

**REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, MARCH 18, 2024**

**7:30 PM REGULAR BUSINESS MEETING
CHATHAM MIDDLE SCHOOL AUDITORIUM**

AGENDA

- I. CALL TO ORDER:** Ann Ciccarelli, President
- II. OPEN PUBLIC MEETING STATEMENT:** In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger and TAP (news online).

III. ROLL CALL:

Ms. Ross	Ms. Allen	Mr. Delsandro	Ms. Kenney	Mr. Ryan
Mr. Smith	Dr. Zhang	Ms. Weber	Ms. Ciccarelli	Quorum? Y N

- IV. PLEDGE OF ALLEGIANCE**
- V. BOARD PRESIDENT'S COMMENTS**
- VI. ADMINISTRATIVE REPORTS**
- A. SUPERINTENDENT'S REPORT**
- Calendar 2024/2025
 - Preliminary Budget 2024/2025
- B. BUSINESS ADMINISTRATOR'S REPORT**
- Construction Update
- C. STUDENT LIAISON**
- Aahanna Gupta

VII.. COMMITTEE REPORTS

- A. **Personnel** (J. Weber)
- B. **Curriculum** (S. Ross)
- C. **Finance/Facilities** (B. Smith)
- D. **Policy and Planning** (M. Ryan)

Liaisons

Chatham Borough (J. Weber)
Chatham Township (B. Smith)
Chatham Education Foundation (S. Ross)
Chatham Recreation (C. Delsandro)
School District of the Chathams PTO (A. Ciccarelli)

VIII. MINUTES

Motion by Trustee: _____, seconded by: _____, Roll call vote:

Approval: Minutes

RESOLVED: That the Board of Education approves the regular session and executive session minutes from the following meeting:

- March 4, 2024 - Public Session and Executive Sessions

IX. PUBLIC COMMENTARY

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Commentary section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for the current meeting. To help facilitate an orderly meeting, and to permit all to be heard, speakers will be asked to limit their comments to a reasonable length of time.

X. ACTION ITEMS

A. **PERSONNEL**

Agenda items A.1 to A.15. Motion by Trustee: _____, seconded by Trustee: _____, Roll call vote:

1. *Approval: Contracts - 2024/2025 School Year*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contracts for the following individuals for the 2024/2025 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name	Position	Location	Column/ Step	FTE	Salary	Effective Date	Termination Date	Notes
Costanzo, Noah	Teacher of Chemistry	CHS	MA/6	1.0	\$68,310.00	08/22/2024	06/30/2025	
Calotta, Adrienne	Teacher of World Languages, Spanish	CHS	MA15/14	1.0	\$88,980.00	08/22/2024	06/30/2025	

2. *Approval: Contract - District Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the appointment of district staff members for the 2023/2024 school year.

Name	Title	Effective Date	End Date	Salary	Notes
Major, Gasper	Assistant Supervisor of Buildings & Grounds	07/01/2023	06/30/2024	\$98,303.00	

3. *Approval: Full-Time Paraprofessional Contracts - 2023/2024 School Year*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contracts for the following individuals for the 2023/2024 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA), salary amounts are based on the approved hourly rates, a 7-hour work day, and a 184-day work year.

Name	Position	Location	FTE	Salary	Effective Date	Termination Date	Notes
Ehler, Kelcie	Paraprofessional	WAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Conversion to full-time.

4. *Amendment: Full-Time Paraprofessional Contracts - 2023/2024 School Year*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the contracts for the following individuals for the 2023/2024 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA), salary amounts are based on the approved hourly rates, a 7-hour work day, and a 184-day work year.

Name	Position	Location	FTE	Salary	Effective Date	Termination Date	Notes
Behr, Michael	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary. Salary includes \$600.00 stipend
Bissett, Kelly	Paraprofessional	WAS	1.0	\$33,887.28 Prorated to \$13,554.91	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.

Carpenter, Emily	Paraprofessional	SBS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Chang, Laura	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary. Salary includes \$600.00 stipend
Cody, Kelly	Paraprofessional	SBS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Cody, Suzanne	Paraprofessional	WAS	1.0	\$29,791.44 Prorated to \$11,916.58	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Coiro, Donna	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Cruz, Emilee	Paraprofessional	WAS	1.0	\$29,791.44 Prorated to \$11,916.58	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary. Salary includes \$600.00 stipend
DiSessa, Raquel	Paraprofessional	CHS	1.0	\$29,791.44 Prorated to \$11,916.58	03/01/2024	06/30/2024	Supersedes action on 03/04/2024 to amend salary. Salary includes \$600.00 stipend
Failla, Whitney	Paraprofessional	CMS	1.0	\$33,887.28 Prorated to \$13,554.91	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Galenas, Anthony	Paraprofessional	CHS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary. Salary includes \$600.00 stipend
Guerriero, Joan	Paraprofessional	WAS	1.0	\$33,887.28 Prorated to \$13,554.91	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary Salary includes \$600.00 stipend.
Haller, Mindy	Paraprofessional	SBS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Harnois, Meghan	Paraprofessional	SBS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Heap, Lisa	Paraprofessional	MAS	1.0	\$33,887.28 Prorated to \$13,554.91	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Hearne, Lauren	Paraprofessional	WAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.

Hefele, Kent	Paraprofessional	CHS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Hinman, Lori	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary Salary includes \$600.00 stipend.
Jones, Sylvona	Paraprofessional	SBS	1.0	\$29,791.44 Prorated to \$11,916.58	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Kim, Cecilia	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Kulkarni, Kanchan	Paraprofessional	SBS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
LaChance, Owen	Paraprofessional	LAF	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Landy, Bridget	Paraprofessional	SBS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Laruccia, Natalie	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary Salary includes \$600.00 stipend.
Ledebuhr, Meghan	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary Salary includes \$600.00 stipend.
Lowe, Brendan	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Mansur, Olivia	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary Salary includes \$600.00 stipend.
McShane, Jennifer	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary Salary includes \$600.00 stipend.
Monroy, Lucy	Paraprofessional	SBS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Murphy, Liam	Paraprofessional	CMS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary Salary includes \$600.00 stipend.

O'Neill, Linda	Paraprofessional	SBS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Park, Domina	Paraprofessional	WAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary Salary includes \$600.00 stipend.
Pollack, Kathryn	Paraprofessional	CHS	1.0	\$29,791.44 Prorated to \$11,916.58	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary Salary includes \$600.00 stipend.
Reina, Lisa	Paraprofessional	MAS	1.0	\$33,887.28 Prorated to \$13,554.91	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Rinato, Sharon	Paraprofessional	CMS	1.0	\$33,887.28 Prorated to \$13,554.91	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary Salary includes \$600.00 stipend.
Rubinetti, Carine	Paraprofessional	CHS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Sanderson, Kirsty	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary Salary includes \$600.00 stipend.
Schein, Steven	Paraprofessional	CHS	1.0	\$29,791.44 Prorated to \$11,916.58	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary Salary includes \$600.00 stipend.
Sharma, Vibha	Paraprofessional	CMS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary Salary includes \$600.00 stipend.
Stumpf, Ann	Paraprofessional	WAS	1.0	\$33,887.28 Prorated to \$13,554.91	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Tomaino, April	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary Salary includes \$600.00 stipend.
Torrioni, Debra	Paraprofessional	LAF	1.0	\$29,791.44 Prorated to \$11,916.58	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Tully, Jula	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Venugopal, Poorna	Paraprofessional	SBS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.

Vespasiano, Jennifer	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary. Salary includes \$600 stipend.
Wanniarachchi, Decika	Paraprofessional	CHS	1.0	\$29,791.44 Prorated to \$11,916.58	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Walker, Matthew	Paraprofessional	MAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary. Salary includes \$600.00 stipend.
Wortmann, Laurie	Paraprofessional	WAS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary. Salary includes \$600.00 stipend.
Zhang, Wei	Paraprofessional	CHS	1.0	\$26,919.20 Prorated to \$10,767.68	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.
Zinser, Ami	Paraprofessional	LAF	1.0	\$33,887.28 Prorated to \$13,554.91	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to amend salary.

