

**BERKELEY HEIGHTS BOARD OF EDUCATION
REGULAR MEETING
MINUTES
OCTOBER 12, 2023**

CALL TO ORDER

The Berkeley Heights Board of Education held a Meeting on Thursday, October 12, 2023, in the Governor Livingston High School Cafeteria. The Meeting was called to order by the Board President, Mrs. Angela Penna, at **6:45 pm**.

ROLL CALL

Ms. Bradford	Dr. Varley, Superintendent of School
Mr. Cianciulli	Dr. Giordana, Assistant Superintendent
Dr. Foregger	Nicholas Puleio, Assistant Business Administrator/Board Secretary
Mr. Hyman (arrived at 7:05 p.m.)	Mark Wentzel, Board Attorney
Mrs. Khanna	
Mrs. Stanley	
Mrs. Young	
Mrs. Penna	

MEETING NOTICE STATEMENT

Adequate notice of this meeting of the Berkeley Heights Board of Education was given as required by the Open Public Meetings Act as follows:

On January 6, 2023 notice of the Board of Education Meeting schedule was sent to the *Star Ledger* and the *Courier News* and was also provided to all schools, PTO Presidents, the BHEA President, and posted at the Administration Building. A copy was also provided to the Public Library and filed with the Municipal Clerk.

ADJOURN TO EXECUTIVE SESSION

WHEREAS, the Berkeley Heights Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters related to those identified below:

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting specific prospective or current employees.

BE IT RESOLVED, that the Berkeley Heights Board of Education adjourns to Executive Session to discuss matters related to personnel matters, student matters, and legal matters; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

MOTION by: Mrs. Young

SECOND by: Ms. Bradford

VOICE VOTE: Ms. Bradford, Mr. Cianciulli, Dr. Foregger, Mrs. Khanna, Mrs. Stanley, Mrs. Young

Mrs. Penna – *All Ayes*

Mr. Hyman – *Absent*

- **The Board entered Executive Session at 6:48 p.m.**

RETURN TO PUBLIC SESSION

MOTION by: Mrs. Young

SECOND by: Mrs. Stanley

ROLL CALL: Ms. Bradford, Mr. Cianciulli, Dr. Foregger, Mr. Hyman, Mrs. Khanna Mrs. Stanley,

Mrs. Young, Mrs. Penna – *All Ayes*

- **The Board reopened Public Session at 7:45 p.m**

FLAG SALUTE

Mrs. Penna led the Board and the public in the Pledge of Allegiance. The Board also remained standing to take a moment of silence for the attacks happening overseas.

REPORT OF THE STUDENT REPRESENTATIVES

Olivia Judicke made the following report:

Good evening! The second month of school at GL started off with plenty of excitement.

- On October 2nd, Governor Livingston held its annual College and Career Fair which featured over 100 different colleges from around the country.
- Many 9th graders have also been involved in school activities, including freshman student council elections, which concluded last Friday, October 6th.
- Additionally, yesterday, October 11th, GL students in grades 9 through 11 took the PSAT.
- Throughout the months of September and October, GL has been celebrating Hispanic Heritage Month with activities to learn about the cultures of different Spanish-speaking nations, including dancing, playing Latin music, and decorating sombreros. The Spanish Club has run many of these activities, and they have been featured in Governor Livingston's weekly "Feel Good Fridays."
- Looking ahead, this Sunday, October 15th, the Highlander Marching Band will be hosting its 52nd annual pageant after its recent successes at competitions in Madison and West Orange. The pageant begins at 12:30 PM on the turf field.
- On November 3rd, the French Department is sponsoring a family movie night showing *The Little Prince* to celebrate National French Week.
- We are excited to announce that the Fall play, "Puffs," will be held from November 16th through the 18th with evening performances every day, and a matinee performance on Saturday the 18th.

Jake Bowen made the following report:

Hello everyone. It has been an exciting fall sports season thus far featuring multiple teams improving from last season.

- The football team is currently 5-2 as they look to clinch a playoff spot this weekend as they travel to South River to take on the Rams. The football athlete of the month is Senior Owen Chait who has a team high 519 rushing yards, and has 48 tackles on defense, 12.5 of which are for a loss.
- The boys' soccer team is 8-3-1 with huge victory against Elizabeth who are ranked 17th in the state. It was also the team's first win against Elizabeth in 14 years. The boys' soccer athlete of the

month was a hard choice for head coach Kevin Fontana as the entire team performed beyond expectations. His choice is Senior Blake Ortiz who has six goals and two assists this season. Coach Fontana said, "Blake's team first attitude and his willingness to do whatever the team needs have been extraordinary. Blake is our first line of defense and often sacrifices so much for the betterment of the team."

