

# Forest Avenue Academic Magnet



Parent Student Handbook  
2025-2026



## **FOREST AVENUE ACADEMIC MAGNET**

1700 West Fifth Street  
Montgomery, AL 36106  
(334) 851-4876  
<https://www.mps.k12.al.us/o/forest>

### **ADMINISTRATION:**

Principal	Brandi Moody
Assistant Principal	Tanika Mumpfield
Secretary/Office Mgr.	Cheryl Thompson
Bookkeeper	Jennifer VanAlst
Data Entry	TBD
Lunchroom Manager	Sonja Williams

### **Important Phone Numbers**

MPS Public Information Office:	334.223.6870
MPS Bus Transportation:	334.284.2085
Safe Schools Hotline:	334.269.3999

### **Mrs. Moody' s Email Address**

[brandi.moody@mps.k12.al.us](mailto:brandi.moody@mps.k12.al.us)

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### **Montgomery Public Schools Mission Statement**

We will engage, educate, and inspire our students to succeed in college, career, and beyond.

### **Montgomery Public Schools Vision Statement**

MPS is a place where every student develops a love of learning, cultivates intellectual curiosity, and dreams of a future full of amazing possibilities.



### **Forest Avenue Mission Statement**

We will encourage productive and responsible students by providing a challenging and stimulating curriculum taught by dedicated and innovative professionals in a safe, positive and nurturing environment.

### **Forest Avenue Vision Statement**

Our vision is to teach, model, and encourage children to become independent learners who are self-motivated, disciplined, and committed to life-long achievement.



# Forest Avenue Academic Magnet Elementary School

## 2025-2026 Faculty and Staff

**Principal:** Brandi Moody  
**Secretary:** Cheryl Thompson  
**Office Aide:** TBD

**Assistant Principal:** Tanika Mumpfield  
**Bookkeeper:** Jennifer VanAlst

### Kindergarten

107 LaJuanda Thomas  
108 Ashley Allred  
109 Nancy Ausley  
110 Sara Olszewski  
111 Gretchen Donovan  
112 Vanessa Wannamaker

### First Grade

101 Emilie Minor (ELA)  
102 Katelyn Williams (BS)  
103 Emily Baker (ELA)  
104 Jennifer Armstrong (BS)  
105 Tina Thomas (ELA)  
106 Veronica Palmer (BS)

### Second Grade

113 Elizabeth Hardin (ELA)  
114 Meredith Herron (BS)  
115 Angel Arnold (BS)  
116 Beth Crittenden (ELA)  
117 Haileigh Purvis (ELA)  
118 Caitlian Moles (BS)

### Third Grade

201 Amanda Davis (BS)  
203 Ann Louise Harrell (ELA)  
204 Lane Crew (ELA)  
205 Ashley Cornwall (BS)

### Fourth Grade

213 Ruth Boston (ELA/SS)  
214 John David Phillips (BS)  
217 Elizabeth Nall (BS)  
218 Christina Hale (ELA/SS)

### Fifth Grade

123 Whitney Dyer (ELA)  
124 Tiffanie Bruner (BS)  
224 Nelly Hall (BS)  
225 Jennifer Rodopoulos (ELA)

### Technology

207/208 Tracy Atcheson

### Counselor

231 Melissa Friesen

### Librarian

Crystal Colee

### Music

210 Erica Lutz

### Physical Education

253 Josh Young  
219 Jared Grant

### STEM Lab

209 Lindsey Norris

### Spanish

700 Laura Daniel

### Robotics

206 Mary Ellen Lanier

### Custodians

Artikia Thomas  
Jerwanous Lamar  
Machelle Crenshaw  
Haley White

### Art

222 Rebecca Lee

### ARI Reading Coach

202 Teresa Weaver

### Nurse

Leslie Price

### Academic Coach

216 Lindsey Norred

### Special Ed.

122 TBD SEF  
Tahlia Robinson Speech

### Lunchroom

Sonja Williams – Manager  
LaQunita Berry  
Katrina Singleton  
Lisa Moncrief

### Intervention Tutor

215 Cheryl Stallworth (part-time)

## **VERY IMPORTANT: 3rd Grade Promotion**

Montgomery Public Schools will not offer summer school promotion for the 2025-2026 school year to support students' acquisition of grade level skills before moving to the next grade.

Moreover, effective with the 2023-2024 academic year, the Alabama Literacy Act states "if a student does not demonstrate sufficient reading skills on one of the three options listed below and does not qualify for a good cause exemption, the student may not be promoted to fourth grade."

Alabama Literacy Act - Commencing with the 2023-2024 school year, third grade students shall demonstrate sufficient reading skills for promotion to fourth grade.

Students shall be provided with all of the following options to demonstrate sufficient reading skills for promotion to fourth grade.

- Scoring above the lowest achievement level, as determined by rule of the State Board of Education, on a board approved assessment in reading
- Earning an acceptable score on an alternative standardized reading assessment as determined and approved by the State Board of Education.
- Demonstrating mastery of third grade minimum essential reading standards as evidenced by the reading portfolio.
- The State Superintendent of Education and the task force established criteria for minimum essential standards and the student reading portfolios and a definition of what constitutes mastery of all third-grade state reading standards. (Alabama Act 2019-523)

## FAAM Daily Schedule

**\*\*\*DO NOT DROP YOUR CHILDREN OFF BEFORE 8:10 AM\*\*\***

### Daily Schedule

- 8:10 am:** Supervision of Students by FAAM Staff Begins  
(Breakfast line opens at 8:10 a.m.)
- 8:10 am:** Students Admitted to Classrooms  
(Please be at FAAM, ready to go to class at 8:10 a.m.)
- 8:30 am:** Tardy Bell Rings
- Tardy students must be walked into the school by the guardian, complete the check-in from the kiosk in the lobby and receive a tardy sticker before going to class.
- 3:00 pm:** No students may be checked out after this time
- Students checking out of school must be checked out in the front office by a guardian or person designated by the parent in PowerSchool. Identification must be shown.
- 3:30 pm:** Dismissal Bell Rings

## Absences/Tardy Procedures

- All excuses **MUST** be on paper and sent to the school within 3 days of returning from the absence to be considered excused.
- No emailed excuses will be accepted.
- An absence of more than three days, or a pattern of excessive absence, requires a written excuse from a physician, dentist or other recognized medical practitioner
- MPS only allows 8 parent excuses per year.
- Excessive tardiness is not acceptable!

Excused absences/tardies are those which meet the criteria listed below:

1. Personal Illness
2. Serious illness in the immediate family verified by the principal or District Resource Officer (not to exceed three (3) school days.)
3. Death in the immediate family (not to exceed three (3) school days)
4. Absence for the observance of recognized holidays of the child's own faith
5. Inclement weather which makes it dangerous to attend school as determined by superintendent or the superintendent's designee
6. Court-required appearances

- It is the responsibility of the parent or child to schedule make-up work for excused absences with the teacher(s).
- Perfect Attendance means no absences, no tardies, no check-ins or check-outs!
- If your child has missed school or checked out due to illness, they may not attend school sponsored activities after school.

If your child needs to be absent from school and the reason does not meet one of the approved excused absence criteria, a prior approval form must be completed.

### **Prior Approval of Absence Forms**

All Prior Approval Absence Forms must be hand-delivered to the Office of Student Social Services (720 Grove Street, Montgomery 36104) or mailed via U.S. Postal Service within TWO (2) WEEKS PRIOR to the date requested.

Faxed or emailed forms will not be accepted. Please be sure to have with you or include a copy, if mailed, a valid photo identification.

