

**REQUEST FOR PROPOSAL
Drainage Reconstruction
Choctaw, Oklahoma**

**ISSUED BY:
City of Choctaw
2500 N. Choctaw Rd. PO Box 567
Choctaw Ok, 73020**

**Location:
NW/4, Sec. 3, T11N, R1W, I.M.
See location map on Construction Drawings**

**REQUEST FOR PROPOSAL
E. Reno Avenue Drainage Reconstruction**

Project Overview

The City of Choctaw, Oklahoma, is seeking qualified contractors to submit proposals for a comprehensive drainage reconstruction project of a grass lined channel approximately seven hundred and twenty-one linear feet (721') in length. The purpose of this project is to enhance and upgrade the existing drainage infrastructure within the city, ensuring efficient water flow and mitigating potential flood risks. The selected contractor will be responsible for the construction and completion of the drainage reconstruction project in accordance with all relevant codes, standards, regulations, and provided plans. Firms interested in being considered for this project must submit three (3) hard copies.

Scope of Services

The scope of work for the drainage reconstruction project includes, but is not limited to, the following:

1. **Construction:** Execute the approved design plans, including but not limited to the installation of new drainage pipes, culverts, catch basins, and other necessary structures.
2. **Quality Control:** Implement a comprehensive quality control and assurance program to ensure that the construction meets the specified standards and requirements.
3. **Environmental Compliance:** Adhere to all environmental regulations and obtain necessary permits for the construction activities.
4. **Timeline:** Provide a detailed project timeline, including milestones and completion dates for different phases of the project.
5. **Budget:** Submit a comprehensive budget proposal that includes all costs associated with design, materials, labor, equipment, permits, and any other relevant expenses.

Pre-Bid Meeting

An optional pre-bid meeting will be held Wednesday, March 27, 2024 at 10:00 am at Choctaw City Hall. Following the pre-bid meeting, a site visit may occur should there be need for further clarification of scope or questions regarding the work to be completed.

Proposal Cost

The Contractor shall provide an itemized schedule of charges for labor and expenses that would generally be necessary to conduct services as defined in the section labeled 'Scope of Services'. Include the company's basic fee structure and breakdown of any other charges and hourly rates related to the proposal.

General Information

Issuing Office and Point of Contact

This Request for Proposals (RFP) is issued by the City of Choctaw. The City of Choctaw Development Services and Planning Director is to be the sole point of contact for any questions related to the RFP. Questions should be directed to:

Sarah Huffine
Development Services & Planning Director
2500 N. Choctaw Rd. PO Box 567
Choctaw, Ok, 73020
(405) 390-2999
shuffine@choctawcity.org

Deadline for Receipt of Proposals

All replies and proposals in response to this RFP must be received in a sealed envelope and clearly marked as "Unified Development Code" no later than 3:00 PM on Friday, March 29, 2024, at the address shown below:

Amanda Williams
City Clerk
2500 N. Choctaw Rd. PO Box 567
Choctaw, Ok, 73020

Limitations of Liability

The City of Choctaw assumes no responsibility and no liability for costs incurred by proposers in responding to this RFP, or in responding to any further request for interviews, additional data, etc., prior to the issuance of a contract.

Rejection of Proposals

The City of Choctaw reserves the right to reject any or all proposals, or to award contracts in whole or in part, if this is held to be in the City's best interest.

Modification of Requirements

The City of Choctaw reserves the right to modify any technical and submission requirements associated with this proposal.

Type of Contract and Compensation

The City of Choctaw expects to receive invoices per project on a lump sum basis for services provided. The City of Choctaw will make payment within thirty (30) days after receipt of invoice.

Use of Sub-Contractors and/or Consultants

The use of other sub-contractors and/or consultants is acceptable at the discretion of the proposer. However, if consultants or sub-contractors are used, they must be identified in the proposal. The successful proposer will assume all contract responsibilities within his/her agreement with the City of Choctaw. The City of Choctaw will not be held liable for the actions of a proposer's sub-contractors or consultants.

Format for Proposals

Proposers are encouraged to be concise, and proposals must include, but are not limited to, the following:

- a) Letter of transmittal;
- b) Cost sheet for services;
- c) Proposed timeline to complete the scope of services
- d) A detailed listing of all equipment Contractor possesses at his/her disposal for use in completing the scope of services;
- e) Qualifications and licenses of key personnel proposed to be assigned to this job;
- f) Location of the office from which the management of this project will be performed;
- g) List of references;
- h) Commitment to provide Full Liability Insurance;
- i) Commitment to provide Worker's Compensation Insurance;
- j) Non-Collusion affidavit
- k) Business Relationship affidavit

Selection Schedule

Proposals are due at Choctaw City Hall no later than 3:00 PM on Wednesday, March 29, 2024;. The City of Choctaw anticipates opening bids Friday, March 29, 2024 at 3:01pm CST.

*All proposals and supporting materials submitted in response to this RFP will become the property of the City.

City of Choctaw – E. Reno Avenue Drainage Reconstruction

CHECKLIST FOR INFORMATION REQUESTED

Letter of Transmittal	YES / NO
Cost sheet for services	YES / NO
Proposed timeline	YES / NO
Detailed list of equipment at Contractors disposal	YES / NO
Qualifications & Licenses of key personnel	YES / NO
Location of managing office	YES / NO
Commitment to provide Full Liability Insurance	YES / NO
Commitment to provide Worker's Compensation Insurance	YES / NO
Non-Collusion affidavit	YES / NO
Fees and Expenses	YES / NO

SUMMARY OF QUANTITIES

ITEM NO.	ITEM	UNIT	QUANTITY	AS-BUILT
1.	GRASS CHANNEL - 3' WIDE / 1.75' DEEP	LF	722	
2.	GRASS CHANNEL - 3' WIDE / 1.5' DEEP	LF	782	
3.	EXIST. GRAVEL DRIVEWAY & CULVERT REMOVAL	EA	1	
4.	DUAL 30" RCP DRIVEWAY CULVERT	LF	28	
5.	DUAL 30" END SECTION	EA	2	
6.	EXIST. CONC. DRIVEWAY & CULVERT REMOVAL	EA	1	
7.	DUAL 36" RCP DRIVEWAY CULVERT	LF	26	
8.	DUAL 36" END SECTION	EA	2	
9.	12" RIP-RAP	SY	51	
10.	CONC. DRIVEWAY	SY	135	
11.	FENCE RELOCATION ALLOWANCE	LF	200	
12.	REMOVE EXIST. RCB HEADWALL	LS	2	
13.	FORM ENDS OF RCB (CONTRACTOR DETERMINED)	LS	2	
14.	FLOWABLE MORTAR	CY	17.5	

STORM SEWER PLAN

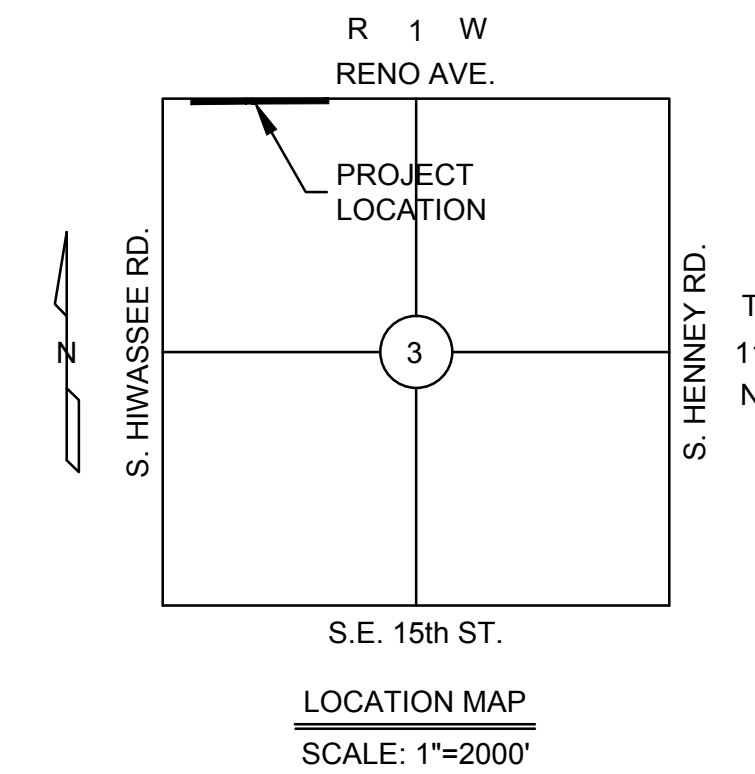
TO SERVE

OAKRIDGE MANOR CHANNEL

**BEING A PART OF THE NW/4, SEC. 3, T11N, R1W, I.M.
AN ADDITION TO THE CITY OF CHOCTAW, OKLAHOMA COUNTY, OKLAHOMA**

PAVING & STORM SEWER - GENERAL NOTES

- ALL CONSTRUCTION SHALL BE DONE IN STRICT ACCORDANCE WITH CITY OF CHOCTAW "STANDARD SPECIFICATIONS FOR CONSTRUCTION OF PUBLIC IMPROVEMENTS" AND SHALL BE UNDER THE STRICT SUPERVISION OF THE CITY ENGINEER OR HIS/HER REPRESENTATIVE.
- ALL FILL AREAS INDICATED SHALL BE COMPACTED TO 95% STANDARD PROCTOR DENSITY PRIOR TO CONSTRUCTION. TEST REPORTS WILL BE SUBMITTED TO THE CITY OF CHOCTAW'S FIELD ENGINEER OR INSPECTOR.
- ALL WORK NOT CLASSIFIED AS A "PAY ITEM" SHALL BE CONSIDERED INCIDENTAL CONSTRUCTION, THE COST OF WHICH SHALL BE INCLUDED IN THE COST OF OTHER BID ITEMS.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF ALL UTILITIES PRIOR TO EXCAVATION. DAMAGE TO ANY UTILITIES OR STRUCTURES DURING EXCAVATION AND CONSTRUCTION OF PROPOSED PAVING & STORM SEWER SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
- TRENCHING WILL BE BACKFILLED WITH TYPE 'A' AGGREGATE UNDER ALL PAVED AREAS. THE CONTRACTOR SHALL BE PAID FOR THE CALCULATED QUANTITY OF AGGREGATE REQUIRED TO BACKFILL TRENCHES AS ESTABLISHED BY THE CITY'S STANDARDS AND SPECIFICATIONS FOR TRENCH WIDTH. IF THE CONTRACTOR OVER CUTS THE TRENCH, THE ADDITIONAL AGGREGATE WILL BE TREATED AS INCIDENTAL CONSTRUCTION AND WILL BE AT THE CONTRACTOR'S EXPENSE.
- RCP WITH "O" RINGS AND ALUMINIZED CORRUGATED METAL PIPE WITH GASKETS SHALL BE INSTALLED UNDER STREETS AND ROADWAYS, NEXT TO CURBS AND BETWEEN HOUSES. ALL JOINTS ON ECP, RCB, AND CMP SHALL BE WRAPPED WITH A TWO (2) FOOT WIDE FILTER FABRIC STRIP AROUND THE JOINT AND OVERLAPPING TWO (2) FEET.
- THE CONTRACTOR SHALL SATISFY HIMSELF AS TO THE ACCURACY OF ALL MEASUREMENTS PRIOR TO CONSTRUCTION OF ANY PERMANENT STRUCTURE.
- THE CONTRACTOR IS RESPONSIBLE FOR THE PROMPT REPLACEMENT AND/OR REPAIR OF ALL TRAFFIC CONTROL DEVICES AND APPURTENANCES DAMAGED OR DISTURBED DUE TO CONSTRUCTION.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REPAIR OR REPLACEMENT OF ALL EROSION CONTROL DEVICES DAMAGED DUE TO CONSTRUCTION.
- THE CONTRACTOR IS RESPONSIBLE FOR THE REMOVAL OF ALL PAVEMENT MARKINGS THAT WILL BE IN CONFLICT WITH THE PROPOSED WORK.
- A COPY OF THE EROSION CONTROL SITE PLAN MUST BE ON SITE AT ALL TIMES AND MADE AVAILABLE TO THE INSPECTOR UPON REQUEST.
- CONSTRUCTION ACTIVITIES THAT RESULT IN LAND DISTURBANCE OF EQUAL TO OR GREATER THAN ONE (1) ACRE, OR LESS THAN ONE (1) ACRE IF THEY ARE PART OF A LARGER COMMON PLAN OF DEVELOPMENT OR SALE THAT TOTALS AT LEAST ONE (1) ACRE MUST ALSO OBTAIN A PERMIT FROM ODEQ (FORM 605-002a) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES. THIS MEANS THAT LAND DISTURBING OF ONE (1) ACRE OR MORE MUST PERMIT WITH ODEQ AND THE CITY OF CHOCTAW, STORM WATER QUALITY.
- A WORK ZONE PERMIT MUST BE OBTAINED FROM THE CITY'S COMMUNITY DEVELOPMENT DEPARTMENT AT LEAST TWO (2) WORKING DAYS PRIOR TO THE START OF WORK AND/OR PLACING OR REMOVING ANY BARRICADES OR MODIFYING EXISTING TRAFFIC CONTROL DEVICES.



