

**TO: THE HONORABLE MAYOR AND COUNCIL  
CITY OF MUSTANG**

**FROM: TIMOTHY D. ROONEY  
CITY MANAGER**

**RE: CITY MANAGER'S REPORT**

**DATE: September 8, 2023**

*"The best thing about a heat wave is constantly having the illusion that you're getting exercise."*

- *Unknown  
(The first day of Autumn is just 15 days away!)*

**MANAGERIAL:**

**EMPLOYEE APPRECIATION WEEK** – The City of Mustang's annual celebration of our employees is scheduled for September 11-15, 2023. The weeklong celebration concludes with breakfast on Friday and the City Council is invited to attend that event. A flyer outlining this year's events is attached to this report for your information.

**FALL CURBSIDE CLEAN-UP** – The dates for the Fall Curbside Clean-Up have been announced. The different pick-up dates, along with the regulations and list of acceptable materials, can be found on the informational flyer attached to this report. The flyer is also mailed to all utility billing customers and is included on the "News" portion of the website.

**OMMS** – The City of Mustang recently hosted the Oklahoma Municipal Management Services inaugural "Emerging Leaders Academy" at Town Center on September 6, 2023. The Academy was attended by 64 attendees, representing over 32 municipalities and organizations throughout the State of Oklahoma. Speakers and their topics covered at the Academy were as follows:

- Mr. Darrel Pyle, City Manager, City of Norman – Communications
- Mr. Craig Stephenson, City Manager, City of Ponca City – Elected Officials and Staff Relations
- Mr. Justin Battles, Assistant City Manager, City of Mustang – Organization and Employee Mentality
- Mr. Timothy Rooney, City Manager, City of Mustang – Relationship Building

**OML ANNUAL CONFERENCE** – Several members of the City's Leadership Team will be attending the Oklahoma Municipal League's Annual Conference on September 19-21, 2023 in Oklahoma City. For more information on this annual event, go to <https://www.omlconference.org/>

**ICMA ANNUAL CONFERENCE** – Both Mr. Battles and I will be attending the International City/County Management Association conference in Austin, TX, September 30-October 4, 2023. For more information on this conference, go to <https://conference.icma.org/>

OCTOBER CITY COUNCIL MEETING – This is a reminder that the October City Council meeting has been rescheduled from October 3, 2023 to October 10, 2023 at 7:00 PM as a result of staff attendance at the ICMA Annual Conference.

**ASSISTANT CITY MANAGER:**

PROJECT UPDATES – The following updates are provided for various projects, including ongoing Capital Projects:

- Sara Road Widening – All lanes of the road have been opened. The contractor has several punch list items to complete and will do so during the month of September. This project was included in the Sales Tax Extension approved by voters on August 23, 2016.
- Southwest 89th Street (State Highway 4 to Mustang Road) – Engineers have completed the design for the expansion of Southwest 89<sup>th</sup> Street. The project will begin once Sara Road is completed to avoid significant construction on two section line roads. The project includes all of Southwest 89th Street between Mustang Road and State Highway 4, the far south portion of Mustang Road from the railroad tracks south to Southwest 89th Street, and Southwest 89th Street just east of State Highway 4, creating a new five-lane interchange. On September 5, 2017, Mustang City Council passed a resolution for a traffic signal to be located at the intersection of State Highway 4 and Southwest 89<sup>th</sup> Street and the traffic signal will be part of the Southwest 89th Street project. Southwest 89th Street will become a four-lane road for the mile section and improve the intersections at each section line to five lanes. This project was included in the Sales Tax Extension approved by voters on August 23, 2016. The intersection at State Highway 4 and Southwest 89<sup>th</sup> Street is currently scheduled to go out for bid in February of 2024.

**COMMUNITY DEVELOPMENT:**

PLANNING COMMISSION – The Planning Commission will meet on September 19, 2023 to discuss the following items:

- Specific Use Permit for an Auto Repair Shop in the C-3 Zoning District at 435 W State Highway 152.
- Preliminary Plat for “Monocoupe Commercial Park” near E State Highway 152 and S Monocoupe Ln.
- Final Plat for “Mustang Highlands” a duplex development North of the Walmart area.

BOARD OF ADJUSTMENT – The Board of Adjustment will not meet in September due to a lack of business on the agenda.

TRAFFIC COMMISSION – The Traffic Commission will not meet in September due to a lack of business on the agenda.

MONTHLY REPORTS – Reports from the Community Development Department and Code Enforcement for the month of July are attached for your information and review.

NEW BUSINESS ACTIVITY – The following is a brief overview of new business activity within the City of Mustang:

- Toledo's Mexican Restaurant is now open in their new location at 1200 N Mustang Road.
- S & S Wheel and Tire has applied for a business license at 324 S Symes Lane for a wheel and tire shop.
- A & R Kitchen has applied for a business license for a Vietnamese Restaurant at 1036 E State Highway 152, Suite 136.

COMMERCIAL PROJECTS – The following is a brief overview of ongoing commercial projects in Mustang:

- Plans have been received and are under review for Chili's Restaurant at 1245 E State Highway 152. The building will be 5,136 square feet and will be located at the northwest corner of State Highway 152 and N Hunker Terrace.
- Mustang Chamber of Commerce continues to see progress on their new headquarters at 1401 N Mustang Road, next to the City of Mustang's City Hall. Rough-ins have been completed and dry wall is installed. The project is approximately 75% complete.
- Little Explorers Academy Too has received permits to remodel the space at 1708 W State Highway 152 for a new daycare facility. The plumbing top-out and electrical rough-in have been inspected and contractors continue installing dry wall.
- Flex Space permits have been issued for 220 N Chisholm Trail Way. The site will include 12 warehouse type units on 1.4 acres. All three buildings are now up and two of the structures are past the framing stage.
- Empowered Church has submitted plans to connect their sanctuary building to their gymnasium building with classrooms and a gathering area. The address is 601 E State Highway 152.
- Permits have been issued for Huncker Terrace Retail Shell. The building will be 10,010 square feet and include 4 lease units. It is located at 1233 E State Highway 152 in the Mustang Marketplace Addition. The building is erected and masonry is being installed on the exterior. The project is approximately 35% complete.
- Permits have been issued for Wondervan Pops at 408 S Symes Lane. The building will be 6000 square feet. Everything has been completed and final inspections will be the next item to be scheduled.
- Permits are ready for Panda Express Restaurant, which is going to be built in the new Mustang Marketplace Addition, just east of the Wal-Mart Property. The building itself will be approximately 1350 square feet and will include a drive-through and plenty of parking.
- Permits have been issued for Tommy's Express Car Wash at 432 E State Highway 152. Footings have been started for the project.
- Fiestas Mexicanas has received permits for the remodel of the location at 216 N Mustang Mall Terrace. The project is 75% complete. Finals are being prepared.
- Work continues on a commercial/industrial building at 1233 E Highline Lane. One of the suites has neared completion and trade work is being finished on the others. The driveway, approach and sidewalks have been poured.
- Walmart's 30,000 square-foot addition to their drive through/pick up area at 951 E State Highway 152 is complete. The addition has a certificate of occupancy. The robotic equipment is pending.
- Wild Horse Storage – Civil plans have been received and are under review. The developer has installed water lines and fire hydrants. Water lines have been tested and approved.

SUBDIVISIONS – The following is a brief overview of subdivision activity in Mustang:

- A residential Preliminary Plat has been approved for a subdivision titled Hidden Lake Estates. It contains 213 single-family lots on 75.73 acres. The area is northeast of the Wal Mart property.
- A Preliminary Plat has been approved for Mustang Highlands, a Duplex Community northeast of Wal-Mart, east of Locke Supply. The plat contains 22 lots on 7.71 acres for 44 dwelling units.
- A final plat has been approved for the next phase of Hunter's Hill 5 Addition on N Clear Springs Road. The plat contains 79 residential lots. Water and Sewer line testing has been approved. Paving and Storm Water infrastructure has been completed.
- A final plat for Wild Horse Canyon 3 has been approved. The plat contains 108 lots. Water and Sewer line testing has been approved. Paving has not yet begun.

LOT INVENTORY – A breakdown of the current lot availability within the City of Mustang is included below:

Subdivision	Available Lots	Total Number of Lots
Crystal Springs	2	118
Gabe's Crossing	18	27
Hunter's Hill 4	7	35
Hyde Park Addition	9	34
Magnolia Trace 6	2	34
Prairie Hills 1	6	110
Spitler Lake Estates 2	5	58
Spitler Lake Estates 3	40	50
Wild Horse Canyon	3	74
	92	540

**FINANCE:**

FINANCIAL REPORTS - Included in the City Manager's Report are the monthly (un-audited) financial reports ending July 31, 2023, and sales & use tax reports for August, 2023.

The General Fund had a positive month of \$3,638. The ending balance as a percentage of annual revenues (cash reserve) was 22.35% (prudent goal is to keep this amount at no less than 10-15% of annual revenues).

The Mustang Improvement Authority had a positive month of \$420,722. which excludes the construction projects. The ending balance as a percentage of annual revenues (cash reserve) was 33.69%. The construction projects (2016, 2017, 2020, and 2020A notes) are reflected towards the bottom of the financials.

Sales tax reporting for August, 2023 reflects \$1,224,504.99 which is a negative of (\$10,495.01) or a negative of (.8%) to monthly projection. Use tax reporting for August, 2023 was \$184,710.46.