5. *Rescission: Contracts - 2023/2024 School Year*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education rescinds the contract for the following individuals for the 2024/2025 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name	Position	Location	Salary	Effective Date	Termination Date	Notes
Hendy, Salwa	Paraprofessional	SBS	\$28,842.00 Prorated to \$11,536.80	03/01/2024	06/30/2024	Supersedes action on 02/05/2024 to rescind conversion to full-time.

6. *Approval: Pit Orchestra Musician*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the appointment of Emily Gaul, Teacher of Music, as a Pit Orchestra Musician for the 2024 CHS Spring Musical Production for a total of \$900.00 to be issued at the completion of service by timesheet.

7. *Amendment: Extra Class - Certificated Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the Extra Class stipends for Certificated Staff, for the 2023/2024 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name/Position	Location	Effective Date	End Date	Salary	Notes
Gallagher, Katelyn	CHS	08/28/2023	06/30/2024	\$15,000.00	Supersedes action on 08/21/2023 & 02/05/2024 to amend salary.

8. *Approval: Unpaid Absences*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2023/2024 school year:

Name	Position	Location	Number of Requested Unpaid Days	Date(s)
Minsky, Jennifer	Elementary School Teacher	WAS	6	04/23/2024 - 04/24/2024 04/29/2024 - 04/30/2024 06/12/2024 - 06/13/2024

9. *Amendment: Unpaid Absences*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following unpaid absences during the 2023/2024 school year:

Name	Position	Location	Number of Requested Unpaid Days	Date(s)
Friedman, Julie	Teacher of World Languages	CMS	1.5	03/27/2024 - 03/28/2024

10. *Amendment: Winter Coaching Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the contracts for Winter Coaching, for the 2022/2023 school year:

Name		Season	Sport	Assignment	Ratio	Salary	Notes
Feher, Jill		Winter	Paddle	Head	N/A	\$4,750.00	
Anderson, Blake		Winter	Paddle	Assistant Coach	N/A	\$3,420.00	
Tioutine, Oleg		Winter	Paddle	Assistant Coach	N/A	\$3,420.00	
Deatly-Ross, Cynthia		Winter	Paddle	Assistant Coach	N/A	\$3,420.00	
Supersedes action on 09/18/2023 to amend assignment and salary.							

11. *Approval: Summer Maintenance Support*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Evan Grant and Kiran Kenney to provide Summer Maintenance Support at an hourly rate of \$17.00, pending clearance, effective June, 2024 through September, 2024.

12. *Approval: District Substitutes*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2023/2024 school year.

Teacher	Para	Clerical	Nurse	Last Name	First Name
x	x			Salvo	Nina

13. *Approval: Extended School Year Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the *Extended School Year Program Staff Members*, to provide services during Summer 2024, as listed below:

