

**TO: THE HONORABLE MAYOR AND COUNCIL  
CITY OF MUSTANG**

**FROM: TIMOTHY D. ROONEY  
CITY MANAGER**

**RE: CITY MANAGER'S REPORT**

**DATE: March 1, 2024**

*“When you turn over rocks and look at all the squiggly things underneath, you can either put the rock down, or you can say, 'My job is to turn over rocks and look at the squiggly things,' even if what you see can scare the hell out of you.”*

*- Jim Collins*

**MANAGERIAL:**

RETIREMENT – Chief Rob Groseclose has submitted his retirement notification effective May 17, 2024. Chief Groseclose has had 29-years of dedicated public service to the citizens of Oklahoma, the last 7.5 years of those provided to the residents of Mustang. A copy of Chief Groseclose's retirement notification has been attached for your information and review.

I have asked Ms. Anderson to begin the process of posting the Police Chief position internally, which will be followed by an external posting (if needed).

CHOCOLATE FESTIVAL - Tickets are on sale for the Friends of the Library upcoming Chocolate Festival on Friday, March 8, 2024 at 6 PM. \$10 for 10 servings. Tickets may be purchased at the front desk of the Library.

OMAG MPPP RETENTION PROGRAM – The Municipal Property Protection Plan (MPPP) Retention Program places 10% of member municipalities' MPPP premium in a loss fund. OMAG allows 18 months for the loss claims to develop. If at the end of 18 months any municipality experiences no loss, that municipality receives the entire 10% of their premium. If a municipality's losses are less than the loss fund, the municipality receives the balance of the loss fund.

Because of the City of Mustang's good loss experience for our FY 2021-22 property claims, the City of Mustang has received a retention refund check in the amount of \$10,307.90.

SPRING CURBSIDE CLEAN-UP - The City of Mustang will be holding its annual Spring Clean-Up in March/April for all *residential* sanitation customers. You may begin placing items at the curb, in an orderly fashion, one week prior to your scheduled pickup.

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Scheduled pick-ups are as follows:

- For Tuesday refuse customers – Saturday, March 16, 2024
- For Thursday refuse customers – Saturday, March 23, 2024
- For Friday refuse customers – Saturday, April 6, 2024
- For Monday refuse customers – Saturday, April 13, 2024

A copy of the flyer mailed to all utility customers is attached to this report and is also available on the City of Mustang website.

RAIN BARREL PROGRAM - Mustang will once again be partnering with Yukon and Bethany for the 2024 COSWA Rain Barrel Program to bring stormwater-conserving rain barrels to our community. The Central Oklahoma Stormwater Alliance is a central Oklahoma-based non-profit organization composed of MS4s, public agencies, and private businesses that collaborate and pool resources to fulfill permit obligations, participate in public outreach events, and increase overall public awareness about stormwater and other environmental issues. You can find more details and order your rain barrels online at <https://upcycle-products.com/ok-programs/bmy/> or by mail using the attached order form. Mail-in orders are due by April 12, 2024, but online orders can be placed until April 14, 2024.

**ASSISTANT CITY MANAGER:**

PROJECT UPDATES – The following updates are provided for various projects, including ongoing Capital Projects:

- State Highway 152 Utility Relocation Projects – State Highway 152 Utility Relocation Projects – Construction is progressing on the utility work to relocate Mustang's water and sewer facilities along State Highway 152 in preparation for the ODOT project that will improve the section of State Highway 152 between Clear Springs Blvd. and Frisco Rd. Currently, the sanitary sewer relocations are approximately 75% complete, and the waterline relocations are approximately 60% complete. Mustang's portion of the utility relocations is anticipated to be completed in March, and the ODOT reconstruction project of State Highway 152 will begin shortly after. More information on the ODOT project along State Highway 152 can be found on ODOT's website in their 8-year construction plan, which can be found at the following link: <https://oklahoma.gov/odot/programs-and-projects0/8-year-construction-work-plan.html>
- 16" Water Infrastructure Project along State Highway 152 – Surveyors from Cowan Group Engineering have begun surveying along State Highway 152 to design a 16" waterline that will provide necessary water infrastructure to the west side of Mustang. This survey will be completed over the next two months through a combination of traditional ground survey and aerial survey. You might have noticed the white arrows that have been painted on some of the surface streets connecting to State Highway 152. These arrows are Ground Control Points being utilized by surveyors conducting the aerial survey portion of the project. The survey portion of the project is anticipated to be completed in March. The project will move into the design phase following the completion of the survey. This project is being funded with infrastructure investment funds from the American Rescue Plan Act.

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- Surveyors in Mustang -The City of Mustang has contracted with Cowan Group Engineering to survey its current manholes and sewer piping. Work began in October, 2023. Some residents may see the surveyors walking through neighborhoods and in utility easements. Cowan Group surveyors will wear vests and drive vehicles marked "Cowan Group." Should you have any questions, please contact Mustang City Hall at (405) 376-4521.
- Intersection of Southwest 89<sup>th</sup> and State Highway 4 – The intersection of State Highway 4 and Southwest 89<sup>th</sup> Street is currently out for bidding. Bids will be opened on March 26th. This will include widening 89<sup>th</sup> Street to include a five-lane interchange and a stoplight. This will be Phase I of the Southwest 89<sup>th</sup> Street Project.
- Southwest 89th Street (State Highway 4 to Mustang Road) – Engineers have completed the design for the expansion of Southwest 89<sup>th</sup> Street. The project includes all of Southwest 89th Street between Mustang Road and State Highway 4, the far south portion of Mustang Road from the railroad tracks south to Southwest 89th Street, and Southwest 89th Street just east of State Highway 4. This project was included in the Sales Tax Extension approved by voters on August 23, 2016. The project will begin upon completion of the Southwest 89<sup>th</sup> and State Highway 4 intersection improvements.
- N. Ludy Way – North Ludy Way concrete panel replacement is complete, and the road has been fully opened.

**COMMUNITY DEVELOPMENT:**

TRAFFIC COMMISSION – The Traffic Commission will meet on Wednesday March 6, 2024 to discuss the following item:

- Lowering Speed Limit on Mustang Road to 35 mph.

PLANNING COMMISSION – The Planning Commission will not meet on March 12, 2024 due to a lack of business on the agenda.

BOARD OF ADJUSTMENT – The Board of Adjustment will not meet in March due to a lack of business on the agenda.

MONTHLY REPORTS – Reports from the Community Development Department and Code Enforcement for the month of January, are attached for your information and review.

NEW BUSINESS ACTIVITY – The following is a brief overview of new business activity within the City of Mustang:

- Night Hawk Toys has applied for a business license at 160 W Strasburg Way. They will sell collectible toys at this location.
- Primal Nerds has applied for a business license at 228 N Chisholm Trail Way, Unit 202. It will be a hobby and game store, and a social gathering place for gaming.
- Courky Cuts LLC has applied for a business license at 316 W State Highway 152. This will be a dog grooming salon.
- Twin Creek Cremation & Funeral Services has applied for a business license at 255 & 259 S Castle Rock Ln. The uses will include offices, arrangements and small services.

COMMERCIAL PROJECTS – The following is a brief overview of ongoing commercial projects in Mustang:

- Okie Print has submitted plans for the remodel of part of the Security Solutions Building at 1640 W State Highway 152 for their manufacturing operation.
- Plans have been submitted by Mustang Healthcare Partners for an Outpatient Dental Surgery Center at 201 S Sara Road, Suite 170 in the St. Anthony's complex. Plans are being resubmitted due to a change in design.
- Plans have been submitted by Mercy Hospital for a new clinic at 206 N Mustang Mall Terrace.
- Permits have been issued and work has started on the remodel of the OnCue Convenience Store at Sara Road and State Highway 152. The owners are adding a grill area.
- Integris has begun work on their interior shell in the Hunker Terrace Retail Shell building at 1233 E State Highway 152. They are constructing a Medical Clinic. The project is 30% complete.
- Intrust Bank at 500 N Mustang Road has received permits for an interior remodel of their offices. They have moved a job trailer onto the site and work has begun. The project is approximately 30% complete.
- Permits have been issued for Chili's Restaurant at 1245 E State Highway 152. The building will be 5,136 square feet and will be located at the northwest corner of State Highway 152 and N Hunker Terrace. Framing has begun on the building. Electrical and Plumbing rough-ins have been inspected.
- Flex Space permits have been issued for 220 N Chisholm Trail Way. The site will include 12 warehouse type units on 1.4 acres. All three buildings are now up and two of the structures are past the framing stage. The Fire Department has completed their 50% walk-through. Permits have been issued for a tenant remodel in two suites in the south building and some rough-ins are done.
- Permits have been issued for Panda Express Restaurant, which is being built in the new Mustang Marketplace Addition, just east of the Wal-Mart Property. The building itself will be approximately 1,350 square feet. The framing has been completed and exterior wall material is still being applied. They now have electrical service to the building, and the parking lot is being paved.
- Permits have been issued for Tommy's Express Car Wash at 432 E State Highway 152. Contractors have finished framing the building and all paving is complete. Equipment is being installed inside the tunnel car wash.
- Work continues on a commercial/industrial building at 1233 E Highline Lane. The driveway, approach and sidewalks have been poured. Brick is being laid on the front of the building and final inspections are pending.

SUBDIVISIONS – The following is a brief overview of subdivision activity in Mustang:

- A Preliminary Plat has been approved for The Vineyard Addition at the southeast corner of Morgan Road and E SW 59<sup>th</sup> Street.
- A residential Preliminary Plat has been approved for a subdivision titled Hidden Lake Estates. It contains 213 single-family lots on 75.73 acres. The area is northeast of the Wal Mart property.

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- A Final Plat has been approved for Mustang Highlands, a Duplex Community northeast of Wal-Mart, east of Locke Supply. The plat contains 22 lots on 7.71 acres for 44 dwelling units. Water and Sewer Infrastructure have been installed and tested, and paving has begun in the addition.
- A final plat for Wild Horse Canyon 3 has been approved. The plat contains 108 lots. Water and Sewer line testing has been approved. Paving is underway.

LOT INVENTORY – A breakdown of the current lot availability within the City of Mustang is included below:

Subdivision	Available Lots	Total Number of Lots
<b>Crystal Springs</b>	2	118
<b>Gabe's Crossing</b>	18	27
<b>Hunter's Hill 4</b>	7	35
<b>Hunter's Hill 5</b>	68	68
<b>Hyde Park Addition</b>	7	34
<b>Magnolia Trace 6</b>	1	34
<b>Prairie Hills 1</b>	6	110
<b>Spitler Lake Estates 2</b>	5	58
<b>Spitler Lake Estates 3</b>	40	50
<b>Wild Horse Canyon</b>	2	74
	157	608

**FINANCE:**

FINANCIAL REPORTS – Attached to the City Manager's Report are the monthly (un-audited) financial reports ending January 31, 2024 and sales tax report for February, 2024.

**General Fund:**

- Positive month: \$569,542
- Year-to-Date (YTD): \$523,667
- Ending balance as a percentage of annual revenues (cash reserve): 18.74% (prudent goal: 10-15% of annual revenues.

**Mustang Improvement Authority:**

- Negative month: (\$340,307)
- Year-to Date (YTD): \$878,637 (excluding construction projects)
- Ending balance as a percentage of annual revenues (cash reserve): 25.01%
- Remaining encumbrance allocated to Lone Hickory Cattle: \$463,546 (SH152 waterline relocation, ODOT J/P 27901)

**Sales Tax:**

- Sales tax: \$1,231,626.12
- Variance from monthly projection: (\$33,373.88) or a negative of (2.60%)
- Year-to-Date (YTD) variance: (.5%)
- Use tax monthly reporting: \$294,662

These figures provide insights into the financial performance of the General Fund, the Mustang Improvement Authority, and sales tax revenue for the specified period.