**FIRE:**

ACTIVITIES AND EVENTS - The following is a summary of current or recent activities and events at the Fire Department:

- Executive Fire Officer Leadership Program - Chief Carruth attended his last session of the EFO program. Chief Carruth is set to graduate the program later in September.
- Fire/Rescue International - As a member of the Southwestern Division of the International Association of Fire Chiefs Executive Board, Chief Carruth, 2<sup>nd</sup> Vice President of Oklahoma, attended the Fire/Rescue International Conference in Kansas City, MO.
- Fire Marshals Association of Oklahoma - Fire Marshal Eric Halter attended the annual Fire Marshals Association of Oklahoma annual conference.
- National Fire Academy Managing Officer - Captain Josh Moore has successfully completed year two of the NFA-MO program. He plans to research post-structure fire air monitoring. The research will be used to develop a new standard operating guideline for Mustang Fire Department. The research and SOG development will complete the capstone requirements needed to graduate the program.
- Corporal Promotion - Firefighter Zane Gordon successfully completed his written and practical Corporal examination and has been promoted to the rank of Corporal. Congratulations Zane!
- Muscular Dystrophy Association "Fill the Boot" - Mustang Fire Department members were out collecting for MDA during the Labor Day weekend.

**HUMAN RESOURCES**

EMPLOYEE ANNIVERSARIES – The following employees achieve important employment anniversaries with the City of Mustang during the month of September:

- Nic Bailey                      Parks & Rec                      14 years
- Katie Matthis                      Support Services                      11 years
- Radika Moore                      Community Dev                      10 years
- Amanda Huffman                      Parks & Rec                      6 years
- Nicole Nelson                      Parks & Rec                      2 years
- Janice Williams                      Parks & Rec                      1 year
- Alaina Bone                      Library                      1 year
- Brock Childs                      Police                      1 year
- Debra Conley                      Parks & Rec                      1 year
- Tanner Hickman                      Parks & Rec                      1 year

**LIBRARY:**

ADULT PROGRAMS AND ACTIVITIES – (Adults 18+) The following is a brief overview of current, upcoming, or recently offered Adult Programs and activities at the Library. Events are on Thursdays at 6:00 PM unless otherwise noted. Register online at [www.mustangpubliclibrary.eventbrite.com](http://www.mustangpubliclibrary.eventbrite.com)

- Paperbacks & Playdates Book Club – Friday, September 8, 2023 at 10:00 AM. This is a low-pressure book club for adults. You are welcome to bring your children with you. We will have a play area set up for them. Read a book from the same genre each month. This month: New Release.
- Raised Garden Beds – Wednesday, September 13, 2023 at 6 PM. Learn how to make different types of raised garden beds with the Canadian County Master Gardeners.
- Coffee & Crafting – Friday, September 15, 2023 at 4 PM. Enjoy coffee while we make pressed flower bookmarks.
- Adult Cooking: InstaPot Shredded Chicken Dishes – Monday, September 18, 2023 at 10:30 AM. Learn to use the Instapot to make several different chicken dishes. Held in the Active Adult Center.
- Brown Bag Book Club – Tuesday, September 19, 2023 at 11:30 AM. Bring your own lunch and discuss *The Book Woman of Troublesome Creek* by Kim Michele Richardson.
- (Not) Under Pressure Book Club – September 21, 2023 at 6 PM. This is a low-pressure book club for adults. Read a book from the same genre each month. This month: New Release.
- Geeky Cauldron Book Club – September 28, 2023 at 6 PM. A book club for adults who still love reading young adult books. Limited copies of books are available through the Library, so please plan accordingly. This month: *Mere Mortals* by Erin Jade Lange.

ALL AGES EVENTS – The following is a brief overview of current, upcoming, or recently offered Family Programs and activities at the Library. Register online at [mustangpubliclibrary.eventbrite.com](http://mustangpubliclibrary.eventbrite.com)

- Game On – Thursday, September 14, 2023 at 6:00 PM. Game On is for all ages to come and enjoy the different games that the library provides.
- Chess Club – Saturday, September 9 & 23, 2023 at 11:00 AM. Come and enjoy this come-and-go event. We will have chess boards out for anyone to play. All ages and experience levels are welcome.

TEEN PROGRAMS AND ACTIVITIES – (Grades 6-12) The following is a brief overview of current, upcoming, or recently offered Teen Programs and activities at the Library. Events are on Thursdays at 4:30 PM unless otherwise noted. All supplies for programs are provided. Please register online at [www.mustangpubliclibrary.eventbrite.com](http://www.mustangpubliclibrary.eventbrite.com)

- Dungeons & Dragons: – Tuesday, September 19, 2023. Take up a weapon and defeat various foes. Create your own character or utilize premade characters to join the campaign. Email [sbarnard@cityofmustang.org](mailto:sbarnard@cityofmustang.org) if interested.
- Foam Printing – September 14, 2023. Come join us to make foam prints.
- Instapot Chicken Dish: September 21, 2023. Learn how to make chicken fried rice with an Instapot.
- Straw Hat Pirates Anime Club – September 28, 2023. Join us for our monthly anime club. Each month we will watch anime and try out Asian snacks.
- Teen After Hours – Friday, September 29, 2023 at 6:30 PM. Fall Carnival: Cake walks, carnival games, and more. Refreshments provided.

TWEEN PROGRAMS AND ACTIVITIES – (Grades 3-5) The following is a brief overview of current, upcoming, or recently offered Tween Programs and activities at the Library. Events are on Mondays at 4:30 PM. Register online at [mustangpubliclibrary.eventbrite.com](https://mustangpubliclibrary.eventbrite.com)

- Brainy Builders – September 11, 2023. We will slide into learning by building recycled material water slides.
- Foam Printing – September 18, 2023. Come join us to make foam prints.
- Where the Wild Books Are Book Club – September 25, 2023. A genre-based book club with activities and guided discussion. Theme this month: New Book Shelf. Email [sbarnard@cityofmustang.org](mailto:sbarnard@cityofmustang.org) if you need help making a selection.

ELEMENTARY PROGRAMS AND ACTIVITIES – (Grades K-2) The following is a brief overview of current, upcoming, or recently offered Elementary Programs and activities at the Library. Events are on Wednesdays at 4:30 PM. Register online at [mustangpubliclibrary.eventbrite.com](https://mustangpubliclibrary.eventbrite.com)

- Book & Cook – September 13, 2023. We will read about pumpkins and make mini pumpkin muffins.
- Tie Dye Socks – September 20, 2023. Make some groovy tie-dye socks.
- Fiction Fanatics: September 27, 2023. This month we will have a Frog and Toad Story Time.

INFANT, TODDLER, & PRESCHOOL PROGRAMS AND ACTIVITIES – Children will listen to stories, enjoy songs and rhymes, and/or participate in a craft activity. All programs take place in the education room of the library and require registration unless noted.

- Preschool Story Time – Mondays at 9:30 AM & 11:00 AM
- Mother Goose – Wednesdays at 9:30 AM, 10:30 AM & 11:30 AM
- Music & Movement – Tuesday, September 12, 2023 at 10:00 AM & 11:00 AM
- Process Art: Wrap Yarn Painting – Tuesday, September 26, 2023 at 11:00 AM
- Baby Goose – Thursday, September 21, 2023 at 10:00 AM
- Mother Goose at Night: Thursday, September 28, 2023 at 5:45 PM

ANNUAL BOOK SALE - The Friends of the Library's Annual Book Sale will be September 23-25, 2023. Saturday 9 AM – 5 PM, Sunday 1 PM – 5 PM, and Monday 9 AM – 5 PM.

LIBRARY BOARD – Library Board Meeting will be on Thursday, September 28, 2023, at 5:15 PM.

LIBRARY DISPLAY – Come see the Fishing display for the month of September.

RESOURCES – The following is a review of unique resources available to the public through the Mustang Public Library:

- Do you know an adult that would like to earn a high school diploma? This program is for adults age 25 or older that have completed at least 8<sup>th</sup> grade. Contact the Library for more information at (405) 376-2226.

- Up your career game with thousands of on-demand video courses for the most in-demand career skills across business, tech, and more. Access Gale Presents: Udemty from our library's website.
- Follow us on Facebook, Instagram, Twitter, and TikTok.

**PARKS:**

DEPARTMENT ACTIVITIES – The following is a brief overview of activities occurring within the Parks and Recreation Department:

- Tea Party in Paris – September 14, 2023 – Join Parks and Recreation for a Tea Party in Paris on Thursday, September 14, 2023 at 11:00 AM or 6:00 PM. There will be tea, juice, fruit, and cookies to go along with meet and greets with characters and other activities. Pre-registration is required at only \$5 per attendee. Space is limited.
- Food Truck Friday – September 15, 2023 – Every month throughout the summer, Mustang Parks and Recreation will be hosting Food Truck Friday featuring a Movie in the Park. This month's Food Truck Friday will be Friday, September 15, 2023 with trucks beginning to serve at 6:00 PM. September's Movie in the Park will feature the new movie *Dungeons and Dragons: Honor Among Thieves* beginning at dusk.
- Splash Pad – Splash pad will close on October 1, 2023 dependent on temperatures and weather conditions.