POSITION	STAFF	HOURS/DAYS	HOURLY RATE	DAYS NEEDED	TOTAL COST
Behaviorist	Jessica Cohen	4.5 hours per day	\$80.00	20	\$7,200.00
Behaviorist	Laura Lupton	4.5 hours per day	\$80.00	20	\$7,200.00
Occupational Therapist	Marci Carovillano	4.5 hours per day	\$80.00	8	\$7,200.00
Occupational Therapist	Bina Patel	4.5 hours per day	\$80.00	8	\$7,200.00
School Psychologist	Jennifer Manger	4.5 hours per day	\$80.00	10	\$3,600.00
School Psychologist	Alyssa Nugent	4.5 hours per day	\$80.00	10	\$3,600.00
Speech Therapist	Jackie Behrens	4.5 hours per day	\$80.00	9	\$3,240.00
Speech Therapist	Caryn Badian	4.5 hours per day	\$80.00	13	\$4,680.00
Speech Therapist	Colleen Mullen	4.5 hours per day	\$80.00	9	\$3,240.00
Teacher	Michelle Cervone	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Gina DelloStritto	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Morgan Engel	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Lauren Flood	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Kristen Hague	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Ryan Harte	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Brooke Hegarty	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Jenna Helmes	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Sylvana Jones	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Amy Kerr	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Kiersten Kowalski	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Jennifer Lehotay-Taylor	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Tiffany Luong	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Cindy MacKinnon	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Enrique Manlapid	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Nina Packie	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Kristen Procanik	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Karen Rutkowski	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Amy Thiele	4.5 hours per day	\$52.00	21	\$4,914.00
Paraprofessional	Michael Behr	4.5 hours per day	\$21.48	20	\$1,933.20
Paraprofessional	Lenora Clark	4.5 hours per day	\$21.48	20	\$1,933.20
Paraprofessional	James Cronin	4.5 hours per day	\$27.07	20	\$2,436.30
Paraprofessional	Kelcie Ehler	4.5 hours per day	\$21.48	20	\$1,933.20
Paraprofessional	Anthony Galenas	4.5 hours per day	\$21.48	20	\$1,933.20
Paraprofessional	Michelle Hennelly	4.5 hours per day	\$27.07	20	\$2,436.30
Paraprofessional	Erin Killea	4.5 hours per day	\$27.07	20	\$2,436.30
Paraprofessional	Bridget Landy	4.5 hours per day	\$21.48	20	\$1,933.20
Paraprofessional	Meghan Ledebuhr	4.5 hours per day	\$21.48	20	\$1,933.20
Paraprofessional	Brendan Lowe	4.5 hours per day	\$21.48	20	\$1,933.20
Paraprofessional	Patricia Martin	4.5 hours per day	\$27.07	20	\$2,436.30
Paraprofessional	Arleen Matyas	4.5 hours per day	\$27.07	20	\$2,436.30
Paraprofessional	Maryann McCabe	4.5 hours per day	\$27.07	20	\$2,436.30
Paraprofessional	MaryAnn Moleski	4.5 hours per day	\$27.07	20	\$2,436.30

Paraprofessional	Grace Nugent	4.5 hours per day	\$21.48	20	\$1,933.20
Paraprofessional	Shatasia Parnell-Zigler	4.5 hours per day	\$21.48	20	\$1,933.20
Paraprofessional	Cecilia Peters	4.5 hours per day	\$27.07	20	\$2,436.30
Paraprofessional	Kathryn Pollack	4.5 hours per day	\$23.77	20	\$2,139.30
Paraprofessional	Sharon Rinato	4.5 hours per day	\$27.07	20	\$2,436.30
Paraprofessional	Carine Rubinetti	4.5 hours per day	\$21.48	20	\$1,933.20
Paraprofessional	Steven Schein	4.5 hours per day	\$23.77	20	\$2,139.30
Paraprofessional	Amy Skrobacz	4.5 hours per day	\$27.07	20	\$2,436.30
Paraprofessional	Amanda Sproviero	4.5 hours per day	\$27.07	20	\$2,436.30
Paraprofessional	Susan Summers	4.5 hours per day	\$21.48	20	\$1,933.20
Paraprofessional	Jula Tully	4.5 hours per day	\$21.48	20	\$1,933.20
Paraprofessional	Nancy Winard	4.5 hours per day	\$23.77	20	\$2,139.30

Substitutes		
Paraprofessional & Teacher	Daily Para Sub Rate	Daily Sub Teacher Rate
Maureen Dangler	\$76.50	\$100.00
ESY Paraprofessional Staff	\$76.50	\$100.00

14. *Approval: Brain Camp*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the staff for the Brain Camp Program, for Summer 2024, as listed below:

Teacher	Days	Hours/Day	Hourly	Total Amount
Nancy Volker (Kindergarten)	22	4.5	\$52.00	\$5,148
Peggy Herr (Grade 1)	22	4.5	\$52.00	\$5,148
Cathy Gomber (Grade 2)	14	4.5	\$52.00	\$3,276
Cathy Gomber	Curriculum Writing - Grade 2			\$500
Samantha Aquilina (Grade 2)	8	4.5	\$52.00	\$1,872

Paraprofessional	Days	Hours/Day	Hourly Rate	Total Amount
Annemarie Stiegerwald (Kindergarten)	20	4.5	\$27.07	\$2,436.30
Caitlin Bareford (Grade 1)	20	4.5	\$27.07	\$2,436.30
Samantha Aquilina (Grade 2)	10	4.5	\$27.07	\$1,218.15
Sarah Gutierrez (Grade 2)	10	4.5	\$27.07	\$1,218.15

15. *Approval: Travel*

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham's ***Policy 6471 - School District Travel***, travel by school district employee and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable.

