaims any liability for special or consequential damages of any type or kind. Within these limitations, Engineer shall not be liable in any way for errors, omissions or negligence unless caused by the sole and exclusive negligence of Engineer. For all PSAs which involve multiple projects or general consultations, or various services for various projects over a period of time, liability shall not exceed the fee actually paid by the Owner for the particular Services on the specific Project or consultation or assignment which forms the basis of the claimed liability and any statute of limitations shall commence upon the completion of the task giving rise to the claim, not the last unrelated service provided under the PSA for general consultation services. To the extent that Engineer may be found liable under the terms of this paragraph, and only to such extent, Engineer's liability shall not exceed the percentage share of Engineer's responsibility.

INSURANCE. Upon Owner's request, Engineer will furnish Owner with a written statement of insurance coverage. No oral representations regarding insurance shall be binding.

SITE ACCESS. Owner shall be solely responsible for obtaining all site access, easements, and permission from third party property owners for Engineer to access the site to perform the Services herein. Owner is solely responsible for any claims arising from the disturbance of surface or subsurface soil or water conditions caused by the performance of Engineer's Services, excepting damages caused by the sole negligence of Engineer. Engineer will take reasonable precautions to avoid damage to underground structures and utilities. Owner indemnifies Engineer from any damage caused by or to underground structures and utilities not called to Engineer's attention, all in accordance with the indemnity provisions herein. Owner shall provide Engineer with a list of all known hazardous substances on site and a list of protective measures in case of exposure, all in compliance with the current Federal, State and Local Right to Know laws and Federal Hazard Communication Standards.

SHOP DRAWINGS AND SUBMITTALS. If shop drawing or submittal review is part of the Services Engineer provides, Engineer will review the shop drawings and submittals only for conformance with the design concept of the project and compliance with the Contract Documents. Unless specifically indicated in writing, this PSA does not include the preparation of record drawings.

CONSTRUCTION PHASE SERVICES. Unless specifically included in the Scope of Services, there are no construction phase services as part of this PSA. It is agreed that the Engineer's services under this Agreement do not include project observation, review of the Contractor's performance or any other construction phase services. The Owner assumes all responsibility for all construction phase services including, but not limited to:

Submittal review and approval; Contract document interpretation; Site observations; Change order review and approval; Review and approval of contractor payment applications; Certificates of substantial and final completion; Preparation and disposition of punch lists; Responding to contractor requests for information; Administration of any operational and maintenance and training including collection operational and training manuals.

The Owner waives any claims against the Engineer that may be in any way connected with the Owner's decision not to retain the Engineer to performance construction phase services. The Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Engineer, its officers, directors, employees and consultants (collectively, Engineer) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions.

The Owner, the Owner's contractors or subcontractors, or anyone for whom the Owner is legally liable shall assume full responsibility for the results of any changes made to the Contract Documents during construction. The Owner agrees to waive any claims against the Engineer and to release the Engineer from any liability arising directly or indirectly from such changes.

REJECTION OF WORK. In the event that the Scope of Services includes construction phase services in the form of site observation, then Engineer shall have the authority to reject any work which is not, in the judgment of the Engineer, in conformance with the Contract Documents, Plans and Specifications. Neither this authority nor Engineer's good faith judgment to reject or not reject any work shall subject Engineer to any liability or cause of action to any contractor, subcontractor, supplier, or Owner on the Project.

SPREAD OF CONTAMINATION. Owner understands and agrees that Engineer shall not be responsible for any claims or damages which may arise as a result of or from the spread of contamination caused by drilling, sampling or any other activity unless such spread or contamination is substantially caused by the negligence of Engineer. To the extent that Engineer may be found liable under the terms of this Paragraph, and only to such extent, Engineer's liability shall not exceed the percentage share of Engineer's responsibility.

FAILURE TO ENCOUNTER HAZARDOUS MATERIALS. Owner understands that the failure to discover hazardous materials does not guarantee that; (1) hazardous materials do not exist at the project site, and/or (2) that a non-contaminated site may later become contaminated. Although Engineer will use reasonable care and a level of skill ordinarily exercised by members of the profession currently practicing in the city, municipality or political subdivision where the Project is located under similar conditions, Owner agrees that Engineer shall not be responsible for the failure to detect the presence of hazardous materials through techniques and practices commonly used for those purposes.

PERMITS AND APPROVALS. Unless otherwise specifically stated in the Scope of Services, obtaining permits and approvals for the Project is the responsibility of the Owner. For an additional fee, Engineer may assist the Owner provided the assistance shall consist of completing and submitting forms as to the results of certain work included in the Scope of Services and the assistance does not include special studies, special research, attendance at meetings with public authorities, special testing or special documentation not normally required for similar projects. If Engineer participates in any way with any permitting process, Engineer provides no guaranty or warranty that any permits or approvals will be provided. Owner shall pay Engineer for all fees and reimbursable expenses under this PSA regardless of the outcome of approval or denial of permits or other approvals.

ADA AND CODE COMPLIANCE. The Americans with Disabilities Act ("ADA") provides that alterations to a facility must be made in such a manner that, to the maximum extent feasible, the altered portions of the facility are accessible to persons with disabilities. The Owner acknowledges that the requirements of the ADA will be subject to various and possibly contradictory interpretations. To the extent applicable, the Engineer will use its reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they may apply to the Project. The Engineer does not warrant or guarantee that the Project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state and local codes, rules, laws, ordinances and regulations as they may apply to the Project. Owner shall pay Engineer its customary hourly fees plus 1.1 times reimbursable expenses for any design changes made necessary by newly enacted laws, codes and regulations, or changes to any existing laws, codes or regulations after the date that this PSA is last signed by the parties.

WAIVER. No delay on the part of any party hereto in the exercise of any right or remedy shall operate as a waiver of such right or remedy and a waiver on any one (1) occasion shall not be construed as a bar to or a waiver of any subsequent breach of the same or any other provision of the agreement on a future occasion. No waiver by Engineer of any breach by Owner of a provision of this PSA shall be deemed a waiver of any other provision hereof or of any subsequent breach by Owner of such provision.

ENFORCEABILITY. This agreement shall be binding upon the parties hereto and their respective successors and assigns.

SEVERABILITY. In the event that any one (1) or more provisions contained in the agreement shall be declared invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions of the agreement shall not be affected or impaired.

OWNERSHIP OF INSTRUMENTS OF SERVICE. Engineer's documents prepared pursuant to this PSA, including those in electronic format, are instruments of service. All reports, plans, specifications, computer files, field data, notes and other documents prepared by Engineer as instruments of service shall remain the property of Engineer. Engineer shall retain all common law, statutory and other reserved rights, including the copyright thereto and all other intellectual property rights. Owner shall not use or permit the use of said documents on any other project. Owner fully indemnifies Engineer against any and all claims for unauthorized use.

TERMINATION: This PSA may be terminated by either party upon seven (7) calendar days' written notice. Upon termination, Engineer shall be paid by Owner for all Services performed up to the notice of termination, as well as all costs necessary to demobilize from the site.

DISPUTE RESOLUTION: In the event of a dispute arising out of or relating to this Agreement or the services to be rendered hereunder, the Owner and the Engineer agree to attempt to resolve such disputes in the following manner: First, the parties agree to attempt to resolve such disputes through direct negotiations between the appropriate representatives of each party. Second, if such negotiations are not fully successful, the parties agree to attempt to resolve any remaining dispute through mediation using a mediator agreed upon between both parties. Owner and Engineer agree to participate in the mediation process in good faith. The process shall be conducted on a confidential basis, and shall be completed within 120 days. If such mediation is unsuccessful in resolving a Dispute, then the parties may (1) mutually agree to a dispute resolution of their choice, or (2) either party may seek to have the Dispute resolved by a court of competent jurisdiction. The venue for a court resolution will be Kent County, Michigan.

NO THIRD PARTY BENEFICIARIES. There are no third party beneficiaries to this PSA and the Services provided herein are exclusively for the direct benefit of the Owner indicated above. Owner shall ensure that all other agreements relating to this project reflect that there are no third party beneficiaries to this PSA.

ASSIGNMENT. This is a professional services contract and is non-assignable without the express written consent of Engineer.

MISCELLANEOUS. No additional or contrary terms, whether contained in an order, acknowledgment, or other document from Owner, shall be binding upon Engineer unless agreed to in writing signed by an authorized representative of Engineer, and Engineer expressly rejects all such additional or contrary terms as may be contained in Owner's documents. The terms in this PSA will have precedence over any other terms expressed by the Owner's authorization process such as a purchase order. Engineer's performance is conditioned on Owner's unmodified consent exclusively to this PSA. Engineer shall have the right to correct any errors, whether clerical or mathematical, which are contained in this PSA. Unless otherwise specifically indicated in writing or otherwise required by law and paid for by Owner, there are no Performance or Payment bonds required on this Project. This PSA shall be binding upon and shall inure to the benefit of the parties hereto and their successors and permitted assigns. This PSA shall be governed by the laws of the State of Michigan. This contract sets forth the entire agreement between Engineer and Owner. This is a fully integrated contract.