For information on all Parks and Recreation events, please go to  
[www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks)

RECREATION CENTER – The following is an overview of the Recreation Center operations:

- The Recreation Center was visited 18,128 times during the month of August, 2023.
- Open Pickleball
  - Mondays 10:00 AM – 1:00 PM
  - Wednesdays and Fridays 9:00 AM - 12:00 PM
  - Sundays 1:00 – 5:00 PM
- Open Volleyball
  - Youth Volleyball - Tuesdays 4:00 - 6:15 PM
  - Adult Volleyball – Thursdays 6:00 – 8:30 PM and Saturdays 9:00 AM – 5:45 PM
- Pick-Up Basketball Games
  - 9 – 14-year-olds Mondays 5:00 – 8:00 PM
  - 15 years and up Wednesdays and Fridays 5:00 – 8:00 PM
- Rock Wall – Hours
  - Mon – Fri 5:00 – 8:00 PM
  - Sat 9:00 AM – 5:00 PM
  - Sun 2:00 – 5:00 PM
- Personal Training
  - Personal Training sessions are available at the Recreation Center for \$30 per session. For an additional \$10 you can bring a buddy. Call 376-3411 to reserve a spot.



- Drop-in Childcare – Drop-in Childcare is offered for children from 6 months to 8 years of age at the Recreation Center. Please see the website for hours. [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks)
- Fitness
  - Hip Hop for Hope – September 30, 2023 - Join us for our annual breast cancer fundraiser called Hip Hop for Hope. The cost is \$10 at the door and you will also be able to purchase raffle tickets to win one of the many prizes, with no registration required. Raffle tickets are \$1/ticket or \$5 for six tickets. All money raised during this fundraiser will go to Kimberly Lemley. To donate a raffle item or for more information contact [swillis@cityofmustang.org](mailto:swillis@cityofmustang.org) or call Shannon at 405-376-3411.
  - Fitness Classes in July had 3,639 attendees.

For information on passes and rates, please go to  
[www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks)

ADULT PROGRAMS – The following is an overview of adult programming activities and services:

- Cooking Class – September 18, 2023 – This class is being held in conjunction with the Mustang Public Library, who will be leading the class. Participants will be able to watch the food being prepped and cooked as well as receive a copy of the recipe and taste the final product. Anyone age 18 + is welcome to attend. No registration needed. For more information contact [apatten@cityofmustang.org](mailto:apatten@cityofmustang.org) or call 405-376-1297.
- Epoxy Resin Classes – See website for dates and times. Participants can enroll in either a coasters class or a create your own art project class. Epoxy Resin is the process of combining 2 liquid components that harden to form a solid plastic. This class will be a total of \$30 - \$24 payable to the instructor the day of class and \$6 to register. The instructor takes payment forms of check, cash, paypal, venmo, and zelle. The \$6 registration fee at the time you sign up is check, cash, or credit card. Please sign up at our Parks and Recreation front desk, by calling 405-376-3411 or online at [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks)
- Active Adults Center 55+
  - Long Term Care Insurance – September 25, 2023 – This seminar will be presented by Strong Family Financial and will explain the differences in various policies and have a question-and-answer session. Feel free to bring your current policy in case you have any questions.
  - Aging Services Food Service serves lunch for ages 60+ with a suggested \$2.00 donation. To reserve a meal, contact Aging Services at 405-376-9874. Meal reservations are due the business day before by noon. Copies of the lunch menu are available in the Active Adult Center or to have one emailed contact [apatten@cityofmustang.org](mailto:apatten@cityofmustang.org)
  - In August, the Active Adult Center served 1,105 people for lunch provided by Aging Services.
  - Over 2,519 Active Adults participated in a variety of activities including music, games and group activities.

- The Active Adult Center for 55+ goes on a variety of trips each month. These trips include museums, restaurants, craft shows, music shows, and more. A calendar of these trips can be obtained at <https://5il.co/23hxf> or via email by contacting Ashley Patten at [apatten@cityofmustang.org](mailto:apatten@cityofmustang.org)
- A Veteran's Service Representative from the Oklahoma Department of Veterans Affairs will be on site on Mondays from 8:30 AM – 4:00 PM. Representative Allen Jacobson can advise and aid veterans and families to obtain state and federal benefits. No appointment necessary.

For a complete list of programs and activities at the Active Adult Center 55+ go to <https://5il.co/23hxf> or email [clyman@cityofmustang.org](mailto:clyman@cityofmustang.org) for a calendar via email.

SPORTS COMPLEX AND FACILITIES – The following is a brief overview of the sports complex and facilities:

- Softball & Baseball Complex Tournaments
  - Mustang Youth Sports will host their Western Days baseball and softball tournament September 15-17, 2023.
  - Mustang Youth Sports will host a Play 4 Pink tournament September 29 - October 1, 2023.
  - OG&E will host an adult softball tournament September 23, 2023.
- Mustang Youth Baseball and Softball
  - Youth baseball and softball fall league continues to run.
- Adult Sports
  - Fall adult softball league will begin September 10, 2023.

YOUTH AND FAMILY PROGRAMS – The following is a brief overview of youth and family programs and services:

- September Mini Camp – September 14 - 15, 2023 – School is out so hang out with Parks and Recreation at the Mini Camp. Camp will be 7:30 AM to 5:30 PM for ages 4 years old to 11 years old and is only \$55 per child. There will be snacks, arts, crafts, fun games, and outdoor activities (weather permitting). Don't forget to bring lunch, sunscreen, and a water bottle both days.

AQUATIC CENTER – The following is a brief review of information regarding the Aquatic Center:

- Attendance Information – July 21, 2023 – Sept. 4, 2023 – Just over 11,004 people have attended Mustang Aquatic Center during open swim hours. For the entire summer season, 37,902 patrons came to Mustang Aquatic Center open swim hours.
- End of Season – Labor Day, September 4, 2023, was the last day the Mustang Aquatic Center was open for the 2023 season. Thank you to all who made the season one of the best ever!

*City Manager's Report*  
*September 8, 2023*  
*Page 11 of 13*

PARK PROJECTS – The following is a brief overview of projects going on throughout the City parks:

- Wild Horse Park – Two new dedication benches have been installed with two more to be completed soon.
- Elliot & Meadowbrook Parks – Tree trimming has been completed.
- Meadows Park – Construction on the trail is almost complete. Lights and benches for the trail are on order.

For more information on any of the upcoming events and activities, please check out the city website at [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks) , call 376-3411, or follow Mustang Parks & Recreation Special Events on Facebook at [www.facebook.com/mustangokparks](https://www.facebook.com/mustangokparks)

**Discover the Fun!**

**POLICE:**

PERSONNEL - The following is a brief overview of personnel transitions within the Police Department:

- Recruit Zachary Abdelhadi and Recruit Christopher Green have completed phase 1 of Field Training and are currently progressing in phase 2.
- Ms. Sarah Goulart has accepted the vacant Animal Welfare Officer position. Ms. Goulart has begun training at the Animal Welfare Center.

TRAINING - The following is a brief overview of training within the Police Department:

- Officers Collinson, Norman, Hawkins and Sgt. Pinley attended Field Training Officer school. The training was held August 15-17 here at Mustang PD and instructed by Captain Mangrum.
- Captain Gibson and Sgt. Connolly attended Everett Baxter Forensics crime scene investigations training held at Guthrie PD from July 24-August 8.
- Chief Groseclose, Lt. Meadows and Sgt's. Roecker and Burnett attended Sage Dynamics handgun red dot instructor school August 21-23. Staff will now begin developing curriculum to transition the remaining officers.

SPECIAL PROJECTS - The following is a brief overview of special projects within the Police Department:

- Staff will be hosting the FBI Law Enforcement Executive Development Association's Trilogy Training Program. The first block of instruction will be the Supervisors Leadership Institute and will begin September 11, 2023. Lieutenants Meadows, Carpenter and Duncan will be attending.
- Staff have issued the first 23 miniaturized red dot equipped Glock pistols to all of our firearms instructors and officers assigned to the patrol division. Staff are expected to begin transition training later this month. Staff hopes to have the entire department transition completed by the end of 2023.

*City Manager's Report  
September 8, 2023  
Page 12 of 13*

FLOCK SAFETY PROGRAM - Staff have seen great success since the implementation of the Flock Safety license plate reader (LPR) cameras. Staff have been compiling data since the implementation and will now include some of these statistics in the monthly report that is provided to the City Council. The statistics since implementation are:

<i>Flock Safety Data as of 7/28/23</i>	<b>2022</b>	<b>2023</b>	<b>Totals</b>
<b>Alerts Given</b>	11	499	510
<b>CFS Generated</b>	14	235	249
<b>Cases Generated</b>	4	37	41
<b>Arrests</b>	4	36	40
<b>Impounds</b>	0	14	14
<b>Impound Fees Assessed</b>	\$0	\$1,400	\$1,400
<b>Arrestee Charges/Bonds</b>	\$6,326	\$126,831	\$133,157
<b>Totals</b>	\$6,326	\$128,231	\$134,557

MONTHLY POLICE STATISTICS – The Call Report for FY 2023-24 through July is included below, as well as a comparison to the previous year.