- The girls' soccer team was 4-7. The girls' soccer athlete of the month is Senior Sara Castrovinci. Coach Roof notes, "She's been the anchor of our defense and has helped lead our team through the ups and downs that most teams experience during the course of a season. I'm extremely proud having Sara represent our club in so many ways, both athletically and emotionally since competitive athletics can take a toll on individuals and a team as a whole."
- The volleyball team is 10-5 as they look to surpass a very successful 18-8 record last season. The volleyball athlete of the month is Sophomore Abby Kim. Coach Hess said, "There are some teams that are dominated by one player, but we're truly playing the team game, and everyone is making a big contribution. However, Abby Kim is having a terrific season. She leads the team in kills and aces, and she's second in digs, so she's the most potent player in our offense and a key part of our back row defense as well."
- The girls' tennis team finished this season with a 10-3 record. The girl's tennis athlete of the month is Sophomore Julia Kravchenko. Coach Panchenko said, "She went undefeated in division play and made the quarterfinals at the county tournament. She also advanced to the second round of the state tournament."
- The girls field hockey team is 8-3, earning their first division title in school history on October 4 against Cranford. The girls field hockey athlete of the month is Junior Captain, Reilly House. Coach Wells said, "Reilly's ability to control the ball, field hockey IQ, and her wicked reverse shot have contributed to our successful record this season. Reilly is a key component in offensive and defensive corners, making strong shots on the offensive end and blocking up cross-circle passes on the defensive end." House has three goals and six assists this season.
- The cheer team have cheered at all the Varsity football games this season. The cheer athlete of the month is Senior Captain Sophia Feinberg. Coach Gonnelli notes, "Sophia is an incredible leader who always displays determination, courage, and a passion for our sport all while doing her best to keep the vibes high."
- The boys' and girls' cross-country team had their conference championships this week. Throughout the meet, GL recorded 7 Personal Records and 3 Season Bests out of the 18 5K finishers. The three freshmen boys also ran their season bests. The girls cross-country athlete of the month is Senior Ava Klinck who ran 1:55 faster and earned a medal. The boys cross country athlete of the month is Senior Jack Cianci who ran 1:14 faster.

Thank you.

REPORT OF THE SUPERINTENDENT

- Mr. Morisseau and Ms. Nebus gave a presentation on the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act the link to the presentation can be found here: <https://berkeleyheightsnj.sites.thrillshare.com/page/meeting-schedule-agendas>
- Dr. Varley, Dr. Giordano and Dr. Seminerio gave a presentation on the District Goals the link to the presentation can be found here: <https://berkeleyheightsnj.sites.thrillshare.com/page/meeting-schedule-agendas>

COMMITTEE AND LIAISON REPORTS

Ms. Bradford gave the following reports:

Town Council Liaison:

- The BH Town Council is looking into reorganizing and renaming some committees.

- There was a well-attended candlelight vigil at town hall on Tuesday, October 10, 2023 in support of Israel.
- In recognition of Hispanic Heritage Month, there is a celebration on Sunday, October 15, 2023, at the BH YMCA.
- The Littlell-Lord Farm Festival will be held on Saturday, October 21, 2023, from 12:00-4:00 pm.
- There will be a Trunk or Treat for the children sponsored by the PBA in the Town Hall parking lot on Saturday, October 28, 2023, from 12:30-2:30 pm.

Recreation Committee Liaison:

- The BH town recreation committee met on Thursday, September 21, at 7:30 on Zoom.
- Union County has taken over field maintenance and sport and event scheduling of our BH County Parks.
- The discussion continues on the Lower Columbia Field.
- Check out the seasonal programs for youth and adults on the website.

UCESC Union County Educational Services Commission Liaison: _

- The meeting was held on Wednesday, October 4, 2023
- An update was provided on school assessments and HIB incidences by the superintendent,
- Halloween themed treats, shared at our BOE meeting, were made and sold by the students at Westlake School's vocational skills workshop.

PTO Curriculum Liaison: _

- The PTO Curriculum Liaison committee met on Thursday, October 12, 2023.
- Community misinformation and misconceptions concerning the math program at GL were addressed and corrected by Mr. Nixon, Mr. Dagounis, and the district team.
- The administrative team gave an update on the grades K-5 Word Study programs, Heggarty at the K-2 level and 95%Core Phonics Program for K-5.
- Dr. Giordano stressed the importance of the chain of command within the schools for parents seeking information and for obtaining help for their students.
- More information will be given at the school level PTO meetings.

District Evaluation and Advisory Committee

- no updates

Union County School Board Association:

- Policy committee board members, Dr. Foregger, and myself attended an informative presentation on the new sick leave policy.

