

# **GERONIMO**

## *Junior-Senior High School*



# **Student Handbook**

## **2023-2024**

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## **OUR MISSION STATEMENT**

*The mission of Geronimo Public School is to prepare all students to become literate, productive, responsible members of society by being given the opportunity to develop their skills, concepts, and values.*

## **OUR PHILOSOPHY**

*While the ultimate responsibility for learning rests with the student, the school will assist in every way possible by providing quality educational opportunities. This will be accomplished through the development of a partnership of students, parents, and the school system. The purpose of this partnership shall be to instill the highest standards of academic achievement and appropriate behavior.*

*A positive approach will be used to help each student develop a healthy, positive self-image and to be a successful learner.*

***Any situation not covered in this handbook is left to the discretion of the administration. The GHS administration reserves the right to make any changes necessary to this handbook at any time.***

## **TO THE STUDENTS OF** **GERONIMO PUBLIC SCHOOLS**

*Welcome to the Geronimo Public Schools. Through the doors of this school, lie opportunities for you to continue the basics and at the same time broaden your education into the areas of talents and abilities: thereby, laying a solid foundation for your selected occupation and later adult life. Your years at Geronimo Public Schools will be only as successful as you set out to make them. Decide now to maintain an attitude of sincere purpose in your schoolwork, to be a loyal supporter of your school, and to keep alive school spirit at all times. In so doing, you will earn the respect of your teachers, your parents, and your community. This handbook is for your information. The rules and regulations outlined are not set to restrict your freedom of rights, but to make the school facilities and opportunities free to all. Learning to respect the rights of others is essential.*

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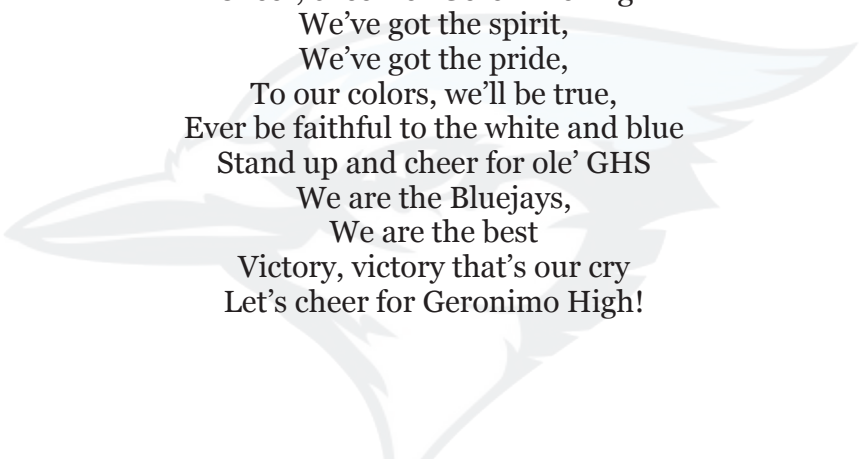
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## **NOTIFICATION OF NONDISCRIMINATION**

Geronimo Public Schools does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission to its educational programs, in the administration of services it offers, in its recruitment, hiring and employment practices, or in any aspect of its operations. The Superintendent is designated to coordinate civil rights compliance activities at Geronimo Public Schools.

### **ALMA MATER**



Cheer, cheer for Geronimo High  
We've got the spirit,  
We've got the pride,  
To our colors, we'll be true,  
Ever be faithful to the white and blue  
Stand up and cheer for ole' GHS  
We are the Bluejays,  
We are the best  
Victory, victory that's our cry  
Let's cheer for Geronimo High!

### **SCHOOL COLORS**

CAROLINA BLUE  
NAVY  
WHITE

## **At Geronimo High School our goals and objectives are:**

- (1) For teachers, administrators, non-certified personnel, and students to work as a unit toward preparing students to be college, career, and citizenship ready.
- (2) To provide on-going programs that will be fully utilized to develop the students' communication skills in different areas, including written, oratorical, and technological communications.
- (3) To aide students in cultivating clean and wholesome health habits and developing mental and physical fitness.
- (4) To promote a commitment to excellence in educational programs, which are essential for preparing students to function constructively in adulthood.
- (5) To ensure that all students will be provided a safe, healthy and orderly educational climate and least restrictive learning environment conducive for academic, physical, emotional, and social growth.
- (6) To encourage students to develop higher thinking skills for use in problem solving situations which should remain with them through adulthood.
- (7) To place an emphasis on respect, responsibility, and readiness. Students need respect for themselves as well as others in society. Students need to understand their responsibilities as citizens in a democracy. Students must be ready to take upon themselves the opportunities to be productive members of society

## **7 KEYS TO SUCCESS**

At Geronimo High School, we take pride in providing a quality education for our young adults. We teach our students how to become successful. To do this we start with the basics: How to be successful in class. Although each class has its own characteristics, listed below are seven keys to classroom success that are applicable to all classes.

1. Take notes every day.
2. Work every assignment as far as possible. Never settle for a zero.
3. Always do extra credit work when given the chance.
4. Ask questions when you do not understand. Chances are you are not alone.
5. Make appointments for extra help with your teacher.
6. Be alert in class. Listen to questions and answers by both teachers and students.
7. Have a positive “I will succeed” attitude in class.

## **ACADEMIC INTEGRITY**

Geronimo High School is a learning community of high academic standards. All members of the school community assume a responsibility in creating an ethical learning environment, which promotes honor in academics. Students are responsible for their education and are expected to produce their own work. Honest communications are also expected. Students who engage in activities of academic dishonesty may receive academic, as well as disciplinary penalties.

## **ACADEMIC CLASSIFICATION**

Students are classified according to credits and will attend class meetings in accordance with the following classification:

Six (6) credits of completed work = Sophomore

Twelve (12) credits of completed work = Junior

Seventeen (17) credits of completed work = Senior

## **ABSENCES**

### **Excused**

Absences due to causes such as mental or physical disability, religious holiday, illness, death in the family, weather conditions, medical appointments (with doctor's note,) military funeral honors ceremony, and any emergency requested by the parent and approval by the Principal shall be excused and the class work may be made up. These absences although excused, still count towards the student's number of days absent during the semester.