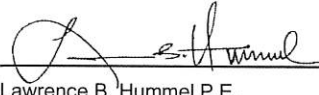
ELECTRONIC/FACSIMILE SIGNATURES. The signatures on this PSA shall be deemed to be original signatures when transmitted electronically or by facsimile machine or by any other medium. No party shall be required to produce a PSA with an original signature in order to enforce any provision of this PSA.

IN WITNESS WHEREOF, the parties hereto have made and entered into this PSA. To be valid, this PSA must be signed by an authorized representative of Fleis & VandenBrink Engineering, Inc.

OWNER
CITY OF CROSWELL

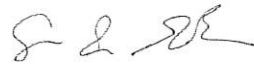
ENGINEER
FLEIS & VANDENBRINK ENGINEERING, INC.

By: _____
David Tait
Title: City Administrator

By:  3-21-2025
Lawrence B. Hummel P.E.
Title: Regional Manager / Associate

By: _____

Title: _____
Date: _____

 3-20-2025
By: _____
Craig L. Shumaker P.E.
Title: Sr. Vice President
Date: _____

ADDITIONAL PROVISIONS - CONSTRUCTION OBSERVATION

1. DEFINITIONS.

- 1.1. Contract Documents shall mean construction agreement(s) between Owner and Contractor(s), including plans, specifications, addenda and change orders.
- 1.2. Contractor shall mean the person or entity providing construction services to Owner, as defined in the Contract Documents.

2. SITE OBSERVATION.

- 2.1. The Engineer shall visit the site as defined in the Scope of Services to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Engineer shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed. Engineer will not be responsible for the means, methods, techniques, and procedures of construction observed during such visits. Engineer will not be responsible for the Contractor's failure to perform the work in accordance with the Contract Documents.
- 2.2. Based solely on Engineer's on-site observations and Engineer's review of the Contractor's applications for payment, Engineer will recommend in writing to Owner payment to the Contractor. Such recommendations of payment to constitute a representation to Owner, based solely on such observation, review and the data comprising such applications, that to the Engineer's knowledge, information and belief, the work has progressed to the point indicated and that to the Engineer's knowledge, information and belief the quality of the work is generally in accordance with the Contract Documents.
- 2.3. Engineer will conduct, in company with Owner, a final review of the Project for conformance with the design concept of the Project, and compliance with the information given by the Contract Documents, and recommend, in writing, payment to the Contractor, on the same basis as set forth above.

3. OWNER RESPONSIBILITIES. Owner will:

- 3.1. Provide full information as to his requirements for the Project. Assist Engineer by placing at Engineer's disposal all available information pertinent to the Project, including previous site reports and any other data relative to the design or construction of the Project.

4. SITE SAFETY PROGRAMS AND PRECAUTIONS.

- 4.1. Owner acknowledges that the Contractor, not Engineer, is responsible for initiating, maintaining and supervising all safety programs and all safety precautions in connection with the work.
- 4.2. Engineer shall neither have control over, nor be responsible for, safety programs and precautions in connection with the work, since these are solely the responsibility of the Contractor.
- 4.3. Neither the professional activities of the Engineer, nor the presence of the Engineer or its employees at the site, shall impose any duty on the Engineer, nor relieve the Contractor of its responsibility for jobsite safety.



March 18, 2025

Exhibit A: City of Croswell MDOT Earmark Repurposing Projects

Final Engineering and Construction Engineering Services for:

MDOT JN221853 (P50254) Sandborn Bridge Improvements
MDOT JN222019 (P50253) Croswell Rd. & Seltzer Rd. Truck Route Improvements
MDOT JN222022 (P50252) Culvert Replacement Melvin St. & Mills St.

SCOPE OF SERVICES

Design Engineering Scope of Services to include:

- Topographic survey of the proposed improvements as identified on the attached maps
- MISS DIG design ticket coordination. Methods of data collection and interpretation will be in accordance with utility quality level D of CI/ASCE 38, Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data.
- Prepare and submit the MDOT program application and NEPA form 5323.
- Prepare Section 106 application and submittal to MDOT Cultural Resource staff.
- Prepare preliminary log plan, specifications and initial probable cost of construction estimate.
- Submit Grade Inspection documentation to the MDOT Staff Engineer to coordinate GI meeting.
- Attend the GI meeting with the MDOT, City and impacted utility companies.
- Complete the final project submittal package in accordance with the MDOT and City review comments from the GI meeting. The applicable documents shall be prepared in accordance with the MDOT Road Design Manual and the LAP Geometric Guidelines, as applicable.
- Prepare updated estimate of probable construction cost for final submittal.
- Submit final project documentation including specifications, bid items and cost estimate to the MDOT ready for inclusion in their bidding process.
- Assist during the bidding period by answering questions from Contractors and/or the MDOT and providing supplemental information, if required.
- Obtain 15 pavement borings along the route to a depth of 5 ft. and geotechnical report.
- Prepare necessary permits for construction.
- Assistance with the MDOT program requirements.
- Attend the bid opening, collect bids, prepare a bid tabulation and review bids submitted for completion, responsiveness and qualifications.
- Prepare a recommendation of award letter to the city.
- Review bidders' bonds & insurances and, if appropriate, prepare a construction agreement between the city and the selected contractor for execution.

Construction Engineering Scope of Services to include:

- Conduct a preconstruction meeting with representatives from the City, the Contractor and the MDOT.
- Conduct bi-weekly progress meetings with City, Contractor and the MDOT.
- Review shop drawings/submittals for the project, as may be necessary.
- Provide full-time resident project representative (RPR) services during construction. Full Time RPR services include 40 hours per week for the project duration noted below. The responsibilities of our RPR are as follows:
 - Provide daily record keeping of construction activities when on site.
 - Croswell Rd./Seltzer Rd. – anticipated construction duration of 8 weeks
 - Melvin St. & Mills St. – anticipated construction duration of 2.5 weeks
 - Sanborn Avenue Bridge – anticipated construction duration of 10 weeks
- Provide part-time Office Technician to manage AASHTOware project management system for the project. This includes materials tracking, contract modifications, pay estimates, recordkeeping and overall file management. Coordinate with the MDOT for final file review upon completion of the project.
- Prepare contract change orders, if necessary, and submit a recommendation to the city for authorization.
- Prepare Contractor bi-weekly pay estimates and submit to the City and MDOT for approval and payment.
- Upon project completion conduct a walk-through meeting to identify any remaining miscellaneous work that needs to be done to complete the project.
- Prepare record drawings.

