

### Oakwood Community Unit School District No. 76

12190 U.S. Route 150 Oakwood, Illinois 61858 **Telephone:** (217) 446-6081

Fax: (217) 446-6218

Dear Students and Parents/Guardians:

Welcome to Oakwood Community School District #76.

This packet of forms and information is necessary for the proper registration/enrollment of your student for this school year. If at any time you have questions, please feel free to reach out to the appropriate grade level building office.

#### SPECIAL EDUCATION STUDENTS WHO ATTEND OUT-OF-DISTRICT

Oakwood CUSD #76 students with special needs attending programs out-of-district are still required to register in the appropriate building in-district. Parents/Guardians must complete and provide the following:

# Student Registration form/Demographic form Any pertinent forms and releases Transportation Information

The District will maintain student information and records. Any information received (IEP's, assessment results, etc.) must be retained. A copy of this information should also be forwarded to the school where the student is attending. Registration will be held at Oakwood Grade School, 408 South Scott Street, Oakwood, IL 61858.

#### ITEMS REQUIRED AT REGISTRATION

| Items Required @ Registration                                      | OGS         | OHS         |
|--|-------------|-------------|
| Proof of residency (new students)                                  | X           | X           |
| Completed Registration Packet                                      | X           | X           |
| Registration Fees for All Registering Students                     | X           | X           |
| Health History Form (all students – EVERY YEAR)                    | X           | X           |
| *Free & Reduced Meals Application (EVERY YEAR even if qualified in | X           | Х           |
| the past – USDA regulation) (see note below)                       | X           | X           |
| Transportation Form  | <del></del> | <del></del> |
| Electronic Network Access Authorization (new students only)        | X           | X           |
| Technology Loan Agreement (all students – EVERY YEAR)              | X           | X           |
| School Picture Release   | X           | X           |
| Concussion/PES/Insurance Waiver Form (5/6 Athletics @ OGS)         | X           | X           |
| Driving Permits  |             | X           |
| Proof of Auto Insurance for parking permit/hangtag                 |             | X           |

#### **LUNCH PAYMENTS**

Lunches may be purchased by completing a payment through E-Pay on our website (<a href="www.oakwood76.org">www.oakwood76.org</a>) or sending money with your child to the school. If you are sending a check, <a href="please write your student's first and last name on the MEMO LINE of your check">www.oakwood76.org</a>) Or sending money to the your student's first and last name on the MEMO LINE of your check. Checks should be made payable to your child's school. We encourage payment by check when sending money to the school because it serves as a dated record of payment. If you must send cash, please enclose cash in an envelope with the student's first and last name printed on the envelope. <a href="Mood No.ogo Policy No.ogo

\*Free and reduced lunch applications MUST BE COMPLETED EACH SCHOOL YEAR per USDA regulations and will be available on the website after release at the beginning of July.

#### **CHANGES IN DAILY SCHEDULES**

If there is a change in your child's daily schedule, please write a note or contact the school office. Children often misinterpret their parent's instructions and we want to ensure the correct message is received.

#### **BUS TIMES AND ROUTES**

Bus routes will be the same as last year unless otherwise notified. Students will be assigned bus routes based on residence/location. Due to the potential for overcrowding on the buses, you must contact the transportation department with any permanent or extreme emergency bus change requests. You may contact the transportation department at 217.474.7602

#### TRAFFIC AROUND DISTRICT SCHOOL BUILDINGS

To ensure the safety of our children, please follow these guidelines for traffic around our buildings:

#### **Oakwood Grade School**

Drop off and pick up all car rider students on the west side of the building through the designated car rider line. In compliance with state laws and regulations, refrain from the use of cellphones in school zones. Vehicles must stay in line while entering the car rider line and during the duration of student arrival and pickup. Cars should exit safely onto Park Street following the vehicle in front of the driver. All Oakwood Grade School students will use the same car rider line arrival and dismissal line. Depending on the grade level of the student, they will use different doors to enter the school buildings.

- 1. All school bus traffic is on the east side of the building. All students riding a bus will enter or exit through the east side entrance of the school.
- 2. Any student arriving after the first bell rings, must be signed in by their parent/guardian at the designated office(s) of their student(s).
  - a. OGS (PreK-6th): A parent/guardian should not block the OGS circle drive, but rather park in a designated parking spot. An admit slip will be given to the student by office staff to allow the student to go to class.
  - b. OGS (5<sup>th</sup>-8th): A parent/guardian should not block the car rider line, but rather park in a designated parking spot at the Northwest office (formerly the OJHS office). An admit slip will be given to the student by office staff to allow the student to go to class.

#### SEE MAP INCLUDED

#### Oakwood High School

- All drivers are to park in the parking lot on the east side of the building.
- 2. All car riders should be dropped off at the north entrance to the building. We encourage parents to drop their students off prior to the arrival of our school bus fleet.
- 3. All school bus traffic is located at the north entrance to the building. All students riding a bus will enter or exit through the front entrance.

#### **SCHOOL TIMES**

#### **Grade School**

#### **High School**

8:00 a.m. - 3:00 p.m. on regular dismissal day 8:00 a.m. - 1:50 pm. on early dismissal days 7:55 a.m. - 1:40 pm. on early dismissal days 8:05 a.m. - 11:40 am on half day early dismissal days dismissal days

#### **SCHOOL COMMUNICATION**

**Oakwood Grade School** – A weekly bulletin is emailed to parents each week. Please ensure a valid email address is on file with OGS in order to receive information. Calendar and schedule changes that pertain to all students are in the newsletter. Announcements may be added with the approval of the principal. A monthly menu will be e-mailed before the start of the month. If you need a printed copy of the weekly bulletin or school lunch menu, please contact the office. Additionally, please consider adding Oakwood Comets on Facebook and enrolling in "Class Dojo" through your child's teacher. Both tools are used to communicate information to the parents and community. Any time there is a question concerning school, please call the grade school office at 217.354.4221.

**Oakwood High School** – A newsletter is emailed to parents periodically. If you need a printed copy of the newsletter, have your student ask the school secretary. Calendar and schedule changes that pertain to all students are in the newsletter. Any time there is a question concerning school, please call the school at 217.354.2358.

#### **ANSWERING MACHINE/VOICEMAIL**

Parents may leave a message informing their child's school if they will be absent. Please know that messages regarding anything other than absences will be answered as soon as the staff is available to do so and may be much later in the day.

#### APPTEGY NOTIFICIATION SERVICE

The Apptegy service will be used to send messages providing important information regarding school events, cancellations or emergencies. Please keep your contact information up to date by calling the school office.

#### **HANDBOOKS**

For students in grades K-8, the parent will be required to sign a form at registration stating they will read and discuss the handbook with their child. The handbook for Oakwood Grade School will be available online. Parents without internet access may request a hard copy from the office.

For students in grades 9-12, both the student and parent will be required to sign a form at registration stating they will read the handbook. Handbooks contain student handbook, planning calendar, goal setting, room to write assignments and more. Each student will receive the first book free of charge. If the student loses the book or in any way defaces or tears pages out, he/she will be required to purchase another at the cost of \$5.00.

#### HIGH SCHOOL SCHEDULING CHANGES

**No schedule changes will be made**. Exceptions will be made only in cases of extreme scheduling conflicts. Students will receive their class schedules at registration.

#### HIGH SCHOOL STUDENT DRIVING AND PARKING

Student drivers may purchase a parking permit/hangtag for \$5. Permit/Hangtag must be displayed on their rearview mirror when the vehicle is on the lot during the school day. Prior to the issuance of parking permit/hangtag, student must provide proof of insurance. Periodic requests for current proof of insurance may be made by administration at any time.

#### STUDENT ACCIDENT INSURANCE

Student accident insurance is available. Please see attached flyer.

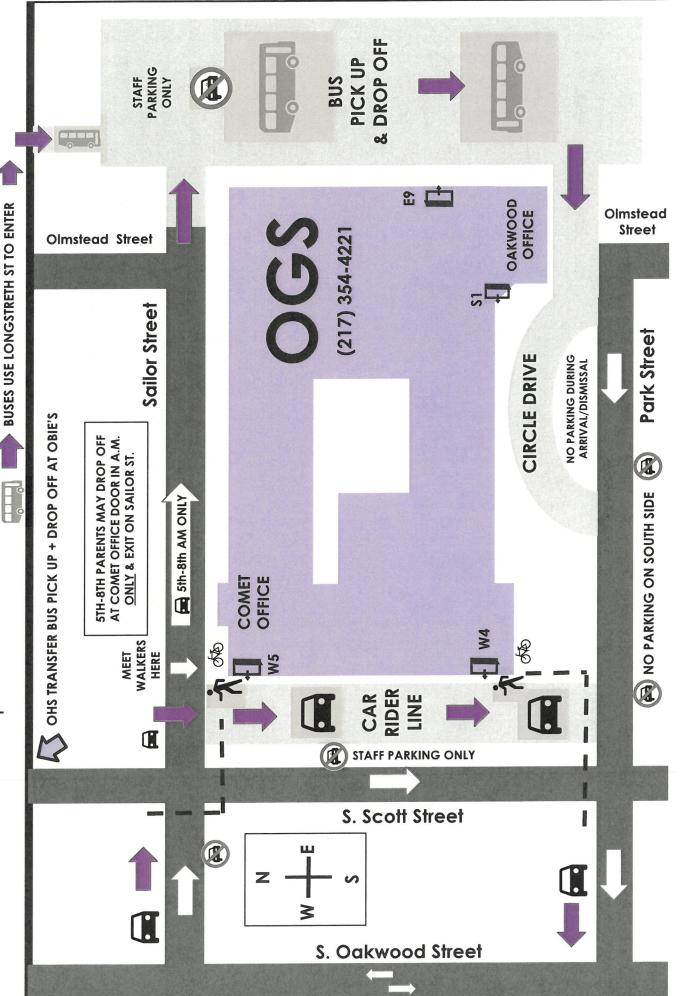
# **Grade School** Oakwood

Arrival & Dismissal Map

A.M. Arrival:

7:45 Doors Open 8:00 Day Starts

P.M. Dismissal: A 2:45 Car Riders start 3:00 Walkers 3:05 Bus Riders



# Oakwood Grade School

Dismissal Procedures

P.M. Dismissal:

2:45 Car Riders start

3:00 Walkers 3:05 Bus Riders

| All car riders to <b>cafeteria</b> ; Exiting cars listed on screen | All walkers to the <b>W5</b> (2nd grade) <b>exit doors</b> ;<br>Leave with supervisors at 3:00 |  |
|--|--|--|
| <b>3</b>   | .4<  |  |
| 2:45   | 2:55   |  |

All bus riders go with homeroom teachers to **bus** 

3:05



#### Larry Maynard, Superintendent of Schools

"A whole community investing in the whole child."
Invests...Educates...Impacts

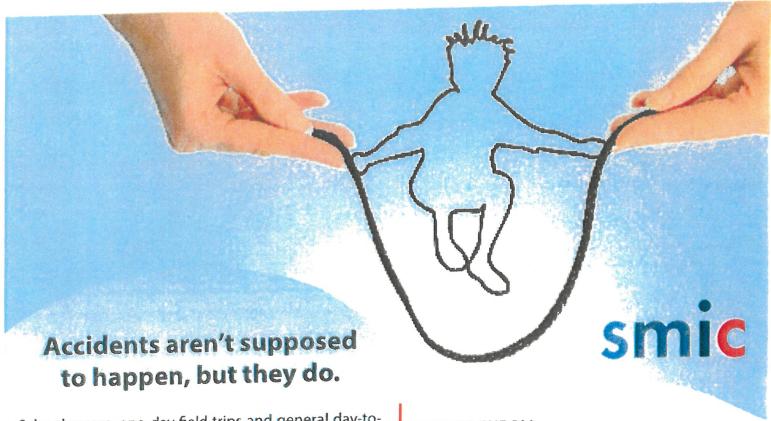
#### **2023-24 SCHOOL FEES**

| High School                | Full              | Reduced          | Free           |
|----------------------------|-------------------|------------------|----------------|
| Registration               | \$75              | \$75             | \$0            |
| Behind-the-Wheel           | \$150             | \$150            | \$150          |
| Athletics/Activity         | \$30 - 1 Activity | \$6 - 1 activity | \$0            |
| Per Student                | \$60 - 2 or more  | \$12 - 2 or more |                |
| Athletic Pass              | \$15 - Student    | \$15 - Student   | \$15 - Student |
| Home Games Only            | \$45 - Adult      | \$45 - Adult     | \$45 - Adult   |
| (Tournaments not included) | \$100 - Family    | \$100 - Family   | \$100 - Family |
| Parking                    | \$5               | \$5              | \$5            |
| PE Clothes Set             | \$20              | \$20             | \$20           |
| PE Shirt Only              | \$10              | \$10             | \$10           |
| PE Shorts Only             | \$12              | \$12             | \$12           |
| Class Dues                 | \$10              | \$10             | \$10           |
| Breakfast                  | \$1.75            | .30              | \$0            |
| School Lunch               | \$3.25            | \$.40            | \$0            |
| Extra Entrée               | \$2               | \$2              | \$2            |
| Extra Milk                 | \$.50             | \$.50            | \$.50          |

| Grade School (K-8)         | Full              | Reduced          | Free           |
|----------------------------|-------------------|------------------|----------------|
| Registration               | \$75              | \$75             | \$0            |
| Athletics/Activity         | \$30 - 1 Activity | \$6 - 1 activity | \$0            |
| Per Student                | \$60 - 2 or more  | \$12 - 2 or more |                |
| Athletic Pass              | \$15 - Student    | \$15 - Student   | \$15 - Student |
| Home Games Only            | \$45 - Adult      | \$45 - Adult     | \$45 - Adult   |
| (Tournaments not included) | \$100 - Family    | \$100 - Family   | \$100 - Family |
| School Breakfast           | \$1.75            | \$.30            | \$0            |
| School Lunch               | \$3.00            | \$.40            | \$0            |
| Extra Milk                 | \$.50             | \$.50            | \$.50          |

#### **Other Items**

| HS Student Handbook Hallway | \$5                     | \$5                 | \$5 |
|-----------------------------|-------------------------|---------------------|-----|
| Passport Replacement        |                         |                     |     |
| Chromebook Damages          | \$230                   | Book Fee = \$35     |     |
| Keys/Keyboard Damages       | \$40                    | iPad = \$300        |     |
| Power Adapter/Cord Damages  | \$20                    | iPad Mini = \$379   |     |
| Screen Damages              | Small = \$35, Lg = \$55 | iPad Adapter = \$20 |     |
| T-Mobile Hot Spot =\$85     |                         | iPad Screen = \$175 |     |



School recess, one-day field trips and general day-today activities can all lead to injuries. Having coverage during school hours, or around the clock can insure your loved ones get the care they need without financial hardship to your family.

#### **ELIGIBILITY**

Any enrolled student is eligible for coverage.

# K-12 ACCIDENT PLANS THAT ARE AVAILABLE THROUGH YOUR SCHOOL:

- · School Time Accident Only
- · 24-Hour Accident Only
- · Interscholastic Sports
- · 24-Hour Dental

All available plans are offered by Special Markets Insurance Consultants, Inc. To research which plans are being offered by your school, please visit our website's online enrollment tool at www.k12specialmarkets.com

#### PAYMENT

Parents or guardians of students are responsible for enrollment and premium payment.

#### **HOW TO ENROLL**

Enrolling is easy and only takes a few minutes.

#### Go to www.k12specialmarkets.com.

- 1. Click on Coverage Details at the top,
- 2. Select State and click "Look Up"
- 3. Click on School or District
- 4. Click on link to display plan details.

Parents can either print and complete the enrolment application to mail with check or money order or:

#### You can enroll online:

- 1. Enroll online by clicking "Enroll Now"
- 2. Select State and click "Look Up"
- 3. Click on School or District
- 4. Select school location name (if applicable)
- 5. Check the plan options
- 6. Complete online application (more than one child can be enrolled on the same application)
- 7. Pay by credit/debit
- 8. Print ID card

FOR QUESTIONS, CALL (800) 727-7642 ext 6103

For further details of the coverage outlined above, including costs, benefits, exclusions and any reductions or limitation, and the terms under which the policy may be continued in force, please refer to www.k12specialmarkets.com. Students are able to purchase coverage only if his/her school district is a policyholder with the insurance company.



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12190 U.S. Route 150 Oakwood, Illinois 61858 *Telephone:* (217) 446-6081 *Fax:* (217) 446-6218

#### Residency Verification - Property Owner

|   | Date:  |
|---|--|
| To comply with the Oakwood Community Univerify the following information:   | t School District #76 proof of residency requirement, I  |
| I am the owner of the property at:  |  |
| I will provide District 76 with the following inf   | formation as proof of my residency:  |
| Category I (one document required)  | Category II (two documents showing proper address required)  |
| ( ) Real Estate Tax Bill  | ( ) Gas/Electric/Water Bill  |
| ( ) Signed and Dated Lease  | ( ) Driver's License/State ID  |
| ( ) Mortgage Papers   | ( ) Vehicle Registration   |
| ( ) Closing Papers/Proof of Closing Date  | ( ) Home/Apt. Insurance Papers   |
| ( ) Loan Statement  | ( ) Voter Registration   |
|   | ( ) Public Aid Card  |
| The individuals named above have been living  |  |
| To the best of knowledge, the student(s) named address until:   | above and his/her parent(s) will continue to reside at this  |
| I understand that knowingly and willfully the residency of a child for the purpose of enabl payment on non-resident tuition is a Class C mi | y providing false information to a school district regarding ling that child to attend any school of the district without sdemeanor. |
| I understand that any student found to hat the district immediately and the parent/guardian student had been enrolled with District 76.     | we been fraudulently registered will be dis-enrolled from a will be assess the current tuition cost from the time the                |
| Signature of Property Owner   | Telephone Number   |

#### OAKWOOD NEW AND RETURNING STUDENTS REGISTRATION FORM

Please complete and return the following forms for your student/s registration:

- This form Oakwood New and Returning Students Registration Form One form per student
- · Student Handbook Agreement
- Student Information System Form (New) OR Demographics Form (Returning Students Update) One form per student
- Transportation form This must be completed for all students. One form per family per building is needed
- Health History Form and Dental Screening form
- Residency Verification Form (New Students Only)
- Forms Applicable to OHS Students and/or OJHS Students Not Specifically Listed Here

| O-bI D       | ildin av                                       |                      |                                |               |                              |                                |                                   |                   |                  |
|--------------|--|----------------------|--------------------------------|---------------|------------------------------|--------------------------------|-----------------------------------|-------------------|------------------|
| School Bu    | liaing:  |                      |                                |               | (Stud                        | dent Last Nam                  | e, First Name, N                  | /liddle)          |                  |
| Enrolling i  | n Current School \                             | Year                 | (SY)                           |               | Enter                        | ing Grade Le                   | vel                               |                   |                  |
| Student Li   | ves with (Check or                             | ne):                 |                                |               |                              | Father o                       | nly<br>(Please state              | e name &          | relationship)    |
| Parent Por   | rtal (Online Grade S                           | System) (            | Changes need                   | ed:           | □Yes                         | □No                            |                                   |                   |                  |
| Update em    | ail on file:                                   |                      |                                |               | Additional er                | mail:                          |                                   |                   |                  |
| Go           | e of an unschedule<br>home or to child o       | care as u            | isual. If child                | care, pleas   | e list name o                | f provider: _                  |                                   |                   |                  |
| Grades 7-8   | ONLY - Elective AND (Elective is he            | Options<br>eld durir | (Please chec<br>ng study hall) | k the electi  | ve option/s ir<br>CHORUS (EI | n which your<br>ective is held | student is inte<br>during study l | rested.)<br>nall) |                  |
| Permission   | n and Notification                             |                      |                                |               |                              | Ple                            | ase check app                     | ropriate l        | oox below        |
| l give perm  | ission for my child to                         | o particip           | ate in field trips             | and off-car   | npus activities              | during schoo                   | I hours.                          | □Yes              | □No              |
| I give perm  | ission to allow my cl                          | hild acce            | ss to the intern               | et and I agre | ee to the onlin              | e acceptable i                 | use policy.                       | □Yes              | □No              |
| I give perm  | ission to allow my cl                          | hild's ima           | age, work, or vo               | ice to be dis | splayed.                     |                                |                                   | □Yes              | □No              |
| l agree that | it is my responsibili                          | ity to che           | ck the online st               | udent hand    | book and the                 | online accepta                 | able use policy.                  | □Yes              | □No              |
|              | d the transportation                           |                      |                                |               |                              |                                |                                   | □Yes              | □No              |
|              | High School only:                              | a lagua g            | for their 6th ha               | ur ologo      |                              |                                |                                   | □Yes              | □No              |
| I give permi | ssion to my senior to ission to my College     | o leave a            | nter their on ho               | ur ciass      | or they return t             | from College F                 | ynress                            |                   | □No              |
|              |  |                      |                                |               |                              | nom conege i                   | -Apress.                          | □Yes              | □No              |
| I give permi | ission to my College<br>ission to my College   | Express              | s student to lea               | ve to College | e Expless.<br>S scheduled c  | lasses on ear                  | lv dismissal dav                  |                   | □No              |
| (Student mu  | ission to my College<br>st have a driving perm | nit, permis          | sion to ride with              | someone els   | se, or a parent p            | picking them up                | .)                                | о. штоо           |                  |
| *Payments    | are expected at th                             | ne time o            | of registration.               |               |                              |                                |                                   |                   |                  |
| Parent/Gua   | ardian Signature_                              |                      |                                |               |                              |                                |                                   | Date              |                  |
|              |  |                      | 0                              | FFICE USE     | ONLY                         |                                |                                   |                   | Revised 0/7/2021 |
| ΔM Rus#      | PM Rus# Fee                                    | e Paid               | Fee Waiver                     | Speech        | Foster Chi                   | ld IEP                         | BandCho                           | orus              | SIS#             |

#### HOME LANGUAGE SURVEY

The state requires the district to collect a Home Language Survey for every student. This information is used to count the students whose families speak a language other than English at home. It also helps to identify the students that need to be assessed for English language proficiency.

Please answer the questions below and return this survey to your child's school. Separate forms must be filled out for each student.

| Student'            | t's Name:   |                                      |
|---------------------|---|--------------------------------------|
| 1.                  | Does anyone in your home speak a language other than Engl             | ish?                                 |
| ,                   | Yes   |                                      |
| ,                   | What language?  |                                      |
|                     | No  |                                      |
| 2.                  | Does your child speak a language other than English?                  |                                      |
|                     | Yes   |                                      |
| ,                   | What language?  |                                      |
| -                   | No  |                                      |
| If the an proficier | nswer to either question is yes, the law requires the school to ency. | assess your child's English language |
|                     |   |                                      |
|                     | D.  |                                      |
| Parent of           | or Guardian Signature Dat   | te                                   |

Please print all information neatly on this form. Return it to the office where your child attends school.

| STUDENT INFORMATION           |   |  |                       |
|-------------------------------|---|--|-----------------------|
| Name                          |   |  | (Suffix)              |
| (Title) (First)               | (Middle)  | (Last)   | ,                     |
| Birth Date                    |   | Simulo Si Simulo   | rade Level            |
| Ethnicity (choose one):       | -   | e ONon-Hispanic/Latino of any Rad                            |                       |
| Race (choose all that apply): | OAsian OBlack or African All<br>OWhite ONative Hawaiian o | merican OAmerican Indian or Alas<br>r Other Pacific Islander | ka Native             |
| School Last Attended          |   | Parent/Guardian is a Member branch of the Armed Force        |                       |
| Student Lives With            |   | tudent's Mother's Maiden Name                                |                       |
|                               |   |  |                       |
| PRIMARY PARENT INFORM         | MATION (Child lives with p                                | orimary parent)  |                       |
|                               |   | (Last)   | (Suffix)              |
| (Title) (First)  Home Phone # | Call Phone #  |  |                       |
|                               |   |  | t                     |
| Marital Status OSingle OMa    |   |  |                       |
| 911 Primary Address           |   |  |                       |
| House # Direction (N,S,E,W    | (, etc.) Street Name                                      | Type (St, A  | ve., Rd, etc.) Apt. # |
| City                          |   | State  | Zip Code (include +4) |
|                               | addresses with PO Boxes                                   | here)  |                       |
| ,                             |   |  |                       |
| Mailing Address               |   |  |                       |
| City State                    |   | Zip Code (include +4)  |                       |
| only .                        |   |  |                       |
| Employer Name                 | Extension   | E-mail   |                       |
| Work Phone #                  |   |  |                       |
| PRIMARY PARENT SPOUS          | E DEMOGRAPHICS (if ap                                     | olicable)  |                       |
| Name                          |   | (1 4)  | (Suffix)              |
| (Title) (First)               |   | (Last)   |                       |
| Marital Status OSingle OMa    | rried ODivorced OSeparated OV                             | •  |                       |
| Cell Phone #                  |   |  |                       |
| Employer Name                 |   | •  |                       |
| Work Phone #                  | Extension   | E-mail   |                       |

| Name                                |                             | (1 4)                   |                  | (Suffix)   |
|-------------------------------------|-----------------------------|-------------------------|------------------|------------|
| (Title) (First)                     |                             | (Last)                  |                  | , , ,      |
| Home Phone #                        | Cell Phone #                |                         |                  |            |
| Marital Status OSingle OMarried ODi | ivorced OSeparated OWidowed | Relationship to student |                  |            |
| 911 Primary Address                 |                             | O Requests mailings for | or the student I | isted abov |
| House # Direction (N,S,E,W, etc.)   | Street Name                 | Type (St, A             | ve., Rd, etc.)   | Apt. #     |
| City                                |                             | State                   | Zip Code (ii     | nclude +4) |
| Mailing Override (include address   | ses with PO Boxes here)     |                         |                  |            |
| Mailing Address                     |                             |                         |                  |            |
| City State                          |                             | Zip Code (include +4)   |                  |            |
| Employer Name                       |                             | Occupation              |                  |            |
| Work Phone #                        |                             |                         |                  |            |
| ALTERNATE PARENT SPOUSE DI          | EMOGRAPHICS (if applica     | ble)                    | /\$40.2.15 r     |            |
| Name (Title) (First)                |                             | (Last)                  |                  | (Suffix)   |
| Marital Status OSingle OMarried ODi | ivorced OSeparated OWidowed | Relationship to student |                  |            |
| Cell Phone #                        |                             | E-mail                  |                  |            |
|                                     | _                           |                         |                  |            |
|                                     | Extension                   |                         |                  |            |
| EMERGENCY CONTACTS (Not Pa          | rent or Guardian)           | (4) - (4) - (4) - (4)   |                  |            |
| Name #1                             |                             |                         |                  | (0, ff; )  |
| (Title) (First)                     |                             | (Last)                  |                  | (Suffix)   |
| Street                              | City                        |                         | Zip Code         |            |
| Work Telephone #                    |                             | Home Telephone #        |                  |            |
| Cell Phone #                        | Relat                       | tionship to Student     |                  |            |
| Name #2 (Title) (First)             |                             | (Last)                  |                  | (Suffix)   |
| (Title) (First)                     |                             | (Lust)                  |                  | (00,)      |
| Street                              | City                        |                         | Zip Code         |            |
| Work Telephone #                    |                             | Home Telephone #        |                  |            |
| Cell Phone #                        | Rela                        | tionship to Student     |                  | 700.000    |
| Name #3 (Title) (First)             |                             | (Last)                  |                  | (Suffix)   |
|                                     | 04                          | , z                     | Zip Code         | ,          |
| Street Work Telephone #             | City                        | Home Telephone #        |                  |            |
| Cell Phone #                        |                             | tionship to Student     |                  |            |



# Oakwood Community Unit School District No. 76

12190 U.S. Route 150 Oakwood, Illinois 61858 *Telephone:* (217) 446-6081 *Fax:* (217) 446-6218

#### STUDENT HANDBOOK AGREEMENT

| Name of Student: Grade: (check one)  |  |   |  |
|--|--|---|--|
| Name of Parent:  | OGS:   | □ K □ 1 □ 2 □ 3<br>□ 4 □ 5 □ 6                  |  |
|  |  | <b>1</b> 7 <b>1</b> 8                           |  |
|  | OHS:   | □ 9 □ 10 □ 11 □ 12                              |  |
| Our student/parent handbooks are posted online at wreceive a planner book containing a printed version of to go through the handbook with your child and go of Please note that there are a few changes. | of the handbook. We are asking                                     | that you take a few minutes                     |  |
| Thank you for taking the time to review this with you with your child. Paper copies will be available in the handbook online.  | or child. You are responsible for office for OGS families if you a | reviewing the handbook are unable to access the |  |
| I/We will review the school handbook with my/our c   | hild.  |   |  |
|  |  |   |  |
| Parent Signature/Date  | Student Signature/Date (OF   | IS only)  |  |

# OAKWOOD CUSD #76 AUTHORIZATION FOR ELECTRONIC NETWORK ACCESS

#### PLEASE READ THIS DOCUMENT CAREFULLY BEFORE SIGNING.

Electronic network access, including the Internet, is available to students and teachers of Oakwood CUSD #76. We are very pleased to have this access, as we believe it offers valuable, diverse, and unique resources to both students and teachers. Our goal in providing this service is to promote educational excellence in the district by facilitating resource sharing, innovation, and communication.

