

Vicksburg Warren School District

Notice of Request for Proposals

The Vicksburg Warren School District will receive **PROPOSALS** for the following:

WASTE DISPOSALS SERVICES- RFP #25-26-02

The Vicksburg Warren School District is soliciting sealed competitive proposals (hereafter called proposals) for the services per the specifications stated elsewhere in this solicitation document. Proposals shall be submitted in an envelope marked on the outside with the offeror's name and address and proposal number RFP #25-26-02 – Waste Disposal Services to:

Vicksburg Warren School District
Attn: Kathy Hughes
1500 Mission 66
Vicksburg, MS 39180

Proposals will be received at the above address until **10:00 AM Monday, May 12, 2025**. Proposals will be opened on Tuesday, May 20, 2025 to ensure that required components are present. Prices will not be read, nor disclosed in any other manner until award is made.

No bid shall be accepted or considered after such scheduled time. The Board of Trustees of the Vicksburg Warren School District reserves the right to waive informalities and to reject any/or all bids as might be in the best interest of the school.

Faxed proposals will not be accepted. Proposals must be submitted in sufficient time to be received and time-stamped at the above location on or before the published date and time shown on the RFP. VWSD will not be responsible for mail delivered from the post office. Vendors must submit sealed proposals in the form of the executed Offer Form and Price Offer Sheets together with any material required by this RFP by the time and date specified.

The Vicksburg Warren School District (“the District”), through its Maintenance Program, is publishing a Sealed Request for Proposal (“RFP”) soliciting vendor proposals and qualifications for contracted services in the area of Waste Disposal. These services should include timely collection to prevent overflow and supply and maintain dumpster to ensure dumpsters remain in good condition.

This RFP will not be distributed in paper form. All distributions will be through the District website at VWSD.org.

No bid shall be accepted or considered after such scheduled time. The Board of Trustees of the Vicksburg Warren School District reserves the right to waive informalities and to reject any/or all proposals as might be in the best interest of the school.

Performance Dates:

Advertise April 9, 2025

Advertise April 16, 2025

Bid Packets Must Include:

Certificate of Liability Insurance with Vicksburg Warren School District as additional insured

Proof of Automobile Liability Insurance

Workman's Compensation Insurance

Organizational Brochure

Dr. Toriano Holloway
Superintendent

Dr. Cedric Magee
Deputy Superintendent

Eric M. Green
Associate Superintendent



VWSD Board of Trustees
District 1 - Bryan Pratt
District 2 - Alonzo Stevens
District 3 - James Stirgus, Jr.
District 4 - Linda Patterson
District 5 - Joe Loviza

Vicksburg Warren School District

1500 Mission 66
Vicksburg, MS 39180
601-638-5122

REQUEST FOR PROPOSALS (RFP) WASTE DISPOSAL SERVICES RFP #25-26-02

I. INTRODUCTION

The Vicksburg Warren School District (VWSD) is seeking proposals from qualified waste disposal service providers to collect, transport, and dispose of waste from all district schools and office buildings. The selected vendor will be responsible for providing waste collection services according to the outlined schedule and locations. The contract will be awarded for a term of **three (3) years**, with an annual review and the option for termination if services are deemed unsatisfactory.

II. SCOPE OF SERVICES

The vendor shall provide the necessary dumpsters, compactors, and waste collection services for the following VWSD locations:

Service Site	Quantity of Containers	Container Size (Yards)
Bovina Elementary	2	6
Bowmar Elementary	2	6, 8
Grove Street	1	8

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Superintendent

Dr. Cedric Magee
Deputy Superintendent

Eric M. Green
Associate Superintendent



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Redwood Elementary	2	8
Central Office	1	8
South Park Elementary	2	8
Transportation Dept	1	4
Vicksburg Junior High School	2	4, 6
Warren Central High School	4	8
Warrenton Elementary	2	6
Vicksburg High School	4	8
Beechwood Elementary	2	8
Sherman Avenue	2	8

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Academy of Innovation	2	8
Dana Road Elementary	2	8
Army Navy Drive (stadium)	1	4
Warren Central Junior High	2	4, 6

III. SERVICE REQUIREMENTS

1. Collection Schedule:

- Waste shall be collected **three times per week** from each location.
- Vendor must ensure timely collection to prevent overflow and maintain sanitation.