### **Unexcused**

Examples of unexcused absences are: Skipping school, parents not notifying school of student's absence, leaving school without checking out, etc. The Principal will determine if an absence is excused or unexcused. A parent must call the principal's office by 3pm of the day that the student is absent. If the school is not notified by 3pm, the absence will be considered unexcused. Students who have missed school, except for school activities, must obtain an admit slip from the principal's office before they will be allowed back in the classroom. When late to school, students must sign in at the office and receive an admit slip. Failure to sign in could result in an unexcused absence.

## **ACCIDENTS**

All accidents that involve a student will be reported to the teacher for proper evaluation of possible injury. Accidents involving personal injury will be reported to the principal.

## **ADMISSION REQUIREMENTS**

For admission to Geronimo Public School, a student must be a resident of this district or a legal transfer. S/he must be living with his/her parents or legal guardian/s and be willing to abide by the rules and guidelines of the school as maintained by the Geronimo Board of Education. A birth certificate, social security card, and immunization record must be on file for all students. The superintendent or designee will be responsible for the receipt of all admission requirements and the student has properly

met prerequisites. The superintendent or designee may require the submission of evidence of residency in order to determine whether the student is eligible to attend the public schools or programs. Such evidence may include, but is not necessarily limited to the following:

1. Proof of payment of local personal income tax or ad valor taxes;
2. Title to residential property in the district, or a valid un-expired lease agreement, or receipts for payment of rent on a district residence in which the applicant actually resides;
3. Proof of provisions of utilities

### **AFTER SCHOOL DETENTION**

This will be an option as punishment for inappropriate behavior. The student is reminded that:

1. They will be expected to get their own transportation home.
2. No excuses will be accepted for missing after school detention.
3. Students that miss after school detention will be subject to suspension from school for their failure to comply with school detention policies.

Students are reminded that the best way to handle after school detention is to avoid it all together. Keep your actions within the accepted norms and keep all of your freedoms and privileges.

### **ALL SCHOOL ASSEMBLIES**

From time to time Geronimo Public Schools will provide all school assembly programs. These quality programs are provided for our students in order to augment our ordinary classroom activities with programs not otherwise available. All students, as well as faculty, are expected to attend these programs. Students will sit with their respective classes and teachers should sit with them. Remember to always treat our program providers as though they are honored guests so that they will always want to return.

## **ASBESTOS HAZARD EMERGENCY RESPONSE ACT (AHERA)**

In order to comply with the requirements of the Asbestos Hazard Emergency Response Act (AHERA) of 1987, 40 CFR Part 763- Asbestos Containing Materials in Schools, Geronimo Public Schools has been inspected and an asbestos Management Plan was developed outlining sampling analyses and response actions if necessary. The Management Plan is available for viewing in the Superintendent's office from 8:30am – 3:00pm.

## **ASSAULTS AGAINST SCHOOL PERSONNEL**

Students will show respect toward administration, faculty and staff.

**VERBAL ABUSE:** Any verbal abuse or challenge directed at a faculty or staff member will result in an immediate three (3) day suspension.

**PHYSICAL ABUSE:** Any physical attack on a faculty or staff member will result in immediate expulsion and prosecution

## **ATTENDANCE FOR JUNIOR HIGH AND HIGH SCHOOL**

The Board of Education firmly believes that a student in the Geronimo Public School district must attend school on a regular and punctual basis in order to benefit from the educational opportunities available. Based on this premise, it is the decision of the Board that all students must be absent no more than ten (10) days per semester in order to earn a passing grade in any subject. Any student more than 20 minutes late to any class will be considered absent and must request an admit from the office.

## **Oklahoma State Statutes Section 232 Records of Attendance of Pupil**

It shall be the duty of the principal or head teacher of each public, private or other school in the State of Oklahoma to keep a full and complete record of the attendance of all children at such school and to notify the attendance officer of the district in which such school is located of the absence of such children from the school together with the causes thereof, if known; and it shall be the duty of any parent, guardian or other person having charge

of any child of compulsory attendance age to notify the child's teacher concerning the cause of any absences of such child. It shall be the duty of the principal or head teacher to notify the parent, guardian or responsible person of the absence of the child for any part of the school day, unless the parent, guardian or other responsible person notifies the principal or head teacher of such absence. Such attendance officer and teacher shall be required to report to the school health officer all absences on account of illness with such information respecting the same as may be available by report or investigation; and the attendance officer shall, if justified by the circumstances, promptly give to the parent, guardian or custodian of any child who has not complied with the provisions of this article oral and documented or written warning to the last known address of such person that the attendance of such child is required at some public, private or other school as herein provided. If within five (5) days after the warning has been received, the parent, guardian or custodian of such child does not comply with the provisions of this article; such attendance officer shall make complaint against the parent, guardian, or custodian of such child in a court of competent jurisdiction for such violation, which violation shall be a misdemeanor. If a child is absent without valid excuse four (4) or more days or parts of days within a four week period or is absent without valid excuse for ten (10) or more days or parts of days within a semester, the attendance officer shall notify the parent, guardian or custodian of the child and immediately report such absences to the district attorney in the county wherein the school is located for juvenile proceedings pursuant to Title 10 of the Oklahoma Statutes. (70-10-106)

### **BULLYING/HARASSMENT**

Threatening behavior is defined as an activity (verbal or written) which portrays that another person(s) or property may or will be harmed or killed. As used in the School Bullying Prevention Act, "harassment, intimidation, and bullying" means any gesture, written or verbal expression, or physical act that a reasonable person should know will harm another student, damage another student's property, place another student in reasonable fear of

harm to the student's person, or insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Harassment, intimidation and bullying include, but are not limited to a gesture or written, verbal or physical act. Such behavior is specifically prohibited by Board policy. Any student exhibiting threatening behavior either verbally, in written form, or by gesture toward another student or school personnel or others while under school supervision shall be subject to immediate discipline.

### **CAFETERIA EXPECTATIONS**

Students will go to the cafeteria area in a quiet and orderly manner. All students will dispose of their own trash prior to leaving the table. Students will finish their meal inside the cafeteria while seated. No food or drink allowed outside the cafeteria with the exception of water in a clear bottle.