SHEET INDEX

SHEET No.	DESCRIPTION
ST1	TITLE SHEET, QUANTITIES
ST2	STORM SEWER GENERAL LAYOUT
ST3-ST4	STORM SEWER PLAN & PROFILE
EC1-EC2	EROSION CONTROL PLAN

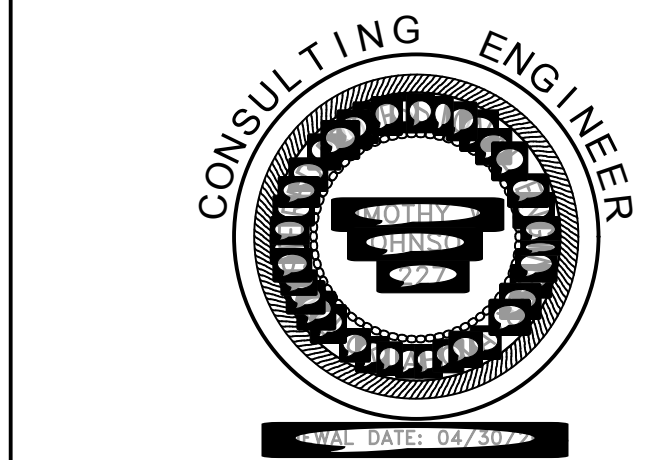
ONE CALL UTILITY LOCATION NUMBER

**840-5032
1-800-522-6543**

This number is to be used for information on the location of all underground utilities. Contact this number and other numbers specified in the plans prior to any excavation.

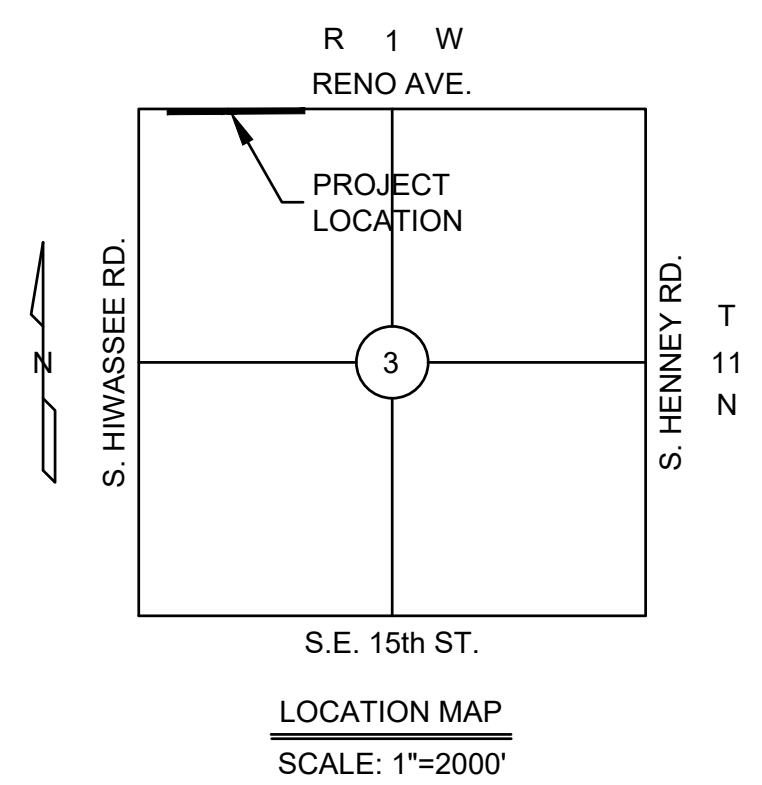
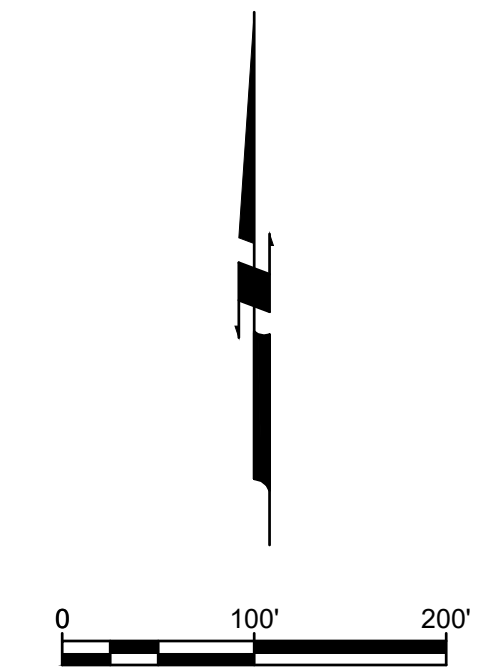
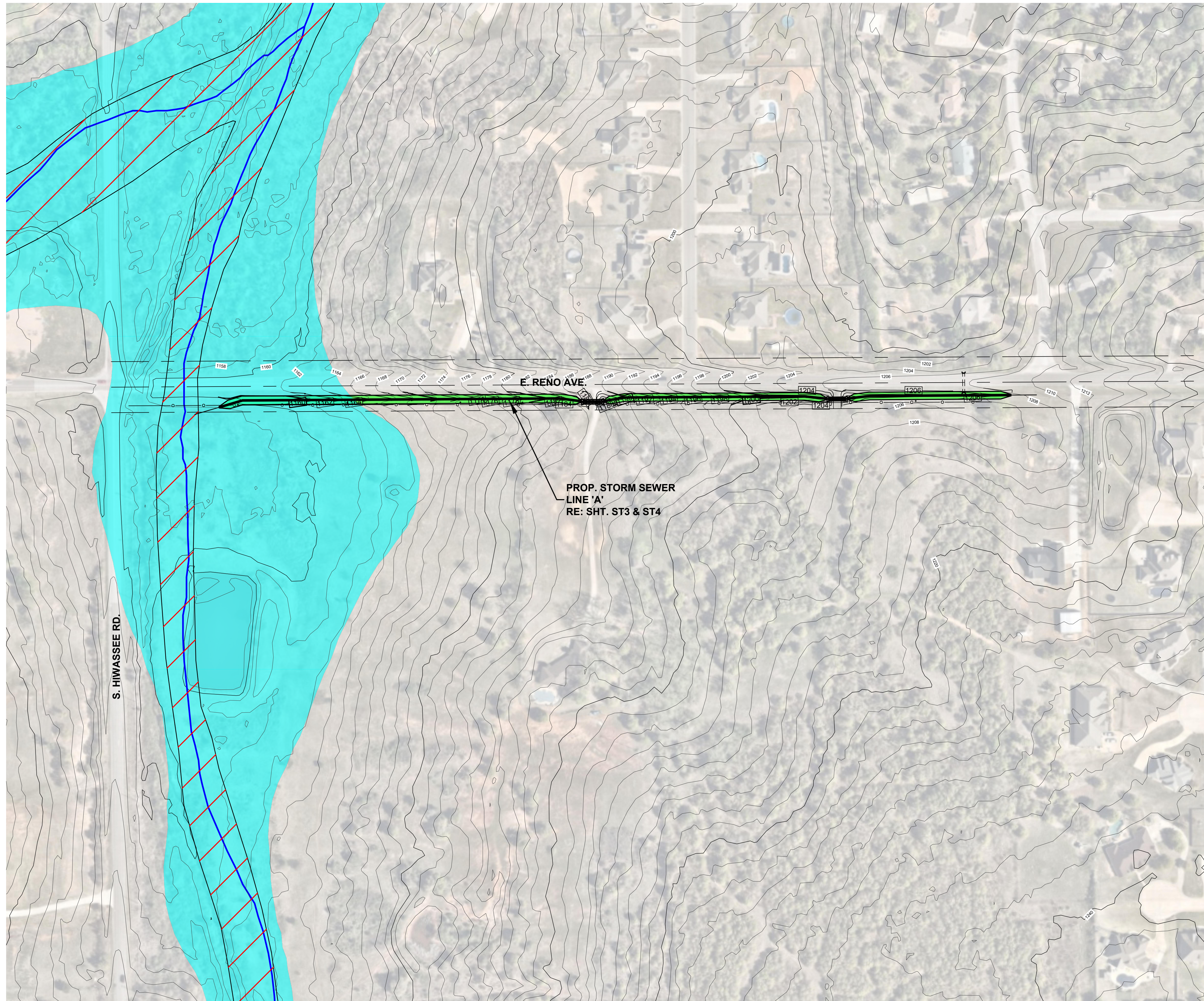
PREPARED BY:
[Signature] 10-31-2023
TIMOTHY W. JOHNSON
Reg. P.E. No. 12277

SUBMITTAL DATES TO CHOCTAW	
CHECK PRINT #1	10-27-23 DATE
CHECK PRINT #2	DATE
FINAL PLANS	DATE



Johnson & Associates
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104
(405) 235-8076 FAX (405) 235-8076 www.jaokc.com
Certificate of Authorization #1484 Exp. Date: 06-30-2025
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DEPARTMENT OF PUBLIC WORKS ENGINEERING DIVISION	
Field Checked by:	Date:
Checked by:	Date:
Checked by:	Date:
Checked by:	Date:
Reviewed by:	Date:

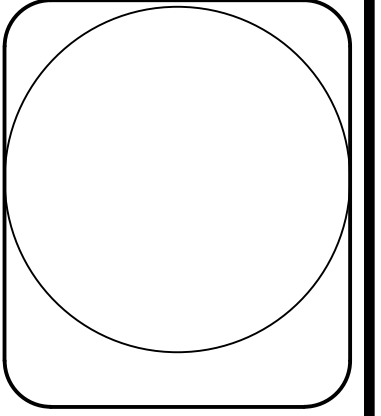


LEGEND	
	EXISTING CONTOUR
	FLOW PATH
	FLOODWAY
	100 YR. FLOOD PLAIN

ONE CALL UTILITY LOCATION NUMBER
 840-5032
 1-800-522-6543
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NO.	REVISIONS DESCRIPTION	DATE

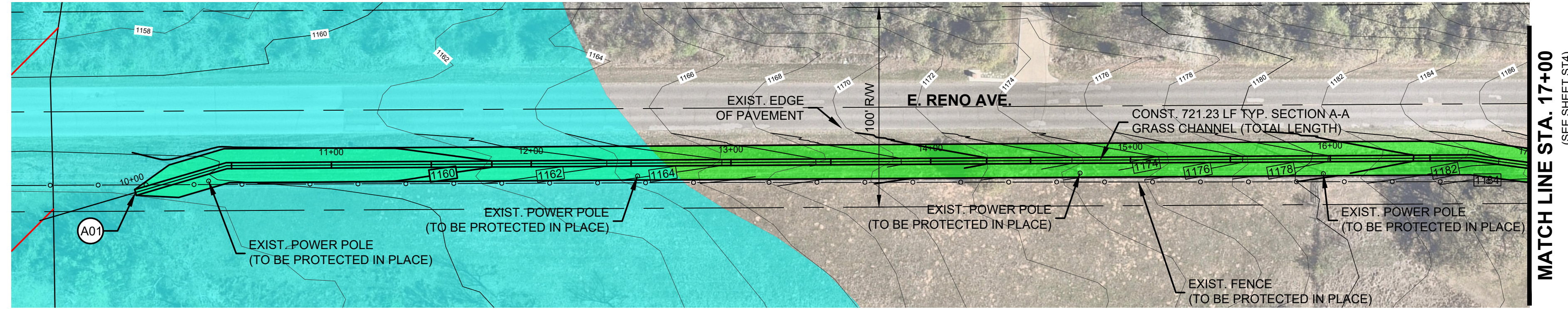


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 ENGINEERS SURVEYORS PLANNERS

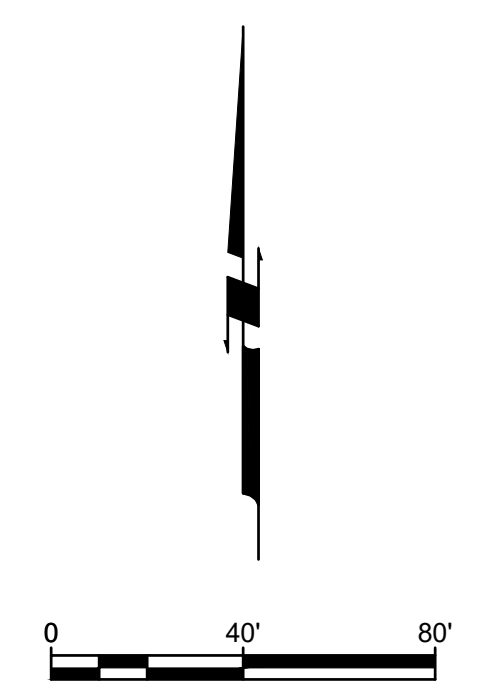
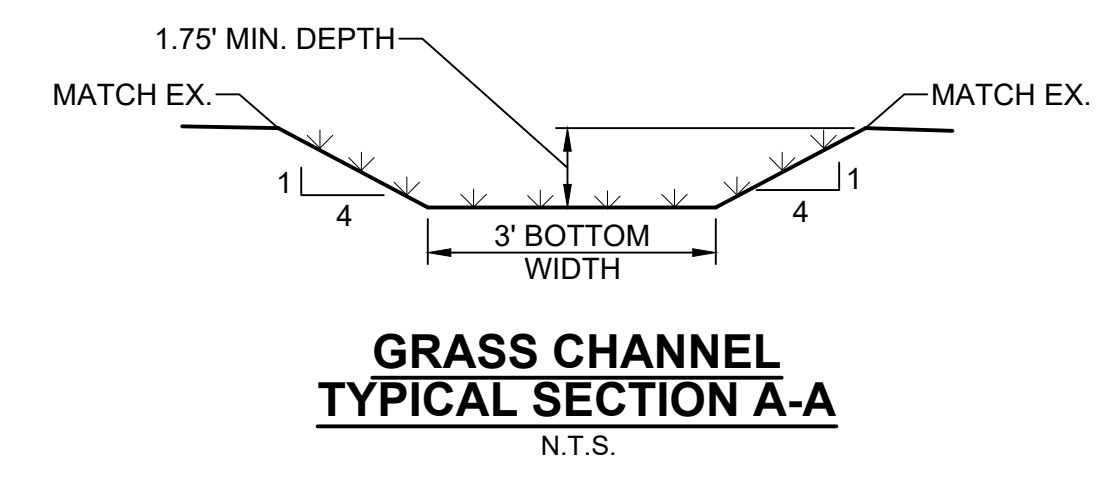
OAKRIDGE MANOR CHANNEL
 CITY OF CHOCTAW, OKLAHOMA COUNTY, OKLAHOMA
 STORM SEWER GENERAL LAYOUT

Proj. No.:
 Date: 10-31-23
 Scale: 1"=100'
 Checked By:
 Approved By:

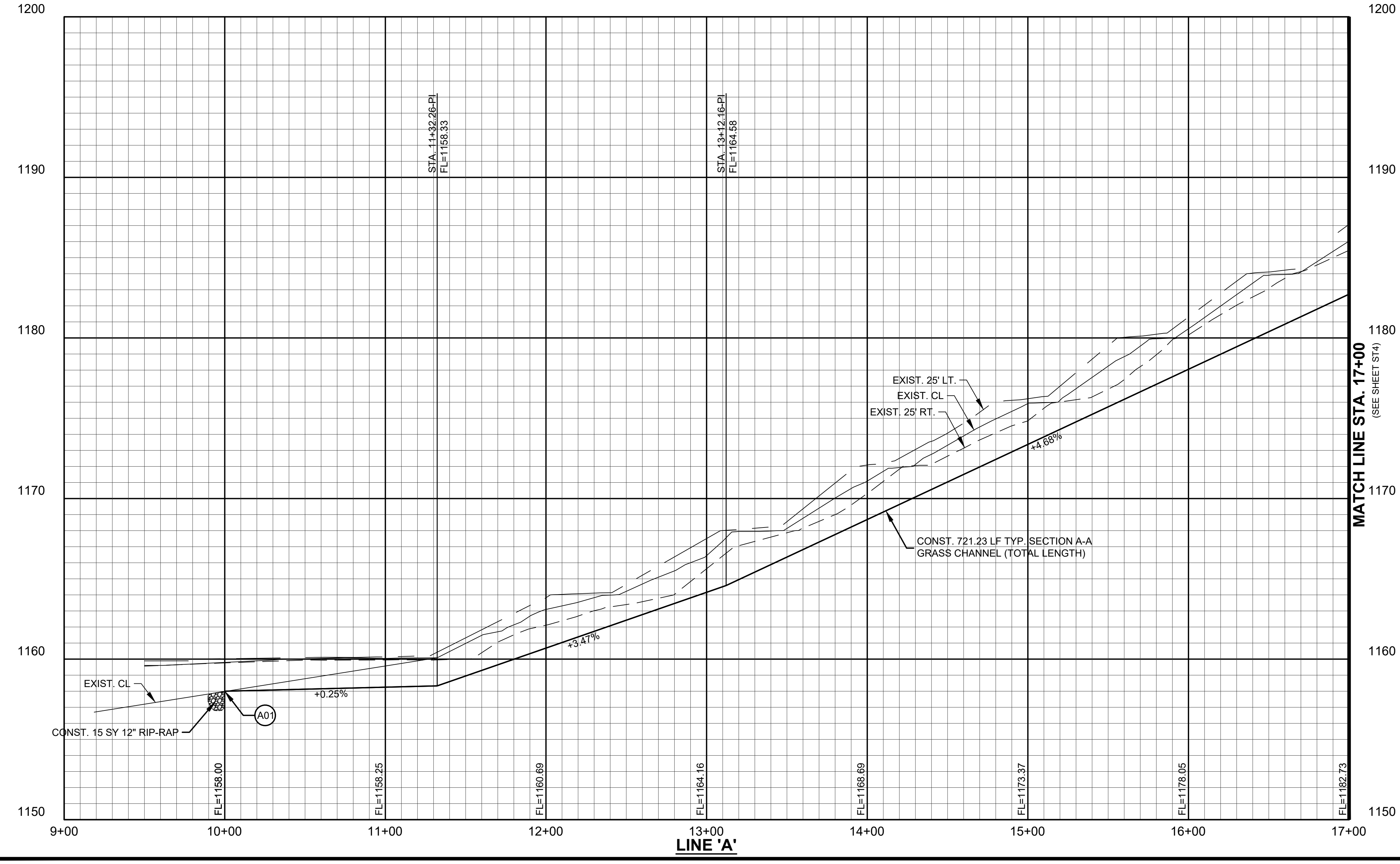
SHEET NUMBER
ST2



A01 STA. 10+00-CL LINE 'A'
 BEGIN CONSTRUCTION LINE 'A'
 BEGIN CONSTRUCTION TYP. SECTION A-A GRASS CHANNEL
 FL=1158.00



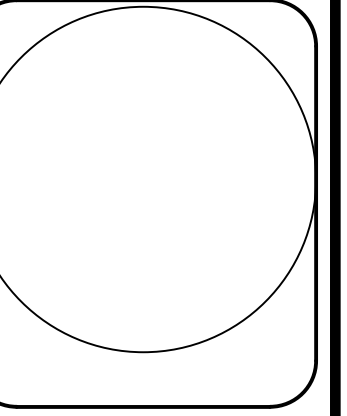
LEGEND	
	100 YR. FLOOD PLAIN
	LIMITS OF GRASS CHANNEL



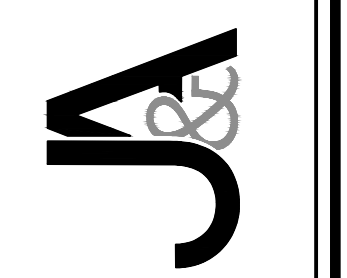
TYPE 'A' AGGREGATE BACKFILL TO BE EXTENDED 1' ABOVE TOP OF PIPE FOR ALL PROPOSED STORM SEWER PIPE UNDER UNPAVED AREAS.