For those not familiar with the term, the Internet is an "electronic highway" connecting millions of computers all over the world, and millions of individual users. Access to the Internet through the electronic network will enable students to explore thousands of libraries, databases, and bulletin boards while exchanging messages with users throughout the globe. In addition, the system will be used to increase school and District communication, enhance productivity, and assist employees in upgrading their skills through greater exchange of information with their peers. The system will also assist us in sharing information with the local community, including parents, social service agencies, government agencies, and businesses.

With access to computers and people from around the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. Families should be warned that some material obtained through the electronic network via the Internet might contain items that are illegal, defamatory, inaccurate, or potentially offensive. We have taken precautions to restrict access to controversial materials through the use of a filtering device. However, on a global network it is impossible to control all materials and an industrious user may discover controversial information, either by accident or deliberately. We firmly believe, however, that the benefits to students from online access far outweigh the possibility that users may procure material that is not consistent with our educational goals.

The purpose of this agreement is to ensure that use of the electronic network and Internet resources is consistent with our stated mission, goals, and objectives. The smooth operation of the network relies upon the proper conduct of the students and faculty who must adhere to strict guidelines. These guidelines are provided here so that you are aware of the responsibilities you are about to acquire. If A USER VIOLATES ANY OF THESE PROVISIONS, HIS OR HER ACCOUNT WILL BE TERMINATED AND FUTURE ACCESS COULD BE DENIED IN ACCORDANCE WITH THE RULES AND REGULATIONS. APPROPRIATE DISCIPLINARY ACTION AND/OR LEGAL ACTION WILL BE TAKEN AS DEEMED NECESSARY BY THE SYSTEM ADMINISTRATOR AND ADMINISTRATION OF THE OAKWOOD SCHOOL DISTRICT.

To gain access to the electronic network and the Internet, all students under the age of 18 must obtain parental permission and must have this form signed by a parent or guardian. The signature(s) at the end of this document is (are) legally binding and indicate(s) the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) their significance.

#### **ELECTRONIC NETWORK AND INTERNET ACCESS – TERMS AND CONDITIONS**

- Students are responsible for good behavior on the school computer networks, just as they are in a classroom, or a school hallway. General school rules for behavior and communications apply.
- The electronic network is provided for students to conduct research and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Access is a privilege not a right. That access entails responsibility. Inappropriate use will result in a suspension or cancellation of Internet privileges. The system administrators will deem what is inappropriate use and their decision is final. Also, the administrators may close an account at any time as required. The administration, faculty, and staff may request the system administrator to deny, revoke, or suspend specific user accounts.
- 3) Users are expected to abide by their generally accepted rules of network etiquette and conduct themselves in a responsible, ethical, and polite manner. Users are not to share passwords, use other users' passwords, or access other users' accounts without permission.
- Users are expected to use appropriate language. Do not swear, or use vulgarities or any other inappropriate language.

- Users are not to reveal their own full name, personal address and telephone numbers or those of fellow students or colleagues.
- 6) Users are not permitted to copy or download any software from the Internet without permission of the system administrator, regardless of whether it is copyrighted or de-virused.
- 7) Users are not permitted to download any software providing the capability to "zip" (compress) or "unzip" (decompress) files without permission of the system administrator. Examples include, but are not limited to, WinZip, and PKZip.
- Users are not permitted to download programs, such as Napster or Scour Exchange, that enable peer-to-peer file sharing between computers over the electronic network or the Internet without permission of the system administrator. This includes, but is not limited to, the sharing of MP3, WAV, MPEG, and AVI files.
- Users are not allowed to download software to enable, create or access any of the following: chat rooms, instant messaging, ICQ, web-based e-mail accounts such as Hotmail, Yahoo, etc. or any other such programs that will allow users access to the above mentioned features. A violation will result in immediate cancellation of privileges.
- 10) Users are not permitted to download copyrighted material from the Internet for any other purpose other than personal use.
- 11) Users are not permitted to use the computing resources for private financial or commercial purposes, product advertising, political lobbying, or political campaigning.
- 12) Users are not permitted to transmit, receive, submit, or publish any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, offensive, harassing, or illegal material.
- 13) Physical or electronic tampering with computer resources is not permitted. Any malicious attempt to harm or destroy data of other users, the Internet or any other electronic network, damaging computers, computer systems, or computer networks intentionally will result in cancellation of privileges. This includes, but is not limited to, the uploading or creation of computer viruses.
- 14) Users must respect all copyright laws that protect software owners, artists and writers. Plagiarism in any form will not be tolerated.
- 15) Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem in the school's computers, network, or Internet connection, you <u>must</u> notify a system administrator. <u>Do not</u> demonstrate the problem to others. Using someone else's password or trespassing in another's folders, work, or files without written permission, sharing your password with other users, attempts to logon to the local electronic network or the Internet as anyone but you or will result in immediate cancellation of user privileges. Wastefully using resources, such as file space, is also prohibited. The system administrator may deny access to the network to any user identified as a security risk.
- 16) The Oakwood School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. We assume no responsibility or liability for any unauthorized charges or fees, phone charges, line costs or usage fees, nor for any damages a user may suffer. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by its own negligence or your errors or omissions. Use of any information obtained via the Internet is at your own risk. We specifically deny any responsibility for the accuracy or quality of information obtained through its services.
- 17) All communication and information accessible via the computer resources shall be regarded as private property. However, people who operate the system may review files and messages to maintain system integrity and insure that users are using the system responsibly. Messages relating to or in support of illegal activities may be reported to the authorities.

Any violations may result in a loss of computer access, as well as other disciplinary or legal action. Users are considered subject to all local, state, and federal laws.

Students, parents/guardians, and teachers need only sign this Authorization for Electronic Network Access once while enrolled or employed by the school district.

#### **OAKWOOD CUSD #76**

# AUTHORIZATION FOR ELECTRONIC NETWORK ACCESS SIGNATURE PAGE

STUDENT SECTION I have read the District Authorization for Electronic Network Access. I agree to follow the rules contained in this Policy. I understand that if I violate the rules my account can be terminated and I may face other disciplinary measures. Student's Name (please print) \_\_\_\_\_ Grade \_\_\_\_\_ Student's signature: PARENT OR GUARDIAN SECTION As the parent or legal guardian of the student signing above, I have read this Authorization for Electronic Network Access and grant permission for my son or daughter to access the electronic network and the Internet. I understand that the district's computing resources are designed for educational purposes. I also understand that it is impossible for the Oakwood School District to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network. I understand that individuals and families may be held liable for violations. Furthermore, I accept full responsibility for supervision if and when my child's use is not in a school setting. ☐ I only want my son/daughter to access the local electronic network and have no access to the Internet. Parent Signature \_\_\_\_\_\_ Date \_\_\_\_\_ Parent Name Home Address \_\_\_\_\_ City, State, and Zip Code \_\_\_\_\_\_ Phone \_\_\_\_\_ NON-STUDENT, FACULTY, BOARD MEMBERS, SCHOOL EMPLOYEES SECTION I understand and will abide by the Authorization for Electronic Network Access. I further understand that should I commit any violation, my access privileges may be revoked and school disciplinary action and/or appropriate legal action may be taken. In consideration for using the District's Internet connection and having access to public networks, I hereby release the School District and its Board members, employees, and agents from any claims and damages arising from my use, or inability to use the Internet. User's Name (please print) \_\_\_\_\_ User's signature: PLEASE LEAVE THE FOLLOWING BLANK - ADMINISTRATIVE USE ONLY NETWORK ADMINISTRATOR SIGNATURE \_\_\_\_\_\_ DATE \_\_\_\_\_ USER ID: DATE ACCOUNT ACTIVATED \_\_\_\_\_\_ DATE ACCOUNT DEACTIVATED\_\_\_\_\_

#### Technology Loan Agreement – Oakwood CUSD 76 Remote Learning Device Check Out

Being responsible with your device is very important. Here is how students can be responsible with their technology:

- 1. Pictures and videos should always be appropriate.
- 2. Songs should have kid-friendly lyrics.
- 3. Technology use should support learning.
- Websites should be used for research and learning games.
- 5. Consider who you let use your device. Could this person harm it or put inappropriate content on it? Remember, YOU are responsible for the device.