<b>FY 24</b>	<b>July</b>	<b>Totals</b>
Collisions	19	<b>19</b>
Calls	1,477	<b>1,477</b>
Incidents	141	<b>141</b>
Arrests	44	<b>44</b>
Citations	260	<b>260</b>
Traffic Stops	414	<b>414</b>
ACO Calls	2	<b>2</b>
ACO Incidents	-	-
ACO Arrests	-	-
ACO Citations	-	-
ACO Tasks	205	<b>205</b>
Flock Calls	18	<b>18</b>
Flock Cases	4	<b>4</b>
Flock Arrests	4	<b>4</b>

<b>FY 23</b>	<b>July</b>	<b>Totals</b>
Collisions	42	<b>508</b>
Calls	1,661	<b>19,360</b>
Incidents	183	<b>2,212</b>
Arrests	56	<b>596</b>
Citations	589	<b>3,872</b>
Traffic Stops	384	<b>4,480</b>
ACO Calls	27	<b>158</b>
ACO Incidents	-	<b>33</b>
ACO Arrests	-	-
ACO Citations	2	<b>80</b>
ACO Tasks	165	<b>2,517</b>
Flock Calls	-	<b>187</b>
Flock Cases	-	<b>33</b>
Flock Arrests	-	<b>31</b>

**ATTACHMENTS:**

1. Employee Appreciation Week Information.
2. Fall Curbside Clean-Up Information
3. Community Development Monthly Report for July, 2023.
4. Code Enforcement Monthly Report for July, 2023.
5. Financial Reports for Period Ending July 31, 2023 and Sales Tax for August, 2023.

*The next City Manager's Report will be available on or before October 10, 2023*



# CITY OF MUSTANG EMPLOYEE APPRECIATION WEEK



**Monday,  
September**

**11**

## Wild Hero Day

Get a coupon from your Supervisor and enjoy a beverage of your choice from Wild Hero Coffee on Mustang Road. Good from Sept. 11th - 15th.

**Thursday,  
September**

**14**

## Sweet Treat!

Everyone gets a Sweet Treat that you won't have to share!

**Tuesday,  
September**

**12**

## Cookies Anyone?

Grandma Doug is back this year with delicious chocolate chip cookies for everyone!

**Friday,  
September**

**15**

## Honey Bunny Breakfast

Honey Bunny Biscuit CO. will be here from 7:00am to 9:00am, in the Great Room at the Town Center, serving up a delicious breakfast - Come Hungry!

**Wednesday,  
September**

**13**

## Vegetarian Lunch

Just Kidding! Join us at the classrooms in the gym from 11:00am to 1:30pm and enjoy All American Pizza and Dessert from MidFirst Bank. Sponsored by the Wellness Committee.



THANK  
☺ YOU

# 2023 CURBSIDE

# FALL CLEAN UP



The City of Mustang will be holding Fall Clean-up in Sept/Oct for all residential sanitation customers. You may begin placing items at the curb, in an orderly fashion, one week prior to your scheduled pickup. **ONLY ONE PASS THROUGH PER STREET WILL BE MADE**

**ITEMS MUST BE AT THE CURB BY 7:00 A.M.**

(Turning trucks around in the neighborhoods is not a pass through)  
**PLEASE READ and FOLLOW REGULATIONS ON BACK CAREFULLY**

The clean-up schedule is as follows:

If your regular trash pickup day is:	Your Clean-up day is:
TUESDAY	SATURDAY, SEPT 23, 2023
MONDAY	SATURDAY, SEPT 30, 2023
FRIDAY	SATURDAY, OCT 7, 2023
THURSDAY	SATURDAY, OCT 14, 2023

Sanitation drivers **WILL NOT** assist you with your debris.  
Sanitation drivers **WILL NOT** wait for you to move your debris to the curb. You can begin moving your debris to the curb one(1) week prior to your pickup date.

If you have a portable basketball goal or any other items that are not debris and it is at the curb on your pickup day – You are subject for that item being removed. Please keep it away from the curb and separate from the debris.

OEMA nor the City will be responsible!

**Polycarts will  
not be picked up**

For additional  
information call  
**376-4521**



# REGULATIONS

**ALL Regulations must be followed.** If residents' debris does not follow the listed regulations IT WILL NOT BE PICKED UP.

No notification will be given.

**You must follow the listed regulations**

**LOOSE DEBRIS/TRASH OR ITEMS PLACED NEXT TO MAILBOXES, FENCES, ANY/ALL UTILITY METERS OR OTHER STRUCTURES WILL NOT BE PICKED UP!**

1. Refrigerators, freezers, air conditioners, etc., **will be accepted.**
2. Brush, tree limbs, lumber, decking, fence panels, etc., **must be cut to lengths of four(4) feet (or shorter) and bundled with rope or cord** in order to guarantee pickup.
3. Flooring (of any kind) must be in 4'x4' bundle and tied.
4. **No** pieces of concrete, rocks or bricks.
5. **No** construction or demolition materials
6. **No** hazardous waste materials: batteries, paints, tires, oils or hazardous liquid substances.
7. **No** dead animals.
8. **No** large tree stumps – must be cut to 4' length x 12" dia
9. Jacuzzi's, pools, etc – must be cut to 4'x4' pieces
10. ***Small pieces of materials must be in containers***



Construction material



Tree limbs not Cut or bound



**CITY OF MUSTANG  
COMMUNITY DEVELOPMENT  
SUMMARY OF PERMITS/INSPECTIONS/DEPOSITS FOR JULY 2023**

INSPECTIONS COMPLETED	TOTAL INSPECTIONS	CASH COLLECTION SUMMARY	TOTAL DEPOSITS
COMMERCIAL BUILDING	5	ANIMAL LICENSES / FEES	\$284.00
RESIDENTIAL BUILDING	20	LICENSES	\$2,535.00
DRIVEWAY	29	INSPECTION FEES	\$12,815.10
CONSTRUCTION	15	DEEDS/PLATS/SPLITS/VARIANCES	\$479.00
ELECTRICAL	43	PERMITS	\$8,274.07
MECHANICAL	19	STATE PERMIT FEES	\$382.50
PLUMBING	44	DONATIONS - ANIMAL SHELTER	\$0.00
SIGN	1	GENERAL FUND MISCELLANEOUS	\$192.26
SEPTIC	1	CPR TRAINING CLASSES	\$0.00
WATER WELL	0	PARK DEVELOPMENT FEES	\$3,700.00
TOTAL	177	CONVENIENCE FEE	\$187.50
		WATER METER FEE	\$1,055.00
		WATER / SEWER INSTALL FEE	\$2,730.00
		WATER / SEWER CONNECT FEES	\$2,175.00
		MIA MISCELLANEOUS	\$20.00
		SEWER IMPACT FEE	\$6,000.00
		UTILITY DEPOSITS	\$550.00
		<b>GRAND TOTAL</b>	<b>\$41,379.43</b>
		<b>PERMIT FEES COLLECTED</b>	<b>TOTAL DEPOSITS</b>
COMMERCIAL BUILDING PERMITS	0	COMMERCIAL BUILDING	\$0.00
COMMERCIAL PLUMBING PERMITS	2	RESIDENTIAL BUILDING	\$9,155.40
COMMERCIAL MECHANICAL PERMITS	6	CONSTRUCTION	\$872.00
COMMERCIAL ELECTRICAL PERMITS	1	DEMOLITION	\$54.50
FIRE PROTECTION SYSTEM PERMITS	0	DRIVEWAY	\$290.00
SWIMMING POOL PERMITS	2	COMMERCIAL ELECTRICAL	\$54.50
STORM SHELTER PERMITS	4	RESIDENTIAL ELECTRICAL	\$2,367.22
OTHER BUILDING PERMITS	10	NOI/ FLOOD PLAIN	\$0.00
OCCUPANCY PERMIT	6	COMMERCIAL MECHANICAL	\$727.00
BUSINESS LICENSE	0	RESIDENTIAL MECHANICAL	\$1,335.45
BEVERAGE LICENSE	1	COMMERCIAL PLUMBING	\$659.60
CONTRACTORS LICENSE	16	RESIDENTIAL PLUMBING	\$829.90
SECURITY ALARM	1	SEPTIC	\$50.00
SEMI TRACTOR PERMIT	0	SIGN	\$245.00
SPECIAL EVENT PERMIT	0	WATER METER	\$4,295.00
SOLICITORS LICENSE	0	WATER WELL	\$100.00
MOBILE FOOD VENDOR	1		
<b>TOTAL PERMITS ISSUED</b>	<b>111</b>	<b>TOTAL</b>	<b>\$21,035.57</b>



**CITY OF MUSTANG**  
**COMMUNITY DEVELOPMENT OFFICE**  
**1501 N. MUSTANG RD.**  
**MUSTANG, OK 73064**  
**(405) 376-9873**

August 25, 2023

**CODE ENFORCEMENT COMPLAINTS FILED FOR JULY 2023**

<u>COMPLAINT</u>	<u>COMPLAINTS FILED</u>	<u>COMPLETED</u>	<u>PENDING</u>
GRASS/WEEDES	46	35	11
TRASH	41	31	10
INOPERABLE VEHICLE	6	4	2
PARKED ON FRONT LAWN	1	1	0
OTHER	8	3	5
<b>TOTAL</b>	<b>102</b>	<b>74</b>	<b>28</b>