**FIRE:**

ACTIVITIES AND EVENTS - The following is a summary of current or recent activities and events at the Fire Department:

- Blue Card Simulation Lab- Members of the Mustang Fire Department, Mustang Police Department, and Mustang Support Services participated in annual recertification of Type 4/5 hazardous incident command training. This training spans three days consisting of role playing as incident command in multiple virtual scenarios. This training is vital to safely and efficiently mitigate hazardous incidents.
- Oklahoma Fire Chiefs Association (OFCA)- As a member of the OFCA executive board, Chief Carruth attended the Oklahoma State Firefighter Association legislative caucus held in Woodward, OK on February 3, 2024.

**HUMAN RESOURCES:**

EMPLOYEE ANNIVERSARIES – The following employees achieve important employment milestones with the City of Mustang during the month of March:

- |                         |                  |          |
|-------------------------|------------------|----------|
| • Justin Battles        | Managerial       | 22 years |
| • Ashley Patten         | Parks & Rec      | 12 years |
| • Zetty Zakaria-Templin | Parks & Rec      | 11 years |
| • Elisabeth Henderson   | Parks & Rec      | 9 years  |
| • Julie Slupe           | Library          | 7 years  |
| • Kevin Connolly        | Police           | 7 years  |
| • Jeanne Devous         | Parks & Rec      | 7 years  |
| • Audrey Brown          | Support Services | 6 years  |
| • Aryn Hollman          | Parks & Rec      | 4 years  |
| • Elizabeth Morris      | Parks & Rec      | 2 years  |
| • Frankie Shackelford   | Parks & Rec      | 2 years  |
| • Kayla Decker          | Parks & Rec      | 1 year   |
| • Dylan Lindsey         | Parks & Rec      | 1 year   |

**INFORMATION TECHNOLOGY:**

MONTHLY TECHNOLOGY TIP - Safeguard Your Smartphone: Why Anti-Virus Software Is Essential. In our increasingly digital world, smartphones have become integral to our daily lives, serving as communication hubs, entertainment centers, and virtual wallets. However, with this convenience comes vulnerability. Many smartphone users overlook the importance of anti-virus software, mistakenly believing that only computers are susceptible to malware attacks.

Here's why every smartphone needs anti-virus protection:

- Mobile Malware is Real - Contrary to popular belief, smartphones are not immune to malware. Mobile malware is rising, with hackers developing sophisticated techniques to exploit vulnerabilities in popular apps and operating systems. These malicious programs can steal personal information, track your location, or even take control of your device.
- App Store Oversight Isn't Foolproof - While major app stores like Google Play and the Apple App Store have stringent guidelines for app approval, some malicious apps still slip through the cracks. These apps may contain hidden malware or employ deceptive tactics to compromise your device's security. Anti-virus software can act as an additional layer of defense, scanning apps for signs of malicious behavior before installation.
- Phishing Threats - Phishing attacks, where cybercriminals attempt to trick users into divulging sensitive information, are prevalent on smartphones. These scams can lead to identity theft or financial loss, whether through fake emails, text messages, or fraudulent websites. Anti-virus software often includes features to detect and block phishing attempts, helping you stay vigilant against such threats.
- Device Loss or Theft - Losing your smartphone or having it stolen is not just an inconvenience, but can pose significant security risks. Without proper protection, unauthorized users could access your personal data, compromising your privacy. Some anti-virus solutions offer features like remote lock and wipe, allowing you to secure your device and erase sensitive information remotely.
- Wi-Fi Security Risks - Public Wi-Fi networks are convenient, but inherently insecure. Hackers can intercept data transmitted over these networks, potentially compromising your usernames, passwords, and other sensitive information. Anti-virus software with built-in firewall capabilities can encrypt your internet traffic and protect against unauthorized access, safeguarding your online activities on cellular and Wi-Fi networks.
- Operating System Vulnerabilities - Like any software, smartphone operating systems are not immune to vulnerabilities. While manufacturers release regular security updates to patch these flaws, not all devices receive timely updates due to factors like device age or manufacturer support. Anti-virus software can provide additional protection by identifying and mitigating known security vulnerabilities.
- Peace of Mind - Ultimately, investing in anti-virus software for your smartphone provides peace of mind. By proactively safeguarding your device against malware, phishing, and other cyber threats, you can enjoy using your smartphone without worrying about potential security breaches.

In conclusion, smartphones are indispensable tools in our modern lives, but are also susceptible to cyber threats. To protect your personal data, financial information, and privacy, installing reputable anti-virus software on your smartphone is essential. Don't wait until it's too late—take proactive steps to secure your digital life today.

#### **LIBRARY:**

ADULT PROGRAMS AND ACTIVITIES – (Adults 18+) The following is a brief overview of current, upcoming, or recently offered Adult Programs and activities at the Library. Register online at <https://events.getlocalhop.com/mustang-public-library/organization/37zbMBk1NK/>

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- Paperbacks & Playdates Book Club – Friday, March 1, 2024 at 10:00 AM. Designed for stay-at-home parents. You are welcome to bring your children with you. We will have a play area set up for them. Read a book from the same genre each month. This month: A book made into a movie/TV show.
- Seed Starting\* – Friday, March 1, 2024 at 2:00 PM. Learn the best ways to get your seeds started with Master Gardener, Susan Dobbins.
- Switch Bowling 55+\* - Thursday, March 14, 2024 at 10:15 AM. Held in the Active Adult Center.
- Not Under Pressure Book Club – Thursday, March 14, 2024 at 6:00 PM. Low pressure book club for adults. Genre: A book made into a movie/TV show.
- Let's Talk About It Book Club – Tuesday, March 19, 2024 at 11:30 AM. Discussion of *The Removed* by Brandon Hobson. Lunch will be provided.
- Geeky Cauldron Book Club – Thursday, March 28, 2024 at 6 PM. A book club for adults who still love reading Young Adult books. Limited copies of books are available through the library, so please plan accordingly. This month: *They Wish They Were Us* by Jessica Goodman.

ALL AGES EVENTS – The following is a brief overview of current, upcoming, or recently offered Family Programs and activities at the Library. Register online at <https://events.getlocalhop.com/mustang-public-library/organization/37zbMBk1NK/>

- Dr. Seuss's Birthday Celebration – Saturday, March 2 from 11 AM to 12 PM. Come join us for crafts, games and more.
- Lego Club – Tuesday, March 5, 2024 at 6 PM. Put together a creation based on each month's challenge. This month: Dr. Seuss
- Switch Bowling\* – Saturday, March 9, 2024 at 2 PM. Come knock down some pins on the Switch with us.

TEEN PROGRAMS AND ACTIVITIES – (Grades 6-12) The following is a brief overview of current, upcoming, or recently offered Teen Programs and activities at the Library. Events are on Thursdays at 4:30 PM unless otherwise noted. All supplies for programs are provided. Please register online at <https://events.getlocalhop.com/mustang-public-library/organization/37zbMBk1NK/>

- Healthy Smoothies\* – March 14, 2024. Mix it up with Donna from the OSU-OKC Extension Office to make a healthy and tasty drink.
- Dungeons & Dragons: - March 21, 2024. Take up a weapon and defeat various foes. Create your own character or utilize premade characters to join the campaign. Email [sbarnard@cityofmustang.org](mailto:sbarnard@cityofmustang.org) if interested.
- Leprechaun Sugar Scrub – March 21, 2024. Make this magical scrub with a leprechaun twist.
- Straw Hat Pirates Anime Club – March 28, 2024. Join us for our monthly anime club. Each month we will watch anime and try out Asian snacks.
- Teen After Hours – Friday, March 29, 2024 at 6:30 PM. Haunted Heist Escape Room hosted by the Teen Leadership Council. Snacks provided.

TWEEN PROGRAMS AND ACTIVITIES – (Grades 3-5) The following is a brief overview of current, upcoming, or recently offered Tween Programs and activities at the Library. Events are held on Mondays at 4:30 PM. Register for programs at <https://events.getlocalhop.com/mustang-public-library/organization/37zbMBk1NK/>

- Snap Circuits – March 12, 2024. Learn basic engineering, electronics, and circuitry concepts.
- Pop & Palette – March 25, 2024. Wear clothes that can get messy and come ready to paint with step-by-step instruction by artist, Anne Morales.

ELEMENTARY PROGRAMS AND ACTIVITIES – (Grades K-2) The following is a brief overview of current, upcoming, or recently offered Elementary Programs and activities at the Library. Events are on Wednesdays at 4:30 PM. Register for programs at <https://events.getlocalhop.com/mustang-public-library/organization/37zbMBk1NK/>

- Book & Cook\* – March 13, 2024. Make Leprechaun Muffins with Donna from the OSU-OKC Extension Office.
- Reading to Dogs: March 20, 2024. Practice reading to dogs with Therapy Dogs International.
- S.T.E.A.M. Team – Explore topics in Science, Technology, Engineering, Art, and Math through hands-on activities or experiments. This month: Jellybean Towers

INFANT, TODDLER, & PRESCHOOL PROGRAMS AND ACTIVITIES – Children will listen to stories, enjoy songs and rhymes, and/or participate in a craft activity. All programs take place in the education room of the library and require registration unless noted.

- Preschool Story Time – Mondays at 9:30 AM & 11:00 AM
- Mother Goose – Wednesdays at 9:30 AM & 10:30 AM
- Baby Goose – Thursday, March 7, 2024 at 10:00 AM
- Mother Goose at Night: Thursday, March 28, 2024 at 5:45 PM

*NOTE: Programs marked with an (\*) are provided in conjunction with Health Literacy Grant Funds provided by the Oklahoma Department of Libraries and the Institute of Museum and Library Services.*

LIBRARY BOARD - The next Library Board Meeting will be on Thursday, March 28, 2024, at 5:15 PM.

LIBRARY DISPLAY - Come see Irish Dance Items in the Library display for the month of March.

RESOURCES – The following is a review of unique resources available to the public through the Mustang Public Library:

- Did you know the library has electronic copies of magazines? Go to our website and click on Online Resources and then Electronic Magazines.

**PARKS:**

DEPARTMENT ACTIVITIES – The following is a brief overview of activities occurring within the Parks and Recreation Department:

- Eggstravaganza – March 30, 2024 – The Annual Eggstravaganza will be held from 10:00 AM to 12:00 PM and is a FREE event for everyone. There will be designated egg hunts, balloon twisting, inflatables, prize drawings, and visits with the Easter Bunny. Prize drawings will be held after all egg hunts have ended and winners do not have to be present to win. Also, joining Eggstravaganza this year is Cuddle Buddies, offering a custom Cuddle Buddy to take home for an additional fee.
- Doggy Easter Egg Hunt – March 30, 2024 – Everyone is invited to our Doggy Easter Egg Hunt at the Mustang Dog Park. The hunts start at 11:00 AM for large dogs (over 35 pounds) and at 11:30 AM for small dogs (under 35 pounds). There will also be sections at both times for elderly and disabled dogs. Nail Trims from Pawlished Grooming Salons start at 10:00 AM. Come meet the Easter Bunny between 10:30 AM and 12:30 PM (before, during, and after the hunts). Dogs will need to remain leashed for the event (leashes should be no longer than 6 feet). Owners should bring their own Easter basket and their own camera for pictures. There will be one golden egg with a special prize at both time slots. Dogs should be over 4 months old and current on their vaccinations. No more than 2 dogs per owner, who will need to be in control of their dogs at all times. No registration is required.

