

SOUTH BOUND BROOK BOARD OF EDUCATION
AGENDA
September 11, 2024

1. CALL TO ORDER (TIME: _____)

2. PLEDGE OF ALLEGIANCE

3. STATEMENT RE: SUNSHINE LAW

This meeting has been advertised in the Courier-News, at least 48 hours prior to the meeting and has been posted in conspicuous locations including the borough hall and school buildings. This complies with state law governing meetings of school boards and other organizations. This meeting will be conducted in-person and remote via Google Meets.

4. ROLL CALL

- Ms. Carlton Mr. Incalcaterra Mrs. Santora Mr. Stapleton
 Ms. Lima Mrs. Conner

Also present:

5. APPROVAL OF AGENDA

Motion to approve agenda as distributed to board members.

MOTION:

SECOND:

VOTE:

6. APPROVAL OF MINUTES – August 21, 2024

6.a. Motion to approve minutes of August 21, 2024, Regular Meeting.

MOTION:

SECOND:

VOTE:

6.b. Motion to approve closed session minutes of August 21, 2024, Regular Meeting.

MOTION:

SECOND:

VOTE:

7. RECOGNITION OF PUBLIC

8. SUPERINTENDENT'S REPORT

9. CORRESPONDENCE

- a. Letter from the South Bound Brook Senior Citizens Community Club, dated August 24, 2024.
- b. Letter from Mrs. Hnasko, dated

10. COMMITTEE REPORTS

- NJSBA Delegate: Constance Conner
- SCSBA Delegate: Constance Conner
- SCESC Delegate: Edith Lima
- Bound Brook Board of Education Delegate: Jennifer Carlton
- Finance Committee: Constance Conner

FUND	AMOUNT
Fund 10	\$ 6,660.08
Fund 11	\$ 381,910.46
Fund 12	\$ 27,336.20
Fund 20	\$ 24,258.19
Total	\$ 440,164.93

11.d. APPROVAL OF CAFETERIA BILLS

Motion to approve bills for payment from the cafeteria account:

PAYMENT TO	DESCRIPTION	AMOUNT
Pomptonian	Withdrawal for Start-up Cash	\$ 50.00
ReadyRefresh	Invoice # 04H6706688198	\$ 2.99

Motion to approve the above consent items 11.a - 11.d.

MOTION:

SECOND:

ROLL CALL
VOTE:

- Ms. Carlton
- Ms. Lima

- Mr. Incalcaterra
- Mrs. Conner

- Mrs. Santora

- Mr. Stapleton

12. ACTION ITEMS 12.a. - 12v.

Motion to open discussion on action items 12.a -12v.

MOTION:

SECOND:

VOTE:

POLICIES AND REGULATIONS

12.a. SECOND READING OF POLICIES AND REGULATIONS

Motion to adopt, for second reading, the following Policies and Regulations:

- P0141 Board Member Number and Term (Revised)
- P0141.1 Board Member Number and Term - Sending District (Revised)
- P0141.2 Board Member Number and Term - Receiving District (Revised)
- P0164.6 Remote Public Board Meetings During a Declared Emergency (M) (Abolished)
- P2200 Curriculum Content (M) (Revised)
- P5200 Attendance (M) (Revised)
- P5337 Service Animals (Revised)
- P5350 Student Suicide Prevention (M) (Revised)
- P7231 Gifts from Vendors (M) (Abolished)
- P8420 Emergency and Crisis Situations (M) (Revised)
- P & R 8467 Firearms and Weapons (M) (Revised)
- P9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)

12.b. FIRST READING OF POLICIES AND REGULATIONS

Motion to adopt, for first reading, the following Policies and Regulations:

- P & R 3160 Physical Examination (M) (Revised)
- P & R 4160 Physical Examination (M) (Revised)

BOARD OF EDUCATION

12.c. APPROVAL OF THE REVISED 2023 DISTRICT IMPROVEMENT PLAN FOR THE 2024-25 SCHOOL YEAR

Motion to approve, as recommended by the superintendent the revised 2023 District Improvement Plan for the 2024-25 school year.

12.d. ACCEPTANCE OF NJDOE SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES FOR THE 2023-24 SCHOOL YEAR

Motion to accept the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act. The 2023-24 grade reported is 70 out of 78.

PERSONNEL

12.e. APPROVAL OF EXTRACURRICULAR APPOINTMENTS FOR 2023-24

Motion to approve the following extracurricular appointments for the 2023-24 school year.

Name of Activity	Stipend	Staff Member
2023-24 Official School Translator	\$ 2,000.00	G. Pantozzi

12.f. RECOGNITION OF A LEAVE OF ABSENCE FOR A TEACHER

Motion to recognize the medical leave of absence of a teacher (S0000049), using leave as provided by FMLA. Leave effective September 3, 2024 through November 4, 2024.

12.g. EMPLOYMENT OF SIVA PARVATHI SINGARAPU FOR THE 2024-25 SCHOOL YEAR

Motion, as recommended by the superintendent to employ, upon completion of employment requirements, Siva Parvathi Singarapu as Paraprofessional for the 2024-25 school year (through 6/30/24). Ms. Parvathi Singarapu's salary will be \$ 30,600.00.

