

GRIFFIN SCHOOL DISTRICT #324

6530 33rd Avenue, NW, Olympia WA 98502

School Office: 360-866-2515 - FAX: 360-866-9684 - Elementary Ext. 5911 - Middle School Ext. 5910

District/School Web Page: griffinschool.us

Zoom Link: <https://us02web.zoom.us/j/89502882527> - Meeting ID: 895 0288 2527

School Board Meeting

Tuesday, September 24, 2024 06:00 PM

CALL TO ORDER & PLEDGE OF ALLEGIANCE 6:00 PM

(Action)

* Approval of the Meeting Agenda

* Land Acknowledgement

[Land Acknowledgement 2021.docx.pdf \(p. 3\)](#)

TAB 1 COMMUNICATIONS

(Discussion)

PUBLIC COMMENT (RCW 42.30.240)

(Information)

[Public Comment Sign Up Sheet \(p. 4\)](#)

TAB 2 CONSENT AGENDA

(Action)

2.1 Approval of the August 14, 2024 Meeting Minutes

[August 14 2024 Special Planning Meeting Minutes.pdf \(p. 5\)](#)

2.2 Approval of the August 14, 2024 Meeting Minutes

[August 14, 2024 Work Session Meeting Minutes.pdf \(p. 7\)](#)

2.3 Approval of the August 28, 2024 School Board Meeting Minutes

[August 28, 2024 School Board Meeting Minutes.pdf \(p. 9\)](#)

2.4 Approval of Warrants & Payroll - July 2024

[Warrants & Payroll July 2024.pdf \(p. 12\)](#)

2.5 Approval of Warrants & Payroll - August 2024

[Warrants & Payroll August 2024.pdf \(p. 21\)](#)

2.6 Approval of the Enrollment Report

[Enrollment Update Sept 2024.pdf \(p. 30\)](#)

2.7 Approval of the Personnel Report

[Personnel Report Sept 2024.pdf \(p. 31\)](#)

2.8 Approval of the Special Education Cooperative Agreement for 2024-25

[Special Ed Coop Agreement 2024-25.pdf \(p. 34\)](#)

TAB 3 OLD BUSINESS

(Action)

3.1 Superintendent's Proposed Goals 2024-25 (2nd Review)

TAB 4 NEW BUSINESS

(Possible Action)

TAB 5 POLICY REVIEW

(Action)

5.1 Policy 3245, Students & Electronic Devices (2nd Reading)

[3245 Students and Electronic Devices.docx \(p. 44\)](#)

5.2 Policy 3416, Medication at School (2nd Reading)

[3416 Medication at School.pdf \(p. 45\)](#)

5.3 Policy 5161, Civility in the Workplace (2nd Reading)

[5161 Civility in the Workplace.pdf \(p. 47\)](#)

5.4 Policy 6580, Continuity of Operations Plan (2nd Reading)

[6580 Continuity of Operations Plan.pdf \(p. 49\)](#)

Tab 6 DISTRICT REPORTS

(Information)

6.1 Finance Directors Report

Budget Status Report

[Finance Director's Report Budget Status July 2024.pdf \(p. 50\)](#)

Budget Status Report, August 2024

[Finance Director's Report Budget Status August 2024.pdf \(p. 51\)](#)

6.2 Superintendent's Report

6.3 Facilities Supervisor Report

Public Comment (in accordance with RCW 42.30.240)

(Information)

[Public Comment Sign Up Sheet \(p. 52\)](#)

FOR THE GOOD OF THE ORDER

(Information)

EXECUTIVE SESSION & ADJOURNMENT (RCW 42.30.110)

(Action)

Land Acknowledgement

The land we gather on today is the homeland of the Squaxin Island people. The people have existed here since time immemorial, populating the bays and inlets in massive longhouses and seasonal villages in countless numbers. They appropriately call themselves “The People of the Water”, because of the bounty of the region’s waterways, which have carried and sustained their people for millennia.

As a tribe, the people continue to work and thrive on these lands, contributing immensely to the cultural and economic wealth of the region.

The Squaxin people are still here today, thriving. The resiliency of these people past and present is acknowledged as we gather here today, and in this recognition of the lands we stand on let us commit to honoring them as they continue to uphold their traditions and culture, a culture that enriches our community like nothing else.

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Board of Directors' Special Planning Meeting Minutes

Wednesday, August 14, 2024 – 2:00 to 5:30 PM (In Person & Via Zoom)

Griffin School Library – 6530 33rd Avenue, NW Olympia, WA 98502

Zoom Link: <https://us02web.zoom.us/j/83259405339> - Meeting ID: 832 5940 5339

Chair Osterberg called the meeting to order at 2:02 p.m.

Present

- Board: Julie Osterberg, Trish Gregory, Emma Rose, Tesa Frevert, and Blair Baker.
- Leadership: Kirsten Rue, and Kelli Anderson.
- Members of the Public: Scott Dolquist.

Agenda

- Approval of the Agenda: Director Rose moved to approve the agenda as presented. Seconded by Director Frevert, the motion carried five to zero.

Board/Superintendent Training

- WSSDA Training: Board Members worked with Superintendent Rue to build common background knowledge regarding the roles and perceptions of the school board and to develop the board and superintendent goals for the 2024-25 school year. She introduced Scott Dolquist from WSSDA who opened the meeting with introductions and an overview of the intended agenda topics. Board members participated in a self-assessment survey including an overview of research on board impact, an introduction to the board self-assessment survey, overview of the Griffin's BSAS data, discussion an analysis of Griffin's BSAS information and initial board governing priorities.
- Board members reviewed the Washington School Board Standards including the eight characteristics of effective school boards:
 1. Commit to high expectations for students with clear goals.
 2. Believe all students can achieve within their school systems.
 3. Hold the district accountable on strategic issues.
 4. Collaborate with staff and community about district goals.
 5. Drive continuous improvement using data-based decision making.
 6. Professional development focused on district goals.
 7. Trust in, and honor, roles and responsibilities of board and superintendent
 8. Participate in team development to build knowledge and values.

There are five core principles of effective boards including: responsible for district governance, communication of and commitment to high expectations for student learning, creating conditions district-wide for student and staff success, holding the district accountable for student learning and engagement of the community in education. Griffin Board Members reviewed the data from their own self-assessment which will help them put the standards into practice. The five standards are values and ethical behavior leadership communication professional development and accountability. Commitment to educational equity was newly added at a standard in 2022 making six standards. Board members participated in three rounds of data analysis and conversation focusing on areas of strength, opportunities for growth, and opportunities for increased cohesiveness. Board members discussed patterns, common themes, strengths and how to remain strong and continue to improve as a school board.

Board member reflected on how the review of the self-assessment data will inform the districts continuous improvement, effective board governance and superintendent’s areas of focus. As part of the reflection, the board discussed their roles as board members on a strategic (board), tactical (superintendent) and operational (staff) level as it relates to some of the data and school board governance. The school board guides and directs and the superintendent administers.

Chair Osterberg recessed the meeting at 4:05 p.m. for a short break. Chair Osterberg reconvened the meeting at 4:30 p.m.

Board Members reviewed communication protocols including different scenarios and how to respond to each including board member to board member, board member with community or staff, and board member with superintendent etc. Discussion ensued on the Superintendent’s evaluation process and what format to use for the process. The goals should be tied to the board’s overall direction of visionary leadership, governing affectively and advocacy for the district and aligned with a strategic plan and/or planning process. Superintendent shared some examples of evaluation formats including what has been used in the past. The superintendent’s goals should have elements tied to the strategic plan or the planning process as it relates to the board’s overarching goals. Discussion ensued on short- and long-term goal planning, strategic planning and the next steps including drafting superintendent goals that fit within a reasonable timeframe given the superintendent has a three contract.

Board members ended their meeting with comments about how they feel after taking this training. Board members are excited about working together to develop clear goals for the district (strategic plan) and also clear goals for the superintendent over the next three years. Board members want to be supportive of Kirsten in her first year as a superintendent.

Adjournment (in accordance with RCW 42.30.110)

No further business coming before the board, Chair Osterberg adjourned the meeting at 5:38 p.m.

Signatures

Board Chair: _____

Vice Chair: _____

Director: _____

Director: _____

Director: _____

ATTEST

_____ Secretary to the Board

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Board of Directors' Work Session

Wednesday, August 14, 2024 – 6:00 PM (In Person & Via Zoom)

Griffin School Library – 6530 33rd Avenue, NW Olympia, WA 98502

Zoom Link: <https://us02web.zoom.us/j/85476284635> - Meeting ID: 854 7628 4635

Chair Osterberg called the meeting to order at 6:00 p.m.

Present

- Board: Julie Osterberg, Trish Gregory, Emma Rose, Tesa Frevert, and Blair Baker.
- Leadership: Kirsten Rue, and Kelli Anderson.

Agenda

- Approval of the Agenda: Director Frevert moved to approve the agenda as presented. The motion was seconded by Director Rose. Chair Osterberg noted that one item has been added to the agenda under “Other” and that is the joint school board meeting with the Olympia School Board and a discussion of potential dates. Director Frevert moved to amend her motion to approve the agenda as amended. Seconded by Director Rose, the motion carried five to zero.

Board Member Committee Updates

- Board Members gave committee updates: The policy committee reported that the updated section of the 1,000's section has been posted to the districts website. The facilities committee has scheduled a meeting with Alex Jones to review a proposal from a soccer club for the 41st Avenue property. Also, the abandoned trailer has been removed from the 41st Avenue property and cost the district approximately \$650.00. The work on the transportation roof is expected to begin on August 19th. The sink hole has been repaired temporarily and “Flow Hawks” will submit a report with the next steps for this project. Once the report is received and deems the playground safe, Superintendent Rue will make a decision whether to open the campus to the community.

Policy Review

Board Members **reviewed the following policies** as a first reading for discussion:

- Revision of Existing Policy 2108, Learning Assistance Program – 1st Reading: Superintendent Rue noted that she included a copy of the existing policy as well as the proposed policy updates for the board's review. This policy relates to the district's title lap program and has outdated language that needs to be updated. The board would like to update where it notes “K-12” in the policy language and update it to read K-8 since we don't have a high school.
- Revision of Existing Policy 3432, Emergencies – 1st Reading (Review of Procedures 3432): This policy has extensive changes. Language about a pandemic was added. The policy also covers the required drills that district/schools need to conduct throughout the year. Shelter in place is a fairly new drill for Griffin. Other required drills include fire drills, lockdown and lockout drills, as well as earthquake drills. The procedures are included in the packet for the board's reference. The procedures are more detailed around drills and how they are defined. Staff participated in Active Shooter training in August to get ready for the school year. Superintendent Rue thanked Micah Rose from Thurston County Sheriff's Office for providing that training. Requirements have shifted from active shooter training, including students to just training for staff so its less stressful. It is more important for adults to know what to do to direct students in the moment. Discussion ensued on incident command training and who is required to take the training. Leadership team members will also take the training in response to critical incidents. Board members would like to see “and/or designee” added after the word Superintendent.

- Revision of Existing Policy 6530, Student Insurance – 1st Reading: This policy is finance related and policy references, the liability insurance that the district carries to cover staff and property. In addition, the district participates in the Capital Region ESD 113 Workers, Compensation Trust and Unemployment Cooperative for employee benefits from injury or loss of employment. The implementation of Seb has regulated the offer of insurance. Additionally, the district uses the United School Insurance program for liability insurance for the buildings, water systems, buses, and district owned autos. This policy outlines all the coverages that are offered.

