

# Vicksburg Warren School District

## Notice of Request for Proposal Hybrid Cloud Video Camera, Access Control System Upgrade

Due Date for Proposals: 10:00 AM August 15, 2024

### 1. GENERAL INFORMATION

Vicksburg Warren School District will consider all qualified responses to this RFP and score each response based on the evaluation criteria established in this RFP document. Sealed proposals are being solicited to purchase Hybrid Cloud Video Camera, Access Control System Upgrade in the Vicksburg Warren School District's various locations. In order to be considered, proposals must be received in the business office by 10:00 AM on August 15, 2024. See below for the full RFP timeline.

Vicksburg Warren School District  
1500 Mission 66  
Vicksburg, MS 39180

All RFP's should be delivered to the Director of Accounting:

Billia Knight  
1500 Mission 66  
Vicksburg, MS 39180

RFP Responses Must Be Received:

Vicksburg Warren School District  
Attention: Billia Knight  
Bid Number: RFP #24-25-08 Hybrid Cloud Video Camera, Access Control System Upgrade  
(Please make sure this is CLEAR on the FRONT Package)

Bids Received after Deadline Time will be considered non-responsive and rejected

\* \*Contact Person for Submission Questions is Billia Knight - [khughes@vwsd.org](mailto:khughes@vwsd.org) and [Ijones@vwsd.org](mailto:Ijones@vwsd.org)

#### TIMELINE FOR RFP

July 28, 2024 Release RFP to the marketplace

August 7, 2024 MANDATORY Pre-Bid Mtg. at 10:00 AM CST, 1500 Mission 66, Vicksburg, MS 39180

August 8, 2024 Site Visits

August 12, 2024 Question Due via Email/Online

August 15, 2024 RFP'S DUE IN THE BUSINESS OFFICE, 1500 Mission 66, Vicksburg, MS 39180

August 23, 2024 RFP'S OPENING IN THE BUSINESS OFFICE, 1500 Mission 66, Vicksburg, MS 39180

THE PERSON SIGNING THIS BID MUST BE LEGALLY AUTHORIZED TO BIND THE COMPANY

# Vicksburg Warren School District

COMPANY NAME: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER (AREA CODE & EXTENSION): \_\_\_\_\_

VENDOR FAX NUMBER: \_\_\_\_\_

VENDOR EMAIL ADDRESS: \_\_\_\_\_

REPRESENTATIVE NAME: \_\_\_\_\_

SIGNATURE OF REPRESENTATIVE: \_\_\_\_\_

TITLE OF REPRESENTATIVE: \_\_\_\_\_

FED ID NUMBER: \_\_\_\_\_ - \_\_\_\_\_

VENDOR WEB PAGE ADDRESS: \_\_\_\_\_

Ladies and Gentlemen:

Vicksburg Warren School District takes this opportunity to announce that we are requesting RFP's for an INTEGRATED IP BASED CLASSROOM SOUND ENHANCEMENT SYSTEM WITH SAFETY & INTERCOMMUNICATION SYSTEM WITH CSAS INCLUDING DIGITAL CLOCK DISPLAYS at the following locations:

Vicksburg Warren School District  
Attn: Billia Knight, Director of Accounting

RFP's will be accepted prior to 10:00 AM on August 15, 2024, at which time they will be accepted for review by the Business Office.

All RFP's will be evaluated as described in the attached document. Time is of the essence and any RFP's received after the announced time and date for submission whether by mail or otherwise, will be rejected. The time of receipt shall be determined by the time clock stamped at the Receptionist Desk at the Central Office.

Top bidders will have the opportunity to present product demonstrations to district administrators before the bid is awarded, ensuring a thorough evaluation of seamless integration with existing systems.

Late RFP's received will be noted in the bid file in order that the vendor's name will not be removed from the subject commodity/service list. Late RFP's will not be considered.

If you have any questions concerning this bid, please submit them in writing to Billia Knight, Director of Accounting. In addition, all communication relating to this bid solicitation, either before or after the bid opens, must be coordinated through the Business Department. Your interest and participation in submitting a bid will be appreciated.