- A. Do not run, push, or shove others in line.
- B. Do not hold a place in line for friends
- C. Observe the rules of etiquette while dining.
- D. Please throw all trash into the trashcans.

Payment in advance on meals is required by Geronimo School Board policy.

### **CANCELLATION OF SCHOOL**

School is cancelled only during<sup>11</sup> circumstances of extreme weather conditions or public crisis. The school board and administrators are aware of the hardship that can be caused by an abrupt cancellation; therefore, classes will not be cancelled unless a significant safety risk has been created by unusual circumstances. When inclement weather or other circumstances cause the school to close, an announcement will be made on the KSWO Channel 7 Television Station.

## **CELL PHONES/ELECTRONIC DEVICES**

Students may **NOT** have a cell phone, music device or electronic game in visible sight during the school day. Cell phones should remain off (not on silent). Text messaging is not allowed during the school day.

Violation of any of these rules will result in the disciplinary actions as stated below:

- 1st offense: Saturday School or Corporal Punishment and Parent must pick up from school during regular hours.
- 2nd offense: 3 Days ISR and no longer allowed to have phone or electronic device on campus.
- 3rd offense: Out of school suspension (3) days and continued non-allowance of having phone or electronic devices on campus.

If a cell phone is confiscated it will only be returned to the parents or legal guardian by the principal.

## **CHANGE OF SCHEDULE**

No student will be allowed to change class schedules after the first week in each semester. The principal only may grant exceptions to this case. No schedule change is official unless it is on the prescribed add/drop form and all affected teachers, and the principal sign the form within the first week of the semester. The teacher's signature is not for approval, but to show that all school-owned property has been accounted for and to inform the affected teachers of the class change.

## **CHILD FIND**

The Special Education Department of Geronimo I-004 is committed to the goal of locating and identifying every disabled child who resides in the district and who is not currently receiving special education services. Some children who are disabled are eligible to receive services beginning at age three (3).

If you have, or have knowledge of a special child from three (3) through twenty-one (21) years of age who resides in Geronimo School District and who is not currently receiving services, please contact the school at 355-3160.

### **CIVIL RIGHTS**

Geronimo Public School, in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972 and other federal laws and regulations does not discriminate on the basis of race, color, national origin, sex, age, religion, handicap, or status as a veteran in any of its policies, practices, or procedures. This includes but is not limited to admission, employment, financial aid, and educational services.

### **CONCURRENT ENROLLMENT**

Students at Geronimo Public School may participate in a concurrent enrollment program during his/her junior and/or senior year in high school. With administrative approval, concurrent credits will count toward high school graduation requirements. In order to be concurrently enrolled, a student must

- Take a least three (3) credit hours per semester
- Attend the college class regularly
- Attend Geronimo High School and be concurrently enrolled for a full day
- Provide his/her transportation to and from the college
- Provide proof of enrollment to the home high school
- Provide proof of completion of the college course work
- In order for a student to participate in a concurrent enrollment program, s/he must meet the following guidelines, as prescribed by state law, the Oklahoma State Department of Education and the Oklahoma Board of Regents for Higher Education:
  1. A senior student who is enrolled in an accredited high school may, if s/he meets the requirements set forth below, be admitted provisionally to college or university in

the Oklahoma State System of Higher Education as a special student.

- a. The student must meet the published criteria (other than high school graduation and curricular requirements) for admission to the institute to which application is being made. This includes participating in the ACT assessment or the SAT with a minimum of 20 ACT, 3.0 GPA or top 50% of their class.
  - b. The student must be enrolled in less than a full-time load (fewer than 7 credit courses per semester) at the high school, which s/he is attending. The high school principal must attest to this.
  - c. The student must be eligible to complete the requirements for high school graduation no later than the spring of his/her senior year. The high school principal must attest to this.
2. An eleventh grade student enrolled in an accredited high school may be admitted provisionally to a college or university in the Oklahoma State System of Higher Education as a special student by meeting the following requirements:
    - a. S/he meets the requirements of (a) and (b) listed above.
    - b. The student has received a composite score on the ACT of at least 23 with an overall GPA of 3.5 or higher.
    3. The school district shall not prohibit any students who meet the requirements for concurrent enrollment from participating in the program.
    4. The school district shall have materials available explaining the requirements, features, and opportunities of concurrent enrollment to all high school students prior to enrollment each year.
    5. Geronimo Public School will only accept concurrent enrollment for university courses, which receive a letter, grade of A, B, C, D, or F and are academic courses. Geronimo Public School will not accept concurrent enrollment in university classes, which receive a pass/fail,

grade unless approval by the administration of Geronimo Public School has been granted.

### **CREDIT RECOVERY**

Credit recovery is a program where students may retake a previously failed course through computer instruction. The student completes a course by demonstrating mastery of content standards through completion of prescribed lessons and quizzes. Students who exceed ten absences will not receive credit for the courses completed. Students are provided this opportunity as an incentive to stay on track for graduation. They must be disciplined, as the courses are self-paced. Each semester, a student must complete a minimum of one semester credit (2.5 credits) in assigned courses to remain in the program. Students who do not complete the required credits will no longer be eligible to stay in credit recovery.

### **CREDIT REQUIREMENTS**

A student entering Geronimo High School must have satisfactorily completed all work in the preceding grades. If a student did not complete the requirements of the 8th grade, administrative approval must be obtained to enter the 9th grade.

Freshman (9th)	0 to 6.5 units
Sophomore (10th)	7 to 11.5 units
Junior (11th)	12 to 17.5 units
Senior (12th)	18 units and above

### **DAILY SCHEDULE**

1. Breakfast will be served from 7:30-8:00 a.m. School will begin promptly at 8:00 a.m. each school day. A warning bell will ring at 7:55 a.m. All students are to be in their classroom by 8:00 a.m.
2. The lunch period will be from 12:05 p.m. until 12:32 p.m. Students will be dismissed by dismissal bells rung at four-minute intervals. The schedule for these bells will be posted in each classroom.
3. School will be dismissed at 3:00 p.m. each day.

Students are to be in the classroom and seated when the tardy bell rings.