Mr. Hyman gave the following reports:

Athletic Committee

- The committee met on October 3, 2023
- Discussion about the Ice Hockey NJSIAA Co-op Agreement with New Providence and re-applying.
- Red Gym Air Conditioning.
- Athletic Trainer coverage for all events and additional support.
- Ice Hockey Varsity Assistant Coach addition to staffing,
- Discussion about locker room space for female sports and possible needs/solutions.
- Lower Columbia Field and proposal from BH Recreation Department. Loss of Snyder Ave Field Complex and Union County Parks operations. Impact and discussion of the proposal- notes/pictures shared.
- Baseball pending request for donation of funds for upgrades to home dugout.
- Pending request from Boys and Girls Basketball teams and BHPAL to donate funds for purchase of Shooting Machine.
- BHPAL usage of GL gyms during winter months (ML requests) and payments.
- Head Wrestling Coach interviews and candidates for recommendation.

- Option 2- Discussion of N.J.A.C. 6A:8-5.1(a) iiii Option Two of the high school graduation requirements allows local school districts to design and/or approve educational experiences that serve as an alternative to traditional instruction.
- Past asks: lights at GL field and press box upgrade (tied to referendum? Any other steps needed short term to confirm pricing and feasibility?)
- Total athletic participation numbers for 22-23?
The total number of student athletes for last school year are 709. There are 324 females and 385 males. Total number of students at GLHS in 2022-23 is 932= 76% of our high school population are student athletes.
Request from fellow board members and parents in BH and Mountainside to survey interest to start a boys volleyball team in the spring season.

BOARD COMMUNICATIONS

Mr. Puleio noted that the district received 1 communication from a community member on the following topic: The public has requested we remove or relocate the Palestinian Flag located outside of Columbia Middle School.

REPORT OF THE BUSINESS ADMINISTRATOR

Mr. Puleio gave the following report:

- Mr. Puleio mentioned that the district will be working with the DPW to fill potholes at some of the parking lots in district. The district has ordered supplies for the maintenance staff to fill some potholes at various schools. The district is also seeking quotes from vendors to pave parking lots.
- Mr. Puleio reported RFPs for Architectural services received. Eight firms responded as of October 10, 2023. Mr. Smith the Interim Business Administrator is reviewing all applications.
- Mr. Puleio stated the RFP for the School Board Attorney is posted on the district's website. The due date for all proposals is October 24, 2023.
- Mr. Puleio mentioned there is a proposal /contract on tonight's agenda to approve Transportation Consultant, LLC. With a fee not to exceed \$12,000.00

COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

During this portion of the meeting, District residents and staff are invited to address the Board of Education on agenda action items only.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Although the Board may not respond to all items raised during the public forum, all public comments will be considered.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Please note that if any member of the public becomes disruptive during the meeting the Board President may terminate the participant's statement. Continued disruptions may result in removal from, or adjournment of, the meeting.

Each speaker's statement will be limited to three (3) minutes in duration.

- John Migueis mentioned that he sent two Board Correspondences to the Board and would like them to be included. Mr. Migueis Commented on the Board Goals and commended the Board. Mr. Migueis mentioned the Shared Services Agreement that was on the agenda for approval. Mr. Migueis had many questions about certain Board policies.
- Natasha Joly had some questions regarding the policy approving process. Ms. Joly also asked why Mr. Hopkins was being approved for a different amount that is not in his contract. Ms. Joly requested a presentation on the DEI Climate change survey the students took at the end of last year's school year. Ms. Joly ask how the parents are selected to participate in certain staff interviews.
- Sai Akiri asked about the Districts Goals, and how parents can participate. Ms. Akiri also asked to see about the parent interaction has improved. Ms. Akiri is not in favor of certain policies. Ms. Akiri also mentioned how she would like to see documentation for some resolutions.

MINUTES

Resolution A: All Board Members.

A. APPROVAL OF MEETING MINUTES

RESOLVED that the Board of Education approve the following minutes:

- Executive Session Minutes from September 14, 2023
- Regular Session Minutes from September 14, 2023

MOTION by: Ms. Bradford

SECOND by: Mr. Cianciulli

ROLL CALL: Ms. Bradford, Mr. Cianciulli, Dr. Foregger, Mr. Hyman, Mrs. Khanna, Mrs. Stanley, Mrs. Penna – *All Ayes*
Mrs. Young – *Abstained*

Motion Passes.

***ADMINISTRATION**

Resolutions A-G: All Board members.

