



# CAPE MAY CITY BOARD OF EDUCATION

Zachary H. Palombo  
Superintendent

John R. Thomas  
Business Administrator &  
Board Secretary

*Board Members*

Dawn M. Austin, President  
Sharon Lee Kustra, Vice President  
Edward B. Connolly  
Anita de Satnick  
Shaun Deignan  
Mark J. Le Munyon  
Joseph McKenna  
Larry Reed  
Janet VanPelt

## Anticipated Position for the 2024/2025 School Year:

### Supervisor of Curriculum & Instruction (Shared Service)

This position will be shared between the Cape May City School District and the West Cape May Boro School District

#### QUALIFICATIONS:

1. Valid New Jersey Supervisor, School Administrator or Principal Certificate
2. Minimum 5 years elementary teaching experience
3. Demonstrated leadership in school improvement, program development, curriculum integration, and application of technology across the curriculum
4. Ability to plan, organize and administer two separate district-level professional development programs
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status
6. Current residency in New Jersey, approved residency waiver or candidate agrees to obtain residency within one year of employment

REPORTS TO:

Superintendent of Schools

SUPERVISES:

Instructional staff as assigned

JOB GOAL:

To provide leadership in the development, implementation and coordination of both districts' curriculum.

TERMS OF

EMPLOYMENT:

12-month full-time position. Salary to be determined by the board of education.

Full job description available upon request. To be considered, please submit a letter of interest, a resume, and copies of any credentials by Thursday, March 28, 2024 to:

**Mr. Zachary Palombo, Superintendent**  
**Cape May City Board of Education**  
**921 Lafayette St., Cape May, NJ 08204**  
**e-mail preferred: [office@cmcboe.net](mailto:office@cmcboe.net)**  
**fax: 609-884-7037**

An Equal Opportunity Employer



*"To Achieve Excellence in Partnership with Family and Community."*