

De Leon ISD



CTE Program Information Handbook

(Revised Aug. 2024)

De Leon ISD CTE Contacts

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Mission Statement:

The mission of the De Leon ISD CTE program is to empower all CTE students to explore, identify, select and pursue a career pathway which will allow them to gain the academic and technical skills to successfully transition into postsecondary education and/or 21st Century career opportunities.

Vision:

De Leon ISD will work collaboratively with students, educators and industry partners to prepare and inspire all students to be equipped to succeed in the college and/or career of their choice and to obtain the necessary skills in leadership, knowledge, language and technology to compete in a global economy for in-demand, high-skill, high-wage careers.

District of Innovation in Career and Technical Education:

De Leon ISD has adopted a District of Innovation plan which allows flexibility in Teacher Certification and Teaching Assignments. The approved plan enables our district to bring in skilled and experienced staff members and business experts to work in the CTE programs to enhance our students' training opportunities in positions that are otherwise difficult to fill.

Public Notification of Nondiscrimination in Career and Technical Education Programs:

De Leon ISD offers career and technical education programs in Accounting & Financial Services, Agribusiness, Animal Science, Early Learning, Family and Community Services, Health and Wellness, Nursing Science, and Welding. Admission to these programs is based on interest, age appropriateness and class space available.

It is the policy of De Leon ISD not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

De Leon ISD will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs.

For information about your rights or grievance procedures, contact the Title IX Coordinator, Liesa Nowlin and 504 Coordinator, Kaye Quinn at 425 S. Texas, De Leon, TX 76444 or by phone at 254-893-8210.

Notificación Pública de No Discriminación en Programas Vocacionales

De Leon ISD ofrece programas vocacionales en Servicios Contables y Financieros, agroindustria, economía doméstica, Ciencia Animal, Aprendizaje temprano, Servicios familiares y comunitarios, Salud y Bienestar, Ciencias de la Enfermería, y Soldadura. La admisión a estos programas se basa en el interés, la conveniencia de la edad y la clase espacial disponible. Es norma de De Leon ISD no discriminar por motivos de raza, color, origen nacional, sexo o impedimento, en sus programas, servicios o actividades vocacionales, tal como lo requieren el Título VI de la Ley de Derechos Civiles de 1964, según enmienda; el Título IX de las Enmiendas en la Educación, de 1972, y la Sección 504 de la Ley de Rehabilitación de 1973, según enmienda.

De Leon ISD tomará las medidas necesarias para asegurar que la falta de habilidad en el uso del inglés no sea un obstáculo para la admisión y participación en todos los programas educativos y vocacionales.

Para información sobre sus derechos o procedimientos para quejas, comuníquese con el Coordinador del Título IX y el, Liesa Nowlin, Coordinador de la Sección 504, Kaye Quinn at 425 S. Texas, De Leon, TX 76444 or by phone at 254-893-8210.

Overview Of Career & Technical Education

Career and Technical Education (CTE) provides rigorous and relevant coursework preparing individuals for high-demand, high-skill, and high-wage careers. CTE programs are transformed programs of study that no longer resemble the vocational education programs of previous decades.

As we prepare students for emerging and future careers, CTE coursework must encompass technical knowledge in specific program areas, while applying the skills learned in core content classes. Meeting this new educational demand requires new instructional delivery designs that integrate both academics and industry skills. Students will learn best by experience. Innovative instructional delivery promotes hands-on learning combined with advanced academics while meeting the needs of all learners.

The Division of College, Career, and Military Preparation has engaged members of the workforce, secondary education, and higher education to advise on the development of programs of study, including coherent sequences of courses, industry-based certifications, and work-based learning to ensure students are prepared for in-demand, high-skill, and high-wage careers in Texas. The programs of study went into effect for the 2020-2021 school year and allow Texas to meet the federal program approval requirements within the strengthening CTE for the 21st Century Act (Perkins V). (TEA).

Perkins V Transition Plan

On July 31, 2018, the President signed the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) into Law. Perkins V includes key changes that will impact the implementation of CTE programs, such as an added emphasis on programs of study, the addition of a Comprehensive Local Needs Assessment, and the introduction of new program quality indicators. The Texas Perkins V four-year state plan, covering all the requirements of the Act, was submitted to the US Department of Education upon approval by the Governor and State Board of Education in spring 2020 to encompass program years July 1, 2020-June 30, 2024.

Recruitment, Admissions, and Counseling of Students

Admission Practices

De Leon ISD features a wide variety of CTE courses that offer students the opportunity to explore career areas associated with Programs of Study.

To participate in a specialty program, students will:

- Determine the career cluster and Program of Study of most interest from options offered in the CTE course guide.
- Meet with the counselor in the spring to sign up for classes meeting the requirements of the career cluster or Program of Study.
- Review and update with counselor Personal Graduation Plans and Endorsement options to coincide with the Program of Study.

Guidance Plan, Policy, and Procedures to Advise Students in CTE

To advise students in CTE, De Leon High School counselor will:

- Meet with incoming freshmen and parents to introduce Endorsements and Programs of Study in the spring of their 8th grade year.
- Meet with students individually in the spring to determine a Program of Study and schedule classes for the following year.
- Meet with students individually to review and update Personal Graduation Plans and Endorsement options to coincide with the Program of Study.

Placement in courses is dependent on the number of students which can be accommodated. If the number of requests is greater than availability the following criteria will be used to determine placement.

- Current grade level of student
- Selected Program of Study (course must be part of the program)

Career Assessment Plan

To assess career interest, De Leon High School counselor will:

- Coordinate with CTE teachers to utilize Xello to determine possible future career paths.
- Administer ASVAB to juniors in the fall of each year.

Financial Aid Presentations

To provide financial aid information, De Leon High School counselor will:

- Notify senior parents and students by mail and social media of opportunities to provide information and assistance completing graduation requirements for FAFSA in the fall and spring.
- Notify junior parents and students by mail and social media of opportunities to provide information and assistance completing dual credit requirements for FAFSA in the fall and spring.
- Provide parents and students with available appointment times and access to technology to assist with completing FAFSA forms.

Financial Aid Assistance

To provide financial assistance, the De Leon High School counselor will:

- Communicate with CTE teachers regarding students unable to provide funds for dues or projects.
- Communicate with campus and district administration to provide financial assistance when needed

Courses, Programs of Study, and Pathways

Foundation High School Program (FHSP) - 27 credits

Foundations + Endorsements - 28 credits

The 83rd Texas Legislature changed the high school graduation requirements for students entering 9th grade in the 2014-15 school year (class of 2018) and beyond. It establishes one graduation plan, the Foundation High School Program (FHSP), with the opportunity to earn endorsements, distinguished level of achievement, and/or performance acknowledgments. The core of this program consists of 22 credits. The Endorsement requirement adds an additional 4 credits of math and science and two additional elective credits, which equals 28 credits.

There are five Endorsement areas:

- STEM
- Business and Industry
- Public Service
- Arts and Humanities
- Multidisciplinary Studies

An Endorsement will be obtained by a student if he/she completes a coherent sequence of four or more credits in CTE; with at least two courses in the same Career Cluster with at least one of the courses advanced, including any course that is a Level III or IV in the sequence. An endorsement may also be earned by completing a Program of Study.

Our newly approved Perkins V has created and redefined new CTE Programs of Study. The new Course sequences with each program of study will be used for federal reporting or CTE concentrators.

- The new federal definition for a concentrator as outlined in Perkins V, is the compilation of two courses, (for two or more credits) within a program of study

- Proposed definition for a CTE completer is the completion of three or more courses for four or more credits including one Level III or Level IV course

Foundations + Endorsements + Distinguished Levels of Achievement

28 credits

To graduate with a Distinguished Level of Achievement, student must earn:

- A total of four credits in math, including Algebra II.
- A total of four credits in science.
- Successful compilation of an endorsement in a student's area of interest.