For information on all Parks and Recreation events, please go to

[www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks)

RECREATION CENTER – The following is an overview of programs and activities offered at the Recreation Center:

- The Recreation Center was visited 19,030 times during the month of February, 2024.
- Open Pickleball
  - Mondays 10:00 AM – 1:00 PM
  - Wednesdays and Fridays 9:00 AM - 12:00 PM
  - Sundays 1:00 – 5:00 PM
- Open Volleyball
  - Youth Volleyball - Tuesdays 4:00 - 6:15 PM
  - Adult Volleyball – Thursdays 6:00 – 8:30 PM and Saturdays 9:00 AM – 5:45 PM
- Pick Up Basketball Games
  - 9 – 14 year-olds Mondays 5:00 – 8:00 PM
  - 15 years and up Wednesdays and Fridays 5:00 – 8:00 PM
- Rock Wall – Hours
  - Mon – Fri 5:00 – 8:00 PM
  - Sat 9:00 AM – 5:00 PM
  - Sun 2:00 – 5:00 PM
- Personal Training
  - Personal Training sessions are available at the Recreation Center for \$30 per session. For an additional \$10, you can bring a buddy. Call 376-3411 to reserve a spot.

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Drop-in Childcare – Drop-in Childcare is offered for children from 6 months to 8 years of age at the Recreation Center. Please see the website for hours. [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks)

- Fitness
  - Did you know that the Recreation Center offers a variety of fitness classes every day in the gym? First time visitors are even allowed to try their first class free! Our memberships offer reasonable rates based on your needs and you do not have to sign a contract. Fitness instructors teach everything from yoga to hip hop! For a complete fitness schedule or for information about our rates visit our website at [www.cityofmustang.org](http://www.cityofmustang.org) or call 405-376-3411.
  - Fitness Classes in February had 2,540 attendees.  
For information on passes and rates, please go to [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks)

ADULT PROGRAMS – The following is an overview of adult programming activities and services:

- Active Adults Center 55+
- On March 11, 2024 the Active Adult Center for 55+ will have a Customer Appreciation Day! If you are 55+ and have never been here, we invite you to stop by for a free tour between 7:00 AM and 8:00 PM. There will be hourly giveaways, free tours, free entertainment at 10:15 AM, and a free Frito Chili Pie Dinner at 5:00 PM. For more information or to sign up for the dinner please call 405-376-1297, email [apatten@cityofmustang.org](mailto:apatten@cityofmustang.org), or stop by the Active Adult Center's front desk.
- On March 25, 2024 at 11:00 AM Matthew Coop from the Alzheimer's Association will be in the Active Adult Center to offer an awareness presentation to help the community understand Alzheimer's disease and where to turn for support. Awareness presentations share basic disease information and resources with compelling stories of encouragement and help. It is free for all adults to attend and you do not need to register. For more information contact [apatten@cityofmustang.org](mailto:apatten@cityofmustang.org) or call 405-376-1297.
- Aging Services Food Service serves lunch for ages 60+, with a suggested \$2.00 donation. To reserve a meal, contact Aging Services at 405-376-9874. Meal reservations are due the business day before, by noon. Copies of the lunch menu are available in the Active Adult Center or go to or via email by contacting Ashley Patten at [apatten@cityofmustang.org](mailto:apatten@cityofmustang.org)
- In February, 2024 the Active Adult Center served 1,068 people for lunch provided by Aging Services.
- Over 2,309 Active Adults participated in a variety of activities including music, games and group activities. The Active Adult Center for 55+ goes on a variety of trips each month. These trips include museums, restaurants, craft shows, music shows, and more. A calendar of these trips can be obtained at the Active Adult Center 55+ front desk or via email by contacting Ashley Patten at [apatten@cityofmustang.org](mailto:apatten@cityofmustang.org)
- A Veteran's Service Representative from the Oklahoma Department of Veterans Affairs will be on site on Mondays from 8:30 AM – 4:00 PM. Representative Allen Jacobson can advise and aid veterans and families to obtain state and federal benefits. No appointment necessary.

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For a complete list of programs and activities at the Active Adult Center 55+ go to [cityofmustang.org/o/parks/page/active-adult-center](http://cityofmustang.org/o/parks/page/active-adult-center) or email Carol at [clyman@cityofmustang.org](mailto:clyman@cityofmustang.org) for more information.

**SPORTS COMPLEX AND FACILITIES** – The following is a brief overview of the sports complex and facilities:

- Adult Sports
  - Adult softball signups will end March 11, 2024.
  - Adult Coed Softball League will begin March 24, 2024.
  - Adult Men's Softball League will begin March 27, 2024.
- Mustang Youth Baseball and Softball
  - Prep baseball season will begin March 4, 2024.
  - Baseball and softball preseason will begin March 4, 2024
  - Baseball and softball regular season will begin March 25, 2024.

For more information about sports go to [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks) or email Blake Dickson at [bdickson@cityofmustang.org](mailto:bdickson@cityofmustang.org)

**YOUTH AND FAMILY PROGRAMS** – The following is a brief overview of youth and family programs and services:

- Summer Camp Registration – March 4, 2024 – Registration will open up at 9:00 AM on Monday, March 4, 2024. The summer camp program is for campers who are currently in grades Pre-K - 5th grade (of the current school year they are completing). Camp dates June 3 - June 28 with no camp July 1 to July 5 and restarting on July 8 - August 2. The time of camp is 7:30 AM - 5:45 PM daily. Registration will cost a nonrefundable fee of \$50 then \$125 a week will be due the Friday before each week of Summer Camp.
- Spring Break Camp – March 15 – 25, 2025 – Mustang Parks and Recreation will host Spring Break Camp from 7:30 AM to 5:45 PM, Monday through Friday. Games (inside and outside, weather permitting), crafts, and other activities will be provided to entertain the campers. Don't forget to bring a water bottle, lunch, and a jacket each day of camp. Pre-registration is required with a fee of \$175 per attendee. Space is limited.
- St. Patrick's Day Preschool Event – March 15, 2024 – Come join us in making paper shamrock mosaics and learning facts about our favorite green holiday. Don't forget to wear GREEN. This activity is designed for ages 3 years to 8 years old. All supplies will be supplied. Only \$4 per child participating or free with a youth/family pass.

**PARK PROJECTS** – The following is a brief overview of projects going on throughout the city parks:

- Old City Park – The new playground for the park has been installed.
- Elliot Park – Bids are being taken for the replacement of the pond fountain. Replacement should be completed by mid-March.

**UPCOMING AQUATIC CENTER DATES** – The following is a brief overview of upcoming reservation and registration dates for the upcoming summer season:

***City Manager's Report***  
***March 1, 2024***  
***Page 13 of 15***

- Swim Team Registration – April 1, 2024 – Registration for Swim Team will begin on Monday, April 1, 2024 at 9:00 AM. Swim Team practice is held throughout the summer starting June 3 on Monday, Wednesday, and Friday mornings at 8:00 AM for advanced swimmers and 9:00 AM for beginners. Registration is either \$100 per participant for the entire summer or \$30 sign-up fee and then \$40 a month.
- Swimming Lesson Registration – April 1, 2024 – Registration for summer swimming lessons will begin on Monday, April 1, 2024 at 9:00 AM. All swimming lesson sessions will be held for two weeks, Monday through Thursday, for 30 minutes per day. There will be four sessions of swimming lessons to choose from: Session 1 from June 3 – 13, Session 2 from June 17 – 27, Session 3 from July 8 – 18, and Session 4 from July 22 – August 1. Swimming lessons are \$55 per participant; however, Early Bird pricing includes a \$5 discount for purchases made through April 7, 2024.
- Junior Guard Registration – April 1, 2024 – Registration for Junior Guard will begin on Monday, April 1, 2024 at 9:00 AM. Junior Guard is a program where participants learn the same lifesaving skills as lifeguards and have the opportunity to compete and showcase those skills. Practice for Junior Guard is held on Tuesday and Thursday mornings from 8:00 to 10:00 AM throughout the summer beginning on June 4, 2024. The registration fee is \$100 per participant for the entire summer.
- Pool Party Reservations – April 1, 2024 – Reservations for Open Swim and Private Pool Parties begin on Monday, April 1<sup>st</sup> at 9 AM. Open Swim Parties are held on Saturdays 11:30 AM, 1:45 PM, and 4 PM – Sundays 1:30 PM and 4 PM – Monday 7:30 PM and are \$150 for up to 15 children and includes drinks, ice cream cups, and picnic tables for 2 hours (a cake or cupcakes can be brought in). Private Parties range from \$350 for Tuesday through Thursday parties and \$400 for Friday and Saturday parties. Private parties include up to 100 people and is closed to the public.

For more information on any of the upcoming events and activities, please check out the city website at [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks), call 376-3411, or follow Mustang Parks & Recreation Special Events on Facebook at [www.facebook.com/mustangokparks](http://www.facebook.com/mustangokparks)

***Discover the Fun!***

**POLICE:**

PERSONNEL - The following is a brief overview of personnel transitions within the Police Department:

- Captains David Mangrum and John Gibson have been reassigned. Effective March 2, 2024, Captain Gibson will be assigned to patrol and Captain Mangrum will be assigned to criminal investigations.

TRAINING - The following is a brief overview of training within the Police Department:

- Support Services Specialists Shanna Mitchell and Audrey Brown, along with Captain Jeff Collins, attended blue card training. This training hosted by the Mustang Fire Department will educate staff of a new safety-based communications process for that Department. The new process will be implemented once all Support Services staff have completed this training.

***City Manager's Report***  
***March 1, 2024***  
***Page 14 of 15***

- Officer Kevin Parker and Lieutenant William Carpenter instructed standardized field sobriety testing for the Oklahoma State Department of Corrections CLEET academy.

**SPECIAL PROJECTS** - The following is a brief overview of special projects within the Police Department:

- Staff completed the initial application process for ABLE (Active Bystandership for Law Enforcement). ABLE is a national hub for training, technical assistance, and research, all with the aim of creating a police culture in which officers routinely intervene—and accept interventions—as necessary to: prevent misconduct, avoid police mistakes, and promote officer health and wellness. Captain Jeff Collins has been assigned as the project coordinator. Upon approval of the application, Staff are expected to begin the initial training in April.
- Staff have received tentative approval of a Traffic Safety Grant through the Oklahoma Highway Safety Office. Staff are finalizing details of the final proposal and expect the final award within the coming months. This grant will provide additional manpower on the streets focused primarily on speed and traffic enforcement.

**MONTHLY POLICE STATISTICS** – The Call Report for FY 2023-24 through January is included on the next page, as well as a comparison to the previous year

<b>FY 24</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Totals</b>
Collisions	19	39	54	39	46	32	44	<b>273</b>
Calls	1,477	1,593	1,565	1,637	1,702	1,638	1,562	<b>11,174</b>
Incidents	141	180	163	182	177	140	170	<b>1,153</b>
Arrests	44	45	45	56	46	45	43	<b>324</b>
Citations	260	398	248	279	314	260	259	<b>2,018</b>
Traffic Stops	414	455	363	403	499	552	523	<b>3,209</b>
ACO Calls	2	13	36	40	64	44	52	<b>251</b>
ACO Incidents	-	-	1	-	3	2	3	<b>9</b>
ACO Citations	-	2	1	1	1	4	1	<b>10</b>
ACO Tasks	205	316	200	184	222	193	119	<b>1,439</b>
Flock Calls	18	14	14	13	16	34	16	<b>125</b>
Flock Cases	4	4	3	3	4	4	2	<b>24</b>
Flock Arrests	4	3	3	2	3	4	1	<b>20</b>

<b>FY 23</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Totals</b>
Collisions	42	44	58	52	46	43	34	<b>319</b>
Calls	1,661	1,748	1,781	1,577	1,478	1,507	1,671	<b>11,423</b>
Incidents	183	177	195	165	176	172	211	<b>1,279</b>
Arrests	56	45	76	40	43	54	50	<b>364</b>
Citations	589	281	337	251	281	329	303	<b>2,371</b>
Traffic Stops	384	468	384	365	364	397	366	<b>2,728</b>
ACO Calls	27	46	5	9	9	13	13	<b>122</b>
ACO Incidents	-	-	-	-	4	5	3	<b>12</b>
ACO Citations	2	-	1	2	18	4	18	<b>45</b>
ACO Tasks	165	214	223	298	180	186	244	<b>1,510</b>
Flock Calls	-	-	-	-	-	3	18	<b>21</b>
Flock Cases	-	-	-	-	-	1	4	<b>5</b>
Flock Arrests	-	-	-	-	-	1	4	<b>5</b>

**ATTACHMENTS:**

1. Retirement Letter from Chief Groseclose
2. Spring Curbside Clean-Up Flyer
3. Rain Barrell Program Order Form
4. Community Development Monthly Report for January, 2024.
5. Code Enforcement Monthly Report for January, 2024.
6. Financial Reports for Period Ending January 31, 2024 and Sales Tax for February, 2024.

*The next City Manager's Report will be available on or before March 29, 2024*



## MUSTANG POLICE DEPARTMENT

*Serving with Honor, Integrity & Professionalism*

2/15/24

City Manager Timothy Rooney  
1501 N. Mustang Rd.  
Mustang, OK 73064

**Subject: Retirement Date**

Dear Mr. Rooney,

It is with much emotion that I officially notify you of my retirement date of May 17th 2024. It has been my biggest honor to serve the City of Mustang under your leadership. Please know I will be at your service and do my best to assist the transition of leadership at the police department any way you need. I have appreciated every single day of my time here at Mustang and will miss my co-workers and this community dearly, that said in retirement I will happily assist from afar if needed. I can honestly say that during my 29 years of public service, the last 7 1/2 have been the best years of my career due in large part to the unwavering care and support you have shown. Thank you again for this opportunity.

Sincerely,

A blue ink handwritten signature, appearing to read "Robert Groseclose", with a long horizontal flourish extending to the right.

Robert Groseclose  
Chief of Police

# SPRING CLEAN-UP

The City of Mustang will be holding Spring Clean-up in March/April for all residential sanitation customers. You may begin placing items at the curb, in an orderly fashion, one week prior to your scheduled pickup.

**ONLY ONE PASS THROUGH PER STREET WILL BE MADE**

**ITEMS MUST BE AT THE CURB BY 7:00 A.M.**

(Turning trucks around in the neighborhoods is not a pass through)  
**PLEASE READ and FOLLOW REGULATIONS ON BACK CAREFULLY**

The clean-up schedule is as follows:

If your regular trash pickup day is:	Your Clean-up day is:
TUESDAY	SATURDAY, MARCH 16, 2024
THURSDAY	SATURDAY, MARCH 23, 2024
FRIDAY	SATURDAY, APRIL 6, 2024
MONDAY	SATURDAY, APRIL 13, 2024

Sanitation drivers WILL NOT assist you with your debris.

Sanitation drivers WILL NOT wait for you to move your debris to the curb. You can begin moving your debris to the curb one(1) week prior to your pickup date.

If you have a portable basketball goal or any other items that are not debris and it is at the curb on your pickup day – You are subject for that item being removed. Please keep it away from the curb and separate from the debris.

**OEMA nor the City will be responsible!**

**Polycarts will  
not be picked up**

For additional  
information call  
376-4521

# REGULATIONS

All Regulations must be followed. If residents' debris does not follow the listed regulations IT WILL NOT BE PICKED UP.

No notification will be given.

***LOOSE DEBRIS/TRASH OR ITEMS PLACED NEXT TO MAILBOXES, FENCES, ANY/ALL UTILITY METERS OR OTHER STRUCTURES WILL NOT BE PICKED UP!***

## **You must follow the listed regulations**

1. Refrigerators, freezers, air conditioners, etc., **will be accepted.**
2. Brush, tree limbs, lumber, decking, fence panels, etc., **must be cut to lengths of four(4) feet (or shorter) and bundled with rope or cord** in order to guarantee pickup.
3. Flooring (of any kind) must be in 4'x4' bundled and tied.
4. **No** pieces of concrete, rocks or bricks.
5. **No** construction or demolition materials to include any/all Commercial business debris.
6. **No** hazardous waste materials: batteries, paints, tires, oils or hazardous liquid substances.
7. **No** dead animals.
8. **No** large tree stumps – must be cut to 4' length x 12" dia
9. Jacuzzi's, pools, etc – must be cut to 4'x4' pieces
10. ***Small pieces of materials must be in containers***



# Recycle The Rain

**RAIN BARRELS STARTING AT \$69.50**

## CONSERVE WATER BY COLLECTING RAIN WITH A RAIN BARREL!

### USES

- Irrigate lawn & landscaping
- Wash your car
- Rinse garden tools & muddy boots
- Wash windows

### BENEFITS

- Save money on water bills
- Reduce storm water pollution
- Conserve water resources
- Ideal for plants

**Learn more at [coswa.wordpress.com](http://coswa.wordpress.com)**

**COSWA**  
Stormwater is Better Clean





# 2024 Events & Online Order Forms

Select most convenient option for ordering & pickup!

## Edmond

Cross Timbers Municipal Complex  
2012 Old Timbers Dr, Edmond  
Saturday, April 6th | 8am-12pm

## Bethany, Mustang, & Yukon

Yukon Development Services  
334 Elm Ave, Yukon  
Friday, April 19th | 9am-5pm

## Noble, Norman, & Moore

668 E Lindsay St, Norman  
Friday, April 5th | 4pm-6pm  
Saturday, April 6th | 9am-1pm

## Midwest City

8726 SE 15th St, Midwest City  
Friday, May 3rd | 8am-5pm  
Saturday, May 4th | 8am-12pm

## Stillwater

City of Stillwater Service Center  
707 E 8th Ave, Stillwater  
Saturday, May 4th | 9am-1pm

## Muskogee

Muskogee Civic Center  
425 Boston St, Muskogee  
Saturday, May 4th | 9am-1pm

## Oklahoma City

1621 S Portland Ave, OKC  
Saturday, May 11th | 8:30am-11:30am  
Saturday, May 18th | 8:30am-11:30am



*Order here!*

**CITY OF MUSTANG**  
**COMMUNITY DEVELOPMENT**  
**SUMMARY OF PERMITS/INSPECTIONS/DEPOSITS FOR JANUARY 2024**

INSPECTIONS COMPLETED	TOTAL INSPECTIONS	CASH COLLECTION SUMMARY	TOTAL DEPOSITS
COMMERCIAL BUILDING	3	ANIMAL LICENSES / FEES	\$392.00
RESIDENTIAL BUILDING	12	LICENSES	\$3,391.60
DRIVEWAY	1	INSPECTION FEES	\$33,654.65
CONSTRUCTION	7	DEEDS/PLATS/SPLITS/VARIANCES	\$0.00
ELECTRICAL	29	PERMITS	\$6,421.07
MECHANICAL	14	STATE PERMIT FEES	\$328.50
PLUMBING	30	DONATIONS - ANIMAL SHELTER	\$0.00
BUSINESS LICENSE	6	GENERAL FUND MISCELLANEOUS	\$0.00
SIGN	0	CPR TRAINING CLASSES	\$0.00
TOTAL	102	PARK DEVELOPMENT FEES	\$150.00
		CONVENIENCE FEE	\$220.00
		WATER METER FEE	\$1,330.00
		WATER / SEWER INSTALL FEE	\$2,730.00
		WATER / SEWER CONNECT FEES	\$2,000.00
		MIA MISCELLANEOUS	\$0.00
		SEWER IMPACT FEE	\$4,000.00
		UTILITY DEPOSITS	\$325.00
		GRAND TOTAL	\$54,942.82
		PERMIT FEES COLLECTED	TOTAL DEPOSITS
RESIDENTIAL BUILDING PERMITS	1	COMMERCIAL BUILDING	\$1,509.50
RESIDENTIAL PLUMBING PERMITS	16	RESIDENTIAL BUILDING	\$3,511.85
RESIDENTIAL MECHANICAL PERMITS	7	CONSTRUCTION	\$1,284.40
RESIDENTIAL ELECTRICAL PERMITS	14	DEMOLITION	\$0.00
COMMERCIAL BUILDING PERMITS	1	DRIVEWAY	\$130.00
COMMERCIAL PLUMBING PERMITS	5	COMMERCIAL ELECTRICAL	\$620.36
COMMERCIAL MECHANICAL PERMITS	3	RESIDENTIAL ELECTRICAL	\$763.00
COMMERCIAL ELECTRICAL PERMITS	6	FLOOD PLAIN/ SOIL DIST	\$50.00
FIRE PROTECTION SYSTEM PERMITS	0	COMMERCIAL MECHANICAL	\$399.70
SWIMMING POOL PERMITS	0	RESIDENTIAL MECHANICAL	\$431.50
STORM SHELTER PERMITS	4	COMMERCIAL PLUMBING	\$575.86
OTHER BUILDING PERMITS	14	RESIDENTIAL PLUMBING	\$872.00
OCCUPANCY PERMIT	4	ROW & EASEMENT	\$200.00
BUSINESS LICENSE	6	SEPTIC	\$0.00
BEVERAGE LICENSE	0	SIGN	\$215.00
CONTRACTORS LICENSE	29	WATER METER	\$4,400.00
SECURITY ALARM	0	WATER WELL	\$0.00
SEMI TRACTOR PERMIT	4		
SPECIAL EVENT PERMIT	0		
SOLICITORS LICENSE	0		
MOBILE FOOD VENDOR	1		
TOTAL PERMITS ISSUED	115	TOTAL	\$14,963.17



**CITY OF MUSTANG**  
**COMMUNITY DEVELOPMENT OFFICE**  
**1501 N. MUSTANG RD.**  
**MUSTANG, OK 73064**  
**(405) 376-9873**

February 27, 2024

**CODE ENFORCEMENT COMPLAINTS FILED FOR JANUARY 2024**

<u>COMPLAINT</u>	<u>COMPLAINTS FILED</u>	<u>COMPLETED</u>	<u>PENDING</u>
GRASS/WEEDS	0	0	0
TRASH	54	53	1
INOPERABLE VEHICLE	27	25	2
PARKED ON FRONT LAWN	51	50	0
OTHER	23	7	6
<b>TOTAL</b>	<b>155</b>	<b>135</b>	<b>9</b>

**PROPERTIES ABATED - 0 = \$0**

**PROPERTIES POSTED – 1**

**CITATIONS ISSUED – 1**

**ILLEGAL SIGNS PULLED – 156**



**City of Mustang  
Code Enforcement Log  
JANUARY 2024**

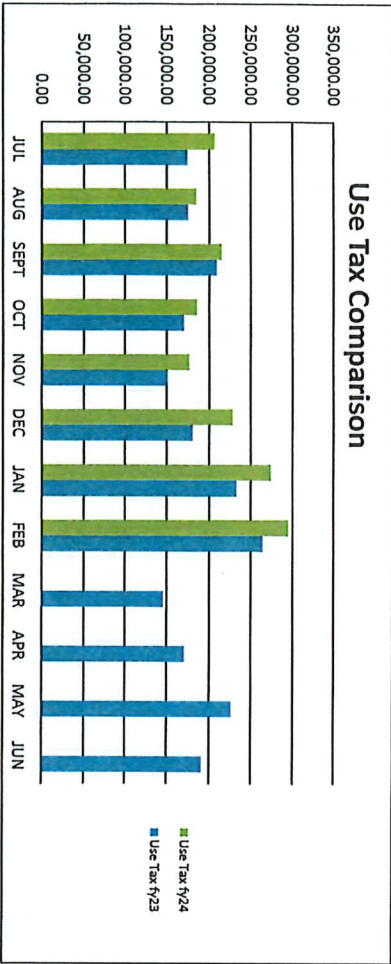
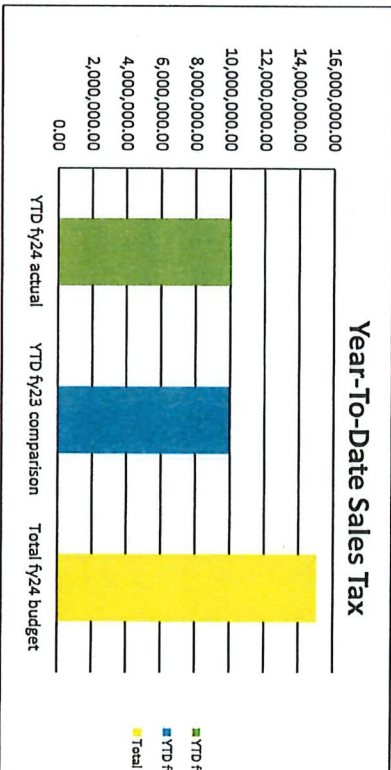
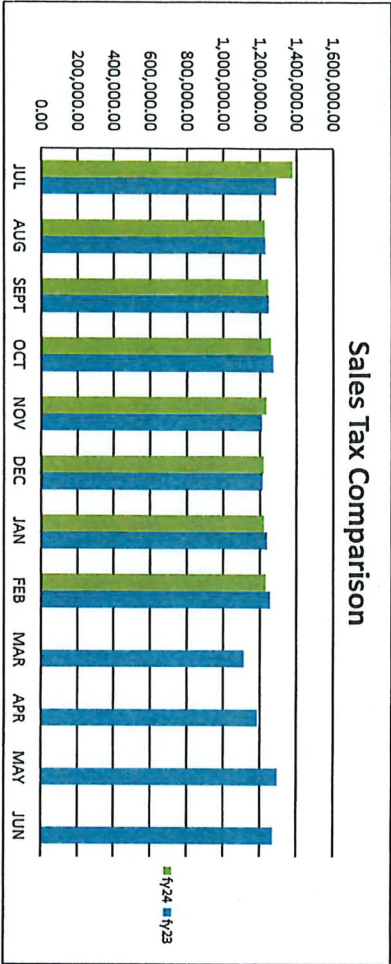
<u>DATE</u>	<u>ADDRESS</u>	<u>GRASS</u>	<u>TRASH</u>	<u>INOP VEH</u>	<u>PARKED ON FRONT LAWN</u>	<u>OTHER COMPLAINTS</u>	<u>ACTION</u>	<u>DATE CLOSED</u>
01/03/2024	424 E Greenwood					Water running yard through yard	Made contact	01/03/2024
01/05/2024	407 W Greenwood		1				Sent Courtesy Letter 1-4	01/18/2024
01/05/2024	451 W Forest Dr		1				Sent Courtesy Letter 1-5	01/12/2024
01/05/2024	445 W Forest Dr		1				Sent Courtesy Letter 1-5	01/12/2024
01/08/2024	400 N Arrowhead way				1		Sent Courtesy Letter 1-8	01/19/2024
01/08/2024	602 Pine Branch Way		1				Sent Courtesy Letter 1-8	01/16/2024
01/08/2024	310 W maple Branch Way		1				Sent Courtesy Letter 1-8/letter returned placed sticker on door	01/25/2024
01/08/2024	301 W Chantilly Way					Semi no permit	Sent Courtesy Letter 1-8	01/12/2024
01/08/2024	404 Arrowhead Way					Semi no permit	Sent Courtesy Letter 1-8/ ticket 1-16	01/16/2024
01/08/2024	553 W Alamo Ct Way					Semi no permit	Sent Courtesy Letter 1-8	01/11/2024
01/09/2024	105 W Branches Way				1		Sent Courtesy Letter 1-9, 24 hour sticker 1/25	01/26/2024
01/09/2024	713 N Willow Branch Way		1				Sent Courtesy Letter 1-9	01/15/2024
01/09/2024	437 W Maple Branch Way		1				Sent Courtesy Letter 1-9	01/18/2024
01/09/2024	430 W Apple Branch Way				1		Sent Courtesy Letter 1-9	01/26/2024
01/09/2024	406 W Apple Branch Way			1			owner called trying to put in garage ordered dollies	02/15/2024
01/09/2024	330 W Apple Branch Way				1		Sent Courtesy Letter 1-9, 48 hour sticker 1/25	01/26/2024
01/09/2024	438 W Chantilly Way		1				Sent Courtesy Letter 1-9	01/18/2024
01/09/2024	340 W Strasburg		1				Sent Courtesy Letter 1-9	01/18/2024
01/09/2024	828 W Forest Dr				1		Sent Courtesy Letter 1-9	01/18/2024
01/09/2024	832 W Forest Dr		1				Sent Courtesy Letter 1-9	01/29/2024
01/09/2024	831 W Forest Dr		1				Sent Courtesy Letter 1-9	01/29/2024
01/09/2024	760 W Forest Dr		1				Sent Courtesy Letter 1-9	01/19/2024
01/09/2024	727 W Forest Dr				1		Sent Courtesy Letter 1-9	01/18/2024
01/09/2024	716 W Forest Dr				1		Sent Courtesy Letter 1-9	01/18/2024
01/09/2024	740 W Forest Dr			1			Sent Courtesy Letter 1-9	01/23/2024
01/09/2024	324 Georgia Ter					Water running from back yard	Made contact to enter back yard hose running, turned off	01/09/2024
01/10/2024	659 W Shepherd Dr.		1				Sent Courtesy letter 1-10, asked for few more days 29th	01/31/2024
01/10/2024	627 S Shepherd Dr		1		1		Sent Courtesy letter 1-10	01/17/2024
01/10/2024	712 S Shepherd Dr		1		1		Sent Courtesy letter 1-10, 48 hour sticker 1/25	01/31/2024
01/10/2024	718 S Shepherd Dr		1				Sent Courtesy letter 1-10	01/25/2024
01/10/2024	730 S Shepherd Dr		1				Sent Courtesy letter 1-10	01/25/2024
01/10/2024	1000 E Whispering Oaks Terr.					Pool no Fence	Picked up permit form 1-16/2-22 NO PROGRESS	
01/10/2024	1025 E Whispering oaks Terr.					Pool no Fence	Pool only has 2' of water to keep from blowing away/will recheck April 15th	
01/10/2024	403 S Woodland Dr		1				Sent Courtesy letter 1-10	01/25/2024

01/10/2024	1100 N Red Bud Terrace					Running Boarding House	Sent Courtesy letter 1-10/DIDN'T SEE ANY SIGNS 2/22	
01/10/2024	1001 N Red Bud Terrace					living in out building	Sent Courtesy letter 1-10/DIDN'T SEE ANY SIGNS 2/22	
01/10/2024	511 W Elder Dr.		1				Sent Courtesy letter 1-10	01/23/2024
01/10/2024	532 S Woodland Dr		1				Sent Courtesy letter 1-10	01/17/2024
01/10/2024	405 S Woodland Dr		1		1		Sent Courtesy letter 1-10	01/16/2024
01/10/2024	417 W Juniper Dr		1				Sent Courtesy letter 1-10	01/23/2024
01/10/2024	647 W Elder Dr		1				Sent Courtesy letter 1-10	01/31/2024
01/10/2024	217 W Branches Way			1			Sent Courtesy letter 1-10	01/16/2024
01/10/2024	404 Sam Houston Way				1		Sent Courtesy letter 1-10	01/16/2024
01/10/2024	304 Sam Houston Way		1				Sent Courtesy letter 1-10	02/05/2024
01/10/2024	308 Sam Houston Way		1				Sent Courtesy letter 1-10	01/25/2024
01/10/2024	712 N Cherokee Way					Semi no permit	Sent Courtesy letter 1-10	01/17/2025
01/11/2024	539 W Pawnee ct way		1				Sent Courtesy letter 1-11 returned 1-23	01/29/2024
01/11/2024	405 N Geronimo				1		Sent Courtesy letter 1-11 returned 1-23, LEFT STICKER 1/29	02/15/2024
01/12/2024	306 N Country Club Ter			1			Sent Courtesy letter 1-12	01/22/2024
01/16/2024	101 n Czech hall RD		1				Sent Courtesy letter 1-16	01/31/2024
01/16/2024	427 W Forest Dr		1				Sent Courtesy letter 1-16	01/23/2024
01/16/2024	2001 E Hill Ter.		1				Sent Courtesy letter 1-16	01/30/2024
01/16/2024	905 E Magnolia Ter			1	1		TRAILER MOVED WAITING ON PARTS FOR TRUCK-2/22	
01/17/2024	347 W Forest Dr		1				Sent Courtesy letter 1-17	02/15/2024
01/17/2024	415 W Heights			1			Sent Courtesy letter 1-17	01/23/2024
01/18/2024	1920 W hunters Spring Way					Pool flooding neighbors yard	Sent courtesy letter 1-18	02/05/2024
01/18/2024	412 W Forest Dr		1				Sent courtesy letter 1-18	02/15/2024
01/18/2024	2033 W Hunters Springs Way			1			Sent courtesy letter 1-18, car removed	01/24/2024
01/18/2024	1837 W Antler Way					Trailer parking over side walk	Sent courtesy letter 1-18	01/29/2024
01/18/2024	721 N Elk Way					Trailer parking over side walk	Sent courtesy letter 1-18	01/29/2024
01/18/2024	625 N White Tail Way			1			Sent courtesy letter 1-18	01/29/2024
01/18/2024	612 N Bighorn Way			1			Sent courtesy letter 1-18	02/06/2024
01/18/2024	636 S Forest Dr		1	1			Sent courtesy letter 1-18	02/05/2024
01/22/2024	718 S Glen LN		1				Sent Courtesy letter 1-22	02/05/2024
01/22/2024	729 S Glen Ct LN				1		Sent Courtesy letter 1-22	02/05/2024
01/22/2024	734 S Glen LN					Semi no permit	Sent Courtesy letter 1-22	02/15/2024
01/22/2024	711 S linden Court LN				1		Sent Courtesy letter 1-22	02/05/2024
01/22/2024	720 S Linden Court LN				1		Sent Courtesy letter 1-22	02/05/2024
01/22/2024	712 S Brookview LN		1				Sent Courtesy letter 1-22	02/05/2024
01/22/2024	713 S Brookview LN				1		Sent Courtesy letter 1-22	02/05/2024
01/22/2024	224 N Canadian Ter		1				Sent Courtesy letter 1-22	02/05/2024
01/22/2024	511 S Brookview LN				1		Sent Courtesy letter 1-22	02/12/2024
01/22/2024	309 E Cedar LN			1			working with insur. Asked for extend. Till 2-15	02/16/2024
01/22/2024	305 S Meadow LN		1				Sent Courtesy letter 1-22	02/12/2024
01/22/2024	410 S Meadow LN		1				Sent Courtesy letter 1-22/ Door sticker 2/13	02/15/2024
01/22/2024	414 Meadow LN		1				Sent Courtesy letter 1-22	02/12/2024
01/22/2024	505 S Meadow LN				1		Sent Courtesy letter 1-22	02/13/2024
01/22/2024	510 S Meadow Ln		1	1			Sent Courtesy letter 1-22	02/12/2024
01/22/2024	422 E Meadow Ct LN				1		Sent Courtesy letter 1-22	02/15/2024
01/22/2024	407 E Carson Ln		1				Sent Courtesy letter 1-22	02/05/2024
01/23/2024	332 E Carson In				1		Sent Courtesy letter 1-23	02/05/2024