- New Policy 6550, Capitalization Threshold for leases & SBITA's – 1st Reading: Superintendent Rue shared a memo that Kim Ferra created to explain the changes to this policy. The memo noted that this policy originated due to the accounting standards set by the Governmental Accounting Standards Board (GASB). Because Griffin operates under the cash basis of accounting, our district is considered small and GASB determines how the district reports their expenditures and revenues at year's end. These items are presented in a document called the F196 and Policy 6550 sets the threshold value of when the district would report. Griffin does not have a significant dollar amount spent on leases or subscription-based information technology agreements. It is the district size and dollar amount committed to these subscriptions that the auditor will analyze when reviewing the district's financials. In other words, leases with total payments that equal or exceed 1% of prior year expenditures but are budgeted expenditures and have a maximum possible term in excess of one year will be capitalized and reported as a liability on the district schedule of long-term liabilities.

- Joint School board Meeting w/Olympia School Board: Board members discussed possible dates to hold their joint school board meeting with the Olympia School Board. Board members are in consensus of not having the joint meeting as part of a regular school board meeting. Griffin would like to host the meeting this year. A proposed date of January 8th was discussed. Chair Osterberg will reach out to Olympia's board chair to schedule the joint school board meeting. Discussion ensued on agenda topics. Board members discussed inviting tribal representatives to the meeting and the time immemorial curriculum implementation. Board members would like an update on the implementation of this curriculum at a future board meeting. The district leadership team or DLT functions as the instructional materials committee. This committee will include parent representatives. Engaging the community and letting them know how they can get involved is of high interest to the board. Superintendent Rue feels that engaging the community on a wider scale will happen as the district works through the strategic planning process.

Adjournment (in accordance with RCW 42.30.110)

No further business coming before the board, Chair Osterberg adjourned the meeting at 6:50 p.m.

Signatures

Board Chair: _____

Vice Chair: _____

Director: _____

Director: _____

Director: _____

ATTEST

_____ Secretary to the Board

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Board of Directors' Regular Meeting Minutes

Wednesday, August 28, 2024 – 6:00 p.m. – In-Person & Via Zoom

Griffin School Library – 6530 33rd Avenue, NW Olympia WA, 98502

Join the Zoom: <https://us02web.zoom.us/j/84750454889> - Meeting ID: 847 5045 4889

Chair Osterberg called the meeting to order at 6:01 p.m. The Pledge of Allegiance followed.

Present

- Board: Julie Osterberg, Emma Rose, Tesa Frevet and Blair Baker. Trish Gregory was excused.
- Leadership: Kirsten Rue, Kim Ferra, Karen Lett, Kelli Anderson, Kyle Nixon, Rebekah Keiser and Erin Hagen.
- Staff: Kayleen Durant, and Jennifer Tomlin.
- Members of the Public: Julie Nichols and Mel Durward.

AGENDA

- Approval of the Meeting Agenda: Director Baker moved to approve the agenda as presented. Seconded by Director Rose, the motion carried four to zero.
- School Board Land Acknowledgement: Director Frevert read the land acknowledgement.

Tab 2 Consent Agenda – ACTION: Director Baker moved to approve the consent agenda as presented. Seconded by Director Rose, the motion carried four to zero. The consent agenda was approved as follows:

- 2.1 Approval of the July 10, 2024, Work/Study Session Meeting Minutes
- 2.2 Approval of the July 24, 2024, School Board Meeting Minutes
- 2.3 Approval of Warrants & Payroll
- 2.4 Approval of the Personnel Report

Tab 4 New Business – DISCUSSION/ACTION

4.1 Highly Capable Plan: Board Members reviewed this plan for consideration of approval. Principal Keiser shared that Kayleen and Jennifer coordinators for high cap, met with them last week, updated the plan for this coming school year. Mrs. Evans shared that she and Jennifer Tomlin are the Highly Capable Coordinators again this year. Look back and reflect on the year of services they provided to make sure they are providing efficient services. Got feedback from the board last year (food truck program). Work directly with the student for the last few years, developed relationships and see the kids grow. Are also full-time teachers and what better way to be served by working with a designated paraeducator. Providing material and training for her from Jen and Kayleen. Direct instruction during WIN Time and that is also when high cp will receive their services four days a week. Projects, content challenging the students. MS Principal Mrs. Hagen shared the there is an advanced/accelerated math course for 7th grade, and then algebra is offered for 8th grade. There are a few unique scenarios where students from Griffin are attending CHS for a geometry class. This year, staff have embedded a highly capable enrichment option into the PE rotation. RTI or Response to Intervention is active for responsive intervention that applies to all students. A report back to the board is planned for mid-year. Discussion ensued on the teacher and para support for this program. All second graders are screened for the program. If they qualify, more extensive testing is conducted. Another screening option for fifth graders will be added this spring. There will be two options that students may be eligible for the Highly Capable Program. Discussion ensued on the process, are we in line with best practice, how do other small schools do it How is the data used to measure progress for high cap, etc. making sure we are addressing any equity gaps throughout the process. The board thanked Mrs. Evans for her presentation. Director Rose moved to approve the Highly Capable Plan as presented. Seconded by Director Baker, the motion carried four to zero.

Tab 5 Policy Review - DISCUSSION/ACTION

5.1 Revision of Existing Policy 2108, Learning Assistance Program – 2nd Reading: Superintendent Rue presented this policy noting the revisions. Revisions included: discussed these at the work session, made all of the board suggested revisions and this is the final draft for consideration of approval. Director Frevert moved to approve Policy 2180, Learning Assistance Program as presented. Seconded by Director Rose, the motion carried four to zero.

5.2 Revision of Existing Policy 3432, Emergencies – 2nd Reading: Superintendent Rue shared the updated policy for emergencies. She noted that the procedures are included in the packet for informational purposes and would not need Board approval. Director Frevert suggested adding the language, “and/or designee” to the policy language. Discussion ensued on the logistics of the policy and some aspects of the procedures. Director Baker moved to approve Policy 3432, Emergencies as presented. Seconded by Director Frevert, the motion carried four to zero.

5.3 Revision of Existing Policy 6530, Student Insurance – 2nd Reading: This policy includes a copy of a memo from Kim Ferra stating the reasons for both policy 6530 and 6550 as discussed at the last work session meeting. Director Rose moved to approve Policy 6530, Student Insurance as presented. Seconded by Director Frevert, the motion carried four to zero.

5.4 New Policy 6550, Capitalization Threshold for leases & Subscription based Information Technology Arrangements (SBITAs) – 2nd Reading: Ms. Rue reported that this policy was discussed at length at the most recent work session. Director Frevert moved to approve Policy 6550, Capitalization . . . as presented. Seconded by Director Rose, the motion carried four to zero.

Tab 6 District Reports - INFORMATIONAL

6.1 Finance Director’s Report: Kim Ferra updated the board on district *finances*. She reported that the budget status report is included in the meeting packet and is for the month of July. The reports look different this month due to the county treasurer’s updated software. There software update has not come back online. The reports that normally come from the county on the third of the month have not been produced. Mrs. Ferra presented a fund balance report reflecting the current information without the county treasurer’s report. She will update the report as soon as the treasurer’s software comes back online. She will also be focusing on the year end close for last year’s budget.

6.2 Superintendent’s Report: Kirsten Rue updated the board on district activities. The roof for the Transportation building is in the process of being replaced. The roof was very old and problematic. The district received a \$45,000 grant to assist in the development of a long-term capital facilities plan. Griffin secured the assistance of the Construction and Design Department of ESD 112 to help with the development of the plan. More grants will become available as the process progresses (2027-2029 biennium). The district has already been awarded five million dollars in grant funding, which has not yet been secured and is part of a longer process. The projection to receive this funding is 2027 and after. Representatives from ESD 112 will meet with Facilities Director Alex Jones to conduct a walkthrough of the building and submit an initial plan to OSPI. This will ensure the district stays “in the que” for additional funding down the road to help facilitate the plan. The process is a series of grant applications throughout the 2027–2029 fiscal calendar. Ms. Rue reported that the sink hole has been repaired and monitored for a month. The slide has been repaired and the playground is ready for kids.

Professional development is going well. Superintendent Rue had the opportunity to share her leadership style with staff along with some expectations for the year. This year’s theme was “Anchored in Hope, We Row Together.” Staff were presented an organizational chart to help guide them on how to get their voices heard. Also, information about ways staff can step up in leadership roles throughout the school year was shared. Superintendent Rue feels that in any organization, the people who work within need a system for making sure their voice is heard. Also, staff focused on restorative practices, specifically on the concept of the “Social Discipline Window.” The Social Discipline Window is predicated on the concept that people who do better work are happier in their work when positions of authority do things with them versus to them or for them. In addition, the board reviewed information associated with the Washington School Improvement Framework or “WSIF” data. Superintendent Rue shared that Griffin has been identified as a “school in improvement” through the WSIF process specifically in the area of serving students with disabilities. School Board Members and parents can review this information on the district’s report card via OSPI’s website. The positive side to this process is that OSPI has a multi-tiered system of support including “ramp” funding over the next few years. This funding will help staff close the gaps and get out of the improvement status in this area. Staff have already begun collaborating on the school improvement process to address the gaps that exist. In October/November, the principals plan to present the SIP to the board. The WSIF data will help give some background and understanding to the plan and will help the board understand and take accountability for the plan. Superintendent Rue shared that that she will be serving ice cream at the open house/ice cream social next Tuesday from 4 to 6 p.m. She invited the board to help. Discussion ensued on how board members can receive information about upcoming events. Board members will be included on emails that go out to parents. Staff will be meeting for their third LID Day and will focus on magnetic reading and will receive training to reboot the reading program. In addition, staff will also meet with the special education team to talk specifics about students who are neuro divergent. Middle school staff will be focusing on the master schedule, discipline procedures and relationship building to end the three days of meetings.

6.3 Enrollment Report: Principals Rebekah Keiser and Erin Hagen updated the board on enrollment. Ms. Keiser shared that elementary enrollment is at 381 students. There are two Transitional kindergarten classes this year. TK teachers will also serve some preschoolers who will push into that program three days a week for two and a half hours. There are three kindergarten classes this year and they are full of 20 kindergartners in each class. She is excited that the early learning numbers are up. The second grade is still low and is sitting at 23 students in two classes. Other classes, are right around 20 and 22 students in each class. Enrollment is looking good in Elementary. There are still some choice transfer requests to process in the grades that have room. Mrs. Hagen shared that in middle school, there was a large eighth grade class that moved on to CHS. There is now a large fifth grade group trending this year at 75 students and seventh grade is sitting at just about sixty-two students. The eighth-grade class is the smallest group. The budgeted enrollment projection is 585. Overall enrollment is looking good.

Public Comment (In accordance with RCW 42.30.240)

- Kayleen Evans: Mrs. Evans addressed the board sharing that she is speaking on behalf of many teachers and staff when she says that the last two days of being at school have been really amazing. She is feeling hopeful and has a sense of excitement for the year. She is grateful for all of the information that has been shared (new information and reminders) including the active shooter training. The atmosphere over the last two days has been very positive. She thanked both principals and Superintendent Rue for creating such an awesome environment in the room.