Billia Knight  
Director of Accounting

## 1. PROCUREMENT AND EVALUATION PROCESS

## Vicksburg Warren School District

RFP Timeline	
<u>July 28, 2024</u>	Solicitation issued
<u>August 8, 2024</u>	Mandatory site visit
<u>August 12, 2024</u>	Last day for written questions
As questions are asked to district website	Answers posted
<u>August 15, 2024</u>	RFP's are due
TBD	Award notice
TBD	Date of installation completion

### II. VICKSBURG WARREN SCHOOL DISTRICT CONTACT INFORMATION

Please contact Billia Knight, Director of Accounting for any questions, requests for clarification or interpretations. Responses will be handled as an addendum to this RFP and will be communicated to all potential vendors.

Contact Name: Billia Knight  
Email: Billia.knight@vwsd.org  
Telephone: 601-538.6122  
Address: 1500 Mission 66  
Vicksburg, MS 39180

### SUBMISSION OF PROPOSALS

All proposals are due by 10:00 AM on or before August 23, 2024. Proposals are to be mailed or hand delivered to the following location:

Vicksburg Warren School District  
Attn: Billia Knight  
RE: RFP #24-25-08 Hybrid Cloud Video Camera, Access Control System Upgrade  
1500 Mission 66  
Vicksburg, MS 39180

## Vicksburg Warren School District

Any proposal received at the designated location after the required time and date specified for receipt shall be considered late and non-responsive. Late proposals will not be evaluated for award.

### Coverage & Participation

The intended coverage of this RFP, and any agreement resulting from this solicitation, shall be for the use of all buildings within the District and itemized below. Vicksburg Warren School District reserves the right not to enter into any contract, to add and/or delete elements, or to change any element of coverage and participation at any time without prior written notification and without any liability or obligation of any kind or amount.

### Good Faith Statement

All information provided by Vicksburg Warren School District in this RFP is offered in good faith. Individual items are subject to change at any time. Vicksburg Warren School District makes no certification that any item is without error. Vicksburg Warren School District is not responsible or liable for any use of the information or for any claims asserted there from.

### 111. BACKGROUND

Vicksburg Warren School District consists of 18 sites:

Academy of Innovation 1650 Rosa A Temple Drive, Vicksburg, MS 39183  
Beechwood Elementary School 999 Highway 27 S, Vicksburg, MS 39180  
Bomar Elementary School 912 Bowmar Avenue, Vicksburg, MS 39180  
Bovina Elementary School 5 Willow Creek Drive, Vicksburg, MS 39183  
Dana Road Elementary 1247 Dana Road, Vicksburg, MS 39180  
Redwood Elementary School 100 Redwood Road, Redwood, MS 39156  
Sherman Ave Elementary 2145 Sherman Ave., Vicksburg, MS 39183 South  
Park Elementary School 6530 Nailor Road, Vicksburg, MS 39180  
Vicksburg Intermediate 1245 Dana Road, Vicksburg, MS 39180  
Vicksburg Junior High School 1533 Baldwin Ferry Road, Vicksburg, MS 39180  
Vicksburg High School 3701 Drummond Street, Vicksburg, MS 39180 Warren  
Central Intermediate 2147 Sherman Ave, Vicksburg, MS 39183  
Warren Central High School 1000 Highway 27, Vicksburg, MS 39180  
Warren Central Junior High School 1630 Baldwin Ferry Road, Vicksburg, MS 39180  
Warrenton Elementary Schoov 809 Belva Drive, Vicksburg, MS 39180 District  
Office 1500 Mission 66, Vicksburg, MS 39180  
Grove Street Central Office 1315 Grove Street, Vicksburg, MS 39183 Transportation  
1001 Hwy 27, Mission 66, Vicksburg, MS 39180

# Vicksburg Warren School District

## Current Security Architecture

Will be outlined at the mandatory vendor meeting.

## IV. SCORING METHODOLOGY

Each proposal will be evaluated against the following three phases, in sequential order. If a proposal fails a given phase, they will not be considered for the next phase of evaluation.

## V. SYSTEM REQUIREMENTS

Please see Attachment A for mandatory minimum system requirements to pass Phase I of evaluation. Please fill out attachment and provide comments where necessary.

## VI. GENERAL TERMS

Note: Please update these to fit your local requirements

### Consideration of Proposals

Vicksburg Warren School District reserves the right to reject any and all proposals; to accept portions of bids and alternates in any order or combination; is not obligated to accept the lowest or any RFP; and may waive any informality or irregularity in submittal procedures.

### Proposal Binding Period

Prices quoted in the Vendor's response for all labor and materials will remain in effect for a period of at least ninety (90) business days from the issuance date of the Vendor's response. Labor rates should remain in effect for the length of the project.

### Price Stability

Contract prices and discounts shall be fixed at a not to exceed price at the time the contract is signed. In no case shall the price exceed the proposal price.

### Proposal Ownership

All proposals shall remain the property of Vicksburg Warren School District

This RFP is not an offer to contract. Acceptance of a proposal neither commits Vicksburg Warren School District to award a contract to any supplier, even if all requirements stated in this RFP are met, nor limits our right to negotiate in our best interest. We reserve the right to contract with a supplier for reasons other than lowest price. We will thoroughly examine each proposal for best price, product quality, performance measures, flexibility and customer support.

## Vicksburg Warren School District

Proposals are to be made in good faith, without fraud, collusion or connection of any kind with any other contractor for the same work. All bidders must complete in their own interest and on their own behalf. If you are subcontracting any portion of this agreement, you must identify the subcontractor in your proposal and agree that all subcontractors are bound to all terms and conditions of this RFP.

The supplier will absorb all costs incurred in the preparation and presentation of the proposal. All suppliers who submit proposals will be notified of the results of the selection process.

Vicksburg Warren School District reserves the right to reject any or all proposals, in whole or in part, with or without cause, even if all the stated requirements are met. In addition, Vicksburg Warren School District may enter into negotiations with one or more entities simultaneously and award a contract without notification. At the sole discretion of Vicksburg Warren School District, bidder presentations may be requested before award of the contract. Vicksburg Warren School District may also request the opportunity to view a demonstration of the proposed technology.

### Debarred Bidders or Subcontractors

A vendor who is currently subject to state or federal debarment order or determination shall not be considered for evaluation by the procurement team.

### Conflict of Interest

A vendor may be disqualified on the basis of a real or apparent conflict of interest that is disclosed by the proposal or other data available to the Vicksburg Warren School District.

### Hold Harmless/indemnification

The Vendor shall assume the entire responsibility and liability for any and all damages to persons or property caused by or resulting from or arising out of any act or omission on the part of the Vendor, its subcontractors, agents or employees under or in connection with this contract or the performance or failure to perform any work required by this contract. The Vendor shall hold harmless and indemnify the Vicksburg Warren School District and its agents, volunteers, servants, employees, and officers from and against any and all claims, losses or expenses, including but not limited to attorney's fees, which either or both of them may suffer, pay or incur as the result of claims or suits due to, arising out of or in connection with any and all such damage or injury, real or alleged resulting from any act or omission of the Vendor. The Vendor shall, upon written demand by the Vicksburg Warren School District, assume and defend at the Vendor's sole expense any and all such suits or defense of claims

### Information provided to Bidders

The Vendor is deemed to have examined the Bid Documents and satisfied itself as to the sufficiency of the information provided and that its pricing summary covers the cost of

## Vicksburg Warren School District

complying with all of the requirements of the Bid documents and of all matters and things necessary for the due and proper performance and completion of professional services

### Pricing

All Pricing should be submitted free of any sales tax. Vicksburg Warren School District is sales tax exempt.

### References

Provide a list of at least three (3) current references where similar maintenance packages are successfully being performed. The reference list is to include: contact individuals, Vicksburg Warren School District name, current email address, and current telephone numbers. Vicksburg Warren School District reserves the right to contact any individuals that are listed for references regarding the technology, vendor, service, or any other factor.

### Oral Contracts

Any alleged oral contracts or arrangements made by a respondent with any employee of Vicksburg Warren School District will be superseded by the written contract.

### Amending or Canceling Requests

Vicksburg Warren School District reserves the right to amend or cancel this RFP, at any time, if it is in the best interest of Vicksburg Warren School District.

### Rejection for Default or Misrepresentation

Vicksburg Warren School District reserves the right to reject the proposal of any vendor that is in default of any prior contract or for misrepresentation.

### Clerical Errors in Awards

Vicksburg Warren School District reserves the right to reject inaccurate awards resulting from clerical errors.

