

EXHIBIT A - ARTIFICIAL INTELLIGENCE (AI) CODE OF CONDUCT

Introduction

Artificial Intelligence (AI) is a rapidly advancing set of technologies used to capture data, detect patterns, and automate decisions. AI has become an increasingly important and accepted part of our daily lives. Many of us use forms of AI, such as spell check, predictive text tools, speech-to-text, and facial recognition.

Generative AI is a relatively new type of AI that can create various types of content, including text, images, video, audio, code, and synthetic data, such as creative writing and essays. Examples of generative AI include ChatGPT, Google Gemini, and Microsoft CoPilot. While generative AI's ability to produce new content can be incredibly helpful, it also brings concerns such as plagiarism, ethics, bias, and misinformation.

To help students acquire new knowledge and skills, as well as to build their knowledge and skills progressively over time, teachers must have access to students' authentic displays of learning. Sometimes, those skills can be ethically and productively enhanced in very positive ways using generative AI, while at other times, teachers will prefer that students complete assignments without using generative AI. Such decisions will likely depend on the skills and knowledge being assessed and will be made at the discretion of the teacher.

It is essential for students to understand when and how to use generative AI effectively and ethically. AI tools can enhance classroom learning, and students' implementation of these tools should be guided with proper training, ethical considerations, and responsible oversight.

Student Responsibilities

When utilizing generative AI tools to create or support the creation of school-related texts, creative works, projects, or assignments, students are expected to adhere to these guidelines as well as any additional guidance provided by their classroom teacher.

1. **Use AI responsibly:** Students should use AI tools and techniques in a responsible and ethical manner. This includes not using AI to cheat, plagiarize, or gain an unfair advantage. The decision of when to use generative AI tools is at the discretion of the classroom teacher and should *only* be used for school-related texts, creative works, projects or assignments (e.g., to generate text or images) when given approval from the classroom teacher. Students may only use the specific generative AI tools approved by the classroom teacher.

LVISD Student Approved AI tools include:

- Adobe AI
- Securly AI
- Magic School
- Canva AI
- Essay Grader

2. **Understand the limitations of AI:** Students should understand the limitations of generative

AI and recognize that it is not a substitute for critical thinking, creativity, and problem-solving skills.

3. **Consider the potential biases of AI:** Students should be aware that generative AI tools and techniques may be biased and should take steps to mitigate bias when using it.
4. **Maintain data privacy:** The use of generative AI should be done in a way that protects personally identifiable information (PII), as that term is defined under the Family Educational Rights and Privacy Act (“FERPA”) and LVISD Board Policy FL. Students should not utilize LVISD computers, systems, or its network to share any PII with publicly available generative AI technologies, including name, birth date, address, or other financial or confidential information.
5. **Check sources generated by AI:** Generative AI is not perfect, has been known to create inaccurate, misleading, or false information or may contain copyrighted materials. Use SIFT research skills (Stop, Investigate the Source, Find Better Coverage & Trace to the Original Context) to check sources and find independent facts to confirm AI-generated content. In the event students are allowed to utilize generative AI tools in school-related texts, creative works, projects, or assignments, they will be responsible for the content produced.
6. **Provide attribution:** When using generative AI tools and techniques, students should provide proper attribution and credit to the source of the tool or technique.
7. **Seek guidance when in doubt:** When students are unsure whether the use of generative AI is appropriate for a particular assignment or project, they should seek guidance from their teacher or instructor.
8. **Remain Respectful of Others.** Students are strictly prohibited from using generative-AI materials in such a way that violates the rights of others including, but not limited to, generating images, audio, or video that could be mistaken for real people (e.g., making a fake photo or recording purporting to be a real person) or creating material that constitutes bullying, cyberbullying, harassment, or other behavior prohibited by the law or the LVISD Student Code of Conduct.

Generative AI Levels – Classroom Use

These levels may be used by teachers to communicate their expectations for students' use of generative AI to complete school-related texts, creative works, projects, or assignments both in and out of the classroom.

		
AI Recommended	AI Permitted	AI Restricted
Generative AI is recommended for use in completing this assignment or project. Students are encouraged to explore AI tools and techniques to enhance their work. Properly cite any AI-generated work products.	Generative AI is permitted but not required for completing this assignment or project. Students can choose to use AI tools and techniques if they believe it will improve their work. Properly cite any AI-generated work products.	Generative AI use in completing this assignment or project is restricted. Students are expected to complete the work using only their own knowledge and skills.

If a teacher has not specifically indicated whether generative AI is recommended or permitted for a school-related text, creative works, project, or assignment, students should presume it is **not** allowed and **seek permission** before using generative AI.

When generative AI is recommended or permitted, students should rely on their classroom teacher to provide further guidance on the extent to which students may make use of it in the context of the specific text, creative work, project, or assignment.

Consequences for Academic Dishonesty

The teacher will notify the parent and assistant principal of any student who is suspected of academic dishonesty, and the offense will be investigated and documented if the allegation is substantiated. When academic dishonesty is confirmed, consequences will be assigned in accordance with the LVISD Student Code of Conduct.

Upon completion of campus-assigned consequences, if the teacher allows, the student may assess on the assignment for which they were academically dishonest in accordance with campus assessment expectations (found in LVISD Grading Guidelines). Substantiated incidents of academic dishonesty will result in maximum grades allowed per assessment of learning for which the student was academically dishonest. This is at the teacher's discretion.

Students are still expected to be held accountable for producing original work. When work is plagiarized or copied from another student, one or both students may receive a disciplinary consequence. Consequences may affect participation in clubs, organizations, and student groups, including honors organizations (see guidelines or by-laws per student group). Failure to report known cheating/plagiarism could result in disciplinary action. Similarly, AI plagiarism will receive the same disciplinary consequences.

Conclusion

This code of conduct is intended to guide students in using generative Artificial Intelligence responsibly and ethically in their academic work and projects. Teachers may choose to use the AI Levels to classify assignments or projects as needed and should provide students with clear expectations for when generative AI is appropriate, permitted, or restricted. The use of generative AI must be done in a manner that is consistent with the district's expectations regarding academic integrity. A student's failure to comply with these guidelines and expectations may be considered cheating or plagiarism and subject the student to the appropriate consequences. A student's failure to comply may also subject the student to other consequences in accordance with the LVISD Student Code of Conduct.