

**BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA**

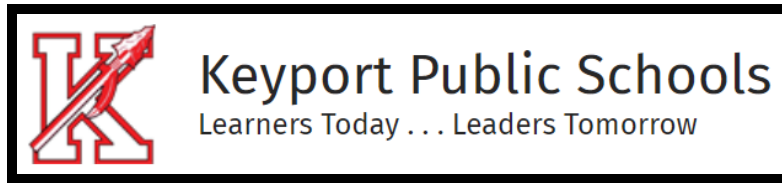
2022-2025 DISTRICT GOALS (3-YEAR GOALS)

Goal 1: To improve academic success for all students Pre K -12 in Keyport Public Schools.

Goal 2: To foster partnerships with the community, in addition to a strong parent-student educator relationship, through effectiveness communication and engagement opportunities.

Goal 3: To maintain a fiscally responsible budget that supports positive student learning experience in well maintained facilities.

- 1. Opening Procedures**
- 2. Student Representative Report**
- 3. Presentation**
- 4. President's Remarks**
- 5. Communication - Dr. Savoia**
- 6. Public Participation - Agenda Items**
- 7. Superintendent Report**
- 8. Board Secretary's Report - Mr. Rapolla**
- 9. Buildings & Grounds - Mr. Rapolla**
- 10. Finance**
- 11. Curriculum**
- 12. Personnel**
- 13. Policy**



**BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA**

14. Old Business

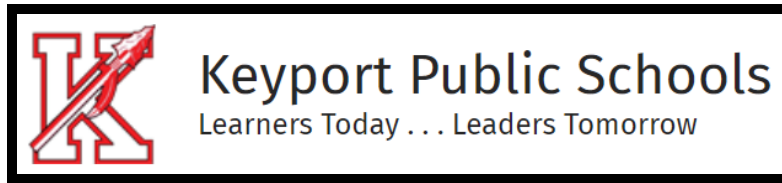
15. New Business

16. Public Participation

17. Adjournment to Executive Session (TIME:)

18. Return to Open Session (TIME:)

19. Adjournment



BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA

1. Opening Procedures

- 1.1. Call to order
- 1.2. Flag Salute
- 1.3. Opening Statement

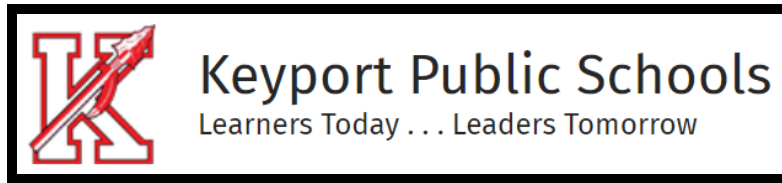
“Public notice of this meeting was advertised in the Asbury Park Press on January 14, 2025 and notice was provided to CentralJersey.com on January 9, 2025. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The public participation portion of the meeting is open to citizens for the purpose of addressing agenda and non-agenda items. Issues raised by members of the public might require review and investigation and may or may not be responded to by the Board or Superintendent during the meeting. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and staff have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by any member of the public.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes. QR codes are available at each board meeting to access the agenda.



BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA

1.4. Roll Call

Mrs. Abrahamsen Attendance ▾	Mr. Fotopoulos Attendance ▾
Ms. Cunningham, President Attendance ▾	Ms. Kahane Attendance ▾
Mrs. Grabowski, Vice President Attendance ▾	Mr. Stahl Attendance ▾
Mr. Hausmann Attendance ▾	Mr. Stahley Attendance ▾
Ms. Van Houten, UB Rep* Attendance ▾	Mrs. Tevis Attendance ▾