***A. DISTRICT BYLAWS/POLICIES/REGULATIONS - STUDY AND FIRST READING**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the following district bylaws/policies/regulations for study and first reading:
(*M- Mandated by law*)

Policy	Title	Action
P 0141.2	Board Member and Term- Receiving District	New
P 0164	Conduct of Board Meeting	Revise
P 0172	Duties of Treasurer of School Moneys	Revise
P 0173	Duties of Public School Accountant	Revise
P 1540	Administrators' Code of Ethics	Revise
P 5440	Honoring Student Achievement	Revise
P 6424	Emergency Contracts	Revise

- B. DISTRICT BYLAWS/POLICIES/REGULATIONS - SECOND READING AND ADOPTION**
 RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the following district bylaws/policies/regulations for second reading and adoption: *(M - Mandated by law)*

Policy	Title	Action
P 0133	Adjudication of Disputes	New
P 0141	Board Member Number and Term	Revise
P 0143	Board Member Election and Appointment	Revise
P 0148	Board Member Indemnification	Revise
P 1642.01	Sick Leave	New
P 2419	School Threat Assessment Teams (M)	New
R 2419	School Threat Assessment Teams (M)	New

- C. APPROVE PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**
 RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve Professional Development Days/Travel Reimbursement. *(Attachment A)*

- D. APPROVE SCHOOL SELF-ASSESSMENT/ANTI-BULLYING BILL OF RIGHTS ACT 2022-2023**
 RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 1, 2022, through June 30, 2023 for the following schools:

School	School
Mary Kay McMillin Early Childhood Center	William Woodruff School
Mountain Park School	Thomas P. Hughes School
Columbia Middle School	Governor Livingston High School

- E. APPROVE ADDITIONAL TEACHER IN CHARGE**
 RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve that the following staff be permitted to serve in the assignment of Teacher in Charge as needed and as assigned, during the 2023-2024 school year:

School	Staff Member Name
GL	Kelsey Cicchino
GL	Michelle Morin
GL	Erin Lanigan

- F. APPROVE SIDEBAR AGREEMENT**
 RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the Sidebar Agreement between the Berkeley Heights Board of Education and the Berkeley Heights Education Association pertaining to employee Jeremy Marx.
(Attachment B)

D. APPROVE FIVE-YEAR CURRICULUM CYCLE

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the Berkeley Heights Public Schools Five-Year Curriculum Cycles for 2023-2024 through 2027-2028. (*Attachment E*)

E. AMEND OUT OF DISTRICT PLACEMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amend the out of district placement for student #3615453857 to attend Creative Achievement Academy, a state approved, private, out-of-district school for the 2023-2024 school year. Tuition for the regular school year commencing September 15, 2023, is \$60,900.00 prorated.

F. APPROVE RELATED SERVICES CHARGES FOR OUT OF DISTRICT PLACEMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the related services charges for student #4197854556 who is an out of district placement at DLC-Warren (MUJC) for the 2023-2024 school year. The related services are retroactive to October 2, 2023, as required by the IEP, and the payment rate will be \$220 per week.

Motion to Approve Education Resolutions A-F: All Board members.

MOTION by: Mrs. Young

SECOND by: Mrs. Stanley

ROLL CALL: Ms. Bradford, Mr. Cianciulli, Dr. Foregger, Mr. Hyman, Mrs. Khanna, Mrs. Stanley, Mrs. Young, Mrs. Penna – *All Ayes*

Motion Passes.

PERSONNEL

Resolutions A-M: All Board members. Resolutions N-W: Berkeley Heights only.

A. APPROVE SALARY ADJUSTMENT FOR PROFESSIONAL GROWTH

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve salary adjustments for professional growth. (*Attachment F*)

B. APPROVE APPOINTMENT OF DIRECTOR OF STEAM

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the appointment of Kelly Curtiss as Director of STEAM effective December 12, 2023, through June 30, 2024, at a salary of \$149,000.00 prorated pending employment verification.

C. APPROVE HIRING CERTIFICATED STAFF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the hiring of certificated staff for the 2023-2024 school year, as follows, pending employment authorization (#):

Name	Assignment	Location	FTE	Effective Date	Degree	Step	Annual Salary	Certification
Erik Anderson	Health & PE Teacher	GL	1	12/12/23 - 6/30/24 #	BA	10	\$62,090.00 prorated	Standard
Ashley Shanley	Instructional Technology Coach	District	1	12/18/23 - 6/30/24 #	MA	11	\$71,215.00 prorated	Standard

D. AMEND SALARIES OF TENURED CERTIFICATED STAFF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amend the salaries of the following tenured certificated staff for the 2023-2024 school year.

Name	Step/Guide	2023-2024 Salary
Guyton, Lindsey	17 BA +30 LG 17 BA +30	\$79,269.00 \$78,519.00
Guyton, Daniel	20 MA +30 20 MA +30 LG	\$103,065.00 \$103,815.00

E. AMEND EMPLOYMENT OF PARAPROFESSIONALS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amend the employment of the following paraprofessionals for the 2023-2024 school year:

Name	Location	Effective Date	Step	Hours Per Day	Annual Salary
Erica Elmi	GL	8/28/23-6/30/24	17	7 7.25	\$34,727.91 \$35,968.20
Teresa Procaccini	GL	8/28/23-6/30/24	13	7 7.25	\$31,051.44 \$32,160.42

F. APPROVE APPOINTMENT OF .5 FTE 10-MONTH CONFIDENTIAL ADMINISTRATIVE ASSISTANT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the appointment of Jamie Salmon to the .5 FTE 10-Month Confidential Administrative Assistant position effective October 13, 2023, at a salary of \$19,831.50 prorated.