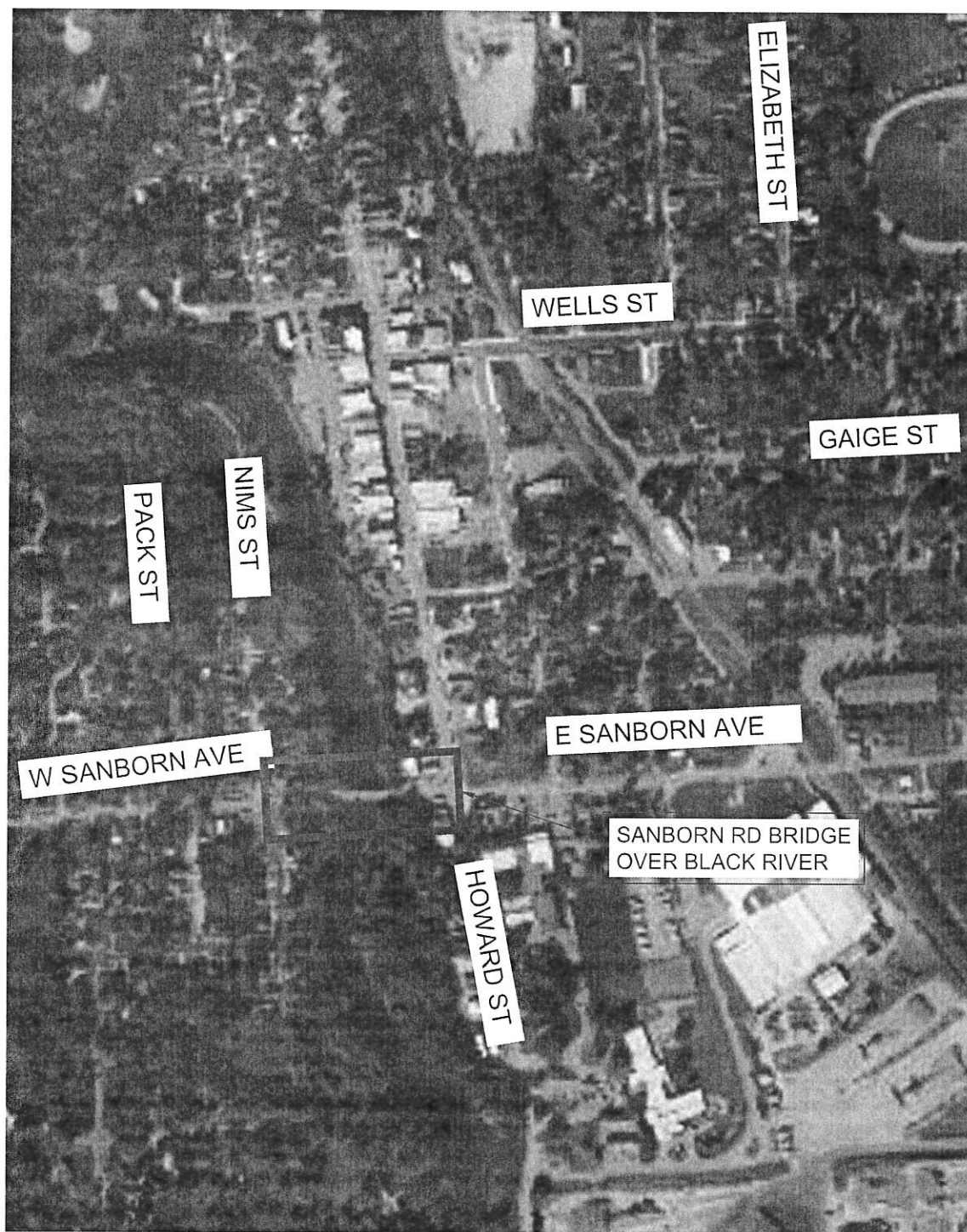


CITY OF CROSWELL
SANILAC COUNTY, MICHIGAN
CROSWELL/SELTZER RD
IMPROVEMENTS

FIGURE 1

F&V PROJECT NO. P50253



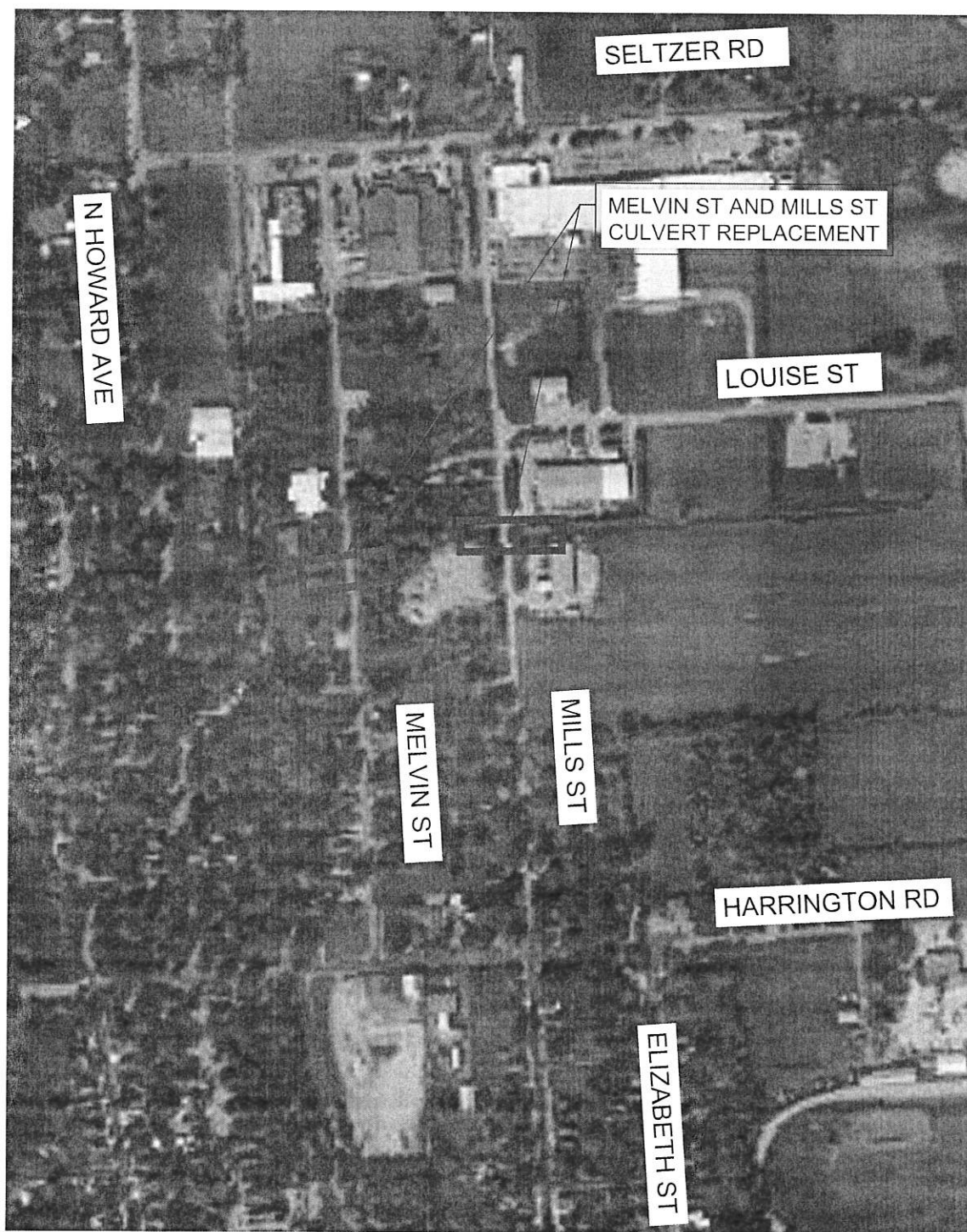


**CITY OF CROSWELL
SANILAC COUNTY, MICHIGAN
SANBORN RD BRIDGE
REPLACEMENT**

FIGURE 2

P50254
F&V PROJECT NO.





CITY OF CROSWELL
SANILAC COUNTY, MICHIGAN

**MILLS & MELVIN ST
CULVERT REPLACEMENT**

FIGURE 3

P50242

FAV PROJECT NO.



ACCOUNTS PAYABLE - PAYROLL
April 7, 2025

ACCOUNTS PAYABLE \$4,686,043.82

PAYROLL ENDING - March 15, 2025 - \$36,242.22

PAYROLL ENDING - March 22, 2025 - \$46,572.52

CAM O'MARA - LEAVE BUYOUT MARCH 18, 2025 - \$22,868.90

PAYROLL ENDING - March 29, 2025 - \$38,485.33

Payroll TOTAL \$144,168.97

Grand Total \$4,830,212.79

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INVOICE REGISTER REPORT FOR CITY OF CROSWELL
POST DATES 03/01/2025 - 04/07/2025
UNJOURNALIZED
OPEN