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

2. Student Representative Report

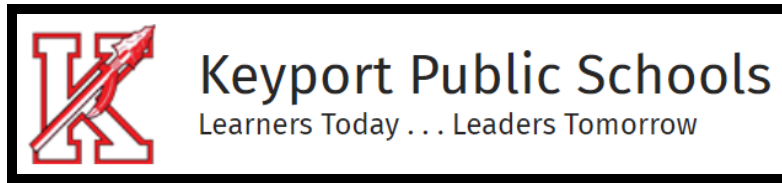
3. Presentation

- 3.1. Students of the Month
- 3.2. Robotics Club Presentation
- 3.3. 2025-2026 School Budget Presentation

4. President's Remarks

5. Communication - Dr. Savoia

- 5.1. Robert Kearney, Custodian, submitted his letter of resignation on February 21, 2025 effective March 8, 2025 under personnel resolution 12.1.



BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA

6. Public Participation - Agenda Items

7. Superintendent Report

8. Board Secretary's Report - Mr. Rapolla

The Keyport School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Signature
School Business Admin/Bd. Sec.

8.1. Motion to approve the following minutes:

February 19, 2025 Open and Closed Session Minutes

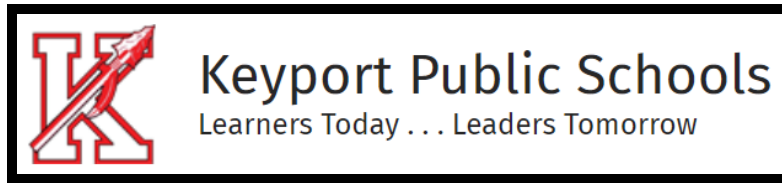
March 5, 2025 Open and Closed Session Minutes

Motion:

9. Buildings & Grounds - Mr. Rapolla - All motions as recommended by the Superintendent, Dr. Savoia

9.1. Facilities Update

9.2. Use of Facilities



BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA

- 9.2.1. **Motion to approve the Bayshore Bucs to use the Keyport Central School Gym to run Cheer Clinics every Tuesday and Thursday, 5/6/25 - 5/29/25, from 5:30-8:00pm.**

Motion:

10. Finance - All motions as recommended by the Superintendent, Dr. Savoia

- 10.1. Motion to approve the following resolution:

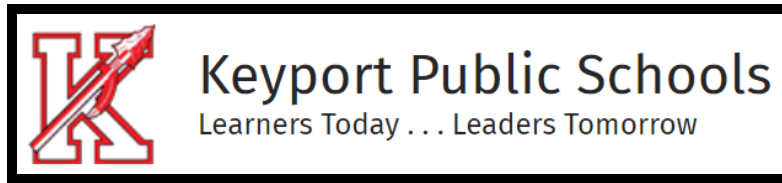
Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated February 28, 2025, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

- 10.2. Motion to approve bills for the month of March, 2025 in the amount of **\$592,594.41** and supplemental bills for February, 2025 in the amount of **\$60,957.10** and March, 2025 in the amount of **\$4,753.38.**
- 10.3. Motion to approve the following Monmouth County Vocational School District Rates for the 2025-2026 school year:

Full-Time Regular (In County)

Academy of Allied Health & Science	\$7,100
Biotechnology High School	\$7,100



**BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA**

Communications High School	\$7,100
High Technology High School	\$7,100
Marine Academy of Science & Technology	\$7,100
Academy of Law & Public Safety	\$7,100
<u>Shared-Time Special Education (In County)</u>	
Career Center	\$6,388
<u>Shared-Time Reg. Ed. (In County)</u>	\$3,568

- 10.4. Motion to accept the following financial donations for the KPSD Cereal Box Domino Challenge:

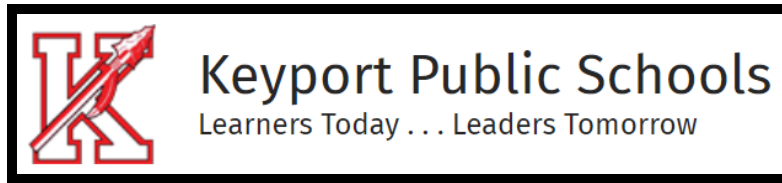
Keyport Education Foundation	\$250
Keyport Bayfront Business Cooperative	\$500
Apollo Plumbing	\$250
Adams Gutierrez & Lattiboudere	\$100
Pine Belt Nissan	\$300
VRI Realty	\$200

- 10.5. Motion to approve the following resolution:

ADOPTION OF THE TENTATIVE BUDGET 2025-2026

The Superintendent recommends approval to adopt the tentative budget for FY 25-26.