G. APPROVE SUBSTITUTE/SUPPLEMENTAL PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve substitute/supplemental personnel for the 2023-2024 school year, as follows:

Name	Certification	Position	Effective Date
Robert Dallas	N/A	Substitute Custodian	10/10/23
Jennifer Serretti	Standard	Substitute Teacher/Paraprofessional	10/10/23
James Shriner	Standard/Principal	Substitute Administrator	10/13/23
Kathleen Zurawlow	Substitute	Substitute Teacher/Paraprofessional	9/21/23

H. APPROVE LEAVE OF ABSENCE REQUEST

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve leave of absence requests for the 2023-2024 school year, as follows:

Employee ID	Leave Action	Type of Leave	Paid Leave Dates	Unpaid Leave with Benefits if Applicable	Unpaid Leave without Benefits	Return Date
3535	Amend	Medical / FMLA/NJFLA	10/2/23-10/19/23 9/15/23-9/29/23	10/20/23-2/26/24 10/2/23-2/23/24	2/27/24-6/30/24 2/26/24-6/30/24	First day of 24/25

						school year
3243	Amend	Medical	7/19/23-9/29/23 11/30/23			10/2/23 12/1/23
2988	Approve	Medical	11/14/23-2/14/24	--	--	2/15/24
3329	Approve	Medical	12/19/23-1/1/24	--	--	1/2/24
2866	Approve	Medical	11/13/23-12/8/23	--	--	12/11/23
3432	Approve	Medical/ FMLA/NJFLA	11/27/23 - 12/15/23	12/18/23-3/11/24	--	3/12/24
2349	Approve	Medical	11/13/23 - 12/07/23	--	--	12/8/23

I. APPROVE WITHHOLDING PAYMENT FOR UNPAID DAY REQUEST(S)

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve withholding payment for the following unpaid day request(s) for the 2023-2024 school year, as follows:

Employee ID	Unpaid Days
4150	9/22/23, 9/26/23
0621	9/29/23

J. APPROVE EXTRA-CURRICULAR ACTIVITIES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve extra-curricular activities for the 2023-2024 school year, as follows, pending employment authorization (#):

Governor Livingston High School

Activity/Program	Instructor/Supervisor	2023-2024 Stipend
Head Wrestling Coach	Matthew Liberato #	\$9,213.00
Assistant Wrestling Coach	Daniel Hedden #	\$6,448.00
Color Guard Instructor (70%)	Jennifer Szeinberg	\$4,501.70

Thomas P. Hughes School

Activity/Program	Instructor/Supervisor	2023-2024 Stipend
Circle of Friends	Elizabeth Bartlett	\$1,815.00

K. APPROVE EXTRA TEACHING PERIOD ASSIGNMENTS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve extra teaching period assignments beyond their normal teaching schedule during the 2023-2024 school year, as follows:

Governor Livingston High School

Name	Subject	Assignment	Payment in Addition to Regular Salary
Kelly Bordiuk	Teacher of the Deaf	9/5/23-6/30/24	\$10,500.00 prorated
Kimberly Lalley	Health/PE Interpreter	9/5/23-6/30/24	\$7,500.00 prorated

Columbia Middle School

Name	Subject	Assignment	Payment in Addition to Regular Salary
Lauren Basille	Adaptive Health (50%)	10/13/23-6/30/24	\$10,500.00 prorated

L. APPROVE BEYOND THE SCHOOL DAY ASSIGNMENTS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the following assignments for the Beyond the School Day Program funded through the ESSER grant. The program dates are November 6, 2023-December 15, 2023, February 5, 2024-March 15, 2024, and April 15, 2024-May 20, 2024. Staff will be paid at the following pay rate per session: Lead Role: \$60 Teacher: \$45 One on One Paraprofessional: \$22

Name	School	Name	School
Caryn Panarese	WW	Andrea Masri	MP
Emily Buonocore	WW	Gina Holzmann	MP
Stephanie Parrott	WW	Robin Haltermann	MP
Kacey Worswick	MKM	Mariann Magliaro	MP
Janet Graham	MKM	Gianna Czneriak	CMS
Courtney Reinl	MKM	Gillian Mahy	CMS
Brianna Barillari	MKM	Bailey Krasovec	CMS
Karen Twill	MKM	Rayanne El Sherif	CMS
Cassidy Grande	MKM	Emily Sena	CMS
Nancy Dasti	MKM	Kristine Weber	CMS
Courtney Bunin	MKM	Tereza DePaola	CMS
Connie Wills	MKM	Elizabeth Kane	CMS
Shannon O'Shea	TPH	Natalie Palmiere	CMS
Melany Castellanos	TPH	Melissa Reedy	CMS
Pamela Wilczynski	TPH	Amy Shusta	CMS
Carolyn Bowden	TPH	Kelsey Cicchino	GL
Alexis Bellardino	TPH	Julianna Marabello	GL
Julie Figlar	TPH	Staci Toporek	GL
Lindsay Liguori	TPH	Angela Lengner	GL
Kelly Fitzpatrick	TPH	Gabrielle Titone	GL

