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2025-2026 High School Guidelines

Community Service Learning (CSL) is an educational process, which enhances the quality of life within the school and the community. Community Service Learning combines instruction, 21st Century Skills, and voluntary participation in supporting activities or obtaining contributions of goods.



Students will need 80 hours upon graduation to earn the service seal. Students may receive credit for activities completed the summer prior to the 9th grade as long as it aligns with the guidelines included here.

Students looking for information about service opportunities should reach out to their school's community service lead or contact Central Office community service lead Cat Latcovich at calatcovich@henrico.k12.va.us.

What Qualifies?

These are just guidelines to what counts. Please check with your teacher to verify any hours:

- * Activities that benefit the school or community
- * Non-Profit Organizations
- * Activities that serve individuals who cannot otherwise provide for themselves

What DOES NOT Qualify?

The activities below can still be used on college applications, but will not earn points for the county seal:

- * Religious activities involving education, evangelism, or worship.
- * Activities tied to a grade or other type of compensation.
- * Court related Community Service.

QUALIFICATIONS CONTINUED

Please check community service guidelines for a full description of what types of activities do and don't count. Always check with your school's Community Service Leader (CSL) to ensure an activity will count. Performing an activity that later is determined to not qualify will result in those hours not counting toward your seal. Turn this form in at each marking period so your hours can be recorded. Keeping this form is the student's responsibility. Lost forms will require students to redo the form. Please make sure the volunteer supervisor signs the back. Furthermore, please keep in mind of the location of the service activities. Parents should always know where their child will be when doing.

nt Name: Graduation Year		Graduation Year:	_
eacher Nam	School:		
Date	Description of Service	Supervisor's Information and Signature Only	# of
	Service Organization: Duties:	Name: Title: Signature: Phone:	
	Service Organization: Duties:	Name: Title: Signature: Phone:	
	Service Organization: Duties:	Name: Title: Signature: Phone:	
	Service Organization: Duties:	Name: Title: Signature: Phone:	
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	Service Organization: Duties:	Name: Title: Signature: Phone:	

To prevent losing this form and hours, turn in this form to your school's Community Service Leader every marking period or when full. Underclassmen: All hours and forms must be turned in to the Community Service Leader at your school by May 1, 2026. Forms turned in after this date will be collected for the next school year. You will not lose hours for late forms.

Seniors: All forms are due April 17, 2026 **Late forms can only be approved b**y the secondary social studies specialist.

Parent Signature: