

MINUTES OF
THE REGULAR MEETING OF THE
MILLBURN BOARD OF EDUCATION
Monday, February 5, 2024

The Board of Education of the Township of Millburn in the County of Essex, New Jersey convened in regular session on Monday, February 5, 2024 at the Education Center of the School District, 434 Millburn Avenue, Millburn, NJ

A. CALL TO ORDER

Board President Viswa Reddy called the meeting to order at 7:00 PM.

Present: Ms. Bhatena Mr. Farashuddin Mr. Finkelstein
 Mr. Heinrichs Mr. Lawrence Ms. Longley Richards (left at 9:19)
 Mr. Reddy Ms. Salhotra Ms. Shivani

Also Present: Dr. Christine Burton, Superintendent
 Dr. Kathryn Diskin, Assistant Superintendent
 Ms. Cheryl Schneider, Business Administrator
 Ms. Addison Lebersfeld, Student Representative (left at 8:30pm)

Approximately 130 members of the public, staff and press.

B. ANNOUNCEMENT OF MEETING NOTICE

Mr. Reddy read the following announcement:

On May 22, 2023, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAPinto Millburn Short Hills, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

E. MINUTES

Ms. Shivani moved and Mr. Lawrence seconded approval of the minutes of the Regular Public Meeting of January 22, 2024 and the minutes of the Board of Education Open Forum of Sunday, January 28, 2024.

The minutes were approved by a voice vote 9 to 0.

F. PRESENTATION

1. Cultivating Leadership 2.0 – Washington School [District Goal 1]

Dr. Burton introduced Mr. Peter Mercurio, Principal of Washington School, who talked about the Leader in Me program and introduced Ms. Bonnie Loew, Guidance Counselor, who described the different Leadership committees. Washington School students presented work that the Academic Committee have been discussing at Washington School and the habits of Leader in Me addressed in their committee.

Mr. Reddy, Mr. Lawrence and Ms. Shivani thanked the students for an amazing presentation.

Dr. Burton thanked the students and noted that the students clearly have all taken a leadership role.

G. BOARD PRESIDENT’S REPORT

Mr. Reddy thanked everyone who participated in the Open Forum: The Board has discussed concrete steps and timelines for moving items discussed forward.

H. SUPERINTENDENT’S REPORT

1. Fire/Security Drills for January 2024:

High School	January 4 / January 26
Middle School	January 11 / January 23
Deerfield	January 2 / January 4
Glenwood	January 11 / January 30
Hartshorn	January 22 / January 29
South Mountain	January 4 / January 12
Wyoming	January 12 / January 18
Washington	January 22 / January 25

Dr. Burton introduced Dr. William Miron, Principal, of the Millburn High School who shared a presentation on a draft of the AP eligibility guidelines. Dr. Miron noted that the program committee will be discussing items raised at the forum such as midterms and return of tests.

Board members commented on the presentation and had the opportunity to ask questions.

2. The Superintendent report is attached to the official minutes of this meeting.

I. BOARD COMMITTEE REPORTS

1. Student Representative Report

Ms. Lebersfeld gave her committee report.

2. Finance & Facilities Committee Report

Mr. Lawrence gave his committee report from the meeting of February 1, 2024.

3. Negotiations Committee Report

Mr. Heinrichs gave his committee report from the meeting of January 29, 2024.

4. Program Committee Report

Mr. Finkelstein gave his committee report from the meeting of February 2, 2024.

5. Middle School Student Liaison Report

Ms. Longley Richards gave her committee report from the meeting of January 25, 2024.

6. PTOC Committee Report

Mr. Farashuddin gave his committee report.

J. ADMINISTRATOR REPORTS

1. Assistant Superintendent Report

The Assistant Superintendent report is attached to the official minutes of this meeting.

2. Business Administrator Report

The Business Administrator report is attached to the official minutes of this meeting.

