



# Carver Road Middle School

*A Title I Distinguished School*

Mrs. Sarah Alford, Principal  
Dr. Danny Smith and Mrs. Courtney Wright, Assistant Principals  
Mrs. Valencia McDowell and Mrs. Siedra Pitts, Counselors

2185 Carver Road Griffin, GA 30224 P: (770)229-3739 F: (770)229-3712

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August 29, 2024

Dear Parents/Guardians:

Please make sure your child is present at school daily unless he/she is sick. Regular attendance is necessary for your child's success. Please be reminded of our district's attendance protocol:

**After 1 absence - An automated call initiated through Infinite Campus**

**After 5 unexcused absences - Attendance letter sent**

**After 7 unexcused absences - A social worker referral made**

**After 10 unexcused absences - An attendance task force referral made**

All excuses should be in writing and turned in to our school office upon your child's return.

**Medical documentation is required after the 3rd parent note has been written.**

We will hold a Lunch on the Lawn celebration on Friday, September 6, 2024, to recognize those students with no more than one excused absence for August. We will hold monthly recognition opportunities throughout the year.

We will also hold weekly class competitions starting on Tuesday, September 3, 2024, to recognize classes with 95% weekly attendance rates.

Thank you for your continued support and partnership with us. If you have questions regarding your child's attendance, please contact Mrs. Tammy Liles, our attendance clerk, at [tammy.liles@gscs.org](mailto:tammy.liles@gscs.org) or 770-229-3739.

Sincerely,

*Sarah Alford*

Sarah Alford  
Principal