For the Good of the Order

- Open House/Ice Cream Social: Julie Nichols, Griffin’s PTO president invited board members to help serve ice cream. They can always use help.
- Director Baker: Director Baker thanked Kirsten Rue for the training the board received from WSSDA and the meeting time with the board to bond and share ideas to become a stronger team. She is very thankful.

Executive Session & Adjournment (in accordance with RCW 42.30.110)

6:51 p.m.

No further business coming before the board, Chair Osterberg adjourned the meeting at 6:51 p.m.

Signatures

Board Chair: _____

Vice Chair: _____

Director: _____

Director: _____

Director: _____

ATTEST

_____ Secretary to the Board

Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance	Account Codes: Agency	Fund Code: 10
Reporting Month: July	Budget Type: Revised	Fund Description: General Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 LOCAL TAXES	2,537,151	10,735.02	2,515,890.73		21,260.27	99.16
2000 LOCAL SUPPORT NONTAX	133,726	6,244.94	199,289.03		(65,563.03)	149.03
3000 STATE - GENERAL PURPOSE	5,462,856	673,209.02	4,842,551.12		620,304.88	88.65
4000 STATE - SPECIAL PURPOSE	1,762,020	247,514.80	1,648,280.51		113,739.49	93.54
5000 FEDERAL - GENERAL PURPOSE	0	0.00	911.24		(911.24)	0.00
6000 FEDERAL - SPECIAL PURPOSE	545,411	9,122.06	369,586.38		175,824.62	67.76
7000 REVENUES FR OTH SCH DIST	0	0.00	0.00		0.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	315,000	0.00	912.30		314,087.70	0.29
9000 OTHER FINANCING SOURCES	0	0.00	0.00		0.00	0.00
Total	10,756,164	946,825.84	9,577,421.31		1,178,742.69	89.04

B. EXPENDITURES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
00 Regular Instruction	6,277,857	444,601.15	6,085,371.54	88,828.09	103,657.37	98.35
10 Federal Stimulus	0	0.00	0.00	0.00	0.00	0.00
20 Special Ed Instruction	1,321,903	149,046.58	1,488,143.56	197,780.42	(364,020.98)	127.54
30 Voc. Ed Instruction	0	0.00	0.00	0.00	0.00	0.00
40 Skills Center Instruction	0	0.00	0.00	0.00	0.00	0.00
50+60 Compensatory Ed Instruct.	211,793	16,870.59	172,407.48	0.00	39,385.52	81.40
70 Other Instructional Pgms	313,677	678.53	21,451.48	0.00	292,225.52	6.84
80 Community Services	1,250	845.35	845.35	0.00	404.65	67.63
90 Support Services	3,107,797	207,041.45	3,021,769.24	65,276.22	20,751.54	99.33
Total	11,234,277	819,083.65	10,789,988.65	351,884.73	92,403.62	99.18

C. OTHER FIN. USES TRANS. OUT (GL 536)	0	0.00	0.00
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D. OTHER FINANCING USES (GL 535)	0	0.00	0.00
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E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	(478,113)	127,742.19	(1,212,567.34)	(734,454.34)	153.62
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F. TOTAL BEGINNING FUND BALANCE	2,310,205		2,834,158.92
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G. G/L 398 PRIOR YEAR ADJUSTMENTS (+OR-)			0.00
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H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	1,832,092		1,621,591.58
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Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance	Account Codes: Agency	Fund Code: 10
Reporting Month: July	Budget Type: Revised	Fund Description: General Fund

I. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	150.00
G/L 815 Restrict Unequalized Deduct Rev	0	2,292.96
G/L 821 Restrictd for Carryover	0	(87.49)
G/L 825 Restricted for Skills Center	0	0.00
G/L 828 Restricted for C/O of FS Rev	0	9,427.22
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 845 Restricted for Self-Insurance	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 872 Committd to Econmc Stabilizatn	0	0.00
G/L 875 Assigned Contingencies	0	0.00
G/L 884 Assigned to Other Cap Projects	0	0.00
G/L 888 Assigned to Other Purposes	150	0.00
G/L 890 Unassigned Fund Balance	936,229	690,284.65
G/L 891 Unassigned Min Fnd Bal Policy	895,713	919,524.24
G/L 823 Restricted for Carryover of Transition to Kindergarten	0	0.00
G/L 873 Committed to Depreciation Sub-Fund for Facility Maintenance	0	0.00
G/L 896 Change in Accounting Principles	0	0.00
G/L 897 Change to or within the Financial Reporting Entity	0	0.00
Total	1,832,092	1,621,591.58

Differences	0	0.00
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Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance	Account Codes: Agency	Fund Code: 20
Reporting Month: July	Budget Type: Revised	Fund Description: Capital Projects Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	735,118	3,183.35	746,418.03		(11,300.03)	101.54
2000 Local Support Nontax	16,800	9,435.29	67,540.98		(50,740.98)	402.03
3000 State - General Purpose	0	31.89	68.48		(68.48)	0.00
4000 State - Special Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
7000 Revenues Fr Oth Sch Dist	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	751,918	12,650.53	814,027.49		(62,109.49)	108.26
B. EXPENDITURES						
10 Sites	575,000	0.00	0.00	12,908.91	562,091.09	2.25
20 Buildings	1,025,000	0.00	27,000.00	13,580.82	984,419.18	3.96
30 Equipment	480,500	0.00	24,316.60	289,615.16	166,568.24	65.33
40 Energy	0	0.00	0.00	0.00	0.00	0.00
50 Sales & Lease Expenditure	0	0.00	0.00	0.00	0.00	0.00
60 Bond Issuance Expenditure	0	0.00	0.00	0.00	0.00	0.00
90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	2,080,500	0.00	51,316.60	316,104.89	1,713,078.51	17.66
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	0.00	0.00			
D. OTHER FINANCING USES (GL 535)	0	0.00	0.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	(1,328,582)	12,650.53	762,710.89		2,091,292.89	(157.
F. TOTAL BEGINNING FUND BALANCE	2,468,543		2,579,145.55			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)			0.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	1,139,961		3,341,856.44			

Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance	Account Codes: Agency	Fund Code: 20
Reporting Month: July	Budget Type: Revised	Fund Description: Capital Projects Fund

I. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 861 Restricted from Bond Proceeds	0	0.00
G/L 862 Committed from Levy Proceeds	758,419	2,368,914.43
G/L 863 Restricted from State Proceeds	105,557	571,801.87
G/L 864 Restricted from Fed Proceeds	0	0.00
G/L 865 Restricted from Other Proceeds	0	0.00
G/L 866 Restrictd from Impact Proceeds	0	0.00
G/L 867 Restricted from Mitigation Fees	874	83,991.07
G/L 869 Restricted fr Undistr Proceeds	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 889 Assigned to Fund Purposes	275,111	317,149.07
G/L 890 Unassigned Fund Balance	0	0.00
G/L 896 Change in Accounting Principles	0	0.00
G/L 897 Change to or within the Financial Reporting Entity	0	0.00
Total	1,139,961	3,341,856.44

Differences	0	0.00
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Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance	Account Codes: Agency	Fund Code: 30
Reporting Month: July	Budget Type: Revised	Fund Description: Debt Service Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	53.23		(53.23)	0.00
2000 Local Support Nontax	7,200	1,832.44	14,438.15		(7,238.15)	200.53
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	7,200	1,832.44	14,491.38		(7,291.38)	201.27

B. EXPENDITURES						
Matured Bond Expenditures	0	0.00	0.00	0.00	0.00	0.00
Interest On Bonds	0	0.00	0.00	0.00	0.00	0.00
Interfund Loan Interest	0	0.00	0.00	0.00	0.00	0.00
Bond Transfer Fees	0	0.00	0.00	0.00	0.00	0.00
Arbitrage Rebate	0	0.00	0.00	0.00	0.00	0.00
Underwriter's Fees	0	0.00	0.00	0.00	0.00	0.00
Total	0	0.00	0.00	0.00	0.00	0.00

C. OTHER FIN. USES TRANS. OUT (GL 536)	0	0.00	0.00			
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D. OTHER FINANCING USES (GL 535)	0	0.00	0.00			
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E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	7,200	1,832.44	14,491.38		7,291.38	101.27
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F. TOTAL BEGINNING FUND BALANCE	615,939		620,155.46			
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G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)			0.00			
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H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	623,139		634,646.84			
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I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 830 Restricted for Debt Service	623,139		133,634.20			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		501,012.64			
G/L 890 Unassigned Fund Balance	0		0.00			
G/L 896 Change in Accounting Principles	0		0.00			
G/L 897 Change to or within the Financial Reporting Entity	0		0.00			
Total	623,139		634,646.84			

Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 30

Reporting Month: July

Budget Type: Revised

Fund Description: Debt Service Fund

Differences

0

0.00

Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance	Account Codes: Agency	Fund Code: 40
Reporting Month: July	Budget Type: Revised	Fund Description: Associated Student Body Fund

A. REVENUES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	6,940	126.61	7,827.07		(887.07)	112.78
2000 Athletics	0	0.00	0.00		0.00	0.00
3000 Classes	100	0.00	0.00		100.00	0.00
4000 Clubs	6,155	0.00	6,184.28		(29.28)	100.48
6000 Private Moneys	7,750	600.00	3,400.00		4,350.00	43.87
Total	20,945	726.61	17,411.35		3,533.65	83.13

B. EXPENDITURES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	4,005	0.00	4,827.51	0.00	(822.51)	120.54
2000 Athletics	4,000	0.00	9,062.31	0.00	(5,062.31)	226.56
3000 Classes	100	0.00	0.00	0.00	100.00	0.00
4000 Clubs	6,250	0.00	6,879.53	0.00	(629.53)	110.07
6000 Private Moneys	7,350	0.00	400.00	0.00	6,950.00	5.44
Total	21,705	0.00	21,169.35	0.00	535.65	97.53

C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	(760)	726.61	(3,758.00)	(2,998.00)	394.47
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D. TOTAL BEGINNING FUND BALANCE	58,556		47,042.07		
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E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)			0.00		
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F. TOTAL ENDING FUND BALANCE (C+D + OR - E)	57,796		43,284.07		
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G. ENDING FUND BALANCE ACCOUNTS					
G/L 810 Restricted for Other Items	50		50.00		
G/L 819 Restricted for Fund Purposes	57,746		43,234.07		
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00		
G/L 850 Restricted for Uninsured Risks	0		0.00		
G/L 870 Committed to Other Purposes	0		0.00		
G/L 889 Assigned to Fund Purposes	0		0.00		
G/L 890 Unassigned Fund Balance	0		0.00		
G/L 896 Change in Accounting Principles	0		0.00		
G/L 897 Change to or within the Financial Reporting Entity	0		0.00		
Total	57,796		43,284.07		