### **DELIVERIES**

Deliveries will be accepted at GHS during any day that school is in regular session except the two days each semester that students are taking semester exams. Deliveries will be accepted on the following conditions:

1. All deliveries are made after 2:00 p.m.
2. All deliveries are made to the office
3. No one is allowed to make a personal delivery to a student in a classroom.
4. GHS assumes no responsibility for items that a student fails to pick up. The office personnel at GHS will notify a student of a flower delivery before school is out. The student will be instructed to come by the office before leaving school.

### **DISCIPLINE PLAN**

The principal has the right to determine if any behavior or action warrants the student's being placed on any level of the discipline plan judged appropriate. Disciplinary action will be based on careful assessment of the circumstances surrounding each infraction.

OSSAA RULE 4 - CONDUCT OF STUDENTS Section 1. a. A student who is under discipline or who is suspended from school or an activity shall be ineligible until reinstated by the school principal.

### **Conduct and Self Discipline**

Students who compose Geronimo School are ladies and gentlemen. Their standard of conduct always shall be to think and do those things, which are right and proper. The school's primary goal is to educate not discipline. However, when the behavior of an individual student is in conflict with the rights of others, corrective actions are necessary for the benefit of all. The school

administrators, teachers, faculty, and support personnel have the same rights as a parent or guardian to control and discipline a child according to local policies during the time the child is in attendance or in transit to or from school or any other school function authorized by the school district or in any classroom (OS 21-643, 21-844, 21-1362, 706 – 113, 114.)

The following is a list of alternatives for disciplinary action that may be used by the faculty and administration of Geronimo Public School; however, the staff is not limited to these alternatives, nor does the list reflect an order or sequences of events in disciplinary actions.

### **Detention**

Detention is an alternative disciplinary action; it is not a study hall. Detention will be held daily during the lunch period. Students will have a supervised, isolated lunch period and may either bring a lunch or pay for a meal from the cafeteria. If a student does not serve his/her detention within the specified period of time, further disciplinary actions will be in order.

### **Corporal Punishment**

Corporal punishment is another form of discipline used on as needed basis.

### **In-School Intervention (ISI)**

In-School Intervention (ISI) is a highly structured class situation with the emphasis being placed on intensive student intervention. The primary purpose of this program is to allow most student offenders to remain in school and keep up with academics while being disciplined. Students will not participate in any school activity during the time placed in ISI and will not be allowed at any school sponsored function or event until ISI has been fully completed.

### **Saturday School**

Saturday School may be assigned to students with excessive tardiness or absences, for disciplinary referrals, to make up tests or class work as well as for any zeros students possess. This will

be used as a tool to improve grades or for disciplinary measures. Saturday school will be held from 8:30am to 12:00pm (no late arrivals accepted). Anyone missing assigned Saturday school will receive added days up to suspension.

### **Suspension of Students**

Suspension from school is to be used only in extreme cases of misconduct, non-conformity to school regulations, destruction of school property, or actions endangering the welfare of others. Assignments, tests, classroom projects and all other schoolwork efforts that are missed as a result of suspension cannot be made up. The student will receive no more than 70% in the place of any grade(s) that would have been received by the student if s/he had been in class. Students who are on suspension may not participate in extracurricular activities.

### **Expulsion**

Expulsion of a student from school is to be by the board of education, upon recommendation of school administration. The same procedure of hearing for suspension will be used for expulsion. Expulsion is permanent removal of a student from a specific school district.

### **DRESS CODE**

Students are often reminded that they are often judged by others on their outward appearance and that older students are seen as role models by the younger students. Appropriate attire should therefore be viewed as advantageous to the student body. Attire that is disruptive to the learning environment should be avoided. Students of the Geronimo School District are expected to be neatly dressed and groomed while attending any school event. If a student's clothing is inappropriate or his/her extreme appearance creates a distraction, s/he will be asked to correct the violation immediately. Final discretion is approved by building principal.

- A. Hair shall be neatly groomed and of a natural color in a non-distracting fashion.
- B. No sleeveless shirts or tank tops will be allowed. Shirts may not expose the armpits or undergarments. Spaghetti strap clothing, halter-tops, tube tops and midriff shirts will not be worn. Students will keep their shirts buttoned up to the second button from the top unless a shirt is worn underneath. Clothing will also be of an appropriate size. No “tall T’s or big shirts” or sunglasses will be allowed in school.
- C. Shorts, skirts, dresses, etc. may be no shorter than 6” above the center of the knee (the length of a dollar bill) or shorts must have a minimum of a 7” inseam.
- D. All writing and insignias on clothing/armbands will be limited to what is appropriate for school. Alcohol/tobacco advertisement, drug promotion, offensive or suggestive language will not be tolerated.
- E. Hats, caps, bandanas, headbands, ear warmers and other headgear are not to be worn inside the school building or carried to class during the regular school day. (Hats must be kept in locker or turned into office. They will not be worn from 7:40am-3:10pm) Headgear, including but not limited to, hats, caps, beanies, bandanas, do-rags, sweatbands, or any other band worn on the forehead, stocking caps and sunglasses. The principal may make exceptions.
- F. All pants, shorts, etc. shall be worn at the waistline with a belt. Pants shall not bag excessively and no undergarments shall be exposed. No jeans with holes that are more than eight (8) inches above the knee, unless there is clothing that covers the hole from under or on top of the hole.
- G. Pajama-type or bedtime wear, or house shoes are not allowed.
- H. Facial piercings of any size or make will not be allowed.

## **DRIVING REGULATIONS**

Cars and motorcycles may be driven to school only if the operator has a valid driver's license. All student vehicles must be registered in the School Principal's Office prior to being driven to school. When vehicles enter school grounds, they must park in the designated area(s) and may not be moved until school is dismissed unless permission is obtained in the office. Students are not allowed to go to their vehicles without a pass. Students are advised to lock their vehicles. Parents and students are to be advised, vehicles may be searched when on school property. Any student who will drive a vehicle to school must provide the Principal's Office with a copy of a valid driver's license, insurance verification and the license plate number of the vehicle that will be parked on school grounds.

## **DRUG DOG USE**

The Geronimo Public School Board of Education has authorized the use of "drug dogs" in school buildings, on school grounds, and in the parking lots of Geronimo Public School. School officials have the authority to search students, backpacks/bags, lockers, and vehicles when there is reason to believe that illegal drug, alcohol, or tobacco substances may be present.