12.h. EMPLOYMENT OF JENNIFER FITZPATRICK FOR THE 2024-25 SCHOOL YEAR

Motion, as recommended by the superintendent to employ, upon completion of employment requirements, Jennifer Fitzpatrick as Paraprofessional for the 2024-25 school year (through 6/30/24) Ms. Fitzpatrick's salary will be \$ 23,400.00.

12.i. EMPLOYMENT OF DR. JOHANNA RUBERTO FOR THE 2024-25 SCHOOL YEAR

Motion, as recommended by the superintendent to employ, upon completion of employment requirements, Dr. Johanna Ruberto as Interim Superintendent for the 2024-25 school year (9/13/24 through 10/13/24) Dr. Ruberto will be compensated at the per diem rate of \$ 500.00.

12.j. APPROVAL OF APPOINTMENT OF NJDOE MANDATED POINT OF CONTACT FOR EXPERIENCED TEACHER FOR THE 2024-25 SCHOOL YEAR

Motion to approve the following appointments for the mandated point of contact as the go to person for an experienced teacher for 2024-25 school year:

Staff Member	Amount
S. Quinlan-Kelly	\$ 300.00
K. Lach	\$ 300.00
S. DeGennaro	\$ 300.00

12.k. APPROVAL OF EXTRACURRICULAR APPOINTMENTS FOR 2024-25

Motion to approve the following extracurricular appointments for the 2024-25 school year:

Name of Activity	Stipend	Staff Member
Fall & Spring Kayaking	Tier III	S. Bartocci
Board Game (Grades 3-5)	Tier III	S. Bartocci
Fitness Club	New Club - TBD	S. Billimoria
Softball Club	Tier III	S. Billimoria
Morning Duty Alternate	\$ 5.00/day	R. Cullinane
8th Grade Advisor	Tier I	R. Cullinane
Student Lighthouse Team Advisor (Grades 5-6)	\$ 1,500	K. Dionne
Student Lighthouse Team Advisor (Grades 5-6)	\$ 1,500	D. D'Alessandro
Lighthouse Team Member	\$ 1,200	D. D'Alessandro
Student Lighthouse Team Advisor (Grades 3-4)	\$ 1,500	J. Domingo
Lighthouse Team Member	\$ 1,200	J. Domingo
Student Lighthouse Team Advisor (Grades 3-4)	\$ 1,500	K. Lach
Lighthouse Team Member	\$ 1,200	K. Lach
AV Club (split)	Tier II	S. DeGennaro
Administrative Detention	\$ 36.00/hour	S. DeGennaro
Fall & Spring Kayaking	Tier III	A. Lorenzi
Archery Club	Tier III	A. Lorenzi
League of Gentlemen	Tier II	A. Lorenzi
ESL Homework Club	\$ 36.00/hour	S. Ramos
Trout Club	Tier II	G. Fernandez
Patriot Pride Club	New Club - TBD	J. Toufayan
Patriot Pride Club	New Club - TBD	K. Hnasko
Patriot Pride Club	New Club - TBD	L. DeMarco

12.l. APPROVAL OF ATTENDANCE AT BACK-TO-SCHOOL-NIGHT

Motion to approve the following staff, at their hourly rate, to be present at Back-To-School Night on September 18, 2024, to inform parents and assist in completion of the NSLP Free/Reduced Applications, not to exceed three (3) hours each, to be compensated through the Cafeteria Account:

Maria Demcher

Gloria Pantozzi

TRAVEL AND WORKSHOPS

12.m. APPROVAL OF COMPENSATION FOR PARAPROFESSIONALS TO ATTEND 2024-25 MANDATORY DISTRICT PROFESSIONAL DEVELOPMENT

Motion to approve, as recommended by the superintendent to compensate the following employees for participation in mandatory district professional development for the 2024-25 school year at their hourly rate, total cost not to exceed \$ 300.00

12.n. MOTION FOR APPROVAL TO ATTEND WORKSHOPS AND PROFESSIONAL DEVELOPMENT

Motion to approve the attendance of the following to attend workshops and to receive reimbursement for incurred expenses:

NAME	DATE	COST	DESCRIPTION
L. Bricks	9/12/24	\$ 305.96	Beyond the Academic Essay: Composing in the Secondary ELA Classroom
M. Santiago	10/11/24	\$ 149.00	New Jersey School Counselors Association Fall Conference
A. Trudeau-Smith	10/18/24 - 10/19/24	\$ 325.00	NJIDA 39th Annual Fall Conference
D. Blair-D'Alessandro	10/18/24 - 10/19/24	\$ 325.00	NJIDA 39th Annual Fall Conference
K. Hill	10/16/24	\$ 250.10	33rd Annual School Health Conference

APPROPRIATION LINES 11-000-223-320 and 11-000-240-580

12.o. MOTION TO APPROVE BOARD OF EDUCATION AND ADMINISTRATION ATTENDANCE AT NJSBA WORKSHOP 2024

Motion to approve the attendance of the South Bound Brook Board of Education, well as Superintendent/Principal Dr. Lorise Goeke at the NJSBA Workshop 2023. The Workshop is scheduled for October 21, 2024 through October 24, 2024 for a total registration cost of \$ 2,200.00.

