



## Essex Westford School District Board Meeting

Tuesday, December 19, 2023 | 6:30-9:00 pm | Meeting will be held at the EHS Library

**Please note that the public comment portion of the meeting will begin at 6:30 PM followed by an hour for Executive Session.**

Media Factory will broadcast the entire meeting on Facebook Live: <https://www.facebook.com/BTVMediaFactory/>

### AGENDA

| Item | Time                   | Topic  | Action          |
|------|------------------------|--|-----------------|
| I    | 6:30 pm                | <b>Call to Order</b><br>Board meetings are public meetings, but they are not a meeting of the public.  |                 |
| II   | 6:31 pm                | <b>Comments from the public</b> <ul style="list-style-type: none"> <li>Comments will be taken in person</li> </ul>   |                 |
| III  | 7:00 pm                | <b>Executive Session</b><br><b>Negotiations Title 1 § 313. (1)</b><br>Contracts, labor relations agreements with employees, arbitration, mediation, grievances, civil actions, or prosecutions by the state, where premature general public knowledge would clearly place the state, municipality, other public body, or person involved at a substantial disadvantage;  |                 |
| IV   | 8:00 pm                | <b>Consent Agenda</b><br>Items that the Board has previously delegated to the Superintendent but that an external authority requires the Board to “approve.” The entire Consent Agenda is adopted by one motion without discussion. However, any item can be removed from the Consent Agenda for discussion, following the Board’s policy. <ul style="list-style-type: none"> <li>Approve Regular School Board Meeting Minutes from December 5, 2023 and Special Board Meeting Minutes from December 11, 2023</li> <li>Approve Resignations</li> <li>Approve Warrants</li> </ul> | Action Required |
| V    | 8:10 pm<br><br>8:40 pm | <b>Financial Condition and Activities (Policy 2.3)</b> <ul style="list-style-type: none"> <li>FY23 Independent Auditor’s Report</li> </ul> <b>Financial Planning and Budgeting (Policy 2.4)</b> <ul style="list-style-type: none"> <li>FY24 Planning and Budgeting Guidance &amp; Governance Investments (<a href="#">Policy 4.7</a>)</li> </ul>   |                 |
| VI   | 9:40 pm                | <b>Governance Process Policies (Policy 4.0)</b> <ul style="list-style-type: none"> <li>Policy 4.3 Agenda Planning</li> <li>Policy 4.1.6 Board self-monitoring of process and performance <ul style="list-style-type: none"> <li><a href="#">Meeting Evaluation</a></li> </ul> </li> </ul>  |                 |
| VII  | 10:00 pm               | <b>Adjourn</b>   |                 |

**Next Regular School Board Meeting: Tuesday, January 2, 2023, 6:30 - 9:00 p.m., EHS Library**