



Ground Clearing Permit Application <1 Acre

Permit No. _____

Official Use Only

Cash
Check _____
Credit Card _____
Received _____
Receipt No _____
Date: _____

Project Physical Address:	Project Name:
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Legal Description	Lot #	Block #	Subdivision: (If un-platted, submit copy of warranty deed)
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Owner of Property: _____
Name _____ Phone # _____

Mailing Address: _____
Street # _____ City _____ State _____ Zip _____

Contractor/Applicant: _____
Name _____ Phone # _____

Mailing Address: _____
Street # _____ City _____ State _____ Zip _____

Email: _____

Permit Information	Intended Use of Property: _____
	Construction Start Date: _____ / _____ / _____ Month Day Year Estimated Completion Date: _____ / _____ / _____ Month Day Year

<input type="checkbox"/> New Application	Existing Use of Land:	Lot Size:	Size of Area to be Disturbed:
<input type="checkbox"/> Modification of Current Permit	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial		

Fee Schedule:	
Residential/Agricultural (<200 sq.ft.)	<i>exempt</i>
Residential/Agricultural (201-500 sq.ft.)	\$20.00
Residential/Agricultural (501-2,000 sq.ft.)	\$30.00
Residential/Agricultural (2,001 sq.ft - .99 acre)	\$40.00
Commercial/Industrial/Religious (<1 acre)	\$40.00
Subdivision (per lot)	\$15.00
Annual Renewal Fee—1/2 Original Permit Fee	

I hereby certify that the statement in this application and the attachments hereto are true and correct and that the property owner has given permission for this work to proceed. I further certify that all ground clearing work under this permit will conform to the plans, specifications and drawings and to the Codes and Ordinances of the City of Choctaw and that all erosion control measures be constructed in accordance with the policies and regulations of the City of Choctaw. I certify that the code official or the code official's authorized representatives shall have the authority to enter area covered by such permit at any hour to enforce the provisions of the code(s) applicable to such permit.

Printed Name: _____ **Signature:** _____

Date: _____

Do Not Write below This Line Official Use Only

Receiving Water Body: Choctaw Creek North Canadian River Other _____

APPROVED _____ 20 _____

DENIED _____ 20 _____ REASON: _____

CODE OFFICIAL SIGNATURE: _____

Address of Project: _____ Project Name: _____

STORM WATER POLLUTION PREVENTION PLAN

SEQUENCE OF MAJOR ACTIVITIES

(Order of activities)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

WASTE DISPOSAL CONTROL

(Check all that are applicable)

- Construction Waste Container. Description: _____
- Hazardous Waste Container. Description: _____
- Portable Toilet Facilities. Description: _____
- Construction Entrance. Description: _____
- Concrete Washout. Description: _____
- Maintenance of Public ROW. Description: _____

INVENTORY FOR POLLUTION PREVENTION PLAN

The materials or substances listed below are expected to be onsite during construction:

- Concrete
- Gasoline/Diesel Fuels
- Detergents
- Cleaning Solvents
- Paints (enamel and latex)
- Joint Compound
- Tar
- Other: _____
- Fertilizers

EROSION AND SEDIMENT CONTROLS

Structural Practices (i.e. silt fence, sediment traps, earth dikes, construction entrance, etc...)

List structural Practice to be Installed: _____

Identify Party(ies) Responsible for Installation and Maintenance: _____

Non-Storm Water Discharges

It is expected that the following non-storm water discharges will occur during the construction phase:

- Water from water line is flushing.
- Pavement washers (where no spills or leaks of hazardous materials have occurred).
- Landscaping irrigation runoff
- Ground water
- Other: _____

Stabilization Practices (i.e. sod, temporary seeding, permanent seeding, hydro mulching, etc...)

List Temporary Stabilization Practice(s) to be Implemented: _____

Permanent Stabilization — Disturbed portions of the site where construction activities permanently cease.

List Permanent Stabilization Practice(s) to be Implemented: _____

Identify Party(ies) Responsible for Implementation and Maintenance: _____

AREAS SHALL BE STABILIZED WITH STABILIZATION PRACTICES NO LATER THAN 14 DAYS AFTER THE LAST CONSTRUCTION ACTIVITY.

Storm Water Management (i.e storm inlets, detention ponds, dissipaters, flumes, etc...)