## **ELIGIBILITY FOR ATHLETIC COMPETITION**

1. The rules of the OSSAA are followed and will pertain to all activities.
2. Students are encouraged to keep up their grades so as not to lose their eligibility due to poor grades.
3. No pupil shall be eligible to represent the school until a physical examination and parental consent certificate, on a form prescribed by the OSSAA, is on file.
4. An ineligibility listing will be posted and updated on a weekly basis.

## **FERPA**

The school board of Geronimo Public School adopted a student records and procedures policy for the school district.

This policy is designed to meet the provisions of the Family Educational Rights and Privacy Act (FERPA). It is the intent of the Geronimo Public School to limit the disclosure of the information contained in a student's educational records except

1. As directory information, or
2. Under certain limited circumstances, as permitted by the FERPA.

### **STATEMENT OF RIGHTS**

The Family Educational Rights and Privacy Act (FERPA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the students' education records:

1. The right to inspect and review the student's education records to ensure they are not inaccurate, misleading, or otherwise in violation of a child's privacy or other rights.
2. Request the amendment of education records to ensure they are not inaccurate, misleading, or otherwise in violation of a child's privacy or other rights.
3. Consent to the disclosure of personally identifiable information contained in the child's educational records except to the extent that the Act and its regulations authorize disclosure without consent.
4. File with the U.S. Department of Education a complaint under the provisions of the Act concerning alleged failures by the district to comply with the requirements of the Act.
5. Obtain a copy of the district's policies adopted under the Act.
6. Have an explanation of these policies in your own language if it is other than English.
7. The identification, location, and evaluation of activities under Child Find are included in the Family Educational Rights and Privacy Act (FERPA).

The following identifiable information contained in a student’s education record is “directory information,” and the district will disclose the information without prior written consent:

The child’s name, the name of the student’s parents, student’s date of birth, the student’s class/grade level, the student’s extracurricular participation, the student’s achievement awards or honors, the student’s height and weight, if a member of an athletic team, the school the student attended before s/he enrolled at Geronimo Public School.

**FIGHTING**

Student fighting will not be tolerated. Any student found to be participating in this offense will receive the following disciplinary action:

1st Offense	3 day suspension
2nd Offense	10 day suspension
3rd Offense	Suspension for the remainder of the Semester but no less than 10 days

**GRADING**

The grading system will be based on the following scale:

A.....	90-100
B.....	89-80
C.....	79-70
D.....	69-60
F.....	Below 60%

Each teacher is required to take at least 3 daily grades per week and no test or project will be worth more than 20% of a student’s overall grade. Each student will receive the teacher’s grading/late work policy within the first full week of school. The student is responsible for making the effort to understand the grading system for each of his/her teachers. All grading systems will be on file in the office of the principal. All incomplete grades (I) must be made complete by the end of the next grading period or as agree upon by the student, teacher, and principal. If a student

does not complete the work necessary to fulfill the requirements of the class by the end of the next grading period, the student will automatically receive an “F” on any incomplete assignments and the grades will be averaged accordingly. A “zero” grade will not be accepted for work not completed. Students may be held at lunch time, after school, required to come in before school, or not allowed back to school until assignment (s) are complete.

The semester grade is a cumulative grade from the beginning to the end of each semester. Each semester progress reports will be distributed at 4-1/2 weeks, 9 weeks, and 13-1/2 weeks, with a final grade card given at the end of the semester. The semester grade is the only grade reported on the student transcript. All grades will be based on the 100-point scale for all assignments.

In addition to the above reports, parents may view student grades on-line at any time during the semester. Parents should feel free to discuss their child’s progress with the appropriate teacher(s) or staff by appointment at any time. Parents who do not have access to the Internet are encouraged to contact the school counselor or administrator for periodic grade checks of their child’s progress. The most effective communication is two-way communication.

Beginning in the 9th grade year, all students maintain a grade point average (GPA) that is listed as a part of their permanent record. Each student’s GPA is based upon semester grades received in each class. The GPA is used to determine student acceptance into such groups as the Oklahoma Honor Society, National Honor Society, and other school organizations, as well as being one of the criteria for holding a class or Student Council office. GPA is also used to determine each student’s rank in class.

### **GRADING SCALE FOR HONOR CLASSES**

It is the philosophy of the faculty and administration of Geronimo Public Schools to encourage students to enroll in those courses that challenge even the most academically able student.

Students who enroll in these challenging courses are to be compensated by receiving grades that are “weighted”. The basic purpose of the “weighted” grade is to provide an incentive for students to enroll in a program of advanced studies.

All courses taken in grades 9 through 12 will be included on the student transcript and will be considered when calculating the grade point average (GPA). The standard 4 point grading system (A=4; B=3; C=2; D=1; and F=0) will be used when calculating GPA on all student classes except those designated as honor classes.

#### Guidelines:

1. An honor course must be an extension of the core curriculum requiring higher level thinking skills. Such courses will include but not be limited to additional reading, writing, or laboratory activities/experiences chosen to enrich the program.
2. Consideration for placement in honors will be based on a referral by parent, teacher, counselor, or administrator. Enrollment will be determined by recommendation of the Honors teacher/Principal.
3. A recommendation for addition or deletion of honor courses from the curriculum will be made by a committee consisting of the department heads, Counselor, and Administrator.
4. Any honor course must be approved by January 1st of the year prior to its offering.
5. All honor courses will be graded on a 5-point grading scale. (A=5) (B=4) (C=3) (D=2) (F=0)

### **GRADUATION REQUIREMENTS**

Students will be required to take 8 classes per year with the exception of students who are participating in a concurrent enrollment program. The required units for the graduating class will include the following:

Students entering their freshman year will be required to complete 23 units for graduation. The required units will include the following:

English	4 units
Mathematics	3 units
Science (lab)	3 units
History	2 ½ units
Oklahoma History	½ unit
Fine Art	1 unit
Personal Financial Literacy	½ unit
Elective courses	8.5 units

Two units are the maximum number of Physical Education units which may be used when calculating a student's grade point average or may be used to fulfill a student's graduation requirement.