BE IT RESOLVED that the tentative budget be approved for the 2025-2026 School Year using the 2025-2026 state aid figures and the Secretary to the Board of



BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA

Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

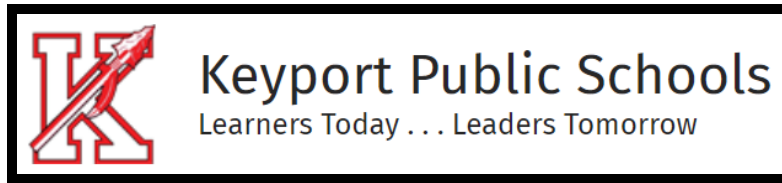
	GENERAL	SPECIAL	DEBT	
	<u>FUND</u>	<u>REVENUES</u>	<u>SERVICE</u>	<u>TOTAL</u>
2025-2026 Total Expenditures	\$22,498,638	\$2,386,084	\$1,234,700	\$26,119,422
Less: Anticipated Revenues	\$10,805,561	\$2,386,084	\$655,940	\$13,847,585
Taxes to be Raised	\$11,693,077	<u>\$0</u>	\$578,760	\$12,271,837

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in Keyport High School Cafeteria, 351 Broad Street, Keyport, New Jersey on May 7, 2025, at 6:30 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

Tuition Reserve Withdrawal

BE IT RESOLVED that the general fund appropriations include a \$500,000 withdrawal from the Tuition Reserve Account which were deposited into the account in SY 2023-2024 and are now required to be withdrawn to pay tuition obligations in the 2025-2026 SY.



BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA

Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$400,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Capital Reserve Withdrawal – Other Capital Projects

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$60,928 for other capital project costs of Network Infrastructure LAN and WAN. The total cost of the project is 60,928 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Adjustment for Health Care Costs

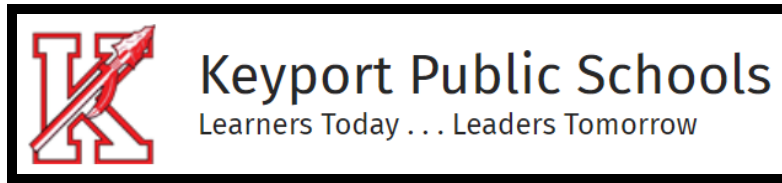
BE IT RESOLVED that the Keyport Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$98,748. The additional funds will be used to pay for the additional increases in health benefit premiums.

Travel and Related Expense Reimbursement 25-26

WHEREAS, the Keyport Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled



BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA

in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Keyport Board of Education established \$35,000 as the maximum travel amount for the current school year and has expended \$16,174 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$35,000 for all staff and board members for the 2025-2026 school year.

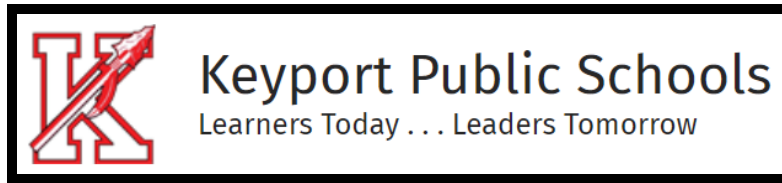
Adjustment for Debt Service

WHEREAS the Keyport Board of Education includes in the proposed budget the transfer of funds from Fund 30 in the amount of \$250,000 to Fund 40 during the 2025-2026 budget year to pay for debt of Series 2019 Bonds.