K. PUBLIC COMMENTS

Mr. Reddy opened the meeting for public comments. Members of the public made statements or asked questions about:

- Thank you Dr. Miron for the presentation
- Access to accelerated classes from a CPA level, not just AP access
- Change in culture – teach love of learning
- Teaching on an appropriate level for the courses
- Ability to take assessments home for review
- Appreciate the Board taking public comments into consideration
- Support for maintenance of a February break on the calendar
- What is the legal basis for CPA & CPB having the same grade weighting?
- Encourage Program committee to look at rigor of courses
- Grades should reflect capability and appropriate levels of instruction
- Parents want to work with teachers to make a positive experience for students
- AP access and college admissions
- Impact of midterm grades on AP access
- Ap Language Arts to meet English requirements
- Gratitude to Ms. Bhathena, for comments recognizing difficulties faced by Juniors and Seniors
- Community advisory committee hoping re-established this year
- Impressiveness of Washington students
- Attorney change potential violation of OPMA
- Would be helpful to list the source of funding for projects in resolutions
- School and Township coordination regarding bonding and financial reporting
- Land use applications and PILOT funding
- Middle School Student introduction to theater

L. DISCUSSION

None

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

Ms. Bhathena moved and Mr. Farashuddin seconded approval of the Instructional Agenda Items M. 1. a. through M. 1.b. in consent agenda format. The Board unanimously approved by voice vote, 9 to 0.

Mr. Lawrence moved and Ms. Longley Richards seconded approval of the following Instructional Agenda Items in consent agenda format:

Instruction Agenda Items continued:

- a. Resolve to *affirm* the Superintendent's recommendation of the HIB investigation(s) for the period of 12/15/23 to 1/19/24. These report summaries are outlined in the confidential reports shared with the Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Staff Conferences as per policy 6471 requiring prior approval of travel reimbursement expenses.

The items passed by the following roll call vote:

Yes:	Ms. Bhatena	Mr. Farashuddin	Mr. Finkelstein
	Mr. Heinrichs	Mr. Lawrence	Mr. Reddy
	Ms. Longley Richards	Ms. Salhotra	Ms. Shivani

2. Personnel Agenda Items

Mr. Lawrence moved and Mr. Heinrichs seconded approval of the Personnel Report dated February 5, 2024.

The Personnel Report was approved by the following roll call vote:

Yes:	Ms. Bhatena	Mr. Farashuddin	Mr. Finkelstein
	Mr. Heinrichs	Mr. Lawrence	Mr. Reddy
	Ms. Richards	Ms. Salhotra	Ms. Shivani

Dr. Burton acknowledged the retirement of Ms. Julie Bernhardt.

3. Business Agenda Items

Mr. Farashuddin moved and Ms. Salhotra seconded approval of the Business Agenda Items M. 3. a. through M. 3. m. in consent agenda format. The Board unanimously approved by voice vote, 9 to 0.

Ms. Shivani moved and Ms. Salhotra seconded approval of the following Business Agenda Items in consent agenda format:

Business Agenda Items continued:

- a. Resolve to approve the disposal of public records per New Jersey Division of Archives and Records Management Guidelines. Authorization for disposal was approved by the Department of Treasury on 1-23-24, Authorization Number 598118, 597807, 597808, 597810 and 597811.
- b. Resolve to approve the disposal either by auction or as refuse of the following items deemed unusable by the district based on knowledge of existing programs and based on the age and condition of the items, pursuant to N.J.S.A. 18A:18A 45:

Year & Make - 2006 GMC
VIN# 1GDHG31U951163311

Be it further resolved that the Board of Education approves the sale of the surplus property through the online auction services of GovDeals (govdeals.com). The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board. The sale is being conducted pursuant to Local Finance Notice 2008-9.

