

**TO: THE HONORABLE MAYOR AND COUNCIL
CITY OF MUSTANG**

**FROM: TIMOTHY D. ROONEY
CITY MANAGER**

RE: CITY MANAGER'S REPORT

DATE: October 6, 2023

"I believe that what is legislated bleeds down into everything. So, if the legislation continues to uphold anything that doesn't support equal rights and civil rights, that bleeds down into Matthew Shepard being murdered."

- Pauley Perrette

Matthew Shepard was a victim of a hate crime 25 years ago today when he was beaten and tied to a fence in Laramie, Wyoming. He died later as a result of those injuries on October 12, 1998.

MANAGERIAL:

FALL CURBSIDE CLEAN-UP – Fall Curbside Clean-Up continues this weekend and next (October 7 and 14, 2023) in Mustang. The pick-up dates, along with the regulations and list of acceptable materials, can be found on the informational flyer attached to this report. The flyer is also mailed to all utility billing customers and is included on the “News” portion of the website.

VETERANS PARK – The plane mounted at Veterans Park is scheduled to be painted the weekend of October 13-15, 2023 – weather permitting. The goal was to schedule the plane to be painted in advance of the Veterans Day holiday on Saturday, November 11, 2023. The American Legion is supplying the replacement decals that currently exist on the plane.

Before and after photos will be included in next month's City Manager's Report as well as shared on the City of Mustang's various social media outlets.

ASSISTANT CITY MANAGER:

PROJECT UPDATES – The following updates are provided for various projects, including ongoing Capital Projects:

- Sara Road Widening – All lanes of the road have been opened. The speed limit along the mile section is 35 mph. The contractor is completing the last few punch list items in October. This project was included in the Sales Tax Extension approved by voters on August 23, 2016.

- Rose Hill Asphalt Overlay – Silver Star construction will be milling and overlaying new asphalt in the Rose Hill Addition. This includes South Owen Drive, West Elder Drive, West Rose Hill Drive, West Hillcrest Drive, and West Linden Drive. Letters will be given to residents in the area, notifying them of the work and when it will begin. Once a firm start date is established, the City of Mustang will post on its website and other social media outlets.
- SH-152 Utility Relocation Projects – Contractors have started relocating water lines, a lift station, and sanitary sewer lines along SH-152 in preparation for the ODOT project that will improve the section of SH-152 between Clear Springs and Frisco Rd. Most of the work during the relocations will occur within the right-of-way outside of the roadway, though minor impacts to traffic are anticipated during the project. Utility relocations are anticipated to be completed early next year. More information on the ODOT project along SH-152 can be found on ODOT's website in their 8-year construction plan, which can be found at the following link: <https://oklahoma.gov/odot/programs-and-projects0/8-year-construction-work-plan.html>
- Southwest 89th Street (State Highway 4 to Mustang Road) – Engineers have completed the design for the expansion of Southwest 89th Street. The project will begin once Sara Road is completed to avoid significant construction on two-section line roads. The project includes all of Southwest 89th Street between Mustang Road and State Highway 4, the far south portion of Mustang Road from the railroad tracks south to Southwest 89th Street, and Southwest 89th Street just east of State Highway 4, creating a new five-lane interchange. On September 5, 2017, Mustang City Council passed a resolution for a traffic signal to be located at the intersection of State Highway 4 and Southwest 89th. The traffic signal will be part of the Southwest 89th Street expansion. Southwest 89th Street will become a four-lane road for the mile section and improve the intersections at each section line to five lanes. This project was included in the Sales Tax Extension approved by voters on August 23, 2016. The intersection at State Highway 4 and Southwest 89th is scheduled to be bid out in February 2024.

COMMUNITY DEVELOPMENT:

PLANNING COMMISSION – The Planning Commission will meet on October 17, 2023 to review the following items:

- Preliminary Plat for “Monocoupe Commercial Park” near East State Highway 152 and S Monocoupe Ln. (continued from September 19 meeting).
- Specific Use Permit for Medical Marijuana Retailer, 1707 East State Highway 152.
- Preliminary Plat Application for The Vineyard, SE Corner of North Morgan Road and East SW 59th Street.

BOARD OF ADJUSTMENT – The Board of Adjustment will not meet this month due to a lack of agenda items.

TRAFFIC COMMISSION – The Traffic Commission will not meet this month due to a lack of agenda items.

City Manager's Report
October 6, 2023
Page 3 of 13

MONTHLY REPORTS – Reports from the Community Development Department and Code Enforcement for the month of August and September are attached for your information and review.

NEW BUSINESS ACTIVITY – The following is a brief overview of new business activity within the City of Mustang:

- One Nation Realty has applied for a business license at 107 East State Highway 152, Suite 107.
- Unwritten Therapy Solutions, a physical therapy office, has applied for a business license for 501 North Mustang Road, Suite E.
- Zick Custom Designs has applied for a license to do vinyl vehicle wrapping and custom powder coating at 1160 South Sara Road, Unit 404.
- Sedona General Contracting has found a business location at 1140 South Sara Road, Unit 210.
- Toledo's Mexican Restaurant is now open in their new location at 1200 North Mustang Road.
- S & S Wheel and Tire has applied for a business license at 324 South Symes Lane for a wheel and tire shop.
- A & R Kitchen is now open. It is a Vietnamese Restaurant at 1036 East State Highway 152, Suite 136.

COMMERCIAL PROJECTS – The following is a brief overview of ongoing commercial projects in Mustang:

- Permits are ready for Chili's Restaurant at 1245 East State Highway 152. The building will be 5,136 square feet and will be located at the northwest corner of State Highway 152 and North Hunker Terrace.
- Construction is underway for the Mustang Chamber of Commerce headquarters at 1401 North Mustang Road, next to the City of Mustang City Hall. The walls are painted and final inspections will be performed next. The project is approximately 95% complete.
- Construction for the Little Explorers Academy Too building is complete at 1708 West State Highway 152. The daycare facility has a temporary certificate of occupancy.
- Flex Space permits have been issued for 220 North Chisholm Trail Way. The site will include 12 warehouse type units on 1.4 acres. All three buildings are now up and two of the structures are past the framing stage. The fire department has done their 50% walk-through.
- Empowered Church has submitted plans to connect their sanctuary building to their gymnasium building with classrooms and a gathering area. The address is 601 East State Highway 152.
- Permits have been issued for Hunker Terrace Retail Shell. The building will be 10,010 square feet and include 4 lease units. It is located at 1233 East State Highway 152 in the Mustang Marketplace Addition. The building is erected and masonry and glass is being installed on the exterior. There have been some minor revisions to the project which is approximately 50% complete.
- Permits have been issued for Wondervan Pops at 408 South Symes Lane. The building will be 6,000 square feet. Final inspections are pending.

City Manager's Report
October 6, 2023
Page 4 of 13

- Permits have been issued for Panda Express Restaurant, which is being built in the new Mustang Marketplace Addition, just east of the Walmart property. The building itself will be approximately 1350 square feet. Dirt work has been started on the property.
- Permits have been issued for Tommy's Express Car Wash at 432 East State Highway 152. Footings have been started for the project and they have completed their bore under the state highway for their sewer tap.
- Fiestas Mexicanas is under construction at 216 North Mustang Mall Terrace. The project is 80% complete. A mechanical final has been done, and electrical and plumbing finals are pending.
- Work continues on a commercial/industrial building at 1233 East Highline Lane. One of the suites has neared completion and trade work is being finished on the others. The driveway, approach and sidewalks have been poured.
- Wild Horse Storage – Civil plans have been received and are under review. The developer has installed water lines and fire hydrants. Water lines have been tested and approved.

SUBDIVISIONS – The following is a brief overview of subdivision activity in Mustang:

- A Preliminary Plat has been received and is under review for The Vineyard Addition at the southeast corner of Morgan Road and East SW 59th Street.
- A residential Preliminary Plat has been approved for a subdivision titled Hidden Lake Estates. It contains 213 single-family lots on 75.73 acres. The area is northeast of the Walmart property.
- A Final Plat has been received for Mustang Highlands, a Duplex Community northeast of Wal-Mart, east of Locke Supply. The plat contains 22 lots on 7.71 acres for 44 dwelling units.
- A final plat has been approved for the next phase of Hunter's Hill 5 Addition on North Clear Springs Road. The plat contains 79 residential lots. Water and sewer line testing has been approved. Paving and storm water infrastructure has been completed.
- A final plat for Wild Horse Canyon 3 has been approved. The plat contains 108 lots. Water and sewer line testing has been approved. Paving has not yet begun.

LOT INVENTORY – A breakdown of the current lot availability within the City of Mustang is included below:

Subdivision	Available Lots	Total Number of Lots
Crystal Springs	2	118
Gabe's Crossing	18	27
Hunter's Hill 4	7	35
Hyde Park Addition	8	34
Magnolia Trace 6	2	34
Prairie Hills 1	6	110
Spitler Lake Estates 2	5	58
Spitler Lake Estates 3	40	50
Wild Horse Canyon	3	74
	91	540

FINANCE:

FINANCIAL REPORTS - Included in the City Manager's Report are the monthly (un-audited) financial reports ending August 31, 2023 and sales tax report for September 2023.

The General fund had a positive month of \$286,096 and positive YTD of \$13,187. The ending balance as a percentage of annual revenues (cash reserve) was 22.38% (prudent goal is to keep this amount at no less than 10-15% of annual revenues).

The Mustang Improvement Authority had a positive month of \$366,554 and positive YTD of \$880,540 which excludes the construction projects. The ending balance as a percentage of annual revenues (cash reserve) was 27.27%. The construction projects (2016, 2017, 2020, and 2020A notes) are reflected towards the bottom of the financials.

Sales tax reporting for September 2023 reflects \$1,243,068.11 which is a negative of (\$16,931.89) or a negative of (1.3%) to monthly projection. Use tax reporting for September 2023 was \$214,659.39.

AUDITOR FIELD WORK – The week of October 9, 2023, the auditors will be onsite to finish up capital assets, grants and cutoff testing.

PERSONNEL – Please welcome Ashley Neely to the Finance Department as the new Accounts Payable Clerk. Ashley has experience as an executive assistant in the corporate industry, and experience in the retail and healthcare sectors. She has one year left to complete her Bachelor Degree in accounting. Ashley is married to Michael, a police officer for the City of Oklahoma City and they have five children.