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	A
Inv Ref#	Description	Entered By			
GL Distribution	GRANT				
008627					
20326	5-STAR HEATING & COOLING		04/07/2025	1,090.00	1,0
	ROOF TOP UNIT LOW ON CHARGE, REPAI	HSTULL			
101-265-936.000	REPAIR & MAINT. - BUILDING			1,090.00	
2025000					
20324	APPARATUS CENTRAL REPAIR		04/07/2025	5,789.88	5,7
	FUEL TANK REPAIR, MISC REPAIRS, PA	HSTULL			
101-336-933.000	REPAIR & MAINT. - VEHICLES			5,789.88	
03/21/2025					
20300	BENOIT, DOUGLAS	03/21/2025	04/07/2025	13.16	
	UB refund for account: MILL-000240	HSTULL			
582-000-255.000	01-ELECTRIC			11.63	
582-000-228.004	24-LIEAF			0.61	
582-000-617.000	13-SALES TAX			0.46	
582-000-614.000	18-RENEWABLE ENERGY			0.33	
582-000-616.000	16-ENERGY OPT PLAN			0.13	
509362772					
20284	BLUE CROSS BLUE SHIELD OF MICHIGAN		04/07/2025	217.81	2
	ROBERT TORRES- XYQ917255410 INCORR	HSTULL			
505-000-621.000	RUN FEES			217.81	
10					
20373	BODDY CONSTRUCTION CO., INC.		04/07/2025	480,486.40	480,4
	WELLS STREET ELIZABETH TO CROSWELL	HSTULL			
591-544-810.000-MEDC 59	DWAM CONTRACTED SERVICES			480,486.40	
003239823					
20320	BROWN, CHRIS		04/07/2025	346.00	3
	REIMBURSEMENT FOR HEARTCODE ACLS &	HSTULL			
505-537-960.000	EDUCATION & TRAINING			346.00	
3366					
20332	BURNS TRACTOR SERVICE INC		04/07/2025	77.66	
	COUPLER & TIP	HSTULL			
661-541-935.000	REPAIR & MAINT. - EQUIPMENT			77.66	
04/02/2025					
20365	BUYYMYBREAKER.COM		04/07/2025	2,374.98	2,3
	RSP 150 HP BREAKER - KA36250	HSTULL			
590-551-935.000	REPAIR & MAINT. - EQUIPMENT			2,374.98	
SI-15240-25031814353					
20337	CASS CITY OIL & GAS CO		04/07/2025	273.81	2
	PROPANE - PL GRAHAM PARK	HSTULL			
101-752-922.000	NATURAL GAS			273.81	
4223921751					
20293	CINTAS CORPORATION LOC. 724		04/07/2025	299.14	2
	CLEANING SUPPLIES, UNIFORMS & MATS	HSTULL			
101-441-740.000	MATERIALS & SUPPLIES			44.18	
101-441-810.000	CONTRACTED SERVICES			69.66	
582-537-810.000	CONTRACTED SERVICES			115.23	
591-537-810.000	CONTRACTED SERVICES			70.07	
4223921764					
20294	CINTAS CORPORATION LOC. 724		04/07/2025	42.29	
	CLEANING SUPPLIES & MATS	HSTULL			
591-549-740.000	MATERIALS & SUPPLIES			42.29	
4223921579					
20295	CINTAS CORPORATION LOC. 724		04/07/2025	95.62	
	MATS	HSTULL			
101-265-810.000	CONTRACTED SERVICES			95.62	
4223921577					
20310	CINTAS CORPORATION LOC. 724		04/07/2025	145.56	1
	CLEANING SUPPLIES, MATS & UNIFORMS	HSTULL			
591-549-740.000	MATERIALS & SUPPLIES			94.25	

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	A
Inv Ref#	Description	Entered By			
GL Distribution	GRANT				
590-549-810.000	CONTRACTED SERVICES			51.31	
4224667268					
20311	CINTAS CORPORATION LOC. 724		04/07/2025	299.14	2
	CLEANING SUPPLIES, UNIFORMS & MATS	HSTULL			
101-441-740.000	MATERIALS & SUPPLIES			44.18	
101-441-810.000	CONTRACTED SERVICES			69.66	
582-537-810.000	CONTRACTED SERVICES			115.23	
591-537-810.000	CONTRACTED SERVICES			70.07	
4224667222					
20312	CINTAS CORPORATION LOC. 724		04/07/2025	42.29	
	CLEANING SUPPLIES & MATS	HSTULL			
591-549-740.000	MATERIALS & SUPPLIES			42.29	
4224666951					
20334	CINTAS CORPORATION LOC. 724		04/07/2025	145.56	1
	CLEANING SUPPLIES, UNIFORMS & MATS	HSTULL			
591-549-740.000	MATERIALS & SUPPLIES			94.25	
590-549-810.000	CONTRACTED SERVICES			51.31	
4225398678					
20344	CINTAS CORPORATION LOC. 724		04/07/2025	95.62	
	CITY HALL	SUZANNE			
101-265-810.000	CONTRACTED SERVICES			95.62	
4225398778					
20351	CINTAS CORPORATION LOC. 724		04/07/2025	42.29	
	CLEANING SUPPLIES & MATS	HSTULL			
591-549-740.000	MATERIALS & SUPPLIES			42.29	
4225398841					
20352	CINTAS CORPORATION LOC. 724		04/07/2025	341.99	3
	CLEANING SUPPLIES, MATS & UNIFORMS	HSTULL			
101-441-740.000	MATERIALS & SUPPLIES			87.03	
101-441-810.000	CONTRACTED SERVICES			69.66	
582-537-810.000	CONTRACTED SERVICES			115.23	
591-537-810.000	CONTRACTED SERVICES			70.07	
4225398641					
20354	CINTAS CORPORATION LOC. 724		04/07/2025	145.56	1
	CLEANING SUPPLIES, MATS & UNIFORMS	HSTULL			
591-549-740.000	MATERIALS & SUPPLIES			94.25	
590-549-810.000	CONTRACTED SERVICES			51.31	
MARCH 2025					
20338	CITY OF CROSWELL ELECTRIC		04/07/2025	17,129.02	17,1
	CITY UTILITIES MARCH 2025	HSTULL			
101-752-921.000	ELECTRICITY			277.28	
101-752-923.000	WATER & SEWER			51.81	
101-805-921.000	ELECTRICITY			132.11	
101-805-923.000	WATER & SEWER			16.39	
101-441-921.000	ELECTRICITY			205.45	
101-441-923.000	WATER & SEWER			94.44	
101-567-921.000	ELECTRICITY			34.79	
505-651-921.000	ELECTRICITY			625.73	
505-651-923.000	WATER & SEWER			60.23	
590-537-921.000	ELECTRICITY			6,683.55	
590-537-923.000	WATER & SEWER			169.27	
101-336-921.000	ELECTRICITY			214.62	
101-336-923.000	WATER & SEWER			80.61	
590-549-810.000	CONTRACTED SERVICES			14.36	
505-537-810.000	CONTRACTED SERVICES			14.36	
101-265-921.000	ELECTRICITY			602.18	
101-265-923.000	WATER & SEWER			31.21	
101-301-921.000	ELECTRICITY			602.18	
101-301-923.000	WATER & SEWER			31.21	
101-448-921.000	ELECTRICITY			1,783.96	
591-537-921.000	ELECTRICITY			3,856.85	
582-537-921.000	ELECTRICITY			463.16	

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INVOICE REGISTER REPORT FOR CITY OF CROSWELL
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OPEN

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	A
Inv Ref#	Description	Entered By			
GL Distribution	GRANT				
582-537-923.000	WATER & SEWER			34.58	
582-548-921.000	ELECTRICITY			966.84	
582-548-923.000	WATER & SEWER			53.13	
101-444-810.000	CONTRACTED SERVICES			14.36	
582-537-810.000	CONTRACTED SERVICES			14.36	
W523910					
20360	CORE & MAIN LP		04/07/2025	610.72	6
	8X30 REP CLP	HSTULL			
591-544-740.000	MATERIALS & SUPPLIES			610.72	
3730					
20280	CROSWELL GREENHOUSE		04/07/2025	55.00	
	P. WESTBROOK ARRANGEMENT	HSTULL			
248-728-740.000	MATERIALS & SUPPLIES			55.00	
77590					
20318	CROSWELL TIRE CENTER INC		04/07/2025	241.10	2
	2024 FORD E450 WHEEL SPEED SENSOR	HSTULL			
505-651-933.000	REPAIR & MAINT. - VEHICLES			241.10	
03/25/2025					
20305	DEPARTMENT OF HUMAN SERVICES	03/25/2025	04/07/2025	200.00	2
	UB deposit refund for account: HAR	HSTULL			
582-000-255.000	20-DEPOSIT REFUND			200.00	
03/25/2025					
20306	EDWARDS, MARLENA	03/25/2025	04/07/2025	92.61	
	UB refund for account: HARW-000125	HSTULL			
582-000-255.000	01-ELECTRIC			74.36	
582-000-617.000	13-SALES TAX			7.67	
582-000-616.000	16-ENERGY OPT PLAN			0.53	
582-000-614.000	18-RENEWABLE ENERGY			3.57	
582-000-228.004	24-LIEAF			6.48	
APRIL 2025					
20359	EFAX		04/07/2025	18.99	
	EFAX APRIL 2025	HSTULL			
101-265-850.000	TELEPHONE			18.99	
305699					
20327	ELHORN ENGINEERING CO.		04/07/2025	2,510.00	2,5
	CARUS 8600 LIQUID	HSTULL			
591-549-740.000	MATERIALS & SUPPLIES			2,510.00	
72929					
20328	FLEIS&VANDENBRINK		04/07/2025	17,806.50	17,8
	DWSRF FY 24 WATER SYSTEM IMPROVEME	HSTULL			
591-544-804.000-DWS-ARP	DWSRF-AR ENGINEERING SERVICES			17,806.50	
72930					
20329	FLEIS&VANDENBRINK		04/07/2025	14,118.20	14,1
	ENGINEERING - CWSRF WASTEWATER SYS	HSTULL			
590-549-804.000-CWSRF02	CWSRF ENGINEERING SERVICES			14,118.20	
23275000011					
20362	FLEIS&VANDENBRINK		04/07/2025	2,335,981.18	2,335,9
	CWSRF WASTEWATER SYSTEM IMPROVEMEN	HSTULL			
590-549-804.000-CWSRF02	CWSRF ENGINEERING SERVICES			2,335,981.18	
674829					
20340	FRANZEL AUTO, TRUCK REPAIR		04/07/2025	180.69	1
	2014 FORD EXPLORER POLICE FUEL PUM	HSTULL			
582-544-933.000	REPAIR & MAINT. - VEHICLES			180.69	
2238-4363-4148					
20358	GOOGLE		04/07/2025	210.00	2
	GOOGLE EMAILS MARCH 2025	HSTULL			
101-101-850.000	TELEPHONE			36.00	
101-172-850.000	TELEPHONE			6.00	
101-265-850.000	TELEPHONE			36.00	
101-301-850.000	TELEPHONE			48.00	