**PROPERTIES ABATED – 8 = \$6550**

**PROPERTIES POSTED – 16**

**CITATIONS ISSUED – 0**

**ILLEGAL SIGNS PULLED – 111**

City of Mustang  
Code Enforcement Log

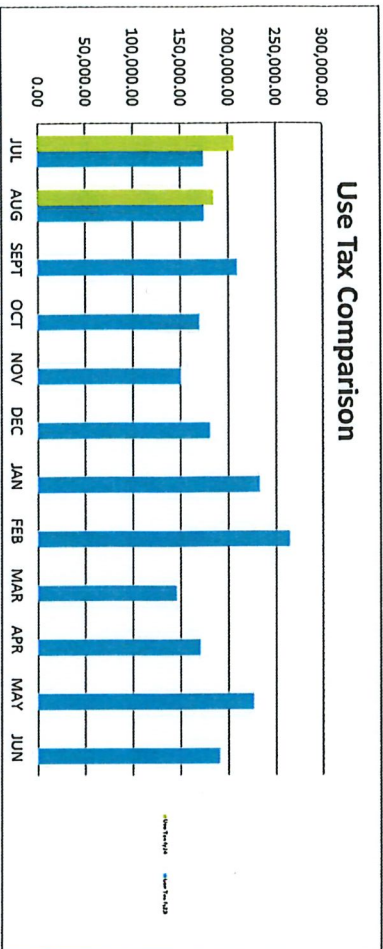
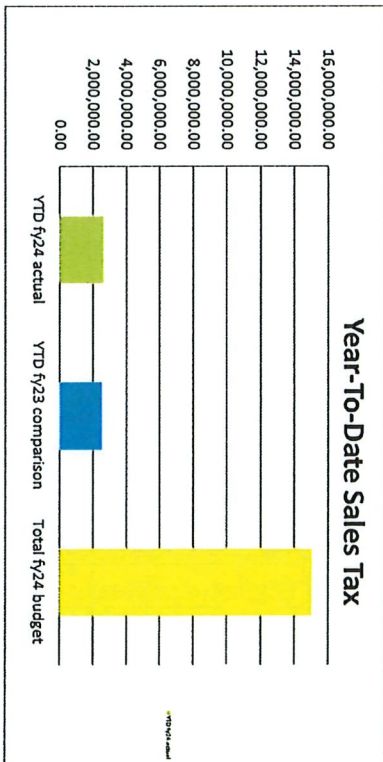
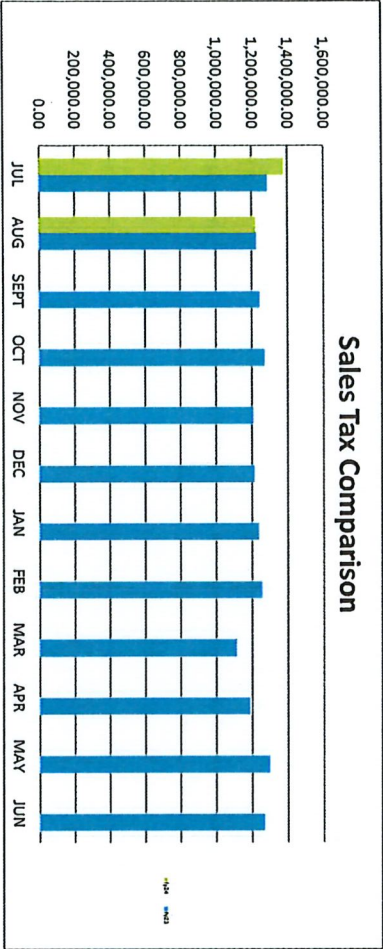
July 2023

DATE	ADDRESS	GRASS COMP	TRASH COMP	INOP VEH	PARKED ON FRONT LAWN	OTHER COMPLAINTS	ACTION	DATE COMPLETED
07/03/2023	434 W ELDER DR	1	1	1				
07/03/2023	530 W BROADPOINT CT WAY	1	1				mowed and debris picked u	07/16/2023
07/03/2023	711 W JUNIPER DR	1						
07/05/2023	628 E LINDEN LN					SEMI TRACTOR NO PERMIT		
07/05/2023	421 E HILLCREST LN	1						
07/05/2023	812 E JUNIPER LN	1	1				Mowed and debris removed	07/12/2023
07/05/2023	726 N CHERRY BRANCH WAY	1						
07/05/2023	718 W Perry Dr	1						
07/05/2023	305 W TWISTED BRANCH WAY	1						
07/05/2023	310 W Maple Branch Way		1		1			
07/05/2023	LINE RD					BUSHES OBSTRUCTING VIEW OF DRIVERS		
07/05/2023	1124 S APPALOOSA LN	1						
07/05/2023	2313 E Pinric Ter					builder not making progress	no violation	07/05/2023
07/05/2023	723 N Cherry Branch Way	1	1				no visible violations.	07/05/2023
07/05/2023	701 S KAYLEE LN		1				TRASH REMOVED	07/05/2023
07/05/2023	700 S KAYLEE LN		1				TRASH REMOVED	07/05/2023
07/05/2023	800 E JUNIPER LN		1				TRASH REMOVED	07/05/2023
07/05/2023	115 E FORSTER LN					SEMI TRACTOR PARKED IN D	NO SEMI ON PROPERTY	07/05/2023
07/05/2023	705 S WOODLAND DR	1						
07/05/2023	359 W ELDER DR		1					
07/06/2023	801 W PERRY DR	1	1					
07/07/2023	2317 W KEENS DR					TOO MANY LARGE LIVESTOCK FOR PROPERTY		
07/12/2023	CHISLOLM TRAILS CONST PROJ					EROSION		
07/17/2023	1707 E MOHR LN		1					



07/26/2023	749 W ELDER DR	1							no violation	07/26/2023
07/26/2023	1049 W JOHNATHAN WAY		1						TRASH REMOVED	07/31/2023
07/26/2023	119 S SILVER DR			1					furniture removed from fro	08/22/2023
07/26/2023	1002 W Ridgcrest Way	1	1						fence panels picked up and	07/31/2023
07/26/2023	1700 W HWY 152			1					TRASH REMOVED	07/31/2023
07/26/2023	422 S SHEPHERD WAY	1			1				mowed and car removed fr	07/31/2023
07/27/2023	930 W Ridgcrest Way			1					NO VIOLATION	07/31/2023
07/27/2023	1006 W RIDGCREST WAY			1					no violation	07/31/2023
07/27/2023	1737 W CEDAR RIDGE DR	1								
07/27/2023	505 N Canadian Ter	1	1							
07/27/2023	439 W ELDER DR			1						
07/28/2023	612 E HILLCREST LN			1						
07/28/2023	913 N CENTENNIAL WAY	1	1						mowed and debris removed	08/11/2023
07/28/2023	921 N CENTENNIAL WAY	1	1						mowed and debris removed	08/11/2023
07/28/2023	1425 W HARVARD WAY	1	1						mowed and debris removed	08/11/2023
07/28/2023	1417 W HARVARD WAY	1	1						mowed and debris removed	08/11/2023
07/28/2023	1401 W HARVARD WAY	1	1						NO VIOLATION	
07/28/2023	1316 W HARVARD WAY	1	1						mowed and debris removed	08/11/2023
07/28/2023	1309 W HARVARD WAY	1	1						mowed and debris removed	08/11/2023
07/28/2023	1301 W HARVARD WAY	1	1						mowed and debris removed	08/11/2023
07/28/2023	1308 W HARVARD WAY	1	1						mowed and debris removed	08/11/2023
07/28/2023	1416 W HARVARD WAY	1	1						mowed and debris removed	08/11/2023

# Mustang's Revenue Comparison August 2023



CITY OF MUSTANG  
GENERAL FUND  
FISCAL YEAR 2023-2024  
Statement of Revenues & Expenditures  
As of July 31, 2023

	<u>MONTH TO-DATE</u>	<u>YEAR TO-DATE</u>	<u>BUDGET</u>	<u>PERCENT OF BUDGET</u>
<b>REVENUES:</b>				
Charges for Services	\$ 180,177	\$ 180,177	\$ 1,380,000	13.06%
Taxes and Franchise	1,754,904	1,754,904	18,299,000	9.59%
Licenses and Permits	25,962	25,962	341,500	7.60%
Fines	29,888	29,888	303,000	9.86%
Miscellaneous	21,286	21,286	600,500	3.54%
Reserved Carryover	-	-	7,000,000	0.00%
<b>TOTAL REVENUES</b>	<u>2,012,218</u>	<u>2,012,218</u>	<u>27,924,000</u>	<u>7.21%</u>
<b>EXPENDITURES:</b>				
Mayor and Council	9,214	9,214	57,060	16.15%
City Attorney	16,398	16,398	264,989	6.19%
Information Technology	11,786	11,786	159,415	7.39%
City Manager	88,524	88,524	1,012,309	8.74%
Library	35,957	35,957	486,583	7.39%
Parks and Recreation	99,478	99,478	1,372,730	7.25%
General Government	136,451	136,451	1,979,310	6.89%
Increase to Fund Balance	-	-	7,000,000	0.00%
Town Center	12,296	12,296	407,770	3.02%
Ball Complex	52,563	52,563	760,830	6.91%
Aquatics	62,730	62,730	362,045	17.33%
Finance	81,113	81,113	827,139	9.81%
Community Development	50,062	50,062	626,740	7.99%
Police	295,781	295,781	3,974,760	7.44%
Animal Welfare	22,117	22,117	267,989	8.25%
Support Services	42,700	42,700	629,140	6.79%
Fire	307,398	307,398	3,519,891	8.73%
Streets	752	752	214,300	0.35%
<b>TOTAL EXPENDITURES</b>	<u>1,325,318</u>	<u>1,325,318</u>	<u>23,923,000</u>	<u>5.54%</u>
<b>REVENUES OVER EXPENDITURES</b>	<u>686,899</u>	<u>686,899</u>	<u>4,001,000</u>	<u>17.17%</u>
<b>TRANSFERS IN (OUT):</b>				
Transfers in	724,550	724,550	11,385,000	6.36%
Transfers out	(1,407,811)	(1,407,811)	(15,386,000)	9.15%
<b>TOTAL TRANSFERS</b>	<u>(683,261)</u>	<u>(683,261)</u>	<u>(4,001,000)</u>	<u>17.08%</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>3,638</u>	<u>3,638</u>	<u>-</u>	
<b>FUND BALANCE (GAAP Basis)</b>				
Beginning Balance (Audited)		8,607,195		
Ending Balance		<u>\$ 8,610,833</u>		
<b>FUND BALANCE (Budgetary Basis)</b>				
Beginning Balance		7,216,962	7,000,000	
Ending Balance		<u>\$ 7,220,600</u>	<u>\$ 7,000,000</u>	