01/23/2024	308 Brookview Ln Ct		1	1	3		Sent Courtesy letter 1-23/cleaned up	02/20/2024
01/23/2024	800 Alamo Way		1				Sent Courtesy letter 1-23	02/05/2024
01/23/2024	2207 Brooks Terr.					Pool no Fence	Sent Courtesy letter 1-23/permit 2-5-2/13 no progress	
01/23/2024	523 N Robin way			1			Sent Courtesy letter 1-23	05/22/2024
01/23/2024	525 N Robin Way		1				Sent Courtesy letter 1-23	02/05/2024
01/23/2024	1433 W Whippoorwill Way				1		Sent Courtesy letter 1-23	02/01/2024
01/23/2024	905 N Centennial Way					to may trailers in driveway	Sent Courtesy letter 1-23	02/05/2024
01/23/2024	508 S Jones Ln		1	1	3		Sent Courtesy letter 1-23/CALLED ASKED FOR EXTENSION/2-15	02/16/2024
01/23/2024	714 S Jones Ln				1		Sent Courtesy letter 1-23	02/05/2024
01/23/2024	806 S Jones Ln				2		Sent Courtesy letter 1-23	02/05/2024
01/23/2024	916 S Jones Ln				1		Sent Courtesy letter 1-23	02/05/2024
01/23/2024	1027 S Jones Ln				1		Sent Courtesy letter 1-23	02/05/2024
01/23/2024	1015 S Lewis Ln				1		Sent Courtesy letter 1-23	02/13/2024
01/23/2024	915 S Lewis Ln				1		Sent Courtesy letter 1-23	02/05/2024
01/23/2024	121 E Forster Ln				1		Sent Courtesy letter 1-23	02/05/2024
01/23/2024	138 E Forster Ln			1			Sent Courtesy letter 1-23	01/29/2024
01/25/2024	614 Country Club Terr.				1		Sent Courtesy letter 1-25	02/12/2024
01/25/2024	525 E Katelyn Ln				1		Sent Courtesy letter 1-25	02/05/2024
01/25/2024	420 W Forest DR		1		1		Sent Courtesy letter 1-25	02/05/2024
01/25/2024	524 S Forest Dr			1			Sent Courtesy letter 1-25/yellow sticker 2-12	02/20/2024
01/25/2024	714 N Cherry Branch Ct WY			1			Sent Courtesy letter 1-25	02/12/2024
01/25/2024	722 N Cherry Branch Ct WY				1		Sent Courtesy letter 1-25	02/12/2024
01/25/2024	718 N Cherry Branch CT WY					Multiple Trailers in Driveway	Sent Courtesy letter 1-25	02/12/2024
01/25/2024	535 W Elder Dr			1			Sent Courtesy letter 1-25	02/01/2024
01/25/2024	242 W Maple Branch Way		1		1		Sent Courtesy letter 1-25	01/29/2024
01/25/2024	1012 N Scouts CT WY					Commercial truck parked across sidewalk	Sent Courtesy letter 1-25	01/29/2024
01/25/2024	1834 E Hwy 152		1		1		Sent Courtesy letter 1-25	02/16/2024
01/25/2024	1832 E Hwy 152		1				Sent Courtesy letter 1-25	02/15/2024
01/26/2024	100 Block N Mustang Rd					Abandoned boat	Sent Courtesy letter 1-26/OWNER PICKED UP BOAT	02/20/2024
01/29/2024	821 W Dowden Dr			1			Sent Courtesy letter 1-29/48 hour red tag 2/6,issued ticket2/12	
01/29/2024	815 W Dowden Dr		1				Sent Courtesy letter 1-29	02/06/2024
01/29/2024	1117 S Douglas Dr				1		Sent Courtesy letter 1-29	02/06/2024
01/29/2024	1220 S Highland Dr				1		Sent Courtesy letter 1-29	02/13/2024
01/29/2024	1333 S REA DR		1				Sent Courtesy letter 1-29	02/06/2024
01/29/2024	1324 S REA DR		1				Sent Courtesy letter 1-29	02/14/2024
01/29/2024	627 W DOWDEN DR					RV Parked across sidewalk	Sent Courtesy letter 1-29	02/05/2024
01/29/2024	607 W DOWDEN DR				1	2 trailers in front yard	Sent Courtesy letter 1-29	02/05/2024
01/29/2024	1121 S HIGHLAND RD				1		Sent Courtesy letter 1-29	02/13/2024
01/29/2024	509 W CARSON DR			2			Sent Courtesy letter 1-29/OWNER CALLED GRANTED EXT. TO 2/20	02/21/2024
01/29/2024	526 W CARSON DR		1				Sent Courtesy letter 1-29	02/13/2024
01/29/2024	609 W CARSON DR				1		Sent Courtesy letter 1-29	02/15/2024
01/29/2024	608 W CARSON DR				1		Sent Courtesy letter 1-29	02/13/2024

01/29/2024	613 W CARSON DR			1		Sent Courtesy letter 1-29/talked to owner will have fixed by Friday	02/15/2024
01/29/2024	620 W CARSON DR			1		Sent Courtesy letter 1-29	02/13/2024
01/29/2024	628 W CARSON DR			1		Sent Courtesy letter 1-29	02/15/2024
01/29/2024	632 W CARSON DR			1		Sent Courtesy letter 1-29	02/13/2024
01/29/2024	213 S LAKE PARK DR				ABOVE GROUND POOL NO FENCE	Sent Courtesy letter 1-29/HOUSE US UNDER CONTRACT WILL BE REMOVING	
01/29/2024	215 S LAKE PARK DR			1		Sent Courtesy letter 1-30/TALKED WITH OWNER WILL WORK ON IT	
01/30/2024	715 S PLEASAND VIEW DR				1	Sent Courtesy letter 1-30	02/14/2024
01/30/2024	TRACTOR SUPPLY			1	PALLETS IN THE PARKING LOT(200 TO 250)	TALKED TO MANAGER WERE BEING PICKED UP TODAY	02/05/2024
01/30/2024	732 S PLEASANT VIEW DR				1	Sent Courtesy letter 1-30	02/14/2024
01/30/2024	501 N GERONIMO WAY			1		Sent Courtesy letter 1-30	02/14/2024
01/30/2024	2317 W KEENS DR				TO MANY GOATS	could only find 4 on the property/405-812-3017 MR ISSAC	02/01/2024
01/31/2024	623 S SILVER DR.				1 Truck parked across sidewalk	Sent Courtesy letter 1/31	02/20/2024

# Mustang's Revenue Comparison February 2024



CITY OF MUSTANG  
GENERAL FUND  
FISCAL YEAR 2023-2024  
Statement of Revenues & Expenditures  
As of January 31, 2024

	<u>MONTH TO-DATE</u>	<u>YEAR TO-DATE</u>	<u>BUDGET</u>	<u>PERCENT OF BUDGET</u>
REVENUES:				
Charges for Services	80,531	700,768	1,380,000	50.78%
Taxes and Franchise	1,654,961	11,149,309	19,074,000	58.45%
Licenses and Permits	45,978	195,450	361,500	54.07%
Fines	33,542	185,178	323,000	57.33%
Miscellaneous	68,116	514,821	917,478	56.11%
Reserved Carryover	-	-	6,400,253	0.00%
TOTAL REVENUES	<u>1,883,129</u>	<u>12,745,525</u>	<u>28,456,231</u>	<u>44.79%</u>
EXPENDITURES:				
Mayor and Council	4,580	87,520	112,750	77.62%
City Attorney	17,847	153,143	299,044	51.21%
Information Technology	11,784	93,384	164,570	56.74%
City Manager	69,985	578,006	1,031,414	56.04%
Library	34,913	277,633	497,233	55.84%
Parks and Recreation	80,811	738,091	1,311,740	56.27%
General Government	38,854	1,009,779	1,860,295	54.28%
Increase to Fund Balance	-	-	7,104,762	0.00%
Town Center	20,894	193,529	414,510	46.69%
Ball Complex	20,176	343,325	798,464	43.00%
Aquatics	2,868	178,616	382,245	46.73%
Finance	56,289	491,881	855,364	57.51%
Community Development	41,836	359,420	668,896	53.73%
Police	296,903	2,335,716	4,130,144	56.55%
Animal Welfare	16,099	151,833	293,227	51.78%
Support Services	42,644	327,943	629,140	52.13%
Fire	253,075	2,032,030	3,665,881	55.43%
Streets	1,856	101,832	208,300	48.89%
TOTAL EXPENDITURES	<u>1,011,413</u>	<u>9,453,681</u>	<u>24,427,979</u>	<u>38.70%</u>
REVENUES OVER EXPENDITURES	<u>871,716</u>	<u>3,291,844</u>	<u>4,028,252</u>	<u>81.72%</u>
TRANSFERS IN (OUT):				
Transfers in	941,002	6,231,978	11,407,748	54.63%
Transfers out	(1,243,176)	(9,000,156)	(15,436,000)	58.31%
TOTAL TRANSFERS	<u>(302,174)</u>	<u>(2,768,177)</u>	<u>(4,028,252)</u>	<u>68.72%</u>
NET CHANGE IN FUND BALANCE	<u>569,542</u>	<u>523,667</u>	<u>-</u>	
<b>FUND BALANCE (GAAP Basis)</b>				
Beginning Balance (Audited)		9,766,493		
Ending Balance		<u>\$ 10,290,160</u>		
<b>FUND BALANCE (Budgetary Basis)</b>				
Beginning Balance		6,945,448	7,000,000	
Ending Balance		<u>\$ 7,469,115</u>	<u>\$ 7,000,000</u>	

CITY OF MUSTANG  
GENERAL FUND  
FISCAL YEAR 2023-2024  
Balance Sheet  
As of January 31, 2024

Notes:

	YEAR TO-DATE	
<b>ASSETS:</b>		
Warrant Intercept	500	Warrant account for Court
Cash	3,395,483	Cash on hand
Petty Cash	850	Discretionary funds for expenditures not sensible to process check
Cash on Hand	3,350	Cash drawers
Investments	4,116,422	Certificate of deposits
		Sales & use tax, and other intergovernmental shared revenues measurable at year-end.
Due from Other Governments	2,342,416	Collectible within 60 days after 6/30)
		Franchise tax (alcohol, utilities, excise, motor vehicle, tobacco) revenue accruals
Franchise Tax Receivables	152,866	measurable at year-end
Municipal Court Receivables	475,416	Municipal court revenue (fines) accruals measurable at year-end
Inventory	62,426	Year-end inventory on-hand (office supplies, concessions-aquatic/ball fields, Silver Star)
Other Receivables	3,496	Grant and miscellaneous accruals at year-end
<b>TOTAL ASSETS</b>	<b>10,553,225</b>	
<b>LIABILITIES:</b>		
Prepaid License & Permits	13,632	Prepayment of licenses/permits received by contractors (deferred revenue)
Accounts Payable	32,519	Money owed by City to its suppliers
Payroll Payable	220,942	Payroll deductions, tax expenses, and benefits owed
Deferred Revenue Court	378,419	Court revenue received yet judge has not ruled
Escrow Payable	9,152	Escrow holding for SYMES Detention Pond
Escrow Payable	937	Escrow holding for Wildhorse Sidewalk
<b>TOTAL LIABILITIES</b>	<b>655,602</b>	
<b>CAPITAL:</b>		
Reserve for Encumbrance	203,444	Encumbrance recognized towards budget - Cash Savers Incentive
Reserve for Encumbrance	725,000	Encumbrance recognized towards budget - Atwoods Incentive
Fund Balance	8,445,512	Fund Balance Equity
<b>TOTAL CAPITAL</b>	<b>9,373,956</b>	
<b>EXCESS REVENUES OVER EXPENSES:</b>	<b>523,667</b>	Gain or Loss

**CITY OF MUSTANG, OKLAHOMA  
GENERAL FUND  
SEVEN MONTHS ENDED JANUARY 31, 2024**

GENERAL FUND			
	BUDGET	YTD ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 7,000,000	\$ 6,945,448	
Amount of unrestricted cash and investments carried over from the end of the prior year.			
REVENUES	\$ 28,456,231	\$ 12,745,525	45%
EXPENDITURES	\$ (24,427,979)	\$ (9,453,681)	39%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 4,028,252	\$ 3,291,844	
This represents the amount by which fund revenues exceed expenditures prior to net transfers (subsidies) from/to other funds.			
TRANSFERS IN	\$ 11,407,748	\$ 6,231,978	55%
TRANSFERS OUT	\$ (15,436,000)	\$ (9,000,156)	58%
NET TRANSFERS	\$ (4,028,252)	\$ (2,768,177)	
Indicates the current budget, as amended, plans on spending more than it takes in; thereby, increasing the fund balance by the end of the fiscal year by this amount.			
INCREASE (DECREASE) TO BEGINNING FUND BALANCE	\$ -	\$ 523,667	
This indicates the Fund has received revenues and transfers to date that exceeds			
ENDING FUND BALANCE	\$ 7,000,000	\$ 7,469,115	
ENDING FUND BALANCE	\$ 7,000,000	\$ 7,469,115	
ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES	17.56%	18.74%	
This amount is considered the Fund's unappropriated cash reserves. Fiscally prudent goal is to keep this amount at no less than 15-20% of annual revenues.			
This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.			
The end of January 31, 2024 represents 58.33% of the fiscal year. This % is a basic measure of where the Fund should be year to date			