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Inv Ref#	Description	Entered By			
GL Distribution	GRANT				
101-441-850.000	TELEPHONE			12.00	
505-537-850.000	TELEPHONE			12.00	
582-537-850.000	TELEPHONE			36.00	
590-537-850.000	TELEPHONE			18.00	
591-537-850.000	TELEPHONE			6.00	
1096					
20321	GRANT BURGESS EXCAVATING, LLC		04/07/2025	400.00	4
	MOVE BRUSH PILE BEHIND WATER TREAT	HSTULL			
202-471-740.000	MATERIALS & SUPPLIES			400.00	
14430769					
20371	HACH COMPANY		04/07/2025	305.05	3
	WW INFLUENT & EFFLUENT INORG / MIX	HSTULL			
590-549-740.000	MATERIALS & SUPPLIES			305.05	
533215					
20319	HAVILAND PRODUCTS CO		04/07/2025	1,650.00	1,6
	CHLORINE GAS CYLINDERS	HSTULL			
591-549-740.000	MATERIALS & SUPPLIES			1,650.00	
352					
20322	HOMEGROWN COMPUTERS		04/07/2025	170.00	1
	32' PC MONITOR & FLASH DRIVE	HSTULL			
591-549-740.000	MATERIALS & SUPPLIES			170.00	
258690					
20349	JACK DOHENY COMPANIES INC.		04/07/2025	1,961.85	1,9
	DEBRIS HOSE, TOGGLE SWITCH, IGNITI	HSTULL			
590-544-740.000	MATERIALS & SUPPLIES			1,961.85	
MARCH 2025					
20317	KERR ALBERT		04/07/2025	608.32	6
	PRINTER & OFFICE SUPPLIES	HSTULL			
582-546-740.000	MATERIALS & SUPPLIES			152.08	
590-546-740.000	MATERIALS & SUPPLIES			152.08	
591-546-740.000	MATERIALS & SUPPLIES			152.08	
101-528-728.000	OFFICE SUPPLIES			152.08	
5664					
20333	KEYS RADIO		04/07/2025	629.99	6
	18 CU. FT REFRIGERATOR	HSTULL			
590-549-970.000	CAPITAL OUTLAY			629.99	
CC03-2025					
20350	LE ZARAZUA CONSULTANTS, LLC		04/07/2025	7,912.79	7,9
	MANAGEMENT OVERSITE OF WWTP - MARC	HSTULL			
590-537-810.000	CONTRACTED SERVICES			7,912.79	
48672964					
20316	LINDE GAS & EQUIPMENT INC.		04/07/2025	105.84	1
	CYLINDER RENT	HSTULL			
505-651-742.000	MEDICAL OXYGEN			105.84	
1088338					
20298	MARTIN, TYLER		04/07/2025	299.00	2
	REIMBURSEMENT FOR SEWER CLEANOUT	HSTULL			
590-544-810.000	CONTRACTED SERVICES			299.00	
S5504015.001					
20367	MEDLER ELECTRIC CO.		04/07/2025	137.77	1
	ROMEX COIL COPPER WIRE	HSTULL			
582-540-740.000	MATERIALS & SUPPLIES			137.77	
S5504021.001					
20368	MEDLER ELECTRIC CO.		04/07/2025	662.93	6
	54W LED LAMPS, SWITCH & MISC SUPPL	HSTULL			
582-544-740.000	MATERIALS & SUPPLIES			662.93	
S5509962.001					
20369	MEDLER ELECTRIC CO.		04/07/2025	86.01	
	DRY TITE BOX	HSTULL			

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Inv Ref#	Description	Entered By			
GL Distribution	GRANT				
582-544-740.000	MATERIALS & SUPPLIES			86.01	
4917207					
20330	MICHIGAN MUNICIPAL WC FUND		04/07/2025	2,219.00	2,2
	PAYROLL AUDIT 7/1/2023 - 7/1/2024	HSTULL			
101-441-917.000	WORKER'S COMP.			131.00	
202-463-917.000	WORKER'S COMP.			133.00	
203-463-917.000	WORKER'S COMP.			133.00	
505-537-917.000	WORKER'S COMP.			693.00	
591-537-917.000	WORKER'S COMP.			151.00	
582-537-917.000	WORKER'S COMP.			217.00	
590-537-917.000	WORKER'S COMP.			96.00	
101-336-917.000	WORKER'S COMP.			36.00	
101-301-917.000	WORKER'S COMP.			329.00	
661-537-917.000	WORKER'S COMP.			41.00	
101-172-917.000	WORKER'S COMP.			18.00	
101-215-917.000	WORKER'S COMP.			18.00	
101-253-917.000	WORKER'S COMP.			18.00	
101-101-917.000	WORKER'S COMP.			2.00	
101-336-917.000	WORKER'S COMP.			24.00	
101-444-917.000	WORKER'S COMP.			38.00	
101-752-917.000	WORKER'S COMP.			37.00	
101-301-917.000	WORKER'S COMP.			6.00	
101-567-917.000	WORKERS COMP			34.00	
101-528-917.000	WORKER'S COMP.			64.00	
IN2216930					
20285	MUNICIPAL EMERGENCY SERVICES		04/07/2025	1,111.69	1,1
	CARABINER, BAG & ROPE	HSTULL			
101-336-740.000	MATERIALS & SUPPLIES			1,111.69	
517273					
20355	NCL OF WISCONSIN, INC.		04/07/2025	616.95	6
	GLASS FIBER FILTERS	HSTULL			
590-549-740.000	MATERIALS & SUPPLIES			616.95	
13004					
20301	NEHMER'S JEWELRY		04/07/2025	88.00	
	PLASTIC TAGS	HSTULL			
101-336-740.000	MATERIALS & SUPPLIES			88.00	
04/01/2025					
20357	PRESTOLITE WIRE LLC	04/01/2025	04/07/2025	79.97	
	UB refund for account: HOWN-000110	HSTULL			
582-000-255.000	01-ELECTRIC			68.16	
582-000-617.000	13-SALES TAX			4.07	
582-000-616.000	16-ENERGY OPT PLAN			3.99	
582-000-614.000	18-RENEWABLE ENERGY			3.75	
237433					
20292	PRINTING SYSTEMS		04/07/2025	187.33	1
	UTILITY FORMS / BILLS	HSTULL			
101-528-728.000	OFFICE SUPPLIES			46.83	
591-546-740.000	MATERIALS & SUPPLIES			46.83	
590-546-740.000	MATERIALS & SUPPLIES			46.83	
582-546-740.000	MATERIALS & SUPPLIES			46.84	
234147					
20348	PVS MINIBULK, INC.		04/07/2025	3,582.90	3,5
	SODIUM HYDROXIDE 50% MEMBRANE GRAD	HSTULL			
591-549-740.000	MATERIALS & SUPPLIES			3,582.90	
MARCH 2025					
20361	RESERVE ACCOUNT		04/07/2025	1,147.00	1,1
	POSTAGE MARCH 2025 ACCOUNT #513899	HSTULL			
247-728-730.000	POSTAGE			4.97	
248-728-730.000	POSTAGE			4.97	
505-537-730.000	POSTAGE			39.75	
582-537-730.000	POSTAGE			310.51	
590-537-730.000	POSTAGE			197.94	

