

Outreach Social Worker

Job Description

The Outreach Social Worker, at the referral of school staff and administration, works directly with the community, at-risk children/teens, and high poverty families to provide assistance in maintaining stability while providing, offering, and implementing a wide variety of strategies and resources. The Outreach Social Worker builds positive relationships, provides support, and bridges challenging home environments with the mindset necessary to improve the home life and academic achievement for the most vulnerable students in the Abingdon-Avon School District.

Examples of Job Duties

- Making home visits to meet families and distribute informational material to describe services.
- Assisting families in completing forms and applications.
- Establishing trust and maintaining positive, professional relationships. - Continuously offering empathy and services to struggling families. - Contacting families to communicate student concerns and conditions. - Scheduling student's medical, vision, and dental appointments. - Providing documentation of all interactions with families and students. - Responsible for overseeing and managing student case files.
- Operating as a mandated reporter and notifying principles of any concerns or dangerous situations.
- Maintaining confidentiality and following all school regulations.
- Reaching out and working with staff on student referrals.
- Researching and connecting with current available programs.
- Establishing and maintaining contact with families and students. - Arranging meetings to meet local counseling and social service workers. - Utilizing community resources (Example-Avon Lions Club, Local churches). - Attending parent-teacher conferences.
- Assisting and observing students in day-to-day tasks.
- Arranging meetings with local businesses and churches.
- Coordinating transportation to assist families and students.
- Transporting students to and from school.
- Created and provided authorization forms for medical and transportation purposes.
- Collaborating with all teaching staff, principals, guidance counselors, nurses, office staff, building administration, and the superintendent.
- Provide future necessary training to staff and advocate for student care. - Completing duties,as assigned, by superintendent and building principals.

Position(s): Non-Certified

Title: Outreach Worker

Qualifications: Preferred B.S./B.A. in Social Work, Health Sciences or Child Development

Grade Level: 6-12

Location: AAMS/AAHS/AES

Compensation Package: Per the collective bargaining agreement

Interviews will be as applications are received.

Send letter of interest, resume, transcripts, and three (3) letters of reference to:

Kristi Anderson
600 W. Martin St.
Abingdon, IL 61410

or by mail to:

Abingdon-Avon CUSD #276
507 N. Monroe St. Suite #3
Abingdon, IL 61410