## **Scheduling a Conference**

- To schedule a conference email your child's homeroom teacher.
- If your child has more than one academic teacher, all teachers will be involved in the conference. This helps you understand your child's behaviors, needs and participation in all classes.
- Conferences can be conducted in person, via Zoom or telephone. The teacher will make the final decision as to the platform.
- If you would like to have a teacher call you, please email the teacher at: [firstname.lastname@mps.k12.al.us](mailto:firstname.lastname@mps.k12.al.us). Please do not call, text, or Facebook message teachers at home or on cell phones unless they have specifically asked you to do so.
- Please refrain from conferencing with teachers during lunch, at PTA meetings, before and after school or on field trips.

## **Communication**

At Forest Avenue, we believe that strong communication is essential for student success. To ensure that communication is effective, it must be two-way and consistent.

Teachers will regularly communicate with parents through communication folders, newsletters, emails, written notes, Remind, or Class Dojo. If you need to reach your child's teacher, email is the most efficient method. You may contact them using the format: `firstname.lastname@mps.k12.al.us`. We encourage you to email your child's homeroom teacher directly with any questions and copy any additional academic teachers as needed.

Teachers check their email during the school day; however, please allow up to 24 hours for a response, excluding weekends, holidays, and extended school breaks.

The school phone line is often busy. If your message is time-sensitive, do not leave a voicemail. Voicemails are checked daily, but responses may be delayed. Email remains the preferred method of communication during school hours.

Any items sent to school, such as money, forms, or notes, must be placed in an envelope clearly labeled with your child's full name, homeroom teacher's name, grade, and a brief description of the contents.

## **Student Work Samples – Progress Reports**

To inform you of your child's progress, work samples will be sent home approximately every other week. Progress reports will be sent home at the mid-term mark. It is important that you review these papers with your child, sign the envelope, and return the envelope and papers to school the next day. Parents are encouraged to monitor grades by accessing PowerSchool.

## **Student Materials**

All students are required to carry clear bookbags.

Please help your child build responsibility by ensuring they come to school each day with all necessary items, including lunchboxes, snacks, water bottles, Chromebooks, homework, and projects.

To maintain a focused learning environment:

- Students will not be called out of class for items dropped off after the tardy bell.
- Items will not be accepted from parents or visitors after the tardy bell.
- Projects turned in after the tardy bell will be marked late and subject to point deductions, in accordance with the MPS Grading, Promotion, and Retention (GPR) policy.

# Transportation

## **Bus Transportation**

Bus transportation is available for all Forest Avenue students. Pick-up and drop-off arrangements are managed by the MPS Transportation Department. For assistance, please contact them at 334-284-2085.

Students who ride the bus will arrive and depart through the rear entrance of the school. A designated bus aide is on duty to supervise morning arrival and afternoon dismissal.

Please note: All MPS rules apply on the bus, as it is considered a “rolling classroom.” Bus referrals will be issued for inappropriate behavior or failure to follow rules.

The following established rules are expected to be followed by students transported on MPS school buses:

- Keep hands, feet and objects to yourself
- Book bags are to remain in your lap and unopened
- Sit in assigned seats and remain seated
- No loud or distractive noises
- Always follow the bus driver’s directions

### **IMPORTANT REMINDERS**

- Daycare vans may NOT drop off before 8:00 AM.
- Daycare vans must be picked up by 3:45 p.m.
- The driveway behind the school is for bus traffic only. Parents are NOT allowed to use this as a short-cut from Mulberry to Pineleaf Drive.
- Please proceed to Carter Hill to turn onto Pineleaf Drive.
- **Never** drop off or pick up car-riders in the back of the school.

## Morning Car Riders

- The use of cell phones is prohibited while in the carpool lane!
- Teacher supervision starts at 8:10.
- **DO NOT DROP YOUR CHILD OFF BEFORE 8:10 AM.**
- **WATCH CAREFULLY FOR CHILDREN!!**
- Pull in the drive, turn on your hazard lights, and stay in one lane against the curb. There is only ONE line of traffic in the morning!
- Pull forward to the kindergarten awning or as close to the car in front of you as possible.
- Parents do not exit the vehicle for any reason!
- Have your child ready to exit your car as soon as you stop.
- Stay in line along the curb until your child exits your car. Once your child exits the car turn off your hazard lights so we know your child is out and you are ready to leave.
- Never pull around stopped cars!
- Wait until the car in front moves forward so that you can proceed.
- Watch the school personnel for directions to move up and out when it is safe.
- **NEVER BACK UP IN CARPOOL!**
- Always have your child exit your vehicle on the curb side.
- Students are tardy if they are not in their classroom when the 8:30 bell rings.
- Please be on time and do not ask your child to “RUN” to be on time.
- Plan to have your child at school by 8:10, not 8:30, then you will be on time!

## Morning Walk Ups

- Teacher supervision starts at 8:10 A.M.
- Do not walk your child across the crosswalk before 8:10 a.m.
- Parents may not walk students to the door.
- Watch carefully for children!
- Parents will be able to park and walk their children to the crosswalk closest to the auditorium doors.
- Parents will NOT cross over the crosswalk. The students will cross over and continue into the building. Please do not walk to the crosswalk until your child is ready to say goodbye.
- We will have a crossing guard in place at the crosswalk in the carpool lane to get the students safely across the carpool line and into the building.
- We ask that you say goodbye quickly and move back to your car to exit.
- Students will only cross at the crosswalk closest to the auditorium doors.
- Students are tardy if they are not in their classroom when the 8:30 bell rings.
- Please be on time and do not ask your child to “RUN” to be on time.
- Plan to have your child at school by 8:15, not 8:30, then you will be on time!

## Afternoon Car Riders

- Do NOT email the teacher about transportation changes. We cannot guarantee that it will be checked before dismissal.
- Transportation arrangements must be made prior to dropping our child off at school each day.
- The use of cell phones is prohibited while in the carpool lane!
- If a change in transportation is to occur for any given day, a written note must be sent to the teacher.
- Do not call the office for a change in transportation
- Watch carefully for children!
- Never leave your car parked in our drive-through lane unless you remain in the car.
- Never leave your car while in the car line to walk up to retrieve your child.
- Have your child's name sign in the front window of your car. If you do not have the sign given to you by FAAM, you will have to park and go to the office to show ID to receive the sign and your child. **No exceptions!**
- Turn on your hazard lights when you pull into the pick-up line.
- Cars will pull all the way up to the car in front of them.
- Do not leave large amounts of space between cars.
- Students' names will be called.
- Students who have heard their name will come out of the building and wait on the sidewalk until cars are completely stopped.
- Students will not load cars until the car monitor says "load up."
- Once your child has loaded, turn off your hazard lights.
- Once all cars are loaded the crossing guard will allow traffic to move.
- Do not move your car while students are loading.
- Always pay attention in the carpool line.
- Any parents/guardians that do not adhere to these procedures will be required to walk up and get their child.
- Please pick up your child promptly when the 3:30 PM bell rings. This is for the safety of our students.
- After school care is offered by the YMCA Goodtimes program for children from 3:30 PM until 6:00 PM.
- Law enforcement may be called for students remaining on the school grounds after 4:00 PM to locate the parents or legal guardians. If you are running late, please call the office so we can inform the teachers on duty.

