

Humble Independent School District New Student Registration

Review the [Parent/Student Handbook](#) for details about enrollment requirements and school policies.

Required Enrollment Documentation

One of the following for **Proof of Residence**:

- Utility Bill (gas, water or electric)
 - Service address must be within attendance zone
 - Guardian's name must be on the bill
 - Must be dated within 30 days of enrollment submission
- Lease
 - Guardian must be listed on the lease as Tenant
 - If Guardian is listed as Occupant, then a Verification of Address Affidavit is also required
- Mortgage Statement
 - Address must be within attendance zone
 - Must have Guardian's name as Owner
 - Must be dated within 30 days of enrollment submission
- Deed
- Closing Documents
 - Must be dated within 90 days of enrollment submission
- Verification of Address Affidavit (Humble ISD Address Affidavit procedure must be followed).

One of the following for **Student Age and Identity**:

- Certified Birth Certificate
- Non Certified Copy of Birth Certificate**
- Passport**
- School ID card, records, or report card**
- Military ID**
- Adoption records**
- Church baptismal record**
- Any other legal document that establishes identity**
- Hospital birth record**

** For a student who is under 11 years of age and enrolling in your school for the first time, per the Texas Code of Criminal Procedure, Article 63.019, certain additional requirements related to the documentation of identity and age apply. For a student born in the United States, the person enrolling the student has up to 30 days from enrollment, or up to 90 days from enrollment for a child not born in the United States, to provide a certified copy of the child's birth certificate. If the person is unable to produce a certified copy of the child's identity and age then one of the alternate documents (see list from preceding paragraph) and the Humble ISD Certified Birth Certificate Written Statement is required to explain why the person is unable to produce a certified copy of the birth certificate. The Humble ISD Certified Birth Certificate Written Statement will be provided by the campus registrar at time of enrollment.

One of the following for **Parent ID**:

- Driver's license
- Passport

- Immunization Records or notarized exemption forms (give to school nurse)
 - Must be signed or stamped by the medical provider.
- Complete the following forms, if applicable:
 - Diet Modification found at our [Child Nutrition](#) website
 - Health forms found at our [Health Services](#) website:
 - Adrenal Insufficiency
 - Allergy
 - Asthma
 - Diabetes
 - Authorization to Administer Medication
 - Seizure

****Department of Family and Protective Services**

If the student is K-12 and is in the conservatorship of the Department of Family and Protective Services (DFPS), please provide a copy of the Texas DFPS Placement Authorization Form (Form 2085) or a court order.

Acceptable Documentation:

- All forms in the 2085 series
 - Foster Care/Residential Care – 2085 FC
 - Kinship or Other Non-Foster Caregiver – 2085 KO
 - Verified Kinship Foster Caregiver - 2085 KF
 - Legal Risk - 2085 LR
 - Home and Community-based Services (HCS) - 2085 HCS
 - Supervised Independent Living - 2085 SIL
 - Designation of Education Decision-Maker – 2085 E
 - Designation of Medical Consenter – 2085 B
- DFPS Kinship Caregiver Agreement – 0695
- Court-Order naming Texas DFPS as the Temporary Managing Conservator (TMC) or Permanent Managing Conservator (PMC)