#### Responsible Use Policy

- Use digital devices, networks, and software for **educational purposes** and activities.
- Keep my personal information (including home/mobile phone number, mailing address, and user password) and that of others **private**.
- Show **respect** for myself and others when using technology including social media.
- Give acknowledgement to others for their ideas and work.
- Report inappropriate use of technology immediately.
- Return the device and charging cable to the School District in the same condition it was received at the end of the school year or when your student is leaving the school district.

#### Replacement Costs:

Chromebooks - \$230 IPAD - \$300 IPAD Mini - \$379 Charging Cable - \$20

I understand the terms of borrowing the device from the school and will abide by the Acceptable Use Policy. I certify that my student would not be able to complete homework/participate in Remote Learning without a provided device.

| Student Name: (Print)    |                 |  |
|--------------------------|-----------------|--|
|                          |                 |  |
| Guardian Name:(Print)    |                 |  |
|                          |                 |  |
| Guardian Signature:      |                 |  |
|                          |                 |  |
|                          | OFFICE USE ONLY |  |
|                          |                 |  |
| Type of Device           |                 |  |
| Oakwood Asset Tag Number |                 |  |

| Oakwood CUSD #76 DISTRICT TRANSPORTATION FORM   |                   | Parent/Guardian Information (one form per building) |                                 |                  |               |
|---|-------------------|---|---------------------------------|------------------|---------------|
|   |                   |   |                                 |                  |               |
| (Parent Last Name)  |                   |   | (Parent First Name)             |                  |               |
| Home Address (Street)   |                   | (City)  |                                 |                  | (Zip)         |
| Home Phone #Cell Phone  | #                 |   | Work Phone #                    |                  |               |
| Emergency Contact (Not Parent or Guardian)  |                   |   |                                 |                  |               |
|   |                   |   |                                 |                  |               |
| (Name)  | (Relatio          |   | (PI                             | none #)          |               |
| There can be only one pick-up address and one drop  |                   |   |                                 |                  |               |
| BUS CHANGES: To request a change of pick-up or d  |                   |   |                                 |                  |               |
| approval of both the building principal and Director  |                   |   |                                 |                  |               |
| regarding this policy, please reach out to the Direct   |                   |   |                                 |                  |               |
| GENERAL TRANSPORTATION CHANGES: If you need   |                   |   |                                 |                  |               |
| please let the office know prior to 1:00 pm to ensur  | <u>e an ampie</u> | <u>amount</u>                                       | <u>t of time is given for c</u> | <u>ommunica:</u> | tion. All bus |
| <u>changes must follow the policy stated above.</u> This form must be completed even if your student is | a car ridor d     | or a wall   | kor                             |                  |               |
| Please list ALL the students in your household start  |                   |   |                                 | vo samo tra      | nsportation   |
| plan you can just write "same" for 2 <sup>nd</sup> 3 <sup>rd</sup> & 4 <sup>th</sup> stude              | _                 |   |                                 |                  |               |
| Student #1 Transportation Plan (circle one)   |                   | Car   | Walk                            |                  | (HS only)     |
| Student #1 Transportation Flan (circle one)   | Dus               | Cai   | VVUIK                           | Dilvei           | (H3 Ullly)    |
|   |                   |   |                                 |                  |               |
| (Student Grade) (First Name)  |                   | (Last Nai   | me)                             |                  |               |
| (Student Bus Pick up Address)   | (City)            |   | Address is:home                 | sitter           | BUS #         |
|   |                   |   |                                 |                  |               |
| (Student Bus Drop-off Address)  | (City)            |   | Address is: home_               | sitter           | BUS #         |
|   |                   |   |                                 |                  |               |
| Student #2 Transportation Plan (circle one)   | Bus               | Car   | Walk                            | Driver           | (HS only)     |
| (Student Grade) (First Name)  |                   | (Last Nai   | me)                             |                  |               |
| (Student Bus Pick up Address)   | (City)            |   | Address is:home                 | _sitter          | BUS #         |
|   |                   |   |                                 |                  |               |
| (Student Bus Drop-off Address)  | (City)            |   | Address is: home                | sitter           | BUS #         |
| Student #3 Transportation Plan (circle one)   | Bus               | Car   | Walk                            | Driver           | (HS only)     |
| Student #3 Transportation Flan (circle one)   | Dus               | Cai   | VVUIK                           | Dilvei           | (113 Olliy)   |
| (Student Grade) (First Name)  |                   | (Last Nai   | <br>me)                         |                  |               |
|   |                   |   | •                               |                  |               |
| (Student Bus Pick up Address)   | (City)            |   | Address is:home_                | sitter           | BUS #         |
|   |                   |   |                                 |                  |               |
| (Student Bus Drop-off Address)  | (City)            |   | Address is: home_               | sitter           | BUS#          |
|   |                   |   |                                 |                  |               |
| Student #4 Transportation Plan (circle one)   | Bus               | Car   | Walk                            | Driver           | (HS only)     |
| (Student Grade) (First Name)  |                   | (Last Nai   | me)                             |                  |               |
| (Student Bus Pick up Address)   | (City)            |   | Address is:hom                  | nesitter         | BUS#          |
| (Student Bus Drop-off Address)  | (City)            |   | Address is: hor                 | nesitter         | BUS #         |

#### -Oakwood CUSD 76 - Health History Form

Your student's health history is important to provide the best care at school. It is the responsibility of the parent /guardian to notify the school of new or existing health concerns. If your child requires medication/treatments at school, it is the responsibility of the parent/guardian to notify the school, provide the medication or necessary equipment for use at school, along with the completed medication administration form. Information provided on this form will be shared with appropriate staff members.

| Last  |                    | DOB:  | Gender: | Grade Level:                               |
|---|--------------------|---|---------|--|
| First   | NAT                | /_/<br>Month/Day/Year                         | M or F  |  |
|   |                    |   |         |  |
| Diagnosis of asthma?<br>Uses an inhaler?                          | Yes/No<br>Yes/No   | Hospitalizations?<br>When? What for?          |         | Yes/No Explain:                            |
| Child wakes during night coughing?                                | Yes/No             |   |         |  |
| Birth defects?  | Yes/No<br>Explain: | Surgery?<br>When? What for?                   |         | Yes/No Explain:                            |
| Developmental delay?  | Yes/No Explain:    | Serious injury or illness?                    |         | Yes/No <b>Describe:</b>                    |
| Psychiatric disorders?  | Yes/no Type?       |   |         |  |
| Blood disorders? Hemophilia, Sickle Cell, Other?  Yes/No Explain: |                    | TB skin test post (past/present)?             | itive   | Yes*/No                                    |
| Other:  |                    | TB disease (past or                           |         | Yes*/No                                    |
|   |                    | present)?                                     |         | *If yes, refer to local health department. |
| Diabetes? Type 1 or 2?  | Yes/No Explain:    | Bone or Joint pro                             | oblem?  | Yes/No Explain:                            |
| Insulin dependent?  | Yes/No             | Injury of Beerlesse.                          |         | Yes/No Explain:                            |
| Seizures?   | Yes/No Describe:   | Family history of sudden death before age 50? |         | Yes/No Cause:                              |
| Emergency Meds?   | Yes/No List:       |   |         |  |

| Loss of function of one of paired organs? (eye/ear/kidney/testicle)                | Yes/No Explain:                | Tobacco use? Type & frequency? | Yes/No <b>Describe:</b>                    |  |
|--|--------------------------------|--------------------------------|--|--|
| Heart problems?  | Yes/No Describe:               | Alcohol or Drug use?           | Yes/No Describe:                           |  |
| Heart murmur? High blood pressure?   | Yes/No Explain: Yes/No         | Dental:                        | Braces □ Bridge □ Plate □ Other □ Explain: |  |
| Dizziness or chest pain with exercise?   | Yes/No<br>Explain:             | Ear/Hearing problems?          | Yes/No Describe:                           |  |
| Eye/Vision problems?   | Yes/No<br>Glasses □ Contacts □ |                                |  |  |
| Last exam by eye doctor:   | Date:                          |                                |  |  |
| Other concerns? (crossed eye, drooping lids, squinting, difficulty reading)        | Yes/No<br>Explain:             |                                |  |  |
| Dietary Restrictions:<br>Allergies (food/drug/insect/<br>Emergency Medications rel | ated to Allergies: (Yes/No)    | Medication:                    |  |  |
| Medication   | Dose/Frequency                 | Prescribed for what?           | Taken at home or school?                   |  |
| 1.   |                                |                                |  |  |
| 2.   |                                |                                |  |  |
| 3.   |                                |                                |  |  |
| 4.   |                                |                                |  |  |
| Parent Signature Date  |                                |                                |  |  |



#### PROOF OF SCHOOL DENTAL EXAMINATION FORM

Illinois law (Child Health Examination Code, 77 III. Adm. Code 665) states all children in kindergarten, second, sixth, and ninth grades of any public, private, or parochial school shall have a dental examination. The examination must have taken place within 18 months prior to May 15 of the school year. A licensed dentist must complete the examination, sign, and date this Proof of School Dental Examination Form. If you are unable to get this required examination for your child, fill out a separate Dental Examination Waiver Form.