FIRE:

ACTIVITIES AND EVENTS - The following is a summary of current or recent activities and events at the Fire Department:

- Muscular Dystrophy Association (MDA) "Fill the Boot" - Mustang Fire Department members collected for MDA through the Labor Day weekend. The total amount collected through the donations from our citizens was \$7,922.36.
- Executive Fire Officer Leadership Program (EFO) - Chief Carruth graduated the EFO program on September 19, 2023 at the Wes Watkins Center in Stillwater, OK.
- Public Education Leadership Summit - Fire Marshal Eric Halter attended the Public Education Leadership Summit in Bethany, OK. The summit, hosted in part by State Farm and the NFPA, focuses on leading technology and trends in community risk reduction and life safety.
- Southwestern Division of the International Association of Fire Chiefs (SWD-IAFC)- Chief Carruth, Executive Board Member and 2nd Vice President of Oklahoma, is set to attend the SWD-IAFC annual conference in Baton Rouge, LA next month.

City Manager's Report

October 6, 2023

Page 6 of 13

- National Registered Paramedic- The Mustang Fire Department would like to congratulate Corporal Zane Gordon for successfully passing the paramedic national registry tests. Corporal Zane Gordon is now a Nationally Registered Paramedic (NRP)! Zane will begin his in-house field training in the near future.

HUMAN RESOURCES

EMPLOYEE ANNIVERSARIES – The following employees achieve important employment anniversaries with the City of Mustang during the month of October:

- Mark Bailey Police 26 years
- Angela Wood Finance 22 years
- Jeffrey Collins Police 18 years
- Kathi Lowrance Library 16 years
- Lance Duncan Police 12 years
- Kelli Blissard Parks & Rec 11 years
- Melody Johnson Parks & Rec 10 years
- Jaime Cowdrey Parks & Rec 10 years
- Amber Torres Parks & Rec 8 years
- Corinne Colbert Library 7 years
- Robert Groseclose Police 7 years
- Caleb Pinley Police 5 years
- Derek Hunt Police 5 years
- Todd Wisdom Parks & Rec 4 years
- Jeremy Collinson Police 3 years
- Kevin Parker Police 2 years

LIBRARY:

ADULT PROGRAMS AND ACTIVITIES – (Adults 18+) The following is a brief overview of current, upcoming or recently offered Adult Programs and activities at the Library. Events are on Thursdays at 6:00 PM unless otherwise noted. Register online at www.mustangpubliclibrary.eventbrite.com

- Paperbacks & Playdates Book Club – Friday, October 13, 2023 at 10:00 AM. (This is a low-pressure book club for adults.) You are welcome to bring your children with you. We will have a play area set up for them. (Read a book from the same genre each month. This month: Horror, Thriller, Mystery.)
- Coffee & Crafting – Friday, October 20, 2023 at 4 PM. Paint with Artist, Anne Morales.
- Adult Cooking: Halloween Cookies – Monday, October 16, 2023 at 10:30 AM. Join us to decorate sugar cookies.
- Brown Bag Book Club – Tuesday, October 17, 2023 at 11:30 AM. Bring your own lunch and discuss *Gemini* by Carol Cassella.
- (Not) Under Pressure Book Club – October 19, 2023 at 6 PM. (This is a low-pressure book club for adults. Read a book from the same genre each month. This month: Horror, Thriller, Mystery.)

City Manager's Report
October 6, 2023
Page 7 of 13

- Geeky Cauldron Book Club – October 26, 2023 at 6 PM. A book club for adults who still love reading Young Adult books. Limited copies of books are available through the library, so please plan accordingly. This month: *The Girl from the Well* by Rin Chupeco.

ALL AGES EVENTS – The following is a brief overview of current, upcoming, or recently offered Family Programs and activities at the Library. Register online at www.mustangpubliclibrary.eventbrite.com

- Pumpkin Painting – Thursday, October 12, 2023 at 6:30 PM. Join Donna Jung from the Canadian County Extension Office to paint and decorate pumpkins. Pumpkins provided for registered attendees.
- Sweet Potato Dig – Friday, October 13 at 1:30 PM.
- Eclipse Program – Friday, October 13 at 4:00 PM. Use UV reactive beads to make creations to wear for the eclipse.
- Chess Club – Saturday, October 7 & 21, 2023 at 11:00 AM. Come and enjoy this come-and-go event. We will have chess boards out for anyone to play. All ages and experience levels are welcome.

TEEN PROGRAMS AND ACTIVITIES – (Grades 6-12) The following is a brief overview of current, upcoming or recently offered Teen Programs and activities at the Library. Events are on Thursdays at 4:30 PM unless otherwise noted. All supplies for programs are provided. Please register online at www.mustangpubliclibrary.eventbrite.com

- Dungeons & Dragons: – Tuesday, October 17, 2023. Take up a weapon and defeat various foes. Create your own character or utilize premade characters to join the campaign. Email sbarnard@cityofmustang.org if interested.
- Halloween S.T.E.M. – October 12, 2023. Halloween-themed S.T.E.M. Challenges. Compete for Prizes.
- Pop & Palette: October 19, 2023. Paint with Artist, Anne Morales.
- Straw Hat Pirates Anime Club – October 26, 2023. Join us for our monthly anime club. Each month we will watch anime and try out Asian snacks.
- Teen After Hours – Friday, October 27, 2023 at 6:30 PM. Join local author and ghost hunter, Tanya McCoy while she tells us spooky tales from her ghost hunts. Refreshments provided.

TWEEN PROGRAMS AND ACTIVITIES – (Grades 3-5) The following is a brief overview of current, upcoming, or recently offered Tween Programs and activities at the Library. Events are on Mondays at 4:30 PM. Register online at www.mustangpubliclibrary.eventbrite.com

- Pizza Waffles – October 9, 2023. We will be making savory, pizza waffles.
- Halloween Cookie Decorating – October 16, 2023. Join us to decorate sugar cookies.
- Halloween Bingo: October 23, 2023. Celebrate the spooky season with a fun game of BINGO.
- Where the Wild Books Are Book Club – October 30, 2023. A genre-based book club with activities and guided discussion. Theme this month: Spooky or Mystery. Email sbarnard@cityofmustang.org if you need help making a selection.

City Manager's Report

October 6, 2023

Page 8 of 13

ELEMENTARY PROGRAMS AND ACTIVITIES – (Grades K-2) The following is a brief overview of current, upcoming, or recently offered Elementary Programs and activities at the Library. Events are on Wednesdays at 4:30 PM. Register online at www.mustangpubliclibrary.eventbrite.com

- Pumpkin Playdough – October 11, 2023. Make your own playdough that smells like a favorite fall scent.
- Fiction Fanatics: October 18, 2023. Join us for our big kid story time. This month's theme: Monsters.
- Halloween Bingo: October 25, 2023. Celebrate the spooky season with a fun game of BINGO.

INFANT, TODDLER, & PRESCHOOL PROGRAMS AND ACTIVITIES – Children will listen to stories, enjoy songs and rhymes, and/or participate in a craft activity. All programs take place in the education room of the library and require registration unless noted.

- Preschool Story Time – Mondays at 9:30 AM & 11:00 AM
- Mother Goose – Wednesdays at 9:30 AM, 10:30 AM & 11:30 AM
- Music & Movement – Tuesday, October 10, 2023 at 10:00 AM & 11:00 AM
- Process Art: Pumpkin Crafts – Tuesday, October 24, 2023 at 11:00 AM
- Baby Goose – Thursday, October 5 & 19, 2023 at 10:00 AM
- Mother Goose at Night: Thursday, October 26, 2023 at 5:45 PM

LIBRARY BOARD – The next meeting of the Library Board will be on Thursday, October 26, 2023, at 5:15 PM.

LIBRARY DISPLAY – Stop by and check out the Basket Weaving display for the month of October.

RESOURCES – The following is a review of unique resources available to the public through the Mustang Public Library:

- Do you know an adult that would like to earn a high school diploma? This program is for adults age 25 or older who have completed at least 8th grade. Contact the Library for more information at (405) 376-2226.
- Up your career game with thousands of on-demand video courses for the most in-demand career skills across business, tech and more. Access Gale Presents: Udemy from our library's website.
- Follow us on Facebook, Instagram, Twitter and TikTok.

PARKS:

DEPARTMENT ACTIVITIES – The following is a brief overview of activities occurring within the Parks and Recreation Department:

- Spooktacular – October 28, 2023 – The Annual FREE Spooktacular Event presented by Wright Water will be held on Saturday, October 28, 2023 from 5:30 to 8:00 PM. There will be over 50 carnival games with candy prizes, life size Monopoly with prizes, inflatables, food trucks, and more.
- Splash Pad – Splash pad closed on October 2, 2023.

RECREATION CENTER – The following is an overview of the Recreation Center operations:

- The Recreation Center was visited 16,203 times during the month of September 2023.
- Open Pickleball
 - Mondays 10:00 AM – 1:00 PM
 - Wednesdays and Fridays 9:00 AM - 12:00 PM
 - Sundays 1:00 – 5:00 PM
- Open Volleyball
 - Youth Volleyball - Tuesdays 4:00 - 6:15 PM
 - Adult Volleyball – Thursdays 6:00 – 8:30 PM and Saturdays 9:00 AM – 5:45 PM
- Pick Up Basketball Games
 - 9 – 14 year-olds Mondays 5:00 – 8:00 PM
 - 15 years and up Wednesdays and Fridays 5:00 – 8:00 PM
- Rock Wall – Hours
 - Mon – Fri 5:00 – 8:00 PM
 - Sat 9:00 AM – 5:00 PM
 - Sun 2:00 – 5:00 PM
- Personal Training
 - Personal Training sessions are available at the Recreation Center for \$30 per session. For an additional \$10 you can bring a buddy. Call 376-3411 to reserve a spot.
- Drop-in Childcare – Drop-in Childcare is offered for children from 6 months to 8 years of age at the Recreation Center. Please see the website for hours. www.cityofmustang.org/o/parks
- Fitness
 - Trick or Trot – October 21, 2023 – This new event will consist of a Monster Mile Walk and a Frankenstein 5K. A costume contest and warm up will begin at 9:30 AM with the races beginning at 9:45 AM. Monster Mile participants will receive a goodie bag and access to treat stations along the route for \$10. The Frankenstein 5K will be \$15. Pre-packet pickup for the 5K is Friday, October 20, 2023 from 8:00 AM – 4:00 PM in the Active Adult Center for 55+. Please register online at www.cityofmustang.org/parksrec
 - Fitness Classes in August had 3,002 attendees.