Description of Measures to be Installed During Construction to Control Storm Water Discharges After Project is Completed:

Maintenance and Inspection Procedures

A. Erosion and Sediment Control Inspection and Maintenance Procedures:

- All control measures will be inspected every 14 days, or within 24 hours of any storm event of 0.5 inches or greater.
- A maintenance inspection report will be made upon each inspection, these reports are to be kept as part of the SWP3.
- The onsite inspections are to be completed by qualified personnel with operational control over repair and maintenance of controls.
- All measures identified in this plan will be maintained in effective operating conditions, if repair or maintenance is required, it will be initiated within 48 hours of report.
- Temporary and Permanent plantings will be inspected for bare spots, washouts, and healthy growth.
- Offsite accumulations of sediment will be removed as necessary to minimize adverse impacts on surface waters.
- Sediment traps/ponds will be cleaned out when design capacity has been reduced by 50%.

B. Good Housekeeping (The following good housekeeping practices will be implemented onsite)

- An effort will be made to store only the amount of products needed.
- All materials stored onsite will be kept in a neat, orderly manner.
- Products will be kept in the original containers with original manufacturer's labels.
- All of the product will be used up before disposing of containers.
- Manufacturer's recommendations for proper use and disposal will be followed.

C. Hazardous Products (The following practices will be used to reduce the risk associated with onsite hazardous materials)

- Products will be kept in the original containers, unless the container is not re-sealable.
- Original labels and material safety data will be retained.
- Surplus products will be disposed of according to manufacturer's recommendations, as well as the state of Oklahoma's requirements for proper disposal.

D. Product Specific Practices

- Petroleum products — Containers used for Petroleum storage shall be tightly sealed and clearly labeled. Onsite gas tanks will be protected with at least a 2-foot, plastic-lined dirt buren completely surrounding the tank in case of a leak or spill.
- Fertilizers — Minimum amounts of fertilizer, as recommended by the manufacturer, will be used. Upon application the fertilizer will be worked into the soil to limit exposure to storm water. Contents of partially used bags will be transferred to a sealable plastic bin, then stored in a covered area.
- Paints — Containers will be tightly sealed when not in use, and excess paint shall be disposed of according to Oklahoma requirements and manufacturer's recommendations.

E. Concrete Trucks

- A designated, contained area onsite shall be provided for concrete trucks to washout. The washout area will be cleaned periodically to remove hardened concrete, the resulting waste will be disposed of according to the Waste Disposal section of this plan.

F. Spill Control Practices

- Manufacturer's methods for spill cleanup will be posted on site.
- Site personnel shall be made aware of spill cleanup procedures, the location of information, and the location of the supplies used for spill cleanup.
- All spills will be cleaned immediately upon discover.
- Toxic or hazardous spills shall be reported to appropriate state and city agencies, regardless of amount.

G. Waste Disposal

- All hazardous waste items will be disposed of in the manner specified by State of Oklahoma and City of Choctaw. All personnel will be instructed regarding procedures for waste disposal.

H. Sanitary Waste

- Portable toilet units will be kept clean, and waste disposed of regularly, in accordance with ODEQ requirements.