## Afternoon Walk Ups

- Do NOT email the teacher about transportation changes. We cannot guarantee that it will be checked before dismissal.
- Transportation arrangements must be made prior to dropping our child off at school each day.
- Parents can park across along the curb on Forest Avenue.
- Parents will come to the crosswalk closest to the auditorium doors. Parents will only cross at this crosswalk and nowhere else. **DO NOT CROSS BETWEEN THE CARS FOR ANY REASON!!!**

- Parents will walk to the grass area on the right-hand side of the auditorium doors and stand in line by grade levels.
- Parents will hold up their sign and wait patiently until all students have exited the building and are standing in grade level lines.
- No students will be released until it is your turn in line, and we connect you with your student.
- If you do not have the sign given to you by FAAM, you will have to go to the office and show ID to receive a sign and your child. **NO EXCEPTIONS!**
- No parent will pass the orange cones blocking parents from crossing the sidewalk area.
- Once you have your student(s), parents will immediately go to the crosswalk area, by the auditorium, cross over when the crossing guard allows them and go to their cars to exit. No parent or student will cross at any other area except for the crosswalk near the auditorium doors.
- Walk up parents must be in line to get their students no later than 3:45. Parents who are not in line by 3:45 will have to get in the carpool line. Students still in the walk-up area after 3:45 will be moved to the carpool area if their parent is not in line. The parents of these students will have to pull through the carpool lane when they arrive at the school.

## Field Trip Guidelines

At Forest Avenue, we believe field trips offer meaningful, real-world learning experiences that enrich classroom instruction. Local field trips typically use MPS school buses, while charter buses are used for most out-of-town trips.

### Important Guidelines

- Students must have a signed MPS field trip permission form to participate. *Phone calls, emails, or faxed forms will not be accepted.*
- Trip payments must be submitted by the stated deadline. Because many trip costs are prepaid by teachers, no refunds will be issued if a student is absent or chooses not to attend.
- Field Trip T-shirts are required for all trips and must be worn by students.
- No electronic devices are allowed on field trips.

### Parent Volunteers

- Parent volunteers must be legal guardians or adult relatives of attending students.
- MPS bus trips: Parents must follow in personal vehicles.
- Charter bus trips: Parents may ride the bus but must pay the associated fee.
- Siblings of any age are not allowed on field trips to ensure full attention is given to supervising students.
- All parent volunteers must have a current, approved MPS background check on file. *Please note: 2024–2025 forms are now invalid and must be renewed.*

## School Pictures

Individual school pictures are taken twice each year. Payment for these pictures is made directly to the photographer. Class pictures are also taken and are available by pre-payment. Purchasing school pictures is a great way to help us raise necessary funds for the school.

- **Fall pictures:** Wednesday, September 3<sup>rd</sup>
- **Spring and Class Pictures:** Tuesday, January 20<sup>th</sup>

## Medication

Students who require prescription medication during the school day must follow Montgomery Public Schools (MPS) guidelines. A completed medication authorization form is required for the school nurse to administer any prescription medication. These forms are available from Nurse Leslie Price at FAAM or in the MPS Student Conduct Manual.

Please note:

- Non-prescription (over the counter) medications are not permitted at school. Do not send these with your child.
- If a prescription medication is to be taken three times daily and does not specify “with meals,” it should be administered before school, after school, and at bedtime.

If a parent needs to administer medication during the school day:

1. Notify the school nurse upon arrival.
2. The nurse will log the medication and dosage in the student’s medical record.

For questions or to request a medication form, please contact Nurse Leslie Price at [leslie.price@mps.k12.al.us](mailto:leslie.price@mps.k12.al.us).

## Message From Our School Nurse

### How Sick Is "TOO SICK" To Attend School?

Children get sick and we do not want them to miss school any more than necessary. So how sick is TOO SICK for school?

There are times when you should keep your child home from school. If a child is sick, you should know that keeping them home improves the time required for getting well. You also reduce the possibility of spreading illness. Here are some common illnesses that are reasons for keeping a child home:

- **Diarrhea:** Frequent loose or watery stools compared with normal pattern, abdominal cramps, fever, generally not feeling well. Exclude until no diarrhea for 24 hours.
- **Vomiting:** Nausea, vomiting, or cramping. Exclude until no vomiting for 24 hours or until the individual provides medical documentation that the cause is not infectious.
- **Common Cold:** Sore throat, runny nose, coughing, sneezing, headaches, and body aches. Exclude until symptoms subside and exercise droplet precautions.
- **Pink Eye (Bacterial or viral conjunctivitis):** Red/pink itchy, swollen eyes; eye discharge; possible light sensitivity; and/or eye pain. Exclude if the child/student has a white or yellow drainage coming from the eye or eye pain and until evaluated by a physician.
- **Strep throat (Streptococcal pharyngitis):** Fever, red sore throat, swollen glands, strawberry tongue (occurs following peeling of a white coating from tongue): A very fine raised rash (feels like sandpaper) is present on the neck, chest, elbow and groin. Exclude until 24 hours after beginning appropriate antimicrobial therapy and no longer have a fever.
- **Fever: 100 or above,** with any accompanying symptoms, must be 24 hours fever free without the use of a fever-reducing medication. Undiagnosed Rash: Your child should not attend school until the rash has been diagnosed and treated and verified that the rash is not contagious.

**NOTE: There are times when your child looks and feels like he/she is too ill to attend school. If so, your child should remain home.**

## **In Case of Emergency**

When registering your child, please be sure to include a local emergency contact number. This information is essential in case we are unable to reach you at work or home.

In the event of an emergency involving illness or injury, and a parent or guardian cannot be reached, the school will follow the Forest Avenue Safety Plan, which may include contacting paramedics or ambulance services. Please note that any costs incurred will be the responsibility of the parent or legal guardian.

### **Severe Weather Protocol**

- During a tornado warning, please do not come to the school to check out your child. This is for your safety and your child's.
- Students will be moved to designated safe areas within the school, as advised by the Alabama Emergency Management Agency.
- Parents may always check students out once conditions are safe, and if they feel it is necessary.
- Please monitor local news stations for weather-related updates before the school day begins. If severe weather occurs near dismissal time, students will be held safely at school until the warning has been lifted.

## **Social Media**

To ensure the privacy and safety of all students, Parents/Guardians or Visitors should refrain from including other students in pictures that are taken at any school sponsored events (on or off-campus). Furthermore, Parents/Guardians or Visitors are prohibited from posting pictures of any other student on any non-MPS media platform.

We also ask that you refrain from posting negative comments about FAAM, our staff, or members of our school community on social media. Such posts can have a damaging impact on our school environment.

If you have a concern or issue, we encourage you to contact Mrs. Moody or Mrs. Mumpfield directly. We are committed to working together to maintain a respectful and supportive FAAMily.

## Textbooks and Devices

MPS is a one-to-one district. Students will receive a Chromebook at the beginning of the year. Some grade levels will send the Chromebooks home as needed. It is the student's responsibility to take care of the device and not damage the device in any way. Chromebooks will be taken up at the end of the year for cleaning.

Students are responsible for taking care of textbooks as well as the MPS device and returning them at the end of the school year. If the textbooks or MPS device are lost or damaged, the parent will be responsible for paying for the damaged items.

## Library Media Center

Students are encouraged to visit the Library Media Center to discover the wonderful world of reading! An automated card catalog system assists students in locating specific books. The Alabama Virtual Library is available to all Forest Avenue students. Accelerated Reader quizzes are available, and encouraged, to enable students to improve reading comprehension/vocabulary skills. All tests must be taken at Forest Avenue and during the regular school day.

When a child comes to the library for a visit, he/she should bring all checked-out books. New books may not be checked out until all books are returned or renewed. Parents are responsible for paying for lost library books.

## FAAM Lunchroom

**One breakfast and one lunch meal will be served to all students at no charge regardless of the eligibility status.**

If a child is allergic to milk or any type of food, a doctor's note should be filed with our lunchroom manager. (Sonja Williams – [Sonja.williams@mps.k12.al.us](mailto:Sonja.williams@mps.k12.al.us))

If a child cannot drink milk, he/she should bring 100% fruit juice or water from home to have with lunch.

