

CCSD 2025-26 Attendance & Truancy Guide



Chambers County
SCHOOL DISTRICT
STRENGTH WOVEN IN

Please see the 2025-26 Student Code of Conduct for the full Policy.

STEP 1

- AFTER 2 UNEXCUSED ABSENCES
- LETTER OR EMAIL TO PARENTS
- THIS NOTICE WILL HIGHLIGHT THE IMPORTANCE OF SCHOOL ATTENDANCE AND REMIND THEM OF THE DISTRICT'S COMPULSORY ATTENDANCE POLICY.

STEP 2

- AFTER 4 UNEXCUSED ABSENCES
- PARENT ATTENDS TRUANCY MEETING AT THE STUDENT'S SCHOOL WITH THE PRINCIPAL OR THEIR DESIGNEE
- CREATE A PLAN WITH THEM TO CORRECT THE ATTENDANCE ISSUE

STEP 3

- AFTER 6 UNEXCUSED ABSENCES
- THE CENTRAL OFFICE WILL NOTIFY THE PARENTS OF UNEXCUSED ABSENCES
- STRESS THE IMPORTANCE OF REGULAR ATTENDANCE AND THE DISTRICT'S COMPULSORY ATTENDANCE POLICY

STEP 4

- AFTER 8 UNEXCUSED ABSENCES
- PARENT(S) MUST ATTEND A TRUANCY MEETING AT THE CENTRAL OFFICE
- EXPLAIN THE IMPORTANCE OF REGULAR ATTENDANCE AND THE NEXT STEPS IF THERE ARE ADDITIONAL UNEXCUSED ABSENCES

STEP 5

- AFTER 10 UNEXCUSED ABSENCES
- TRUANCY MANAGER WILL NOTIFY THE SUPERINTENDENT OF THE STUDENT'S CURRENT NUMBER OF ABSENCES
- THE PARENT(S) WILL BE RECOMMENDED TO HAVE A WARRANT FILED AGAINST THEM FOR BREAKING TRUANCY LAW

The parent has 3 days from the student's return to school, after an absence, to provide a note to excuse the absence.

Up to 4 parent notes will be allowed per semester. Doctor's or Nurse's notes should be used when an absence is due to an illness.