Differences	0		0.00		
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Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance	Account Codes: Agency	Fund Code: 90
Reporting Month: July	Budget Type: Revised	Fund Description: Transportation Vehicle Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Nontax	1,350	1,780.33	14,318.13		(12,968.13)	1,060.60
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	173,500	0.00	0.00		173,500.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	12,863.20		(12,863.20)	0.00
Total	174,850	1,780.33	27,181.33		147,668.67	15.55
B. 9900 TRANSFERS IN FROM GF	0	0.00	0.00		0.00	0.00
C. Total REV./OTHER FIN. SOURCES	174,850	1,780.33	27,181.33		147,668.67	15.55
D. EXPENDITURES						
Type 30 Equipment	600,000	0.00	161,627.20	0.00	438,372.80	26.94
Type 40 Energy	0	0.00	0.00	0.00	0.00	0.00
Type 60 Bond Levy Issuance	0	0.00	0.00	0.00	0.00	0.00
Type 90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	600,000	0.00	161,627.20	0.00	438,372.80	26.94
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	0.00	0.00			
F. OTHER FINANCING USES (GL 535)	0	0.00	0.00			
G. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)	(425,150)	1,780.33	(134,445.87)		290,704.13	(68.38)
H. TOTAL BEGINNING FUND BALANCE	591,175		750,445.35			
I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)			0.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	166,025		615,999.48			

Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance	Account Codes: Agency	Fund Code: 90
Reporting Month: July	Budget Type: Revised	Fund Description: Transportation Vehicle Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	0.00
G/L 819 Restricted for Fund Purposes	166,025	615,999.48
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 889 Assigned to Fund Purposes	0	0.00
G/L 890 Unassigned Fund Balance	0	0.00
G/L 896 Change in Accounting Principles	0	0.00
G/L 897 Change to or within the Financial Reporting Entity	0	0.00
Total	166,025	615,999.48
 Differences	 0	 0.00

Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: August

Account Codes: Agency
Budget Type: Revised

Fund Code: 10
Fund Description: General Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 LOCAL TAXES	2,537,151	14,952.29	2,530,843.02		6,307.98	99.75
2000 LOCAL SUPPORT NONTAX	133,726	11,731.46	211,020.49		(77,294.49)	157.80
3000 STATE - GENERAL PURPOSE	5,462,856	538,585.43	5,381,136.55		81,719.45	98.50
4000 STATE - SPECIAL PURPOSE	1,762,020	468,946.62	2,117,227.13		(355,207.13)	120.16
5000 FEDERAL - GENERAL PURPOSE	0	0.00	911.24		(911.24)	0.00
6000 FEDERAL - SPECIAL PURPOSE	545,411	39,880.26	409,466.64		135,944.36	75.07
7000 REVENUES FR OTH SCH DIST	0	0.00	0.00		0.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	315,000	0.00	912.30		314,087.70	0.29
9000 OTHER FINANCING SOURCES	0	0.00	0.00		0.00	0.00
Total	10,756,164	1,074,096.06	10,651,517.37		104,646.63	99.03
B. EXPENDITURES						
00 Regular Instruction	6,277,857	405,725.58	6,491,097.12	0.00	(213,240.12)	103.40
10 Federal Stimulus	0	0.00	0.00	0.00	0.00	0.00
20 Special Ed Instruction	1,321,903	89,950.43	1,578,093.99	0.00	(256,190.99)	119.38
30 Voc. Ed Instruction	0	0.00	0.00	0.00	0.00	0.00
40 Skills Center Instruction	0	0.00	0.00	0.00	0.00	0.00
50+60 Compensatory Ed Instruct.	211,793	20,660.15	193,067.63	0.00	18,725.37	91.16
70 Other Instructional Pgms	313,677	678.16	22,129.64	0.00	291,547.36	7.05
80 Community Services	1,250	0.00	845.35	0.00	404.65	67.63
90 Support Services	3,707,797	245,917.42	3,267,686.66	0.00	440,110.34	88.13
Total	11,834,277	762,931.74	11,552,920.39	0.00	281,356.61	97.62
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	0.00	0.00			
D. OTHER FINANCING USES (GL 535)	0	0.00	0.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	(1,078,113)	311,164.32	(901,403.02)		176,709.98	(16.39)
F. TOTAL BEGINNING FUND BALANCE	2,310,205		2,834,158.92			
G. G/L 398 PRIOR YEAR ADJUSTMENTS (-OR-)			0.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR +G)	1,232,092		1,932,755.90			

Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: August

Account Codes: Agency
Budget Type: Revised

Fund Code: 10
Fund Description: General Fund

ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	150.00
G/L 815 Restrict Unequalized Deduct Rev	0	2,292.96
G/L 821 Restrictd for Carryover	0	(87.49)
G/L 825 Restricted for Skills Center	0	0.00
G/L 828 Restricted for C/O of FS Rev	0	9,427.22
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 845 Restricted for Self-Insurance	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 872 Committd to Econmc Stabilizatn	0	0.00
G/L 875 Assigned Contingencies	0	0.00
G/L 884 Assigned to Other Cap Projects	0	0.00
G/L 888 Assigned to Other Purposes	150	0.00
G/L 890 Unassigned Fund Balance	336,229	1,001,448.97
G/L 891 Unassigned Min Fnd Bal Policy	895,713	919,524.24
G/L 823 Restricted for Carryover of Transition to Kindergarten	0	0.00
G/L 873 Committed to Depreciation Sub- Fund for Facility Maintenance	0	0.00
G/L 896 Change in Accounting Principles	0	0.00
G/L 897 Change to or within the Financial Reporting Entity	0	0.00
Total	1,232,092	1,932,755.90

Differences **0** **0.00**

Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: August

Account Codes: Agency
Budget Type: Revised

Fund Code: 20
Fund Description: Capital Projects Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	735,118	5,361.37	751,779.40		(16,661.40)	102.27
2000 Local Support Nontax	16,800	7,392.16	74,933.14		(58,133.14)	446.03
3000 State - General Purpose	0	0.21	68.69		(68.69)	0.00
4000 State - Special Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
7000 Revenues Fr Oth Sch Dist	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	751,918	12,753.74	826,781.23		(74,863.23)	109.96
B. EXPENDITURES						
10 Sites	575,000	6,821.50	6,821.50	0.00	568,178.50	1.19
20 Buildings	1,025,000	72,988.00	99,988.00	0.00	925,012.00	9.75
30 Equipment	480,500	44,427.85	68,744.45	0.00	411,755.55	14.31
40 Energy	0	0.00	0.00	0.00	0.00	0.00
50 Sales & Lease Expenditure	0	0.00	0.00	0.00	0.00	0.00
60 Bond Issuance Expenditure	0	0.00	0.00	0.00	0.00	0.00
90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	2,080,500	124,237.35	175,553.95	0.00	1,904,946.05	8.44
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	0.00	0.00			
D. OTHER FINANCING USES (GL 535)	0	0.00	0.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	(1,328,582)	(111,483.61)	651,227.28		1,979,809.28	(149.
F. TOTAL BEGINNING FUND BALANCE	2,468,543		2,579,145.55			
G. G/L 398 PRIOR YEAR ADJUSTMENTS (+OR-)			0.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	1,139,961		3,230,372.83			

Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: August

Account Codes: Agency
Budget Type: Revised

Fund Code: 20
Fund Description: Capital Projects Fund

UNENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 861 Restricted from Bond Proceeds	0	0.00
G/L 862 Committed from Levy Proceeds	758,419	2,266,896.61
G/L 863 Restricted from State Proceeds	105,557	566,576.90
G/L 864 Restricted from Fed Proceeds	0	0.00
G/L 865 Restricted from Other Proceeds	0	0.00
G/L 866 Restrictd from Impact Proceeds	0	0.00
G/L 867 Restricted from Mitigation Fees	874	84,225.59
G/L 869 Restricted fr Undistr Proceeds	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 889 Assigned to Fund Purposes	275,111	312,673.73
G/L 890 Unassigned Fund Balance	0	0.00
G/L 896 Change in Accounting Principles	0	0.00
G/L 897 Change to or within the Financial Reporting Entity	0	0.00
Total	1,139,961	3,230,372.83

Differences **0** **0.00**

Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: August

Account Codes: Agency
Budget Type: Revised

Fund Code: 30
Fund Description: Debt Service Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	53.23		(53.23)	0.00
2000 Local Support Nontax	7,200	1,423.48	15,861.63		(8,661.63)	220.30
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	7,200	1,423.48	15,914.86		(8,714.86)	221.04
B. EXPENDITURES						
Matured Bond Expenditures	0	0.00	0.00	0.00	0.00	0.00
Interest On Bonds	0	0.00	0.00	0.00	0.00	0.00
Interfund Loan Interest	0	0.00	0.00	0.00	0.00	0.00
Bond Transfer Fees	0	0.00	0.00	0.00	0.00	0.00
Arbitrage Rebate	0	0.00	0.00	0.00	0.00	0.00
Underwriter's Fees	0	0.00	0.00	0.00	0.00	0.00
Total	0	0.00	0.00	0.00	0.00	0.00
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	0.00	0.00			
D. OTHER FINANCING USES (GL 535)	0	0.00	0.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	7,200	1,423.48	15,914.86		8,714.86	121.04
F. TOTAL BEGINNING FUND BALANCE	615,939		620,155.46			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)			0.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	623,139		636,070.32			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 830 Restricted for Debt Service	623,139		135,057.68			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		501,012.64			
G/L 890 Unassigned Fund Balance	0		0.00			
G/L 896 Change in Accounting Principles	0		0.00			
G/L 897 Change to or within the Financial Reporting Entity	0		0.00			
Total	623,139		636,070.32			

Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: August

Account Codes: Agency
Budget Type: Revised

Fund Code: 30
Fund Description: Debt Service Fund

Differences

0

0.00

Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: August

Account Codes: Agency
Budget Type: Revised

Fund Code: 40
Fund Description: Associated Student Body Fund

A. REVENUES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	6,940	227.72	8,054.79		(1,114.79)	116.06
2000 Athletics	0	0.00	0.00		0.00	0.00
3000 Classes	100	0.00	0.00		100.00	0.00
4000 Clubs	6,155	0.00	6,184.28		(29.28)	100.48
6000 Private Moneys	7,750	0.00	3,400.00		4,350.00	43.87
Total	20,945	227.72	17,639.07		3,305.93	84.22
B. EXPENDITURES						
1000 General Student Body	4,005	0.00	4,827.51	0.00	(822.51)	120.54
2000 Athletics	4,000	0.00	9,062.31	0.00	(5,062.31)	226.56
3000 Classes	100	0.00	0.00	0.00	100.00	0.00
4000 Clubs	6,250	358.40	7,237.93	0.00	(987.93)	115.81
6000 Private Moneys	7,350	0.00	400.00	0.00	6,950.00	5.44
Total	21,705	358.40	21,527.75	0.00	177.25	99.18
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	(760)	(130.68)	(3,888.68)		(3,128.68)	411.67
D. TOTAL BEGINNING FUND BALANCE	58,556		47,042.07			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)			0.00			
F. TOTAL ENDING FUND BALANCE (C+D + OR - E)	57,796		43,153.39			
G. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	50		50.00			
G/L 819 Restricted for Fund Purposes	57,746		43,103.39			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
G/L 896 Change in Accounting Principles	0		0.00			
G/L 897 Change to or within the Financial Reporting Entity	0		0.00			
Total	57,796		43,153.39			
Differences	0		0.00			

Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: August

Account Codes: Agency
Budget Type: Revised

Fund Code: 90
Fund Description: Transportation Vehicle Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Nontax	1,350	1,398.23	15,716.36		(14,366.36)	1,164.17
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	173,500	245,729.77	245,729.77		(72,229.77)	141.63
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	12,863.20		(12,863.20)	0.00
Total	174,850	247,128.00	274,309.33		(99,459.33)	156.88
B. 9900 TRANSFERS IN FROM GF	0	0.00	0.00		0.00	0.00
C. Total REV./OTHER FIN. SOURCES	174,850	247,128.00	274,309.33		(99,459.33)	156.88
D. EXPENDITURES						
Type 30 Equipment	600,000	0.00	161,627.20	0.00	438,372.80	26.94
Type 40 Energy	0	0.00	0.00	0.00	0.00	0.00
Type 60 Bond Levy Issuance	0	0.00	0.00	0.00	0.00	0.00
Type 90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	600,000	0.00	161,627.20	0.00	438,372.80	26.94
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	0.00	0.00			
F. OTHER FINANCING USES (GL 535)	0	0.00	0.00			
G. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)	(425,150)	247,128.00	112,682.13		537,832.13	(126.88)
H. TOTAL BEGINNING FUND BALANCE	591,175		750,445.35			
I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)			0.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	166,025		863,127.48			

Budget Status Report

2023-2024

GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: August

Account Codes: Agency
Budget Type: Revised

Fund Code: 90
Fund Description: Transportation Vehicle Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	0.00
G/L 819 Restricted for Fund Purposes	166,025	863,127.48
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 889 Assigned to Fund Purposes	0	0.00
G/L 890 Unassigned Fund Balance	0	0.00
G/L 896 Change in Accounting Principles	0	0.00
G/L 897 Change to or within the Financial Reporting Entity	0	0.00
Total	166,025	863,127.48

Differences **0** **0.00**

GRIFFIN SCHOOL DISTRICT

2024-2025

CLASS COUNTS 9/9/2024

ELEMENTARY SCHOOL

	(GEA-OVER)	ACTUAL	TOTAL	FTE	
T-KINDERGARTEN					
Hutnik	20	17	(+4 preschoolers)		
MacGregor	20	17			
KINDERGARTEN					
Anderson	1	21		0.5	B.K.
Daugherty	0	20			
Conley	0	20			
			61	60.5	
FIRST					
Oestreich	0	20			
Shattuck	0	20			
Singleton	0	19			
			59	59	
SECOND					
Evans	0	24			
Tomlin	0	25			
			49	49	
THIRD					
Alviar	0	20			
Phillips	0	21			
Toepke	0	20			
	F.L.	1		0.02	F.L.
			62	61.02	
FOURTH					
Jirsa	0	19			
Jenson	0	20			
Smith	0	19			
	T.R.	1		0.07	T.R.
			59	58.07	
FIFTH					
Dowler	0	20			
Ehresmann	0	22			
Potkonjak	0	21			
			63	63	
TOTAL ELEMENTARY SCHOOL			353	350.59	

Actual Enrollment	549
GRIFFIN S.D. FTE	545.08
ELEMENTARY FTE	350.59
MIDDLE SCHOOL FTE	194.49

	BUDGET
	551 (Note: +34 TK = 585)

MIDDLE SCHOOL

	(GEA-OVER)	ACTUAL	TOTAL	FTE	
SIXTH					
Class 1	0	25			
Class 2	0	25			
Class 3	0	24			
			73	73	
SEVENTH					
Class 1	0	20			
Class 2	0	22			
Class 3	0	20			
				0.72	M. Graunke
			62	61.72	
EIGHTH					
Class 1	0	18			
Class 2	0	21			
Class 3	0	22			
				0.05	G. Huether
				0.72	E. Schrader
			61	59.77	
TOTAL MIDDLE SCHOOL			196	194.49	

	GEA	State	State
Grade	Class	Class	Total
KDG	20	17	51
1	21	17	51
2	22	17	51
3	23	17	51
4	24	27	81
5	24	27	81
6	26	27	81
7	26	28	84
8	26	28	84

ELL			
Head Count	EM	MS	0
			0
Tested Out			0

Griffin School District

Personnel Report

Prepared by Kim Ferra

Personnel Report

September 25, 2024 School Board Meeting

Employment:

- Approval to hire **Scott Schieferstein**, Grounds/Bldg Maint Mechanic, effective October 1, 2024

Out of Endorsement:

- Approval for **Amy Morgan**, Certificate 350559A to teach Middle School Social Studies outside of her Continuing Certificate for the 2024-25 School Year
- Approval for **Justin Poland**, Certificate 452362G to teach Physical Education outside of his Residency Certificate for the 2024-25 School Year

Leave of Absence:

- No Report

Extra-Curricular:

- Approval to hire **Grizelda Kelly**, Cross Country Coach, effective September 11, 2024
- Approval to hire **Jason Pipkin**, Cross Country Coach, effective September 11, 2024
- Approval to hire **Megan Pennington**, Girls Volleyball Coach, effective September 11, 2024
- Approval to hire **Jimmy Jones**, Girls Volleyball Coach, effective September 11, 2024
- Approval to hire **David Kangiser**, Boys Soccer Coach, effective September 11, 2024
- Approval to hire **Jennifer Tomlin**, Events Coordinator, effective September 11, 2024
- Approval to hire **Kayleen Evans**, Elementary Yearbook, effective September 11, 2024
- Approval to hire **Camie McGregor**, Elementary Yearbook, effective September 11, 2024
- Approval to hire **Amy Morgan**, Middle School Yearbook, effective September 11, 2024
- Approval to hire **Katie Hardy**, Middle School Yearbook, effective September 11, 2024
- Approval to hire **Kayleen Evans**, Highly Capable Coordinator effective September 11, 2024
- Approval to hire **Jennifer Tomlin**, Highly Capable Coordinator effective September 11, 2024
- Approval to hire **Justine Oestreich**, Elementary Mentor Coach, effective September 11, 2024
- Approval to hire **Tanisha Smith**, Elementary Mentor Coach, effective September 11, 2024
- Approval to hire **Jennifer Palmer**, Art/Library Mentor Coach, effective September 11, 2024
- Approval to hire **Jenna Anderson**, Elementary Mentor Coach, effective September 11, 2024
- Approval to hire **Ali Daugherty**, Elementary Mentor Coach, effective September 11, 2024
- Approval to hire **Michelle Poland**, Middle School Mentor Coach, effective September 11, 2024
- Approval to hire **Elizabeth Thompson**, Special Education Mentor Coach, Effective September 11, 2024

Resignation/Termination/Provisional:

- Approval of resignation, **Scott Scheiferstein**, Custodian, Effective September 30, 2024

Retirement:

- No Report

Other:

- Approval of 2024-2025 **GEA Base Contracts**, effective September 1, 2024 (see attached list)
- Approval of 2024-25 **GEA Longevity Contracts**, effective September 1, 2024 (see attached list)

Certificated Longevity Contacts

Alviar, James
Dowler, Johanna
Ehresmann, Frank
Finn, Sean
Hardy, Katie
Jirsa, Jennifer
Palmer, Jennifer
Phillips, Tammy
Sagerser, Scott
Stottlemyre, Suzanne
Toepke, Heide

Certificated Base Contacts

Alviar, James
Anderson, Jenna
Brown, Anneka
Daugherty, Ali
Dowler, Johanna
Ehresmann, Frank
Evans, Kayleen
Finn, Sean
Fleming, Eric
Galloway, Grace
Hardy, Elizabeth
Hickam, Sharrie
Hutnik, Jenelle
Jenson, Cassie
Jirsa, Jennifer
Kelly, Grizelda
McCabe Herron, Ashley
McGregor, Camie
Morgan, Amy
Oestreich, Justine
Palmer, Jennifer
Phillips, Tammy
Pipkin, Carrie
Pipkin, Jason
Poland, Justin
Poland, Michelle
Potkonjak, Wendy
Sagerser, Scott
Shattuck, Jessica
Sidders, Amanda
Singleton, Karen
Smith, Tanisha
Stottlemyre, Suzanne
Tanaka, Aisha
Thompson, Elizabeth
Toepke, Heide
Tomlin, Jennifer
Zimmerman, Anne

Contract #	
Title	ESD 113 Special Education Cooperative Agreement – DISTRICT

CAPITAL REGION ESD 113 SPECIAL EDUCATION COOPERATIVE AGREEMENT

The Board of Educational Service District 113, hereinafter referred to as the “ESD” and **DISTRICT School District** hereinafter referred to as the “District,” in accordance with the requirements of Chapter 39.34 RCW by appropriate Board resolution have resolved to enter into this agreement to form a Cooperative hereinafter referred to as the “Cooperative” and hereby agree as follows:

I. NAME AND PURPOSE

This Cooperative shall be known as the Capital Region ESD 113 Special Education Cooperative.

The purpose of this agreement shall be to join together in a cooperative manner to form a Special Education Cooperative to provide required special education services to ensure that all students with disabilities residing within district boundaries are provided appropriate educational opportunities.

The member districts, as listed in Article III, have determined that certain required special education professional and classified support services can most effectively be achieved by joint efforts with other school districts and organized administratively through the Capital Region ESD 113 Schools Special Education Cooperative. ESD 113 is the single source able to combine special facilities, ESA staffing, and administrative services which meet the needs of the students and districts served through this cooperative. As such, ESD 113 functions as the service vendor to the member districts.

II. SCOPE OF SERVICES

Services provided by the Cooperative will be provided for the regularly scheduled 180-day school year. These services include special education administrative expertise and guidance, support with conflict resolution (e.g. mediation, citizen complaints, due process), support with Child Find responsibilities, district staff trainings as agreed upon with the Executive Board, speech and language evaluations and therapy, educational audiology services, occupational therapy evaluation and therapy, physical therapy evaluation and therapy, and psychological evaluations to determine eligibility for special education and to plan appropriate educational placement.

The Cooperative also provides clerical services which includes student legal special education records management (e.g. internal compliance review, legal file retention, records requests, etc.), support with special education reports and grants (e.g. EGMS, iGrants, CCTS, etc), Safety Net applications (see Appendix A), School-Based Medicaid (see Appendix A), special education data system management and training, WISM support, and Medicaid recovery support for member school districts.

In addition, services will include costs associated with extended school year therapy (SLP, OT, PT, or School Psychology services) or assessment requirements needed during the summer session. Individual school districts will be responsible for providing certificated special education staff for ESY services that relate to their areas of service (reading, written language, mathematics, adaptive behavior, social/emotional, etc.).

As agreed to by the Executive Board, the following services may be provided: additional training for member district staff, curriculum selection guidance for special education, and shared purchase of

assistive technology and other equipment. The Executive Board and ESD 113 may add additional duties as agreed upon. Such agreements may be included as part of the annual budget development process.

III. GOVERNANCE

Member Districts: The Cooperative shall consist of the following districts that execute a copy of this agreement.

Current member districts are:

1. Cosmopolis School District
2. Griffin School District
3. Hood Canal School District
4. Mary M. Knight School District
5. McCleary School District
6. Raymond School District
7. White Pass School District
8. Willapa Valley School District
9. Wishkah Valley School District

Executive Board: The Executive Board consists of one voting member per member district.

Cooperative Chair: The Executive Board will elect one of its members to serve as the Cooperative Chair for the next school year. The election of the Cooperative Chair is typically during a spring meeting, but it is determined by the Cooperative Chair when to add this item to an agenda.