ADULT PROGRAMS – The following is an overview of adult programming activities and services: Epoxy Resin Christmas Ornament Classes – October 23 and 24, 2023 - Epoxy Resin is the process of combining 2 liquid components that harden to form a solid plastic. Participants will make 9 ornaments. This class will be a total of \$30; \$24 payable to the instructor the day of class and \$6 to register. The instructor takes payment forms of check, cash, PayPal, Venmo, and Zelle. The \$6 registration fee at the time you sign up is check, cash, or credit card. Please sign up at our Parks and Recreation front desk, by calling 405-376-3411 or online at www.cityofmustang.org/o/parks

- Active Adults Center 55+
 - Medicare – There will be multiple opportunities in October to learn about Medicare. Seminars are from a variety of companies and the public is welcome to attend any or all of the events.
 - October 12, 2023 at 10:00 AM will be Greg Dillinger from Priority Medicare Solutions.
 - October 16, 2023 at 10:00 AM will be Wayne Driggers with United Healthcare.
 - October 23, 2023 at 10:00 AM will be a representative from Humana.
 - Aging Services Food Service serves lunch for ages 60+, with a suggested \$2.00 donation. To reserve a meal, contact Aging Services at 405-376-9874. Meal reservations are due the business day before, by noon. Copies of the lunch menu are available in the Active Adult Center or go to <https://5il.co/25xir> or via email by contacting Ashley Patten at apatten@cityofmustang.org
 - In September, the Active Adult Center served 949 people for lunch provided by Aging Services.
 - Over 2,346 Active Adults participated in a variety of activities including music, games and group activities.
 - The Active Adult Center for 55+ goes on a variety of trips each month. These trips include museums, restaurants, craft shows, music shows and more. A calendar of these trips can be obtained at <https://5il.co/25xj7> or via email by contacting Ashley Patten at apatten@cityofmustang.org
 - A Veteran's Service Representative from the Oklahoma Department of Veterans Affairs will be on site on Mondays from 8:30 AM – 4:00 PM. Representative Allen Jacobson can advise and aid veterans and families to obtain state and federal benefits. No appointment necessary.

For a complete list of programs and activities at the Active Adult Center 55+ go to <https://5il.co/25xj6> or email clyman@cityofmustang.org for a calendar via email.

SPORTS COMPLEX AND FACILITIES – The following is a brief overview of the sports complex and facilities:

- Recreation Center
 - Sign-ups for Rising Star 4 & 5 year old basketball league opened October 1, 2023. Players must be 4 years old by August 1, 2023 and can't turn 6 years old before August, 2023. Registration will continue until October 25, 2023 at <https://secure.recl.com/OK/Mustang-OK/catalog?filter=c2VhcmNoPTI3MzkwMjg=>

- Softball & Baseball Complex Tournaments
 - Mustang Youth Sports will host their annual Spooktacular baseball and softball tournament October 20-23, 2023.
- Mustang Youth Baseball and Softball
 - Youth baseball and softball will finish up fall leagues at the end of October.
- Adult Sports
 - Fall adult softball league continues.

For more information about sports go to www.cityofmustang.org/o/parks or email Blake Dickson at bdickson@cityofmustang.org

YOUTH AND FAMILY PROGRAMS – The following is a brief overview of youth and family programs and services:

- Fall Break Mini Camp – October 11 - 16, 2023 – School is out, so hang out with Parks and Recreation at Fall Break Mini Camp. Camp will be 7:30 AM to 5:30 PM for ages 4 to 11 years old and is only \$100 per child for all 4 days. There will be snacks, arts, crafts, fun games, and outdoor activities (weather permitting). Don't forget to bring lunch, sunscreen, a light jacket and a water bottle each day.
- Pumpkin Decorating – October 17, 2023 – Get ready for Halloween by coming to decorate pumpkins with cutest sticker faces and more at 11:00 AM or 6:00 PM. Pumpkin Decorating is a come and go event on Tuesday, October 17 for ages 2 to 8 years old. Registration is only \$4 per child and bring your own pumpkin but all other supplies are provided.

PARK PROJECTS – The following is a brief overview of projects going on throughout the City parks:

- Brittany's Play Adventure – The new restroom facility is scheduled to be completed the week of October 9, 2023. Replacement parts for broken playground equipment (belt swing and merry-go-round) have been ordered.
- Elliot Park – Tree trimming has been completed. The electrical issue with the pond fountain is to be fixed by the end of the month.
- Meadows Park – Construction of the new walking trail and upgrades should be completed in the next few weeks.

UPCOMING EVENTS – The following is a brief overview of upcoming events offered by the Parks and Recreation Department:

- Mom VS Sons – October 14, 2023 – This event is exclusively for Moms and their sons to come and compete or battle it out with Nerf Dart Battles, Inflatable Obstacle Courses, and Interactive Games and Activities with pizza provided by All American Pizza and light refreshments at the Mustang Community Center Saturday, October 14 from 6:30 to 8:30 PM. Space is limited so pre-registration is required. The cost is only \$12 per attendee. Registration is online or you may call the Front Desk at the Community Center for further questions or help at (405) 376-3411.

City Manager's Report
October 6, 2023
Page 12 of 13

- Flick and Treat – October 20, 2023 – Come and hang out on the front lawn for Flick or Treat on Friday, October 20. Food trucks will begin serving at 6:00 PM and will feature the movie that won the Facebook survey, *Nightmare Before Christmas*, at dusk.

For more information on any of the upcoming events and activities, please check out the city website at www.cityofmustang.org/o/parks, call 376-3411, or follow Mustang Parks & Recreation Special Events on Facebook at www.facebook.com/mustangokparks

Discover the Fun!

POLICE:

PERSONNEL - The following is a brief overview of personnel transitions within the Police Department:

- Recruit Zachary Abdelhadi has completed Phase 2 of Field Training and is currently in Phase 3.
- Recruit Christopher Green is progressing in Phase 2 of Field Training.

TRAINING - The following is a brief overview of training within the Police Department:

- Officers Green, Abdelhadi, Childs, Hawkins and Norman along with Sgt's Hunt, Six and Lt. Bailey completed pistol mounted optics transition school.
- Officer Kevin Parker attended standardized field sobriety testing instructor school.
- Sgt. Brauer completed the 6th and final phase of CLEET firearms instructor school.
- Lt. Carpenter and Officer Norman attended the Oklahoma Counter Terrorism Intelligence Center's Threat Liaison officer training.
- Officer Hawkins completed the FBI hostage negotiator training
- Lt's Carpenter, Meadows and Duncan attended the FBI Law Enforcement Executive Development Association's Supervisory Leadership Institute.
- Animal Welfare Officer Sarah Goulart completed her Animal Control Officer Certification

SPECIAL PROJECTS - The following is a brief overview of special projects within the Police Department:

- Staff is currently hosting the FBI Law Enforcement Executive Development Association's Trilogy training program. The second block of instruction will be the Command Leadership Institute will begin October 16, 2023. Lieutenants Meadows, Carpenter and Duncan will be attending. In exchange for hosting this training there is no cost for Mustang attendees.

MONTHLY POLICE STATISTICS – The Call Report for FY 2023-24 through August is included on the following page, as well as a comparison to the previous year.

FY 24	July	Aug	Totals
Collisions	16	39	55
Calls	1,477	1,580	3,057
Incidents	141	180	321
Arrests	44	45	89
Citations	260	398	658
Traffic Stops	414	455	869
ACO Calls	2	13	15
ACO Incidents	-	-	-
ACO Arrests	-	-	-
ACO Citations	-	2	2
ACO Tasks	205	316	521
Flock Calls	18	14	32
Flock Cases	4	4	8
Flock Arrests	4	3	7

FY 23	July	Aug	Totals
Collisions	42	44	86
Calls	1,661	1,748	3,409
Incidents	183	177	360
Arrests	56	45	101
Citations	589	281	870
Traffic Stops	384	468	852
ACO Calls	27	46	73
ACO Incidents	-	-	-
ACO Arrests	-	-	-
ACO Citations	2	-	2
ACO Tasks	165	214	379
Flock Calls	-	-	-
Flock Cases	-	-	-
Flock Arrests	-	-	-

ATTACHMENTS:

1. Fall Curbside Clean-Up Information
2. Community Development Monthly Report for August and September, 2023.
3. Code Enforcement Monthly Report for August and September, 2023.
4. Financial Reports for Period Ending August 31, 2023 and Sales Tax for September, 2023.

The next City Manager's Report will be available on or before November 3, 2023

2023 CURBSIDE

FALL CLEAN UP



The City of Mustang will be holding Fall Clean-up in Sept/Oct for all residential sanitation customers. You may begin placing items at the curb, in an orderly fashion, one week prior to your scheduled pickup. **ONLY ONE PASS THROUGH PER STREET WILL BE MADE**

ITEMS MUST BE AT THE CURB BY 7:00 A.M.

(Turning trucks around in the neighborhoods is not a pass through)
PLEASE READ and FOLLOW REGULATIONS ON BACK CAREFULLY

The clean-up schedule is as follows:

If your regular trash pickup day is:	Your Clean-up day is:
TUESDAY	SATURDAY, SEPT 23, 2023
MONDAY	SATURDAY, SEPT 30, 2023
FRIDAY	SATURDAY, OCT 7, 2023
THURSDAY	SATURDAY, OCT 14, 2023

Sanitation drivers WILL NOT assist you with your debris.
Sanitation drivers WILL NOT wait for you to move your debris to the curb. You can begin moving your debris to the curb one(1) week prior to your pickup date.

If you have a portable basketball goal or any other items that are not debris and it is at the curb on your pickup day – You are subject for that item being removed. Please keep it away from the curb and separate from the debris.

OEMA nor the City will be responsible!

**Polycarts will
not be picked up**

For additional
information call
376-4521



REGULATIONS

ALL Regulations must be followed. If residents' debris does not follow the listed regulations IT WILL NOT BE PICKED UP.

No notification will be given.