### Rejection of Qualified Proposals

Proposals are subject to rejection in whole or in part if they limit or modify any of the terms and/or specifications of the RFP. Please note that sealed bids received after the above stated deadline may be rejected and considered disqualified, and no faxed bids will be accepted.

### Dispute Resolution

Vendor disputes arising out of, or relating to, the contract must be submitted in writing to the Director of Business. The Director of Business will issue a decision within 10 business days. Vendors that wish to appeal the decision must do so by contacting the

## Vicksburg Warren School District

Superintendent within 5 business days of notification of the Director of Business. The Superintendent will issue a decision within 10 business days of receiving a written appeal of the Director of Business decision. The decision of the Superintendent is final.

### Protest

Any prospective bidder, Vendor, contractor, or subcontractor who is aggrieved in connection with the solicitation of a contract shall protest within fifteen days of the date of issuance of the applicable solicitation document at issue. Any actual bidder, Vendor, contractor, or subcontractor who is aggrieved in connection with the intended award or award of a contract shall protest within ten days of the date notification of award is posted in accordance with this code. A protest shall be in writing, shall set forth the grounds of the protest and the relief requested with enough particularity to give notice of the issues to be decided, and must be received by the Chief Procurement Officer within the time provided.

### Presentation of Supporting Evidence

If requested, respondent(s) shall present evidence of experience, ability and financial standing necessary to satisfactorily meet the requirements set forth in the RFP or those implied in the proposals.

### Changes to Proposals

No additions or other changes to the original proposal will be allowed after submission. While changes are not permitted, clarification at the request of (ORGANIZATION) may be required at the sole expense of the respondent.



# Vicksburg Warren School District

## A. Evaluation:

The contract, if awarded, will be awarded to the most responsive and responsible bidder. Technology equipment bids will be evaluated based upon equipment specifications, flexibility of schedule, capacity to deliver, references and price. Product quality, service issues and other factors stipulated above must be met to the satisfaction of the Board for a bid to be considered responsive. Consequently, if the selected bidder is unable to execute a contract and provide delivery within the time parameters specified in this RFP the Board will award the contract to the next most qualified bidder. In determining the best value, the following criteria shall be considered:

Proposal Price	40 points
Production/inventory/delivery	30 oints
Device Compatibility	10 points
Google Integration	5 points
Organizational Strength (experience)	5 points
Organizational References	5 oints
Proposal Submission (followed guidelines)	5 points

Reference 1 Name:

\_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Type of Work/Service Performed:

\_\_\_\_\_

\_\_\_\_\_

Reference 2 Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Type of Work/Service Performed:

\_\_\_\_\_

\_\_\_\_\_

# Vicksburg Warren School District

Reference 3 Name:

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Type of Work/Service Performed:

\_\_\_\_\_

\_\_\_\_\_

## B. Interpretation/Addenda:

If any questions should arise pertaining to the RFP Documents, the bidders may email the Director of Accounting, Billia Knight, please include the RFP number in the Subject line, in order to guarantee a response to the question submitted. The questions should be received prior to the deadline within the TIMELINE.

## C. Additional Information:

Please mail the Procurement Office, utilizing the email: Billia Knight please make sure you put your bid number in the subject line, and your questions will be addressed in a timely manner.

## D. "Responsive" Bidder Criteria

- Capability of providing services and meeting schedule as indicated • Warranties /Guarantees
- Ability to meet specifications/bid documents as indicated.
- Service and Support Capability
- Documented licensed as required by the State of Mississippi
- Applicable Bond Information
- Responsible Award Amount for the Vicksburg Warren School District by site

## E. Cancellation/Default of Contract

In the event the successful bidder, through any cause, should fail to fulfill the agreed upon obligations in an effective and timely manner, the Board shall have the right to terminate its contract by specifying the date of termination in a written notice to the selected vendor at least thirty (30) days before that termination date. The Board also reserves the right to procure the articles or services from other sources and hold the defaulting vendor responsible for any excess cost incurred.

## F. Indemnity Provisions

## Vicksburg Warren School District

Where bidder is required to enter or go onto property to provide services or gather information, the bidder shall be liable for any injury (including death), damage or loss occasioned by negligence of the bidder, his agent, or any person the bidder has designated to visit Board property and shall indemnify and hold harmless the Board, its officers, employees, agents and volunteers from any liability arising. Vendors should not include an indemnity or hold harmless agreement from the Board in any proposal. The Board will not be bound by any such agreement.

Board Policy provides in part: No contract, provision, agreement or term of any procurement, contract or agreement with the Board shall obligate the Board or System to indemnify, save or hold harmless any vendor for any future claim, loss, expense or liability.

### G. Errors in Bids

Bidders or their authorized representatives are expected to fully inform themselves as to conditions, requirements, and specifications before submitting bid proposals. Failure to do so will be at the bidder's own risk. The bidder may withdraw a bid prior to the bid opening date and time by requesting to do so in writing.

### H. Standards of Acceptance of Bid Proposal for Contract Award

The Board reserves the right to reject any and all bids and to waive any irregularities or technicalities in proposals received whenever such rejection or waiver is in the best interest of the Board. The Board has the right to disqualify a bid of any bidder as being unresponsive when such bidder cannot document its ability to deliver requested services or when investigation shows it is not able to perform the contract.

### I. Compliance with Laws

The bidder shall obtain and maintain all licenses, permits, liability insurance, worker's compensation insurance and comply with any and all other standards or regulations required by Federal, State, or County statutes, ordinances and rules during the performance of any contract between the Board and the bidder. Any such requirement specifically set forth in any contract document between the bidder and the Board shall be supplementary to this section and not in substitution thereof.

All bids shall be:

- Typewritten and signed by an authorized representative, with all erasures or corrections initiated and dated by the official signing the proposal. ALL SIGNATURE SPACES MUST BE SIGNED. Facsimile, printed, copied or typewritten signatures are not acceptable.
- Submitted in the provided manila envelope, which is plainly marked with the bid number and title, and date and time of bid opening. If proposal materials require additional envelopes, then the proposal package must be combined with the special envelope on top.

## Vicksburg Warren School District

- Submitted on bid proposal forms as included in this RFP and in accordance with instructions stated above.
- Mailed or delivered in sufficient time to ensure receipt by the Purchasing Director prior to the Public Bid Opening date and time. Whether sent by mail or by means of personal delivery, the bidder assumes the risk for having the bid deposited on or before the due date and time.
- Time and at the place specified on the first page of this RFP.

<u>Late bids will be marked late, and implemented in the bid file, with the time of receipt.</u> The bid will not be opened or included in the process.
--

- Bids submitted by facsimile transmission will not be accepted.
- Please note that we have additional "Terms and Conditions" as Addendum I General Bid Information

### Exhibit I

#### NONDISCRIMINATION

The contractor, by the submission of a proposal or the acceptance of a contract, does agree that he will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor shall take appropriate action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, layoff, termination, rates of pay or other forms of compensation and training. In the event of the contractor's noncompliance with the nondiscrimination policy of the VWSD, any contract or purchase order may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible to transact further.

#### UTILIZATION OF MINORITY AND SMALL BUSINESS ENTERPRISES AND LOCAL AND MINORITY LABORERS

Minority and Small Business Subcontractors. The Owner has adopted a policy indicating its desire to increase the opportunity for participation by minority business enterprises and small business concerns in all its construction projects. The Contractor acknowledges this policy and agrees that it will actively solicit and encourage bids from qualified subcontractors identified by the Minority Assistance Corporation or other agencies as minority business enterprises. The Contractor shall also actively encourage and solicit bids from subcontractors who qualify as small business concerns.

Utilization of Minority and Local Labor. It is the policy of the Owner that the contractor and all subcontractors shall, consistent with efficient contract performance, utilize to the maximum extent possible minority and local laborers and mechanics as on-site employees. The Contractor acknowledges this policy and agrees that the on-site labor force of contractors and all subcontractors shall include a meaningful representation of skilled and unskilled local and minority laborers and mechanics, consistent with the efficient

## Vicksburg Warren School District

performance of this contract. Meaningful representation for minorities means the employment of minority laborers and mechanics in at least the same proportion that minorities are represented in a discrete construction skill or craft in Vicksburg Warren School District and all adjacent counties, provided such individuals are available at the time of need. Meaningful representation of local laborers and mechanics means that at least 75% of the on-site work force of contractors and all subcontractors, taken as a whole, shall reside in the Vicksburg Warren School District, provided such individuals are available at the time of need.