Advisory Committee: Each county will have one member on the Advisory Committee, plus the Cooperative Chair, for a total of six members.

Agenda: The agenda is created collaboratively by the Cooperative Chair and the Cooperative Senior Director.

Meeting Dates/Times/Format: Meetings are held monthly each school year, excluding December. They are set up and hosted online via Zoom and organized by ESD 113 SEC Staff. Cooperative staff will invite Executive Board members to each meeting for the year. Unless the Executive Board and ESD 113 agree to a different schedule, meetings are held on the Thursday of the third week of each month. Meetings begin at 9 AM. ESD 113 SEC Staff will take minutes and share those minutes out with District Superintendents and Business Managers.

Onboarding of New Districts and/or Superintendents: The Cooperative Chair and Cooperative Senior Director will onboard the new Superintendents who are new to current member districts, or new Superintendents from new member districts.

Addition of New Districts: A District requesting to join the cooperative shall submit in writing to the Executive Committee their request for membership by April 1 for the following year. A District may also request to join the cooperative mid-year by submitting a request in writing to the Executive Board and ESD 113 SEC. Midyear requests will be considered at the following monthly Executive Board Meeting.

1. ESD 113 will then determine if they can provide the necessary staff and support for the new District.

2. If it is determined that staffing is feasible by ESD 113 SEC, then the Executive Board will vote to make a decision.
 - a. A two-thirds (2/3) majority vote is required for this portion of joining the cooperative.
 - a. Members joining the cooperative will be required to pay a fee into the reserve account for the membership. The Executive Board is tasked with determining the amount for membership, but will use the following formula as a guide:
 - i. $(10\% \text{ of expenditures}) / (\text{student FTE in cooperative})$
 - a. If approved, the District will become a full member of the Cooperative as of August 1.

IV. ROLES AND RESPONSIBILITIES

Executive Board: The Executive Board of the Capital Region ESD 113 Special Education Cooperative oversees the cooperative's operations, ensures financial accountability, and guides policy and procedural development. This Board is responsible for approving the cooperative's initial budget; and any unbudgeted expenditures exceeding the non-personnel initially approved budget by 105% or exceeding \$100,000 more and including creating new positions that exceed budgeted parameters. Members of the Executive Board include the Superintendent or a designated representative from each cooperative district, expecting each district to participate in at least three meetings annually; however, full participation in all meetings is encouraged. The Superintendent must formally identify designees, if not themselves, representing their districts for the full year to the Cooperative Chair, including the rationale for their designation. A quorum for the Executive Board is achieved when five-member districts are present. If an Executive Board vote results in a tie, the Cooperative Senior Director will provide the final vote. Furthermore, the Executive Board elects a Cooperative Chair and selects members for the Advisory Committee.

Cooperative Chair: The Cooperative Chair is elected from among the Board members. Duties of the Cooperative Chair include, but are not limited to, leading meetings, setting meeting agendas in collaboration with the Cooperative Senior Director, and acting as the primary point of contact for the Executive Board and Cooperative Senior Director.

Advisory Committee: The Advisory Committee is selected by the Executive Board and is composed of one member from each county plus the Cooperative Chair, totaling six individuals. Duties of the Advisory Committee include supporting the Cooperative Senior Director, playing a role in budget development, providing advice on arising issues, and will be invited to participate in hiring panels for new positions within the cooperative. The Advisory Committee's primary role is to ensure that the Executive Board's decisions are well-informed. The Advisory Committee has a minimum of two meetings per year. One in the fall to onboard new Advisory Committee members and a second in support of establishing budget priorities for the next school year. Additional meetings may be scheduled to address other priorities of the Board.

District Point of Contact: Each member district must designate a point of contact for the cooperative, typically the superintendent. Without a named point of contact, the superintendent will automatically assume this role by default. Cooperative staff are tasked with keeping building administrators informed about issues pertinent to their buildings and, depending on the severity of these issues or at the request of the district's designated point of contact, will also communicate directly with the district's point of contact. To ensure effective management and oversight of special education services, the Executive Board recommends that each district appoint or employ an individual to serve as their Special Education District Director, Manager, or hold a similarly titled position. This role maintains a direct line of communication and coordination between the cooperative and its member districts, thereby enhancing the provision of special education services.

Local Special Education Department: Each member district retains full responsibility for its own Special Education Department and the provision of a Free and Appropriate Public Education (FAPE). This encompasses a broad range of duties, including, but not limited to, the recruitment and hiring of specialized staff, the organization and conduct of Individualized Education Program (IEP) meetings (including prior written notice and IEP progress reports), completion of academic assessments for eligibility, retaining access to special education legal counsel, and the execution of various other responsibilities typical of a Special Education Department. This clause underscores the autonomy of each district in managing its special education services while ensuring that they meet the needs of students requiring special education within their jurisdiction.

Case Management: The responsibilities for case management are delineated based on the specific needs of students. Cooperative staff will assume the role of case managers for students whose special education services are exclusively in Occupational Therapy (OT), Physical Therapy (PT), Speech-Language Pathology (SLP), or any combination of these services. District staff will serve as case managers for all other students. This arrangement ensures that specialized expertise is applied directly to managing students' required services, facilitating a targeted and efficient approach to supporting each student's educational journey.

Collaboration on Complaints: Collaborative effort is the clear directive regarding handling Due Process and/or Citizen complaints. All parties involved must work cooperatively throughout every stage of these complaints, including during meetings, throughout the process, and in resolution. This cooperative approach underscores the commitment of the cooperative and its member districts to resolve disputes collaboratively and constructively, focusing on the best interests of the students and their families, thereby maintaining a positive and supportive educational environment.

Role of each Member District: The role and responsibilities of each member district are comprehensively outlined to ensure the successful delivery of services. Each member district is obliged to grant ESD 113 staff access to facilities and provide the necessary means required for the effective execution of their duties as best it can. Additionally, member districts must cultivate a safe and civil work environment for ESD 113 personnel, highlighting the importance of mutual respect and professionalism. Member districts are also tasked with contributing input towards the annual evaluation of the Cooperative's Senior Director, ensuring that leadership is held to a high standard and is responsive to the needs of the cooperative.

While the Cooperative provides resources and supports the district with the provision of a Free and Appropriate Public Education (FAPE) for eligible students, the district maintains responsibility for the provision of a FAPE. This includes additional costs for services required by other agencies or school districts as necessary (e.g. inpatient evaluation by Children's Hospital and Mary Bridge or other out-of-district placement). Fulfilling legal paperwork is another critical responsibility, encompassing the maintenance of financial records and other legal documents, ensuring compliance and transparency. Lastly, each district must remit payment to the Cooperative's administering agency, ESD 113, covering its share of the program costs.

Role of ESD 113 and Cooperative Staff: The cooperative provides advice and guidance on positions within member districts. In contrast, each district retains the authority and responsibility to direct its employees.

The cooperative ensures that Manifestation Determination Meetings and Functional Behavioral Assessments (FBA) are facilitated by qualified ESD staff, unless the District specifies otherwise. Behavior Intervention Plans (BIP) are a collaborative effort between qualified ESD staff and District staff. Furthermore, the cooperative is tasked with managing special education iGrants, EGMS, and addressing additional requests made by cooperative staff.

A key responsibility of the cooperative is the employment of the Senior Director, alongside all other personnel, who are employees of ESD 113 and adhere to the ESD 113 Board policies and procedures. ESD 113 provides comprehensive personnel and fiscal functions, including payroll, salary schedules, benefits packages, contracts for certificated staff, professional development for ESD 113 staff, and evaluations of all cooperative personnel. The position of the Cooperative Senior Director is designated as a 260-day, 1.0 FTE role, also encompassing work for both member and non-member districts, with any changes to the FTE being subject to mutual agreement between the Executive Board and ESD 113.

The cooperative is responsible for preparing an annual operating budget for approval by the executive board, managing the receipt and disbursement of funds following OSPI cash management guidelines, and maintaining adequate financial records for effective management and reporting to the Advisory Committee and Executive Board. In its operation as a vendor to the District, ESD 113 will adhere to guidelines set by state auditors and the Office of the Superintendent of Public Instruction, ensuring that cooperative revenues from the District are not recorded on the ESD SEFA. ESD 113 also certifies compliance with federal participation requirements and commits to maintaining accurate and current records relevant to providing goods and services under this agreement for inspection, review, copying, and audit by authorized entities.

The Cooperative Senior Director will ensure Cooperative services are not reduced or impacted by any services provided to non-member districts. Additionally, the director is tasked with providing staff to prepare and distribute minutes from monthly advisory committee meetings to the business managers of each member district and is responsible for the assignment and scheduling of ESD 113 staff, guaranteeing efficient and effective delivery of services to the cooperative's member districts.

ESD 113 certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency. Should ESD 113 contract with any lower-tier party to provide services over \$25,000, the ESD will verify that the lower-tier party is not suspended or debarred from participating in federal programs.

V. TERM OF AGREEMENT

The term of this agreement shall be from September 1, 2024, through August 31, 2025. The agreement shall then be automatically renewed from year to year thereafter unless the District gives written notice to the ESD of its election to terminate the agreement on or before April 1 of any year unless the agreement is terminated in accordance with Paragraph VIII or IX.

VI. METHOD OF FINANCING AND BUDGETING

Assessment rates will be calculated annually and become effective September 1 for the ensuing school year. Such rates will be established by the Executive Board and published annually in Appendix A to this agreement.

VII. DISPUTES AND COMPLAINTS

Any dispute, claim or grievance arising out of or relating to the interpretation or application of this agreement shall be submitted first to the Advisory Committee for their decision. Appeals on all disputes will be presented to the Executive Board. The final decision on all disputes shall be made by the Executive Board.

Personnel Dispute Process:

1. Any dispute, claim, or grievance between staff of the member district and ESD 113 must first attempt to be resolved at the lowest level between representatives of the district and ESD 113.

2. If the issue persists, the district and ESD 113 will utilize their internal policies and procedures to resolve the concern.

VIII. TERMINATION

A. If ESD 113 fails to comply with the terms and conditions of this agreement, the Cooperative, by two-thirds (2/3) majority vote of the total Executive Board, upon thirty (30) days prior written notice to ESD 113, may terminate ESD 113 as administrator of the Cooperative. If ESD 113 is terminated as administrator, the Executive Board will name a new administrator who will function in that position on behalf of the Cooperative.

ESD 113 may terminate as Cooperative administrator by thirty (30) days prior written notice to the Executive Board with the effective date midnight, August 31, of any year.

B. If the District fails to comply with the terms and conditions of this agreement, the Executive Board shall review the conditions of the breach of the agreement. With two-thirds (2/3) majority vote of the Executive Board, and upon thirty (30) days prior written notice to the District, the Executive Board may terminate this agreement. In this regard, all actions of the Executive Board are final.

The District acknowledges that membership in this interdistrict cooperative may result in financial commitments by other member districts. Therefore, the District agrees not to terminate cooperative membership outside of the parameters outlined in Section V without the consent of the other member districts and ESD 113 that would suffer financially because of such termination. In the event of such unilateral termination without consent, the non-renewing district agrees to indemnify and pay other member districts and ESD 113 that have not agreed to such termination for any resulting financial loss.