2. Equipment & Maintenance:

- The vendor shall supply, maintain, and replace all dumpsters and compactors as needed.
- All containers must be kept in good condition and free of leaks or damage.

3. Disposal & Environmental Compliance:

- The vendor must adhere to all local, state, and federal regulations for waste disposal.
- Environmentally responsible disposal methods are preferred.
- Recycling services should be offered as an option if available.

4. Emergency Service Calls:

- The vendor must provide emergency waste collection services within **24 hours** if requested.

IV. VENDOR QUALIFICATIONS & REQUIREMENTS

To be considered, vendors must meet the following criteria:

- Must have **all necessary permits and licenses** for waste disposal services.

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- Must have **experience in school or commercial waste management.**
- Must provide proof of **liability insurance** and workers' compensation coverage.
- Must adhere to all **health and safety regulations.**

V. PROPOSAL REQUIREMENTS

Each proposal must include:

1. **Company Information:** Name, address, contact details, and company background.
2. **Experience & References:** List of current or previous contracts in school or commercial settings.
3. **Service Plan:** Collection schedule, emergency response procedures, and recycling options (if available).
4. **Pricing Structure:**
 - Flat fee per pickup
 - Additional costs for overflow collections
 - Pricing for dumpster maintenance and replacement
 - Services will be paid on a monthly basis at one twelfth of the overall contract.
5. **Proof of Licenses & Insurance**

VI. CONTRACT TERM & TERMINATION

- The contract will be awarded for a **three (3) year period**, beginning on the date of execution.
- The district reserves the right to terminate the contract **annually** if services are deemed unsatisfactory, with **30 days' written notice.**

VII. PROPOSAL SUBMISSION DEADLINE

All proposals must be submitted by **Monday, May 12, 2025** no later than **10:00 AM**. Late submissions will not be considered.

Proposals should be submitted to: **Vicksburg Warren School District**
Kathy Hughes
1500 Mission 66 Vicksburg, MS 39180
kathy.hughes@vwsd.org

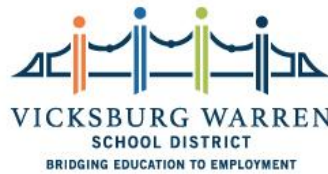
1. First Advertisement

Date: Wednesday, April 9, 2025

Dr. Toriano Holloway
Superintendent

Dr. Cedric Magee
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Eric M. Green
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2. Second Advertisement

Date: Wednesday, April 16, 2025

3. Deadline for Vendor Questions

Date: Wednesday, April 23, 2025

Time: 4:00 PM

Email: kathy.hughes@vwsd.org, ben.dodd@vwsd.org, and eric.green@vwsd.org

4. Addenda/Clarifications Issued

Date: Friday, April 25, 2025

5. Deadline for RFP Submission

Date: Monday, May 12, 2025

Time: 10:00 AM

6. RFP Opening

Date: Tuesday, May 20, 2025

Time: 2:00 P.M.

Location: VWSD Central Office Board Room

VII. EVALUATION CRITERIA

Proposals will be evaluated based on the following criteria:

- Compliance with RFP requirements (10%)
- Experience in school/commercial settings (20%)
- Service approach and effectiveness (20%)
- Event support and emergency response capabilities (20%)
- Cost-effectiveness (30%)

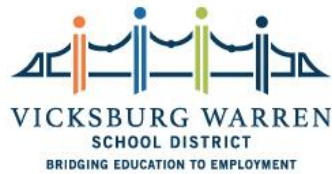
VIII. ADDITIONAL INFORMATION

- VWSD reserves the right to reject any and all proposals.
- For detailed information, please refer to the full RFP document available on our website or contact Ben Dodd at 601-415-6075 or ben.dodd@vwsd.org.

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- Emergency response capabilities (20%)
- Cost-effectiveness (30%)

IX. ADDITIONAL INFORMATION

- VWSD reserves the right to reject any and all proposals.
 - Any questions regarding this RFP must be submitted in writing to **[INSERT CONTACT]** by **[INSERT DATE]**.
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