Carla Gamba	MP	Justin Polce	GL
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M. APPROVE ADMINISTRATIVE LEAVE

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the paid administrative leave of absence for staff member #4592 effective October 2, 2023, until further notice.

N. CREATE 1.0 FTE PARAPROFESSIONAL POSITION

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, create a 1.0 FTE Paraprofessional position at Thomas P. Hughes School for the 2023-2024 school year for a newly enrolled student.

O. AMEND RE-EMPLOYMENT OF CERTIFICATED STAFF MEMBER

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amend the re-employment of the following certificated staff member:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>FTE</u>	<u>Effective Date</u>	<u>Degree</u>	<u>Step</u>	<u>Annual Salary</u>
Jennifer Ruiz	ESL Teacher	MP/TPH	.5 .59	9/1/22-6/30/23	MA	8	\$33,235.50 \$39,217.89
Jennifer Ruiz	ESL Teacher	MP/TPH	.5 .59	08/28/23-10/12/23	MA	9	\$34,015.00 \$40,137.70 prorated

P. APPROVE INCREASE OF PART-TIME ESL POSITION FROM 0.59 FTE TO .85 FTE

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, increase the part-time ESL position for the following staff member:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>FTE</u>	<u>Effective Date</u>	<u>Degree</u>	<u>Step</u>	<u>Annual Salary</u>
Jennifer Ruiz	ESL Teacher	MP/TPH	.59 .85	10/13/23-6/30/24	MA	9	\$40,137.70 \$57,825.50 prorated

Explanatory Note: The ESL student population increased by 11 students in the 2023-2024 school year.

Q. AMEND REASSIGNMENT OF PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amend the reassignment of personnel, as follow,

<u>Name</u>	<u>Current Assignment/ Location</u>	<u>New Assignment/ Location</u>	<u>Effective Date</u>	<u>Per Diem Rate</u>	<u>Certification</u>
Kelly Murphy	Math Interventionist MKM	Math Specialist Long Term Sub MKM	8/28/23-11/3/23 12/14/23	\$290.81	Standard

Alissa Morris	HELP Teacher/ MKM	Math Interventionist Extended Assignment Substitute/ Employee #4175/ MKM & WW	8/28/23- 11/3/23 12/14/23	\$200.00/day	CE
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R. APPROVE REASSIGNMENT OF PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the reassignment of personnel, as follows:

<u>Name</u>	<u>Current Assignment/ Location</u>	<u>New Assignment/ Location</u>	<u>Effective Date</u>	<u>Degree</u>	<u>Step</u>	<u>Annual Salary</u>	<u>Certification</u>
Haley Smith	Special Education Teacher MKM	Math Specialist WW	TBD - 6/30/24	MA +30	7	\$75,773.00	Standard

S. APPROVE EMPLOYMENT OF HELP PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the employment of HELP personnel for the 2023-2024 school year, as follows, pending employment authorization (TBD/#):

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>	<u>Hourly Rate</u>	<u>Hours/Week</u>
Jennifer Serretti	WW	TBD - 6/14/24	\$27.50	28

T. AMEND EMPLOYMENT OF PARAPROFESSIONAL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amend the employment of the following paraprofessional for the 2023-2024 school year:

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>	<u>Step</u>	<u>Hours Per Day</u>	<u>Annual Salary</u>
Loriann Carbone	MP MKM	8/28/23-9/15/23	1	6 6.75	\$21,927.06 \$22,246.85 (prorated)
Tricia Lepore	WW	TBD 9/19/23- 6/14/24	1	6.75	\$22,988.00 prorated

U. APPROVE APPOINTMENT OF ACTING HEAD CUSTODIAN

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approve the following appointments of Acting Head Custodian in Berkeley Heights Public Schools:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>FTE</u>	<u>Effective Dates</u>	<u>Annual Salary</u>
Michael Gasparini	Acting Head Custodian	CMS	1.0	9/1/23-TBD	\$91,860.00 (prorated)

V. AMEND LEAVE REPLACEMENT TEACHER

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amend the following leave replacement teacher for the 2023-2024 school year:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>FTE</u>	<u>Effective Date</u>	<u>Degree</u>	<u>Step</u>	<u>Annual Salary</u>	<u>Certification</u>
Elizabeth Roy	Leave Replacement Special Education Teacher	CMS	1.0	10/2/23 9/18/23-6/30/24 (9/27/23 9/29/23 Shadow Days)	MA	5	\$66,104.00 prorated	Standard

W. APPROVE RESIGNATION OF STAFF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve, with regret, the resignation of staff, as follows:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Effective Date</u>
Suzana Porzio	School Social Worker	MKM	11/17/23
Sandra Reyes	Paraprofessional	MP	10/22/23

X. APPROVE RESIGNATION OF STAFF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, the Board accepts and approves the resignation of employee #4592 effective December 11, 2023.