This important examination will let you know if there are any dental problems that require attention by a dentist. Children need good oral health to speak with confidence, express themselves, be healthy, and ready to learn. Poor oral health has been related to lower school performance, poor social relationships, and less success later in life. For this reason, we thank you for making this contribution to the health and well-being of your child.

| Student's Name  | : Last   | First  | Middle   | Birth Date: (Month/Day/Year)   |
|---|--|--|--|--|
| Address:  | Street   | City   |  | ZIP Code   |
| Addi Coo.   |  | •  |  |  |
| Name of School:   |  | ZIP Code   | Grade Level:   |  |
| Parent or Guard   | dian: La   | st Name  | First Name   |  |
| which the stude  White  | nt most ident<br>Bla   | al racial category which most clearly r<br>tifies.<br>ack or African American<br>a Native  | ] Hispanic or Latino   | Asian  |
| o be completed  | l by dentist   |  |  |  |
| Date of Most Red  | cent Examina<br>tal Cleaning   |  | eck all services provided at this e<br>t Restoration of teeth due to   | xamination date)<br>caries   |
|   |  |  |  |  |
| <b>Dral Health Stat</b><br>☐ Yes ☐ No   |  | ll that apply)<br>alants Present on Permanent Molar  | s  |  |
|   | Dental Se  |  | illing (temporary/permanent) OR a to   |  |
| ☐ Yes ☐ No  | Caries Expextracted as  Untreated walls of the root assum  | alants Present on Permanent Molar<br>perience / Restoration History — At   | illing (temporary/permanent) OR a to<br>1st molars.<br>ure loss at the enamel surface. Brown<br>re cavitated lesions as well as those of<br>uries. Broken or chipped teeth, plus te  | oth that is missing because it was<br>n to dark-brown coloration of the<br>on smooth tooth surfaces. If retained   |
| Yes       No         Yes       No         Yes       No  | Caries Expextracted as  Untreated walls of the root, assumconsidered substituting.   | caries — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented.   | illing (temporary/permanent) OR a to<br>Ist molars.  ure loss at the enamel surface. Brown<br>re cavitated lesions as well as those of<br>uries. Broken or chipped teeth, plus te<br>sent.  vanced disease state, signs or sympton   | oth that is missing because it was  n to dark-brown coloration of the on smooth tooth surfaces. If retained beth with temporary fillings, are  oms that include pain, infection, or                      |
| Yes       No         Yes       No         Yes       No  | Caries Expextracted as  Untreated walls of the root, assumconsidered substituting.   | cerience / Restoration History — A faresult of caries OR missing permanent Caries — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissure that the whole tooth was destroyed by casound unless a cavitated lesion is also presented.   | illing (temporary/permanent) OR a to 1st molars.  ure loss at the enamel surface. Brown re cavitated lesions as well as those ouries. Broken or chipped teeth, plus tesent.  vanced disease state, signs or symptomate or date of most recent treatments.  | oth that is missing because it was  n to dark-brown coloration of the on smooth tooth surfaces. If retained beth with temporary fillings, are  oms that include pain, infection, or                      |
| Yes       No         Yes       No         Yes       No         Yes       No         Yes       No         Freatment Need       Restorative | Caries Expextracted as  Untreated walls of the root, assumconsidered substituting.  Urgent Treswelling.  Is (check all as Care — am  | cerience / Restoration History — A far result of caries OR missing permanent.  Caries — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also present — abscess, nerve exposure, additionally that apply). Please list appointment calgams, composites, crowns, etc.  | illing (temporary/permanent) OR a to list molars.  ure loss at the enamel surface. Brown re cavitated lesions as well as those or uries. Broken or chipped teeth, plus tesent.  vanced disease state, signs or symptomatic or date of most recent treatment Appointment Date:  | oth that is missing because it was  n to dark-brown coloration of the on smooth tooth surfaces. If retained beth with temporary fillings, are  oms that include pain, infection, or                      |
|   | Caries Expextracted as  Untreated walls of the root, assum-considered surgent Treswelling.  Is (check all the Care — am  | caries — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented.  Caries — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented.  Cartes — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented.  Cartes — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented.  Cartes — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented.  Cartes — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented.  Cartes — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented. | illing (temporary/permanent) OR a to list molars.  ure loss at the enamel surface. Brown re cavitated lesions as well as those or uries. Broken or chipped teeth, plus tesent.  vanced disease state, signs or symptomatic or date of most recent treatmed Appointment Date:  Appointment Date:                            | oth that is missing because it was  n to dark-brown coloration of the on smooth tooth surfaces. If retainer beth with temporary fillings, are  oms that include pain, infection, or  nt completion date. |
|   | Caries Expextracted as  Untreated walls of the root, assum-considered surgent Treswelling.  Is (check all the Care — am  | cerience / Restoration History — A far result of caries OR missing permanent.  Caries — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also present — abscess, nerve exposure, additionally that apply). Please list appointment calgams, composites, crowns, etc.  | illing (temporary/permanent) OR a to list molars.  ure loss at the enamel surface. Brown re cavitated lesions as well as those or uries. Broken or chipped teeth, plus tesent.  vanced disease state, signs or symptomatic or date of most recent treatment Appointment Date:  | oth that is missing because it was  n to dark-brown coloration of the on smooth tooth surfaces. If retainer beth with temporary fillings, are  oms that include pain, infection, or  nt completion date. |
| Yes No Yes No Yes No Yes No Yes No Reatment Need Restorative Preventive   | Caries Expextracted as  Untreated walls of the root, assum considered swelling.  Urgent Treswelling.  Is (check all a Care — am Care — seal centist Reference care and centist Reference care as a considered care and care | caries — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented.  Caries — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented.  Cartes — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented.  Cartes — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented.  Cartes — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented.  Cartes — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented.  Cartes — At least 1/2 mm of tooth struct lesion. These criteria apply to pit and fissue that the whole tooth was destroyed by casound unless a cavitated lesion is also presented. | illing (temporary/permanent) OR a to list molars.  ure loss at the enamel surface. Brown re cavitated lesions as well as those or uries. Broken or chipped teeth, plus tesent.  vanced disease state, signs or symptomate or date of most recent treatme. Appointment Date:  Appointment Date:  Treatment Completion Date: | oth that is missing because it was n to dark-brown coloration of the on smooth tooth surfaces. If retained beth with temporary fillings, are comes that include pain, infection, or nt completion date.  |

#### **OAKWOOD CUSD #76**

#### Parent and Student Agreement/Acknowledgement Form Performance-Enhancing Substance Testing Policy

- Illinois state law prohibits possessing, dispensing, delivering or administering a steroid in a manner not allowed by state law.
- Illinois state law also provides that body building, muscle enhancement or the increase in muscle bulk or strength through the use of a steroid by a person who is in good health is not a valid medical purpose.
- Illinois state law requires that only a licensed practitioner with prescriptive authority may prescribe a steroid for a person.
- Any violation of state law concerning steroids is a criminal offense punishable by confinement in jail or imprisonment in the Illinois Department of Corrections.

#### STUDENT ACKNOWLEDGEMENT AND AGREEMENT

As a prerequisite to participation in IHSA athletic activities, I agree that I will not use performance-enhancing substances as defined in the IHSA Performance-Enhancing Substance Testing Program Protocol. I have read this form and understand that I may be asked to submit to testing for the presence of performance-enhancing substances in my body, and I do hereby agree to submit to such testing and analysis by a certified laboratory. I understand that testing may occur during selected IHSA state series events or during the school day. I further understand and agree that the results of the performance-enhancing substance testing may be provided to certain individuals in my high school as specified in the IHSA Performance-Enhancing Substance Testing Program Protocol which is available on the IHSA website at www.IHSA.org. I understand and agree that the results of the performance-enhancing substance testing will be held confidential to the extent required by law. I understand that failure to provide accurate and truthful information could subject me to penalties as determined by IHSA.

#### PARENT/GUARDIAN CERTIFICATION AND ACKNOWLEDGEMENT

As a prerequisite to participation by my student in IHSA athletic activities, I certify and acknowledge that I have read this form and understand that my student must refrain from performance-enhancing substance use and may be asked to submit to testing for the presence of performance-enhancing substances in his/her body. I understand that testing may occur during selected IHSA state series events or during the school day. I do hereby agree to submit my child to such testing and analysis by a certified laboratory. I further understand and agree that the results of the performance-enhancing substance testing may be provided to certain individuals in my student's high school as specified in the IHSA Performance-Enhancing Substance Testing Program Protocol which is available on the IHSA website at <a href="https://www.IHSA.org">www.IHSA.org</a>. I understand and agree that the results of the performance-enhancing substance testing will be held confidential to the extent required by law. I understand that failure to provide accurate and truthful information could subject my student to penalties as determined by IHSA.

#### Oakwood CUSD #76 Concussion Guidelines Return to Play and Return to Learn

A concussion is a type of traumatic brain injury—or TBI—caused by a bump, blow, or jolt to the head or by a hit to the body that causes the head and brain to move rapidly back and forth. This sudden movement can cause the brain to bounce around or twist in the skull, stretching and damaging the brain cells and creating chemical changes in the brain.

Concussion signs and symptoms generally show up soon after the injury. However, you may not know how serious the injury is at first and some symptoms may not show up for hours or days. A Concussion Oversight Team (COT) consisting of the building administrator, athletic director, school nurse, and athletic trainer (as available) in conjunction with the student's physician, will oversee the return-to-play and return-to- learn plans for each individual student affected with a concussion.

#### **Concussion signs and symptoms:**

Athletes who experience one or more of the signs and symptoms listed below after a bump, blow, or jolt to the head or body may have a concussion.