IX. DISSOLUTION OF THE COOPERATIVE

The cooperative may be dissolved by two-thirds (2/3) majority vote of the Executive Board with the effective date midnight, August 31, of any year.

X. DISTRIBUTION OF ASSETS UPON DISSOLUTION

Upon dissolution of the Cooperative, the assets (including physical materials, physical equipment and/or fund balance/deficit) of the cooperative will be dispersed amongst the member districts.

XI. ASSIGNMENT

This agreement may not be assigned by either party without prior written consent of the parties.

XII. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

XIII. ETHICAL CONDUCT

Neither ESD 113 nor any employee or agent of ESD 113 shall participate in the performance of any duty or service in whole or part under this agreement in violation of, or in a manner that violates, any provision of the Ethics in Public Service law at chapter 42.52 RCW, or RCW 42.17.130 and 41.06.250 prohibiting the use of public resources for political purposes.

XIV. VERBAL AGREEMENTS

This written contract constitutes the mutual agreement of ESD 113 and District in whole. No alteration or variation of the terms of this contract and no oral understandings of agreements not incorporated herein shall be binding.

XV. WAIVER AND SEVERABILITY

No provision of this agreement, or the right to receive reasonable performance of any act called for by its terms, shall be deemed waived by a breach thereof as to a particular transaction or occurrence.

If any term or condition of this agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions or applications of the agreement, which can be given effect without the invalid term, condition, or application, to this end the terms and conditions of the agreement are declared severable.

The parties acknowledge that they have read and understand this agreement, including any supplements or attachments thereto, and do agree thereto in every particular. The parties further agree that this agreement, together with any appendices, constitutes the entire agreement between the parties and supersedes all communications, written or oral, heretofore related to the subject matter of this agreement. This agreement may be modified only in writing, signed by both parties.

IN WITNESS WHEREOF, ESD 113 and District have executed this agreement.

ESD 113

DISTRICT School District

Dr. Flip Herndon
Superintendent

Superintendent

Date

Date

APPENDIX A

2024-25

For services rendered pursuant to this agreement, the member districts agree to pay to the cooperative:

1) 100% District Annual Federal IDEA Section 611 Allocation

- a. Districts who partner with a comprehensive virtual school (example: Washington Connections Academy) that provides its own special education services and does not utilize services of the Cooperative, the Section 611 allocation to the cooperative excludes the amount designated for the virtual school.

2) \$3,200 Annual Per Student Rate

- a. \$3,200 per year per special education student ages 3 to 22. These amounts will be adjusted periodically depending on the number of students served. Districts will be billed monthly. The first six billings will be based on estimated enrollment data. The remaining six billings will be adjusted to actual October through June enrollment data as provided by the Director of the Cooperative.

3) Safety Net Reimbursements

- a. Districts will pay the cooperative up to 10% of Safety Net reimbursements, not to exceed \$150,000 in total for all district applications, to fund staffing support required to provide this service for eligible districts. This means that only districts that benefit from receiving Safety Net reimbursement will pay for this service.

4) 100% School-Based Medicaid (SBM) revenue

- a. School-Based Medicaid revenue is generated by SLPs, OTs, PTs, and audiologists working for the cooperative. The cooperative will set up a School-Based Medicaid reimbursement group managed by cooperative staff for all districts in the cooperative. This allows for the school-based Medicaid funds to be split equitably across the cooperative for all districts; this means that no one district will be impacted by a staff assignment where an individual may not be eligible to bill. This also better ensures that each district will be able to recoup funds, which supports more complete Safety Net Applications.

Caseload Limits and Workload Considerations

Caseload considerations take into account the number of students on IEPs needing consultative or direct services by a certificated educational staff associate (SLP, OT, PT, etc...). School Psychologist caseload considerations take into account the number of general education students in the setting, number of students on IEPs in the setting, and the number of potential evaluations for the school year. They may provide interventions and/or other supports to students, consultation with students, teachers, school/district staff, and families in addition to their evaluation/assessment and report writing duties.

Workload considerations take into account direct service time as well as other professional responsibilities, including the time required for documentation, planning, meetings, evaluation/assessment time, equipment adjustment and training, staff training, development of individualized student programs (i.e, positioning, equipment use, etc.), number of sites being served, and travel time.

In recognition of the impact of caseload size and workload considerations on service quality, caseload ranges are established below based on position; severity and frequency of students' needs, and any significant travel times should be taken into consideration.

- 1.0 FTE School Psych 1:900 general education; 130-140 students on IEPs; Roughly 65 Evaluations
- 1.0 FTE - Physical Therapist 30-40 Students on IEPs
- 1.0 FTE - Speech Language Pathologist 40-50 Students on IEPs
- 1.0 FTE – SLP-A 40-45 Students on IEPs
 - The Scope of Practice of the SLP-A and Supervision from an SLP should follow ASHA Guidelines: [Scope of Practice for the Speech-Language Pathology Assistant \(SLPA\) \(asha.org\)](https://asha.org/Scope-of-Practice-for-the-Speech-Language-Pathology-Assistant-SLPA)
- 1.0 FTE - Occupational Therapist 40-45 Students on IEPs
- 1.0 FTE – COTA 40 Students on IEPs
 - The Scope of Practice of the COTA and Supervision from an OT should follow AOTA Guidelines: [Guidelines for Supervision, Roles, and Responsibilities During the Delivery of Occupational Therapy Services | The American Journal of Occupational Therapy | American Occupational Therapy Association \(aota.org\)](https://www.aota.org/Practicing-Clinicians/Supervision/Articles/Guidelines-for-Supervision-Roles-and-Responsibilities-During-the-Delivery-of-Occupational-Therapy-Services)

If a caseload or workload concern arises, then the service provider, SEC Executive Board, and SEC Senior Director will review the caseload/workload to determine a mutually agreed upon and documented plan for support to ensure equity in workload distribution.

Griffin School District
Superintendent Goals 2024-2025

Goal 1 Create a district strategic plan (Standard 1: Mission, Vision, and Core Values)

- Engage and collaborate with students, staff, and community members in the development of a strategic plan by June 2025

Goal 2 Develop Board-Superintendent Operating Agreements and Board Handbook (Standard 8: Collaboration with the Board)

- Collaborate with School Board members in the development of Board-Superintendent Agreements and Board Handbook by January 2025

Goal 3 Improve student perception of the social and learning climate of the school and staff sense of collective efficacy & belonging (Standard 4: Community of Care and Support of Students; Standard 5: Professional Capacity of School Personnel)

- Improvement in Panorama Data for students:
 - Elementary: Move from 61% positive perceptions of the overall social and learning climate of the school to 67%, as measured by the spring 2025 Panorama survey.
 - Middle School: Move from 52% positive perceptions of the overall social and learning climate of the school to 58%, as measured by the spring 2025 Panorama survey.
- Improvement in Panorama Data for certificated staff:
 - Move from 48% positive perceptions of a sense of belonging to 65%, as measured by the spring 2025 Panorama survey.
- Improvement in Panorama Data for classified staff:
 - Increase from 38% positive perceptions of a sense of belonging to 55%, as measured by the spring 2025 Panorama survey.
- Establish evaluation procedures for all staff members, ensuring that there are systems in place for feedback and accountability

Goal 4 Improve support for students with disabilities (Standard 3: Curriculum, Instruction, and Assessment)

- Griffin students with disabilities will improve their proficiency in math as measured by the number of students performing in Level 1 from 59.8% in Spring, 2024 to 49.8% in Spring, 2025.
- Regular attendance rates for Griffin students with disabilities will increase from 50% in 2023-24 to 55% in 2024-25.
- Improved systems of planning, communication, and collaboration surrounding IEP meetings between general education and special education staff members

Students and Personal Electronic Devices

Students in possession of personal electronic devices, including, but not limited to, pagers, beepers, wireless earbuds, smart phones, cellular phones, etc. while on school property or while attending school-sponsored or school-related activities will observe the following conditions:

- A. Personal electronic devices will be turned on and operated only before and after the regular school day;
- B. Students will not use personal electronic devices in a manner that poses a threat to academic integrity, disrupts the learning environment, or violates the privacy rights of others;
- C. Students will not send, share, view, or possess pictures, text messages, emails, or other material depicting sexually explicit conduct, as defined in [RCW 9.68A.011](#), in electronic or any other form on a cell phone or other electronic device, while the student is on school grounds, at school-sponsored events or on school buses or vehicles provided by the district;
- D. When a school official has reasonable suspicion, based on objective and articulable facts, that a student is using a electronic device in a manner that violates the law or school rules, the official may confiscate the device, which will only be returned to the student's parent or legal guardian;
- E. By bringing a cell phone or other personal electronic devices to school or school-sponsored events, the student and their parent/guardian consent to the search of the device when school officials have a reasonable suspicion, based on objective and articulable facts, that such a search will reveal a violation of the law or school rules. The scope of the search will be limited to the violation of which the student is accused. Content or images that violate state or federal laws will be referred to law enforcement;
- F. Students are responsible for personal electronic devices they bring to school. The district will not be responsible for loss, theft or destruction of devices brought onto school property or to school-sponsored events;
- G. Students will comply with any additional rules developed by the school concerning the appropriate use of electronic devices; and
- H. Students who violate this policy will be subject to disciplinary action.

Cross References:	4310 - District Relationships with Law Enforcement and other Government Agencies 3241 - Student Discipline 3207 - Prohibition of Harassment, Intimidation, and Bullying of Students 2022 - Electronic Resources and Internet Safety
Management Resources:	2019 - October Policy Issue 2010 - October Issue 2010 - June Issue Policy News, February 2004 Evolution of Cell Phone Use

Adoption Date: **September 25, 2024**

Classification: **Encouraged**
Revised Dates: **2.04; 06.10; 10.10; 12.11; 10.19**

Medication at School

General Statement

Under normal circumstances, all student medications, both prescription and over-the-counter (OTC) medications, should be administered before and/or after school hours under supervision of the parent/guardian. When it is necessary for a student to receive prescription or OTC oral medication, topical medication, eye drops, ear drops, or nasal spray at school or at school-sponsored events, the parent/guardian must submit a written parental request and a written authorization form from a licensed healthcare practitioner (LHP), prescribing within the scope of his or her prescriptive authority. If the medication will be administered for more than fifteen consecutive days, the LHP must also provide written, current, and unexpired instructions for the administration of the medication.

The superintendent will establish procedures for required and proper:

- A. Designating staff members who may administer medication to students;
- B. Training, delegation, and supervision of staff members in the administration of medication to students by a registered nurse (RN), including oral medication, topical medication, eye drops, ear drops, and/or nasal spray;
- C. Obtaining signed and dated parent/guardian and LHP request and authorization for the administration of medications, including instructions from the LHP if the medication is to be given for more than fifteen (15) days;
- D. Transporting medications to and from school;
- E. Storing medication in a locked or limited access area;
- F. Labeling medication;
- G. Administering of medication, including identification of student and medication;
- H. Documenting administration of medication, including errors, reactions, or side effects;
- I. Disposing of medications;
- J. Maintaining records pertaining to the administration of medication;
- K. Maintaining student confidentiality;
- L. Permitting, as appropriate, possession and self-administration of medications necessary for student school attendance;
- M. Permitting possession and self-administration of over-the-counter topical sunscreen products (see Sunscreen Section below); and
- N. Reviewing and evaluating of medication practices and documentation.

