

**MINUTES OF THE REGULAR MEETING OF THE ODESSA-MONTOUR
CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
February 8, 2024**

Present: Rob Halpin, Jen Mosher, Karen Rock, Will Shrout, Dana Sgrecci, Kurt Anderson,
Kyle VanGalder

Also Present: Mike Barbieri, Michael Siebert, Laurel Strobel, Lexi Strobel, Charles Strobel, Lisa
Kuhnel, Stacy Saglibene, Almon McCarty, Robert Francischelli, James Nolan, Roni
Lewis, Charlie Haefner, Tracy Marchionda

The following minutes were recorded by OMCS District Clerk\Board Secretary, Jennifer Stevenson

I. Call to Order and Pledge of Allegiance

The meeting was called to order at 5:31 p.m. by President of the Board, Robert Halpin

II. Roll Call Attendance

All members were present.

III. Introduction of Special Guests by Tracy Marchionda

A. Stacy Saglibene the GST Boces District Superintendent

Dr. Marchionda gave an introduction and welcome to Stacy Saglibene, a former English teacher at OMCS. Stacy shared facts about the role of the District Superintendent as well as a few facts about BOCES. She provided handouts on the BOCES Organizational Chart and the BOCES Strategic Plan. Mr. Anderson asked for Mrs. Saglibene's support at NYSED around the electric vehicle initiative. Ms. Mosher asked about the salary cap waiver for retirees, which Mrs. Saglibene stated that this is determined on a year-to-year basis but felt it would pass for one more year at least. Ms. Moser asked if Mrs. Saglibene was familiar with the program Apprentice for Teachers which is a program allowable by NYS that promotes advancement and growth within the school. Filling positions with employees who are working on certification was included. Mr. Anderson mentioned that the Board would be reaching out to Mrs. Saglibene for help in keeping tight on BOCES budgets. The Board thanked Mrs. Saglibene for attending the meeting.

B. Michael Siebert the Interim Hanlon Principal

Dr. Marchionda introduced Michael Siebert who has agreed to the position of Interim Hanlon Principal. Mr. Siebert stated that he was here to help with whatever was needed. He will shadow Dr. Francischelli on February 12th and 13th. He will join full time after the February break. The Board welcomed and thanked Mr. Siebert for being here.

IV. Approve Amended Agenda

Mr. Shrout made a motion to approve the amended agenda, seconded by Karen Rock. 7-0
Carried.

V. Approve Minutes

A. Regular Meeting – January 11, 2024

Mr. ShROUT made a motion to approve the minutes of the Regular Meeting on January 11, 2024, seconded by Karen Rock. 7-0 Carried.

B. Workshop Meeting – January 25, 2024

Mr. ShROUT made a motion to approve the minutes of the Workshop Meeting on January 25, 2024, seconded by Karen Rock. 7-0 Carried.

VI. Public Comment

Charles Strobel, community member and faculty member at Odessa-Montour, publicly thanked the Board for their long process in picking a new Superintendent for the Odessa-Montour School District. He stated that he appreciative of their efforts put forth and acknowledged that it is in not an easy process. Mr. Strobel also wanted to acknowledge, regardless of the Board's decision on whether they approve the addition of a Cross Country Team, how proud both He and Mrs. Strobel are to have watched the process Lexi Strobel has gone through to bring this to the Board for consideration. He mentioned that through this process, Lexi's confidence and growth have blossomed and he wanted to give thanks to the Board of Education.

VII. Board Comment

Mr. Anderson acknowledged how nice it was to have the Schuyler County Striker's season housed at Odessa-Montour this year. He thanked Greg Gavich, Kelly Cain and his crew for being so accommodating and for not having to go Watkins Glen this year.

Ms. Mosher attended Coffee with the Counselors at B.C. Cate. She expressed that the counselors, Mrs. Standish and Mrs. Ault, did a phenomenal job. There were about 12 to 15 parents in attendance and the topic of discussion was talking to kids about emotions. She said it was a great community outreach event. Dr. Francischelli responded that the Coffee with the Counselors at Hanlon had the same outcome, the room was filled, the counselors did a phenomenal job. They were very happy with the community outreach and connections that were made.