MUSTANG IMPROVEMENT AUTHORITY - OPERATING FUND  
FISCAL YEAR 2023-2024  
Statement of Revenues & Expenses  
As of January 31, 2024

	MONTH TO-DATE	YEAR TO-DATE	BUDGET	PERCENT OF BUDGET
OPERATING REVENUES:				
Sales Tax	1,220,958	8,780,244	15,000,000	58.53%
Water	223,529	2,770,134	4,850,000	57.12%
Wastewater	156,647	1,499,415	2,600,000	57.67%
Sanitation	192,771	1,662,877	2,955,000	56.27%
Sanitation-Restricted	1,167	8,171	14,000	58.36%
Recycling	4,763	44,204	75,000	58.94%
Tree Limb Removal	481	9,328	20,000	46.64%
Ambulance	24,671	227,927	390,000	58.44%
Other fees	59,174	445,927	883,000	50.50%
Interest & other	41,919	670,741	1,007,050	66.60%
Reserved Carryover	-	-	8,749,105	0.00%
Auction Surplus	-	-	100	0.00%
TOTAL OPERATING REVENUES	1,926,079	16,118,968	36,543,255	44.11%
OPERATING EXPENSES:				
General Government	65,656	480,904	1,080,000	44.53%
Fund Balance Reserve	-	-	8,619,072	0.00%
Water	218,303	2,203,364	4,607,468	47.82%
Sewer	78,443	557,122	1,269,715	43.88%
Sanitation	121,702	894,940	1,552,000	57.66%
TOTAL OPERATING EXPENSES	484,104	4,136,330	17,128,255	24.15%
REVENUES OVER EXPENSES	1,441,975	11,982,638	19,415,000	
TRANSFERS IN (OUT)				
Transfers in	-	-	200,000	0.00%
Transfers out	(1,782,282)	(11,104,001)	(19,615,000)	56.61%
TOTAL TRANSFERS	(1,782,282)	(11,104,001)	(19,415,000)	57.19%
NET INCOME (LOSS)	(340,307)	878,637	-	
WORKING CAPITAL - Beginning Balance		8,309,621		
WORKING CAPITAL - Ending Balance		<u>9,188,258</u>		
2016 CONSTRUCTION LOAN				
Restricted Carryover (2016 Note)	-	-	1,188,451	0.00%
Expenditures of 2016 Projects	-	-	(1,188,451)	0.00%
TOTAL 2016 REVENUE NOTES	-	-	-	
2017 CONSTRUCTION LOAN				
Restricted Carryover (2017 Note)	-	-	739,689	0.00%
Expenditures of 2017 Projects	-	(5,189)	(739,689)	0.70%
TOTAL 2017 REVENUE NOTES	-	(5,189)	-	
2020 PROCEEDS AND EXPENDITURES				
Restricted Carryover (2020 Note)	-	-	1,190,292	0.00%
Expenditures of 2020 Projects	-	(205,034)	(1,190,292)	17.23%
TOTAL 2020 REVENUE NOTES	-	(205,034)	-	
2020A REFINANCING 2014B AND EXPENDITURES				
Restricted Carryover (2020A Note)	-	-	9,925	0.00%
Expenditures of 2020A Projects	(33)	(9,925)	(9,925)	100.00%
TOTAL 2020 REVENUE NOTES	(33)	(9,925)	-	
TOTAL NET INCOME (LOSS) - INCLUDES NOTES	(340,340)	658,489	-	

CITY OF MUSTANG  
MUSTANG IMPROVEMENT AUTHORITY  
FISCAL YEAR 2023-2024  
Balance Sheet  
As of January 31, 2024

Notes:

	YEAR TO-DATE	
<b>ASSETS:</b>		
Cash	3,962,667	Cash on hand
Petty Cash	600	Discretionary funds for expenditures not sensible to process check
Depository Cash	1,250	Cash in depository account (Imprest account)
Utility Billing ACH	100	ACH utility payments
2016 Construction Fund	1,188,451	2016 construction fund (project account) - EOC land (partial), street Impv (partial), playground, TC exp (partial), WWTP C&D
2017 Construction Fund	739,689	2017 construction fund (project account) - EOC construction (partial), upgrade dispatch system, public safety vehicles/equipment, widening Sara Rd, 89th widening (partial), overlay residential streets, splash pad, animal shelter, lighting (2) soccer fields, market place
2020 Construction Fund	998,619	2020 construction fund (project account) - Sewer lift station, belt filter press, sewer basin, sewer line project, arsenic treatment skids, county line water tower improvements and drainage projects
2020A Construction Fund	-	2020A construction fund (refinancing of 2014B project account) - S. Mustang Road
Accounts Receivable	419,125	Utility services rendered to customers for payment
Unbilled Receivables - Audit	728,760	Utility accounts receivables earned at year-end and not yet received
Allowance for Doubtful Accounts	(5,930)	Allowance for uncollectible accounts receivable at year end
A/R - Unapplied Credits	(41,542)	Unapplied transactions on customer A/R waiting to be applied i.e. customer paying more than what is owed
Investments	5,699,425	Certificate of deposits
Property, Plant and Equipment	63,259,783	Long-term operating assets used by Authority. The City's capitalization threshold is \$5,000
Accumulated Depreciation	(29,030,837)	Represents the expired value of an asset
Construction in Progress	1,511,314	Costs of construction work, not yet recorded
Inventory	57,018	Year-end inventory on-hand (public works)
Other Receivables	71,819	Grant and miscellaneous accruals at year-end
Deferred Outflow - ARO	2,596,240	GASB 83 - WWTP Retirement Obligation
<b>TOTAL ASSETS</b>	<b>52,156,552</b>	
<b>LIABILITIES:</b>		
Accounts Payable	340,247	Money owed by Authority to its suppliers
Asset Retirement Obligation	2,765,560	GASB 83 - WWTP Retirement Obligation
<b>TOTAL LIABILITIES:</b>	<b>3,105,807</b>	
<b>CAPITAL:</b>		
Contributed Capital	1,495,189	Capital assets donated to the Authority
Fund Balance	46,897,067	Equity
<b>TOTAL CAPITAL</b>	<b>48,392,256</b>	
<b>EXCESS REVENUES OVER EXPENSES:</b>	<b>658,489</b>	

**CITY OF MUSTANG, OKLAHOMA  
MUSTANG IMPROVEMENT AUTHORITY  
SEVEN MONTHS ENDED JANUARY 31, 2024**

	MUSTANG IMPROVEMENT AUTHORITY FUND		
	BUDGET	YTD ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 8,000,000	\$ 8,309,621	
Amount of unrestricted and unobligated cash and investments carried over from the end of the prior year.			
REVENUES	\$ 36,543,255	\$ 16,118,968	44%
EXPENDITURES	\$ (17,128,255)	\$ (4,136,330)	24%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 19,415,000	\$ 11,982,638	
TRANSFERS IN	\$ 200,000	\$ -	0%
TRANSFERS OUT	\$ (19,615,000)	\$ (11,104,001)	57%
NET TRANSFERS	\$ (19,415,000)	\$ (11,104,001)	
Indicates the current budget, as amended, plans on spending more than it takes in; thereby, increasing the fund balance by the end of the fiscal year by this amount.			
INCREASE (DECREASE) TO BEGINNING FUND BALANCE	\$ -	\$ 878,637	
ENDING FUND BALANCE	\$ 8,000,000	\$ 9,188,258	
ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES	21.77%	25.01%	
2016, 2017, 2020, & 2020A RESTRICTED	\$ 3,107,247	\$ -	
2016, 2017, 2020 & 2020A PROJECT EXPENDITURES	\$ (3,107,247)	\$ (220,148)	
TOTAL NET INCOME (LOSS) - INCLUDES CONSTR NOTES	\$ -	\$ (220,148)	
	\$ 8,000,000	\$ 658,489	
This amount is considered the Fund's unappropriated cash reserves. Fiscally prudent goal is to keep this amount at no less than 15-20% of annual revenues.			
This represents the amount by which fund revenues exceed expenditures prior to net transfers (subsidies) from/to other funds.			
This indicates the Fund has received revenues and transfers to date that exceeds			
This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.			

## MONTHLY OPERATING STATEMENT

For the Month Ending January 31, 2024

Mustang Improvement Authority  
1501 N. Mustang Road  
Mustang, OK 73064

### Operating Revenue:

Water sales	223,529
Wastewater treatment charges	156,647
Refuse and recycle sales	198,701
Tree Limb Removal	481
Ambulance	24,671
Other fees	59,174
Auction Surplus	-
TOTAL OPERATING REVENUE	<u>663,202</u>

### Operating Expenses:

Operating & maintenance	200,145
General & administrative	207,617
Purchased water	76,376
Capital outlay	-
TOTAL OPERATING EXPENSES	<u>484,137</u>

NET OPERATING INCOME (LOSS)	<u>179,065</u>
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### Non-operating income (expenses):

Interest income	27,803
Sales tax	1,220,958
Miscellaneous	14,116
Transfers In	-
TOTAL NON-OPERATING INCOME	<u>1,262,877</u>

NET INCOME BEFORE OPERATING TRANSFERS	<u>1,441,941</u>
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<u>Operating transfers out</u>	<u>1,782,282</u>
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NET INCOME (LOSS)	<u><u>(340,340)</u></u>
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### Monthly Debt Payments: \*Included in transfers

Oklahoma Water Resources Board - 2009	21,519
Revenue Note 2016	96,629
Revenue Note 2017	86,789
Revenue Note 2020	12,510
Revenue Note 2020A	92,382
TOTAL MONTHLY DEBT PAYMENTS	<u><u>309,830</u></u>

City of Mustang  
Monthly Sales Tax Revenues  
Five Year Comparison

	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020
Jul	\$ 1,378,867.49	\$ 1,288,315.31	\$ 1,109,162.30	\$ 1,126,293.44	\$ 976,001.89
Aug	1,224,504.99	1,227,397.16	1,114,534.20	1,110,574.08	1,001,708.05
Sep	1,243,068.11	1,245,616.92	1,105,675.97	1,045,197.54	975,436.60
Oct	1,259,929.04	1,272,688.74	1,162,800.86	945,785.37	969,534.14
Nov	1,234,088.30	1,207,197.00	1,091,410.06	1,107,171.22	953,160.17
Dec	1,218,829.02	1,213,212.51	1,122,514.50	919,427.87	955,393.06
Jan	1,220,957.52	1,267,375.22	1,163,230.73	1,013,662.47	977,207.87
Feb	1,231,626.12	1,255,351.39	1,219,286.13	976,014.57	962,627.48
Mar		1,112,938.81	1,009,468.36	976,927.06	857,802.11
Apr		1,185,947.39	1,099,212.34	935,320.71	870,971.55
May		1,295,251.63	1,194,667.26	1,216,057.50	1,006,840.75
Jun		1,269,049.90	1,212,457.66	1,157,286.40	1,060,555.68
	<u>\$ 10,011,870.59</u>	<u>\$ 14,840,341.98</u>	<u>\$ 13,604,420.37</u>	<u>\$ 12,529,718.23</u>	<u>\$ 11,567,239.35</u>
Avg	1,251,483.82	1,247,144.28	1,133,701.70	1,044,143.19	963,936.61
% increase	0.35%	10.01%	8.58%	8.32%	0.95%
projected					
Increase	(4,828,471.39)	1,235,921.61	1,074,702.14	962,478.88	109,135.21