The Distinguished Level of Achievement allows students to:

- Compete for top 10% automatic admission eligibility at a Texas public university.
- Position themselves among the first in line for a TEXAS Grant to help pay university tuition and fees.
- Ensure that they are among the more competitive applicants at the most selective colleges and universities.

Career Pathways: Career Cluster and Program of Study

Course Electives for Career Pathways, Endorsements and other Graduation Credit Requirements
 Career Pathways are organized according to nationally recognized career clusters. Each career cluster represents a broad industry and group of occupations that require common knowledge and skills. Each Career Pathway details a recommended sequence of coursework based on required and recommended electives.

Successful completion of the program of study will fulfill requirements of an endorsement. Requirements include 3 courses for four or more credits, one credit must come from Level three or four courses.

Programs of Study Offered by De Leon ISD

Business and Industry

Career Cluster: Business Marketing & Finance

Program of Study: Accounting & Financial Services

Career Cluster: Manufacturing

Program of Study: Welding

Public Service

Career Cluster: Human Services

Program of Study: Health and Wellness

Program of Study: Family and Community Services

Career Cluster: Education and Training

Program of Study: Early Learning; Teaching and Training

Career Cluster: Health Science

Program of Study: Nursing Science

STEM Science, Technology, Engineering & Mathematics

(if the math and science requirements are met)

Career Cluster: Agriculture, Food, and Natural Resources

Program of Study: Animal Science; Plant Science

Career Cluster: Health Science

Program of Study: Nursing Science

Industry-Based Certifications (IBCs)

Industry-based certifications are a valuable component of strong student pathways. TEC §39.053 requires the Texas Education Agency (TEA) to account for high school students who earn an industry-based certification as one indicator within the student achievement domain of the state's public school accountability system. The purpose of the IBC list is to identify certifications that prepare students for success in the workforce, military, or postsecondary education.

A list of the Texas Education Agency (TEA) industry-based certifications can be found at this link:

<https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/industry-based-certification-resources>

Industry Based Certifications Offered by De Leon ISD:

Welding, Medical Assistant, CNA, Phlebotomy, Human Service Worker, and Floral Design

Work Based Learning/Practicum

The Practicum course is designed to give students supervised practical application of knowledge and skills. Practicum experiences can occur in a variety of locations appropriate to the nature and level of experiences such as employment, independent study, internships, assistantships, mentorships, or laboratories. This differentiation is appropriate and must be documented in the training plans of the teacher. To prepare for careers, students must attain academic skills and

knowledge, acquire technical knowledge and skills related to the workplace, and develop knowledge and skills regarding career opportunities, entry requirements, and industry expectations. To prepare for success, students need opportunities to learn, reinforce, apply, and transfer their knowledge and skills in a variety of settings.

Practicum students will be instructed on safety and employer ethics before site work begins. The United States Department of Labor guides youth employment and makes recommendations for guidelines. <https://webapps.dol.gov/elaws/>

Written training plans must be on file for any student participating in either a paid or unpaid learning experience at an approved training site except for a student participating in an unpaid practicum for which the teacher of record provides all training. Training plan forms are available at http://tea.texas.gov/CTE_Career_Preparation_and_Practicum_Courses/.

Career and Technical Student Organizations (CTSO)

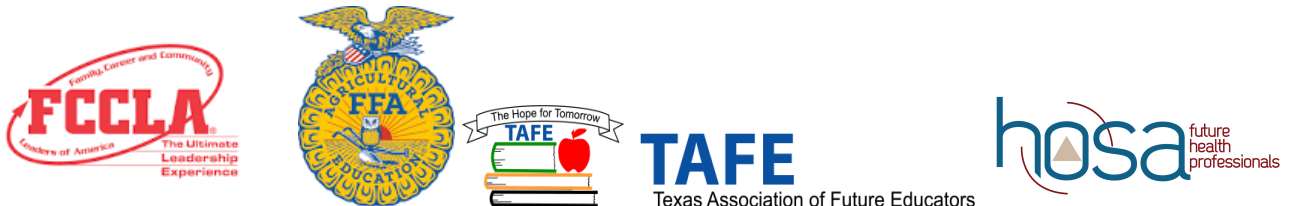
Career and Technical Student Organizations (CTSO) exist in order to offer students an opportunity to extend classroom experiences into the areas of competition, community outreach, industry engagement and personal development.