VIII. Reports – Tracy Marchionda

A. Report Regarding 2024-2025 Budget Update

Dr. Marchionda attended a legislative session and reported that although Odessa-Montour was not in the same boat as our neighbors as far as how much of a budget cut we received, this could change. As the hearing budget gets started in Albany, our legislatures have agreed to be behind us.

A handout of wish list items was given to each Board Member. Dr. Marchionda suggested that some items either get pulled out now or keep them and cut, if necessary, when we see where we come in with the budget. Mr. Halpin suggested each board member review the list and give comments on what he/she would support or not support. All comments from the list will be given by March 1st. The Board thanked Lisa Kuhnel for creating the list.

Dr. Marchionda mentioned that our initial quote for health care increases was an increase of 15% but with the help of Smola Consulting (our healthcare managers), we were able to get the increase down to 9.9%. She stated that although this is still high, it is the lowest increase she has heard in our region.

A discussion took place on the budget line for athletic coaches. Ms. Kuhnel explained that the projected coaches get a percentage of base salary plus how many years the coach has held that position. When it's a position of a coach, for budget purposes, it is assumed that same person will coach the following year, so the stipend is determined using that information.

Dr. Marchionda shared that the Initial Requests reviewed by BOCES showed a significant increase; \$433,000 increase (14% budget to budget). Although they have not gone through it yet, Ms. Kuhnel did a comparison from last year to help see where the cost increase comes in and what we can pull back. Ms. Mosher asked if there were any shared services that were duplicated. Mr. Halpin asked where the cost increase is coming from. Mrs. Saglibene responded that most of the increase is contractual obligations with staff and health insurance costs. Ms. Kuhnel mentioned that the increase in services needed in the field of Special Education is also a factor on the increase. Our budget team will go through the line items prior to meeting with Mrs. Staglibene in March to identify areas for further discussion.

B. Report Regarding an Update on 7 - 12 Principal Search

Dr. Marchionda reported that six applications were received. She did an initial screening on each of them and called on all references. She met with teachers/staff to review all six applicants' letters of interests and resumes. After this meeting, the team selected two applicants to come in for interviews. The interview committee consists of 13 Faculty and Staff, 8 Parents, and 9 Students.

C. Report Regarding Recommendations of Investments with NYCLASS

Lisa Kuhnel shared her recommendation of investments. She suggested that we start with a couple accounts that have less frequent activities. Mr. Anderson asked if we put money in to NYCLASS, are we able to take it back out within 24 hours? Ms. Kuhnel explained that money can be withdrawn within 24 hours and there is no fee for taking money out. She mentioned that it was more like a savings account except that the interest will be a higher return than a traditional savings account. Mr. Anderson requested that the Board receives a quarterly statement on the NYCLASS investments so we can keep track of its progress.

IX. New Business

A. Recommendation to Approve the 2024-2025 District Calendar

Mr. Shout made the motion to approve the 2024-2025 District Calendar, seconded by Ms. Mosher. 7-0 Carried

B. Resolution Awarding Contract for Capital Outlay Project

WHEREAS, the Board of Education of the Odessa-Montour Central School District (the "Board of Education") solicited bids from contractors in conjunction with its 2023-2024 Capital Outlay Project (the "Project"); and

WHEREAS, bids were received and publicly opened on January 25, 2024; and

WHEREAS, the Project Architect, Arcadis, has reviewed the bids and bidders' qualifications for the Project, discussed the Project with the lowest responsible bidder and by letter dated January 30, 2024, recommends acceptance of the bid and award of a contract to the following lowest responsible bidder:

Contractor Name
John Mills Electric, Inc.