Students cannot sell/distribute any snacks, drinks, food or any item to other students under any circumstances. Any confiscated items will be disposed of by school administration.

Beginning Tuesday, September 2<sup>nd</sup>, parents will be able to come to school for lunch. We ask that you keep this to a minimum as it is very important that your child have time to communicate with friends during the lunch break. This builds communication skills and friendships.

Parents and students eat at picnic tables in the outdoor courtyards. Keep this in mind when choosing a day to come for lunch. Do not plan to come for lunch if it is raining or very cold outside. Students will be able to choose one friend to join them at lunch if the child's parent has an approved background check form at the school. If you do not want your child to be able to eat lunch at the picnic tables with a friend and their parents, email the homeroom teacher.

***Child Nutrition Services prohibit fast food from being brought to school for lunch.***

No carbonated beverages or glass containers are allowed. Please either bring lunch from home or buy lunch at school when you come to eat with your child.

### **Outside Food**

To prevent the spread of food-borne illness and to promote safety, consistency and equal access for the growing number of children who have life threatening food allergies, the following guidelines are in effect for the 2025-2026 school term:

- All foods, snacks and treats provided to students as a shared snack during school hours must be store bought and display an ingredient label for food allergen verification. Food should be unopened and in a sealed package.
- Homemade or home-baked food will not be allowed at school parties or brought to school to be shared with other students.
- Parents may still provide homemade or home-baked foods for their child's snack or lunch. These items MAY NOT be shared with other students.
- The principal has the authority to prohibit outside food/drink, and any outside items that may be hazardous to others (i.e. aerosol sprays, perfumes, etc.).

All enrolled students at Montgomery Public Schools are eligible to receive a healthy breakfast and lunch at no charge to your household for the 2025-2026 school year. No further action is required of you. Your child(ren) will be able to participate in these meal programs without having to pay a fee or submit a Free or Reduced meal application.

The school breakfast and lunch we serve follow the U.S. Department of Agriculture guidelines for healthy school meals. The Community Eligibility Provision cannot succeed without your support; please encourage your children to participate in the school meal programs.

One breakfast and one lunch meal will be served to all students at no charge regardless of their eligibility status. Additional student meals will be charged the normal price of \$1.75 for student breakfast, and \$3.50 for elementary student lunch.

- **Adult Visitors:** Breakfast \$3.70 Lunch \$5.50
- **Child Visitors:** Breakfast \$3.50 Lunch \$5.00
- **Employees:** Breakfast \$3.50 Lunch \$5.00

If we can be of any further assistance, please contact Johnna Beard, Child Nutrition Programs at 334.230.0649.

**LUNCH:** Our lunch program operates on a self-service basis. Students are offered the following choices:

**Meat or Main Dish:** Students may choose one (1) of two (2) meats offered.

**Vegetables and/or Fruit:** A choice of two (2) or more vegetables and/or fruit and salad are offered. A student may choose the foods desired in the vegetable component.

**Bread:** A choice of bread is offered. Menu items usually include meat or something on a bun. If the meat choice does not include a bun and is not breaded (such as a corn dog), the student will be offered an alternate bread choice, such as roll, cornbread, or crackers.

**Milk:** A choice of whole, 2%, skim, and chocolate milk is offered. Students must choose at least three (3) food items, including one (1) meat and one (1) vegetable.

**NO FAST FOOD OR SOFT DRINKS ARE ALLOWED IN THE LUNCHROOM.**

**FOOD ALLERGIES:** If your child has a food or milk allergy, please send a doctor's statement to be filed with the lunchroom manager. Water is available for all students during lunch. If you send an alternative drink from home, due to an allergy, it must be in a school approved bottle.

BREAKFAST will be offered every morning between 8:10 a.m. and 8:25 a.m. There will be no breakfast served after 8:25 a.m.

## Principal' s Authority

**PRINCIPAL'S AUTHORITY:** The principal is granted authority to modify the consequences for violating a rule indicated in the Student Conduct Manual by exercising good judgment in consideration of extenuating factors presented by school system employees, the student or the student's parent or representative. Such factors may include, but are not limited to, the age of the student, the seriousness of the offense, the prior discipline record of the student, the degree of disruption to the educational process, and any other relevant factors.

Repetitive instances of misconduct constitute a violation of Board Policy: Persistent/Willful Disobedience will be handled according to consequences under the Student Conduct Manual. Consequences are applicable to all grade levels unless otherwise specified. The principal has the authority to develop an individual school cell phone procedure. The principal also has the authority to prohibit outside food/drink, and any outside items that may be hazardous to others (i.e. aerosol sprays and perfumes). In an effort to quickly gain information about certain incidents involving or witnessed by students, MPS has the right to question and /or interview students outside of the presence of students' parents and/or guardians. To the extent required by law or Board policy, parents will be notified of any such interviews as soon as practicable.

## Lunch Schedule

TIME	GRADE	TEACHER	LOCATION
11:05-11:30	4	Boston	Lunchroom
11:05-11:30	4	Phillips	Lunchroom
11:00-11:25	4	Hale	Lunchroom
11:00-11:25	4	Nall	Lunchroom
11:15-11:40	1	Armstrong	Auditorium
11:15-11:40	1	Baker	Auditorium
11:20-11:45	1	Minor	Auditorium
11:10-11:35	1	Williams	Auditorium
11:10-11:35	1	T. Thomas	Auditorium
11:20-11:45	1	Palmer	Auditorium
11:30-11:55	3	Harrell	Lunchroom
11:30-11:55	3	Davis	Lunchroom
11:35-12:00	3	Cornwall	Lunchroom
11:35-12:00	3	Crew	Lunchroom
11:45-12:10	2	Purvis	Auditorium
11:45-12:10	2	Moles	Auditorium
11:50-12:15	2	Crittenden	Auditorium
11:50-12:15	2	Arnold	Auditorium
11:55-12:20	2	Herron	Auditorium
11:55-12:20	2	Hardin	Auditorium
12:05-12:30	5	Hall	Lunchroom
12:05-12:30	5	Rodo	Lunchroom
12:10-12:35	5	Bruner	Lunchroom
12:10-12:35	5	Dyer	Lunchroom
12:30-12:55	K	Allred	Auditorium
12:25-12:50	K	Ausley	Auditorium
12:15-12:40	K	Donovan	Auditorium
12:30-12:55	K	L. Thomas	Auditorium
12:25-12:50	K	Olszewski	Auditorium
12:15-12:40	K	Wannamaker	Auditorium

## Lost and Found

Lost and Found is located between the second-grade hallway and the lunchroom. Items found are taken to that area and are kept until the end of the semester. All items left unclaimed will be donated to the uniform closet or given to a local clothes closet. Please be sure names are on all jackets, sweaters and lunchboxes. Parents are encouraged to check the lost and found area if you are missing items!

## Donations

We appreciate any donations you wish to make! The school will send a letter acknowledging the donation and this is acceptable for tax purposes. Donations may be made to individual classrooms or to the school's general operating expenses.

## My School Bucks Payments



To provide more convenience to parents as well as to assist in the health and safety of all our students and staff, we ask that parents please consider paying for their student's school fee online through *MySchoolBucks*. This will help minimize the amount of cash/check deposits that need to be handled throughout the day, which allows us to focus on keeping your child safe.

Create your free *MySchoolBucks* account to conveniently and securely pay for your student online or with the mobile app. With *MySchoolBucks* you'll also be able to quickly browse school items in our School Store, be notified when fees are due, and make payments from anywhere!

