



UNDERSTANDING & ACKNOWLEDGEMENT FORM

2025-2026

IMPORTANT: At the beginning of each academic year or upon new enrollment in the District, it is imperative all students and their Parents/Guardians to thoroughly read, initial as instructed, and sign the back of this form. This document serves as a confirmation that you have acknowledged, understood, and agreed to adhere to the District's policies, guidelines, and procedures. Once completed, students are to submit the signed form to their homeroom teacher. It will then be collected and stored on file in the main office.

STUDENT TECHNOLOGY ACCEPTABLE USE POLICY

Student Initials

Parent/Guardian Initials

The District reserves the right to access and disclose all messages, data files and programs sent over or stored in its Computer System without prior notification or permission from the user. The District further reserves the right to monitor and log technology use on the Computer System. Therefore, users cannot expect absolute privacy from District personnel as it relates to the use of the District's computer network. The failure to comply with District policies may result in the loss of my access to the Groton Central School District's technology resources and may, in addition, result in the imposition of discipline under the law and/or under the applicable collective bargaining agreement. I further understand that the District reserves the right to pursue legal action against me if I willfully, maliciously, or unlawfully damage or destroy property of the District.

CHROMEBOOK TAKE-HOME GUIDELINES

Student Initials

Parent/Guardian Initials

The Chromebook that will be issued, is an educational tool and should be used in that capacity. Failure to comply with the STUDENT TECHNOLOGY ACCEPTABLE USE POLICY and the following guidelines will result in loss of take-home privileges. In order for a student to have access to a Chromebook at home, he/she and his/her parent or guardian must sign this permission form. If the Chromebook is lost, stolen or damaged through negligence, vandalism, or failure to follow proper care guidelines, the parent or guardian will be responsible for the cost of repair or replacement of the Chromebook. If upon receiving the Chromebook, there is an internal malfunction, please contact your student's main office so that we may get a replacement for you as soon as possible. When a student takes a Chromebook home, he/she needs to bring it back to school the next day school is in session. It is expected the Chromebook will be brought to school fully charged for use during the school day. All technology is the property of the Groton Central School District. The district reserves the rights to demand immediate return of the equipment at any time The Chromebook should only be used by the student who has signed the agreement and use only the computer they have been assigned. If you, as the parent or guardian, would NOT like their student to bring a Chromebook home, please return the Chromebook and charger to school.

STUDENT CODE OF CONDUCT

Student Initials

Parent/Guardian Initials

I acknowledge that I have been provided with a copy of the District's Student Code of Conduct and the regulations established in connection with the policies. I understand and agree to adhere to the policies and the regulations and to any changes or additions that may be later adopted by the District and/or Board of Education. I understand that failure to comply with District policies may result in imposition of discipline under the law and/or under the applicable collective bargaining agreement. I further understand that the District reserves the right to pursue legal action against me if I willfully, maliciously, or unlawfully damage or destroy property of the District. In signing the form below both parent and student acknowledge that they have received a copy of the GROTON STUDENT CODE OF CONDUCT and are familiar with the policies and procedures contained within it.

GOOGLE WORKSPACE FOR EDUCATION NOTICE

Student Initials

Parent/Guardian Initials

At Groton Central School District, we use Google Work space for Education, and are seeking your permission to provide and manage a Google Workspace for Education account for your child. Google Workspace for Education is a set of education productivity tools from Google including Gmail, Calendar, Docs, Classroom, and more used by tens of millions of students and teachers around the world. At Groton Central School District, students will use their Google Workspace for Education accounts to complete assignments, communicate with their teachers, sign into their Chromebooks, and learn 21st century digital citizenship skills. I acknowledge that I have been provided with a copy of the Google Workspace for Education Notice to Parents and Guardians and I have read the notice and give consent for my student to create/maintain a Google Workspace for Education account for my child and for Google to collect, use, and disclose information about my student only for the purposes described in the notice.



STUDENT AI CODE OF CONDUCT

Student Initials

Parent/Guardian Initials

I acknowledge when utilizing generative AI tools to create or support the creation of texts or creative works, students are expected to adhere to these guidelines as well as additional guidance provided by their classroom teacher. The use of AI must be done in a manner that is consistent with the district's expectations regarding academic integrity. Misuse of generative AI may be considered cheating or plagiarism.

DESIGNATION OF VALEDICTORIAN AND SALUTATORIAN

Student Initials

Parent/Guardian Initials

The valedictorian and salutatorian titles are determined after the final recording of the third marking period grades of the senior year to acknowledge exceptional academic achievement. Here are the procedures for selecting valedictorians and salutatorians:

- The valedictorian is the student with the highest weighted average after 15 marking periods of high school work.
- The salutatorian is the student with the second highest weighted average after 15 marking periods of high school work.
- If there is a tie, calculations are extended to five decimal places for valedictorian selection, and if the tie persists, co-valedictorians are chosen. The same process applies for salutatorians.
- Foreign exchange students are not included in class rank calculations and are not eligible for valedictorian or salutatorian titles.
- Eligibility for valedictorian or salutatorian status requires enrollment before and continuously after the 10th school day of the student's senior year, as a full-time student.

CELL PHONE CODE OF CONDUCT 25'-26' SCHOOL YEAR

Student Initials

Parent/Guardian Initials

I acknowledge that there is, by New York State Law, a ban on student use of personal electronic devices during the school day. This is a "bell-to-bell" ban, from 8:00 a.m. until 2:45 p.m. students can not employ the use of: cell phones, use headphones (unless for a class environment and synced to a Groton CSD Chromebook laptop), "earbuds" or "earpods", personal tablets, Ipod or other MP3 players, handheld gaming devices, smart watches or wrist worn objects, any electronic device that connects to the internet that has not been issued by the school. Any offenses beyond those listed in the code of conduct will result in further disciplinary action for insubordination up to, and including, being placed in ISC for multiple days or Out of School Suspension. Students are required to secure their phones in a school-issued, signal-blocking, lockable bag before the school day starts. At the conclusion of the day, these bags will be unlocked, allowing students to retrieve their phones. **Students must keep these locking bags until the following school day. Please note:** if a phone bag is lost, stolen, or damaged due to negligence, vandalism, or improper handling, the parent or guardian will be responsible for covering the replacement cost of the signal-blocking, lockable bag.

By signing below, I [the student] and I [the Parent/ Legal Guardian of the student] initialed next to each of the following and understand the **STUDENT TECHNOLOGY ACCEPTABLE USE POLICY, CHROMEBOOK TAKE-HOME GUIDELINES**, was provided with a copy of the **STUDENT CODE OF CONDUCT** and are familiar with the policies and procedures that are contained within it, **GOOGLE WORKSPACE FOR EDUCATION NOTICE**, understand the **STUDENT ARTIFICIAL INTELLIGENCE CODE OF CONDUCT**, and **DESIGNATION OF VALEDICTORIAN AND SALUTATORIAN, CELL PHONE CODE OF CONDUCT 25'-26' SCHOOL YEAR**.

STUDENT SIGNATURE

STUDENT NAME PRINTED

DATE

PARENT/ LEGAL GUARDIAN SIGNATURE

PARENT/ LEGAL GUARDIAN NAME PRINTED

GRADE

DO NOT PHOTOGRAPH

ONLY FILL OUT IF YOU DO NOT WANT YOUR CHILD TO BE PHOTOGRAPHED. IF IT'S OK, PLEASE LEAVE BLANK!

I, _____, the parent or legal guardian of _____ **do not allow** the Groton Central School District to photograph my child for use in the newspaper, in school publications, or on the internet (via school run sites) and I have also informed my child that I do not want them to be photographed.

LEGAL PARENT/GUARDIAN SIGNATURE

STUDENT SIGNATURE