WHEREAS, the Board of Education accepts the recommendation of the Project Architect and determines that it is in the best interest of the School District to accept the bid and award the contract in connection with the Project as set forth herein;

NOW THEREFORE, the Board of Education hereby resolves to award the following contract for the Project:

1. Capital Outlay Project Contract: Award of a contract to the low bidder, John Mills Electric, Inc., in the following amount:

Base Bid	\$69,290.00
Alternates	EC-1 \$4,560 EC-2 \$6,640
Total	\$80,490.00

2. The Board hereby authorizes its President, the Superintendent of Schools, or their designee to execute a contract in compliance with this Resolution, the bid solicitation documents, the Project scope, and the Project timeline and take all actions necessary or convenient on behalf of the Board of Education to enter into the said contract and complete the Project.
3. Upon approval by the Board of Education, this Resolution shall take effect immediately.

Mrs. Rock made a motion to approve the Resolution of Awarding John Mills Electric, Inc. for Capital Outlay Project, seconded by Mr. Shrout. 7-0 Carried

- C. Recommendation to Approve an addition of an Odessa-Montour Central School District Cross-Country Team for 2024-2025 school year.

Mr. Shrout made a motion to approve, seconded by Mrs. Rock.

Mr. Halpin stated he is prepared to support it as long as there is an offset in another budget area. He commented that it is good to have student engagement. 7-0 Carried

The Board congratulated Lexi.

- D. Recommendation to Approve an Athletic Merger with Watkins Glen School District for Varsity Softball for 2023-2024 school year.

Mrs. Rock made a motion to approve, seconded by Mr. Shrout. 7-0 Carried

E. Recommendation to Approve the Revised Remote Learning Plan

Mrs. Rock made a motion to approve, seconded by Mr. Shrout. 7-0 Carried

F. Recommendation to Adopt the Revised Swimming Pool Safety Plan

Mrs. Rock made a motion to approve, seconded by Mr. Shrout.

Ms. Mosher commented on the missing data from the plan and questioned whether it can be adopted without all the data. Dr. Marchionda stated that the Department of Health will not approve the opening of the pool without the safety plan.

Mrs. Rock made an amended motion to approve the pool plan upon the condition that all the missing data will be submitted prior to the pool being ready to open, seconded by Mr. Shrout. 7-0 Carried.

G. Recommendation to Approve the Municipal Cooperation Resolution with New York Cooperative Liquid Assets Securities System (NYCLASS)

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

WHEREAS, the Odessa-Montour Central School District wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019;

WHEREAS, the Odessa-Montour Central School District wishes to satisfy the safety and liquidity needs of their funds;

Now, therefore, it is hereby resolved as follows:

That Dr. Tracy Marchionda, Interim Superintendent on behalf of Odessa-Montour Central School District, is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019.

Mr. Shrout made a motion to approve, seconded by Mrs. Rock. 7-0 Carried

The Board thanked Mr. Anderson for suggesting NYCLASS and Ms. Kuhnel for all she has done to make it happen. Mr. Anderson remarked that it is great long-term work of this District.

H. Policy Reading – First Reading

1. Policy #7480: Student Voter Registration and Pre-Registration

Dr. Marchionda stated that this is a new policy for us. Erie 1 says we must have it.

2. Policy #5670: Records Management

Mrs. Rock made a motion to waive the second reading and move to adopt policy #7480 and policy #5670, seconded by Mr. Shrout. 7-0 Carried

I. Policy Reading – Second Reading

1. Policy # 3412: Threats of Violence in School

Mrs. Rock made a motion to adopt Policy #3412, seconded by Mr. Shrout. 7-0 Carried

J. Recommendation to Approve CSE Recommendations

Mrs. Rock resolved that the Board of Education has no objections to the recommendations of the Committee on Special Education and that it approve the authorization of funds to implement the special education programs and services consistent with such recommendations as attached, seconded by Mr. Shrout. 7-0 Carried.

K. Recommendation to Accept Financial Reports

1. Treasurer’s Monthly Report – December 2023
2. Claims Audit Report
3. Revenue Status Report
4. Budget Status Report

Mr. Shrout made a motion to accept the financial reports, seconded by Mrs. Rock. 7-0 Carried

L. Recommendation to Approve Personnel Report

Mrs. Rock made a motion to approve the personnel report, seconded by Mr. Shrout. 7-0 Carried.

The Board thanked Dr. Robert Francischelli. Dr. Francischelli said it has been a pleasure to serve this community for nine years. Mr. Anderson commented that when he first came to this district, Dr. Francischelli provided him a positive first impression and he appreciated that. The Board welcomed Michael Siebert as Interim Hanlon Principal.

X. Recommendation to Enter Executive Session to Discuss Matters Related to the Contract for Legal Services for the District

Mr. Shrout made a motion to enter into executive session at 6:38 p.m., seconded by Mrs. Rock. 7-0 Carried

A motion was made by Mr. Shrout, seconded by Ms. Mosher to end executive session and to resume public session at 7:23 p.m.

XI. Recommendation to Appoint Dr. Tracy Marchionda as an Alternate Committee on Special Education Chairperson Effective Immediately *(This item was added to the published agenda following executive session)*

Ms. Mosher made a motion to approve the recommendation, seconded by Mr. Shrout. 7-0
Carried

XII. A motion was made at 7:25 by Mr. Shrout, seconded by Mrs. Rock, to end public session and adjourn.

Respectfully submitted,

JENNIFER STEVENSON
OMCS DISTRICT CLERK\BOARD SECRETARY



GSTRIC SERVICE AND METHODOLOGY CHANGES – FALL 2023

GSTRIC SERVICE CODE AND DESCRIPTION	SERVICE AND/OR METHODOLOGY CHANGES
<p>✔ 605.017 Application Service This service provides the development of customized tools and applications.</p>	<p>As requested by Superintendents, we are currently reviewing appropriate methodologies including per application or per student costs.</p>
<p>✔ 605.025 Professional Development & Evaluation Service New service requested by districts to support Teacher PD and Evaluation applications, such as Frontline Professional Growth, and Student Evaluation applications such as NWEA.</p>	<p>Student evaluation applications are per RWADA, Staff PD and evaluation applications are per teacher.</p>
<p>✔ 605.032 DPSS Adding an enhanced DPSS service to the current base DPSS service.</p> <p>Note: Base DPSS service will now include additional tools and resources provided via the RICs. Enhanced DPSS service will provide additional support including cybersecurity planning, NIST tool completion, and Ed Law 2d compliance auditing.</p>	<p>Base DPSS service is a flat fee. Enhanced DPSS is RWADA plus flat fee.</p>



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<p>✔ 605.032 DPSS Adding an enhanced DPO service to the current base DPO service.</p> <p>Note: Base DPSS service will now include additional tools and resources provided via the RICs. Enhanced DPSS service will provide additional support including cybersecurity planning, NIST tool completion, and Ed Law 2d compliance auditing.</p>	<p>Base DPSS service is a flat fee. Enhanced DPSS is RWADA plus flat fee.</p> <p>Asking all districts to participate in the Base service. Old cost \$3800. New cost \$3275.</p> <p>* Base DPSS is included in MITS cost. * Per Superintendent request, enhanced DPSS is now included in Managed Tech Leadership (DOT) Service.</p>