Get Started Today:

- Go to [myschoolbucks.com](https://myschoolbucks.com) or download the mobile app
- Create your free account and add your students using their school name / student ID
- Add school items to your cart
- Check out using your credit / debit card or electronic check (A program fee may apply)

If you need assistance with your account, you can find helpful how-to videos and answers to commonly asked questions by visiting [myschoolbucks.com](https://myschoolbucks.com). Or, you can contact *MySchoolBucks* directly by logging into your account to start a chat conversation or give them a call at (855) 832-5226.

## Honors and Awards

FAAM recognizes the achievements of students each year. At the end of the first semester students in 1st-5th grade will be recognized in a student only celebration. For first through fifth graders, awards will recognize accomplishments for the first semester. (All A or All A/B Honor Roll)

At the end of the second semester, we will hold an End of the Year Honors Assembly for Kindergarten-5th Grade. The assembly date and times are listed below. (All A, All A/B for second semester. Principal's Award criteria: All A's, all year in each area, including citizenship and no office referrals)

Perfect Attendance: In order to receive a year-end award for Perfect Attendance, a student must be present 100% of the time and have no recorded check-outs, check-ins or tardies. Even though an absence or a tardy may be excused, this still counts against perfect attendance.

- **Monday, May 18<sup>th</sup>: K (9:00), 1<sup>st</sup> (10:30) & 2<sup>nd</sup> (1:00)**
- **Tuesday, May 19<sup>th</sup>: 3<sup>rd</sup> (9:00), 4<sup>th</sup> (10:30) & 5<sup>th</sup> (1:00)**

## PTA

Taten Shirley is our PTA President this year. Our President and Board have planned several opportunities that will provide necessary funds to our school, while promoting family togetherness at Forest Avenue. Volunteers are a vital part of our school, and the PTA allows our school to continue to provide outstanding services to your child. Some of the areas where they will need many volunteers are:

- Spirit Store: Our school store (clothing and other FAAM items) will be open on a regular basis and volunteers will be needed to "man the store" and the website.
- FAAM Fling: It is held in our school backyard. Hundreds of volunteers are necessary to make this effective and fun!!
- Drive In Movie
- Kindergarten Open House
- Copy room, PTA website, Hospitality, and Library volunteers are also necessary areas where we will need many volunteers!

**PTA President:**

Taten Shirley

**Executive Vice President:**

Allison Prillaman

**Vice President of Fundraising:**

Brittany Batrez and Meagan Jones

**PTA Treasurer:**

Detra Whiting

**Secretary:**

Keyarrow Moore

## **Confiscated Items**

Items not to be brought to school are listed in the MPS Student Conduct Manual. School officials accept no responsibility for safeguarding confiscated items. Any of these items that are brought to school will be taken up by the teacher and the following procedures will occur:

- The teacher will submit the item to the principal or assistant principal for further action, if necessary. The item is logged in with an administrator and placed in a secure location.
- Parents are contacted the same day by phone, text, or email to explain why the device was confiscated and when and where it can be picked up. If possible, parents may retrieve the device that same day during office hours after presenting photo ID and signing the Device Return Log. If same-day pickup isn't feasible, the device remains secured overnight and can be picked up the following school day during designated hours. All confiscations and returns are logged and require staff and parent signatures.
- For repeat offenses, the school will follow the MPS Student Conduct Manual for disciplinary action policy.
- The principal also has the authority to prohibit outside food/drink, and any outside items that may be hazardous to others (i.e. aerosol sprays and perfumes). To quickly gain information about certain incidents involving or witnessed by students, MPS has the right to question and/or interview students outside of the presence of students' parents and/or guardians. To the extent required by law or Board policy, parents will be notified of such interviews as soon as practicable.

## **Cell Phones and Other Communication Devices**

The cell phone/telecommunication device guidelines of the school coincide with MPS policy, but in a more detailed and school specific form. Bringing a cell phone, telecommunication watch/bracelet, or other communication device to school is strongly discouraged.

Teachers WILL NOT use these devices during instruction and if a telecommunication device disrupts a class, it will be dealt with according to the MPS Student Conduct Manual. If there is an extenuating circumstance in which a student must have a phone at school, please contact the principal for approval and procedures.

All school procedures regarding these devices are applicable for school buses and while on field trips. We strongly encourage parents to turn off cell phones while on the school campus. **CELL PHONES ARE STRICTLY PROHIBITED DURING MORNING AND AFTERNOON CARPOOL!** All parents must sign the Device Agreement Form found at the end of this handbook and return to the school.

## **Disruptive Adults**

Any visitor who causes disruption, distraction, or any other interference in the teaching and learning process will be asked to leave immediately. The principal will have the right to have a disruptive visitor removed by school security and/or the police department, as well as the right to recommend the individual be prevented from participating in future visits to the school.

## **School Visitors**

1. Parents/guardians are asked to plan a scheduled visit and arrive at the beginning of classes. The purpose of the visit is to observe. Therefore, parents/guardians should not interact with their child, other students, and/or attempt to have a conference with the teacher. The school may have a designated area in the classroom for visitors. All visitors are required to present a valid ID source.
2. The principal and school administration will reserve the right to limit the number of visitors to a classroom. More than one visitor or a parent with other children could distract students and hinder the learning process. The principal must approve the visit and set the maximum time for the visit.
3. Students on suspension from any school are not allowed on any MPS campus or to attend any MPS functions and will be considered trespassing.
4. Students from other schools will be allowed on campus only with the permission of school administration. ANY PERSON WHO KNOWINGLY VIOLATES THE ABOVE SHALL BE GUILTY OF A CLASS C FELONY. PLEASE NOTE THAT THE CODE STIPULATES THAT THE LOCAL SCHOOL BOARD SHALL ADOPT A POLICY TO EFFECTUATE THIS SECTION OF THE CODE.
5. Parent/guardian conferences with the teacher and/or principal must be scheduled in advance and concluded in a timely manner.
  - Mutual courtesy and respect should be shown during the conference. Visits may be prohibited at certain times such as the first and last week of school, immediately before or after vacations and other breaks, and while standardized testing or other assessments are being conducted.
  - Conferences can only be held with a parent/guardian. Parents/guardians may invite the participation of an attorney or other advocate; please note that an attorney representing the school system may attend as well. The principal

must be notified in advance if they request that additional people attend. The principal will make the final decision whether additional persons may attend conferences. If special accommodation is needed for a conference, call the school to make arrangements prior to the visit.

6. **Disruptive Visitors:** Montgomery Public Schools expects mutual respect, civility and orderly conduct from all individuals on school property or at school sponsored activities, no matter his or her status or the purpose of his or her presence. Any person who becomes physically or verbally disruptive on school property may be subject to criminal prosecution as well as termination of visiting privileges.

Disruptive conduct includes, but is not limited to, using a raised voice, using profanity, uttering verbal or written threats or employing threatening gestures or otherwise engaging in an action deemed inappropriate by the building administrator. In the event a person visiting school property is deemed to be disruptive, the person will be instructed to leave school property and law enforcement may be called for assistance, if necessary. The superintendent may issue a no-trespass notice against any person who is deemed to have created a disruption while on school property or at a school-sponsored event. The no-trespass notice shall be in force until such time as the superintendent deems it appropriate to lift that order. Once security asks the visitor to leave, and they refuse, it becomes a trespassing charge.