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
March	12*	2024	Nicole	DiLuzio	PT	DIR	DIR training	virtual	\$199
March	16*	2024	Natalie	Cresitello	School Nurse	NJSSNA	Annual Conference	New Brunswick	\$250

**Post Approval*

B. FINANCE/FACILITIES

Agenda items B.1 to B.9. Motion by Trustee: _____, seconded by Trustee: _____, Roll call vote:

1. Approval: Payments - Bills List & Payroll

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following payments: (*Attachment B.1*)

Description	Total
Bills List - 3/15/2024	\$1,122,973.26
Total	\$1,122,973.26

2. Approval: School District of the Chathams **PRELIMINARY** Budget 2024/2025

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the PRELIMINARY 2024/2025 school district budget using the 2024/2025 state aid figures and for submission to the Executive County Superintendent for review and approval in accordance with N.J.S.A. 18A:7F-5 and 18A:7F-6 as follows:

General Fund Current Expenses	\$ 82,014,618
Capital Expenditures	\$ 4,207,484
Summer Instruction	\$ 237,700
Charter School Tuition	\$ 65,619
Grants and Entitlements	\$ 930,470
Debt Service Fund	<u>\$ 3,562,375</u>
Total	<u>\$ 91,018,266</u>

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards and is in compliance with N.J.S.A. 18A and N.J.A.C Title 6 and 6A:

The Anticipated Enrollment for the school year 2024/2025 is 3,894 students.

WHEREAS: The district has a taxing authority of the 2% cap increase over the prior year tax levy which totals \$1,448,149 and which can be used in the 2024/2025 budget;

BE IT RESOLVED: The Board approves the budget adjustment for increased costs of health benefits in the amount of \$416,360. The additional funds will be used to pay for the additional increases in health benefit premiums.

BE IT RESOLVED: The Board approves the adjustment for banked cap in the amount of \$242,000. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to/for the increased health benefit costs.

BE IT RESOLVED: The Board approves that there should be raised for the General Fund a tax levy the amount of \$74,513,945 for 2024/2025, which is a 2.91% tax levy increase or an increase of \$2,106,509 from the 2023/2024 for the ensuing 2024/2025 school year;

BE IT RESOLVED: The Board requests the approval of a Withdrawal from Capital Reserve in the amount of \$3,700,000 towards the local share of the following projects:

CHS - HVAC Univents - ROD Grant	\$ 1,130,000
CMS - HVAC Univents - ROD Grant	\$ 1,185,000
LAS - HVAC Univents - ROD Grant	\$ 800,000
CHS - Varsity Field Improvements	\$ 200,000
CMS - Hallway Ceiling and Lights Replacement	\$ 225,000
CHS - New Exterior Light Poles and Wiring	\$ 115,000

WHEREAS: School district policy and pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditures, as defined in N.J.A.C. 6A:23A-1.7 et seq.,

BE IT RESOLVED: That the Board includes in the preliminary budget a maximum travel expenditure in the amount of \$91,720 for the 2024/2025 school year. The maximum travel expenditure amount for the current school year is \$91,720, of which, \$34,322 has been spent and \$8,100 is encumbered to date,

BE IT RESOLVED: The Board recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent and a majority of the full voting membership of the Board;

AND, the Board may establish, for regular business travel only, an annual school year threshold of \$200 per staff member where prior board approval shall not be required unless this annual amount is exceeded in the school year of July 1 through June 30;

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Out of District Travel and Reimbursement Forms;

BE IT RESOLVED: the Board approves all travel not in compliance with N.J.A.C 6A:23A subchapter 7 as being necessary and unavoidable as noted on the approved Board Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED: the Board includes in the preliminary budget travel and related expense reimbursements in accordance with N.J.A.J. 6A:23A subchapter 7, to a maximum expenditure of \$3,000 for all staff and board members for the 2024/2025 school year.

The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

WHEREAS: NJAC 6A:23A-5.2(1), the proposed budget provides for a maximum expenditure amount that is annually established for each type of professional service including public relations, with appropriate notification to the board of education if it becomes necessary to exceed the maximum; now, therefore

BE IT RESOLVED: Upon such notification, the board of education may adopt a dollar increase to the maximum amount through board action.