You must follow the listed regulations

LOOSE DEBRIS/TRASH OR ITEMS PLACED NEXT TO MAILBOXES, FENCES, ANY/ALL UTILITY METERS OR OTHER STRUCTURES WILL NOT BE PICKED UP!

1. Refrigerators, freezers, air conditioners, etc., **will be accepted.**
2. Brush, tree limbs, lumber, decking, fence panels, etc., **must be cut to lengths of four(4) feet (or shorter) and bundled with rope or cord** in order to guarantee pickup.
3. Flooring (of any kind) must be in 4'x4' bundle and tied.
4. **No** pieces of concrete, rocks or bricks.
5. **No** construction or demolition materials
6. **No** hazardous waste materials: batteries, paints, tires, oils or hazardous liquid substances.
7. **No** dead animals.
8. **No** large tree stumps – must be cut to 4' length x 12" dia
9. Jacuzzi's, pools, etc – must be cut to 4'x4' pieces
10. ***Small pieces of materials must be in containers***



**CITY OF MUSTANG
COMMUNITY DEVELOPMENT**

SUMMARY OF PERMITS/INSPECTIONS/DEPOSITS FOR AUGUST 2023

INSPECTIONS COMPLETED	TOTAL INSPECTIONS	CASH COLLECTION SUMMARY	TOTAL DEPOSITS
COMMERCIAL BUILDING	6	ANIMAL LICENSES / FEES	\$215.00
RESIDENTIAL BUILDING	25	LICENSES	\$3,720.00
DRIVEWAY	34	INSPECTION FEES	\$7,126.00
CONSTRUCTION	37	DEEDS/PLATS/SPLITS/VARIANCES	\$0.00
ELECTRICAL	81	PERMITS	\$10,465.12
MECHANICAL	29	STATE PERMIT FEES	\$490.50
PLUMBING	86	DONATIONS - ANIMAL SHELTER	\$0.00
BUSINESS LICENSE	2	GENERAL FUND MISCELLANEOUS	\$10.52
SIGN	1	CPR TRAINING CLASSES	\$0.00
TOTAL	301	PARK DEVELOPMENT FEES	\$200.00
		CONVENIENCE FEE	\$222.50
		WATER METER FEE	\$920.00
		WATER / SEWER INSTALL FEE	\$1,950.00
		WATER / SEWER CONNECT FEES	\$1,225.00
		MIA MISCELLANEOUS	\$0.00
		SEWER IMPACT FEE	\$2,000.00
		UTILITY DEPOSITS	\$375.00
		GRAND TOTAL	\$28,919.64
		PERMIT FEES COLLECTED	TOTAL DEPOSITS
RESIDENTIAL BUILDING PERMITS	4	COMMERCIAL BUILDING	\$0.00
RESIDENTIAL PLUMBING PERMITS	21	RESIDENTIAL BUILDING	\$3,749.10
RESIDENTIAL MECHANICAL PERMITS	15	CONSTRUCTION	\$1,199.00
RESIDENTIAL ELECTRICAL PERMITS	34	DEMOLITION	\$0.00
COMMERCIAL BUILDING PERMITS	0	DRIVEWAY	\$190.00
COMMERCIAL PLUMBING PERMITS	1	COMMERCIAL ELECTRICAL	\$1,239.94
COMMERCIAL MECHANICAL PERMITS	5	RESIDENTIAL ELECTRICAL	\$3,122.46
COMMERCIAL ELECTRICAL PERMITS	5	ROW/ EASEMENT	\$100.00
FIRE PROTECTION SYSTEM PERMITS	1	COMMERCIAL MECHANICAL	\$317.00
SWIMMING POOL PERMITS	0	RESIDENTIAL MECHANICAL	\$1,182.95
STORM SHELTER PERMITS	3	COMMERCIAL PLUMBING	\$447.94
OTHER BUILDING PERMITS	18	RESIDENTIAL PLUMBING	\$2,171.58
OCCUPANCY PERMIT	6	SEPTIC	\$100.00
BUSINESS LICENSE	2	SIGN	\$35.00
BEVERAGE LICENSE	1	WATER METER	\$3,620.00
CONTRACTORS LICENSE	23	WATER WELL	\$0.00
SECURITY ALARM	1	TOTAL	\$17,474.97
SEMI TRACTOR PERMIT	0		
SPECIAL EVENT PERMIT	0		
SOLICITORS LICENSE	2		
MOBILE FOOD VENDOR	1		
TOTAL PERMITS ISSUED	143		

**CITY OF MUSTANG
COMMUNITY DEVELOPMENT**

SUMMARY OF PERMITS/INSPECTIONS/DEPOSITS FOR SEPTEMBER 2023

INSPECTIONS COMPLETED	TOTAL INSPECTIONS	CASH COLLECTION SUMMARY	TOTAL DEPOSITS
COMMERCIAL BUILDING	4	ANIMAL LICENSES / FEES	\$544.00
RESIDENTIAL BUILDING	30	LICENSES	\$20,715.20
DRIVEWAY	6	INSPECTION FEES	\$1,828.32
CONSTRUCTION	25	DEEDS/PLATS/SPLITS/VARIANCES	\$200.00
ELECTRICAL	46	PERMITS	\$11,586.36
MECHANICAL	20	STATE PERMIT FEES	\$247.50
PLUMBING	27	DONATIONS - ANIMAL SHELTER	\$0.00
BUSINESS LICENSE	8	GENERAL FUND MISCELLANEOUS	\$56.07
SIGN	0	CPR TRAINING CLASSES	\$0.00
TOTAL	166	PARK DEVELOPMENT FEES	\$50.00
		CONVENIENCE FEE	\$215.00
		WATER METER FEE	\$950.00
		WATER / SEWER INSTALL FEE	\$1,170.00
		WATER / SEWER CONNECT FEES	\$1,075.00
		MIA MISCELLANEOUS	\$40.00
		SEWER IMPACT FEE	\$2,000.00
		UTILITY DEPOSITS	\$275.00
		GRAND TOTAL	\$40,952.45
		PERMIT FEES COLLECTED	TOTAL DEPOSITS
RESIDENTIAL BUILDING PERMITS	1	COMMERCIAL BUILDING	\$4,862.68
RESIDENTIAL PLUMBING PERMITS	4	RESIDENTIAL BUILDING	\$1,553.85
RESIDENTIAL MECHANICAL PERMITS	7	CONSTRUCTION	\$5,769.50
RESIDENTIAL ELECTRICAL PERMITS	11	DEMOLITION	\$0.00
COMMERCIAL BUILDING PERMITS	2	DRIVEWAY	\$160.00
COMMERCIAL PLUMBING PERMITS	1	COMMERCIAL ELECTRICAL	\$159.00
COMMERCIAL MECHANICAL PERMITS	1	RESIDENTIAL ELECTRICAL	\$954.72
COMMERCIAL ELECTRICAL PERMITS	2	NOI/ FLOOD PLAIN	\$0.00
FIRE PROTECTION SYSTEM PERMITS	0	COMMERCIAL MECHANICAL	\$54.50
SWIMMING POOL PERMITS	1	RESIDENTIAL MECHANICAL	\$677.85
STORM SHELTER PERMITS	1	COMMERCIAL PLUMBING	\$161.76
OTHER BUILDING PERMITS	24	RESIDENTIAL PLUMBING	\$268.00
OCCUPANCY PERMIT	9	SEPTIC	\$0.00
BUSINESS LICENSE	8	SIGN	\$0.00
BEVERAGE LICENSE	1	WATER METER	\$2,570.00
CONTRACTORS LICENSE	203	ROW & EASEMENT	\$100.00
SECURITY ALARM	0	TOTAL	\$17,291.86
SEMI TRACTOR PERMIT	1		
SPECIAL EVENT PERMIT	0		
SOLICITORS LICENSE	0		
MOBILE FOOD VENDOR	5		
TOTAL PERMITS ISSUED	282		



CITY OF MUSTANG
COMMUNITY DEVELOPMENT OFFICE
1501 N. MUSTANG RD.
MUSTANG, OK 73064
(405) 376-9873

October 4, 2023

CODE ENFORCEMENT COMPLAINTS FILED FOR AUGUST 2023

<u>COMPLAINT</u>	<u>COMPLAINTS FILED</u>	<u>COMPLETED</u>	<u>PENDING</u>
GRASS/WEEDS	28	20	8
TRASH	24	17	7
INOPERABLE VEHICLE	5	3	2
PARKED ON FRONT LAWN	2	1	1
OTHER	16	8	8
TOTAL	75	49	26

PROPERTIES ABATED – 2= \$1600

PROPERTIES POSTED – 18

CITATIONS ISSUED – 0

ILLEGAL SIGNS PULLED – 146

City of Mustang
Code Enforcement Log
August 2023

<u>DATE</u>	<u>ADDRESS</u>	<u>GRASS COMP</u>	<u>TRASH COMP</u>	<u>INOP VEH</u>	<u>PARKED ON FRONT LAWN</u>	<u>OTHER COMPLAINTS</u>	<u>DATE COMPLETED</u>
08/01/2023	717 S Brookview Ln	1	1				08/31/2023
08/01/2023	529 W PINE ROSE CT WAY			1	1		
08/01/2023	640 E Linden Ln					LIMBS/SILT IN DRAINAGE DITCH	
08/02/2023	616 E Linden Ln					SEMI TRACTOR IN DRIVEWAY	08/31/2023
08/02/2023	312 E CHARLOTTE TER			1			08/15/2023
08/02/2023	748 W ELDER DR			1			08/15/2023
08/02/2023	729 N FALCON WAY	1				POOL IS SMELLY/DIRTY	08/15/20023
08/02/2023	300 N TOPAZ WAY					PARKED ON SIDEWALK	08/15/2023
08/03/2023	723 CANADIAN TER	1	1				
08/03/2023	321 N CANADIAN TER		1				
08/03/2023	1132 E SW 59TH ST		1				08/24/2023
08/03/2023	207 N CANADIAN TER		1				
08/03/2023	505 N CANADIAN TER	1	1				
08/03/2023	321 N CANADIAN TER		1				
08/07/2023	309 E TWELVE OAKS DR		1				08/17/2023
08/14/2023	Centennial School Area	1	1				08/24/2023
08/14/2023	412 W FOREST DR	1					08/31/2023
08/14/2023	824 E SUERA TER	1					08/31/2023
08/14/2023	616 S JONES LN	1	1			DILAPIDATED STRUCTURE	09/30/2023
08/14/2023	359 W ELDER DR	1					08/28/2023
08/14/2023	612 E HILLCREST LN	1	1				
08/14/2023	545 N BUCKHORN WAY					SHED TOO CLOSE TO PROPERTY LINE	
08/14/2023	425 S HEIGHTS DR	1					08/31/2023
08/14/2023	1005 N BARNHILL WAY			1		BASKETBALL GOAL IN STREET	08/28/2023