7. All visitors' cell phone calls should be completed prior to entering the building. All electronic devices should be turned off. Visitors should follow all school rules regarding telecommunication devices for students. All electronic devices should be left in their car or placed in designated magnetic pouches. No air pods are permitted.
8. To maintain a safe and healthy school environment, MPS is requesting that all visitors adhere to a standard of dress that is appropriate and non-offensive. Clothing that has profanity, sexual content or any negative message displayed reveals body parts, sleepwear, and/or underclothing will not be allowed. This guideline will apply on all MPS properties and at MPS sponsored events.
9. To protect the safety of all students, Parents/Guardians or Visitors should refrain from including other students in pictures that are taken at any school sponsored events (on or off campus). Furthermore, Parents/Guardians or Visitors are prohibited from posting pictures of any other student on any non-MPS media platform. This includes any live videos.

## Gifted Education Information

Gifted students are those who perform at or who have demonstrated the potential to perform at high levels in academic or creative fields when compared to others of their age, experience, or environment. These students require services not ordinarily provided by the regular school program. Students possessing these abilities can be found in all populations, across all economic strata, and in all areas of human endeavor.

Teachers, counselors, administrators, parents or guardians, peers, self, or any other individuals with knowledge of the student's abilities may refer a student. Additionally, all second grade students will be observed as potential gifted referrals using a gifted behavior checklist.

For each student referred, information is gathered in the areas of Aptitude, Characteristics, and Performance. The information is entered on a matrix where points are assigned according to established criteria. The total number of points earned determines if the student qualifies for gifted services.

To make a referral, contact the Gifted Specialist or Gifted Referral Screening Team chairperson at your child's school. If you have further questions, you may contact the Gifted Coordinator at 269-3808.

*Identified gifted students in magnet programs receive enrichment and/or acceleration through the magnet program.*

For further information about the Montgomery Public Schools Gifted Program, go to <http://www.mps.k12.al.us/index.php/departments/special-education/gifted-education>.

# BOYS Uniform Dress Code

## BOYS Dress Code 2025-2026

Forest Avenue students are required to always follow the uniform guidelines. The uniform guidelines of the school coincide with the MPS dress code, but in a more detailed and school specific form.

### Shirts

White (collared) button down  
White long sleeves may be worn under polo or button-down shirts  
White, navy, or red (collared) polo  
White, navy, red cardigan, pullover sweater, V-neck sweater, zip-up  
fleece or sweatshirt (plain/Forest Avenue logo).

No sleeveless shirts.

All shirts must be long or short-sleeved and must always be tucked in.

### Belt

Brown, black, navy, or Forest Avenue plaid or Forest Avenue logo  
(if pants have belt loops)

\*Elastic waist pants are recommended for kindergarten, no belt required with these.

### Pants

Solid khaki or solid navy regular length or knee length (shorts) only.  
All pants must be worn at the waistline.

\*Elastic waist pants are recommended for kindergarten, no belt required with these)

### Shoes

Tennis shoes ONLY! No light-ups or shoes with wheels allowed.

### Socks

White, Black, Navy, Gray, or Forest Avenue emblem ONLY

### Coats

Heavy jackets must be removed upon entering the classroom so that all children are in uniform compliance during the school day.

**Any clothing items purchased at our Spirit Store can be worn at FAAM.**

### **T-SHIRTS:**

- **Monday: Theme shirts and jeans. Jeans may NOT be worn with a uniform top.**
- **Fridays: Any FAAM spirit shirt with jeans.**
- **Field Trip Shirts: FAAM field trip shirts must be worn on all field trips and may be worn on Fridays with jeans or uniform bottoms.**
- **Shirts are available at the FAAM Spirit Store and on the FAAM PTA Website.**

# GIRLS Uniform Dress Code

## GILRS Dress Code 2025-2026

Forest Avenue students are required to always follow the uniform guidelines. The uniform guidelines of the school coincide with the MPS dress code, but in a more detailed and school specific form.

**Shirts** White (collared) Peter Pan or button down  
Navy, red, or white collared polo shirt or collared banded  
White long-sleeved shirts may be worn under shirts  
White, navy, or red cardigan sweater, pullover sweater, V-neck sweater, zip-up  
fleece or pullover sweatshirt (plain or Forest Avenue logo)  
No sleeveless shirts.  
All shirts must be long or short-sleeved and must always be tucked in unless  
the shirt is banded.

**Belt** Brown, black, navy, or Forest Avenue plaid

**Pants** Solid Khaki or Solid Navy Regular, knee length shorts or capris.

**Skirts/Skorts/Shorts/Jumpers** Solid Khaki, Solid Navy or Plaid (Hunter/Classic Navy  
Plaid)  
\*\*Must reach the top of the knee.

**Polo Dress** Must reach the top of the knee - Solid Navy or Solid Red ONLY

**Shoes** Tennis shoes only! No boots, heels, light-ups, or wheels allowed!

**Socks** White, Navy, Gray, Black, or Forest Avenue emblem only!

**Tights/Leggings** White, Navy, Gray, or Black Tights and leggings may only be worn  
under clothing. They cannot be worn as pants!

**Coats** Heavy jackets must be removed upon entering the classroom so that all  
children are in uniform compliance

**Any clothing items purchased at our Spirit Store can be worn at FAAM.**

### T-SHIRTS:

- **Monday: Theme shirts and jeans. Jeans may NOT be worn with a uniform top.**
- **Fridays: Any FAAM spirit shirt with jeans.**
- **Field Trip Shirts: FAAM field trip shirts must be worn on all field trips and may be worn on Fridays with jeans or uniform bottoms.**
- **Shirts are available at the FAAM Spirit Store and on the FAAM PTA Website.**

# Dress Code Guidelines ~ Violations

## Student Dress Code Guidelines & Consequences

*(Aligned with Montgomery Public Schools Policy)*

Forest Avenue upholds the Montgomery Public Schools (MPS) district-wide uniform policy with added clarity to ensure a safe, focused, and respectful learning environment. Attire, including clothing and grooming, should never distract from learning, disrupt the classroom, or pose health or safety risks.

### Uniform Expectations

#### 1. Uniforms & ID Badges

- All students are required to wear school uniforms daily.
- Uniform colors (tops/bottoms) are set by the school.
- Students must always wear a visible student ID badge on a lanyard.
- Only one standard belt with a regular-sized buckle may be worn.

#### 2. Clear Bookbag Policy

- All students must use clear / transparent backpacks.
- This safety policy allows for easy visual inspection and applies to all K–12 students.

#### 3. Clear Water Bottle

- All students must carry clear / transparent water bottles.
- Water bottles must only contain water.
- No juice, sodas, or carbonated drinks

#### 4. Appropriate Fit & Length

- Shorts, skirts, and skorts must be no shorter than the knee (measured from the crease at the back of the knee).
- Skirt or dress slits must also meet the knee-length rule.
- Cargo pants or shorts are not permitted.

#### 5. Footwear

- Closed-toe shoes are required.
- Preferred shoe colors: white, black, or a combination of both. Schools may allow additional colors.
- Prohibited footwear includes slippers, crocs, flip-flops, stilettos, slides, steel-toe/chain boots, thigh-high boots, or athletic slides.

#### 6. Special Dress Days

- Principals may approve adjusted dress for designated school-wide events.

#### 7. Headgear

- Hats, caps, sweatbands, bandanas, visors, sunglasses, and hoodies must not be worn in the building.

#### 8. Jewelry & Accessories

- Jewelry should not be distracting or unsafe.
- Hair must not exceed mid-back length unless it is natural.
- Facial/tongue piercings are not allowed.

- Piercing jewelry is limited to ears only. Earrings must be smaller than one inch in diameter.
- Items not allowed: long necklaces, spiked accessories, heavy medallions or rings, removable grills, large bracelets.

#### **9. Fit & Condition of Clothing**

- Clothing must fit properly and be clean.
- No oversized or undersized garments.
- Pants must be worn at the waist (no sagging).
- No pajamas, shredded clothing, holes, inside-out garments, or dragging pant legs.