City of Mustang  
Sales Tax Report  
Budget to Actual Comparison  
February 8, 2024

	Actual Collections		Budget Projections		Over (Under) Projection	
	Amount	Percent	Amount	Percent	Amount	Percent
Jul	\$ 1,378,867.49	9.2%			\$ 78,867.49	6.1%
Aug	1,224,504.99	8.2%	1,300,000	8.7%	\$ (10,495.01)	-0.8%
Sep	1,243,068.11	8.3%	1,235,000	8.2%	\$ (16,931.89)	-1.3%
Oct	1,259,929.04	8.4%	1,260,000	8.4%	\$ (20,070.96)	-1.6%
Nov	1,234,088.30	8.2%	1,280,000	8.5%	\$ 9,088.30	0.7%
Dec	1,218,829.02	8.1%	1,225,000	8.2%	\$ (1,170.98)	-0.1%
Jan	1,220,957.52	8.1%	1,220,000	8.1%	\$ (54,042.48)	-4.2%
Feb	1,231,626.12	8.2%	1,275,000	8.5%	\$ (33,373.88)	-2.6%
Mar			1,265,000	8.4%		
Apr						
May						
Jun						
Totals	\$ 10,011,870.59	66.7%	\$ 10,060,000	67.1%	\$ (48,129.41)	-0.5%

Average  
\$15,017,806

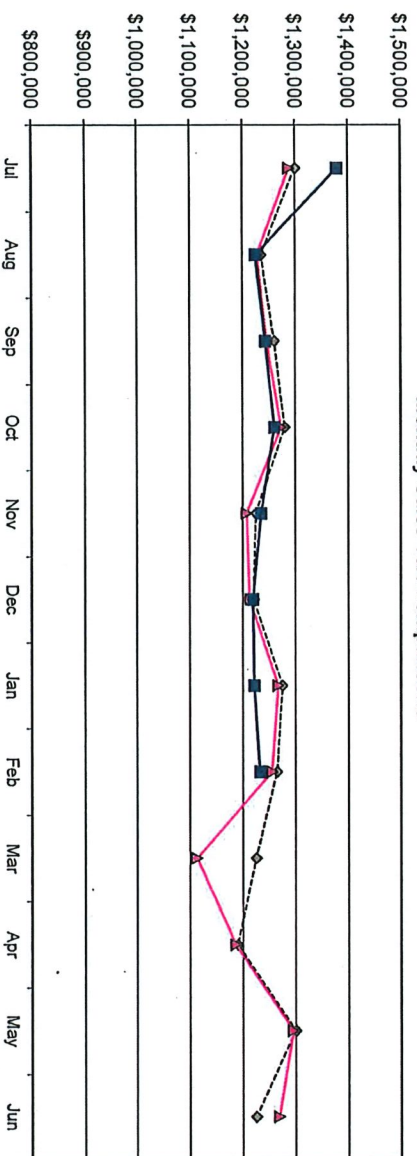
\$15,000,000

City of Mustang  
Sales Tax Report  
Two Year Comparison  
February 8, 2024

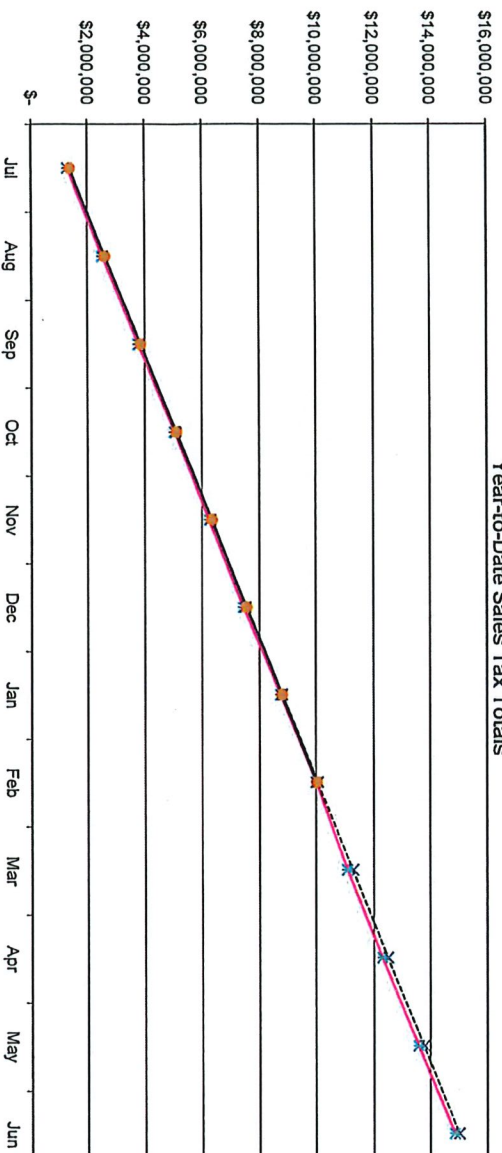
	Fiscal 2023-24		Fiscal 2022-23		Increase or (Decrease)	
	<u>Amount</u>	<u>Percent of Budget</u>	<u>Amount</u>	<u>Percent of Budget</u>	<u>Amount</u>	<u>Percent</u>
Jul	\$ 1,378,867.49	9.2%	\$ 1,288,315.31	8.6%	\$ 90,552.18	7.0%
Aug	1,224,504.99	8.2%	1,227,397.16	8.2%	\$ (2,892.17)	-0.2%
Sep	1,243,068.11	8.3%	1,245,616.92	8.3%	\$ (2,548.81)	-0.2%
Oct	1,259,929.04	8.4%	1,272,688.74	8.5%	\$ (12,759.70)	-1.0%
Nov	1,234,088.30	8.2%	1,207,197.00	8.0%	\$ 26,891.30	2.2%
Dec	1,218,829.02	8.1%	1,213,212.51	8.1%	\$ 5,616.51	0.5%
Jan	1,220,957.52	8.1%	1,267,375.22	8.4%	\$ (46,417.70)	-3.7%
Feb	1,231,626.12	8.2%	1,255,351.39	8.4%	\$ (23,725.27)	-1.9%
Mar						
Apr						
May						
Jun						
Totals	<u>\$ 10,011,870.59</u>	<u>66.7%</u>	<u>\$ 9,977,154.25</u>	<u>73.9%</u>	<u>\$ 34,716.34</u>	<u>0.3%</u>
Budget 2024	\$ 15,000,000		Budget 2023	\$ 13,500,000		

# City of Mustang FY 2023-2024

Monthly Sales Tax Comparisons



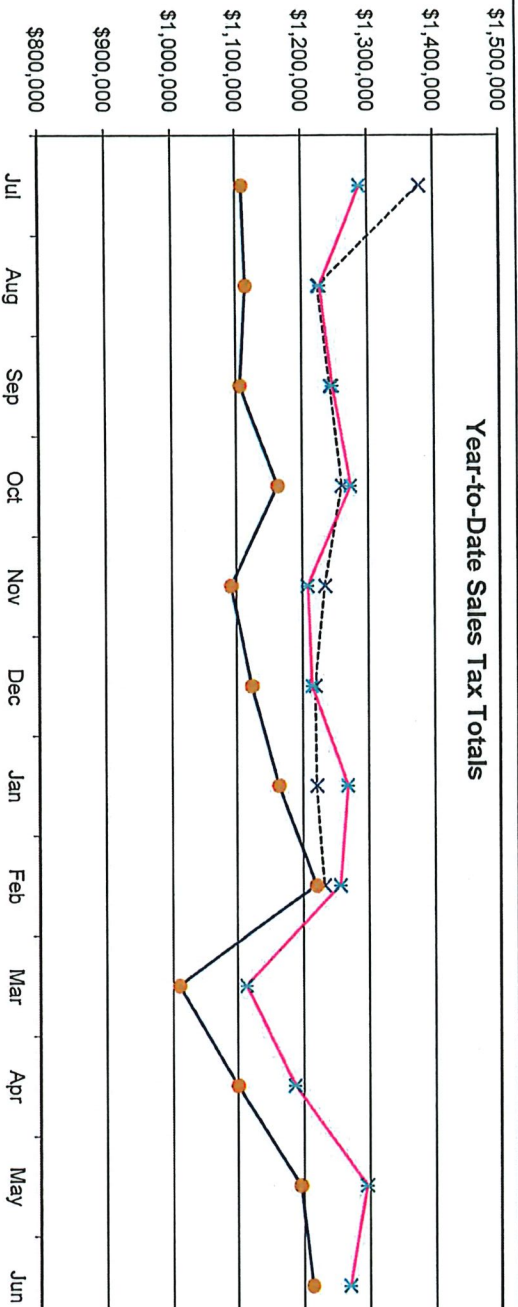
Year-to-Date Sales Tax Totals



---x--- Budget    \*--- Last Year    --- Actual

# City of Mustang

## Year-to-Date Sales Tax Totals



---x--- FY24

\* FY23

● FY22

City of Mustang  
Monthly Use Tax Revenues  
Five Year Comparison

	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020
Jul	\$206,216.23	\$174,259.95	\$138,480.67	\$129,525.03	\$67,991.57
Aug	184,710.46	174,582.80	153,000.26	123,154.11	83,175.36
Sep	214,659.39	208,867.44	130,491.41	124,268.95	103,700.12
Oct	185,507.90	169,891.28	140,866.53	117,777.12	79,538.21
Nov	176,333.95	150,463.53	142,718.87	127,789.33	79,755.20
Dec	227,506.12	180,122.13	158,087.26	141,693.70	83,929.71
Jan	274,004.92	232,402.69	235,231.83	167,113.69	102,776.70
Feb	294,662.00	264,437.32	282,869.85	211,614.37	152,547.53
Mar		145,497.15	157,699.63	146,634.69	62,614.89
Apr		170,384.72	133,087.96	118,505.72	87,561.08
May		226,130.17	176,586.23	183,150.66	95,062.29
Jun		190,797.92	226,366.07	142,461.82	117,905.62
	<u>\$1,763,600.97</u>	<u>\$2,287,837.10</u>	<u>\$2,075,486.57</u>	<u>\$1,733,689.19</u>	<u>\$1,116,558.28</u>

Note: Fiscal Year 2024 Use Tax Budget is \$1,800,000

avg mo	\$220,450.12	\$194,378.39	\$172,957.21	\$144,474.10	\$93,046.52
% Increase	13.41%	12.39%	19.72%	55.27%	23.82%

City of Mustang  
 Use Tax Report  
 Budget to Actual Comparison  
 February 8, 2024

	Actual Collections		Budget Projections		Over (Under) Projection	
	Amount	Percent	Amount	Percent	Amount	Percent
Jul	\$ 206,216.23	11.5%	\$ 150,000	8.3%	\$ 56,216.23	37.5%
Aug	\$ 184,710.46	10.3%	\$ 150,000	8.3%	\$ 34,710.46	23.1%
Sep	\$ 214,659.39	11.9%	\$ 150,000	8.3%	\$ 64,659.39	43.1%
Oct	\$ 185,507.90	10.3%	\$ 150,000	8.3%	\$ 35,507.90	23.7%
Nov	\$ 176,333.95	9.8%	\$ 150,000	8.3%	\$ 26,333.95	17.6%
Dec	\$ 227,506.12	12.6%	\$ 150,000	8.3%	\$ 77,506.12	51.7%
Jan	\$ 274,004.92	15.2%	\$ 150,000	8.3%	\$ 124,004.92	82.7%
Feb	\$ 294,662.00	16.4%	\$ 150,000	8.3%	\$ 144,662.00	96.4%
Mar						
Apr						
May						
Jun						
Totals	\$ 1,763,600.97	98.0%	\$ 1,200,000	66.7%	\$ 563,600.97	31.3%

AVG	BUDGET
2,645,401	1,800,000