- c. Resolve to accept the proposal made by SESI Consulting Engineers to perform a Geotechnical Investigation and Soil Testing at Hartshorn Elementary School at the following Cost of Services:

o Phase 1 – Geotechnical Investigation and Report	Fixed Fee - \$29,000
o Phase 1.1 – Shelby Tubes, if required	\$180 per tube
o Phase 1.2 – Tube Permeameter Testing, if required	\$150 per test
o Phase 1.3 – Additional Grouting, if required	\$5 per foot
o Phase 1.4 – 55 Gallon Drums, if required	\$125 each
o Phase 1.5 – Expansion Index Testing, if required	\$525 per test
o Phase 1.6 – Consolidation Testing, if required	\$725 per test
o Phase 2 – Onsite Utility Markout	Fixed Fee - \$1,500
o Phase 3 – Groundwater Monitoring Program	\$600 per site visit
o Phase 3.1 – Well Decommissioning	Time and Expense – Estimate \$4,000
o Phase 4 – Environmental Soil Testing & Reporting	Time & Expense – Estimate \$9,500
o Phase 5 – Project Team Design Interaction	Time & Expense – Estimate \$2,500

The full proposal including a schedule of fees for additional services, if necessary, is on file in the Business Office. [Board Goal 2]

- d. Resolve to approve a purchase agreement with Tri-State Folding Partitions, Inc. for bleacher replacement and installation at the Millburn High School main gymnasium at a total cost of \$275,000.

This agreement was procured through Ed Data Contract #12214
[Board Goal 2]

Minutes – February 5, 2024

Business Agenda Items continued:

- e. Resolve to approve a purchase agreement with Classic Sport Floors for the sanding and refinishing of the Millburn High School main gymnasium floor at a total cost of \$32,934.35.

This agreement was procured through MRESC 22/23-44 Repair & Refinishing of Gym Floors Time and Material Bid. [Board Goal 2]

- f. Resolve to approve a purchase agreement with Signal Electric for the replacement of 175 Fire/Carbon Monoxide Detectors throughout the District at a total cost of \$53,395.00.

This agreement was procured through State Contract No. 17-TELE-00233 (T2424) [Board Goal 2]

- g. Resolve to approve a purchase agreement with White Rock for a roof replacement at Millburn Middle School (roof section E) at a total cost of \$475,000.

This agreement was procured through Bergen County Cooperative BC-BID-23-46 Roof Repairs, Replacement and Maintenance Bid. [Board Goal 2]

- h. Resolve to approve a purchase agreement with Siemens for the HVAC Controller Upgrades and Modernization Districtwide at a total cost of \$116,650.00.

This agreement is pursuant to the terms of the bid (time and materials) approved June 22, 2023. [Board Goal 2]

- i. Resolve to approve a purchase agreement with D&L Paving for paving and pathway upgrades as follows:

- Millburn High School \$46,140
- Washington Elementary \$ 4,800

This Contract was procured through Ed Data Services #10980. [Board Goal 2]

Minutes – February 5, 2024

Business Agenda Items continued:

- j. Resolve to approve a purchase agreement with Academy Construction, Inc. for the following:

• Millburn High School Flooring Replacement	\$20,717.25
• Millburn High School Ceiling Repairs	\$ 10,925.00
• Millburn Middle School Flooring Replacement	\$171,971.00
• Millburn Middle School Ceiling Repairs	\$ 20,125.00
• Deerfield Elementary Flooring	\$ 61,078.75
• Deerfield Elementary Ceiling Repairs	\$ 41,285.00
• Hartshorn Elementary Gate and Bollard Install	\$ 10,695.00
• Wyoming Elementary Railing Replacement	\$ 35,650.00
• Wyoming Flooring Replacement	\$ 40,549.00
• South Mountain Bathroom Upgrades	\$ 38,530.00
• Washington Elementary Flooring	\$ 81,799.50

This Contract was procured through Ed Data Contracts #11656, #12203, and #10402. [Board Goal 2]

- k. Resolve to approve the submission of an application and accept the allocation of the SDA Emergent Needs and Capital Maintenance in School Districts Grant in the amount of \$114,488. [Board Goal 2]