08/14/2023	409 W GREENWOOD DR	1						08/27/2023
08/14/2023	736 E LEA TER	1						
08/15/2023	BRINDLEY #29-1	1	1					
08/15/2023	CURTIS #1	1	1					
08/15/2023	DAVID #1-25R	1	1					
08/15/2023	GRIDER #1-25	1	1					
08/15/2023	GRIDER #3-25	1	1					
08/16/2023	611 W SHADOW RIDGE WAY						DRAINAGE DITCH	
08/16/2023	615 W SHADOW RIDGE WAY						DRAINAGE DITCH	
08/16/2023	619 W SHADOW RIDGE WAY						DRAINAGE DITCH	
08/16/2023	623 W SHADOW RIDGE WAY						DRAINAGE DITCH	
08/16/2023	627 W SHADOW RIDGE WAY						DRAINAGE DITCH	
08/16/2023	631 W SHADOW RIDGE WAY						DRAINAGE DITCH	
08/16/2023	635 W SHADOW RIDGE WAY						DRAINAGE DITCH	
08/17/2023	JONES #1-35D	1	1					
08/17/2023	KRIVANEK #2-25	1	1					
08/17/2023	KRIVANEK #3-25d	1	1					
08/17/2023	MASOPUST #2-30	1	1					
08/17/2023	MORGENSON #1A-34	1	1					
08/21/2023	1005 W RIDGECREST WAY			1				
08/21/2023	1416 E ANGEL FIRE TER	1						
08/21/2023	831 W DOWDEN ST				1			
08/22/2023	2256 E PHEASANT VIEW LN	1						
08/23/2023	1735 W ZACHARY WAY						PERSON(S) RESIDING IN TRAVEL TRAILER	
08/25/2023	1109 N HYDE PARK WAY						Beavers damaging property owner's fence	08/30/2023
08/25/2023	540 W HWY 152	1						
08/29/2023	1015 N DEER CT WAY	1	1					08/30/2023
08/29/2023	1616 N ORCHARD TER	1	1					08/31/2023



CITY OF MUSTANG
COMMUNITY DEVELOPMENT OFFICE
1501 N. MUSTANG RD.
MUSTANG, OK 73064
(405) 376-9873

October 5, 2023

CODE ENFORCEMENT COMPLAINTS FILED FOR SEPTEMBER 2023

<u>COMPLAINT</u>	<u>COMPLAINTS FILED</u>	<u>COMPLETED</u>	<u>PENDING</u>
GRASS/WEEDS	21	14	7
TRASH	51	26	25
INOPERABLE VEHICLE	2	1	1
PARKED ON FRONT LAWN	3	1	2
OTHER	6	3	3
TOTAL	83	45	38

PROPERTIES ABATED – 7= \$9050

PROPERTIES POSTED – 3

CITATIONS ISSUED – 1

ILLEGAL SIGNS PULLED – 114

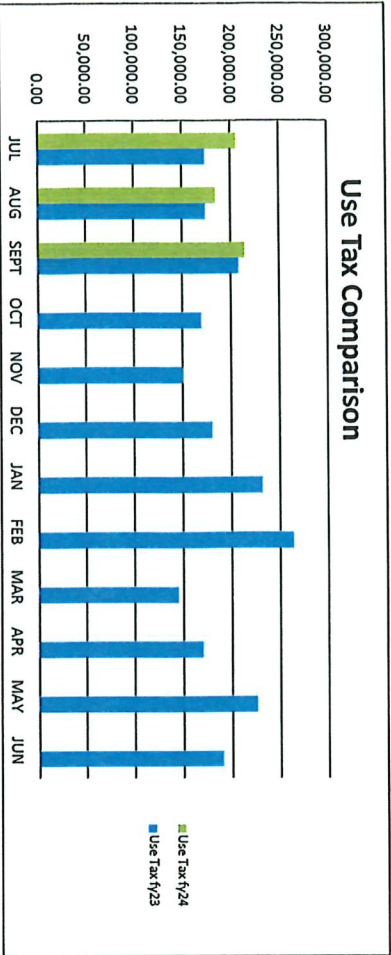
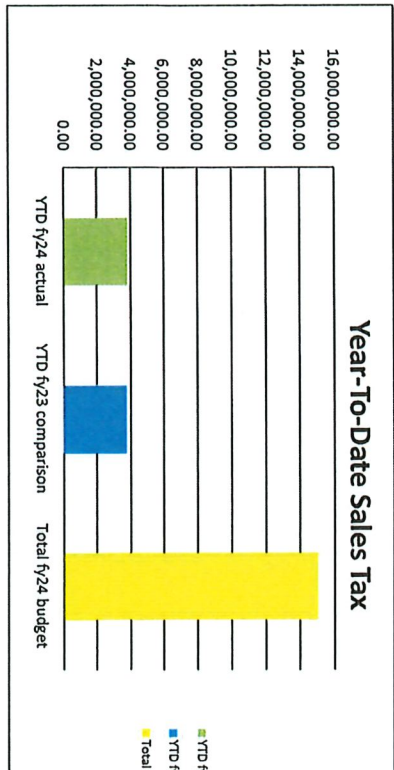
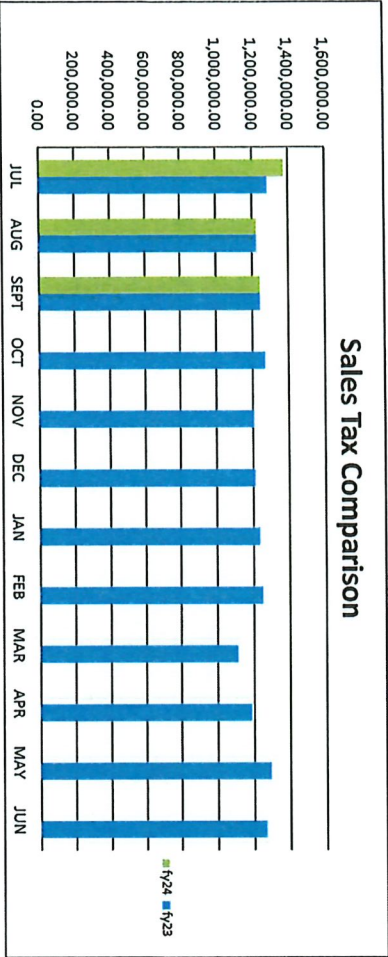
City of Mustang
Code Enforcement Log
September 2023

<u>DATE</u>	<u>ADDRESS</u>	<u>GRASS COMP</u>	<u>TRASH COMP</u>	<u>INOP VEH</u>	<u>PARKED ON FRONT LAWN</u>	<u>OTHER COMPLAINTS</u>	<u>DATE COMPLETED</u>
09/01/2023	433 E MAGNOLIA TER		1				09/08/2023
09/01/2023	1300 N MUSTANG RD	1	1				09/08/2023
09/01/2023	635 W SHEPERD DR	1	1				09/08/2023
09/01/2023	1616 N ORCHARD DR	1	1				09/15/2023
09/05/2023	1019 W JOHNATHAN WAY	1	1				09/23/2023
09/06/2023	437 W MAPLE BRANCH WAY				1		
09/06/2023	1920 SW 59th St (160 acres)	1	1				09/20/2023
09/07/2023	437 W MAPLE BRANCH WAY				1		
09/07/2023	EAST ELDER NEAR SARA RD					SEMI TRACTOR PARKED IN THE STREET	
09/07/2023	821 W DOWDEN DR			1			
09/07/2023	700 W CARSON DR	1	1				09/30/2023
09/07/2023	CHICKEN EXPRESS AREA	1					09/25/2023
09/08/2023	350 W ELDER	1	1				09/15/2023
09/09/2023	1112 N VICKSBURG TER	1	1				
09/11/2023	1616 N ORCHARD TER	1	1				09/30/2023
09/11/2023	627 N EDGEWOOD TER	1	1				09/30/2023
09/12/2023	1425 E PERSIMMON LN	1	1				09/30/2023
09/13/2023	1024 W CHURCHILL WAY					PERSONS LIVING IN RV	
09/14/2023	1409 N SAVANNAH TER		1			PERSONS LIVING IN RV	
09/17/2023	724 S SHEPHERD DR	1			1		
09/19/2023	818 W Perry Dr			1			
09/19/2023	403 S HEIGHTS DR	1	1				
09/19/2023	359 W ELDER DR	1	1				
09/19/2023	338 W BIRCH DR		1				

09/19/2023	415 S HEIGHTS DR			1				
09/19/2023	434 W ELDER DR			1				
09/20/2023	417 W HILLCREST DR			1				
09/20/2023	525 S HIGHLAND DR			1				
09/20/2023	624 S SHEPHERD DR			1				
09/20/2023	749 W ELDER DR			1				
09/21/2023	1102 N CRYSTAL WAY		1	1			CAMPING TRAILER PARKED IN STREET	09/26/2023
09/21/2023	2240 E THOMAS TER		1	1			REFRIGERATOR DUMPED ON VACANT LOT	09/21/2023
09/21/2023	606 W FOREST DR			1				
09/21/2023	659 W JUNIPER DR			1				
09/21/2023	724 S SHEPHERD DR			1				
09/22/2023	524 W PERRY DR			1				
09/22/2023	659 W PERRY DR			1				
09/22/2023	616 W CARSON DR			1				
09/23/2023	615 S LARIAT DR			1				09/25/2023
09/23/2023	1451 S BLUE HAVEN DR			1				
09/23/2023	615 S OWEN DR			1				
09/24/2023	426 W HILLCREST DR		1	1				
09/25/2023	617 S LINDEN LN		1	1			SEMI TRACTOR PARKED IN DRIVEWAY	09/25/2023
09/27/2023	1052 N RIDGECREST WAY		1	1				
09/27/2023	714 N LUDY WAY			1				
09/27/2023	1226 W HEIDI WAY			1				
09/28/2023	710 N LUDY WAY			1				
09/28/2023	1122 W KYLE WAY			1				
09/28/2023	1114 W KYLE WAY			1				
09/28/2023	920 W CHURCHILL WAY			1				
09/29/2023	1021 N DORCHESTER WAY			1				
09/29/2023	1529 W AGATE WAY			1				
09/29/2023	314 N JASPER WAY			1				
09/29/2023	549 W AQUA CLEAR DR			1				

09/29/2023	1450 W AGATE WAY	1	1					
09/30/2023	707 S LAKEHOMA DR		1					
09/30/2023	709 S AQUA CLEAR DR		1					
09/30/2023	723 S PLEASANT VIEW DR		1					
09/30/2023	1759 W LAKEAIRE DR		1					
09/30/2023	1840 W CEDAR RIDGE DR		1					

Mustang's Revenue Comparison September 2023



CITY OF MUSTANG
GENERAL FUND
FISCAL YEAR 2023-2024
Statement of Revenues & Expenditures
As of August 31, 2023

	<u>MONTH TO-DATE</u>	<u>YEAR TO-DATE</u>	<u>BUDGET</u>	<u>PERCENT OF BUDGET</u>
REVENUES:				
Charges for Services	\$ 117,564	\$ 297,741	\$ 1,380,000	21.58%
Taxes and Franchise	1,502,886	3,257,791	18,299,000	17.80%
Licenses and Permits	23,099	49,060	341,500	14.37%
Fines	28,535	58,423	303,000	19.28%
Miscellaneous	34,097	71,995	600,500	11.99%
Reserved Carryover	-	-	7,000,000	0.00%
TOTAL REVENUES	<u>1,706,181</u>	<u>3,735,011</u>	<u>27,924,000</u>	<u>13.38%</u>
EXPENDITURES:				
Mayor and Council	-	24,514	57,060	42.96%
City Attorney	18,016	35,476	264,989	13.39%
Information Technology	11,694	24,632	159,415	15.45%
City Manager	59,802	175,364	1,012,309	17.32%
Library	38,372	79,143	486,583	16.27%
Parks and Recreation	95,485	208,068	1,372,730	15.16%
General Government	24,379	244,231	1,979,310	12.34%
Increase to Fund Balance	-	-	7,000,000	0.00%
Town Center	23,841	44,287	407,770	10.86%
Ball Complex	58,262	122,288	760,830	16.07%
Aquatics	43,256	110,459	362,045	30.51%
Finance	57,184	144,960	827,139	17.53%
Community Development	41,646	96,663	626,740	15.42%
Police	254,781	593,983	3,974,760	14.94%
Animal Welfare	13,443	39,616	267,989	14.78%
Support Services	46,151	91,700	629,140	14.58%
Fire	231,624	592,640	3,519,891	16.84%
Streets	1,310	9,700	214,300	4.53%
TOTAL EXPENDITURES	<u>1,019,246</u>	<u>2,637,724</u>	<u>23,923,000</u>	<u>11.03%</u>
REVENUES OVER EXPENDITURES	<u>686,935</u>	<u>1,097,287</u>	<u>4,001,000</u>	<u>27.43%</u>
TRANSFERS IN (OUT):				
Transfers in	846,409	1,570,959	11,385,000	13.80%
Transfers out	<u>(1,247,248)</u>	<u>(2,655,059)</u>	<u>(15,386,000)</u>	<u>17.26%</u>
TOTAL TRANSFERS	<u>(400,839)</u>	<u>(1,084,101)</u>	<u>(4,001,000)</u>	<u>27.10%</u>
NET CHANGE IN FUND BALANCE	<u>286,096</u>	<u>13,187</u>	<u>-</u>	
FUND BALANCE (GAAP Basis)				
Beginning Balance (Audited)		8,607,195		
Ending Balance		<u>\$ 8,620,382</u>		
FUND BALANCE (Budgetary Basis)				
Beginning Balance		7,216,962	7,000,000	
Ending Balance		<u>\$ 7,230,149</u>	<u>\$ 7,000,000</u>	

CITY OF MUSTANG
GENERAL FUND
FISCAL YEAR 2023-2024
Balance Sheet
As of August 31, 2023

Notes:

	<u>YEAR TO-DATE</u>	
ASSETS:		
Cash	\$ 3,411,007	Cash on hand
Petty Cash	850	Discretionary funds for expenditures not sensible to process check
Cash on Hand	3,350	Cash drawers
Investments	3,570,870	Certificate of deposits
		Sales & use tax, and other intergovernmental shared revenues measurable at year-end.
Due from Other Governments	2,342,416	Collectible within 60 days after 6/30)
		Franchise tax (alcohol, utilities, excise, motor vehicle, tobacco) revenue accruals measurable at year-end
Franchise Tax Receivables	152,866	
Municipal Court Receivables	475,416	Municipal court revenue (fines) accruals measurable at year-end
Inventory	62,426	Year-end inventory on-hand (office supplies, concessions-aquatic/ball fields, Silver Star)
Other Receivables	3,906	Grant and miscellaneous accruals at year-end
TOTAL ASSETS	<u>10,023,108</u>	
LIABILITIES:		
Prepaid License & Permits	13,632	Prepayment of licenses/permits received by contractors (deferred revenue)
Accounts Payable	-	Money owed by City to its suppliers
Payroll Payable	220,942	Payroll deductions, tax expenses, and benefits owed
Deferred Revenue Court	378,419	Court revenue received yet judge has not ruled
Escrow Payable	9,152	Escrow holding for SYMES Detention Pond
Escrow Payable	937	Escrow holding for Wildhorse Sidewalk
TOTAL LIABILITIES	<u>623,083</u>	
CAPITAL:		
Reserve for Encumbrance	203,444	Encumbrance recognized towards budget - Cash Savers Incentive
Reserve for Encumbrance	725,000	Encumbrance recognized towards budget - Atwoods Incentive
Reserve for Encumbrance	-	Encumbrance recognized towards budget - Mustang Market Place (Commercial)
Fund Balance	8,458,395	Fund Balance Equity
TOTAL CAPITAL	<u>9,386,838</u>	
EXCESS REVENUES OVER EXPENSES:	<u><u>13,187</u></u>	Gain or Loss

CITY OF MUSTANG, OKLAHOMA
 GENERAL FUND
 TWO MONTHS ENDED AUGUST 31, 2023

	GENERAL FUND		
	BUDGET	YTD ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 7,000,000	\$ 7,216,962	
REVENUES	\$ 20,924,000	\$ 3,735,011	18%
EXPENDITURES	\$ (16,923,000)	\$ (2,637,724)	16%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 4,001,000	\$ 1,097,287	
TRANSFERS IN	\$ 11,385,000	\$ 1,570,959	14%
TRANSFERS OUT	\$ (15,386,000)	\$ (2,655,059)	17%
NET TRANSFERS	\$ (4,001,000)	\$ (1,084,100)	
INCREASE (DECREASE) TO BEGINNING FUND BALANCE	\$ -	\$ 13,187	
ENDING FUND BALANCE	\$ 7,000,000	\$ 7,230,149	
ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES	\$ 7,000,000	\$ 7,230,149	22.38%
	21.67%		

Amount of unrestricted and unobligated cash and investments carried over from the end of the prior year.

Indicates the current budget, as amended, plans on spending more than it takes in; thereby, increasing the fund balance by the end of the fiscal year by this amount.

This amount is considered the Fund's unappropriated cash reserves. Fiscally prudent goal is to keep this amount at no less than 15-20% of annual revenues.

The end of August 2023 represents 16.67% of the fiscal year. This % is a basic measure of where the Fund should be year to date compared to budget.

This represents the amount by which fund revenues exceed expenditures prior to net transfers (subsidies) from/to other funds.

This indicates the Fund has received revenues and transfers to date that exceeds

This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.

MUSTANG IMPROVEMENT AUTHORITY - OPERATING FUND
FISCAL YEAR 2023-2024
Statement of Revenues & Expenses
As of August 31, 2023

	<u>MONTH TO-DATE</u>	<u>YEAR TO-DATE</u>	<u>BUDGET</u>	<u>PERCENT OF BUDGET</u>
OPERATING REVENUES:				
Sales Tax	1,224,505	2,603,372	15,000,000	17.36%
Water	515,625	881,781	4,330,000	20.36%
Wastewater	216,411	417,523	2,600,000	16.06%
Sanitation	233,485	466,086	2,655,000	17.56%
Sanitation-Restricted	1,144	2,279	14,000	16.28%
Recycling	6,369	12,705	75,000	16.94%
Tree Limb Removal	2,398	4,570	20,000	22.85%
Ambulance	32,554	65,144	390,000	16.70%
Other fees	61,206	119,377	878,000	13.60%
Interest & other	50,880	95,527	390,050	24.49%
Reserved Carryover	-	-	8,000,000	0.00%
Auction Surplus	-	-	100	0.00%
TOTAL OPERATING REVENUES	2,344,577	4,668,363	34,352,150	13.59%
OPERATING EXPENSES:				
General Government	61,545	118,108	999,000	11.82%
Fund Balance Reserve	-	-	8,000,000	0.00%
Water	207,996	363,991	3,544,435	10.27%
Sewer	75,688	154,116	1,246,715	12.36%
Sanitation	122,368	244,886	1,547,000	15.83%
TOTAL OPERATING EXPENSES	467,597	881,102	15,337,150	5.74%
REVENUES OVER EXPENSES	1,876,980	3,787,261	19,015,000	
TRANSFERS IN (OUT)				
Transfers in	-	-	200,000	0.00%
Transfers out	(1,510,426)	(2,906,721)	(19,215,000)	15.13%
TOTAL TRANSFERS	(1,510,426)	(2,906,721)	(19,015,000)	15.29%
NET INCOME (LOSS)	366,554	880,540	-	
WORKING CAPITAL - Beginning Balance		8,524,117		
WORKING CAPITAL - Ending Balance		9,404,657		
2016 CONSTRUCTION LOAN				
Restricted Carryover (2016 Note)	-	-	1,168,000	0.00%
Expenditures of 2016 Projects	-	-	(1,168,000)	0.00%
TOTAL 2016 REVENUE NOTES	-	-	-	
2017 CONSTRUCTION LOAN				
Restricted Carryover (2017 Note)	-	-	926,000	0.00%
Expenditures of 2017 Projects	(2,455)	(2,455)	(590,200)	0.42%
TOTAL 2017 REVENUE NOTES	(2,455)	(2,455)	335,800	
2020 PROCEEDS AND EXPENDITURES				
Restricted Carryover (2020 Note)	-	-	1,445,000	0.00%
Expenditures of 2020 Projects	-	(78,049)	(1,780,800)	4.38%
TOTAL 2020 REVENUE NOTES	-	(78,049)	(335,800)	
2020A REFINANCING 2014B AND EXPENDITURES				
Restricted Carryover (2020A Note)	-	-	142,000	0.00%
Expenditures of 2020A Projects	(2,000)	(2,000)	(142,000)	1.41%
TOTAL 2020 REVENUE NOTES	(2,000)	(2,000)	-	
TOTAL NET INCOME (LOSS) - INCLUDES NOTES	362,099	798,036	-	