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	A
Inv Ref#	Description	Entered By			
GL Distribution	GRANT				
591-537-730.000	POSTAGE			196.56	
101-253-730.000	POSTAGE			22.77	
101-215-730.000	POSTAGE			28.29	
101-301-730.000	POSTAGE			8.42	
101-528-730.000	POSTAGE			191.59	
101-567-730.000	POSTAGE			10.33	
101-441-730.000	POSTAGE			4.97	
101-336-730.000	POSTAGE			4.97	
101-257-730.000	POSTAGE			15.15	
101-262-730.000	POSTAGE			105.81	
2025DUES					
20299	SANILAC CO. CLERK ASSOC.		04/07/2025	10.00	
	2025 MEMBERSHIP DUES	HSTULL			
101-215-831.000	MEMBERSHIPS AND DUES			10.00	
20250 COMM CENTER					
20331	SANILAC CO. HEALTH DEPT.		04/07/2025	158.00	1
	FOOD LICENSE COMM CENTER	HSTULL			
101-805-810.000	CONTRACTED SERVICES			158.00	
MARCH 2025					
20363	SANILAC COUNTY TREASURER		04/07/2025	77.50	
	MOBILE HOME PARKS TAX MARCH 2025	HSTULL			
101-000-222.000	DUE TO SANILAC COUNTY			77.50	
INV62105					
20341	SDMYERS		04/07/2025	1,925.00	1,9
	INSPECTION & SAMPLING	HSTULL			
582-552-810.000	CONTRACTED SERVICES			1,925.00	
SSL-2101-181756					
20304	SELF SERVE LUMBER		04/07/2025	14.90	
	PROPANE	HSTULL			
505-651-740.000	MATERIALS & SUPPLIES			14.90	
SSL-2101-181647					
20313	SELF SERVE LUMBER		04/07/2025	27.99	
	SCREWS	HSTULL			
101-770-740.000	MATERIALS & SUPPLIES			27.99	
SSL-2101-182717					
20370	SELF SERVE LUMBER		04/07/2025	133.96	1
	OUTDOOR OUTLET BOX, SHOVEL HANDLE,	HSTULL			
101-770-740.000	MATERIALS & SUPPLIES			133.96	
2747209					
20303	SHAY WATER CO., INC.		04/07/2025	24.00	
	COOLER RENT	HSTULL			
590-549-740.000	MATERIALS & SUPPLIES			24.00	
27939					
20315	SIR SPEEDY		04/07/2025	934.07	9
	UTILITY BILL WINDOW ENVELOPES	HSTULL			
582-546-740.000	MATERIALS & SUPPLIES			233.52	
590-546-740.000	MATERIALS & SUPPLIES			233.52	
591-546-740.000	MATERIALS & SUPPLIES			233.52	
101-528-728.000	OFFICE SUPPLIES			233.51	
INV25JCC0001					
20372	SOLBERG KNOWLES & ASSOCIATES		04/07/2025	4,585.72	4,5
	CROSWELL GAS PARTS	HSTULL			
590-549-935.000	REPAIR & MAINT. - EQUIPMENT			4,585.72	
23275000010					
20291	SPENCE BROTHERS		04/07/2025	1,391,950.15	1,391,9
	PAYMENT NO. 10 - CWSRF WWTP & LS	HSTULL			
590-549-804.000-CWSRF02	CWSRF ENGINEERING SERVICES			1,391,950.15	
MARCH 2025					
20374	ST. OF MICHIGAN - SALES TAX		04/07/2025	12,678.24	12,6
	MARCH 2025 - SALES TAX	HSTULL			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	A
Inv Ref#	Description	Entered By			
GL Distribution	GRANT				
582-537-964.000	SALES TAX EXPENSE			5,134.26	
101-000-228.002	DUE TO STATE-W/H			7,543.98	
3150885-00					
20366	STANDARD ELECTRIC CO		04/07/2025	180.12	1
	105W 3000/4000/5000 FAIRGROUNDS	HSTULL			
582-540-740.000	MATERIALS & SUPPLIES			180.12	
5030406					
20335	TRACE ANALYTICAL LABORATORIES, INC.		04/07/2025	188.25	1
	CHEMICALS, SAMPLING, ENVIRONMENTAL	HSTULL			
590-549-810.000	CONTRACTED SERVICES			188.25	
5030747					
20336	TRACE ANALYTICAL LABORATORIES, INC.		04/07/2025	188.25	1
	CHEMICALS, SAMPLING, ENVIRONMENTAL	HSTULL			
590-549-810.000	CONTRACTED SERVICES			188.25	
31608					
20347	TREETOP PRODUCTS INC.		04/07/2025	844.32	8
	GEIGER BENCH	SUZANNE			
101-000-675.000	CONTRIB.-PRIVATE SOURCES			844.32	
551666233					
20356	U.S. BANK EQUIPMENT FINANCE		04/07/2025	183.00	1
	COPIER LEASE AGREEMENT APRIL 2025	HSTULL			
101-301-810.000	CONTRACTED SERVICES			183.00	
04022025					
20364	UPS		04/07/2025	9.05	
	GIELOW SAMPLE PICKUP	HSTULL			
590-537-730.000	POSTAGE			9.05	
3560598VC3					
20342	VC3, INC		04/07/2025	155.00	1
	FORTIGATE SUBSCRIPTION	SUZANNE			
101-265-941.000	COMPUTER/COPIER			155.00	
03/27/2025					
20343	WEST, LUCILLE M.	03/27/2025	04/07/2025	69.79	
	UB refund for account: WILW-000302	SUZANNE			
582-000-255.000	01-ELECTRIC			60.70	
582-000-228.004	24-LIEAF			3.96	
582-000-617.000	13-SALES TAX			2.46	
582-000-614.000	18-RENEWABLE ENERGY			2.12	
582-000-616.000	16-ENERGY OPT PLAN			0.55	
1063					
20323	YOUNGS EQUIPMENT RENTAL LLC		04/07/2025	1,101.00	1,1
	308 CAT EXCAVATOR W/ BUCKET	HSTULL			
590-544-740.000	MATERIALS & SUPPLIES			1,101.00	
# of Invoices:	75	# Due:	75	Totals:	4,320,919.47
# of Credit Memos:	0	# Due:	0	Totals:	0.00
Net of Invoices and Credit Memos:				4,320,919.47	4,320,9

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	A
Inv Ref#	Description	Entered By			
	GL Distribution				
FEB-APRIL 2025					
20353	LINCOLN NATIONAL LIFE INS. CO.		03/31/2025	345.52	3
	FEB-APRIL 2025 REINSTATE	SUZANNE			
	101-336-915.000	INSURANCE-ACCIDENT		345.52	
# of Invoices:	1	# Due:	1	Totals:	3
# of Credit Memos:	0	# Due:	0	Totals:	
				0.00	
Net of Invoices and Credit Memos:				345.52	3

TOTALS BY GL DISTRIBUTION ---					
	101-336-915.000	INSURANCE-ACCIDENT		345.52	

TOTALS BY FUND ---					
	101 - GENERAL FUND			345.52	3

TOTALS BY DEPT/ACTIVITY ---					
	336 - FIRE DEPARTMENT			345.52	3

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2959437					
20283	AMAZON - ONLINE G VALVES 304 STAINLESS STEEL NEEDL HSTULL 591-549-740.000 MATERIALS & SUPPLIES		03/31/2025	21.59 21.59	
3617849					
20307	AMAZON - ONLINE OXYGEN TRANSFILL ADAPTOR HSTULL 505-537-740.000 MATERIALS & SUPPLIES		03/31/2025	48.94 48.94	
7654100012					
20286	AT&T MARCH MONTHLY INVOICE HSTULL 582-537-850.000 TELEPHONE 591-537-850.000 TELEPHONE 505-537-850.000 TELEPHONE 101-301-850.000 TELEPHONE 101-265-850.000 TELEPHONE 590-537-850.000 TELEPHONE 101-441-850.000 TELEPHONE		03/31/2025	1,032.28 197.61 97.33 147.47 147.47 147.47 147.47 147.46	1,0
8FW7EVR1P0JDYV					
20309	AT&T WWTP TELEPHONE MARCH 2025 HSTULL 590-537-850.000 TELEPHONE		03/31/2025	520.52 520.52	5
MARCH 2025					
20281	AT&T MOBILITY SIM CARDS FOR IN-CAR CAMERAS MARCH HSTULL 101-301-850.000 TELEPHONE		03/31/2025	108.72 108.72	1
CROS0225					
20289	CMS ENERGY ELECTRICITY FEBRUARY 2025 HSTULL 582-538-921.000 ELECTRICITY 582-538-921.001 MISO - Transmission		03/31/2025	284,188.42 229,915.84 54,272.58	284,1
2200869					
20302	HSI.COM FIRST AID DIGITIAL CERTIFICATION C HSTULL 505-537-960.000 EDUCATION & TRAINING		03/31/2025	254.03 254.03	2
INV13635986					
20296	MARCO TECHNOLOGIES PRINTER MAINTENANCE - MARCH 2025 HSTULL 101-265-941.000 COMPUTER/COPIER 582-537-941.000 COMPUTER/COPIER 590-537-941.000 COMPUTER/COPIER 591-537-941.000 COMPUTER/COPIER 101-336-941.000 COMPUTER/COPIER 101-441-941.000 COMPUTER/COPIER 505-537-941.000 COMPUTER/COPIER		03/31/2025	50.63 7.23 7.25 7.23 7.23 7.23 7.23 7.23	
INV13635985					
20297	MARCO TECHNOLOGIES COPIER MAINTENANCE - MARCH 2025 HSTULL 101-265-941.000 COMPUTER/COPIER 582-537-941.000 COMPUTER/COPIER 590-537-941.000 COMPUTER/COPIER 591-537-941.000 COMPUTER/COPIER 101-336-941.000 COMPUTER/COPIER 101-441-941.000 COMPUTER/COPIER 505-537-941.000 COMPUTER/COPIER		03/31/2025	73.70 10.53 10.53 10.53 10.53 10.53 10.53 10.52	
TAIT MARCH 2025					
20345	MERS MERS - TAIT - MARCH 2025 SUZANNE		03/31/2025	1,649.78	1,6