\*Students entering Geronimo Public School from another state after the completion of the 9th grade year may graduate without Oklahoma History if the out-of-state student is unable to take the course due to the scheduling of classes. Two units of correspondence course work may be included in the required units if the course work is through an accredited educational institution and if the work is approved by the administration and supervised by the staff of Geronimo Public School. Senior graduation exercises will be held after semester tests and the last day of school to insure accuracy when figuring grades. No student who lacks more than one credit for graduation may go through the graduation exercise. Baccalaureate will be held on the last Sunday evening before graduation. Seventh and eighth grade students will enroll in a minimum of 7 units during each school year. A student must receive a passing grade in the class to receive credit for the class. In order for a student to be promoted, s/he must pass all core academic classes (math, science, history, social studies, and language arts) plus 1 additional elective.

## **GREAT PLAINS TECHNOLOGY CENTER**

The bus going to GPTC will leave Geronimo High School at 7:45 a.m. each morning and will return by the start of 5th hour each day. Students will be permitted to drive their own cars to GPTC upon approval by parents and the building principal. Students that miss GPTC classes to attend activities being conducted at Geronimo must obtain permission from the Principal and call the GPTC in order to clarify the situation with them. It is the philosophy of the Geronimo School system that good daily attendance is necessary for all students, therefore, every effort will be made to ensure that all students are in school as much as possible at the GPTC as well as here at the home school.

### **HEAD LICE**

1. The building principal and/or designated building personnel will assume the responsibility for enforcing the following steps:
2. Identify and temporarily exclude only those students with live lice and/or nits.
3. Contact the student's parents with a phone call or letter and explain the recommended treatment guidelines.
4. Students must be adequately treated and re-admittance to school requires a clearance slip from the City-County Health Department or a physician stating, "The student has been adequately treated and appears to be free of all live lice and nits".
5. Seven calendar days after the initial exclusion, a second clearance must be obtained.
6. If a second clearance is not received by the eighth day of the initial exclusion, the student must be temporarily excluded until this clearance is obtained.

### **HEALTH SERVICES**

Geronimo High School is interested in the health and wellbeing of all of its students. All students are expected to maintain good grooming habits. Geronimo Schools will administer first aid to

any student as needed. Health services are provided by the Comanche County Health Department.

### **HIGH EXPECTATIONS**

All staff members in the Geronimo School shall incorporate high expectations for all students and will provide for many opportunities for our students to have successful experiences.

### **HONOR GRADUATES**

To be considered for the distinction of being named valedictorian or salutatorian for the senior class, the following guidelines must be met:

1. During grades 9-12 a student must take the number of units credits indicated from the following groups of classes:
  - a. 4 credits English I, II, III, IV or Advanced Composition
  2. 3 credits Algebra I, Algebra II, Geometry, Math Analysis, Calculus, Trigonometry, Algebra III
  3. 3 credits Biology I, Biology II AP Biology, Physics, Chemistry, Chemistry II, Botany/Zoology, Anatomy
  4. 2 credits History
  5. 4 credits Music, Agriculture Education, Family and Consumer Science, or Speech
  6. 1 credit American Government, Psychology, Sociology, and Economics
7. The valedictorian and salutatorian of the graduating class shall be selected from the members of the graduating class who maintained the highest grade point average for seven (7) semesters, beginning with the first semester of 9th grade. Other class members who meet the requirements of Honor Graduate and maintain an overall GPA of no less than 3.70 will also be honored with regalia. No other students shall be allowed to wear any other regalia

without permission of the principal. The second semester of a student's senior year will not be used in determining grade point averages for honor graduate awards.

8. The valedictorian and salutatorian must have completed all course work necessary for graduation prior to the graduation ceremonies.

### **HONOR ROLL STUDENTS**

Superintendent's Honor Roll all grades of "A" (4.0)

Principal's Honor Roll all grades of "A" / "B"

### **INSURANCE**

Students participating in Athletics and P.E. should be covered by an insurance policy covering accidents. This can be on an existing policy from the parents or guardian.

### **INELIGIBLE POLICY**

Grades are calculated each Monday by 8am. Students not passing a class will be put on a Probation/Ineligible list. Probation is for the first week, a student is placed on the list. If the student is on the list for a second week in a row they become **INELIGIBLE**. These students are not permitted to participate in activities according to policy the following week, beginning Monday through Sunday.

**NOTE:** Probation and ineligible is not "subject" specific.

**EXAMPLE:** A student is failing Algebra so he/she is put on probation. The next week their Algebra grade is above passing, but they are failing History class. The student would be ineligible for failing any class for two consecutive weeks. Students with passing grades will be invited to attend Geronimo School extra-curricular activities. However, students who are serving suspension from school will NOT be allowed to attend as a participant OR a spectator the following activities, i.e. athletic events: football, basketball, softball, volleyball, baseball, soccer, plays, or any music performance productions, etc. The participation restriction for those who are on the ineligible list will NOT be in effect for

the Jr. /Sr. Prom provided the student is only ineligible in two or fewer classes. On short weeks, due to holidays or vacations, we will not run a new ineligible list unless there are four days in the week. On a short week, the same list received previously will be used for the shortened week.

### **LOCKERS**

Lockers are the property of Geronimo Public Schools and are assigned to students for school use. Students have no expectation of privacy in school lockers, desks, or any other school property without notice or reason. Students are to only use their assigned locker. All backpacks must be kept in the student's locker. No backpacks will be allowed in the classrooms. Students leave personal articles of value at their own risk. School officials have the authority to search all school property (including lockers and desks) at any time without notice for administrative purposes, and to seize any property prohibited by school policy or law.

- Do not write on the locker, either inside or outside
- Do not place stickers inside/outside the locker
- Use only the locker that has been assigned
- Report any locker malfunctions to the office
- For a student's protection, money, purses, and items with any significant value should never be stored in a locker.

Geronimo Public School does not carry insurance to cover the loss of a student's property and will not reimburse a student for any item(s) that are lost or stolen.