BE IT FURTHER RESOLVED: That the preliminary budget will be advertised in the Daily Record in accordance with the form suggested by the New Jersey Department of Education and according to the law after approval from the Executive County Superintendent;

BE IT FURTHER RESOLVED: That a public hearing will be held in the Chatham High School Auditorium at the Board of Education meeting on April 29, 2024, at 7:30 PM for the purpose of conducting a public hearing on the budget and the board approving the final 2024/2025 budget.

3. *Acceptance: Donation from the Lafayette Avenue School PTO*

RESOLVED: Upon the recommendation of the Superintendent and as approved by the LAS Principal, the Board of Education approves the donation from the Lafayette Avenue School PTO in the amount of \$3,391.83 to be used to purchase a soccer goal to be used by the students during recess, lunch and physical education classes.

4. *Acceptance: Donation from the Chatham Middle School Theater*

RESOLVED: Upon the recommendation of the Superintendent, and approved by the Director of Arts and Languages, the Board of Education accepts the donation in the amount of \$348.39 from Booktix for the Chatham Middle School Theater.

5. *Acceptance: Donation from the Chatham Middle School PTO*

RESOLVED: Upon the recommendation of the Superintendent, and approved by the CMS Principal, the Board of Education accepts the donation from the Chatham Middle School PTO of \$10,673.62 to purchase five customized welcome mats (\$9,103.62) and a Chatham Middle School signage for display upon entering the school (\$1,570).

6. *Acceptance: Donation from ACME and Kings Gift Card Bank*

RESOLVED: Upon the recommendation of the Superintendent, and approved by the Assistant Superintendent of Student Support Services, the Board of Education accepts the donation of 91 gift cards worth \$25 each, for a total amount of \$2,275. This donation is provided through a grant with the Nourishing Neighbors charitable program of the Kings Food Markets Foundation in partnership with GENYOUth, a school based national nonprofit dedicated to eradicating childhood hunger and nurturing child health and wellness.

7. *Approval: Regular Year Out-of-District Students*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the tuition and transportation costs for the 2023/2024 Regular School Year out-of-district placements for special education student as listed below:

Primary Location	State ID	ESY 2023	Regular Tuition 2023/2024	1:1 Aide	Total Tuition 2023/ 2024
Cornerstone Day School	8681396726		\$32,128.60		\$32,128.60

8. *Approval: Psychiatric Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Jason Dean, MD to provide psychiatric services as needed at the rate of \$1,000.00 per evaluation during the 2023/2024 school year.

9. *Approval: Settlement Agreement*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Settlement Agreement between the district and the parents of special education student #7845839342.

C. CURRICULUM

Agenda items C.1 to C.3. Motion by Trustee: _____, seconded by Trustee: _____, Roll call vote:

1. *Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from March 4, 2024 through March 15, 2024.*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of March 4, 2024 through March 15, 2024, pursuant to N.J.S.A. 18A:37-1 et seq.

2. *Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's March 4, 2024 Meeting, which encompasses all HIB findings from February 5, 2024 through March 1, 2024.

3. *Approval: Amendments to the 2024/25 School Calendar*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following amendments to the 2024/25 School Calendar:

- Monday, October 14, 2024 - becomes a regular school day for students and staff
- Tuesday, November 5, 2024, Election Day - No school for students; Staff PD Day
- Monday, June 16, 2025 - Additional Staff PD Day

D. POLICY - NONE

XI. BOARD BUSINESS

XII. PUBLIC COMMENTARY

XIII. EXECUTIVE SESSION

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

1. A matter rendered confidential by federal or state law;
2. A matter in which release of information would impair the right to receive government funds;
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy;
4. A collective bargaining agreement and/or negotiations related to it;
5. A matter involving the purchase, lease, or acquisition of real property with public funds;
6. Protection of public safety and property and/or investigations of possible violations or violations of law;
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
8. Specific prospective or current employees unless all who could be adversely affected request an open session;
9. Deliberation after a public hearing that could result in a civil penalty or other loss; and be it further
RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XIV. PUBLIC SESSION

XV.. ADJOURNMENT