

BOARD OF EDUCATION
BUFFALO, NEW YORK
 PAYROLL APPROVAL DATES
 AND CHECK DELIVERY DATES
 MAIN OFFICE EMPLOYEES

2025-2026 Instructional Draft A

PAYROLL FROM	PERIOD TO	MANAGER APPROVAL CUTOFF DATES	CHECK DELIVERY DATE	PAY #	PAYROLL DAYS
8/24/2025	9/6/2025	9/5/2025	9/12/2025	1	5 Labor Day 9/1/25
9/7/2025	9/20/2025	9/19/2025	9/26/2025	2	10
9/21/2025	10/4/2025	10/3/2025	10/10/2025	3	10
10/5/2025	10/18/2025	10/17/2025	10/24/2025	4	10 Indigenous Peoples Day - 10/13/25
10/19/2025	11/1/2025	10/31/2025	11/7/2025	5	10
11/2/2025	11/15/2025	11/14/2025	11/21/2025	6	10 Election Day - 11/4/25, Veterans Day - 11/11/25
11/16/2025	11/29/2025	11/28/2025	12/5/2025	7	10 Thanksgiving Recess - 11/26/25, 11/27/25, 11/28/25
11/30/2025	12/13/2025	12/12/2025	12/19/2025	8	10
					Christmas & Day After - 12/25/2025, 12/26/2025, Teacher
12/14/2025	12/27/2025	12/26/2025	1/2/2026	9	10 Holiday 12/22/25, 12/23/25, 12/24/26
12/28/2025	1/10/2026	1/9/2026	1/16/2026	10	10 12/29/2025-12/31/25, 1/2/26
1/11/2026	1/24/2026	1/23/2026	1/30/2026	11	10 MLK Day - 1/19/26
1/25/2026	2/7/2026	2/6/2026	2/13/2026	12	10
					Presidents Day - 2/16/26, Lunar New Year 2/17/26 Teacher
2/8/2026	2/21/2026	2/20/2026	2/27/2026	13	10 Holiday Feb 18-20
2/22/2026	3/7/2026	3/6/2026	3/13/2026	14	10
3/8/2026	3/21/2026	3/20/2026	3/27/2026	15	10 Eid al-Fitr 3/20/26
3/22/2026	4/4/2026	4/3/2026	4/10/2026	16	10 Good Friday - 4/3/26
4/5/2026	4/18/2026	4/17/2026	4/24/2026	17	10 Easter Monday - 4/6/26, Teacher Holiday April 7-10
4/19/2026	5/2/2026	5/1/2026	5/8/2026	18	10
5/3/2026	5/16/2026	5/15/2026	5/22/2026	19	10
5/17/2026	5/30/2026	5/29/2026	6/5/2026	20	10 Memorial Day - 5/25/26
5/31/2026	6/13/2026	6/12/2026	6/19/2026	21	10
6/14/2026	6/27/2026	6/26/2026	7/3/2026	22	10 Juneteenth - 6/19/26