### **MAKE-UP WORK**

When a student is absent, s/he is allowed one (1) day, plus the number of days absent, to make up class work. It is the responsibility of the student to contact the teacher about make-up work. Any examination or test announced during the student's presence in class or which is regularly scheduled (i.e.: nine weeks test, semester test), which is missed because of an excused absence, shall be made up on the day the student returns to class. If the test is administered on the day the student returns to class,

he or she shall be obligated to take the test on that day. Should the student be absent at the time, the test is announced and if it is not regularly scheduled, then the test shall be administered to him or her one day following his or her return to class. Any exceptions to this rule shall be at the discretion of the teacher or principal.

### **MEDICATION**

School personnel without written parental/legal guardian permission will administer no internal medicine. Permission forms are in the enrollment packet. It will be the parent's responsibility to update any information on the form as the need arises. All medication will be kept under lock and key and a record will be kept stating time, date, and name of person administering the medication.

### **MOMENT OF SILENCE**

Senate Bill 815- School districts must observe one minute of silence each day when students may "reflect, meditate, pray or engage in other silent activity" that is not disruptive to the classroom.

### **PARENT/TEACHER CONFERENCE DAYS**

Each school year Geronimo School sets aside at least two days for official parent/teacher conferences. On these days, classes do not meet so that parents may meet with the teachers during the day. We encourage parents to visit our school and staff on these days and at other times as the need arises.

### **PROM**

The Junior Class hosts the Junior-Senior Prom in honor of the Senior Class. Junior and Senior class members are permitted to invite a guest. Money for prom tickets must be paid prior to the date of prom. Any guest that is not a member of the junior/senior class must be signed up in the principal's office for approval prior to the date of prom. Guests must be in the ninth grade or above, and must be under 21. Appropriate dress for the prom

is formal. Hats may be worn if they are obviously a part of the ensemble (i.e., cowboy hat with a western tuxedo and boots). Attendees will not be allowed to leave the building without a sponsored escort. If a student or guest does leave without an escort, they will not be allowed to re-enter. The Prom may last no later than midnight. All guests will follow the same rules that apply to the students. The participation restriction for those who are on the ineligible list will NOT be in effect for the Jr./Sr. Prom provided the student is only ineligible in two or fewer classes. In addition, students who have been suspended for more than 10 days prior to the prom must seek principal approval to attend.

### **PUPIL POSSESSION OF DANGEROUS WEAPONS, DANGEROUS SUBSTANCES, AND DRUG PARAPHER- NALIA**

The principal of any public school in Oklahoma or any teacher or security personnel, shall have the authority to detain and authorize the search of any pupil(s) on any school premises or while in transit under the authority of the school or any function authorized by the school for dangerous weapons, drug paraphernalia or controlled dangerous substances as defined in Senate Bill 916 which prohibits weapons on school property and in the Uniform Controlled Dangerous Substances Act which includes alcoholic beverages, drugs, drug paraphernalia or other dangerous substances. This includes guns, facsimiles of guns, ammunition, explosives, fireworks, knives, pepper spray or any other deemed inappropriate item. The principal may conduct a search based on reasonable suspicion. A person of the same sex as the person being searched shall conduct the search. The principal authorizing the search shall have the authority to search lockers and to detain the pupil or pupils to be searched and to preserve any dangerous weapons or controlled dangerous substances, drug paraphernalia, intoxicating beverages, missing or stolen property that might be in their possession including the authority to authorize any other persons they deem necessary to restrain such pupil(s) or to preserve any dangerous weapons or controlled dangerous substances. Any pupil found to be in possession of dangerous weapons or controlled dangerous substances, intoxi-

cating beverages, missing or stolen property may be suspended by the principal for a period not to exceed the current school semester and the succeeding semester. Section 390 – School Laws of Oklahoma. The door to the Principals and Counselors office is open to anyone wishing to seek help. EVERY EFFORT WILL BE MADE TO KEEP THIS INFORMATION CONFIDENTIAL.

### **SAFE-CALL**

SAFE-CALL is a confidential, toll-free school safety hot line that can be used by anyone in Oklahoma. It is available 24 hours a day, 365 days a year. SAFE-CALL allows Oklahoma citizens to anonymously report circumstances they feel may put themselves or others at risk in school. The SAFE-CALL number is 1-877-SAFE-CAL ext. OK1, 1-877-723-3225 ext. 651.

### **SCHOOL PHONE**

Students are allowed to use the designated student phone in the Main Office prior to 8:00 a.m. each day, during lunch periods, or after 3:00 pm each day. Calls should only be made to parents or guardians concerning emergencies in order for all students to have the opportunity to use the phone.

### **SCHOOL PROPERTY**

If a student maliciously or by accident destroys school property, they or their parents will have to pay for the expense of replacing that property, and disciplinary actions will be taken.

### **SEARCH AND SEIZURE POLICY**

The superintendent, principal, teacher, or security personnel of any public school in the State of Oklahoma upon reasonable suspicion, shall have the authority to detain and search, or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school or while attending any function sponsored or authorized by the school, for dangerous weapons or controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages,

non-intoxicating beverages, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee, or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if practical. The extent of any search conducted pursuant to this section shall be reasonably related to the objective of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction. In no event shall a strip search of the student be allowed. No student's clothing, except cold weather outerwear, shall be removed prior to or during the conduct of any warrantless search. The superintendent or principal, teacher, or security personnel searching or authorizing the search shall have authority to detain the pupil to be searched and to preserve any dangerous weapons, controlled dangerous substances, intoxicating beverages, non-intoxicating beverages, or missing or stolen property that might be in their possession including the authority to authorize any other persons they deem necessary to restrain such pupil or to preserve any dangerous weapons, controlled dangerous substances, intoxicating beverages, non-intoxicating beverages, or missing or stolen property. Any pupil found to be in possession of dangerous weapons, controlled dangerous substances, intoxicating beverages, non-intoxicating beverages (glue, paint, etc.) or missing or stolen property might be suspended by the superintendent or principal for a period not to exceed the current school semester and the succeeding semester. Any such suspension may be appealed to the Board of Education of the school district by any pupil suspended under this section. Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers in the contents of a school locker, desk or other school property. School personnel shall have access to school lockers, desks, and other school property in order to properly supervise the welfare of pupils. School lockers, desks, and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such search. Schools shall

inform pupils in the student discipline code of no reasonable expectation of privacy rights towards school officials in school lockers, desks, or other school property (70 O.S.A. 24-120).