Preschool Budget

BE IT RESOLVED that the Preschool tentative budget be approved for the 2025-2026 School Year using the 2025-2026 state aid figures of \$1,527,125 carryover of \$188,209 and an additional amount of \$160,750 from the general fund for Students with Disabilities in a General Ed. Classroom for a total of \$1,876,084.

- 10.6. Motion to approve the following transfers:

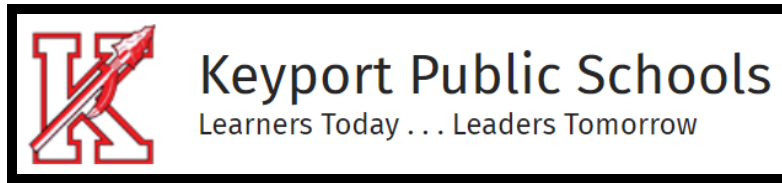


BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA

FROM:	TO:	Amount:
20-232-100-600-02-00-000-060 TI Supplies ADJ088	20-232-200-100-02-02-000-060 Salaries T1 Realloc	\$700
11-150-100-101-02-00-000-060 HI Staff Reg CS ADJ100	1-150-100-320-01-00-000-050 HI Purch Pro HS	\$2000
11-000-219-104-02-02-000-060 Salar CST CS	11-000-100-561-01-00-000-050 Tui Oth LEA HS	\$4200

- 10.7. Motion to approve the SEMI (Special Education Medicaid Initiative) action plan for the 2025-2026 school year.**

Motion:



BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA

11. Curriculum - All motions as recommended by the Superintendent, Dr. Savoia

11.1. Motion to accept the February 2025 Security Drills as follows:

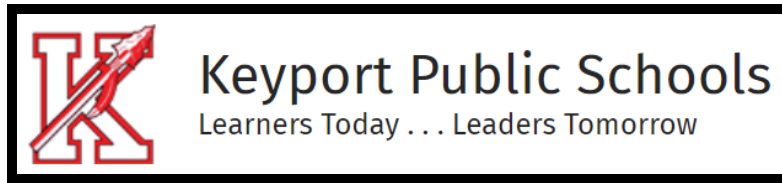
School Name	Drill Type	Occupants Involved	Date & Time
Keyport High School	Shelter in Place	All Students & Staff	February 18, 2025 @ 9:35am
Keyport High School	Fire Drill	All Students & Staff	February 25, 2025 @ 12:25pm
Central School	Fire Drill	All Students & Staff	February 4, 2025 @ 2:20pm
Central School	Shelter in Place	All Students & Staff	February 21, 2025 @ 2:21pm

11.2. Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

Date	School	Incidents Reported	HIB
February 2025	Central	1	1
February 2025	KHS	0	0

11.3. Motion, as recommended by the Superintendent of Schools, to approve the following out-of-district workshops to be paid from the general account unless otherwise indicated:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Borders, Dylan	3/23-3/26/25	NJ Buildings and Grounds Expo	Atlantic City, NJ/187	\$300



BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA

- 11.4. Motion to approve the following teachers for up to two hours to prepare and one hour to present at the rate of \$36 per hour, for the Pre-K Parent Advisory Meeting on April 2, 2025; To be paid from Acct #20-218-200-329-02-00-000-060.

Alexa Annucci	Lori Kernan	LeeAnn Romanetz	Lisa Snowden
Stacy Toal	Jennifer Torchia	Christine Volpe	

- 11.5. Motion to approve the following teachers as members of the AI Team, with each receiving a stipend of \$1,500, funded through the AI Innovation in Education Grant, for the period of February 2025 to January 2026.

Nicole Seres	Megan Waters	James Wesley
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- 11.6. Motion to approve the following teachers for up to two hours to prepare and one hour to present for the Climate Awareness Family Event on **April 29, 2025**; To be paid from Acct #20-471-100-100-02-00-000-060.

