

Good afternoon! Please see the information below for details around upcoming events at Olympia West. Once again, there is a lot of information this week so be sure to scroll to the bottom of the page.

Thank you!

1. We are scheduled for an early release on Wednesday, November 1. Students at OWE will be dismissed at noon and they will eat lunch before we dismiss. The afternoon Pre-K class will be in session, the morning Pre-K class will not attend school on November 1. Please note that bus times may differ on early release days because our buses are running different routes with both OWE and OHMS students on the buses.
2. We will also have our next "Break the Rules" fundraiser for PTO on November 1. For a \$1 donation, students can wear their PJs to school. For a \$5 donation, students can also bring a fuzzy pal to school. Teachers do not have change available, please send exact change or a check to school with your child if you would like them to participate.
3. Students are not allowed to wear costumes to school on Halloween
4. If you have not turned in your Community Claus sign-up sheet and you are interested in receiving gifts from Community Claus this year please return them to OWE tomorrow. If you are in need of a new form, you can contact the OWE office.
5. We will host our annual Veterans Day Assembly on Friday, November 10 at 1:00pm. If you are a Veteran we invite you to a small reception before our Assembly from 12:45-1:00 in the OWE library.
6. We will also have our annual Veterans Day Essay Contest. Students are encouraged to submit an essay, the winner of the essay contest will read their essay at our Veterans Day Assembly. This year's topic is "Why Veterans Day is Important". Essays are due to Mrs. Castleman on Monday, November 6.
7. Our annual Erin's Law lessons will start on November 7. To learn more about these lessons or to exempt your student, use this link [Copy of Erin's Law Parent Letter - West.pdf](#)
8. Through a partnership with Parentguidance.org, we have monthly parent resources available. The November update includes information for families experiencing financial difficulties. [November 2023 Newsletter.pdf](#)
9. Mark your calendars for our Winter Concert for students in Grades K-2. This year's concert will be on Tuesday, December 5 at 6:00pm at Olympia West. Students in grades 3-5 will have a concert in the spring.
10. Mark your calendars for our annual Family Fun Night on Friday, February 23. Plans are underway and PTO would love your help. There are multiple opportunities big and small to help with the planning and preparation. To help, use the following links to sign up! Silent Auction Help: <https://www.signupgenius.com/go/508094DA4AF22A6F58-family4> Cake Walk: <https://www.signupgenius.com/go/508094DA4AF22A6F58-family2> Family Fun Night Volunteer sign up: <https://www.signupgenius.com/go/508094DA4AF22A6F58-45566284-family>
11. We have an opening for two special education aides at Olympia West. The positions are for 5.75/hours a day. If you are interested in more information contact Mrs. Castleman or apply online by going to the district website and clicking on the district link, then the employment link. If you are interested in obtaining your Paraprofessional license you can use this link to learn more about that process <https://roe17.org/licensure/paraprofessional-license-information-para>
12. We also are in need of substitute teachers and substitute aides. If you are interested in becoming a substitute, please contact Mrs. Castleman at [lisa.castleman@olympia.org](mailto:lisa.castleman@olympia.org) for more information.
13. For a list of flyers about activities and events in the Olympia community, please go to the Olympia website, click on the parents link and then on the link for flyers. You can also use this link [Olympia Flyers](#)