- l. Resolve to approve a purchase agreement with Northeastern Interior Services, LLC for the painting and repair projects as follows:

• Millburn High School	\$52,729.00
• Glenwood Elementary	\$48,142.50
• Hartshorn Elementary	\$87,150.00
• South Mountain Elementary	\$25,577.50
• Washington Elementary	\$43,162.00
• Wyoming Elementary	\$16,395.00

This Contract was procured through HCESC–SER- 20E (Painting Services) and HCESC-SER-20F (General Construction). [Board Goal 2]

- m. Resolve to approve a purchase agreement with E&E Graphics Sign Service LLC for the purchase and installation of district wide window signage at a total cost of \$35,700.00. [Board Goal 2]

The items passed by the following roll call vote:

Yes:	Ms. Bhatena	Mr. Farashuddin	Mr. Finkelstein
	Mr. Heinrichs	Mr. Lawrence	Mr. Reddy
	Ms. Longley Richards	Ms. Salhotra	Ms. Shivani

N. OLD BUSINESS

None

O. NEW BUSINESS

None

P. PUBLIC COMMENTS

None

Q. BOARD MEMBER COMMENTS

Mr. Longley Richards commented that several Middle School students indicated that the Paper Mill performance of “Fiddler on the Roof” was their first time seeing a show and for many it was their first time at the Paper Mill.

R. RESOLUTION TO HOLD CLOSED MEETING

At 9:19pm Mr. Farashuddin moved and Ms. Shivani seconded the resolution by the Millburn Board of Education that on Monday, February 5, 2024, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

1. Collective Bargaining/Negotiations

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits.


The resolution passed unanimously by voice vote of 9-0.

The Board convened in executive session at 9:25 PM.

The Board returned to Public Session at 10:22 PM.

S. ADJOURNMENT

At 10:23pm, Mr. Lawrence moved and Ms. Bhatena seconded to adjourn the meeting.
The motion passed by unanimous voice vote, 8 to 0.



Cheryl Schneider
Business Administrator

Superintendent's Report

Board Meeting
February 5, 2024

- ***Fire/Security drills:***

The dates in item H1 represent the fire and security drills for the month of January for all of our buildings.

- ***Kindergarten Registration:***

Reminder...Kindergarten Registration is still underway through February 29th. Please remind friends and neighbors with Kindergarten aged students to register now so we can plan for next year. All registrations and related communication will be done online, using the enrollment system provided through **PowerSchool**, the district's student information system. More information and full instructions can be found on the [Kindergarten Registration](#) page on the website.

- ***Students Helping Students***

A group of High School robotics students who have raised money through their SPLASH and Hack-a-Thon events, have used the funds to provide other schools with an experience with robotics. Students Jia Panjwani (11), Alexis Lee (11), and Joey Sorkin (12) are currently working with the computer teacher at Lyndhurst High School. Last year they visited the school and donated a 3D Printer and Arduino learning kits, and are currently working with the STEM teacher there to provide students with experiences using the equipment.

They are hoping to expand this program to other schools, as they have continued to fundraise, and have more funds and expertise to share.

- ***Musicals***

Mark your calendars now, and get your tickets to this year's High School and Middle School Musicals. These are two family-friendly popular shows, sure to sell out!

- The MHS Limelight Players welcome you to Be their Guest at **Beauty and the Beast**, with an unprecedented 4 shows on March 15, 16, and 17th. Friday and Saturday night at 7:30pm and Saturday and Sunday afternoon at 2:00pm. This is one of the only opportunities to see this "tale as old as time," as the show will be going back into the Disney vault in January of 2025! Tickets are available mhsnj.booktix.net

- The Millburn Middle School Spring Musical, **The Wizard of Oz**, invites you to follow them on the yellow brick road on Friday, March 22nd and Saturday, March 23rd at 7pm and Sunday, March 24th matinee will be presented at 1 p.m. on. The show is open to the public. Tickets are \$15 and will be on sale online at mms.booktix.com starting February 8.

- ***Lunar New Year***

Wishing all those who will be celebrating this weekend, a very Happy Lunar New Year. The Millburn Short Hills Chinese Association and the Millburn Institute of Talent are hosting a Lunar New Year Festival at Millburn High School on Sunday, February 11 from 12:30 to 6 pm, with food, games, and prizes. Performances which need tickets start at 3. And Fireworks will conclude the event at 5:30 pm. All welcome!

- **Positive Affirmation for Our Athletes**

I receive emails regarding the many accolades of our students from contests, competitions, athletic events and academic awards. There have been over the years emails that resonate with an even higher frequency and that is summed up in an email sent to me by Chris Drechsel our Athletic Director who received a message from a two parents from West Orange who wanted to share their positive experience during a recent bowling match: Mr. and Mrs. Barreau wrote to Mr. Drechsel:

“We wanted to take a moment today to express our sincere appreciation for the incredible sportsmanship your team has displayed throughout this entire season. Our daughter is a player for West Orange and she is new to bowling and to the team. She has been lacking confidence in the game and was having trouble finding her footing. When we came to watch her play last week, she looked very excited for the first time in a while. I asked her how things were going and she told me that it was the best day of bowling thus far. She said that the team that she was playing was full of really kind players and coaches who were cheering her on and encouraging her throughout the game. Your positive attitude, friendly encouragement, and genuine congratulations for not only one other's successes, but that of the opposing team's as well, truly created a fantastic atmosphere on the lanes. There were high fives after clutch shots, words of encouragement after missed spares, and celebrations of each other's success. These gestures went a long way in fostering a sense of community and sportsmanship that is often missing in competitive settings. It was refreshing to see

such camaraderie and respect between competitors, making the entire experience even more enjoyable for everyone involved.

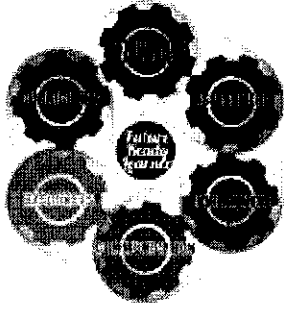
I came over to say something to the coaches so that they were aware of the positive impact that they had. They were all genuinely kind and unassuming. We wanted to take a moment to let everyone at the school know what a great group of coaches and players you have. You never know what a kind word can do for another person. It is evident that the example that the coaches, staff and parents have set is making a great impression on your players. I have seen other schools playing this season, but none have shown the kindness and grace of the Millburn High School Bowling Team.

Thank you for helping to create such a positive and memorable experience. We wish you all the best in your future endeavors. Your district should be aware of how awesome you all are.” (end quote)

I thanked them on behalf of the district and shared that it truly makes all the difference when sportsmanship and camaraderie win the day over competition! This is just one example of what we try to instill in our students as being kind and encouraging human beings.

The coaches are Mr. Brian Chapman and Dr. Regina Conlon.

- **AP Changes:** I would like to highlight the work with the HS Administration, Department Chairs and C&I Office to address the changes to the AP eligibility. I'd like to invite Dr. Miron to come and share a look at the draft changes to AP access eligibility. With the quarter grades and midterms being finalized in PowerSchool today, the analysis will be underway to address the quantity of students that these changes will invite to take these AP courses. Using our current semester grades, the HS will be able to share more specifics on the impact of these changes in the coming days. Ultimately, we plan to share the full set of finalized eligibility access with the community in preparation for the start of scheduling for next year. We will also be looking to coordinate discussions with an Assessment and Grading Committee to look at the midterms, grading practices and return of tests that were shared at the forum. Among the goals is to review the data to understand what grading practices are currently in place, length of tests, and what we can look to keep, eliminate or change going forward.



Millburn Township Public Schools

Office of Curriculum and Instruction

Teaching, Learning, and Innovation

Assistant Superintendent Report
Dr. Kathryn Diskin
Board of Education Meeting
February 5, 2024

Professional Development Update

The two-hour delay allowed K-12 teachers to engage in professional development sessions. All grade 1 teachers throughout the district met at Deerfield School for a Language Arts meeting to articulate and discuss assessment practices. All other elementary teachers met in grade-level professional learning communities to discuss data, assessments, and best practices. The middle school language arts, social studies, world language, and related arts teachers met to discuss and share resources and lesson plans that support the Amistad Law, Holocaust & Genocide Law, and International Women's Month. The middle school math department analyzed Linkit! Data and planned upcoming units of instruction. The Middle School Health and Physical Education Teachers worked with Coach Lalta from Indoor Cricket USA to receive training in the game of cricket. The Middle School and High School Science departments examined assessment practices and the expectations of the Science - New Jersey Student Learning Assessments. The Middle School and High School Algebra 1 team had a collaboration meeting to discuss standards assessments and engage in instructional planning. The high school departments spent time reflecting on block scheduling best practices, analyzing assessment data, and planning upcoming units of instruction.

Snowshoe Sam

6th grader Sam Vartanian is participating in the Special Olympics Winter Games in the Snowshoeing event at Mountain Creek in Vernon, NJ this week. Qualifiers were taking place today, and the events are tomorrow. A group of teachers and MMS Peer Leaders are planning to attend to cheer him on. Good luck to him!

Millburn Mock Trial Team

Millburn Mock Trial Team – advances to the Quarterfinals of the Essex County Mock Trial Competition! Good luck this week as the tournament continues!

Respectfully submitted,

Kathryn Diskin, Ed.D

BUSINESS ADMINISTRATOR'S REPORT

BOE MEETING

February 5, 2024

The business office has been focusing on our continuing work to balance the budget. As indicated at the last Board meeting, we will not know our state aid or confirm our allowable tax cap for another few weeks, but we are working based on the assumptions we presented and getting closer to having a balanced budget.

On tonight's agenda are a number of approvals for maintenance projects throughout the District. Many of these were planned for in the operating budget, such as our annual painting and floor replacement projects, but we hold off on initiating them until later in the year in case any unforeseen items arise. We also have been fortunate to have received grant funding to free up operating funds to move forward on other projects, many of which were identified in our annual budget reviews or through our work order system. On tonight's agenda is approval to submit an application and accept Millburn's allocation of \$114,488 from the State's Capital Maintenance in School Districts Grant. We previously accepted the NJ Clean Energy Grant funds that enabled us to approve the Change Orders for the Middle School HVAC project at the last meeting. As a reminder, the NJ Clean Energy Grant award was for a total of just under \$5,000,000. These funds, plus the availability of the Federal ESSER funds, allowed us to move forward with a number of projects that were not included in the referendum. Many of those projects are on tonight's agenda and you will be seeing additional projects on the next few agendas as we move forward with scheduling projects to be done over school breaks and at the end of the school year.

One project is for a Consulting Engineer to perform a Geotechnical Investigation at Hartshorn School to address continuing water infiltration issues. The estimated cost for the full investigation is about \$45,000. The necessary steps to mitigate any issues identified will be determined based on the outcome of the investigation. A similar geotechnical investigation is being scheduled at the high school athletic fields as part of the feasibility study being done. The architects working on this study are filing applications this week with the NJ Dept of Environmental Protection for Flood Hazard Area Verifications to confirm the identifications to date.

Millburn Township Public Schools
Millburn, New Jersey

PERSONNEL REPORT
Public Meeting of Monday, February 5, 2024

“The Superintendent recommends the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by*) conditional upon the final approval by the New Jersey Department of Education, and the Board further authorizes the submission of an application for emergency hiring pursuant to NJSA 18A:6-71, et. Seq., NJSA 18A:6.4.13, et. Seq.”

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>DETAIL</u>
1. <u>Approval of New Staff Member:</u>			
Faraone, John	Licensed Electrician (District-wide)	TBC	\$75,000. /yr. (to be pro-rated)
2. <u>Approval of New Paraprofessional Staff Member:</u>			
Charos, Laura	Paraprofessional (WY)	2/12/2024	\$34,903. /yr. (+) \$5000. ABA Stipend (+) \$500. Degree Stipend (to be pro-rated)
3. <u>Approval to Hire New Security Staff Member:</u>			
Merrigan, Peter	Substitute Safety Officer (District-wide)	TBC	\$26.25 /hr. (Timesheet)
4. <u>Approval to Hire New Custodial Staff Member:</u>			
Gary, Steven	Substitute Custodian (District-wide)	TBC	\$16.98. /hr. (Timesheet)
5. <u>Approval for Change of Positions:</u>			
Duffus, Omar	From: Night Custodian To: Assistant Head Custodian (HS)	2/1/2024	From: \$53,780. /yr. (+) \$950. Night Differential To: \$57,780. /yr. (+) 1,150. Night Differential (to be pro-rated)
Shishkin, Ilya	From: Ground/Maint. Worker (Grounds) To: Custodian (Mid-day shift) (HS)	2/1/2024	no salary action

Millburn Township Public Schools
Millburn, New Jersey

PERSONNEL REPORT
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“The Superintendent recommends the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by*) conditional upon the final approval by the New Jersey Department of Education, and the Board further authorizes the submission of an application for emergency hiring pursuant to NJSA 18A:6-71, et. Seq., NJSA 18A:6.4.13, et. Seq.”

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>DETAIL</u>
Lock, Thomas	From: Ground/Maint. Worker (Grounds) To: Custodian (PM shift) (HS)	2/5/2024	no change in base salary (+) \$950. Night Shift Differential (to be pro-rated)
6. <u>Approval for Leaves of Absence:</u>			
Rementilla, Arielle	SPED Teacher (WA) (Gr. 5)	23/24 SY	FMLA: w/o pay; w/benefits 5/13 – 6/20/2024 NJFLA: w/o pay; w/benefits 8/28 – 12/2/2024 RTW: 12/3/2024 (24/25 SY)
D’Amico, Cristina	Elementary Teacher (SM) (Kindergarten)	23/24 SY	Sick Utilization: 5/16 – 6/20/2024 FMLA: w/o pay; w/benefits 8/28 – 12/2/2024 RTW: 12/3/2024 (24/25 SY)
Gewirtz, Allison	Elementary Teacher (WY) (Gr. 3)	23/24 SY	Sick Utilization: 3/13 – 4/17/2024 FMLA: w/o pay; w/benefits 4/18 – 9/19/2024 (24/25 SY) Benefit End Date: 9/30/2024 CRLOA: w/o pay or benefits 9/19/2024 – 6/18/2025 RTW: 25/26 SY
7. <u>Approval for Leave of Absence Date Adjustment:</u>			
Centrella, Ashley	SPED Teacher (Pre-K) (SM)	23/24 SY	Sick Utilization: 1/8 – 3/1/2024 FMLA: w/o pay; w/benefits 3/4 – 6/4/2024 RTW: 6/5/2024

Millburn Township Public Schools
Millburn, New Jersey

PERSONNEL REPORT
Public Meeting of Monday, February 5, 2024

“The Superintendent recommends the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by*) conditional upon the final approval by the New Jersey Department of Education, and the Board further authorizes the submission of an application for emergency hiring pursuant to NJSA 18A:6-71, et. Seq., NJSA 18A:6.4.13, et. Seq.”