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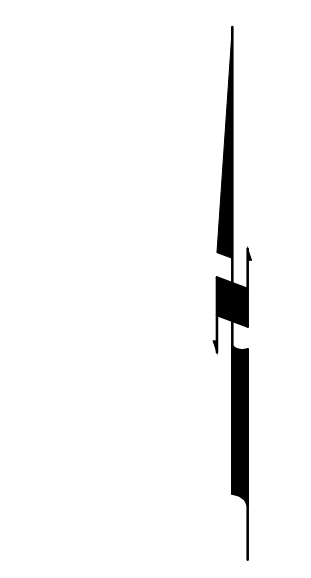
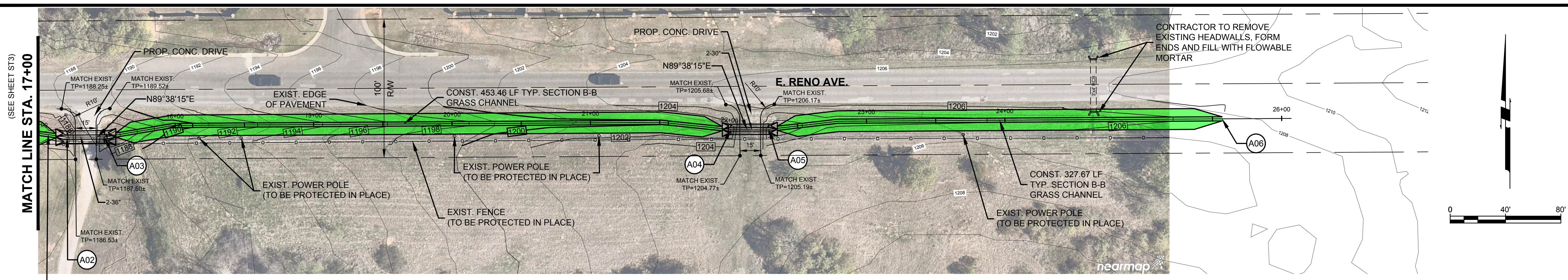
OAKRIDGE MANOR CHANNEL
 CITY OF CHOCTAW, OKLAHOMA COUNTY, OKLAHOMA
STORM SEWER PLAN & PROFILE
 LINE 'A'

Proj. No.:
 Date: 10-31-23
 Scale: (Horiz.) 1"=40'
 (Vert.) 1"=4'
 Checked By:
 Approved By:

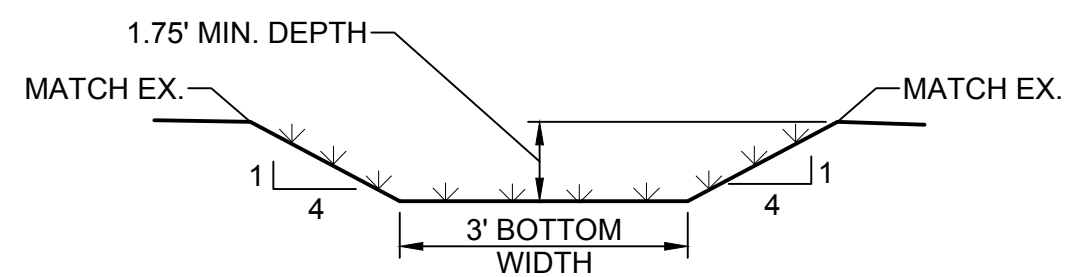
SHEET NUMBER
ST3

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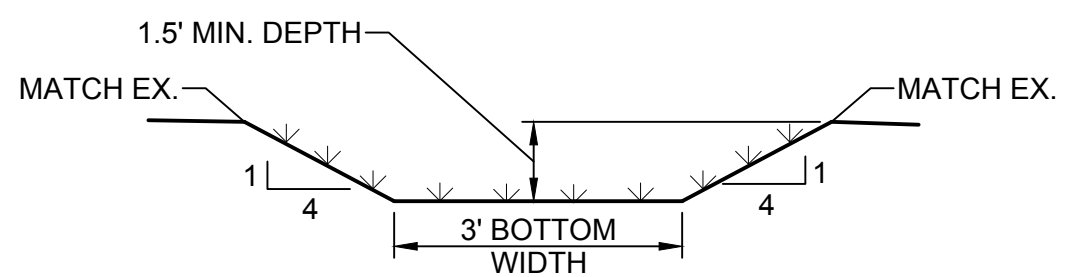
OAKRIDGE MANOR CHANNEL



CONST. 721.23 LF TYP. SECTION A-A GRASS CHANNEL (TOTAL LENGTH)



GRASS CHANNEL TYPICAL SECTION A-A
N.T.S.



GRASS CHANNEL TYPICAL SECTION B-B
N.T.S.

LEGEND

LIMITS OF GRASS CHANNEL

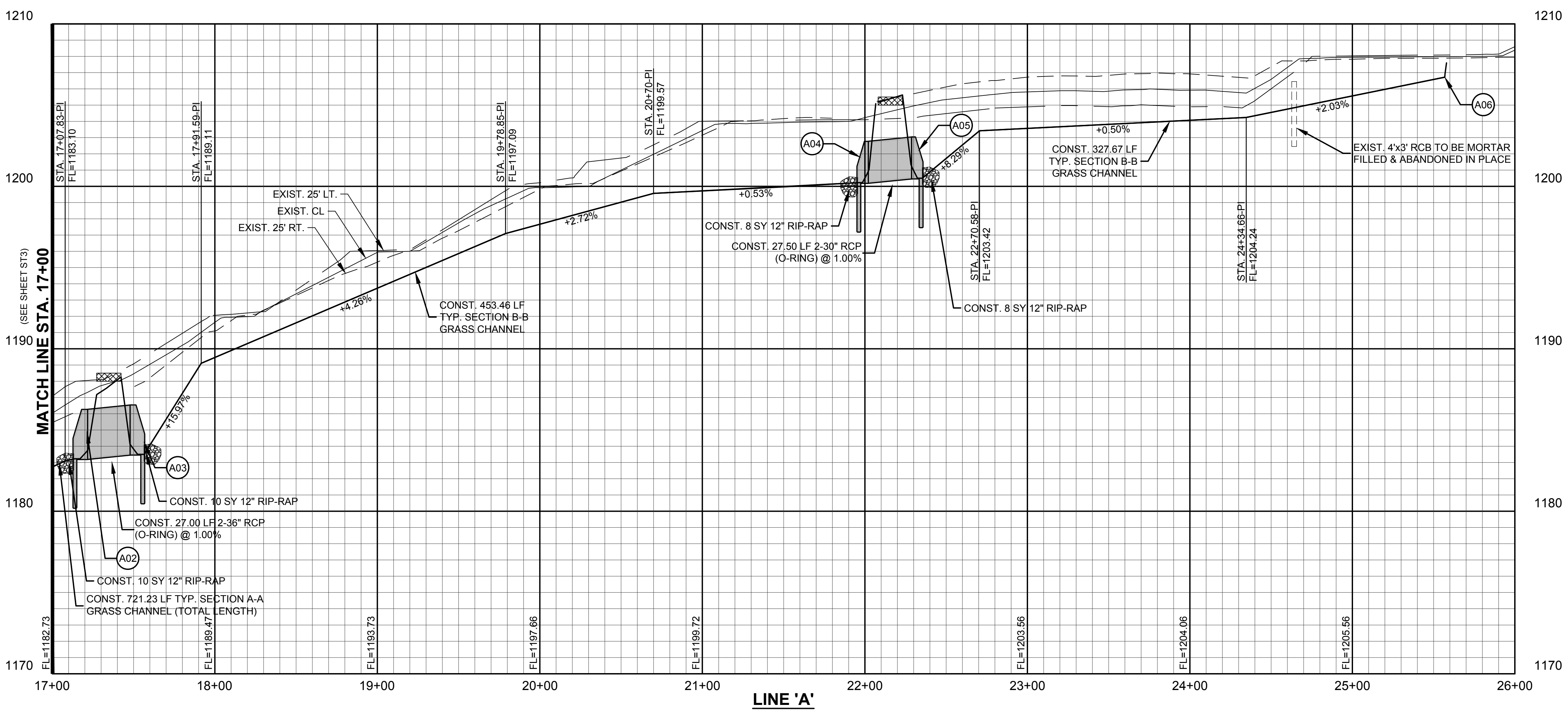
A02 STA. 17+21.23-CL LINE 'A'
END CONSTRUCTION TYP. SECTION A-A GRASS CHANNEL
CONST. 2-STD. 36" PRE-FAB END SECTION
FL E=1183.23 (36")

A04 STA. 22+01.69-CL LINE 'A'
END CONSTRUCTION TYP. SECTION B-B GRASS CHANNEL
CONST. 2-STD. 30" PRE-FAB END SECTION
FL E=1200.22 (30")

A06 STA. 25+56.86-CL LINE 'A'
END CONSTRUCTION LINE 'A'
END CONSTRUCTION TYP. SECTION B-B GRASS CHANNEL
FL E=1206.72

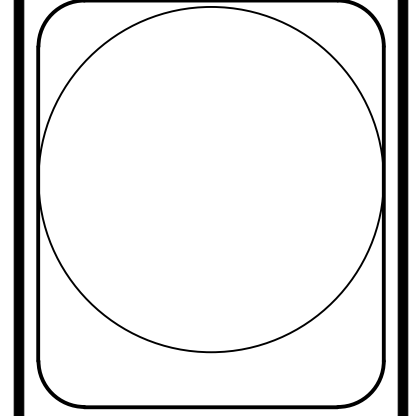
A03 STA. 17+48.23-CL LINE 'A'
BEGIN CONSTRUCTION TYP. SECTION B-B GRASS CHANNEL
CONST. 2-STD. 36" PRE-FAB END SECTION
FL W=1183.50 (36")

A05 STA. 22+29.19-CL LINE 'A'
BEGIN CONSTRUCTION TYP. SECTION B-B GRASS CHANNEL
CONST. 2-STD. 30" PRE-FAB END SECTION
FL W=1200.50 (30")



ONE CALL UTILITY LOCATION NUMBER
840-5032
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NO.	REVISIONS DESCRIPTION	DATE

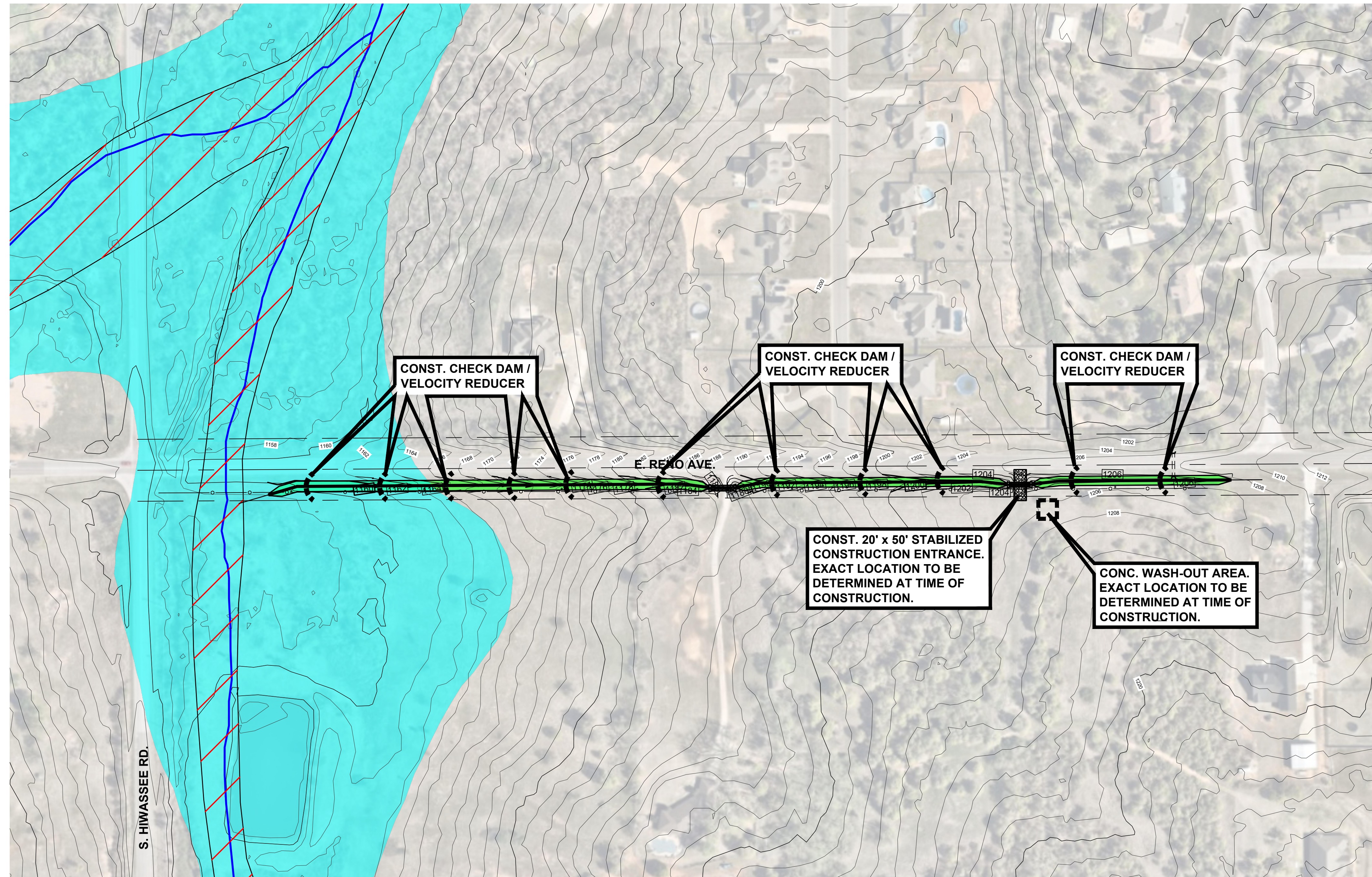


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OAKRIDGE MANOR CHANNEL
CITY OF CHOCTAW, OKLAHOMA COUNTY, OKLAHOMA
STORM SEWER PLAN & PROFILE
LINE 'A'

Proj. No.:
Date: 10-31-23
Scale: (Horiz.) 1"=40'
(Vert.) 1"=4'
Checked By:
Approved By:

SHEET NUMBER
ST4

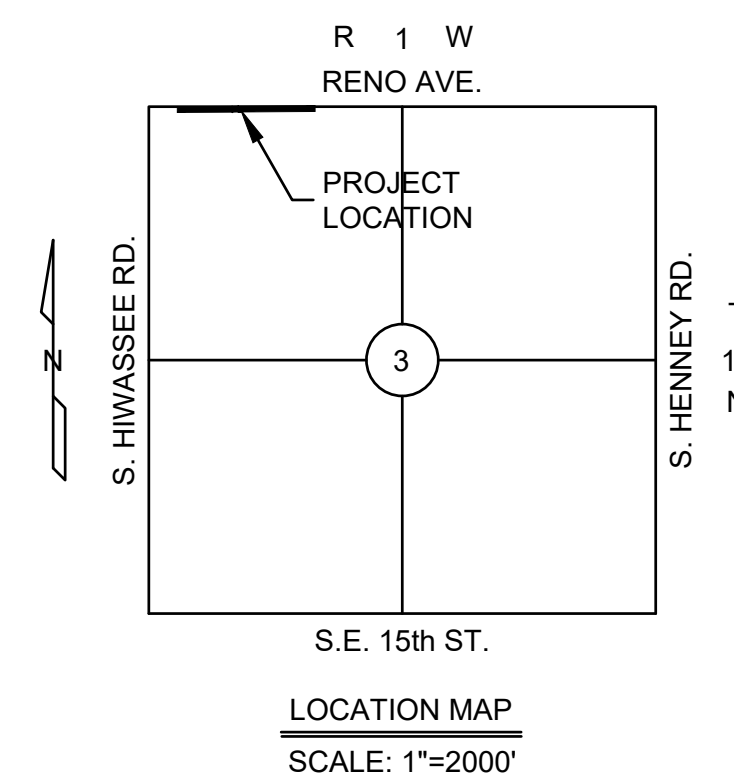
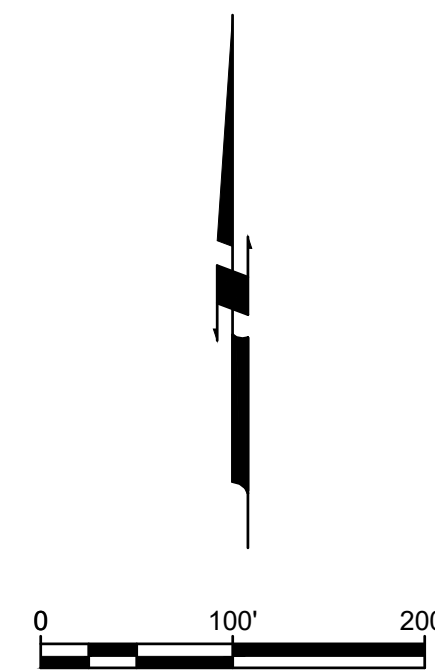


EROSION CONTROL - GENERAL NOTES

1. INSTALL PERIMETER EROSION CONTROL DEVICES PRIOR TO REMOVING TOPSOIL OR BEGINNING GRADING ACTIVITIES.
2. INSTALL STABILIZED CONSTRUCTION ENTRANCE IN AN AREA DRAINING INTO THE POLLUTION CONTROL SYSTEM.
3. CONSTRUCT ROCK BAG DITCH CHECKS AS SHOWN ON THE APPROVED PLANS AND AS NECESSARY TO PREVENT EROSION DAMAGE PRIOR TO PAVING.
4. AFTER ALL PRECIPITATION OF 0.5 INCHES OR GREATER, EROSION CONTROL FACILITIES SHALL BE INSPECTED AND MAINTAINED AS NECESSARY. COMPLETED INSPECTION FORMS SHALL BE KEPT ON SITE AND MADE AVAILABLE TO THE INSPECTOR UPON REQUEST.
5. THE CONTRACTOR SHALL INSPECT ALL EROSION CONTROL MEASURES AT LEAST ONCE EVERY 7 DAYS. COMPLETED INSPECTION FORMS SHALL BE KEPT ON SITE AND MADE AVAILABLE TO THE INSPECTOR UPON REQUEST.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REPAIR OR REPLACEMENT OF ALL EROSION CONTROL DEVICES DAMAGED DUE TO CONSTRUCTION.
7. A COPY OF THE EROSION CONTROL SITE PLAN MUST BE ON SITE AT ALL TIMES AND MADE AVAILABLE TO THE INSPECTOR UPON REQUEST.
8. MAINTAIN ALL FACILITIES UNTIL ALL PAVEMENT AND/OR GROUND COVER IS ESTABLISHED. ANY DISTURBED AREA WHICH WILL NOT SEE CONSTRUCTION ACTIVITY FOR 14 DAYS OR MORE SHALL BE TEMPORARILY OR PERMANENTLY STABILIZED WITHIN 14 DAYS OF THE LAST DISTURBANCE.
9. A PERSON IN RESPONSIBLE CHARGE SHALL BE AVAILABLE DURING CONSTRUCTION HOURS TO SUPERVISE IMPLEMENTATION AND MAINTENANCE OF THE POLLUTION PREVENTION PLAN AND TO ASSIST WITH INSPECTIONS BY ANY REGULATORY AGENCY.
10. AREAS WHERE CONSTRUCTION ACTIVITY TEMPORARILY CEASES FOR MORE THAN 14 DAYS WILL BE STABILIZED WITH A TEMPORARY SEED AND MULCH WITHIN 14 DAYS OF THE LAST DISTURBANCE. ONCE CONSTRUCTION ACTIVITY CEASES PERMANENTLY IN AN AREA, THAT AREA WILL BE STABILIZED WITH PERMANENT, SEED, SOD, MULCH OR OTHER MANNER CONSISTENT WITH THE APPROVED PLANS.
11. CONTRACTOR IS TO INSTALL ALL EROSION CONTROL MEASURES PRIOR TO CONSTRUCTION. (COST TO BE INCLUDED IN BID ITEM FOR EROSION CONTROL.)
12. CONSTRUCTION ACTIVITIES THAT RESULT IN LAND DISTURBANCE OF EQUAL TO OR GREATER THAN ONE (1) ACRE, OR LESS THAN ONE (1) ACRE IF THEY ARE PART OF A LARGER COMMON PLAN OF DEVELOPMENT OR SALE THAT TOTALS AT LEAST ONE (1) ACRE MUST ALSO OBTAIN A PERMIT FROM ODEQ (FORM 605-002a) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES. THIS MEANS THAT LAND DISTURBING OF ONE (1) ACRE OR MORE MUST PERMIT WITH ODEQ AND THE CITY OF CHOCTAW, STORM WATER QUALITY.
13. DEVELOPER TO SOD ALL DISTURBED AREAS AS PART OF LANDSCAPING.