School District Policy and Procedure 3419 - Self-Administration of Asthma and Anaphylaxis Medication and School District Policy and Procedure 3420 - Anaphylaxis Prevention and Response govern the use of injectable medication for the treatment of anaphylaxis.

Except for limited situations, no school staff other than a RN or licensed practical nurse (LPN) may administer suppositories, rectal gels, or injections (except for emergency injections for students with anaphylaxis, as stated in School District Policy and Procedure 3419 - Self-Administration of Asthma and Anaphylaxis Medication and School District Policy and Procedure 3420 - Anaphylaxis Prevention and Response). In some situations, a parent designated adult (PDA) may administer certain injections.

If the school decides to discontinue administering a student’s medication, the superintendent or designee must provide notice to the student’s parent/ guardian orally and in writing prior to the discontinuance. There must be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

Sunscreen

Over-the-counter topical sunscreen products may be possessed and used by students, parent/guardians, and school staff without a written prescription or note from a licensed health care provider if the following conditions are met:

- A. The product is regulated by the US Food and Drug administration as an over-the-counter sunscreen product; and
- B. If possessed by a student, the product is provided to the student by a parent/guardian.

Medical Marijuana:

Washington State law (RCW 69.51A.060) permits the use of medical marijuana, however, federal law (Title IV-Part A—Safe and Drug Free Schools and Communities and the Controlled Substances Act (CSA) (21 U.S.C. § 811) prohibits the possession and use of marijuana on the premises of recipients of federal funds including educational institutions. School nurses may not administer medical marijuana. See 3423 – Parental Administration of Marijuana for Medical Purposes, regarding parental administration of medical marijuana on school grounds, school bus, and school-sponsored activities.

Cross References: 3420 - Anaphylaxis Prevention and Response
 3419 - Self-Administration of Asthma and Anaphylaxis Medications
 3423 - Parental Administration of Marijuana for Medical Purposes

Legal References: RCW 28A.210.260 Public and private schools - Administration of medication — Conditions
 RCW 28A.210.270 Public and private schools —Administration of medication — Immunity from liability — Discontinuance, procedure

Management Resources: 2018 - August 2018 - August Policy Issue
 2017 - July Policy Issue
 2014 - February Issue
 2012 - August Issue
 Policy News, February 2001 Oral Medication Definition Expanded

Adoption Date: **September 25, 2024**

Classification: **Essential**

Revised Dates: **02.01; 12.11; 08.12; 02.14; 07.17; 08.18; 07.19**

Civility in the Workplace

The Griffin School Board believes that a safe, civil environment of mutual respect and orderly conduct contributes to a quality educational environment. Conversely, uncivil conduct, similar to other forms of disruptive behavior, may interfere with an employee's ability to accomplish their work and a school's ability to educate its students.

The board of directors commits the district in its entirety to the core value of mutual respect for each person regardless of individual differences or characteristics. The district expects this value to be manifested in the daily behavior of all constituents. When differences exist, stakeholders will use clear, concise, and courteous communication with the goal of arriving at a goodwill solution. Uncivil conduct on district property or at district-sponsored activities by school directors, staff, parents, volunteers, contractors, or visitors is prohibited.

Expectations of Stakeholders (Board of Directors, Employees, Parents, Volunteers, Contractors, and Visitors)

In support of this policy, the board of directors expects its members and all stakeholders to:

- Treat each other and students with dignity and respect;
- Exercise reasonable, good judgment in handling interpersonal disputes;
- Exercise respect, courtesy, and concern for the dignity and cultural background of others;
- Refrain from use of abusive language;
- Model respectful problem-solving;
- Reduce actions or behaviors that might provoke fear, anger, frustration, or alienation;
- Use clear, concise, and courteous oral and written communication to arrive at goodwill solutions;
- Extend common courtesy to others such as saying please and thank you;
- Practice civility in all conversations and behavior;
- Be respectful of others even when in a disagreement;
- Address incivility when it is observed; and
- Seek to understand others' points of view and cultural perceptions.

Definition of Uncivil Conduct

For the purposes of this policy, "uncivil conduct" includes but is not limited to, the following:

- Using vulgar, obscene or profane gestures or words;
- Using insulting or disrespectful nonverbal behaviors toward or in connection with another;
- Taunting, jeering, or inciting others to taunt or jeer an individual;
- Raising one's voice at another individual, and/or repeatedly interrupting another individual who is speaking;
- Using personal epithets or slurs,
- Gesturing or behaving in a manner that puts another in fear for his/her personal safety, including invading the personal space of an individual after being directed to move away, physically blocking an individual's exit from a room or location, or remaining in a classroom or school area after a teacher or administrator in authority has directed one to leave, or other similar disruptive conduct.

"Uncivil conduct" does not include the expression of controversial or differing viewpoints that may be offensive to some persons, so long as (1) the ideas are presented in a respectful manner and at a time and place that are appropriate, and (2) such expression does not materially disrupt, and may not be reasonably

anticipated to disrupt, the educational process. Nor does “uncivil conduct” include regular supervisory-subordinate interactions, including but not limited to, corrective action, discipline, unsatisfactory evaluations, plans for improvement, or probation.

Addressing Uncivil Conduct

Stakeholders are expected to:

- Calmly and politely caution or warn any speaker who is engaged in uncivil conduct. If the conduct does not cease, politely end the conversation;
- Attempt to resolve differences with another employee first in a private conversation. If that is not feasible or successful, request an appropriate administrator to conduct a private conference with all parties of concern;
- Resolve personal complaints or grievances with a supervisor’s decision or action by requesting a problem-solving conference with the supervisor or with the administrator’s supervisor.
- Persons who observe or experience uncivil behavior have an obligation to intervene, share their reflection with the offender about the impact of that behavior, or report the uncivil behavior to a supervisor.
- Supervisors have an obligation to address reports of uncivil behavior.

Employees who engage in uncivil behavior may be subject to corrective action or discipline. Retaliation for reporting allegations will result in discipline.

Cross References: 1620 - The Board-Superintendent Relationship
 2023 - Digital Citizenship and Media Literacy
 4200 - Parent Access and Safe and Orderly Learning Environment
 4220 - Complaints Concerning Staff or Programs
 5010 - Nondiscrimination and Affirmative Action
 5011 - Sexual Harassment of District Staff Prohibited

Legal References: RCW 38A.330.100 Additional powers of board

Adoption Date: **September 25, 2024**

Classification: **Discretionary**

Revised Dates: **04.23**

Continuity of Operations Plan

The Board of Directors recognizes that in the event of a natural disaster, the District's restoration of the safe learning environment across a wide range of hazards is critical for students, staff and the community at large. The Board further recognizes that a continuity of operations (COOP) plan will ensure that disruptions to operations are reduced or minimized, recovery is timely and that the safe learning environment is reconstituted at the earliest opportunity.

To this end, the District will implement and maintain a COOP plan with the following objectives:

- Ensure the safety of students and staff;
- Ensure the continuous performance of essential functions/operations following a natural disaster;
- Protect essential facilities, equipment, records and other assets;
- Reduce or mitigate disruptions to operations/education programs;
- Reduce the loss of life;
- Minimize damage and other losses;
- Identify and designate principals, support staff and students to be relocated;
- Facilitate decision making for plan execution and the subsequent conduct of operations; and
- Achieve a timely and orderly recovery from the event and resumption of full educational services to all students and staff.

The COOP plan will address or include, but not be limited to:

- Guidance on infrastructure recovery developed by the Federal Emergency Management Agency (FEMA) and the Washington Emergency Management Agency (WEMA);
- An infrastructure recovery checklist that the District can use to restore its essential physical and organizational structures, services and facilities;
- A list of offices or divisions of state agencies that the District may contact for assistance with infrastructure recovery after a natural disaster;
- A list of state and federal emergency funding sources that the District may contact for assistance.

The Superintendent is authorized to implement procedures to support this policy.

Cross References:	3432 - Emergencies 4001 - Public Information Program 4040 - Public Access to District Records 6955 - Maintenance of Facilities Records
Legal References:	RCW 28A.320.125 Safe school plans - Requirements - Duties of school districts, schools, and educational service districts - Reports - Drills - Rules. RCW 38.52.010 Definitions Engrossed House Bill 1003, Chapter 37, Laws of 2016 [not codified]
Management Resources:	2017 - July Issue

Adoption Date: **September 25, 2024**

Classification: **Encouraged**
Revised Dates: ; **07.17**

Budget Status July 2024

General Fund

- Revenue 89.04% of Budget
 - Basic Education Enrollment Full Time Equivalent Enrollment – **567.22**
 - Special Education Budget Head Count Enrollment –**92**
- Expenditures & Encumbrances 99.18% of Budget
- Noted Items:
 - Fund Balance Information Update – Financial Statement Impact
 - Unassigned Minimum Fund Balance Policy – 8.33% of Revenues as of 8/31/23
 - Restricted for Carryover of Restricted Revenues – State Funds

Capital Projects Fund

- Revenues 108.26% of Budget
- Expenditures & Encumbrances 17.66% of Budget
- Noted Items:
 - Committed from Levy Proceeds \$2,359,762.91
 - Restricted from State Proceeds \$569,764.07
 - Restricted from Mitigation Fees \$83,691.74

Debt Service Fund

- Revenues 201.27% of Budget
- Expenditures 0.00% of Budget
- Noted Items:
 - None at this time

Associated Student Body Fund

- Revenues 83.13% of Budget
- Expenditures & Encumbrances 97.53% of Budget
- Noted Items
 - Fundraising Activities
 - 8th Grade Promotions

Transportation Vehicle Fund

- Revenues 15.55% of Budget
- Expenditures & Encumbrances 26.94% of Budget
- Noted Items – Bus Purchase

Other Items

- Fundraising
- Year End
- Capital Projects

Budget Status August 2024

General Fund

- Revenue 99.03% of Budget
 - Basic Education Enrollment Full Time Equivalent Enrollment – **567.22**
 - Special Education Budget Head Count Enrollment –**92**
- Expenditures & Encumbrances 97.62% of Budget
- Noted Items:
 - Fund Balance Information Update – Financial Statement Impact
 - Unassigned Minimum Fund Balance Policy – 8.33% of Revenues as of 8/31/23
 - Restricted for Carryover of Restricted Revenues – State Funds

Capital Projects Fund

- Revenues 109.96% of Budget
- Expenditures & Encumbrances 8.44% of Budget
- Noted Items:
 - Committed from Levy Proceeds \$2,266,896.61
 - Restricted from State Proceeds \$566,576.90
 - Restricted from Mitigation Fees \$84,225.59

Debt Service Fund

- Revenues 221.04% of Budget
- Expenditures 0.00% of Budget
- Noted Items:
 - None at this time

Associated Student Body Fund

- Revenues 83.13% of Budget
- Expenditures & Encumbrances 97.53% of Budget
- Noted Items
 - Fundraising Activities
 - 8th Grade Promotions

Transportation Vehicle Fund

- Revenues 156.88% of Budget
- Expenditures & Encumbrances 26.94% of Budget
- Noted Items – Bus Purchase

Other Items

- Fundraising
- Year End
- Capital Projects