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>DETAIL</u>
8. <u>Approval for Extension to Unpaid Leave of Absence:</u>			
Dotegowski, Ingrid	World Language Teacher (Spanish) (HS)	23/24 SY	Unpaid Leave: 11/12/2023 – 2/23/2024 RTW: 2/26/2024
9. <u>Approval to Extend Long Term Substitute Assignment:</u>			
Braunstein, Jillian	World Language Teacher (Spanish) (HS)	From: 11/8/2023 – 2/12/2024 To: 11/8/2023 – 2/27/2024	\$60,906. /yr. (to be pro-rated) (For I. Dotegowski)
10. <u>Approval of Staff for Student Support for Extra Curricular Activity (Timesheet Work):</u>			
Noss, Herbert	Paraprofessional (MS)	1/23/2024 10 weeks	\$34.80 /hr. 1 hr. sessions Student # 15362
11. <u>Approval of Coaching Stipend Adjustment previously approved on PR of 5/22/2023:</u>			
Gilligan, Michael	From: Co-Head Coach To: Head Coach (HS)	23/24 SY	From: \$5,403. Stipend To: \$10,805. Stipend Boys Lacrosse No longer a split stipend
12. <u>Approval for Elementary Club Schedule C Update for 2023-2024 SY:</u>			
Boucher, Maura	Art Club (SM)	23/24 SY	\$1,400.
13. <u>Approval of Paraprofessional Staff Members to serve as Temporary Bus Aides (Timesheet Work):</u>			
Baigent, Dazanne	Temporary Bus Aide (For SM student)	2/1 – 2/29/2024	\$34.80. /hr. 2 hrs. /week (shared; PM ONLY)
Fiore, Kathleen	Temporary Bus Aide (For SM student)	2/1 – 2/29/2024	\$34.80. /hr. 3 hrs. /week (shared; PM ONLY)

Millburn Township Public Schools
Millburn, New Jersey

PERSONNEL REPORT
Public Meeting of Monday, February 5, 2024

“The Superintendent recommends the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by*) conditional upon the final approval by the New Jersey Department of Education, and the Board further authorizes the submission of an application for emergency hiring pursuant to NJSA 18A:6-71, et. Seq., NJSA 18A:6.4.13, et. Seq.”

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>DETAIL</u>
14. <u>Approval for 6th Period Extension:</u>			
Garland, Meghan	College & Career Counselor (HS)	From: 9/1/23 – 1/31/24 To: 9/1/23 – 6/30/24	\$81.72 /day (Timesheet)

15. Approval of Spring 2023-2024 SY High School Assistant Coaches:
See Attachment # 1

16. Approval of Spring 2023-2024 High School Volunteer Coaches:
See Attachment # 2

17. Approval of Curriculum & Instruction Staff Projects for 2023-2024 SY:
See Attachment # 3

18. <u>Separation:</u>			
Bernhardt, Julie	Mathematics Teacher (HS)	7/1/2024	Retirement 22 yrs.

**MILLBURN HIGH SCHOOL
DEPARTMENT OF ATHLETICS**

ATTACHMENT # 2

Volunteer Coaches – Spring 2023-2024 SY

Please approve the following volunteer coaches for the spring 2023-2024 season:

Baseball

Joe Kropa Sr.
Joe Kropa
Ed Blankmeyer
Mike Pollak
Rob Ghiretti
Louis Nucci

Girls Golf

Michael Wofsy

Boys Golf

Kian Barry
Ryan Flatley

Boys Lacrosse

Nick DiLauri
Kyle Rochester

Softball

James Sickinger
Mia Carty
Irene Margiotta

Boys Spring Track

Michael Feldman
David Scheck

Boys Tennis

Lee Robinson

Boys Volleyball

Mike Wong

Project	Name	# Hours	Rate/hr.	Total
Curriculum Writing Algebra I	Bartley, Jaime	14	\$58	\$812
Curriculum Writing Math 7	Daniels, Rachel	14	\$58	\$812
Curriculum Writing Math 7 Accelerated	Daniels, Rachel	14	\$58	\$812