CITY OF MUSTANG  
GENERAL FUND  
FISCAL YEAR 2023-2024  
Balance Sheet  
As of July 31, 2023

Notes:

	<u>YEAR TO-DATE</u>	
<b>ASSETS:</b>		
Cash	\$ 3,661,059	Cash on hand
Petty Cash	850	Discretionary funds for expenditures not sensible to process check
Cash on Hand	3,350	Cash drawers
Investments	3,549,938	Certificate of deposits
		Sales & use tax, and other intergovernmental shared revenues measurable at year-end.
Due from Other Governments	2,214,235	Collectible within 60 days after 6/30)
		Franchise tax (alcohol, utilities, excise, motor vehicle, tobacco) revenue accruals measurable at year-end
Franchise Tax Receivables	164,053	
Municipal Court Receivables	401,294	Municipal court revenue (fines) accruals measurable at year-end
Inventory	62,426	Year-end inventory on-hand (office supplies, concessions-aquatic/ball fields, Silver Star)
Other Receivables	3,496	Grant and miscellaneous accruals at year-end
<b>TOTAL ASSETS</b>	<u>10,060,702</u>	
<b>LIABILITIES:</b>		
Prepaid License & Permits	13,632	Prepayment of licenses/permits received by contractors (deferred revenue)
Accounts Payable	158,477	Money owed by City to its suppliers
Payroll Payable	220,942	Payroll deductions, tax expenses, and benefits owed
Deferred Revenue Court	321,854	Court revenue received yet judge has not ruled
Escrow Payable	9,152	Escrow holding for Symes Detention Pond
Escrow Payable	937	
<b>TOTAL LIABILITIES</b>	<u>724,994</u>	
<b>CAPITAL:</b>		
Reserve for Encumbrance	203,444	Encumbrance recognized towards budget - Cash Savers Incentive
Reserve for Encumbrance	725,000	Encumbrance recognized towards budget - Atwoods Incentive
Fund Balance	8,403,626	Fund Balance Equity
<b>TOTAL CAPITAL</b>	<u>9,332,070</u>	
<b>EXCESS REVENUES OVER EXPENSES:</b>	<u><u>3,638</u></u>	Gain or Loss



CITY OF MUSTANG, OKLAHOMA  
 GENERAL FUND  
 ONE MONTH ENDED JULY 31, 2023

	GENERAL FUND		
	BUDGET	YTD ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 7,000,000	\$ 7,216,962	
REVENUES	\$ 20,924,000	\$ 2,012,218	10%
EXPENDITURES	\$ (16,923,000)	\$ (1,325,318)	8%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 4,001,000	\$ 686,899	
TRANSFERS IN TRANSFERS OUT NET TRANSFERS	\$ 11,385,000 \$ (15,386,000) \$ (4,001,000)	\$ 724,550 \$ (1,407,811) \$ (683,261)	6% 9%
INCREASE (DECREASE) TO BEGINNING FUND BALANCE	\$ -	\$ 3,638	
ENDING FUND BALANCE	\$ 7,000,000	\$ 7,220,600	
ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES	21.67%	22.35%	

Amount of unrestricted and unobligated cash and investments carried over from the end of the prior year.

Indicates the current budget, as amended, plans on spending more than it takes in, thereby, increasing the fund balance by the end of the fiscal year by this amount.

This amount is considered the Fund's unappropriated cash reserves. Fiscally prudent goal is to keep this amount at no less than 15-20% of annual revenues.

The end of July 2023 represents 8.33% of the fiscal year. This % is a basic measure of where the Fund should be year to date compared to budget.

This represents the amount by which fund revenues exceed expenditures prior to net transfers (subsidies) from/to other funds.

This indicates the Fund has received revenues and transfers to date that exceeds

This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.

MUSTANG IMPROVEMENT AUTHORITY - OPERATING FUND  
 FISCAL YEAR 2023-2024  
 Statement of Revenues & Expenses  
 As of July 31, 2023

	MONTH TO-DATE	YEAR TO-DATE	BUDGET	PERCENT OF BUDGET
<b>OPERATING REVENUES:</b>				
Sales Tax	1,378,868	1,378,868	15,000,000	9.19%
Water	366,155	366,155	4,330,000	8.46%
Wastewater	201,112	201,112	2,600,000	7.74%
Sanitation	232,601	232,601	2,655,000	8.76%
Sanitation-Restricted	1,134	1,134	14,000	8.10%
Recycling	6,336	6,336	75,000	8.45%
Tree Limb Removal	2,172	2,172	20,000	10.86%
Ambulance	32,590	32,590	390,000	8.36%
Other fees	58,176	58,176	878,000	6.63%
Interest & other	9,195	9,195	390,050	2.36%
Reserved Carryover	-	-	8,000,000	0.00%
Auction Surplus	-	-	100	0.00%
<b>TOTAL OPERATING REVENUES</b>	<b>2,288,340</b>	<b>2,288,340</b>	<b>34,352,150</b>	<b>6.66%</b>
<b>OPERATING EXPENSES:</b>				
General Government	49,935	49,935	999,000	5.00%
Fund Balance Reserve	-	-	8,000,000	0.00%
Water	220,837	220,837	3,544,435	6.23%
Sewer	78,086	78,086	1,246,715	6.26%
Sanitation	122,464	122,464	1,547,000	7.92%
<b>TOTAL OPERATING EXPENSES</b>	<b>471,322</b>	<b>471,322</b>	<b>15,337,150</b>	<b>3.07%</b>
<b>REVENUES OVER EXPENSES</b>	<b>1,817,017</b>	<b>1,817,017</b>	<b>19,015,000</b>	
<b>TRANSFERS IN (OUT)</b>				
Transfers in	-	-	200,000	0.00%
Transfers out	(1,396,295)	(1,396,295)	(19,215,000)	7.27%
<b>TOTAL TRANSFERS</b>	<b>(1,396,295)</b>	<b>(1,396,295)</b>	<b>(19,015,000)</b>	<b>7.34%</b>
<b>NET INCOME (LOSS)</b>	<b>420,722</b>	<b>420,722</b>	<b>-</b>	
<b>WORKING CAPITAL - Beginning Balance</b>		<b>8,524,117</b>		
<b>WORKING CAPITAL - Ending Balance</b>		<b>8,944,840</b>		
<b>2016 CONSTRUCTION LOAN</b>				
Restricted Carryover (2016 Note)	-	-	1,168,000	0.00%
Expenditures of 2016 Projects	-	-	(1,503,800)	0.00%
<b>TOTAL 2016 REVENUE NOTES</b>	<b>-</b>	<b>-</b>	<b>(335,800)</b>	
<b>2017 CONSTRUCTION LOAN</b>				
Restricted Carryover (2017 Note)	-	-	926,000	0.00%
Expenditures of 2017 Projects	-	-	(590,200)	0.00%
<b>TOTAL 2017 REVENUE NOTES</b>	<b>-</b>	<b>-</b>	<b>335,800</b>	
<b>2020 PROCEEDS AND EXPENDITURES</b>				
Restricted Carryover (2020 Note)	-	-	1,445,000	0.00%
Expenditures of 2020 Projects	(78,049)	(78,049)	(1,445,000)	5.40%
<b>TOTAL 2020 REVENUE NOTES</b>	<b>(78,049)</b>	<b>(78,049)</b>	<b>-</b>	
<b>2020A REFINANCING 2014B AND EXPENDITURES</b>				
Restricted Carryover (2020A Note)	-	-	142,000	0.00%
Expenditures of 2020A Projects	-	-	(142,000)	0.00%
<b>TOTAL 2020 REVENUE NOTES</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL NET INCOME (LOSS) - INCLUDES NOTES</b>	<b>342,673</b>	<b>342,673</b>	<b>-</b>	

CITY OF MUSTANG  
MUSTANG IMPROVEMENT AUTHORITY  
FISCAL YEAR 2023-2024  
Balance Sheet  
As of July 31, 2023

Notes:

	<u>YEAR TO-DATE</u>	
<b>ASSETS:</b>		
Cash	\$ 4,696,201	Cash on hand
Petty Cash	600	Discretionary funds for expenditures not sensible to process check
Depository Cash	1,250	Cash in depository account (imprest account)
Utility Billing ACH	100	ACH utility payments
2016 Construction Fund	1,159,868	2016 construction fund (project account) - EOC land (partial), street Impv (partial), playground, TC exp (partial), WWTP C&D
2017 Construction Fund	743,741	2017 construction fund (project account) - EOC construction (partial), upgrade dispatch system, public safety vehicles/equipment, widening Sara Rd, 89th widening (partial), overlay residential streets, splash pad, animal shelter, lighting (2) soccer fields, market place
2020 Construction Fund	1,175,842	2020 construction fund (project account) - Sewer lift station, belt filter press, sewer basin, sewer line project, arsenic treatment skids, county line water tower improvements and drainage projects
2020A Construction Fund	9,663	2020A construction fund (refinancing of 2014B project account) - S. Mustang Road
Accounts Receivable	505,136	Utility services rendered to customers for payment
Unbilled Receivables - Audit	729,294	Utility accounts receivables earned at year-end and not yet received
Allowance for Doubtful Accounts	(305)	Allowance for uncollectible accounts receivable at year end
A/R - Unapplied Credits	(37,394)	Unapplied transactions on customer A/R waiting to be applied i.e. customer paying more than what is owed
Investments	4,286,424	Certificate of deposits
Property, Plant and Equipment	61,008,329	Long-term operating assets used by Authority. The City's capitalization threshold is \$5,000
Accumulated Depreciation	(27,472,903)	Represents the expired value of an asset
Construction In Progress	3,545,518	Costs of construction work, not yet recorded
Inventory	57,018	Year-end inventory on-hand (public works)
Other Receivables	40,725	Grant and miscellaneous accruals at year-end
Deferred Outflow - ARO	2,596,240	GASB 83 - WWTP Retirement Obligation
<b>TOTAL ASSETS</b>	<u>53,045,347</u>	
<b>LIABILITIES:</b>		
Accounts Payable	96,058	Money owed by Authority to its suppliers
Asset Retirement Obligation	<u>2,765,560</u>	GASB 83 - WWTP Retirement Obligation
<b>TOTAL LIABILITIES:</b>	<u>2,861,618</u>	
<b>CAPITAL:</b>		
Contributed Capital	1,495,189	Capital assets donated to the Authority
Fund Balance	48,345,867	Equity
<b>TOTAL CAPITAL</b>	<u>49,841,056</u>	
<b>EXCESS REVENUES OVER EXPENSES:</b>	<u><u>342,673</u></u>	

CITY OF MUSTANG, OKLAHOMA  
MUSTANG IMPROVEMENT AUTHORITY  
ONE MONTH ENDED JULY 31, 2023

MUSTANG IMPROVEMENT AUTHORITY  
FUND

	BUDGET	YTD ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 8,000,000	\$ 8,524,117	
REVENUES	\$ 26,352,150	\$ 2,288,340	9%
EXPENDITURES	\$ (7,337,150)	\$ (471,323)	6%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 19,015,000	\$ 1,817,017	
TRANSFERS IN	\$ 200,000	\$ -	0%
TRANSFERS OUT	\$ (19,215,000)	\$ (1,396,295)	7%
NET TRANSFERS	\$ (19,015,000)	\$ (1,396,295)	
INCREASE (DECREASE) TO BEGINNING FUND BALANCE	\$ -	\$ 420,722	
ENDING FUND BALANCE	\$ 8,000,000	\$ 8,944,839	
ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES	30.13%	33.69%	
2016, 2017, 2020, & 2020A RESTRICTED	\$ 3,681,000	\$ -	
2016, 2017, 2020 & 2020A PROJECT EXPENDITURES	\$ (3,681,000)	\$ (78,049)	
TOTAL NET INCOME (LOSS) - INCLUDES CONSTR NOTES	\$ 8,000,000	\$ 342,673	

Amount of unrestricted and unobligated cash and investments carried over from the end of the prior year.

Indicates the current budget, as amended, plans on spending more than it takes in; thereby, increasing the fund balance by the end of the fiscal year by this amount.

The end of July 2023 represents 8.33% of the fiscal year. This % is a basic measure of where the Fund should be year to date compared to budget.

This represents the amount by which fund revenues exceed expenditures prior to net transfers (subsidies) from/to other funds.

This indicates the Fund has received revenues and transfers to date that exceeds

This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.

This amount is considered the Fund's unappropriated cash reserves. Fiscally prudent goal is to keep this amount at no less than 15-20% of annual revenues.

## MONTHLY OPERATING STATEMENT

For the Month Ending July 31, 2023

Mustang Improvement Authority  
1501 N. Mustang Road  
Mustang, OK 73064

### Operating Revenue:

Water sales	366,155
Wastewater treatment charges	201,112
Refuse and recycle sales	240,071
Tree Limb Removal	2,172
Ambulance	32,590
Other fees	58,176
Auction Surplus	-
TOTAL OPERATING REVENUE	<u>900,277</u>

### Operating Expenses:

Operating & maintenance	278,599
General & administrative	191,726
Purchased water	79,046
Capital outlay	-
TOTAL OPERATING EXPENSES	<u>549,371</u>

NET OPERATING INCOME (LOSS) 350,906

### Non-operating income (expenses):

Interest income	17
Sales tax	1,378,868
Miscellaneous	9,178
Transfers In	-
TOTAL NON-OPERATING INCOME	<u>1,388,063</u>

NET INCOME BEFORE OPERATING TRANSFERS 1,738,969

Operating transfers out 1,396,295

NET INCOME (LOSS) 342,673

### Monthly Debt Payments: \*Included in transfers

Oklahoma Water Resources Board - 2009	21,519
Revenue Note 2016	99,034
Revenue Note 2017	88,942
Revenue Note 2020	12,235
Revenue Note 2020A	90,946
TOTAL MONTHLY DEBT PAYMENTS	<u><u>312,676</u></u>

City of Mustang  
 Monthly Sales Tax Revenues  
 Five Year Comparison

	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020
Jul	\$ 1,378,867.49	\$ 1,288,315.31	\$ 1,109,162.30	\$ 1,126,293.44	\$ 976,001.89
Aug	1,224,504.99	1,227,397.16	1,114,534.20	1,110,574.08	1,001,708.05
Sep		1,245,616.92	1,105,675.97	1,045,197.54	975,436.60
Oct		1,272,688.74	1,162,800.86	945,785.37	969,534.14
Nov		1,207,197.00	1,091,410.06	1,107,171.22	953,160.17
Dec		1,213,212.51	1,122,514.50	919,427.87	955,393.06
Jan		1,267,375.22	1,163,230.73	1,013,662.47	977,207.87
Feb		1,255,351.39	1,219,286.13	976,014.57	962,627.48
Mar		1,112,938.81	1,009,468.36	976,927.06	857,802.11
Apr		1,185,947.39	1,099,212.34	935,320.71	870,971.55
May		1,295,251.63	1,194,667.26	1,216,057.50	1,006,840.75
Jun		1,269,049.90	1,212,457.66	1,157,286.40	1,060,555.68

	<u>\$ 2,603,372.48</u>	<u>\$ 14,840,341.98</u>	<u>\$ 13,604,420.37</u>	<u>\$ 12,529,718.23</u>	<u>\$ 11,567,239.35</u>
Avg	1,301,686.24	1,257,856.24	1,133,701.70	1,044,143.19	963,936.61
% increase projected	3.48%	10.95%	8.58%	8.32%	0.95%
Increase	(12,236,969.50)	1,235,921.61	1,074,702.14	962,478.88	109,135.21

City of Mustang  
Sales Tax Report  
Budget to Actual Comparison  
August 8, 2023