I. Offsite Vehicle Tracking

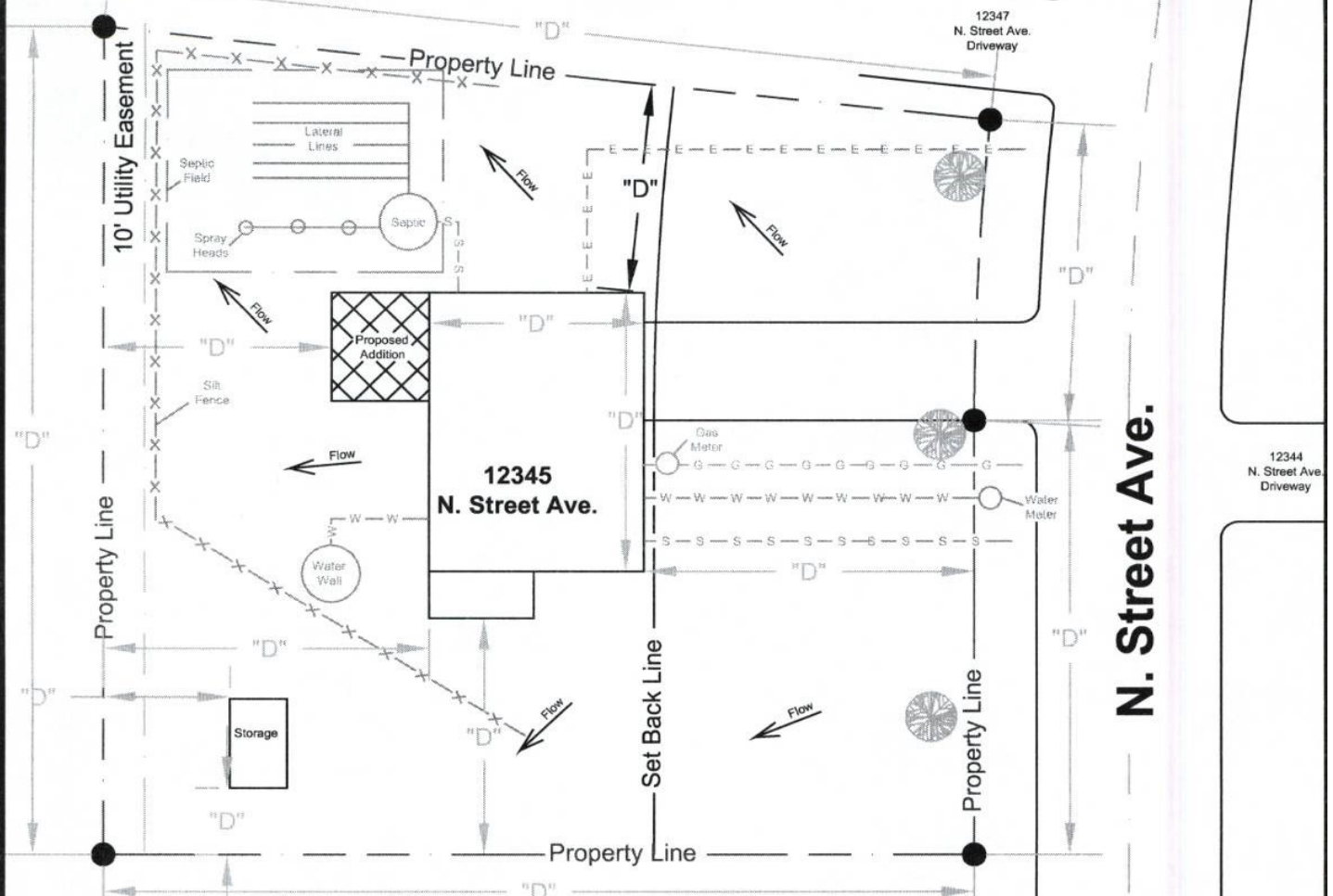
- A stabilized construction entrance will be installed to minimize offsite tracking. Mud, dirt, and rock tracked onto public streets shall be cleaned by sweeping or scraping at a minimum of once weekly, or as often as needed to maintain construction entrance right of ways.

**FOR FINAL INSPECTIONS: PLEASE ENSURE ENTIRE LOT IS SODDED IN PLATTED SUBDIVISIONS,
OR GRASS SEED HAS GERMINATED IN UNPLATTED AREAS.**

J. Inspection Requests

- Please make all inspection requests in 24 hrs advance notice. Email: inspections@choctawcity.org with the address in the subject line.

SAMPLE SITE PLAN



LEGEND

- Drainage Flow Arrow
- Silt Fence (Erosion Control)
- Natural Gas Service Line
- Water Service Line
- Sanitary Sewer Service Line
- Electrical Service Line
- Tree

John Doe
(405) 555-5555
Jan. 1, 20XX



CHECKLIST

- | | |
|--|--|
| <input type="checkbox"/> Address | <input type="checkbox"/> Driveway |
| <input type="checkbox"/> Street Name(s) | <input type="checkbox"/> Neighboring Driveway |
| <input type="checkbox"/> Property Line w/Dimensions | <input type="checkbox"/> Landscaping |
| <input type="checkbox"/> Structure(s) w/Dimensions | <input type="checkbox"/> Drainage Flow Arrows |
| <input type="checkbox"/> Setback lines | <input type="checkbox"/> Erosion Controls |
| <input type="checkbox"/> Existing/Proposed Utilities | <input type="checkbox"/> Flood Zone Boundary (if applicable) |
| <input type="checkbox"/> Water Service | <input type="checkbox"/> Retaining Wall(s) |
| <input type="checkbox"/> Water Well | <input type="checkbox"/> Scale |
| <input type="checkbox"/> Sanitary Sewer Service | <input type="checkbox"/> North Arrow |
| <input type="checkbox"/> Septic System | <input type="checkbox"/> Date |
| <input type="checkbox"/> Electrical Service | <input type="checkbox"/> Contact Information |
| <input type="checkbox"/> Natural Gas Service | |

PLEASE
USE BLANK PAGE
ON BACK TO
DESIGN A SITE
PLAN

SITE PLAN

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage this system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment of knowing violations. I certify that the code official or the code official's authorized representatives shall have the authority to enter area covered by such permit at any hour to enforce the provisions of the code(s) applicable to such permit.

Print Name: _____

Signature: _____

Date: _____

Number of pages Submitted: _____