### DRUG-FREE WORKPLACE

By submission of a proposal, the Vendor certifies that he/she will not engage in the unlawful manufacture, sale distribution, dispensation, possession, or use of a controlled substance or drug during the performance of the contract and that a drug-free workplace will be provided for the contractor's employees during the performance of the contract. The Vendor also certifies that he will secure from any subcontractor who works on the contract, written certification of the same drug free workplace requirements. False certification or violation by failing to carry out requirements of O.C.G.A. 50-24-3 may cause suspension, termination of contract, or debarment of such Vendor.

### CERTIFICATION OF NON COLLUSION

By submitting a proposal, the Vendor certifies: "that this proposal is made without prior understanding, agreement, or connection with any corporation firm, or person submitting a proposal for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. That collusive pricing is understood to be a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards."

---

Organization Name

Vicksburg Warren School District

---

Name(s) and Title(s) of Authorized Representative(s)

---

Signature(s)

Date

Exhibit 11

IMMIGRATION REFORM AND CONTROL ACT

Vendors must abide by all federally mandated laws enforced by United States Department of Homeland Security which are established to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA) PL. 99-603), in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

AUTHORIZED OFFICIAL

It is agreed that all conditions of the proposal shall be abided and that the person signing this proposal is authorized to sign the proposal for the Vendor.

SOLICITATION TERMINATION

In any event in which this solicitation is terminated or canceled, in whole or in part, or all proposals are rejected, there shall be no liability on the part of VWSD for any costs incurred by Vendors or potential Vendors in relation to the solicitation.

RIGHTS AND REMEDIES

The rights and remedies of VWSD provided above shall not be exclusive and are in addition to any other rights and remedies provided by law or under the contract.

INSURANCE

When the selected contractor has been identified, he will be notified of the necessity to provide required insurance. Proof of insurance shall be provided within 15 days of the date of written notification to the contractor.

WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE

The contractor shall procure and maintain Worker's Compensation and Employer's Liability Insurance in the following limits. Such insurance is to cover each and every employee who is or may be engaged in work under the contract.

Worker's Compensation Limits: Statutory Employer's

Liability Limits:

## Vicksburg Warren School District

Bodily Injury by Accident	\$ 100,000 each accident
Bodily Injury by Disease	\$ 100,000 each employee
Bodily Injury by Disease	\$ 100,000 policy limit

Contractor waives all rights against Owner and its agents, officers, directors, and employees for recovery of damages to the extent these damages are covered by the workers compensation and employer's liability, or commercial umbrella liability insurance obtained by Contractor pursuant to this agreement. The Waiver of Our Right to Recover from Others Endorsement, ISO Form SC 00 03 12 shall be attached to the policy showing the Owner listed in the Schedule.

### COMMERCIAL GENERAL AND UMBRELLA LIABILITY INSURANCE

The Contractor shall procure and shall maintain commercial general liability (CGL) and if necessary, commercial umbrella insurance with a limit of not less than \$250,000 each occurrence, as shall protect him and any Subcontractor performing Work covered by this Contract from claims for damages for bodily injury, including accidental death, as well as from claims for property damages, which may arise from operations under the Contract Agreement, whether such operations are by himself or by any Subcontractor or by anyone directly or indirectly employed by either of them.

- (1) Comprehensive Form
- (2) Contractual Insurance
- (3) Personal Injury
- (4) Broad Form Property Damage
- (5) Premises - Operations
- (6) Completed Operations

This coverage shall cover the use of all equipment, hoists, and vehicles on the site(s) not covered by Automobile Liability under the contract. Policy coverage must be on an occurrence basis.

### PAYMENT AND PERFORMANCE BOND

This project will require a 100% payment and performance bond. The bid packet should include a 5% bid bond.

\*\*\* Bidders shall provide three (3) copies of submitted bid proposals containing all pertinent documentation. The Board assumes no responsibility or obligation to respondents and will make no payment for any costs associated with the preparation or submission of the bid proposal. Bidders are encouraged to carefully review all provisions and attachments of this document prior to submission. Each bid proposal constitutes an offer and may not be withdrawn except as provided herein. \*\*

---

# Vicksburg Warren School District

Organization Name

---

Name(s) and Title(s) of Authorized Representative(s)

---

Signature(s)

Date



# Vicksburg Warren School District

## Exhibit 111 Debarment Certificate

### Certificate Regarding Debarment, Suspension, Ineligibility

(Form must be completed and returned with a bid.)