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INVOICE REGISTER REPORT FOR CITY OF CROSWELL
INVOICE DUE DATES 03/31/2025 - 03/31/2025
UNJOURNALIZED
OPEN

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	A
	GL Distribution				
	101-000-261.000	MERS EMPLOYEE CONTRIBUTION		484.64	
	101-000-261.000	MERS EMPLOYEE CONTRIBUTION		680.50	
	101-172-724.000	PENSION		484.64	
MARCH 2025					
20346	MERS MARCH 2025	SUZANNE	03/31/2025	65,449.62	65,4
	101-000-261.000	MERS EMPLOYEE CONTRIBUTION		58,101.83	
	101-000-261.000	MERS EMPLOYEE CONTRIBUTION		7,347.79	
80706					
20287	MICHIGAN DEPT OF HEALTH & HUMAN SER RENEWAL - TO OPERATE 3 VEHICLES - HSTULL		03/31/2025	175.00	1
	505-537-831.000	MEMBERSHIPS AND DUES		175.00	
APRIL 2025					
20288	PLIC - SBD GRAND ISLAND LIFE INSURANCE APRIL 2025	HSTULL	03/31/2025	409.72	4
	101-301-916.000	INSURANCE - MEDICAL		83.21	
	101-172-916.000	INSURANCE - MEDICAL		7.28	
	101-215-916.000	INSURANCE - MEDICAL		15.23	
	101-253-916.000	INSURANCE - MEDICAL		9.42	
	101-441-916.000	INSURANCE - MEDICAL		26.19	
	505-537-916.000	INSURANCE - MEDICAL		87.30	
	582-537-916.000	INSURANCE - MEDICAL		71.76	
	591-537-916.000	INSURANCE - MEDICAL		27.38	
	590-537-916.000	INSURANCE - MEDICAL		54.30	
	661-537-916.000	INSURANCE - MEDICAL		10.19	
	202-446-916.000	INSURANCE - MEDICAL		8.73	
	203-446-916.000	INSURANCE - MEDICAL		8.73	
FEBRUARY 2025					
20314	SEMCO ENERGY NATURAL GAS FEBRUARY 2025	HSTULL	03/31/2025	3,051.92	3,0
	590-537-922.000	NATURAL GAS		444.28	
	582-548-922.000	NATURAL GAS		495.13	
	101-441-922.000	NATURAL GAS		962.26	
	101-336-922.000	NATURAL GAS		728.38	
	591-537-922.000	NATURAL GAS		24.69	
	101-805-922.000	NATURAL GAS		372.49	
	590-551-922.000	NATURAL GAS		24.69	
MARCH 2025					
20325	THUMB CELLULAR TELEPHONES MARCH 2025	HSTULL	03/31/2025	278.07	2
	101-441-850.000	TELEPHONE		30.61	
	101-215-850.000	TELEPHONE		38.83	
	101-265-850.000	TELEPHONE		8.14	
	505-537-850.000	TELEPHONE		118.25	
	590-537-850.000	TELEPHONE		50.94	
	582-537-850.000	TELEPHONE		31.30	
550892871					
20282	U.S. BANK EQUIPMENT FINANCE COPIER LEASE AGREEMENT MARCH 2025	HSTULL	03/31/2025	91.20	
	101-301-810.000	CONTRACTED SERVICES		91.20	
03262025					
20339	UPS GIELOW SAMPLE PICKUP	HSTULL	03/31/2025	9.05	
	590-537-730.000	POSTAGE		9.05	
042000013199192					
20290	US BANK TRUST COMPANY, N.A. INTEREST PAYMENT ON PROJECT NUMBER	HSTULL	03/31/2025	5,972.29	5,9
	590-537-995.000	INTEREST ON LOANS		5,516.73	
	591-537-995.000	INTEREST ON LOANS		455.56	

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INVOICE REGISTER REPORT FOR CITY OF CROSWELL
INVOICE DUE DATES 03/31/2025 - 03/31/2025
UNJOURNALIZED
OPEN

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	A
Inv Ref#	Description	Entered By			
	GL Distribution				

VP_4FQM93MN					
20308	VISTA PRINT		03/31/2025	22.24	
	ZAC OVERSTREET BUSINESS CARDS	HSTULL			
	101-301-728.000	OFFICE SUPPLIES		22.24	

FEBRUARY 2025

20279	WESTBROOK HARDWARE		03/31/2025	1,371.11	1,3
	FEBRUARY 2025 INVOICES: MISCELLANE	HSTULL			
	101-265-740.000	MATERIALS & SUPPLIES		83.98	
	101-301-740.000	MATERIALS & SUPPLIES		62.66	
	101-336-740.000	MATERIALS & SUPPLIES		372.28	
	101-770-740.000	MATERIALS & SUPPLIES		13.47	
	101-805-740.000	MATERIALS & SUPPLIES		52.11	
	202-479-740.000	MATERIALS & SUPPLIES		65.97	
	505-651-740.000	MATERIALS & SUPPLIES		40.22	
	582-537-728.000	OFFICE SUPPLIES		14.99	
	582-539-740.000	MATERIALS & SUPPLIES		27.98	
	582-544-733.000	TOOLS		77.97	
	582-548-733.000	TOOLS		26.28	
	590-549-740.000	MATERIALS & SUPPLIES		95.80	
	590-549-935.000	REPAIR & MAINT. - EQUIPMENT		116.65	
	591-549-740.000	MATERIALS & SUPPLIES		224.72	
	661-541-935.000	REPAIR & MAINT. - EQUIPMENT		96.03	

# of Invoices:	20	# Due:	20	Totals:	364,778.83	364,7
# of Credit Memos:	0	# Due:	0	Totals:	0.00	

Net of Invoices and Credit Memos:

364,778.83	364,7
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--- TOTALS BY GL DISTRIBUTION ---

101-000-261.000	MERS EMPLOYEE CONTRIBUTION	66,614.76
101-172-724.000	PENSION	484.64
101-172-916.000	INSURANCE - MEDICAL	7.28
101-215-850.000	TELEPHONE	38.83
101-215-916.000	INSURANCE - MEDICAL	15.23
101-253-916.000	INSURANCE - MEDICAL	9.42
101-265-740.000	MATERIALS & SUPPLIES	83.98
101-265-850.000	TELEPHONE	155.61
101-265-941.000	COMPUTER/COPIER	17.76
101-301-728.000	OFFICE SUPPLIES	22.24
101-301-740.000	MATERIALS & SUPPLIES	62.66
101-301-810.000	CONTRACTED SERVICES	91.20
101-301-850.000	TELEPHONE	256.19
101-301-916.000	INSURANCE - MEDICAL	83.21
101-336-740.000	MATERIALS & SUPPLIES	372.28
101-336-922.000	NATURAL GAS	728.38
101-336-941.000	COMPUTER/COPIER	17.76
101-441-850.000	TELEPHONE	178.07
101-441-916.000	INSURANCE - MEDICAL	26.19
101-441-922.000	NATURAL GAS	962.26
101-441-941.000	COMPUTER/COPIER	17.76
101-770-740.000	MATERIALS & SUPPLIES	13.47
101-805-740.000	MATERIALS & SUPPLIES	52.11
101-805-922.000	NATURAL GAS	372.49
202-446-916.000	INSURANCE - MEDICAL	8.73
202-479-740.000	MATERIALS & SUPPLIES	65.97
203-446-916.000	INSURANCE - MEDICAL	8.73
505-537-740.000	MATERIALS & SUPPLIES	48.94
505-537-831.000	MEMBERSHIPS AND DUES	175.00
505-537-850.000	TELEPHONE	265.72
505-537-916.000	INSURANCE - MEDICAL	87.30
505-537-941.000	COMPUTER/COPIER	17.75
505-537-960.000	EDUCATION & TRAINING	254.03
505-651-740.000	MATERIALS & SUPPLIES	40.22
582-537-728.000	OFFICE SUPPLIES	14.99