APPROPRIATION LINES 11-000-230-580 & 11-000-251-580

AGREEMENTS AND CONTRACTS

12.p. APPROVAL OF AGREEMENT WITH SOUTH BOUND BROOK EDUCATION ASSOCIATION

WHEREAS, the South Bound Brook Board of Education (hereinafter referred to as the "Board") and the South Bound Brook Education Association (hereinafter referred to as the "SBBEA") have negotiated a Successor Agreement for the 2024-2025, 2025-2026 and 2026-2027 school years (hereinafter referred to as the "Agreement"); and

WHEREAS, the SBBEA has, by a majority vote of its membership, ratified the Agreement on August 29,, 2024;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the terms of the Agreement for the 2024-2025, 2025-2026 and 2026-2027 school years, which is attached to this Resolution and made a part hereof; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Board Secretary/School Business Administrator to execute, on behalf of the Board, the Agreement by and between the Board and the SBBEA.

- 12.q. APPROVAL OF GREAT SCHOOLS OF NEW JERSEY MEMBERSHIP FOR 2024-25
Approval of district membership for Great Schools New Jersey, The Association of High Need School Districts for the 2024-25 school year, not to exceed \$1,000.00.

APPROPRIATION LINE 11-000-223-320

- 12.r. APPROVAL OF DENTAL PROGRAM RENEWAL AGREEMENT FOR THE 2024-25 SCHOOL YEAR
Motion to approve, as recommended by the superintendent, the renewal agreement between South Bound Brook School BOE and Delta Dental of New Jersey, Inc. through Brown & Brown Benefit Advisors with the following rates to be effective September 1, 2024 through August 31, 2025:

One Party	\$ 65.40
Two Party	\$ 125.56
Three Party	\$ 210.18

- 12.s. APPROVAL OF MASTER COLLABORATIVE EDUCATION SERVICES AGREEMENT FROM JULY 2025 THROUGH JUNE 30, 2030
Motion to approve, as recommended by the superintendent to approve the Master Collaborative Education Services Agreement with the Educational Services Commission of New Jersey from July 1, 2025 through June 30, 2030.

STUDENT CONTRACTS

- 12.t. TUITION COSTS FOR OUT-OF-DISTRICT PLACEMENTS FOR THE 2024-2025 SCHOOL YEAR
A motion is necessary for inclusion in the minutes to accept the following costs for out-of-district placements for the 2024-25 school year (through June 30, 2025):

	<u>DESTINATION</u>	<u>COST</u>
Student G	SCESC - Career Center (9/1/24 - 6/30/25)	\$ 70,230.00
Student Y	SCESC - Somerset Elementary Academy (9/1/24 - 6/30/25)	\$ 70,180.00
Student AB	SCESC - Somerset Elementary Academy (9/1/24 - 6/30/25)	\$ 70,180.00

APPROPRIATION LINE 11-000-100-562, 11-000-100-566

BUILDING & GROUNDS

- 12.u. APPROVAL OF AGREEMENT WITH T&R LANDSCAPING INC.
Motion to approve agreement with T&R Landscaping to provide landscaping services to the Elizabeth Street and Madison Street entryways. Cost not to exceed \$ 900.00.

APPROPRIATION LINE 11-000-261-420-000

- 12.v. APPROVAL OF SERVICE AGREEMENT FOR ANNUAL BOILER MAINTENANCE FOR THE 2024-25 SCHOOL YEAR
Approval of 2022-23 service agreement with CJ Vanderbeck and Son, Inc. for annual boiler maintenance on five units, not to exceed \$ 4,550.00.

APPROPRIATION LINE 11-000-261-420-000

Motion to approve action items 12.a. through 12.v.

ROLL CALL

MOTION:

SECOND:

VOTE:

- Ms. Carlton
- Ms. Lima

- Mr. Incalcaterra
- Mrs. Conner

- Mrs. Santora

- Mr. Stapleton

13. OLD BUSINESS

14. NEW BUSINESS

15. RECOGNITION OF PUBLIC

16. ADJOURNMENT TO EXECUTIVE SESSION (TIME: ___)

Motion to enter into Executive Session.

MOTION:

SECOND:

VOTE:

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds

- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing item(s) 1, 3, and 8. Actions may take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

17. RETURN TO OPEN SESSION (TIME: _____)

Motion to return to Open Session.

MOTION:

SECOND:

VOTE:

18. ADJOURNMENT (TIME: _____)

MOTION:

SECOND:

VOTE:

INCLUDED IN AGENDA PACKET

Minutes - August 21, 2024

Closed Minutes - August 21, 2024

Correspondence "a & b"

Resumes (2)

Final Bills List - July 2024

Final Bills List - August 2024

Transfer Report - July through August 2024

Policies and Regulations

2023 Revised District Improvement Plan for 2024-25 School Year

DRAFT of the SBB BOE - SBBEA Agreement 2024 - 2025, 2025-2026 & 2026-2027

NEXT MEETING - MONDAY, SEPTEMBER 23, 2024