#### Symptoms reported by athlete could include:

- Headache or "pressure in the head"
- Nausea or vomiting
- Balance problems or dizziness
- Double or blurry vision
- Sensitivity to light and or noise
- Feeling sluggish, hazy, foggy, or groggy
- Concentration or memory problems, confusion
- Just not "feeling right" or "feeling down"

#### Signs observed by coaching staff could include:

- Appears dazed or stunned
- Is confused about assignment or position
- Forgets an instruction
- Is unsure of game, score, or opponent
- Moves clumsily
- Answers questions slowly
- Loses consciousness (even briefly)
- Shows mood, behavior, or personality changes
- Can't recall events prior to hit or fall

#### If you suspect that an athlete has a concussion, you should take the following steps:

- 1. Remove the athlete from play.
- 2. Complete the 'Concussion Signs and Symptoms Checklist'.
- 3. Inform the athlete's parents or guardians about the possible concussion.
- 4. Ensure that the athlete is evaluated by a health care professional experienced in evaluating for concussion. This can be their primary doctor or sports medicine professional.
- 5. Keep the athlete out of play the day of the injury. An athlete should only return to play with permission from a health care professional, who is experienced in evaluating for concussions.

6. Complete the 'IHSA/IESA Post-concussion Consent Form' once the treating physician releases the student to return-to-play and return-to-learn.

#### Return-to-Play (RTP) Step Progression

**After a concussion**, an athlete should only return to sports practices with the approval and under the supervision of their health care provider and/or certified athletic trainer. A student must follow the five step return to play progression. In some cases, the athlete may be able to work through one step in a single day, while in other cases it may take several days to work through an individual step. This gradual process may take several weeks to months to work through the entire 5-step progression.

#### **Baseline**

As the baseline step of the Return-to-Play (RTP) Progression, the athlete needs to have completed physical and cognitive rest and not be experiencing concussion symptoms for a minimum of 24 hours. The athlete is back to their regular school activities, is no longer experiencing symptoms from the injury when doing normal school activities, and has the green-light from their health care provider to begin the RTP process.

#### Step 1: Light, aerobic activity

- Begin with light aerobic exercise only to increase an athlete's heart rate; 5 to 10 minutes on an exercise bike, walking or light jogging.
- No weight lifting, jumping or hard running at this point.

#### **Step 2: Moderate activity**

- Continue with activities to increase an athlete's heart rate with limited body or head movement; moderate jogging, brief running, moderate-intensity stationary biking, moderate intensity weightlifting.
- Less time and less weight from their typical routine.

#### Step 3: Heavy, non-contact activity

 Add more intense, non-contact physical activity close to typical routine, such as sprinting/running, high intensity stationary biking, regular weightlifting routine, non-contact sport-specific drills.

#### Step 4: Full contact practice or training

#### Step 5: Full game play

It is important to monitor symptoms and cognitive function carefully during each increase of exertion. Athletes should only progress to the next level of exertion if they are not experiencing symptoms at the current level. If concussion signs and behaviors return at any step, an athlete should stop these activities as this may be a sign the athlete is pushing too hard. Only after additional rest, when the athlete is once again not experiencing symptoms for a minimum of 24 hours, should he or she start again at the previous step during which symptoms were experienced.

#### **Reminders for coaches:**

- 1. No athlete should RTP or practice on the same day of a concussion.
- 2. Any athlete suspected of having a concussion should be evaluated by an appropriate health-care professional or certified trainer that day.
- 3. Any athlete with a concussion should be medically cleared by an appropriate health-care professional or certified trainer prior to resuming participation in any practice or competition.
- 4. After medical clearance, RTP should follow a step-wise protocol with provisions for delayed RTP based upon return of any signs or symptoms.
- 5. A coach of an interscholastic team may not authorize a student's return to play or return to learn.

#### Return-to-Learn (RTL) Step Progression

With the increasing prevalence of concussions, protocols for returning a student to learning after a concussion are essential. The lack of outward physical symptoms of illness make it sometimes difficult for school staff to recognize the need for accommodations for a student with a concussion. Though a concussion may seem to be an "invisible injury", a concussion can affect a student in many different ways: physically, cognitively, emotionally and with sleep.

These symptoms can impact learning and schoolwork. Physical symptoms such as headache, dizziness, and visual changes, may interfere with the student's ability to focus and concentrate. Cognitive symptoms may impact the ability of the student to learn, memorize and process information as well as keep track of assignments and tests. Struggling with schoolwork may cause symptoms to increase. Students may experience feelings of frustration, nervousness and/or irritability both as a direct result of concussion and due to resulting academic difficulties. Disturbances in sleep patterns often result in fatigue and drowsiness during the day.

Recovery from a concussion is an individualized process. Caution must be taken not to compare students suffering from concussions. Every brain and every student are different; every concussion is different. Assessing problems with learning and school performance, and then making appropriate and necessary changes to a student's learning plan is a collaborative effort between physician and school staff. Some students may not miss any school and need few accommodations. Others may endure months of symptoms that can significantly impact academic performance and require extensive accommodations such as 504 or IEP plans.

A student's best chance for a full recovery from a concussion depends on timely implementation of two critical components: cognitive rest and physical rest. There is increasing evidence that using a concussed brain to learn may worsen concussion symptoms and prolong recovery.

#### Phase 1: No School/complete cognitive rest:

- Student is experiencing high level of symptoms that will keep the student out of school.
- Provide students with copies of class notes.
- NO homework, quizzes or tests during this time.

#### Phase 2: Part-Time School Attendance with Accommodations:

- Re-introduce student to school.
- The goal of first few days of returning to school is to simply make sure the student can tolerate the school environment without worsening of symptoms.
- Part time school attendance, with focus on prioritizing what classes should be attended and how often.

- Eliminate busy work or non-essential assignments or classes.
- Limit screen time on computers, reading and other visual stimuli based on the student's symptoms.
- NO TESTS OR QUIZZES.
- Homework load based on symptoms.
- No due dates on homework assignments.
- No physical activity including no PE or recess.

#### **Phase 3: Full-Day Attendance with Accommodations:**

- As the student improves, gradually increase demands on the brain by increasing the amount, length of time, and difficulty of academic requirements, as long as this does not worsen symptoms.
- Continue to prioritize assignments, tests and projects: limit students to one test per day with extra time to complete and breaks as needed.
- Gradually increase homework.
- No physical activity.

#### Phase 4: Full-Day Attendance without Accommodations:

- Accommodations are removed when student can participate fully in academic work at home and school without triggering symptoms.
- Physical activities allowed if specified by physician.

#### Phase 5: Full School and Extracurricular Involvement:

- Student is symptom free, consistently tolerating full school days without triggering any symptoms.
- Student must receive written clearance and complete the RTP progression before returning to physical education and/or sports.

The RTL team (social worker, school nurse, teacher, principal and student's physician) should recognize that communication is the key for success of the management plan. Students are encouraged to meet with teachers regularly to discuss progress, grades and make up work.

#### References:

www.cdc.gov/concussion www.luriechildrens.org/sports

# Concussion & Performance Enhancing Substances Policies Agreement Form Insurance Waiver Consent Form

| Name of Student:  | Grade: (check one) OGS: □ 5 □ 6                                   |  |  |  |
|---|---|--|--|--|
| Name of Parent:   | OHS: 0 10 0 11 0 12   |  |  |  |
| CONCUSSION/PERFORMANCE ENHANCING SUBSTANCE POLICIES AGREEMENT   |   |  |  |  |
| I have read and understand both the Performance-Enhancin<br>Policy and agree to adhere to the provisions listed and explaine  | g Substance Testing Policy and the Concussion d in both policies. |  |  |  |
| Student Signature   | Date  |  |  |  |
| I have read and understand both the Performance-Enhancing Substance Testing Policy and the Concussion Policy and agree to adhere to the provisions listed and explained in both policies. |   |  |  |  |
| Parent/Guardian Signature   | Date  |  |  |  |

#### Parental Notice for Release of Info / One-Time Consent to Bill Medicaid

| Student Name:   |  | Date:  |
|---|--|--|
| Serving School:   | Grade:   | Date of Birth:   |
| School/District Contact Name:   |  |  |
| Title:  |  |  |
| Contact Information:  |  |  |
| Dear  |  |  |
| The purpose of this letter is to ask child with Medicaid. The school date of birth, gender, and type of s   | listrict needs to share information wi   | consent) to share records and information about your th Medicaid pertaining to your child, including name,   |
| With your permission, the school year, the district will provide you  | district will be able to seek partial re-<br>with notification regarding your perm   | imbursement for services provided by Medicaid. Each mission; you do not need to sign a form every year.  |
| Under Federal law, the school dist<br>CFR 99.30(b); 34 CFR 300.154(d  | rict cannot share with Medicaid info<br>)(2)(iv)(A)-(B)). As you consider giv  | rmation about your child without your permission (34 /ing permission, please be advised of the following:  |
| The school district cannot req<br>education services to which y   | uire you to sign up for Medicaid for<br>our child is entitled.   | your child to receive the health-related and/or special  |
| <ol><li>The school district cannot req<br/>education services. This mean<br/>charge Medicaid for services:</li></ol>  | uire you to pay anything towards the<br>is that the school district cannot requ  | e cost of your child's health-related and/or special<br>fire you to pay a co-pay or deductible so that it can<br>see to pay the co-pay or deductible if any such cost is                               |
| <ul><li>a. This will not affect y limit your own famil</li><li>b. Your permission will</li></ul>  | our child's available lifetime coverage<br>y's use of Medicaid benefits outside of<br>not affect your child's special educa  | h and request reimbursement from Medicaid: ge or other Medicaid benefit; nor will it in any way of school. tion services or IEP/IFSP rights in any way, if you   |
| <ul> <li>d. Your permission will</li> <li>4. If you give permission, you had</li> <li>5. If you withdraw your permission</li> <li>Medicaid for the purpose of so</li> </ul> | not lead to any changes in your chil-<br>not lead to any risk of losing eligibi-<br>ave the right to change your mind and<br>ion or refuse to allow the school distr | lity for other Medicaid or Medicare funded programs. d withdraw your permission at any time. rict to share your child's records and information with services, the school district will continue to be |
| I AGREE and give permission their health-related services, a  | to the School to share with Medicai<br>s necessary. I have read the notice ar  | id records and information concerning my child and and understand it. Any questions I had were answered.   |
| I DO NOT give permission fo consent for the School to acce  | r the School to release information for ss/bill Medicaid insurance for provide   | or Medicaid billing purposes and I DO NOT give ded services.   |
| *I have the authority to enter into tagree that electronic versions of th   | his agreement and acknowledge that is document shall be given the same   | my electronic signature below is legally binding. I weight and deference as a hard copy.   |
| Parent / Guardian Signature   |  | Date   |



# Oakwood Community Unit School District No. 76

12190 U.S. Route 150 Oakwood, Illinois 61858 **Telephone:** (217) 446-6081

Fax: (217) 446-6218

## **Full Name of Student:** Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Full Name of Student: Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ **Full Name of Student:** Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ I hereby authorize Former School School Address City, State, Zip Code Fax Machine Number Telephone Number

CONSENT FOR RELEASE OF INFORMATION

to release records listed concerning my child named above to the school(s) checked below:

- ISBE Student Transfer Form
- Attendance Records & Date of WD
- Birth Certificate
- Health / Medical /Psychological
- Social History
- Speech & Language Records

- Withdrawal Grades & Cumulative Records
- Standardized Testing Data
- IEP / 504 / Spec Ed Records (if applicable)
- Pass Date for US Constitution (7th & 8th grades)
- Multidisciplinary Conference

| Oakwood Grade School |  | Oakwood High School                                  |
|----------------------|--|--|
| PO Box 219           |  | 5870 US Route 150                                    |
| Oakwood, IL 61858    |  | Fithian, IL 61844                                    |
|                      |  | Fax: 217-354-2603                                    |
| Phone: 217-354-4221  |  | Phone: 217-354-2358                                  |
|                      | PO Box 219<br>Oakwood, IL 61858<br>Fax: 217-354-2712 | PO Box 219<br>Oakwood, IL 61858<br>Fax: 217-354-2712 |

| Signature of Parent/Guardian | Date         |
|------------------------------|--------------|
| Address                      | Phone Number |

#### Oakwood Grade School Supply List

Pre-K through 4th Grade

#### CARE

1-bookbag

1-change of clothes

#### **KINDERGARTEN**

24-Ticonderoga pencils

16-glue sticks-no glue bottles

2-large pink erasers

1-supply box

1-pair of scissors-blunt end

3 boxers of 8 ct CRAYOLA crayons

3 boxes 24 ct CRAYOLA crayons

4-dry erase markers BLACK ONLY

1 each antibacterial/baby wipes

1 roll paper towels

1-3 ring binder 1" black(Brown only)

1 box ziplock baggies with zipper (girls-gallon; boys-sandwich)

1 pair headphones (no ear buds)

PE shoes (velcro)

1 box CRAYOLA crayons for ART

1 large box of kleenex

Velcro shoes for PE

#### **FIRST GRADE**

3-large boxes of tissues

24-Ticonderoga pencils sharpened

4-large pink erasers

1-supply box small

4-boxes 24 ct CRAYOLA crayons

12-glue sticks

2-highlighters

2-composition books

1-pkg antibacterial wipes

1-roll paper towels

1-gallon size baggies-last name A-L

1-qt or sandwich baggies M-Z

1-pair of scissors-blunt end

4-dry erase markers

1-box CRAYOLA colored pencils

Velcro shoes for PE

2-boxes CRAYOLA markers for art

1-headphone -NO earbuds

#### SECOND GRADE NORTON

1 small supply box

1-24 ct Ticonderoga pencils-sharpened

4-24 ct CRAYOLA crayons

2-12 ct CRAYOLA colored pencils

6 pink pearl erasers

8 alue sticks

1 pair of scissors

1 composition book

1 folder

2 boxes Kleenex

1 roll paper towels

1 container Clorox wipes

1 package baby wipes

Ziploc slider bags-quart sized

PE shoes-velcro or slip-on

#### MULLENDORE

1 small supply box

2-24 ct pencils (Ticonderoga)

3-24 ct CRAYOLA crayons

1-12 ct CRAYOLA colored pencils

1-box CRAYOLA markers

3-pink pearl erasers

2-highlighters

8-glue sticks

1-pair scissors

2-composition books

2-boxes kleenex

1-container Clorox wipes

1-roll paper towels

3-plain color pocket folders

1-4 pk dry erase markers

PE shoes

#### **RUPP**

1-zippered pencil pouch (no supply box)

2-24 ct yellow pencils-sharpened

2-24 ct CRAYOLA crayons

2-12 ct CRAYOLA colored pencils

6-large pink erasers

8-glue sticks (no glue bottles)

1 composition notebook

2 boxes kleenex

1-container Clorox wipes

1 roll paper towels

4-plain color pocket folders

4 pack fine tip dry erase markers

Ziploc baggies

(girls-gallon; boys-quart)

PE shoes-velcro or slip-on

#### THIRD GRADE

36-pencils-sharpened

3-spiral notebooks

2 large boxes kleenex

1 box crayons

1 pair scissors

2-Expo markers, black, fine point

1 box markers (8)

1 supply pouch

2 highlighters

4-large pink erasers

6-glue sticks

2 pkgs antibacterial wipes

2-1 inch black binder

3-pocket folders-plain colors

2 rolls paper towels

PE shoes

1 box CRAYOLA coloreD pencils-ART

1-box snack size ziplock baggies

1-book bag NO wheels 1 headphone - NO earbuds

#### **FOURTH GRADE**

1-box of crayons

1-pair of scissors

36-pencils sharpened

2-large pink erasers

2-spiral notebooks

4-glue sticks

1-pkg BLACK dry erase markers

2 rolls paper towels

1-pair of headphones (no ear buds)

4-colored folders

(green, red, yellow, blue)

2-boxes tissues

1-container Clorox wipes

No book bags with wheels

1-box markers (optional)

1-hand sanitizer

PE shoes

No Trapper Keepers

1-box pencils for ART

\*Please label all supplies, including gym shoes, lunch box, and book bags.

\*Individual teachers may require additional supplies.

#### Oakwood Grade School Supply List (cont.)

Fifth Grade through Eighth Grade

#### FIFTH GRADE

- 1-supply box
- 1-pair scissors-pointed end
- 1-box crayons
- 2-pkgs notebook paper-wide ruled
- 1-ruler w/ inches & centimeters
- 1-box colored pencils
- 1-box markers-basic set
- 1-box dry erase markers
- 3 spiral notebooks
- 2 composite notebooks
- 1-container Clorox wipes
- 1-bottle hand sanitizer
- 1-pkg erasers

(pink pearl or paper mate)

- 2-large boxes of tissues
- 24-pencils sharpened
- 4-glue sticks
- 5-pocket folders
- 1-pack of notecards
- Pink Pearl erasers for ART

#### FIFTH & SIXTH GRADE PE

Clean gym shoes for inside Deodorant

Change of clothes (optional)

- \*Please label all supplies, including gym shoes, lunch box, and book bags.
- \*Individual teachers may require additional supplies.

#### SIXTH GRADE

Coloring supplies: crayons, colored pencils, markers

- 1-calculator
- 24-pencils sharpened
- 12-glue sticks
- 1-pkg notebook paper
- 3-subject notebooks 70 pgs each
- 1-1 inch binder, 2nd one optional
- 1-pair scissors-pointed end
- 1-supply box
- 1-pkg Clorox wipes
- 1-box tissues
- 1-roll paper towels
- 4 pack Expo dry erase markers
- 1-pair ear buds
- 1-box Ticonderoga pencils for ART

#### **SEVENTH GRADE**

- 6-2 pocket folders
- 2-12 ct colored pencils
- 1-12 ct markers

#### Pencils-

(mechanical OR 2-12 ct boxes)

- Handheld pencil sharpener
- 2-nylon zipper pouches -3 hole
- 2-3 ring binders (2 inch)
- 1 pkg college ruled notebook paper
- 2-highlighters (different colors)
- 6-college ruled spiral notebooks (single subject)
- 3 boxes kleenex
- Ear buds or headphones (wired)
- Calculator-optional
  - (school uses TI-30XIIS)

#### **EIGHTH GRADE**

- 5-2 pocket folders
- 2-12 ct colored pencils
- 1 pencil pouch
- Pencils-

(mechanical OR 2-12 ct boxes)

- Handheld pencil sharpener
- 1-12 ct markers
- 2-red pens
- 2-4 ct Expo markers
- 2 glue sticks OR 1 glue bottle
- 6-college ruled spiral notebooks (single subject)
- 2-composition books
- 3-boxes kleenex
- 2-highlighters (different colors)
- Trapper Keeper or large 3 ring
  - Binder

Ear buds or headphones (wired)

- Calculator-optional
  - (school uses TI-30XIIS)

#### **SEVENTH & EIGHTH GRADE PE**

Clean gym shoes for inside deodorant