#### **10. Modesty Standards**

- Clothing must not be revealing (no tight, short, or midriff-baring items).
- Undergarments should not be visible.

#### **11. Personal Grooming**

- Must be well-groomed and maintain proper hygiene.
- Hair must be pulled away from the face.

#### **11. Prohibited Designs**

- No clothing or tattoos with references to alcohol, drugs, tobacco, profanity, violence, illegal activity, or hate speech.

#### **12. Gang Affiliation**

- Clothing or accessories promoting gangs or criminal activity is strictly prohibited.

### **Dress Code Violations: Consequences**

Consequences are age-appropriate and escalate with repeated offenses:

- **First Offense:**
  - Parent/guardian will be contacted to bring appropriate clothing/shoes or ID badge to school.
- **Second Offense:**
  - Students receive one-day detention and/or in-school suspension.
  - Parent/guardian must again bring appropriate items.
- **Third or Further Offenses:**
  - Referred as **B10: Persistent/Willful Disobedience**.
  - Progressive disciplinary action will follow MPS Code of Conduct.

### **Opt-Out Provision**

Please contact the Associate Superintendent of Student Services to request an exemption. Principals may also approve dress code adjustments for academic or extracurricular purposes. If your child cannot comply with the dress code due to:

- Religious beliefs
- Disability or medical conditions
- Financial hardship
- Other special circumstances

## Criteria for Remaining in the Magnet Program

- Grade point averages are computed using the core academic subjects of math, science, English Language Arts, and social studies.
- Students must not have an office referral for a Class C, D, or E-level offense.
- Attend school regularly.
- Students unable to meet the criteria for remaining in the magnet program will be reassigned to their zoned school.
- Grade Point Calculation: Core academic subjects (Math, Science, English Language Arts, and Social Studies) will be assigned quality points.
- Quality points are summed up and divided by the number of core academic subjects.
- Quality points are assigned as follows: A=4, B=3, C=2, D=1, and F=0.
- The criteria to remain in the program at Forest Avenue is:  
“Students must maintain, for the current year, an academic average of 3.0 or better, a 3.0 GPA in conduct and satisfactory attendance records.”
- Students must have an overall 3.0 grade point average for the entire year, on the final report card, to remain in the Forest Avenue program. This is calculated using each grading period (Q1, Q2, Q3 and Q4). We do not use S1, S2 or F1 for computing the cumulative GPA. This procedure will be followed as written for the 2025-26 school year.
- Grade point averages do not round up.
- Communication with your child’s teacher is extremely important if your child is borderline to meet the GPA requirements in either conduct or in academics.

# MPS 2025-2026 Calendar

JULY						
S	M	T	W	T	F	S
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST						
S	M	T	W	T	F	S
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER						
S	M	T	W	T	F	S
	01	02	03	04	05	06
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14	15	16	17	18	19	20
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28	29	30				

OCTOBER						
S	M	T	W	T	F	S
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19	20	21	22	23	24	25
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NOVEMBER						
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30						

DECEMBER						
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28	29	30	31			



MONTGOMERY  
PUBLIC SCHOOLS

## 2025-2026 SCHOOL CALENDAR

### Important Dates

July 30-August 4 Teacher PD Days

Aug 5 I. IPS Students Return

Sept 1 Labor Day

Oct 13 Indigenous Peoples Day

Oct 24 Asynchronous Day

Nov 11 Veterans Day

Nov 24-28 Thanksgiving Break

Dec 19 Teacher PD Day

Dec 19-Jan 5 Winter Break (Students)

Dec 22-Jan 5 Winter Break (Teachers)

Jan 5 PD Day for Teachers

Jan 6 I. IPS Students Return

Jan 19 I. ILK Day

Feb 16 Presidents Day

March 16-20 Spring Break

April 24 Asynchronous Day

May 20 Last Day for I. IPS Students

May 21 Last Day for Teachers

### Color Legend

Student Days

Teacher Days

Asynchronous Day

Holiday

[www.mps.k12.al.us](http://www.mps.k12.al.us)

JANUARY						
S	M	T	W	T	F	S
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
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22	23	24	25	26	27	28

MARCH						
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29	30	31				

APRIL						
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26	27	28	29	30		

MAY						
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31						

JUNE						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## IMPORTANT FAAM DATES

### STUDENT HOLIDAYS

<b>Aug. 5</b>	<b>1<sup>st</sup> Day of School</b>
<b>Sept. 3</b>	<b>Fall Pictures</b>
<b>Sep. 12</b>	<b>Grandparent's Day</b>
<b>Oct 17</b>	<b>Drive In Movie</b>
<b>Oct. 21</b>	<b>STEM Night 3<sup>rd</sup>-5<sup>th</sup></b>
<b>Dec. 18</b>	<b>Holiday Parties</b>
<b>Jan. 6</b>	<b>Students Return</b>
<b>Jan. 20</b>	<b>Spring &amp; Group Pictures</b>
<b>Jan. 22</b>	<b>K Open House</b>
<b>Feb. 13</b>	<b>Valentines Parties</b>
<b>March 10</b>	<b>STEM Night K-2<sup>nd</sup></b>
<b>April 10</b>	<b>Art Show</b>
<b>April 17</b>	<b>FAAM Fling</b>
<b>May 18</b>	<b>Award's Day (K-2<sup>nd</sup>)</b>
<b>May 19</b>	<b>Awards Day (3<sup>rd</sup>-5<sup>th</sup>)</b>

### STUDENT HOLIDAYS

<b>Sept.1</b>	<b>Labor Day</b>
<b>Oct. 13</b>	<b>Indigenous People Day</b>
<b>Oct. 24</b>	<b>Asynchronous Day</b>
<b>Nov. 11</b>	<b>Veterans Day</b>
<b>Nov. 24-28</b>	<b>Thanksgiving Break</b>
<b>Dec. 19</b>	<b>Staff PD</b>
<b>Dec. 22-Jan 2</b>	<b>Winter Break</b>
<b>Jan. 5</b>	<b>Staff PD</b>
<b>Jan. 19</b>	<b>MLK Day</b>
<b>Feb 16</b>	<b>Presidents Day</b>
<b>March 16-20</b>	<b>Spring Break</b>
<b>April 24</b>	<b>Asynchronous Day</b>

### REPORT CARDS

<u><b>Grading Period</b></u>	<u><b>Report Cards</b></u>
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1 <sup>st</sup> Nine Weeks	October 16 <sup>th</sup>
2 <sup>nd</sup> Nine Weeks	January 15 <sup>th</sup>
3 <sup>rd</sup> Nine Weeks	March 26 <sup>th</sup>
4 <sup>th</sup> Nine Weeks	May 21 <sup>st</sup>

### TESTING SCHEDULE

**ACCESS for ELL Students**  
January 12 – March 13, 2026

**ACAP Summative (2<sup>nd</sup> – 5<sup>th</sup>)**  
March 16-April 24, 2026

See full MPS testing schedule on the  
next page.

