

## HARASSMENT/BULLYING INCIDENT REPORT FORM

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Room/Location: \_\_\_\_\_

Student(s) Initiating Bullying/Harassment:

\_\_\_\_\_ Grade: \_\_\_\_\_ Class: \_\_\_\_\_

\_\_\_\_\_ Grade: \_\_\_\_\_ Class: \_\_\_\_\_

Student(s) Affected:

\_\_\_\_\_ Grade: \_\_\_\_\_ Class: \_\_\_\_\_

\_\_\_\_\_ Grade: \_\_\_\_\_ Class: \_\_\_\_\_

Type of Harassment Alleged:

Racial \_\_\_\_\_ Sexual \_\_\_\_\_ Religious \_\_\_\_\_ Other \_\_\_\_\_

Check all spaces below that apply. Adult stated or identified inappropriate behaviors as:

\_\_\_\_\_ Name Calling

\_\_\_\_\_ Stalking

\_\_\_\_\_ Inappropriate Gesturing

\_\_\_\_\_ Staring/Leering

\_\_\_\_\_ Writing/Graffiti

\_\_\_\_\_ Threatening

\_\_\_\_\_ Taunting/Ridiculing

\_\_\_\_\_ Inappropriate Touching

\_\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_ Spitting

\_\_\_\_\_ Demeaning Comments

\_\_\_\_\_ Stealing

\_\_\_\_\_ Damaging Property

\_\_\_\_\_ Shoving/Pushing

\_\_\_\_\_ Hitting/Kicking

\_\_\_\_\_ Flashing a Weapon

\_\_\_\_\_ Intimidation/Extortion

Describe the incident:

\_\_\_\_\_

\_\_\_\_\_

Witnesses Present: \_\_\_\_\_

Physical evidence: Graffiti \_\_\_\_\_ Notes \_\_\_\_\_ E-mail \_\_\_\_\_ Web sites \_\_\_\_\_ Video/audio tape \_\_\_\_\_  
Other \_\_\_\_\_

Staff signature \_\_\_\_\_

Parent(s) contacted: Date \_\_\_\_\_ Time \_\_\_\_\_

Administrative response taken:

Adoption Date: 6/26/2012

Revision Date(s):

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