

General Administration Goals and Objectives

The superintendent has many functions, but all are focused on a single goal; to provide for the best possible education in his/her community. This means creating the conditions in which other people can get things done and above all in which the teacher in the classroom can perform to the best of his/her ability. It also means assisting the school board in the formulating of policies governing the school system.

In the forefront of the superintendent's considerations is the instructional program of the school. The superintendent seeks a consensus of the school board, the community and the staff on the goals of the school as a basis of his/her decisions. The superintendent constantly seeks opportunities to create conditions in which the climate for learning and the work of teachers may be improved. The superintendent encourages his/her staff to suggest further opportunities for improvements.

The management aspects of administration, by which the school is enabled to perform its primary function of instruction, center in the superintendent's office. The school budget is prepared under the superintendent's supervision. Budget decisions call for intricate balancing of many factors for the money which goes to one purpose is denied to another. Each decision must be preceded by a most careful weighing of its impact on the quality of the schools.

The solution of day-to-day problems must be placed in a meaningful framework. It is the superintendent's responsibility to encourage a permanent re-examination of the purposes of the schools in the light of changing conditions and values.

The art of human relations is vital also in the superintendent's relationship with the school board and community. The schools belong to the people and are subject to competing expectations from various groups.

Source: Independent School District No. 739, Kimball, MN

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