### **SIGNING OUT**

Students who must leave school for any reason during the normal school day must sign out through the office. In order to sign out, school personnel, (superintendent, principal, teacher, and secretary) must talk to a parent or guardian in person or on the phone prior to the student leaving. Students that leave school without following proper check out procedure will not be allowed to make up any work missed and will receive an unexcused absence.

### **SMOKING/TOBACCO/E-CIG**

Students will not be allowed to possess, smoke or chew tobacco of any kind, including e-cigarettes, on the school premises at any time or during any school-sponsored activity. If a student is caught with any on them, the product will be confiscated and destroyed. Students may be issued a citation by local law enforcement.

### **SOCIAL FUNCTIONS**

1. All school parties shall be properly chaperoned with a faculty sponsor in attendance.
2. During school nights, all parties shall close at 10:00 p.m. and non-school night parties shall close at 12:00 a.m.
3. Every effort shall be made to see that students attending school sponsored out of town functions shall travel in buses provided by the school. On very rare occasions, APPROVED ADULT SPONSORED CARS will be utilized, but all of these occasions will be approved by the principal before these events occur. All inter-school competition at all levels shall meet the requirements of the OSSAA and State Accreditation Regulations.

## **SPORTSMANSHIP**

Each student should follow the suggestions that will serve as a guide to carrying out his or her responsibility in promoting good sportsmanship at Geronimo Public Schools.

1. Consider the visiting team and fans, as well as the officials, as guests and treat them as such.
2. Accept the official's decision as final.
3. Support your cheerleaders with enthusiasm
4. Be modest in victory and gracious in defeat.

## **STORM WARNING AND SECURITY DRILLS**

Storm warning and security drills have been planned carefully and the student will find a copy of procedures to follow in each classroom. Each teacher will go over these instructions the first week of school.

## **STUDENT TESTING PROGRAM**

Geronimo Public School has developed a testing program with the aim of providing information designed to help determine a students' capabilities and interests. Students with scores in any core area (English, social studies, reading, math, and science) below the 40th percentile on the N-PR and NCE scales or a failing score on the Criterion Reference Tests (CRT) or Priority Academic Skills (PASS) tests will be classified as "high challenge" students. Students who are identified as "high challenge" students will be remediated. The school district may take the following steps to help remedy the deficiency:

- (1) At the parent's request, the student may be evaluated for placement in a special education program.
- (2) Parents may elect to provide private tutoring and/or summer school.
- (3) Student may be required to use elective choices to enroll in a class within the area of deficiency.
- (4) A seventh and eighth grade students may be required to repeat a grade if s/he is a "high challenge" student in two or more core area.

## **STUDENT RECORDS (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. They are:

1. The right to inspect and review the student’s education records within 45 days of the day the District receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will arrange for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student’s education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the district to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement

unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performance of his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. (NOTE: FERPA requires a school district to state in its annual notification that it intends to forward records on request).

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 600 Independence Avenue, SW, Washington, D.C. 20202-4605 Google Apps for Education comply with the Family Educational Rights and Privacy Act (FERPA)

### **TARDIES**

1st hour: All students who are tardy to first hour will go to the office and receive an admit slip. Students must bring a note from a parent or guardian or the parent must call the office or attendance line prior to the student coming to school.

2nd – 7th hour: All students who are tardy will immediately enter their next class and their teacher will record the tardy in the grade book system. A tardy is only excused if a student has a note from a teacher or staff member.

## **TECHNOLOGY**

There is no legitimate expectation of privacy in the use of the school districts technology.

## **TEN-DAY STUDENT ACTIVITY FILE**

A student may not miss more than ten (10) countable times of a single subject-class for school activities per year. Students should check with principal and sponsor to keep up with their file. For postseason competitions, in which the student has qualified to compete, activity absences do not count against the ten day file. In addition, non-participating, but eligible students may be released from school to attend events in which the school team has qualified for state competition. (Does not apply to districts, regional, area, etc.) Because these are not absences, the expectation is that students will collect assignments beforehand and have them completed upon return; however, in the case where it was impossible to know the assignment ahead of time, the student will be given a day upon returning to do the assignments.

## **TEXTBOOKS**

1. Textbooks are provided free of charge for use by the students.
2. Students who damage or lose a textbook must pay for such damage or pay for the book. Students are expected to take care of the books and not deface them.
3. Workbooks will be furnished free of charge to the student. If it is necessary for the student to have another book because the student lost the book, then the student will be required to pay for the second workbook issued.

## **TRANSPORTATION**

The safety and welfare of student riders will be the first consideration in matters pertaining to transportation. Children will be instructed as to the proper and safe conduct while aboard vehicles. Bus riding safety rules will be issued by individual route drivers. Riding a school bus is a privilege and students must treat it as so. The driver of each bus has District rules and reg-

ulations for students to adhere to as well as individual bus rider rules for their particular route. Bus riding privileges may be revoked by the administration of Geronimo School if individual behavior of a bus rider warrants this type of discipline. (Students and parents will sign a bus rider code of conduct found in the enrollment packet.)

### **TRUANCY**

A student is considered truant when he/she is not physically present in class without the knowledge or permission of the parent/guardian or from the office. Skipping class for just one class period will be considered truancy, even though the student did not leave the school grounds.

### **VISITORS**

Geronimo School welcomes visitors to our school; however, it is necessary for all adults to stop by the office when they first arrive at the school. If a parent needs to have a conference with one of the teachers and/or principal, it would be preferable if a call were made before hand to set up an appointment. This would insure that arrangements could be made that would be convenient to all parties involved and would not take any of the faculty away from their scheduled duties. Students will not be called out of class for any reason during the school day unless is it is an emergency. Due to class size and inconvenience, no visiting students or relatives will be allowed in classes unless invited for special activities.

**If you have questions concerning the handbook you can come to the principal's office during school, or ask your instructors at their convenience.**

**Any situation not covered in this handbook is left to the discretion of the administration.**

**The GHS administration reserves the right to make any change necessary to this handbook at any time.**

**As a Geronimo High School student, I acknowledge the Student Handbook and the policies contained within are available to me through the Geronimo High School website.**

I acknowledge receiving and/or being provided electronic access to the Student Handbook.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_



