

BUILDING PERMIT APPLICATION

Permit No.: _____

Date Issued: _____

Permit Expires 12 Months from Date Issued

Property Owner: _____

Address: _____

Contact Number: _____ Email Address: _____

Application is hereby made for a Building Permit and Certificate of Compliance involving the premises legally described as follows:

Street Address: _____

Subdivision: _____

Unit _____ Block _____ Lot No. _____ Sec. _____ Parcel No. _____

Structure Dimensions _____ (length) X _____ (width) = _____ ft² Height _____

Lot Dimensions _____ X _____ = _____ ft²

Type Construction (Check all that apply):

- | | |
|--|--|
| ☐ New Construction | ☐ Offices or Professional |
| ☐ Alteration/Remodel | ☐ Commercial |
| ☐ Addition | ☐ Industrial |
| ☐ Accessory Structure | ☐ Fence |
| ☐ Single Family Residence | ☐ Deck |
| ☐ Two-Family Residence (Duplex) | ☐ Sign |
| ☐ Multiple-Family Residence | ☐ Pool |
| ☐ Institutional | ☐ Other _____ |

Estimated Cost of Project: \$ _____

PROFESSIONAL / CONTRACTED SERVICES INVOLVED:

Name: _____

Address: _____

Contact Number: _____ Email Address: _____

☐ General Contractor ☐ Architect/Engineer ☐ Excavator ☐ Plumbing ☐ Electrical ☐ Other

Name: _____

Address: _____

Contact Number: _____ Email Address: _____

☐ General Contractor ☐ Architect/Engineer ☐ Excavator ☐ Plumbing ☐ Electrical ☐ Other

Name: _____

Address: _____

Contact Number: _____ Email Address: _____

☐ General Contractor ☐ Architect/Engineer ☐ Excavator ☐ Plumbing ☐ Electrical ☐ Other

Name: _____

Address: _____

Contact Number: _____ Email Address: _____

☐ General Contractor ☐ Architect/Engineer ☐ Excavator ☐ Plumbing ☐ Electrical ☐ Other

Name: _____

Address: _____

Contact Number: _____ Email Address: _____

☐ General Contractor ☐ Architect/Engineer ☐ Excavator ☐ Plumbing ☐ Electrical ☐ Other

PROPERTY DESCRIPTION INFORMATION (Please Circle One):

- | | | | |
|-----|----|-----|--|
| YES | NO | 1. | Have you included your legal description? |
| YES | NO | 2. | Provide/show your lot dimensions? |
| YES | NO | 3. | Does your application include a parking plan, if applicable? |
| | | 4. | What is your property zoned as:_____ |
| YES | NO | 5. | Include all existing and requested building dimensions? |
| YES | NO | 6. | Will this construction cover water or sewer lines? |
| YES | NO | 7. | Does this construction comply with front, side, and rear yard setbacks? |
| YES | NO | 8. | Does your construction require a water permit?
If so, Permit Number:_____ |
| YES | NO | 9. | Does your construction require a sewer permit?
If so, Permit Number:_____ |
| YES | NO | 10. | Does your property lie within the Historic District? |
| YES | NO | 11. | Is your property on the National Register? |
| YES | NO | 12. | Is your property a Locally Designated Landmark? |
| YES | NO | 13. | Does your construction require a Certificate of Appropriateness? |

NOTES: _____

PROPOSED CONSTRUCTION – DIAGRAM:

Please include the following in the draft diagram below:

- ✓ Dimensions of the lot
- ✓ Location & dimensions of all existing buildings & structures (*Mark with X*)
- ✓ Location & dimensions of all proposed buildings & structures (*Mark with P*)
- ✓ Distances to property lines for all proposed buildings & structures
- ✓ Location of water supply lines
- ✓ Location of sewer line / septic field
- ✓ Labeled arrow indicating north

This image shows a full page of blank graph paper. The grid consists of thin, light gray horizontal and vertical lines that intersect to form small squares across the entire surface. There are no margins, text, or other markings on the paper.

NOTICE TO APPLICANT: Location of buildings or structures must be staked out on the property as shown above. This will be checked before permit is issued. Construction must not be started until permit is issued. No changes in location as shown above may be made without first contacting City Hall. A certified survey of your property may be required before issuance of a permit.

APPLICANT'S STATEMENT:

The dimensions of the lot and location of all existing and proposed buildings and structures are shown on the drawing on page 4 of this form (or indicated on an attached site plan) and is made a part of this application.

I declare that the above and attached information is correct and agree in consideration of and upon issuance of a building permit to do or allow to be done only such work as is herewith applied for, and that such premises and its existing and proposed building or structures shall be used or allowed to be used for only such purposes as are set forth above or other uses permitted.

I hereby acknowledge that I have been informed by the City of Morrison that it is solely my responsibility to determine the exact location of my property line(s) and that the issuance of a building permit is in no way agreeing with or validating my determination of property lines.

I further declare that the buildings and property use comply with all of the provisions of Zoning, City of Morrison Municipal Code, and that I hold harmless the City of Morrison, Illinois from any present or future property line disputes which may result from the issuance of this permit. After the structure is completed, a separate Certificate of Compliance will be issued after an inspection of the premises and completed structure as described in the Zoning Ordinance.

Name of Applicant/Owner: _____

Signature of Applicant/Owner: _____

Date: _____

BUILDING PERMIT FEE: \$45 fee plus \$2 for every \$1000 of estimated improvement cost

For Office Use Only

☐ Permit Approved

☐ Permit Denied

By _____

Title _____ Date _____

Fee Amount Paid \$ _____ Date Paid _____

Does the property lie within the Historic District, National Register or a locally designated landmark?

YES or NO *(If YES, FEE is WAIVED)*