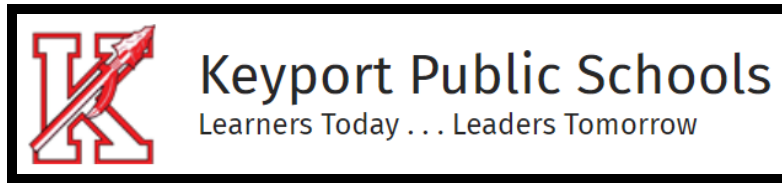
Danielle Fleming	Amanda Macchia	Tamme Manganeli
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- 11.7. Motion to approve the Affirmative Action Team to conduct the needs assessment and develop the Comprehensive Equity Plan for school years 2025-26 to 2027-28.

- 11.8. **Motion to approve the following class/field trips:**

Class	Trip
Drama Club	Broadway Show , New York City, NY

- 11.9. **Motion to approve the Class of 2026 Senior Trip on board Carnival Celebration Cruises from Baltimore, MD to Bahamas February 22, 2026 to February 28, 2026.**



BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA

- 11.10. Motion to approve a partnership with Brookdale Community College and accept \$3,000 in funding as part of the Esports Production Pathway Initiative.

Motion:

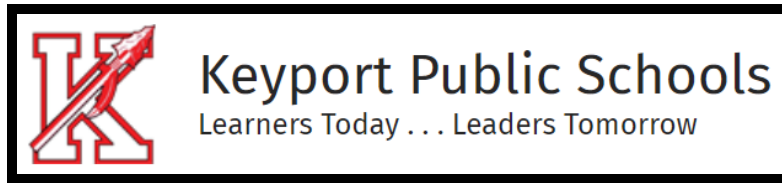
12. Personnel - All motions as recommended by the Superintendent, Dr. Savoia.

- 12.1. Motion to accept the resignation of Robert Kearney, Custodian, effective March 8, 2025.
- 12.2. Motion to accept the resignation of Jennifer Rojas as advisor of the 2024-2025 World Cultures Club.
- 12.3. Motion to appoint Daniela Riascos as advisor of the 2024-2025 World Cultures Club.
- 12.4. Motion to approve Stacey Oxley as the Dual Enrollment Coordinator paid from the FY2025 Innovation Dual Enrollment Grant, \$2,500.
- 12.5. Motion to approve Jenny Retana, FT Aide, at a salary of \$23,127 (prorated) beginning March 27, 2025 for the 2024-2025 school year.
- 12.6. Motion to approve Stephanie Raubenheimer, Middle School ELA Leave Replacement, from March 17, 2025 to April 4, 2025 MA Step 2 at a salary of \$63,714 (prorated)

Motion:

13. Policy - All motions as recommended by the Superintendent, Dr. Savoia

Motion:



**BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA**

14. Old Business

Motion:

15. New Business

Motion:

16. Public Participation

17. Adjournment to Executive Session (TIME:)

17.1. RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975

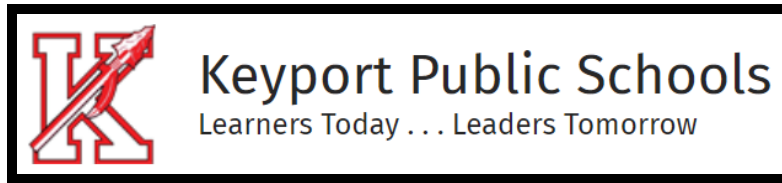
17.1.1. That hereby determined that it is necessary to meet in Executive Session on March 19, 2025 to discuss:

Personnel
Finance
Pupil Privacy
Contract negotiations
Grievances
Facilities project issues

The matters discussed will be made public if and when action confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Length of meeting thought to be approximately one hour.

Action may be taken upon return to Open Session.



**BOARD OF EDUCATION
REGULAR ACTION MEETING - March 19, 2025
AGENDA**

MOTION:

SECOND:

18. Return to Open Session (TIME:)

19. Adjournment

Motion: