

BOARD OF EDUCATION
BUFFALO, NEW YORK
 PAYROLL APPROVAL DATES
 AND CHECK DELIVERY DATES
 MAIN OFFICE EMPLOYEES

Fiscal 2025-2026

PAYROLL FROM	PERIOD TO	MANAGER APPROVAL CUTOFF DATES	CHECK DELIVERY DATE	PAY #	PAYROLL DAYS
6/29/2025	7/12/2025	7/11/2025	7/18/2025	1	10 4th of July, PCTEA Longevity Clean up of Extra Activity from Prior Fiscal Year, Sick Incentive, Sub Bonus, Admin & Exempt Vacation Sellback, Longevity for Teacher Aides & Assistants
7/1/2024	6/30/2025	7/3/2025	7/11/2025		
7/13/2025	7/26/2025	7/25/2025	8/1/2025	2	10
7/27/2025	8/9/2025	8/8/2025	8/15/2025	3	10
8/10/2025	8/23/2025	8/22/2025	8/29/2025	4	10
8/24/2025	9/6/2025	9/5/2025	9/12/2025	5	10 Labor Day 9/1/25
9/7/2025	9/20/2025	9/19/2025	9/26/2025	6	10
9/21/2025	10/4/2025	10/3/2025	10/10/2025	7	10
10/5/2025	10/18/2025	10/17/2025	10/24/2025	8	10 Indigenous Peoples Day - 10/13/25
10/19/2025	11/1/2025	10/31/2025	11/7/2025	9	10
11/2/2025	11/15/2025	11/14/2025	11/21/2025	10	10 Election Day - 11/4/25, Veterans Day - 11/11/25
11/16/2025	11/29/2025	11/28/2025	12/5/2025	11	10 Thanksgiving Recess - 11/27/25, 11/28/25
11/30/2025	12/13/2025	12/12/2025	12/19/2025	12	10
12/14/2025	12/27/2025	12/26/2025	1/2/2026	13	10 Christmas & Day After - 12/25/2025, 12/26/2025
12/28/2025	1/10/2026	1/9/2026	1/16/2026	14	10 New Years Day - 1/1/2026
1/11/2026	1/24/2026	1/23/2026	1/30/2026	15	10 MLK Day - 1/19/26
1/25/2026	2/7/2026	2/6/2026	2/13/2026	16	10 Lunar New Year - 1/29/26
2/8/2026	2/21/2026	2/20/2026	2/27/2026	17	10 Presidents Day - 2/16/26
2/22/2026	3/7/2026	3/6/2026	3/13/2026	18	10
3/8/2026	3/21/2026	3/20/2026	3/27/2026	19	10
3/22/2026	4/4/2026	4/3/2026	4/10/2026	20	10 Good Friday - 4/3/26
4/5/2026	4/18/2026	4/17/2026	4/24/2026	21	10 Easter Monday - 4/6/26
4/19/2026	5/2/2026	5/1/2026	5/8/2026	22	10
5/3/2026	5/16/2026	5/15/2026	5/22/2026	23	10
5/17/2026	5/30/2026	5/29/2026	6/5/2026	24	10 Memorial Day - 5/25/26
5/31/2026	6/13/2026	6/12/2026	6/19/2026	25	10
6/14/2026	6/27/2026	6/26/2026	7/3/2026	26	10 Juneteenth - 6/19/26
6/28/2026	6/30/2026			27	2
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