Motion to Approve Resolutions A-M and X: All Board members. Resolutions N-W: Berkeley Heights only.

MOTION by: Mr. Hyman **SECOND** by: Ms. Bradford

ROLL CALL: Ms. Bradford, Mr. Cianciulli, Dr. Foregger, Mrs. Khanna, Mrs. Stanley, Mrs. Young, Mrs. Penna – *All Ayes*
Mr. Hyman – *Aye to Resolutions A-M and X*

Motion Passes.

BUSINESS

Resolutions A-S: All Board Members. Resolutions T-U: Berkeley Heights

A. AUTHORIZE ON-TECH CONSULTING, INC.

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Interim Business Administrator, authorizes On-Tech Consulting, Inc., to represent the District in connection with the completion of the application for the E-Rate (Universal Service Funds) for funding year 2024-2025, at a cost not to exceed 20% of the funding received (*Attachment G*)

B. APPROVE SUBMISSION OF ESEA FINAL EXPENDITURE REPORTS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Interim Business Administrator, approves submission of the 2022-2023 Elementary and Secondary Education Act (ESEA) Title II, Title III, and Title III Immigrant, Final Expenditure Reports to the Department of Education.

C. APPROVE SUBMISSION OF IDEA AND ARP IDEA FINAL EXPENDITURE REPORT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Interim Business Administrator, approves submission of the 2022-2023 IDEA and ARP IDEA Final Expenditure Report to the Department of Education.

D. APPROVE SUBMISSION OF ARP/ESSER EXPENDITURE REPORT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Interim Business Administrator, approves submission of the 2022-2023 ARP/ESSER Final Expenditure Report to the Department of Education.

E. APPROVE SUBMISSION OF NONPUBLIC PROJECT COMPLETION REPORT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Interim Business Administrator, approves submission of the 2022-2023 Nonpublic Project Completion Report (NPCR) to the Department of Education.

F. APPROVE LANDSCAPE FERTILIZATION AND WEED CONTROL SERVICES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Interim Business Administrator, approve an agreement with Natural Green Lawn Care to provide landscape fertilization, and weed control services for the 2023-2024 school year as indicated below, awarded pursuant to Educational Services Commission of NJ Contract ESCNJ 20/21-49.

<u>School Facility</u>	<u>Amount</u>
Governor Livingston HS	\$36,857.94
Columbia MS	\$9,311.07
Mountain Park ES	\$6,200.48
Hughes ES	\$8,031.40

Woodruff ES	\$7,542.40
Mary Kay McMillin ECC	\$8,748.72
Total	\$76,692.01

G. APPROVE ADMINISTRATIVE SOFTWARE PROGRAMS FOR THE 2023-2024 SCHOOL YEAR

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and Interim School Business Administrator, approve the use of Frontline Technologies Group, LLC to provide the following administrative programs for the 2023-2024 school year:

Program	2023-2024 Fee
IEP Direct	\$17,257.88
Absence Management Professional Learning	\$23,297.80
Applicant Tracking	\$8,739.87
504 Program Management	\$945.00
Total	\$50,240.55

H. APPROVE THE AMENDED AGREEMENT FOR COORDINATED TRANSPORTATION SERVICES AGENCIES

RESOLVED, that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Interim Business Administrator, approve the Amended Agreement to the 2023-2024 Coordinated Transportation Services Agencies contract with Somerset County Educational Services Commission.

Explanatory Note: SCESC amended their services and will only offer out of district bus services.

I. APPROVE CONTRACT WITH AC DAUGHTRY FOR CENTRAL STATION MONITORING, INSPECTION, MAINTENANCE AND REPAIR OF ALARM SYSTEMS FOR THE 2023-2024 SCHOOL YEAR

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and Interim School Business Administrator, approve a contract with AC Daughtry Security Systems for district-wide central station monitoring of fire, security, and elevator alarms, including inspection, maintenance and repair of alarm systems for the 2023-2024 school year.

