



BEDFORD AREA SCHOOL DISTRICT

09/11/2023 [06:30 PM] @ BHS Board Conference Room

SEPTEMBER BOARD WORK SESSION MEETING

1. Call to Order.

- A. Pledge to the flag.
- B. Prayer.

2. Roll Call.

3. Adoption of Agenda.

Dr. Ruhlman will provide information and respond to member inquiries concerning the details of the proposed agenda.

4. Public Comment.

5. Secretary's Report.

- A. Request approval of the Minutes recorded for the Monday, August 7, 2023 Board Work Session and the Tuesday, August 15, 2023 Board Business Meeting. (See attached.)

6. Financial Reports.

- A. Request approval of the official financial reports and to pay the bills for September 2023. (See attached.)

7. Unfinished Business.

- A. Policies.
 - 1) Request FINAL approval of the following amended policies for the Board Policy Manual:
 - a) Policy #249 – Bullying/Cyberbullying (**ATTACHMENT #1**)
 - b) Policy #800 – Records Management (**ATTACHMENT #2**)

DRAFT

- c) Policy #830 – Security of Computerized Personal Information/Breach Notification (**ATTACHMENT #3**)
- d) Policy #830.1 – Data Storage and Security (**ATTACHMENT #4**)

8. New Business.

A. Personnel.

**All employees and volunteers under the personnel section are being hired pending receipt of proper clearances and compliance with the Act 168 regulations.*

- 1) Request approval of Jessica Edmonds of 137 Lake Drive, Bedford, PA 15522 as an Instructional Assistant at the Bedford Elementary School, retroactive to August 23, 2023.
- 2) Request approval of Susan Martin of 126 Ritchey Cemetery Road, Everett, PA 15537 as an Instructional Assistant at the Bedford Elementary School, retroactive to August 23, 2023.
- 3) Request approval of Andrea Keefer of 651 West Pitt Street, Bedford, PA 15522 as an Instructional Assistant at the Bedford Middle School, retroactive to September 5, 2023.
- 4) Request approval to add Natasha Kinsinger of 115 Cumberland Valley Lane, Bedford, PA 15522 as a Prospective Teacher Substitute for the 2023-2024 school year.
- 5) Request approval to add the following individuals to the list of substitute teachers through the IU08 Substitute Teacher Consortium for the 2023-2024 school year:
 - Arthur Costigan of 448 Ridgewood Drive, New Paris, PA 15554
 - Shannon Lybarger of 11 Lincoln Drive, Bedford, PA 15522
 - Erik Whisker of 1720 Raystown Road, Everett, PA 15537
- 6) Request approval of James Stott of 12916 Mallard Street, Cumberland, MD 21502 as a Substitute Custodian for the 2023-2024 school year.
- 7) Request to approve the resignation of Ashley Koontz, Instructional Assistant at Bedford Elementary School, effective September 19, 2023.
- 8) Extra Duty/Extra Pay

Bedford Elementary School

- a) Request to approve the resignation of Lindsey Kegg from the ABC Committee.

Bedford High School

- b) Request approval for Mr. Cody Buterbaugh to serve as a mentor for Mr. Wes Tritt.
- c) Request approval for the Senior Class Trip to Orlando, FL, March 17-22, 2023.

Bedford Athletics

- d) Request approval of Stevie Leydig as Varsity Girls Soccer Volunteer, effective September 12, 2023.
- e) Request approval of Paige Bowen as Junior High Girls Volleyball Volunteer, effective September 12, 2023.
- f) Request approval of Mike Eichelberger as Junior High Football Volunteer, effective September 12, 2023.

B. 21st Century.

- 1) Request approval of the following individuals as Instructional Aides for the After 3 Program at Bedford Elementary School:
 - o Asah Barkman
 - o Erin Kesner
 - o Emma Poorbaugh
- 2) Request approval of the following individuals as Tutors for the After 3 Program at Bedford Middle School:
 - o Randy Barnes

C. Laurel Life.

- 1) Request approval of the Laurel Life contract with the Everett Area School District retroactive to August 29, 2023. **(ATTACHMENT #5)**

D. Policies.

- 1) Request tentative approval of the following amended policies for the Board Policy Manual:
 - a) Policy #006 – Meetings **(ATTACHMENT #6)**
 - b) Policy #216.1 – Supplemental Discipline Records **(ATTACHMENT #7)**

- c) Policy #251 – Students Experiencing Homelessness, Foster Care, and Other Educational Instability **(ATTACHMENT #8)**

E. PDE.

- 1) Request approval to adopt the *Resolution*, identifying and authorizing the Superintendent to sign electronic agreements with the PA Department of Education (PDE). **(ATTACHMENT #9)**

F. Business Items.

- 1) Request approval to authorize the Board President to transfer the former Manns Choice School Building to Harrison Township, without consideration, in compliance with Section 24-§7-707 of the Pennsylvania School Code of 1949 as amended. As a condition of such transfer a restrictive covenant must be included within the deed which precludes any subsequent purchases from lease, selling or transferring, with or without consideration, the property to a competitive educational institution, cyber school, charter school, or private school.
- 2) Request to approve the resolution for tax assessment appeal for Omni Bedford Springs Golf Course Docket #921 for 2021 at \$4,100,000 FMV.

G. Transportation.

- 1) Request approval to revise the following 2023-2024 bus contracts due to reassignment of route 37 from Rita and Vanessa Feathers to Snyder Bussing LLC. (Contracts available for review.)
 - a) Rita and Vanessa Feathers – Daily rate of \$1,099, annual total of \$194,609
 - b) Snyder Bussing LLC #2 – Daily rate of \$1,924.59, annual total of \$340,652
- 2) Request approval of Mike Short of 274 Hawthorne Drive, Everett, PA 15537 as a BASD driver, employed by BASD contractors.

H. PSBA

- 1) PSBA Slate of Candidates for Officers and Representative-At-Large Election (Informational: Candidate information included in Board Packet)

I. Superintendent's Report.

- 1) Student Board Representatives.
- 2) School Highlights.

3) Building Project.

9. Other.

10. Adjournment.