Being an active member goes beyond competition; it is about becoming a productive, contributing community member. Membership is available to any student who meets the qualifications of membership as outlined by the respective organizations state and national by-laws.

Approved Student Organizations

- Future Farmer of America (FFA)
 - Josh Hodges - Sponsor joshhodges@deleonisd.net
 - Brooke Bishop - Sponsor bbishop@deleonisd.net
 - Ashley Hall - Sponsor asampson@deleonisd.net

- Family, Career and Community Leaders of America (FCCLA)
 - Ashley Auvenshine - Sponsor aauenshine@deleonisd.net



CTSOs are not simply clubs and organizations. By design, a CTSO is the route for extension of academics. Student membership dues should be clearly stated and documented. Membership expectations should be in place prior to allowing students to participate in field trips or

competitions. It is not enough for students to pay dues and attend competition without being actively engaged in other organization activities.

CTE Advisory Committee

A CTE Advisory Committee is a group of individuals with a common interest in a particular CTE area (Business, Manufacturing, Agricultural Education, Construction, Education and Training, etc.). This group is made of local business and community professionals, teachers, students, administrators and parents. The purpose of the advisory committee is to support educators, students and businesses in developing, establishing and evaluating CTE programs to ensure students are well prepared for the world of work.

DISD CTE Advisory Meetings

October 28, 2024 De Leon ISD Admin. Building (ESC 14 Meeting Room) - 5:00 PM

March 4, 2025 - De Leon ISD Admin. Building (ESC 14 Meeting Room) 5:00 PM

General Responsibilities of CTE Teacher

The job description of a Career, Technology and Education (CTE) teacher encompasses multiple responsibilities and obligations. Teachers seek to influence the students through experiences that extend academic instruction that yield life-long benefits. Teachers behave in ways that consistently exhibit the highest standards of professionalism. The safety of our students is a priority.

CTE teachers involved in UIL events or other activities sponsored by a state or national organization are thoroughly acquainted with current rules, regulations, and dates pertaining to their disciplines. Students' eligibility is monitored on a regular basis. The CTE teacher refers all concerns regarding eligibility to the campus principal and the Director of CTE for interpretation and resolution.

CTE programs are held to local, state, and federal standards. Compliance with policies and procedures is critical to success. The Director of CTE will seek to provide opportunities for training campus teachers and leaders regarding such issues. Compliance concerns are reported to the campus principal, Director of CTE, and any other district level personnel that may need to have knowledge of such issues.

DHS CTE Faculty

Ashley Auvenshine – aauvenshine@deleonisd.net

Brooke Bishop – bbishop@deleonisd.net

Romelia Garcia - rgarcia@deleonisd.net

Josh Hodges - joshhodges@deleonisd.net

Chuck Jordan – cjordan@deleonisd.net

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Ashley Hall - asampson@deleonisd.net

Dakota Shirley - dshirley@deleonisd.net

Railee Shirley - rshirley@deleonisd.net

CTE faculty teaching courses that count for Math or Science credit or facilitate the work based learning must have required training. All of these teachers have completed training.

Brooke Bishop - Work-based learning

Ashley Hall - Advanced Animal Science

Ashley Hall - Advanced Animal Science (Dual Credit)

Romelia Garcia - Agriculture Math

Jeff Roemisch - Anatomy and Physiology

Chuck Jordan - Science

De Leon ISD

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[De Leon ISD](#)