J. APPROVE ADMINISTRATIVE PROGRAMS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Interim Business Administrator, approve the purchase of the following administrative programs for the 2023-2024 school year:

<u>Program</u>	<u>Vendor</u>	<u>2023-2024 Fee</u>
Oncourse Systems	OnCourse Systems for Education, LLC	\$36,424.51
iReady	Curriculum Associates, Inc.	\$74,058.50
Total		\$110,483.01

K. APPROVE WEB HOSTING SERVICES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Interim Business Administrator, approve an agreement with Apptegy, Inc. to provide the Schoolwires web hosting service for the 2023-2024 school year in the amount of \$21,200.00.

L. APPROVE AGREEMENT FOR REFUSE/RECYCLING REMOVAL FOR 2024

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and Interim School Business Administrator, approves an agreement with Waste Management for district-wide refuse and recycling removal for the period beginning January 1, 2024 through June 30, 2024, awarded pursuant to NJ START Contract #40379 - T2665 Solid Waste Collection State-Wide.

M. APPROVE SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF BERKELEY HEIGHTS FOR VEHICLE MAINTENANCE

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and Interim School Business Administrator, approves year two of a three year agreement with the Township of Berkeley Heights for Vehicular Maintenance effective September 1, 2022 through August 31, 2025.

N. APPROVE ADMINISTRATIVE PROGRAMS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an agreement with Powerschool Holdings, LLC to provide the following administrative programs for the 2023-2024 school year:

<u>Program</u>	<u>2023-2024 Fee</u>
SIS Management and Support	\$11,335.04
Total	\$11,335.04

O. APPROVE AGREEMENT WITH GOVCONNECTION

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and Interim School Business Administrator, approves an agreement with GovConnection, Inc., through HSESC Cooperative Purchasing, Bid #HCESC-CAT-22-01.

FINANCE

Resolution A-D: All Board members.

D. APPROVE PAYMENT OF PAYROLL AND BILLS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Interim Business Administrator, approve the Payroll and Bills List as follows:

Payroll		
	9/29/2023	\$1,771,335.64
Accounts Payable		
	9/29/2023	\$114,826.37
	10/12/2023	\$1,092,768.99
Total		
		\$2,978,931.00

B. APPROVAL OF AUGUST 2023 BOARD SECRETARY’S REPORT

RESOLVED that the Berkeley Heights Board of Education, pursuant to N.J.A.C. 6A:23-2.12©4, certifies that as of August 31, 2023, after review of the Board Secretary’s monthly financial report (appropriations section), and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12(b), and sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

C. APPROVAL OF AUGUST 2023 TRANSFERS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Interim Business Administrator, approves the Line-Item Budget Transfers for the month of August 2023.

D. APPROVAL OF AUGUST 2023 TREASURER’S REPORT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Interim Business Administrator, accepts the financial report of the Treasurer of School Funds for the month ending August 31, 2023.

Motion to Approve Finance Items A-D

MOTION by: Mr. Hyman **SECOND** by: Ms. Bradford

ROLL CALL: Ms. Bradford, Mr. Cianciulli, Dr. Foregger, Mr. Hyman, Mrs. Khanna, Mrs. Stanley, Mrs. Young, Mrs. Penna – *All Ayes*

Motion Passes.

COMMENTS FROM THE PUBLIC ON ANY TOPIC

During this portion of the meeting, District residents and staff are invited to address the Board of Education on any item.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so,

the response would occur after this public portion of the meeting has concluded. Although the Board may not respond to all items raised during the public forum, all public comments will be considered.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Please note that if any member of the public becomes disruptive during the meeting the Board President may terminate the participant's statement. Continued disruptions may result in removal from, or adjournment of, the meeting.

Each speaker's statement will be limited to three (3) minutes in duration.

- Sai Akiri mentioned that she sent 2 emails to be included with the board correspondences. Ms. Akiri read an excerpt from her correspondence.
- Natasha Joly asked how much the Board has spent to update their policies. Ms. Joly asked for the data pertaining to kids' test scores. Ms. Joly asked about how BTC is being handled throughout the district.
- John Migueis Is not in favor of BTC and suggested to the Board certain studies that have been done on it. Mr. Migueis wanted clarity on the 48-hour new business.

NEW BUSINESS

- Mrs. Penna reached out to the Board requesting that the Board extend their Executive Session from 45 mins to 60 mins. The Board agreed.

ADJOURNMENT

MOTION by: Mr. Foregger

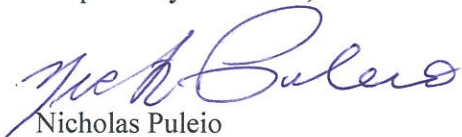
SECOND by: Mrs. Young

VOICE VOTE: Ms. Bradford, Mr. Cianciulli, Dr. Foregger, Mr. Hyman, Mrs. Khanna.

Mrs. Stanley, Mrs. Young, Mrs. Penna - *All Ayes*

- The meeting was adjourned at **10:37 PM.**

Respectfully submitted,



Nicholas Puleio

Interim Assistant Business Administrator/Board Secretary