CITY OF MUSTANG
MUSTANG IMPROVEMENT AUTHORITY
FISCAL YEAR 2023-2024
Balance Sheet
As of August 31, 2023

Notes:

	<u>YEAR TO-DATE</u>	
ASSETS:		
Cash	\$ 4,880,508	Cash on hand
Petty Cash	600	Discretionary funds for expenditures not sensible to process check
Depository Cash	1,250	Cash in depository account (imprest account)
Utility Billing ACH	100	ACH utility payments
2016 Construction Fund	1,159,868	2016 construction fund (project account) - EOC land (partial), street impv (partial), playground, TC exp (partial), WWTP C&D
2017 Construction Fund	730,225	2017 construction fund (project account) - EOC construction (partial), upgrade dispatch system, public safety vehicles/equipment, widening Sara Rd, 89th widening (partial), overlay residential streets, splash pad, animal shelter, lighting (2) soccer fields, market place
2020 Construction Fund	1,097,793	2020 construction fund (project account) - Sewer lift station, bell filter press, sewer basin, sewer line project, arsenic treatment skids, county line water tower improvements and drainage projects
2020A Construction Fund	9,663	2020A construction fund (refinancing of 2014B project account) - S. Mustang Road
Accounts Receivable	653,030	Utility services rendered to customers for payment
Unbilled Receivables - Audit	728,760	Utility accounts receivables earned at year-end and not yet received
Allowance for Doubtful Accounts	(17,738)	Allowance for uncollectible accounts receivable at year end
A/R - Unapplied Credits	(34,801)	Unapplied transactions on customer A/R waiting to be applied i.e. customer paying more than what is owed
Investments	4,322,956	Certificate of deposits
Property, Plant and Equipment	63,259,783	Long-term operating assets used by Authority. The City's capitalization threshold is \$5,000
Accumulated Depreciation	(29,030,846)	Represents the expired value of an asset
Construction in Progress	1,511,314	Costs of construction work, not yet recorded
Inventory	57,018	Year-end inventory on-hand (public works)
Other Receivables	71,819	Grant and miscellaneous accruals at year-end
Deferred Outflow - ARO	2,586,240	GASB 83 – WWTP Retirement Obligation
TOTAL ASSETS	<u>51,997,543</u>	
LIABILITIES:		
Accounts Payable	(36,475)	Money owed by Authority to its suppliers
Asset Retirement Obligation	<u>2,765,560</u>	GASB 83 – WWTP Retirement Obligation
TOTAL LIABILITIES:	<u>2,729,085</u>	
CAPITAL:		
Contributed Capital	1,495,189	Capital assets donated to the Authority
Fund Balance	49,012,690	Equity
TOTAL CAPITAL	<u>50,507,879</u>	
EXCESS REVENUES OVER EXPENSES:	<u><u>798,036</u></u>	

**CITY OF MUSTANG, OKLAHOMA
MUSTANG IMPROVEMENT AUTHORITY
TWO MONTHS ENDED AUGUST 31, 2023**

	MUSTANG IMPROVEMENT AUTHORITY FUND		
	BUDGET	YTD ACTUAL	% OF BUDGET
<p>Amount of unrestricted and unobligated cash and investments carried over from the end of the prior year.</p>	\$ 8,000,000	\$ 8,524,117	
REVENUES	\$ 34,352,150	\$ 4,668,363	14%
EXPENDITURES	\$ (15,337,150)	\$ (881,102)	6%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 19,015,000	\$ 3,787,261	
TRANSFERS IN	\$ 200,000	\$ -	0%
TRANSFERS OUT	\$ (19,215,000)	\$ (2,906,721)	15%
NET TRANSFERS	\$ (19,015,000)	\$ (2,906,721)	
INCREASE (DECREASE) TO BEGINNING FUND BALANCE	\$ -	\$ 880,540	
ENDING FUND BALANCE	\$ 8,000,000	\$ 9,404,657	
ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES	23.15%	27.22%	
2016, 2017, 2020, & 2020A RESTRICTED	\$ 3,681,000	\$ -	
2016, 2017, 2020 & 2020A PROJECT EXPENDITURES	\$ (3,681,000)	\$ (82,504)	
TOTAL NET INCOME (LOSS) - INCLUDES CONSTR NOTES	\$ 8,000,000	\$ 798,036	

The end of August 2023 represents 16.67% of the fiscal year. This % is a basic measure of where the Fund should be year to date compared to budget.

This represents the amount by which fund revenues exceed expenditures prior to net transfers (subsidies) from/to other funds.

This indicates the Fund has received revenues and transfers to date that exceeds

This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.

Indicates the current budget, as amended, plans on spending more than it takes in; thereby, increasing the fund balance by the end of the fiscal year by this amount.

This amount is considered the Fund's unappropriated cash reserves. Fiscally prudent goal is to keep this amount at no less than 15-20% of annual revenues.

MONTHLY OPERATING STATEMENT

For the Month Ending August 31, 2023

Mustang Improvement Authority
1501 N. Mustang Road
Mustang, OK 73064

Operating Revenue:

Water sales	515,625
Wastewater treatment charges	216,411
Refuse and recycle sales	240,998
Tree Limb Removal	2,398
Ambulance	32,554
Other fees	61,206
Auction Surplus	-
TOTAL OPERATING REVENUE	<u>1,069,192</u>

Operating Expenses:

Operating & maintenance	198,055
General & administrative	208,339
Purchased water	65,658
Capital outlay	-
TOTAL OPERATING EXPENSES	<u>472,052</u>

NET OPERATING INCOME (LOSS) 597,140

Non-operating income (expenses):

Interest income	38,337
Sales tax	1,224,505
Miscellaneous	12,543
Transfers In	-
TOTAL NON-OPERATING INCOME	<u>1,275,385</u>

NET INCOME BEFORE OPERATING TRANSFERS 1,872,525

Operating transfers out 1,510,426

NET INCOME (LOSS) 362,099

Monthly Debt Payments: *Included in transfers

Oklahoma Water Resources Board - 2009	21,519
Revenue Note 2016	99,034
Revenue Note 2017	88,942
Revenue Note 2020	12,258
Revenue Note 2020A	90,946
TOTAL MONTHLY DEBT PAYMENTS	<u><u>312,699</u></u>

City of Mustang
 Monthly Sales Tax Revenues
 Five Year Comparison

	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020
Jul	\$ 1,378,867.49	\$ 1,288,315.31	\$ 1,109,162.30	\$ 1,126,293.44	\$ 976,001.89
Aug	1,224,504.99	1,227,397.16	1,114,534.20	1,110,574.08	1,001,708.05
Sep	1,243,068.11	1,245,616.92	1,105,675.97	1,045,197.54	975,436.60
Oct		1,272,688.74	1,162,800.86	945,785.37	969,534.14
Nov		1,207,197.00	1,091,410.06	1,107,171.22	953,160.17
Dec		1,213,212.51	1,122,514.50	919,427.87	955,393.06
Jan		1,267,375.22	1,163,230.73	1,013,662.47	977,207.87
Feb		1,255,351.39	1,219,286.13	976,014.57	962,627.48
Mar		1,112,938.81	1,009,468.36	976,927.06	857,802.11
Apr		1,185,947.39	1,099,212.34	935,320.71	870,971.55
May		1,295,251.63	1,194,667.26	1,216,057.50	1,006,840.75
Jun		1,269,049.90	1,212,457.66	1,157,286.40	1,060,555.68
	<u>\$ 3,846,440.59</u>	<u>\$ 14,840,341.98</u>	<u>\$ 13,604,420.37</u>	<u>\$ 12,529,718.23</u>	<u>\$ 11,567,239.35</u>
AVG	1,282,146.86	1,253,776.46	1,133,701.70	1,044,143.19	963,936.61
% increase	2.26%	10.59%	8.58%	8.32%	0.95%
projected					
Increase	(10,993,901.39)	1,235,921.61	1,074,702.14	962,478.88	109,135.21

City of Mustang
Sales Tax Report
Budget to Actual Comparison
September 8, 2023

	Actual Collections		Budget Projections		Over (Under) Projection	
	Amount	Percent	Amount	Percent	Amount	Percent
Jul	\$ 1,378,867.49	9.2%	\$ 1,300,000	8.7%	\$ 78,867.49	6.1%
Aug	1,224,504.99	8.2%	1,235,000	8.2%	(10,495.01)	-0.8%
Sep	1,243,068.11	8.3%	1,260,000	8.4%	(16,931.89)	-1.3%
Oct						
Nov						
Dec						
Jan						
Feb						
Mar						
Apr						
May						
Jun						
Totals	\$ 3,846,440.59	25.6%	\$ 3,795,000	25.3%	\$ 51,440.59	1.4%

Average
\$15,385,762

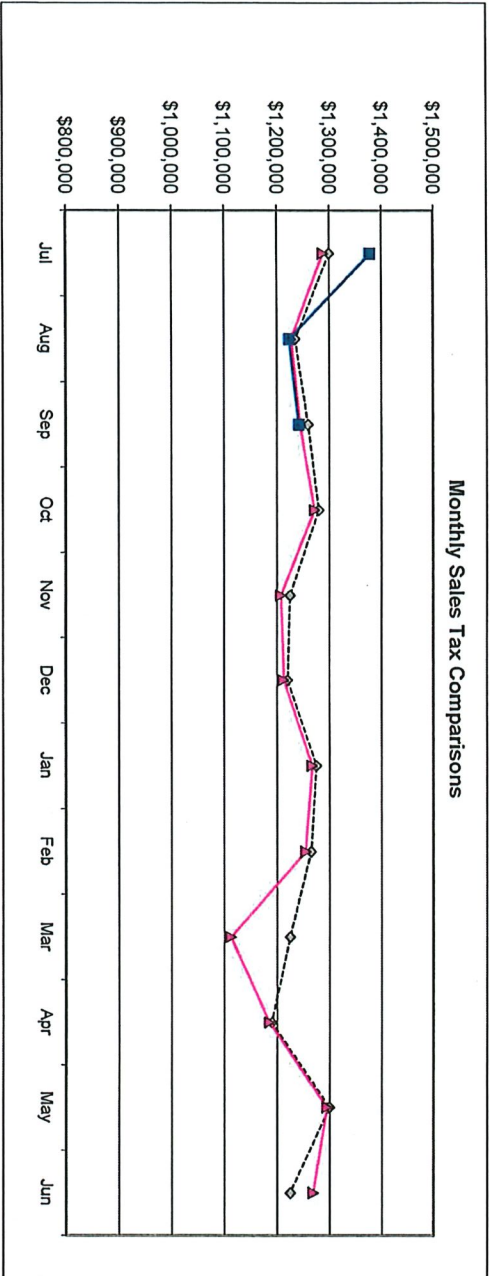
\$15,000,000

City of Mustang
Sales Tax Report
Two Year Comparison
September 8, 2023

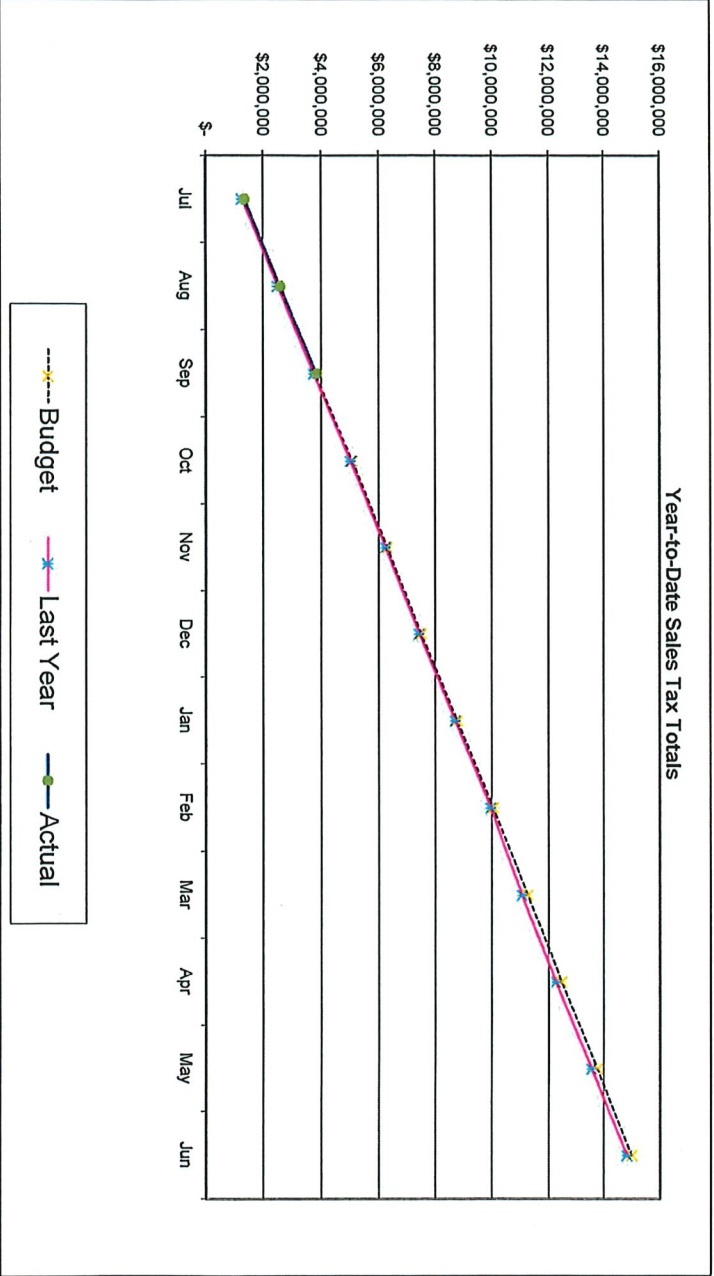
	Fiscal 2023-24		Fiscal 2022-23		Increase or (Decrease)	
	Amount	Percent of Budget	Amount	Percent of Budget	Amount	Percent
Jul	\$ 1,378,867.49	9.2%	\$ 1,288,315.31	8.6%	\$ 90,552.18	7.0%
Aug	1,224,504.99	8.2%	1,227,397.16	8.2%	(2,892.17)	-0.2%
Sep	1,243,068.11	8.3%	1,245,616.92	8.3%	(2,548.81)	-0.2%
Oct						
Nov						
Dec						
Jan						
Feb						
Mar						
Apr						
May						
Jun						
Totals	<u>\$ 3,846,440.59</u>	<u>25.6%</u>	<u>\$ 3,761,329.39</u>	<u>27.9%</u>	<u>\$ 85,111.20</u>	<u>2.3%</u>
Budget 2024	\$ 15,000,000		Budget 2023	\$ 13,500,000		

City of Mustang FY 2023-2024

Monthly Sales Tax Comparisons

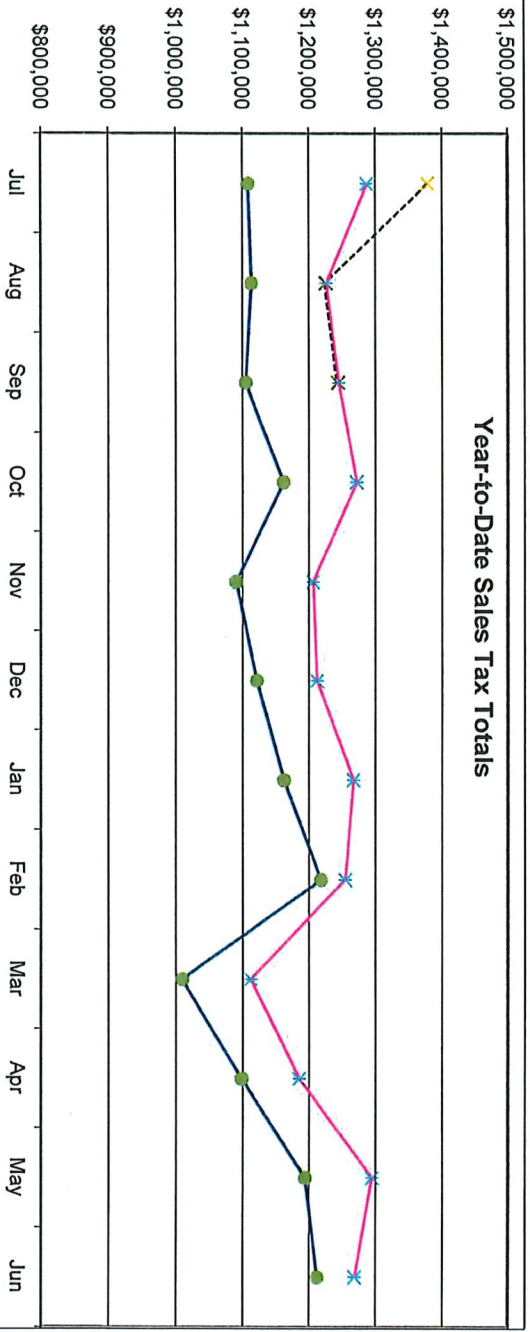


Year-to-Date Sales Tax Totals



City of Mustang

Year-to-Date Sales Tax Totals



---x--- FY24

*- FY23

-●- FY22

City of Mustang
 Monthly Use Tax Revenues
 Five Year Comparison

	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020
Jul	\$206,216.23	\$174,259.95	\$138,480.67	\$129,525.03	\$67,991.57
Aug	184,710.46	174,582.80	153,000.26	123,154.11	83,175.36
Sep	214,659.39	208,867.44	130,491.41	124,268.95	103,700.12
Oct		169,891.28	140,866.53	117,777.12	79,538.21
Nov		150,463.53	142,718.87	127,789.33	79,755.20
Dec		180,122.13	158,087.26	141,693.70	83,929.71
Jan		232,402.69	235,231.83	167,113.69	102,776.70
Feb		264,437.32	282,869.85	211,614.37	152,547.53
Mar		145,497.15	157,699.63	146,634.69	62,614.89
Apr		170,384.72	133,087.96	118,505.72	87,561.08
May		226,130.17	176,586.23	183,150.66	95,062.29
Jun		190,797.92	226,366.07	142,461.82	117,905.62
	<u>\$605,586.08</u>	<u>\$2,287,837.10</u>	<u>\$2,075,486.57</u>	<u>\$1,733,689.19</u>	<u>\$1,116,558.28</u>

Note: Fiscal Year 2024 Use Tax Budget is \$1,800,000

avg mo	\$201,862.03	\$185,903.40	\$168,101.86	\$144,474.10	\$93,046.52
% increase	8.58%	10.59%	16.35%	55.27%	23.82%

City of Mustang
 Use Tax Report
 Budget to Actual Comparison
 September 8, 2023

	Actual Collections		Budget Projections		Over (Under) Projection	
	Amount	Percent	Amount	Percent	Amount	Percent
Jul	\$ 206,216.23	11.5%	\$ 150,000	8.3%	\$ 56,216.23	37.5%
Aug	184,710.46	10.3%	150,000	8.3%	34,710.46	23.1%
Sep	214,659.39	11.9%	150,000	8.3%	64,659.39	43.1%
Oct						
Nov						
Dec						
Jan						
Feb						
Mar						
Apr						
May						
Jun						
Totals	\$ 605,586.08	33.6%	\$ 450,000	25.0%	\$ 155,586.08	8.6%

AVG 2,422,344 BUDGET 1,800,000