### PARENT CHATS

<b>K:</b>	<b>8/28/25</b>	<b>3<sup>rd</sup>:</b>	<b>8/14/25</b>
<b>1<sup>st</sup>:</b>	<b>8/19/25</b>	<b>4<sup>th</sup>:</b>	<b>8/12/25</b>
<b>2<sup>nd</sup>:</b>	<b>9/4/25</b>	<b>5<sup>th</sup>:</b>	<b>8/21/25</b>

**Each Chat will be held at 5:30 pm**

# Assessment Testing Dates 2025-2026

Alabama State Department of Education  
December 2024

## Assessment Testing Dates for 2025-2026

<u>Tests</u>	<u>Testing Dates (Windows)</u>
<i>PreACT Secure (Grade 10)</i> .....	September 29-October 24, 2025
<i>ACT WorkKeys Paper Testing (Grade 12) – Initial</i> .....	October 15, 2025
<i>ACT WorkKeys Paper Testing with Accommodations/Supports – Initial</i> .....	October 15-17, 20-24, & 27, 2025
<i>ACT WorkKeys Online Testing</i> .....	October 15-November 10, 2025
<i>ACT WorkKeys Paper Testing (Grade 12) – Makeup</i> .....	October 29, 2025
<i>ACT WorkKeys Paper Testing with Accommodations/Supports – Make-up</i> .....	October 29-31, November 3-7, & 10, 2025
<i>NAEP (Selected Schools and Grades Only)</i> .....	TBD
<i>ACCESS for ELLs (Online)</i> .....	January 12-March 13, 2026
<i>Alternate ACCESS for ELLs</i> .....	January 12-March 13, 2026
<i>ACT WorkKeys Online Retest (Grade 12)</i> .....	February 25-March 9, 2026
<i>ACT WorkKeys Paper Accommodations Retest (Grade 12)</i> .....	February 25-27, March 2-6, & March 9, 2026
<i>ACAP Alternate (Grades 2-8, 10 and 11)</i> .....	March 2-April 3, 2026
<i>ACT with Writing Paper Testing – (Grade 11) Initial</i> .....	March 10, 2026
<i>ACT with Writing Paper Testing with Accommodations/Supports – Initial</i> .....	March 10-13 & March 16-20, 2026
<i>ACT with Writing Online Testing – Initial</i> .....	March 10-13 & March 16-20, 2026
<i>ACAP Summative (Grades 2-8) ***</i> .....	March 16-April 24, 2026
<i>ACT with Writing Paper Testing - (Grade 11) Make-up</i> .....	April 7, 2026
<i>ACT with Writing Paper Testing with Accommodations/Supports – Make-up</i> .....	April 7-10 & April 13-17, 2026
<i>ACT with Writing Online Testing - Make-up</i> .....	April 7-10 & April 13-17, 2026
<i>ACAP Supplemental Reading Test - Window 1</i> .....	June 22-26, 2026
<i>ACAP Supplemental Reading Test - Window 2</i> .....	July 13-17, 2026

\*\*\*Districts are required to test **all** second and third grade students on the *ACAP Summative* English Language Arts assessment during the **first four weeks of the ACAP Summative Testing Window (March 16-April 10, 2026)**.

**Dates are Subject to Change**



MONTGOMERY  
PUBLIC SCHOOLS

**RETURN THIS FORM TO:  
DIVISION OF STUDENT SERVICES**

720 Grove Street  
Montgomery, AL 36104  
334.223.6851

### PRIOR APPROVAL ABSENCE FORM

Thank you for recognizing that attendance at school is vitally important if students are to be successful in their studies. If your child must be absent for a reason other than those listed as approved by the Montgomery Public Schools Student Conduct Manual, you must submit a request for the days to be considered. Please note the following:

1. Approval of your request is not guaranteed.
2. Prior Approval Absence Form requests will not be granted during the first week of school.
3. Days requested cannot be excused if during district testing days, or if the allowable number of absences for the year has already been accumulated, or if allowable days will be accumulated due to the requested absence.
4. Student grades will be considered in the approval process.
5. Any previously approved Prior Approval days will be included in the current absence calculation.
6. Form must be completed for each student and each school (if applicable).
7. All requests must be submitted to the Division of Student Services in person at least 2 weeks prior to the requested date.

School: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Name of Student: \_\_\_\_\_ Student Grade: \_\_\_\_\_

Days/Dates to be Absent: \_\_\_\_\_

**Reason for Requesting a Prior Approval Absence (Please provide explanation).**

**(OFFICE ONLY)**

**# Days Requested: \_\_\_\_\_ + Current Absence Count: \_\_\_\_\_ =<15**

**\*\*All Prior Approval Absence Forms must be hand-delivered to DIVISION of STUDENT SERVICES.  
Faxed or emailed forms will not be accepted.**

My signature verifies that I understand the information provided regarding Prior Approvals.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**(FOR STUDENT SOCIAL SERVICES STAFF ONLY)**

**YES** Approved

**YES** Approved with Reservations due to: \_\_ Grades \_\_ Prior Attendance \_\_ Length of Absence

**NOT** Approved (Absences will be unexcused) \_\_ Grades \_\_ Prior Attendance \_\_ Length of Absence

\_\_\_\_\_  
Associate Superintendent Signature

\_\_\_\_\_  
Date

**ATTENTION SCHOOL STAFF: Use Absence Code: \_\_\_\_\_**

**2025-2026 SCHOOL YEAR  
VOLUNTEER/CHAPERONE  
Background Check Request Form**

This form is to be completed in order for you to volunteer/chaperone on the Montgomery County Board of Education campuses and to attend field trips. **Please complete the entire form.** Background checks will not be performed on individuals submitting incomplete forms. **Complete one form per volunteer/chaperone,** even if you have more than one school or student.

*TYPE OR PRINT LEGIBLY* \_\_\_\_\_

Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Name

\_\_\_\_\_  
Maiden Name

\_\_\_\_\_  
Street

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Complete SS#

\_\_\_\_\_  
Date of Birth

**IF YOU FAIL TO ANSWER THE FOLLOWING QUESTION TRUTHFULLY YOU WILL NOT BE ALLOWED TO VOLUNTEER/CHAPERONE WITH THE MONTGOMERY PUBLIC SCHOOLS.**

Have you ever been arrested, charged, or convicted OF A CRIMINAL OFFENSE (OTHER THAN A MINOR TRAFFIC OFFENSE)? YES \_\_\_\_\_ NO \_\_\_\_\_ If **yes**, please attach an explanation with details including dates, allegations, and dispositions.

I certify that the above information is true, correct and complete on this form. I hereby give the school system permission to complete a background investigation. This investigation may include such information as criminal or civil convictions and other offenses. Furthermore, I agree to abide by all policies and procedures as delineated in the Montgomery County Board of Education policy manual and to notify MPS if I am charged or convicted of any new violent offense or offense involving children during the 2025-2026 school year.

Information on this form will be used **ONLY** for purposes of completing the background check. You may not begin to volunteer/chaperone until your background information has been received, evaluated, and the schools(s) have been notified you are cleared to serve as a volunteer/chaperone. Having a criminal history will not automatically prohibit you from serving as a volunteer/chaperone. Please direct any questions about this process to the Montgomery Public Schools Security Chief at (334) 230-0651.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Teacher: \_\_\_\_\_

Student: \_\_\_\_\_

**HOMEROOM TEACHER:** \_\_\_\_\_



# **Forest Avenue Academic Magnet Student Handbook Receipt 2025-2026**

I, \_\_\_\_\_, a student enrolled at Forest Avenue Academic Magnet, hereby acknowledge by my signature that I have received and read the Student/Parent Handbook. I understand that these rules and regulations apply to ALL students and parents at Forest Avenue Academic Magnet and that ALL students must adhere to these rules and regulations in order to continue attending Forest Avenue.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I have received and read the Student/Parent Handbook and will encourage my child to follow these rules and regulations.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**Scan the QR code to access, download or print the MPS Code of Student Conduct Handbook.**

**Sign and return this page to your child's homeroom teacher acknowledging receipt of access to this handbook.**

# Forest Avenue Academic Magnet

1700 W. Fifth Street  
Montgomery, AL 36106  
(334)851.4876

<https://www.mps.k12.al.us/o/forest>



