



# BEDFORD AREA SCHOOL DISTRICT

11/13/2023 [06:30 PM] @ BHS Board Conference Room

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## NOVEMBER BOARD WORK SESSION MEETING

### 1. Call to Order.

- A. Pledge to the flag.
- B. Prayer.

### 2. Roll Call.

### 3. Adoption of Agenda.

Dr. Ruhlman will provide information and respond to member inquiries concerning the details of the proposed agenda.

### 4. Public Comment.

### 5. Secretary's Report.

- A. Request approval of the Minutes recorded for the Monday, October 9, 2023 Board Work Session and the Tuesday, October 17, 2023 Board Business Meeting. (See attached.)

### 6. Financial Reports.

- A. Request approval of the official financial reports and to pay the bills for November 2023. (See attached.)

### 7. Unfinished Business.

### 8. New Business.

- A. Personnel.

*\*All employees and volunteers under the personnel section are being hired pending receipt of proper clearances and compliance with the Act 168 regulations.*

**DRAFT**

- 1) Request approval of Mr. Shane Bingman of 132 Ridge View Road, Bedford, PA 15522, as Principal at Bedford Middle School, effective January 2, 2024, at a starting salary of \$100,703.00, prorated.
- 2) Request approval to transfer Mrs. Jessica Pencil of 545 East Watson Street, Bedford, PA 15522, to Assistant Principal at Bedford Middle School, effective January 2, 2024, at the current salary and same number of days (260) for the remainder of the 2023-2024 school year. Mrs. Pencil will receive her current 2023-2024 salary and move to a 200-day schedule for the 2024-2025 school year. All increases will occur in accordance with the Act 93 agreement after the 2024-2025 school year.
- 3) Request approval of Miss Halee Davis of 134 Ja Ve Drive, Bedford, PA 15522, as Personal Care Aide at the Everett location, effective November 16, 2023.
- 4) Request approval to add Shania Benning of 163 Fochtman Road, Berlin, PA 15530, to the list of Substitute Teachers through the IU08 Consortium for the 2023-2024 school year.
- 5) Request approval to add Natasha Kinsinger of 115 Cumberland Valley Lane, Bedford, PA 15522, to the list of Certified Substitute Teachers for the 2023-2024 school year, effective December 11, 2023.
- 6) Request approval to extend maternity leave for Kayley Twigg, utilizing leave without pay and benefits upon depletion of FMLA, with an approximate return date of May 28, 2023.
- 7) Request to approve the resignation of Nathaniel Figard, Computer Technician, retroactive to October 18, 2023.
- 8) Request to approve the resignation of Troy Wigfield, Maintenance Technician, effective November 13, 2023.
- 9) Extra Duty/Extra Pay

Bedford Elementary School

- a) Request approval to add Jennifer Lafferty to the ABC Committee.
- b) Request approval to add Nichole Carroll to the General Education Committee.
- c) Request approval of the BEST in Action Bedford Candies fundraiser November 15<sup>th</sup> through the 29<sup>th</sup>, benefitting the *Share the Warmth* outreach program.
- d) Request approval of the Bedford Elementary Booster Glow Run Fundraiser from January 23<sup>rd</sup> through January 31<sup>st</sup>. The Glow Run will be held February 1, 2024 with all students participating. Donations collected for this event will be divided with the United Way of Bedford County.

Bedford Middle School

- e) Request approval to change the names of the following Extra Duty positions:
  - “Science Olympiad 1 BMS” to “STEAM Advisor 1 BMS”
  - “Science Olympiad 2 BMS” to “STEAM Advisor 2 BMS”

Bedford Athletics

- f) Request approval for JJ Pencil to compete in indoor track, representing Bedford Area School District. Parents will assume all costs and liabilities associated with his participation in this program, and Mrs. Jessica Pencil will serve as his coach.
- g) Request approval for Leah Shackley and Aubrey May to participate as independent swimmers, representing Bedford Area School District. Parents will assume all costs and liabilities associated with their participation in this program. Jessica Shackley and Courtney May will serve as their coaches, respectively.
- h) Request approval of the attached list of coaches and volunteers for the Winter 2023-2024 season. **(ATTACHMENT #1)**

B. Technology.

- 1) Request approval to award the bid of CrowsNest IT Support, for the security camera upgrade at Bedford Elementary School, to enhance the security infrastructure. The total cost, \$65,475, will be paid by a combination of grant sources below:
  - PCCD Grant: \$45,951
  - ESSER Grant: \$19,524

C. Buildings and Grounds.

- 1) Request approval of the following individuals as BASD drivers, employed by BASD contractors, pending submission of all required clearances and paperwork.
  - Steven Bennett Sr. of 1692 Cherry Lane, Clearville, PA 15535
  - Kimberly Rogers of 128 Emerick Road, Schellsburg, PA 15559
  - Gregory Dick of 521 Summit Street, Everett, PA 15537

D. Superintendent’s Report.

- 1) Student Board Representatives.
- 2) School Highlights.

3) Building Project.

4) Reminder - December Reorganization Meeting Date: Tuesday, December 5, 2023 at 6:00p.m.

**9. Other.**

**10. Adjournment.**