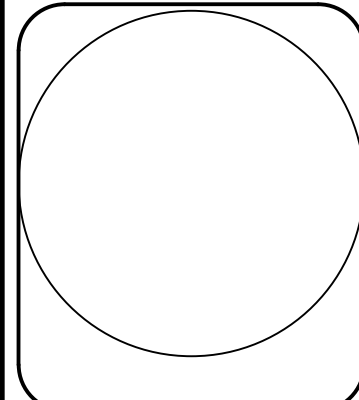
QUANTITIES

NO	ITEM	UNIT	QTY
	<u>GRADING CONTRACTOR</u>		
1.	CONSTRUCTION ENTRANCE	EA	1
	<u>PAVING CONTRACTOR</u>		
1.	CHECK DAM / VELOCITY REDUCER	EA	11
2.	SEED CHANNEL LIMITS	SF	23,750
3.	SEED ALL DISTURBED AREAS	SF	41,240
4.	CONCRETE WASHOUT	EA	1



ONE CALL UTILITY LOCATION NUMBER
840-5032
1-800-522-6543
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NO.	REVISIONS DESCRIPTION	DATE



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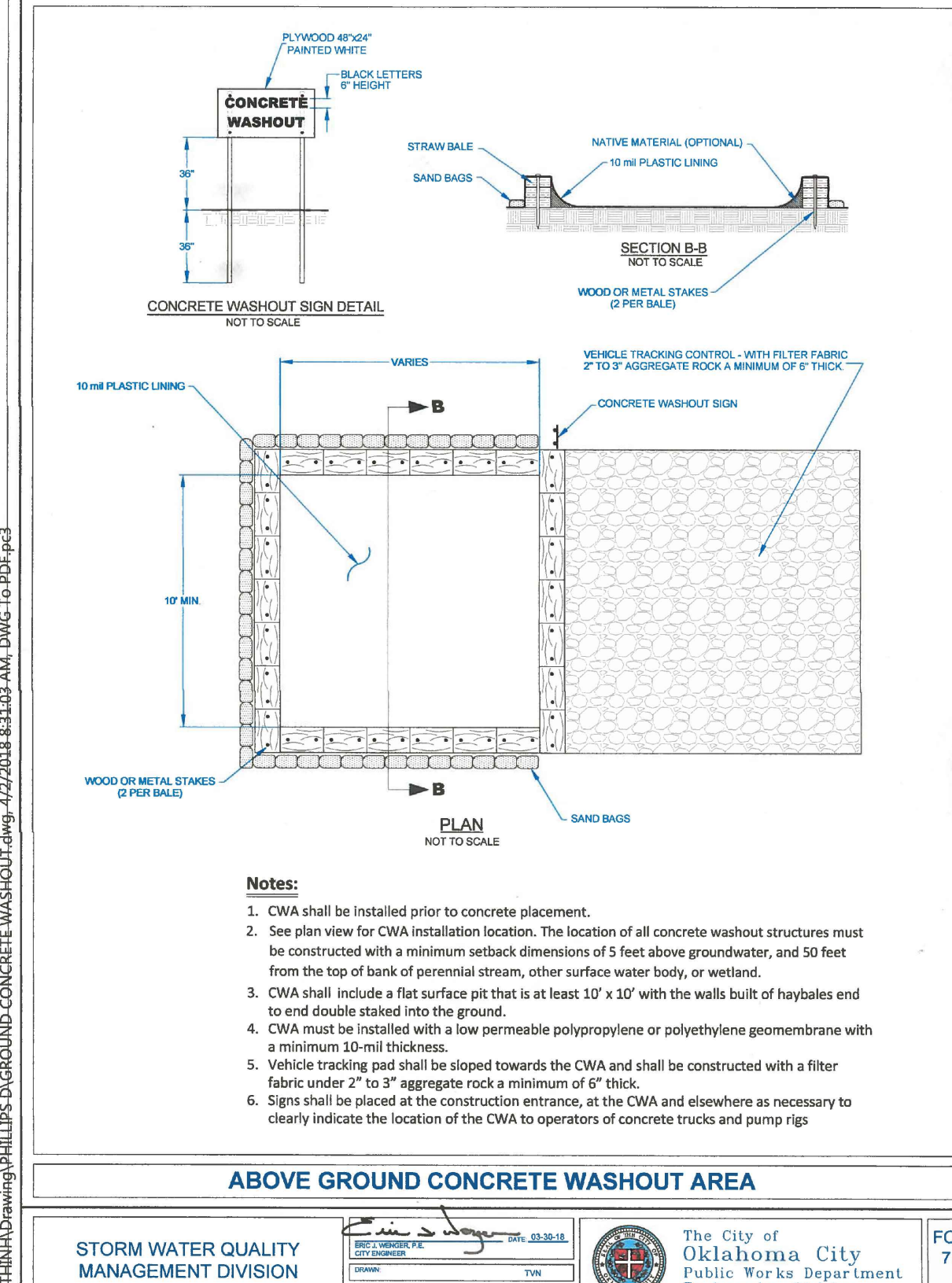
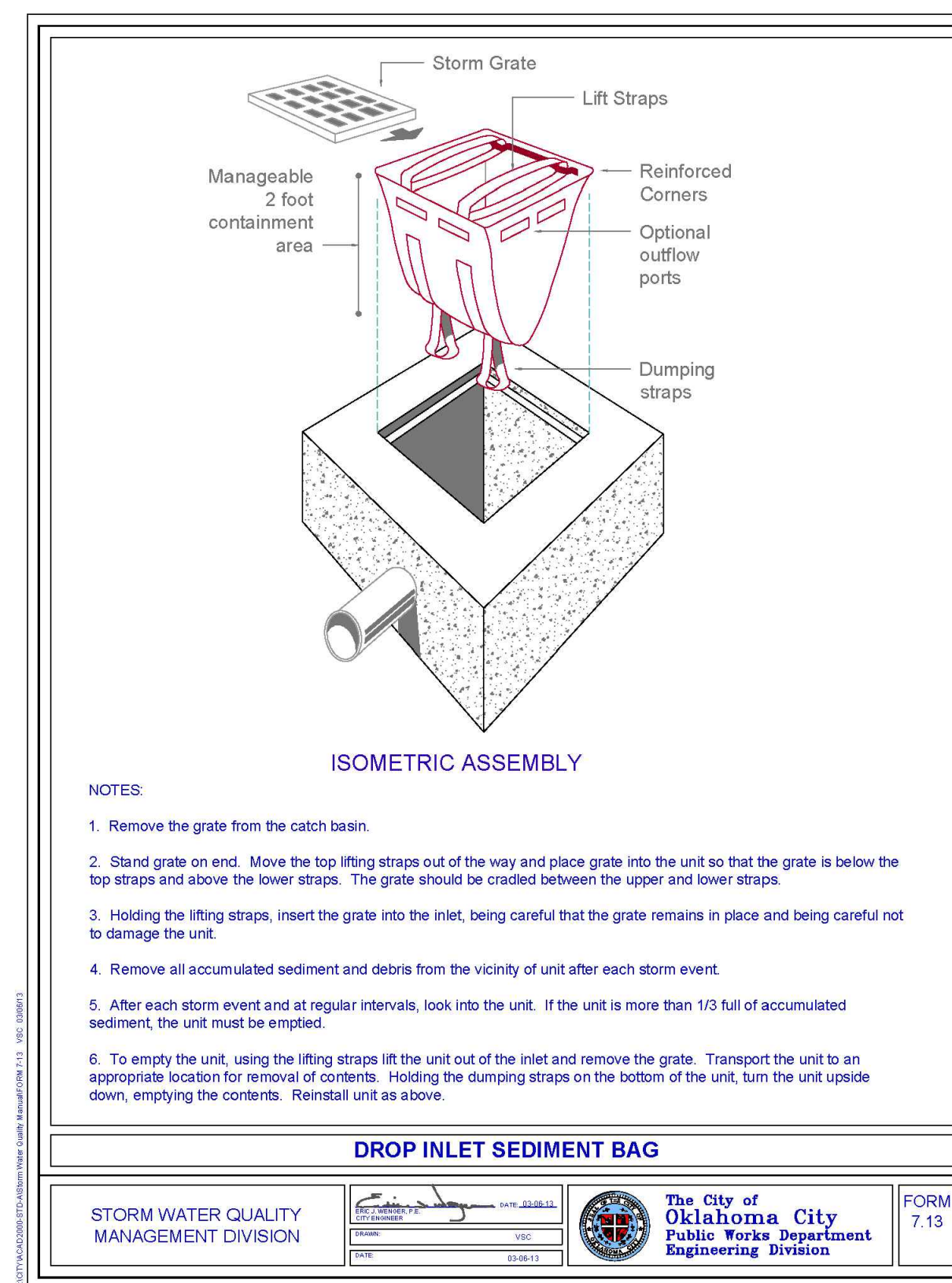
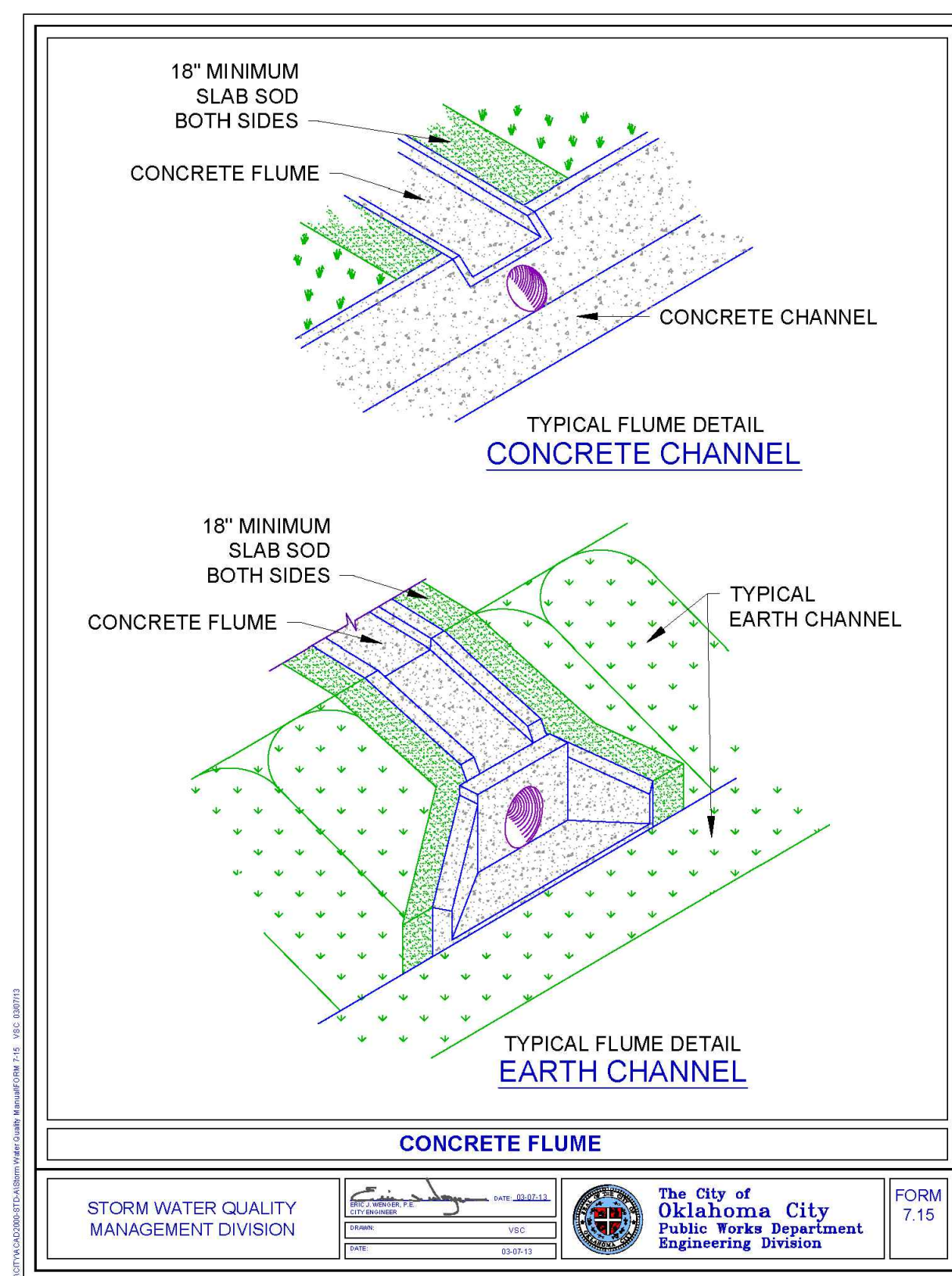
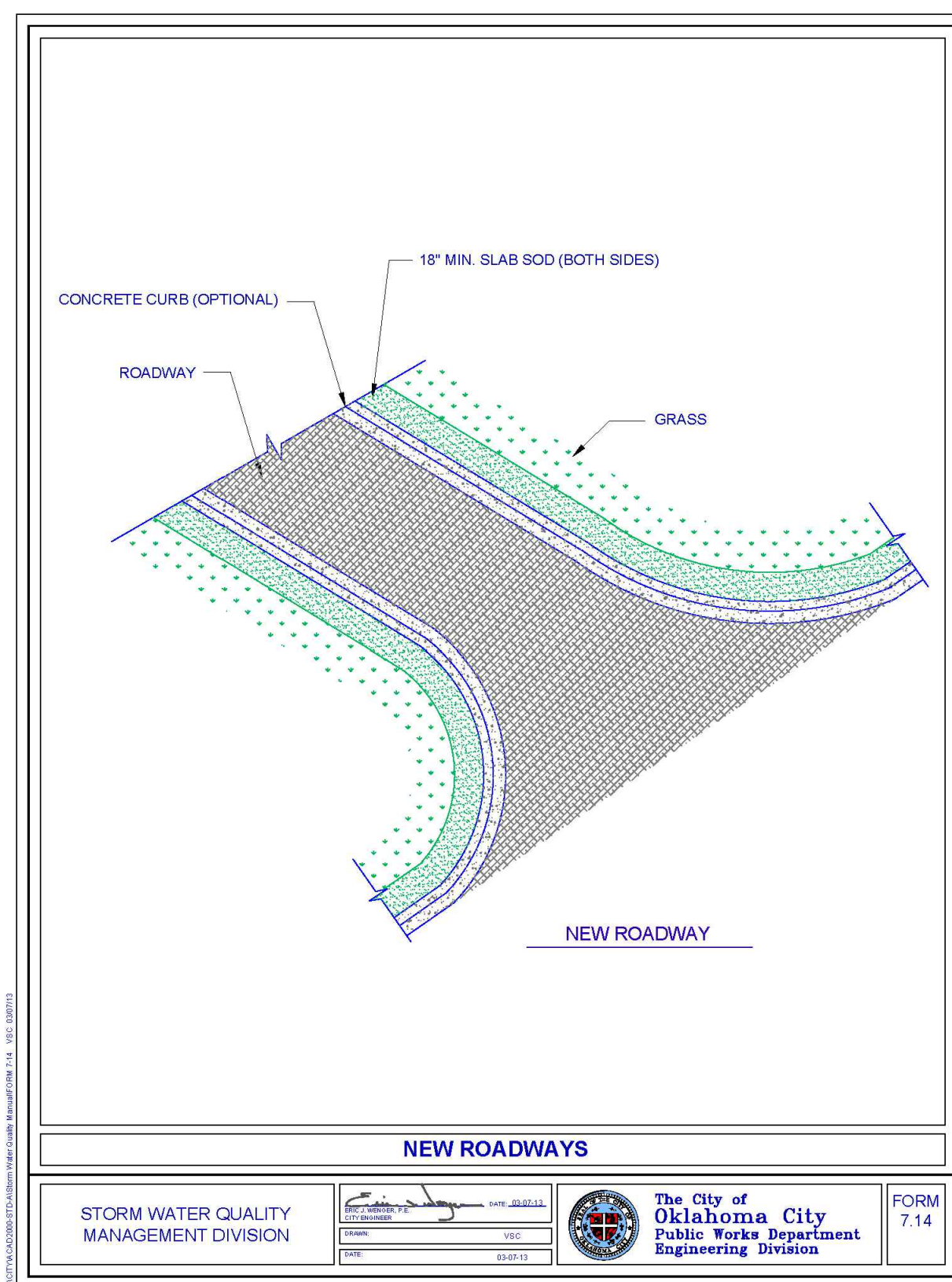
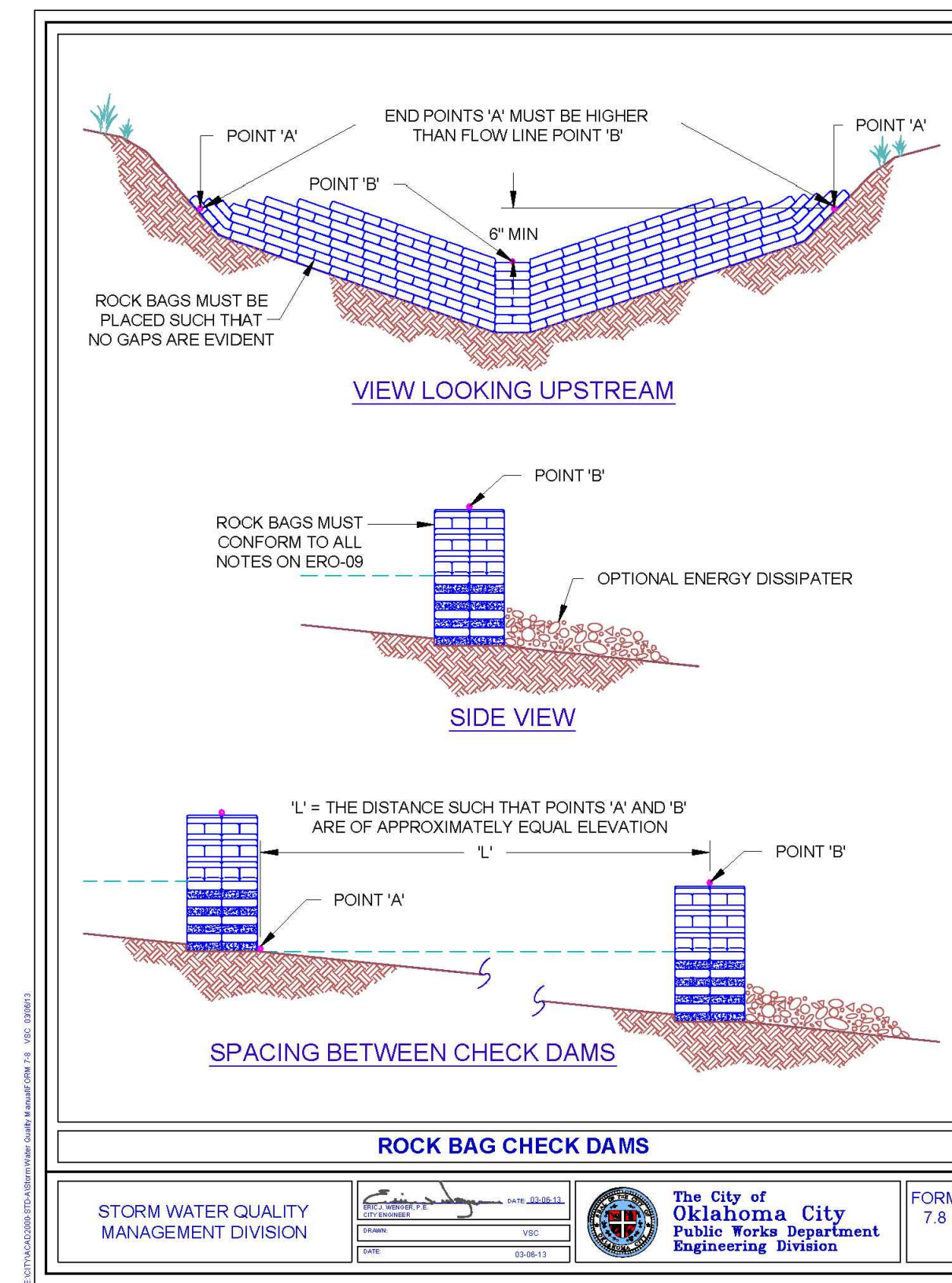
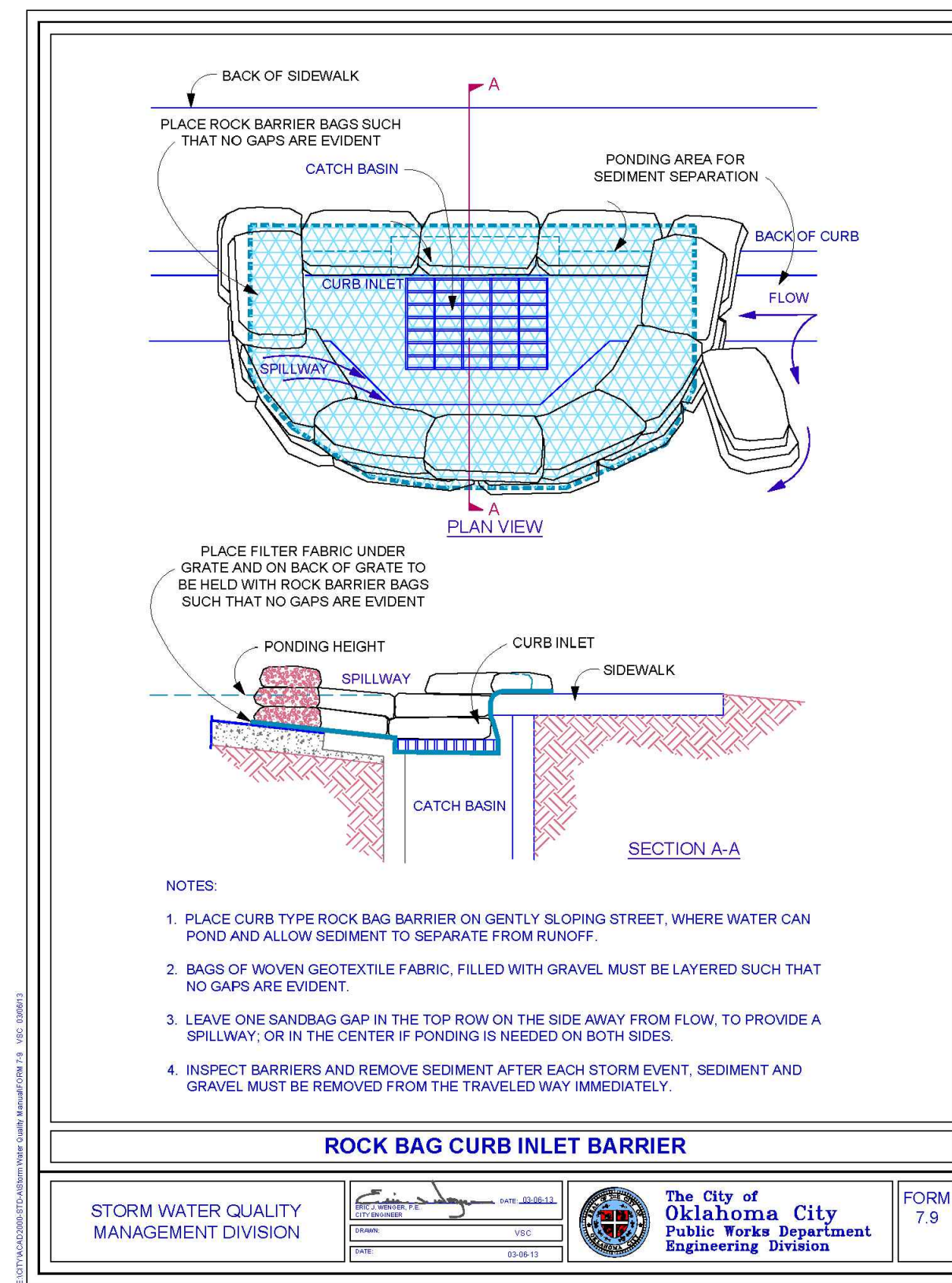
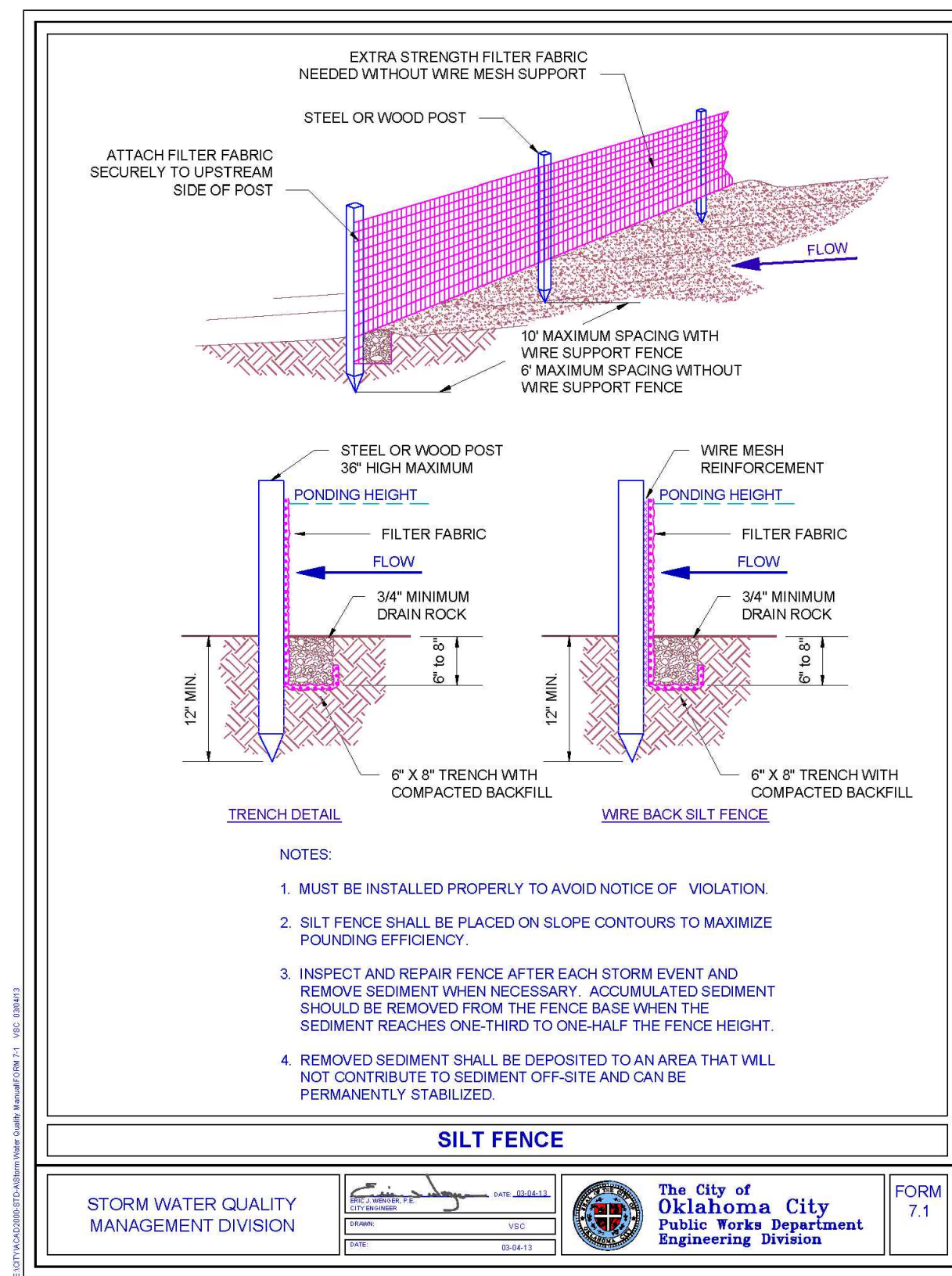
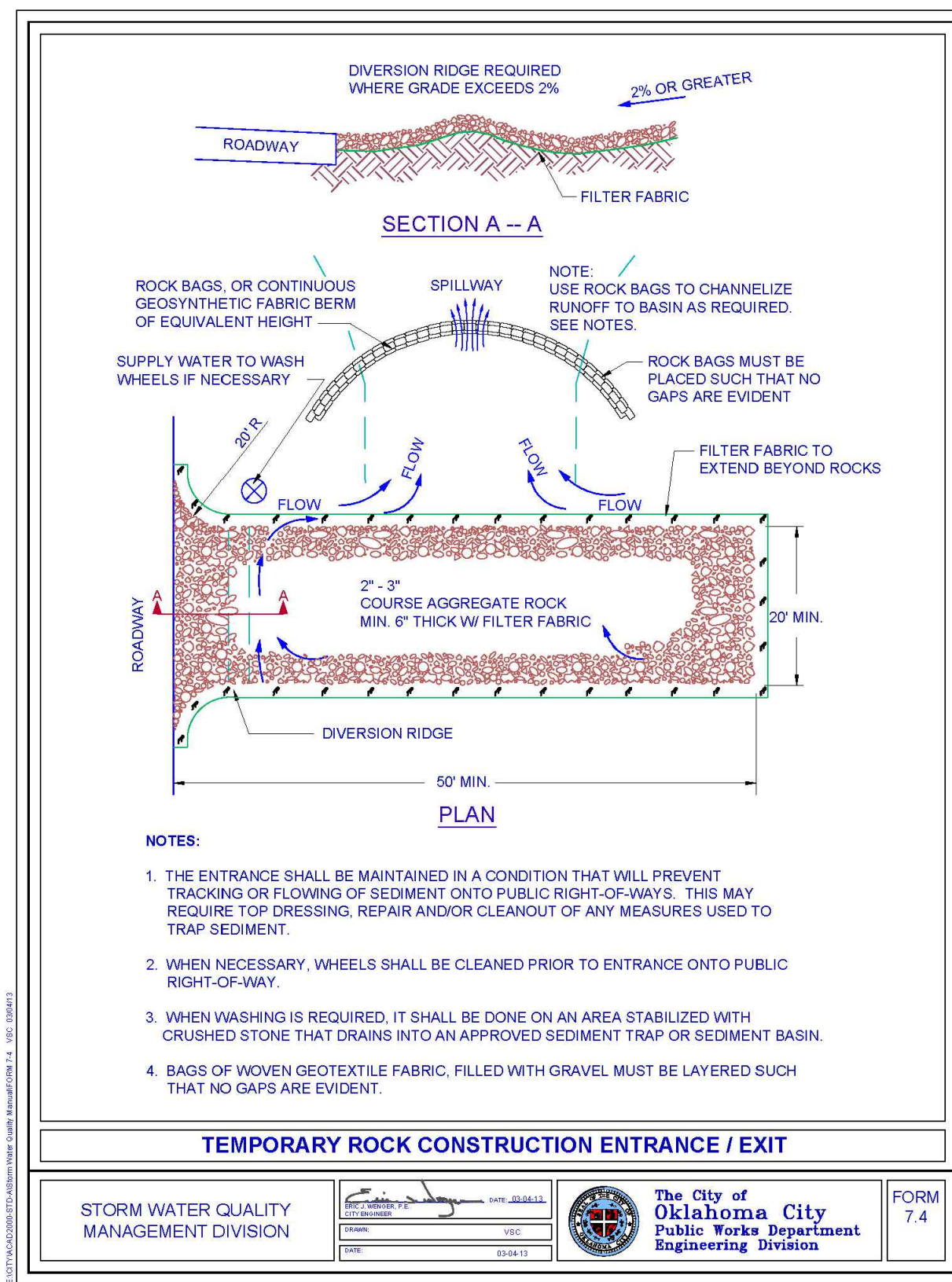
OAKRIDGE MANOR CHANNEL
CITY OF CHOCTAW, OKLAHOMA COUNTY, OKLAHOMA
EROSION CONTROL PLAN