Vicksburg Warren School District is a recipient of Federal monies. As such we require that participating vendors not be debarred, suspended, ineligible or excluded from doing business with the Federal government or any agency thereof.

The prospective participant certifies, by submission of the bid, that neither it, nor its principals, is presently debarred, suspended, proposed for debarment, declared ineligible, or excluded from participation in this transaction by any Federal department or agency.

---

Organization Name

---

Name(s) and Title(s) of Authorized Representative(s)

---

Signature(s)


Date

# Vicksburg Warren School District

## Exhibit IV

### Davis Bacon Form

On August 23, 2023, the Department published in the Federal Register the final rule, "Updating the Davis-Bacon and Related Acts Regulations. The final rule took effect on October 23, 2023.

U.S. Department of Labor		PAYROLL			
Wage and Hour Division		For contractors optional use; see instructions at <a href="https://dol.gov/agencies/whd/forms/wh347">dol.gov/agencies/whd/forms/wh347</a>		WAGE AND HOUR	
DIVISION					
Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.					
Revised December 2008					
NAME OF CONTRACTOR OR SUBCONTRACTOR ADDRESS OMB No. 1235-0008 Expires 09/30/2026		PROJECT AND LOCATION		PROJECT OR CONTRACT NO.	
PAYROLL NO.		FOR WEEK ENDING			
NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER OF WORKER)		WORK CLASSIFICATION		(over)	
(4) DAY AND DATE		(7)			
				D E D U C T I O N S	
GROSS		Date			
WITH-		WAGES TOTAL RATE AMOUNT HOLDING TOTAL PAID			
		I, _____		(Name of Signatory Party) (Title) do hereby	
		state:			
DAY		HOURS WORKED EACH		(1) That I pay or supervise the payment of the persons employed by	
PAY		OF EARNED FICA TAX OTHER DE		_____ on	
				(Contractor or Subcontractor) the	
				• that during the payroll period commencing on the	
				_____	
				(Building or Work)	
				_____	
				all persons employed on said project have been paid the full weekly wages earned, that no	
				rebates have been or will be made either directly or indirectly to or on behalf of said	
				_____ from the full	
				(Contractor or Subcontractor)	
				Weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 5 3145), and described below:	
				_____	
				_____	
				_____	
				That any payrolls otherwise under this contract required to be submitted for the above period	

# Vicksburg Warren School District

are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the

classifications set forth therein for each laborer or mechanic conform with the work he performed.

(2) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(3)

That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments Of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

— Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:	
NAME AND TITLE	SIGNATURE
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 3729 OF TITLE 31 OF THE UNITED STATES CODE.	

Vicksburg Warren School District

Exhibit V  
Vendor Checklist

VENDOR'S CHECKLIST

PROPOSAL NO.. \_\_\_\_\_

☐ All copies as indicated in this RFP

C] Bid Tabulation Form

☐ The proposal has been signed by an authorized principal or authorized official of the firm.

C) No conditions, restrictions or qualifications have been placed by the company on this proposal that would have the proposal declared non-responsive.

☐ We are prepared to provide the insurance and bonds required in this solicitation. ☐

All forms

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
TYPE OR PRINT NAME OF PERSON  
COMPLETING  
CHECKLIST

\_\_\_\_\_  
SIGNATURE OF PERSON COMPLETING CHECKLIST

\_\_\_\_\_  
DATE

\_\_\_\_\_  
COMPANY FEDERAL ID NUMBER

\_\_\_\_\_  
COMPANY EMAIL ADDRESS

## Vicksburg Warren School District

READ AND COMPLETE THIS CHECKLIST BEFORE SUBMITTING THE  
PROPOSAL RETURN WITH PROPOSAL

Acknowledgement Indications — Please Initial that you have completed all forms, implemented in the bid packaged, and understand the requirements of this bid.

Exhibit 1 - V	
BID TABULATION PAGE	
General Bid Information	
Debarment and E-verify Information Received within Bid File	
Signature: _____	
Title: _____	