



**23-24**

**McCloud High School**

**Late work procedure: this applies to a student's absence from school, this does not apply to a student in class who does not complete work assigned in class. A student in class and not working will receive a referral to a Counselor and/or Administrator, and a ZERO. The student can make up the assignment for 80% during Friday Focus.**

**1 day late** = a deduction of 10 % (Highest grade possible is 90 % of assignment point value)

**2 days late** = a deduction of 20 % (Highest grade possible is 80 % of assignment point value)

**3 days late** = a zero is given

**Once a Zero is given, options are:**

1. Attend Friday Focus to earn a max of 80% of the assignments original point value.
2. Teacher discretion to arrange a time outside of class to make up the Zero to earn a max of 80% of the assignments original point value.

All tests are to be made up with the classroom teacher. Friday Focus is for making up class assignments and for tutoring.

**School Activity Absences:** Students will have 1 day extra to make up assignments.

**All other Absences:** Students will have 2 days extra to make up assignments.

Student Name (Printed)\_\_\_\_\_

Student Signature\_\_\_\_\_

Date\_\_\_\_\_