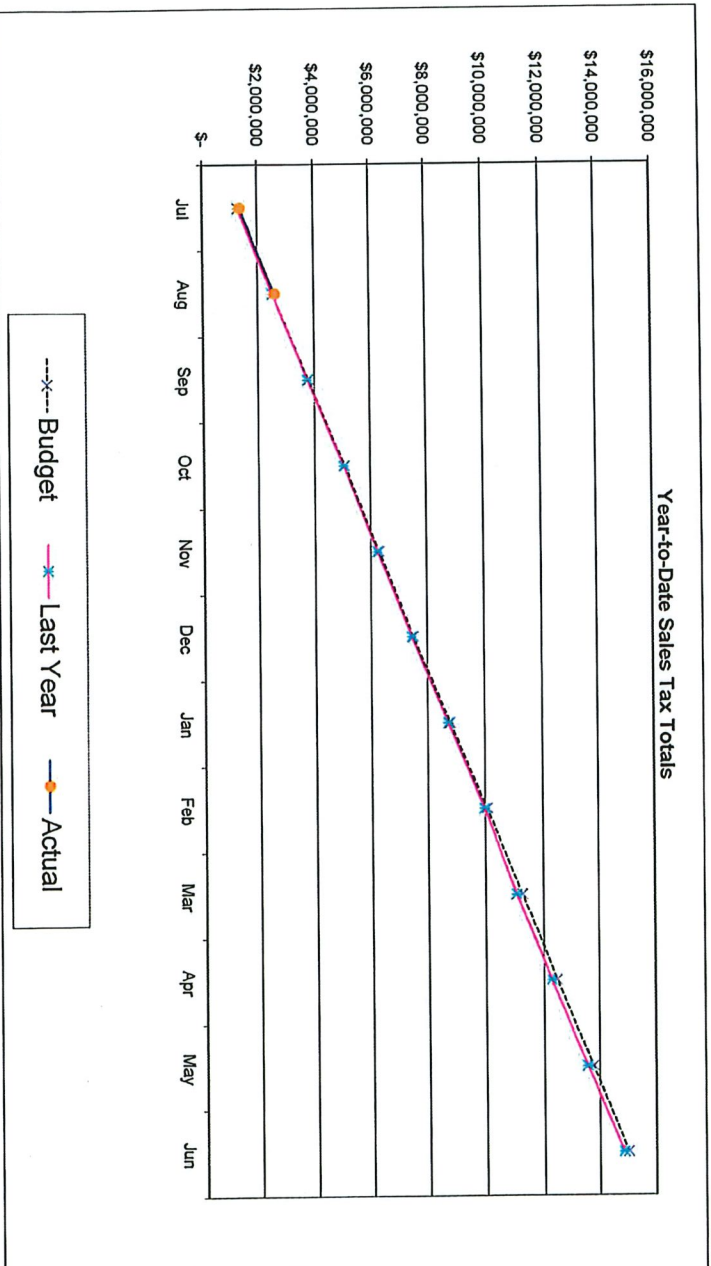
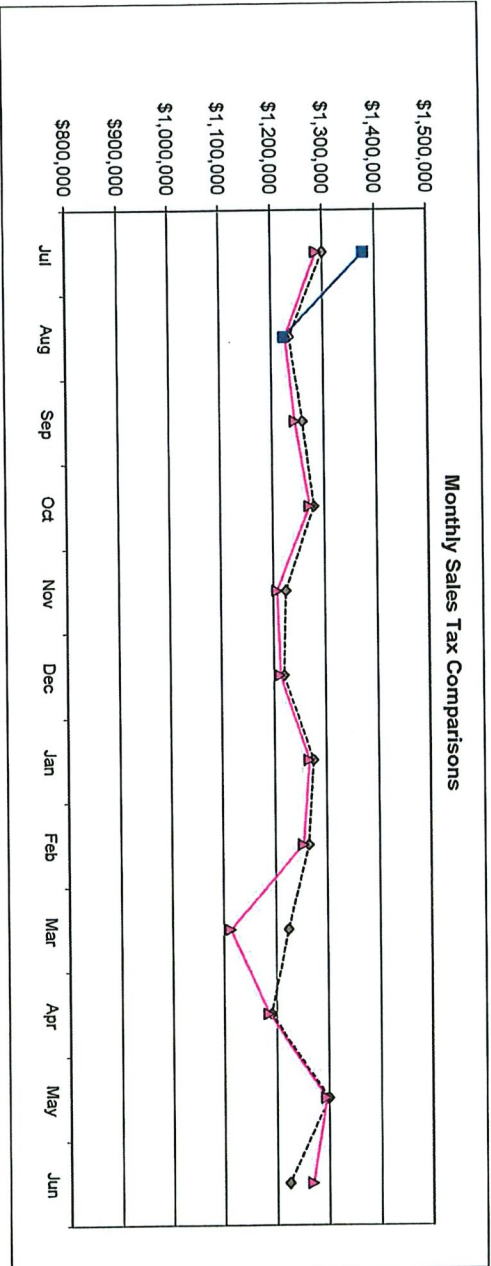
	Actual Collections		Budget Projections		Over (Under) Projection	
	Amount	Percent	Amount	Percent	Amount	Percent
Jul	\$ 1,378,867.49	9.2%	\$ 1,300,000	8.7%	\$ 78,867.49	6.1%
Aug	1,224,504.99	8.2%	1,235,000	8.2%	(10,495.01)	-0.8%
Sep						
Oct						
Nov						
Dec						
Jan						
Feb						
Mar						
Apr						
May						
Jun						
Totals	<u>\$ 2,603,372.48</u>	<u>17.4%</u>	<u>\$ 2,535,000</u>	<u>16.9%</u>	<u>\$ 68,372.48</u>	<u>2.7%</u>
Average	\$15,620,235		\$15,000,000			

City of Mustang  
Sales Tax Report  
Two Year Comparison  
August 8, 2023

	Fiscal 2023-24		Fiscal 2022-23		Increase or (Decrease)	
	Amount	Percent of Budget	Amount	Percent of Budget	Amount	Percent
Jul	\$ 1,378,867.49	9.2%	\$ 1,288,315.31	8.6%	\$ 90,552.18	7.0%
Aug	1,224,504.99	8.2%	1,227,397.16	8.2%	(2,892.17)	-0.2%
Sep						
Oct						
Nov						
Dec						
Jan						
Feb						
Mar						
Apr						
May						
Jun						
Totals	<u>\$ 2,603,372.48</u>	<u>17.4%</u>	<u>\$ 2,515,712.47</u>	<u>18.6%</u>	<u>\$ 87,660.01</u>	<u>3.5%</u>
	Budget 2024		Budget 2023			
	\$ 15,000,000		\$ 13,500,000			

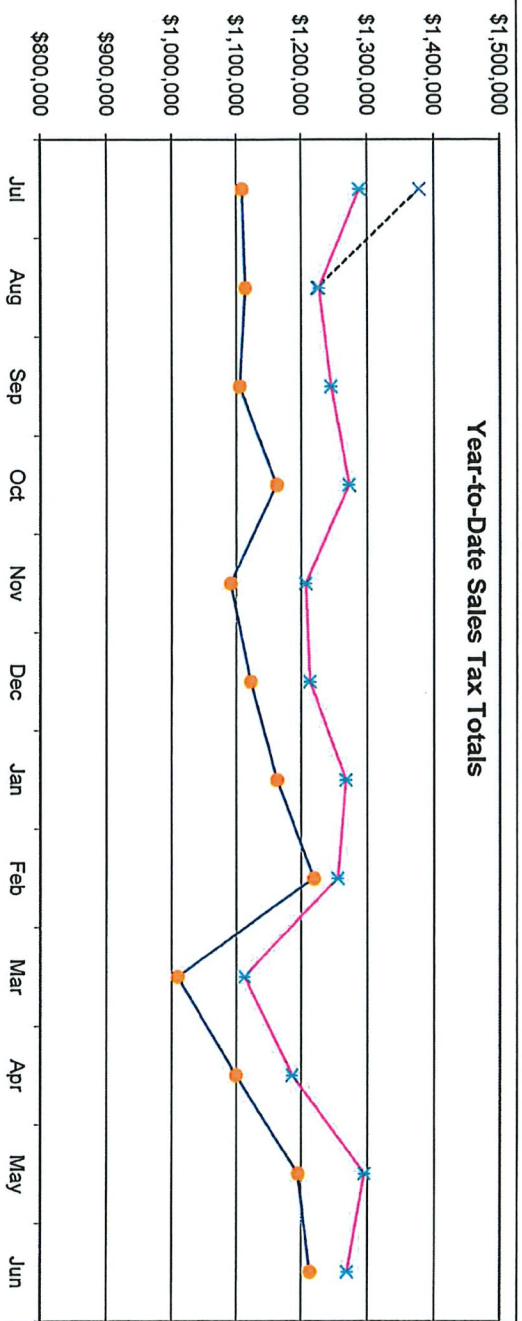


# City of Mustang FY 2023-2024



# City of Mustang

Year-to-Date Sales Tax Totals



---x--- FY24

—x— FY23

—●— FY22

City of Mustang  
 Monthly Use Tax Revenues  
 Five Year Comparison

	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020
Jul	\$206,216.23	\$174,259.95	\$138,480.67	\$129,525.03	\$67,991.57
Aug	184,710.46	174,582.80	153,000.26	123,154.11	83,175.36
Sep		208,867.44	130,491.41	124,268.95	103,700.12
Oct		169,891.28	140,866.53	117,777.12	79,538.21
Nov		150,463.53	142,718.87	127,789.33	79,755.20
Dec		180,122.13	158,087.26	141,693.70	83,929.71
Jan		232,402.69	235,231.83	167,113.69	102,776.70
Feb		264,437.32	282,869.85	211,614.37	152,547.53
Mar		145,497.15	157,699.63	146,634.69	62,614.89
Apr		170,384.72	133,087.96	118,505.72	87,561.08
May		226,130.17	176,586.23	183,150.66	95,062.29
Jun		190,797.92	226,366.07	142,461.82	117,905.62
	<u>\$390,926.69</u>	<u>\$2,287,837.10</u>	<u>\$2,075,486.57</u>	<u>\$1,733,689.19</u>	<u>\$1,116,558.28</u>

Note: Fiscal Year 2024 Use Tax Budget is \$1,800,000

avg mo	\$195,463.35	\$174,421.38	\$168,101.86	\$144,474.10	\$93,046.52
% increase	12.06%	3.76%	16.35%	55.27%	23.82%

City of Mustang  
 Use Tax Report  
 Budget to Actual Comparison  
 August 8, 2023

	Actual Collections		Budget Projections		Over (Under) Projection	
	Amount	Percent	Amount	Percent	Amount	Percent
Jul	\$ 206,216.23	11.5%	\$ 150,000	8.3%	\$ 56,216.23	37.5%
Aug	184,710.46	10.3%	150,000	8.3%	34,710.46	23.1%
Sep						
Oct						
Nov						
Dec						
Jan						
Feb						
Mar						
Apr						
May						
Jun						
Totals	\$ 390,926.69	21.7%	\$ 300,000	16.7%	\$ 90,926.69	5.1%
	AVG		BUDGET			
	2,345,560		1,800,000			