CITY OF CROSWELL

100 N. HOWARD AVE • CROSWELL, MICHIGAN 48422

TELEPHONE (810) 679-2299

GROSS PAYROLL / VACATION LEAVE-SUPERVIORS

PAYROLL PERIOD March 9-15, 2025

SUPERVISOR	HOURS PAID			VAC DAYS	BALANCE
TAIT, DAVE - ADMINISTRATOR	40				24.125
DOBSON, SUE - CLERK	40				29.315
VALLEE, SUE - TREASURER	40				41.75
NIGGEMEYER, TIM - EMS	40				50.50
BUCKMASTER, RON - POLICE CHIEF	40				19.125

PAYROLL COST BY FUND FOR PAY PERIOD

3rd Pay March

(Weekly)

GENERAL	101 \$
MAJOR STREETS	202
LOCAL STREETS	203
TIFA	247
EDC	275
DDA	494
AMBULANCE	505
ELECTRIC	582
SEWER	590
WATER	591
EQUIPMENT	661
TOTAL \$	<u>36,242.22</u>

PAY-COUNCIL

City of Croswell Overtime Report

Department of Public Services

Pay Period 3-9-2025 to 3-15-2025

- Scott Young 3-15 wells down 3hrs
- Henry Buiting 3-15 sewer mills 3hrs
 3-15 tree down 3hrs

Report Done By: Scott Young

WASTERWATER TREATMENT PLANT OVERTIME REPORT

[illegible]



CITY OF CROSWELL

100 N. HOWARD AVE • CROSWELL, MICHIGAN 48422
TELEPHONE (810) 679-2299

GROSS PAYROLL / VACATION LEAVE-SUPERVIORS

PAYROLL PERIOD 3/9 - 3/15 & 3/16 - 3/22/25

Weekly + BiWeekly

SUPERVISOR	HOURS PAID			VAC DAYS	BALANCE
TAIT, DAVE - ADMINISTRATOR	40				24.125
DOBSON, SUE - CLERK	40				29.375
VALLEE, SUE - TREASURER	40				47.75
NIGGEMEYER, TIM - EMS	40				50.50
BUCKMASTER, RON - POLICE CHIEF	40				19.125

PAYROLL COST BY FUND FOR PAY PERIOD

4th Pay March

GENERAL	101 \$
MAJOR STREETS	202
LOCAL STREETS	203
TIFA	247
EDC	275
DDA	494
AMBULANCE	505
ELECTRIC	582
SEWER	590
WATER	591
EQUIPMENT	661
TOTAL \$ <i>46572.52</i>	

PAY-COUNCIL

WASTERWATER TREATMENT PLANT OVERTIME REPORT

[illegible]



CITY OF CROSWELL
100 N. HOWARD AVE • CROSWELL, MICHIGAN 48422
TELEPHONE (810) 679-2299

GROSS PAYROLL / VACATION LEAVE-SUPERVIORS

PAYROLL PERIOD March 18, 2025

SUPERVISOR	HOURS PAID			VAC DAYS	BALANCE
TAIT, DAVE - ADMINISTRATOR	40				
DOBSON, SUE - CLERK	40				
VALLEE, SUE - TREASURER	40				
NIGGEMEYER, TIM - EMS	40				
BUCKMASTER, RON - POLICE CHIEF	40				

PAYROLL COST BY FUND FOR PAY PERIOD

Cam O'Mara - Leave Buyout

GENERAL	101 \$
MAJOR STREETS	202
LOCAL STREETS	203
TIFA	247
EDC	275
DDA	494
AMBULANCE	505
ELECTRIC	582
SEWER	590
WATER	591
EQUIPMENT	661
TOTAL \$ <i>22,868.90</i>	

PAY-COUNCIL



CITY OF CROSWELL
100 N. HOWARD AVE • CROSWELL, MICHIGAN 48422
TELEPHONE (810) 679-2299

New
GTR

GROSS PAYROLL / VACATION LEAVE-SUPERVIORS

PAYROLL PERIOD March 23-29, 2025

SUPERVISOR	HOURS PAID			VAC DAYS	BALANCE
TAIT, DAVE - ADMINISTRATOR	40			0	24.125
DOBSON, SUE - CLERK	40			5	24.315
VALLEE, SUE - TREASURER	40				41.75
NIGGEMEYER, TIM - EMS	40				50.50
BUCKMASTER, RON - POLICE CHIEF	40				19.125

PAYROLL COST BY FUND FOR PAY PERIOD

1st Pay April (weekly)

GENERAL	101 \$
MAJOR STREETS	202
LOCAL STREETS	203
TIFA	247
EDC	275
DDA	494
AMBULANCE	505
ELECTRIC	582
SEWER	590
WATER	591
EQUIPMENT	661
TOTAL \$ 38485.33	

PAY-COUNCIL

City of Croswell Overtime Report

Department of Public Services

Pay Period 3-23-2025 to 3-29-2025

- Chad Adams 3-27 water turn off 3hrs
- Scott Young 3-29 filter plant alarm 3hrs

Report Done By: Scott Young

WASTERWATER TREATMENT PLANT OVERTIME REPORT

[illegible]

CITY OF CROSWELL
SUMMARY OF 2024-2025
AS OF MARCH 2025

75.07%

	REVENUES			EXPENDITURES		
	Budget	Year-to-Date	Percentage	Budget	Year-to-Date	Percentage
GENERAL	2,152,361.00	1,647,684.87	76.55%			
CITY COUNCIL				52,858.00	32,174.47	60.9%
CITY ADMINISTRATOR				77,676.00	49,452.37	63.7%
CITY CLERK				116,765.00	85,315.53	73.1%
BOARD OF REVIEW				730.00	775.63	106.3%
CITY TREASURER				94,680.00	69,157.26	73.0%
ASSESSOR				19,800.00	11,889.69	60.0%
ELECTIONS				11,830.00	7,410.57	62.6%
CITY HALL				30,785.00	13,797.42	44.8%
POLICE				779,765.00	627,757.45	80.5%
SAFETY PROGRAMS				3,500.00	4,626.12	132.2%
FIRE DEPARTMENT				136,901.00	79,789.04	58.3%
D.P.W.				491,245.00	482,728.30	98.3%
CEMETERY				87,055.00	68,224.54	78.4%
AMB OPERATIONS				88,348.00	88,348.00	100.0%
ZONING				5,600.00	123.03	2.2%
PARKS & RECREATION				115,270.00	86,056.00	74.7%
LIBRARY				15,853.00	31,013.60	195.6%
COMMUNITY CENTER				16,600.00	10,481.28	63.1%
DEBT SERVICE INTEREST				7,100.00	7,024.36	98.9%
TOTAL GENERAL FUND				2,152,361.00	1,756,144.66	81.6%

	REVENUES			EXPENDITURES		
	Budget	Year-to-Date	Percentage	Budget	Year-to-Date	Percentage
PERPETUAL CARE (151)	25,250.00	20,739.99	82.14%	12,000.00	0.00	0.0%
MAJOR STREETS (202)	308,379.00	190,981.58	61.93%	221,444.00	232,497.82	105.0%
LOCAL STREETS (203)	200,473.00	75,318.66	37.57%	200,041.00	321,254.41	160.6%
E.D.C. (244)	6,200.00	5,959.24	96.12%	5,575.00	6,569.37	117.8%
NIA (245)	85,700.00	158,337.23	184.76%	44,120.00	0.00	0.0%
TIFA (247)	38,981.00	61,102.64	156.75%	13,931.00	5,420.69	38.9%
D.D.A. (248)	64,940.00	70,801.42	109.03%	64,699.00	55,234.70	85.4%
AMBULANCE (505)	976,886.00	905,567.49	92.70%	975,773.00	771,417.47	79.1%
ELECTRIC (582)	4,317,850.00	3,968,396.96	91.91%	4,273,782.00	3,048,695.50	71.3%
WASTEWATER (590)	1,449,520.00	7,697,881.13	531.06%	1,291,836.00	7,406,360.07	573.3%
WATER (591)	543,600.00	3,799,268.53	698.91%	488,396.00	2,985,077.11	611.2%
EQUIPMENT (661)	162,300.00	111,161.38	68.49%	225,805.00	132,998.68	58.9%
Other Funds	8,180,079.00	17,065,516.25	208.62%	7,817,402.00	14,965,525.82	191.4%
General Fund	2,152,361.00	1,647,684.87	76.55%	2,152,361.00	1,756,144.66	81.6%
Total Budget	10,332,440.00	18,713,201.12	181.11%	9,969,763.00	16,721,670.48	167.7%