Proj. No.:
Date: 10-31-23
Scale: 1"=100'
Checked By:
Approved By:

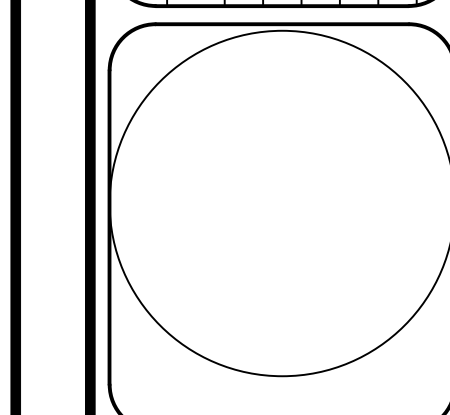
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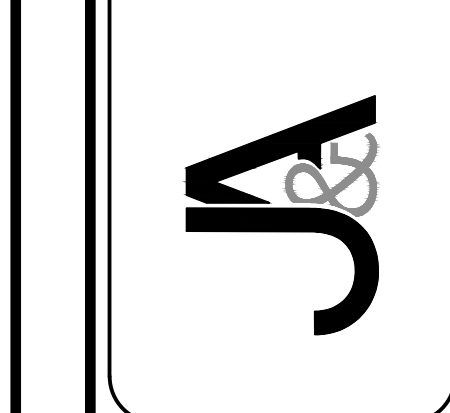


NO.	REVISIONS DESCRIPTION	DATE



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OAKRIDGE MANOR CHANNEL
CITY OF CHOCTAW, OKLAHOMA COUNTY, OKLAHOMA

EROSION CONTROL DETAILS

Proj. No.:
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Scale: N.T.S.
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Approved By:

SHEET NUMBER
EC2