GST BOCES 2024-2025 PROPOSED COST METHODOLOGY

GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
001	1000	Central Administration	2 Years Prior RWADA (2022-2023)	BOCES Aid
002	1900	Capital/Rental	2 Years Prior RWADA (2022-2023)	BOCES Aid - Current Year
101	3000	Career & Technical Education	Percentage of Total Averaged Enrollment from 2022-2023 Fiscal Year	BOCES Aid
203	4220	Special Class: S/P Ratio 1:12:1 (Academic Delay, ACCESS/EOP Transition Program)	Actual FTE of Enrollment	Excess Cost Aid
204	4240	Special Class: S/P Ratio 1:12 + (3:1)	Actual FTE of Enrollment	Excess Cost Aid
205	4210	Special Class: S/P Ratio 1:15	Actual FTE of Enrollment	Excess Cost Aid
209	4235	Special Class: S/P Ratio 1:8:1 All Programs and Project Search	Actual FTE of Enrollment	Excess Cost Aid
216	4230	Special Class: S/P Ratio 1:6:1 (Day Treatment, Emotionally Disabled, Autism)	Actual FTE of Enrollment	Excess Cost Aid
240	4700	Special Class: Preschool S/P Ratio 1:12:2, 1:6:2	Actual FTE of Enrollment	Not Eligible for BOCES Aid
300	5830	Itinerant - Library Media Specialist	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
301	5510	Itinerant - Music	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
303	5320	Itinerant - Art	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
304	4620	Itinerant - Visually Impaired		
		A) Visually Impaired - Instructional	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
		B) Visually Impaired - Instructional Support	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
305	6716	Itinerant - Physical Therapy	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
307	5200	Itinerant - English as a Second Language	Pooled Percentage of a Full-Time Equivalent Requested by District	ESL Aid
308	5420	Itinerant - Physical Education	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid for Regular Ed Students and Excess Cost Aid for Students with Disabilities
309	5130	Itinerant - Speech Improvement	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
310	4650	Itinerant - Speech Impaired	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
312	6810	Itinerant - School Psychologist	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid for Regular Ed Students and Excess Cost Aid for Students with Disabilities
313	6718	Itinerant - Interpreter for the Deaf	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
316	3210	Itinerant - Home & Careers	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
318	6110	Shared Supervision	Pooled Percentage of a Full-Time Equivalent Requested by District Extra work- Available on a Per Diem Basis, daily rate	BOCES Aid
320	6163	Itinerant - Supervisor of Special Education Programs	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
321	6510	Shared Attendance Supervisor	District K-12 Enrollment (BEDS Fall 2022)	BOCES Aid
323	6813	Itinerant - Comprehensive Diagnostic Services	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid for Students with Disabilities. BOCES Aid on Coordination only for Regular Ed Students

GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
324	6717	Itinerant - Occupational Therapy	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
326	4640	Itinerant - Hard of Hearing	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
327	4630	Itinerant - Teacher of the Deaf	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
330	6711	Itinerant - Nurse/Nurse Teacher	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
331	4670	Itinerant - Consultant Teacher	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
332	6910	Itinerant - School Social Worker	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid for Regular Ed Students and Excess Cost Aid for Students with Disabilities
401	5842	Arts In Education	Base Cost: 2 Years Prior RWADA (2022-2023). Flat Fees Based on Artist/Performance.	BOCES Aid
403	5873	Alternative Education Program		
		A) Alternative Education Secondary (Bush, Coopers & Wildwood)	Actual FTE of Enrollment	BOCES Aid
		B) Alternative Education Middle School (Hornell)	Actual FTE of Enrollment	BOCES Aid
403b	5873	Adventure Based Learning	Daily Rate Based on the Number of Participants & Facilitators	BOCES Aid
409	5874	Academic Programs-Special Facilities (Detention Center)	Daily Rate Based on Actual Pupil Days of Service	BOCES Aid for Regular Ed Students and Excess Cost Aid for Students with Disabilities
412	5876	Advanced Placement Courses - Accelerated College Education (ACE)	Based on Number of Course Enrollments for CCC credit. Advanced Placement (AP) Test Fee Paid by Students; Corning Community College Course Credit Fee Paid by Students.	BOCES Aid
415	5875	Summer School	Tuition Rate Per Course Registration	BOCES Aid
426	5840	Exploratory Enrichment	Base Cost: Percentage of Funds Committed by the District. District Specific: Flat Fees Based on Event Requested	BOCES Aid
430	5877	E-Learning	Base: Two Years Prior RWADA (2022-2023) District Specific Requests: Based on District-Specific Requests for software, hardware, program access, or e-learning teachers.	BOCES Aid Note: Student Materials and expenditures for renovation or operation and maintenance of "tele-classrooms" are not eligible for aid under this service.
445	5880	P-TECH (STEM Academy)	Actual FTE of Enrollment	BOCES Aid
506	6210	Shared Curriculum Development Coordinator	Pooled Percentage of a Full-Time Equivalent Requested by District. Stipends: Based regional rate, actual participation and request Substitute Reimbursement : Based on District rate and request	BOCES Aid
507	6114	Interscholastic Sports Coordination	Flat Rate Per District	BOCES Aid
508	6316	Library Services/Media	Base Cost: Flat Rate per District Collection Development: Based on \$100 Blocks Databases: Based on the Rate Charged by Vendor for Specific District Requests (as used)	BOCES Aid
511	6313	A) Printing	Labor: 3 Year Average (2020-2021 through 2022-2023) Supplies: Based on Actual Usage	BOCES Aid Note: District Supplies are not eligible for Aid
		B) Courier Service	Percent of Usage Comprised of Number of Delivery Days Multiplied by Number of Locations	BOCES Aid

GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
512	6360	Instructional Technology	Base Service: 2 Years Prior RWADA (2022-2023) District Specific Requests for Software and Hardware	BOCES Aid
513	6320	Library Automation	Base Service: Flat Rate Per Library Additional Services Based on District Specific Requests	BOCES Aid
514	6111	Academic All Stars Coordinator	Flat Fee Per Team	BOCES Aid
516	6212	Grant Writing/Instructional Planning	Based On FTE Requested	BOCES Aid
517	6160	Coordination, Other (Central) Superintendents' Development Program	Flat Rate Per Participant	BOCES Aid
518	6161	Coordinator of Home Instruction	Per Student Fee	BOCES Aid
520	6817	Comprehensive Support Services	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
525	6261	Staff Development: Certified & Administrative	Pooled Percentage of a Full-Time Equivalent Requested Extra work- Available on a Per Diem Basis, daily rate	BOCES Aid
527	6318	Instructional Materials		
		A) Science Resource Center	Base cost: Two years prior RWADA (2022-2023) District Specific: district specific grade level kit requests	BOCES Aid
		B) Science and Discovery Center	Base cost: Percentage of Districts specific funds District Specific: Cost Per Program	BOCES Aid
528	6136	Industry/Education Activities Coordination (Career Development Council)		
		A) Basic Career Education Services	Based on District K-12 Enrollment (BEDS Fall 2022)	BOCES Aid
		B) High School Internships	Cost Per Participant	BOCES Aid
		C) Youth Leadership Institute	Cost Per Participant	BOCES Aid
		D) Additional Career Services	Specific requests/staff time/direct program expenses	BOCES Aid
536	6368	Model Schools	Pooled Percentage of a Full-Time Equivalent Requested Stipends: Based regional rate, actual participation and request Substitute Reimbursement : Based on District rate and request Extra work- Available on a Per Diem Basis, daily rate	BOCES Aid
537	6211	School/Curriculum Improvement Planning	Base Service: 2 Years Prior RWADA (2022-2023)	BOCES Aid
		A) Workshop Costs	Based on Number of Workshop Days Districts Request	BOCES Aid
		B) Data Analysis	Flat Rate Per Building	BOCES Aid
		C) Leadership	Flat Rate Per District	BOCES Aid
		D)E) Sub / Stipend Reimbursement	Based on District Rate and request; Based on Regional Stipend Rate, actual participation and request - District Specific Funds	BOCES Aid
		F) Superintendents Retreat	Flat Rate Per District	BOCES Aid
		G) NYSCOSS	Flat Rate Per District	BOCES Aid
		H) Organizational Development	Flat Rate Per Department	BOCES Aid
		I) Network Team	Flat Rate Per School Building	BOCES Aid
602	7810	Employee Benefit Coordination	Steuben Plan: Fee Per Enrollee in Health Care Plan December 2023 Worker's Comp: Flat Rate Per Participating District	BOCES Aid

GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
605	7710	Computer Service: Management		BOCES Aid
		A) Network Services:		BOCES Aid
		A-1) Base Service	Base RWADA + Base Flat or 5% of purchases, whichever is lower	BOCES Aid
		A-2) Regional Telecom Service	Number of District Computing Devices Connecting to the Regional Network, either Wired or Wirelessly, as of September 1 + number of district connections (DEMARC) + shared percentage of internet usage	BOCES Aid
		A-3) Managed IT Service (MITS)	Base RWADA + Base Flat + Number of District Computing Devices Connecting to the Regional Network, either Wired or Wirelessly, as of September 1	BOCES Aid
		A-4) LAN Infrastructure Service	Number of Switches and access points	BOCES Aid
		A-5) Server Service	Number of District Computing Devices Connecting to the Regional Network, either Wired or Wirelessly, as of September 1	BOCES Aid
		A-6) VOIP Service	Per License Plus Equipment, Maintenance and Support Costs	BOCES Aid
		A-7) Backup and Data Restoration Service	Cost Per GB Backed Up	BOCES Aid
		A-8) Building IP Security Service	Number of district security cameras as of September 1	BOCES Aid
		A-9) Fax Service	number of district fax lines/ATA's as of September 1	BOCES Aid
		B) Data Security and Privacy Services		BOCES Aid
		B-1) Data Privacy and Security Service	Base DPSS Service Flat Fee Enhanced DPSS RWADA + Flat Fee	BOCES Aid
		C) Leadership Services		BOCES Aid
		C-1) Managed Technology Leadership Service	Shared cost	BOCES Aid
		D) Business Information Services		
		D-1) Financial Services	Per Paycheck fee from July to June	BOCES Aid
		D-2) Tax Bill Printing & Collection System	Per Tax Bill from July to June	BOCES Aid
		D-3) Inventory & Asset Management Services	Flat Rate per District Plus Per Asset Charge Plus Software Maintenance Fee Per Module	BOCES Aid
		D-4) Cafeteria Point of Sales	Per student fee based on BEDS	BOCES Aid
		D-5) Student/Staff ID cards	Per card fee, plus Clip, Badge Holder, Lanyard-At Cost. July to June	BOCES Aid
		D-6) Document Imaging Service	Two years prior RWADA	BOCES Aid
		D-7) Facilities Management	Base flat Fee Per District + Flat Fee Per Building	BOCES Aid
		D-8) PD & Evaluation Service	PD based on per Teacher, Evaluation based on per RWADA	BOCES Aid
		E) Student Management Service		BOCES Aid
		E-1) Student Management Service	Two years prior RWADA	BOCES Aid
		E-2) Special Education Management Service/Academic Intervention Service (AIS)	Number of Special Education Students as of September 1/Per Student Fee Based on K-12 Enrollment (BEDS)	BOCES Aid
		E-3) Data Integration Service	Per Integration	BOCES Aid
		F) Data Collection Services		BOCES Aid
		F-1) Test Processing Service	Number of tests Scored and Test Booklets from September 1 through August 31	BOCES Aid
		F-2) State Data Collection/Data Warehousing & Assessment Reporting	Flat Fee Per District and Flat Fee Per Building for Datawarehouse Hosting	BOCES Aid
		F-3) Managed Data Service	Flat Fee Per District plus per RWADA	BOCES Aid
		G) Educational Application Services		BOCES Aid
		G-1) Application Support Service	Flat fee per Application, per RWADA or per hour	BOCES Aid
		H) Medicaid Services		BOCES Aid
		H-1) Medicaid Reimbursement Service	Per Student fee based on BEDS	BOCES Aid

GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
606	7140	Substitute Coordination (Sub-Teacher Registry)	Number of District Employees Requiring a Sub as of October 1, 2023	BOCES Aid
608	7111	Negotiations (Labor Relations)	Flat Rate Per District for Coordination Plus a Rate Based on Number of District Employees Reported by District October 1, 2023	BOCES Aid
609	7470	Safety/Risk Management		
		A) Coordination	Flat Fee (Required for Participation in Additional Services in This COSER)	BOCES Aid
		B) Training	Based on Number of District Employees Reported by District October 1, 2023	BOCES Aid
		C) Option A Testing	Flat Fee (Lab Fees Not Included)	BOCES Aid
		D) Asbestos Service	Total Square Footage of District	BOCES Aid
		E) Fire/Structural Inspections	Total Square Footage of District	BOCES Aid
610	7116	Employee Assistance Program	Based on Number of District Employees Reported by District October 1, 2023	BOCES Aid
611	7334	Transportation: Other Programs (Drug and Alcohol Testing)	Based on Number of Drivers with CDL Licenses as of October 1, 2023	Transportation Aid
612	7017	Business Office Support (CBO)	CBO Administration charge based on 2 year prior RWADA (2022-2023) Requested Services - Based on FTE of Staff Requested	BOCES Aid Claims Auditing is not Eligible for Aid
614	7511	Public Information Service: Central	Pooled Rate Based on FTE of Service Requested	BOCES Aid
617	7612	School Food Management: Central	Based on FTE Requested by District	BOCES Aid
618	7211	GASB-75 Planning and Valuation Service	Coordination: Flat Fee Actuarial Consultant: Based on BOCES Contract w/Consultant	BOCES Aid
623	7112	Recruiting Service (Cooperative Advertising)	Coordination: Percentage of FTE Based on District Participation Advertising: Based on Fee Per District Request	BOCES Aid
624	7134	Staff Development - Board of Education	Charge Per District/BOCES Board	BOCES Aid
725	4020	Related Service - Occupational Therapy	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
726	4020	Related Service - Physical Therapy	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
727	4020	Related Service - Deaf & Hearing Impaired	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
728	4020	Related Service - Vision	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
729	4020	Related Service - Speech	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
731	4020	Related Service - Adapted Physical Education	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
732	4020	Related Service - 1:1 Supplementary Personnel Multiple Options	Flat Pooled Rate Based on Actual FTE of Supplementary Personnel	Excess Cost Aid
733	4020	Related Service - 1:1 Interpreters Multiple Options	Flat Pooled Rate Based on Actual FTE of Interpreter	Excess Cost Aid
734	4020	Related Service - Counseling	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
735	4020	Related Service - Mainstreaming	Rate Per 1-Credit Course of Mainstreaming (see attached)	Excess Cost Aid
737	4020	Related Service - 1:1 Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Excess Cost Aid
740	4700	Related Service- Preschool 1:1 Supplementary Personnel- Multiple Options	Flat Pooled Rate Based on Actual FTE of Supplementary Personnel	Not Eligible for BOCES Aid
741	4700	Related Service- Preschool 1:1 Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Not Eligible for BOCES Aid

GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
837	4201	Summer Portion of 12 Month Program (Extended School Year)		
		A) 1:6:1, 1:8:1, 1:12:1, 1:15, 1:12 + (3:1)	Actual FTE of Enrollment	Regional Rates set by NYS Program Reimbursement Unit
		B) 1:1 Supplementary Personnel	Flat Pooled Rate Based on Actual FTE of Supplementary Personnel	Regional Rates set by NYS Program Reimbursement Unit
		C) 1:1 Licensed Practical Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Regional Rates set by NYS Program Reimbursement Unit
		D) 1:1 Registered Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Regional Rates set by NYS Program Reimbursement Unit
		E) Related Service Only	Actual FTE of Staff Time	Regional Rates set by NYS Program Reimbursement Unit
940	4700	Preschool-Summer Portion of 12 Month Program (Extended School Year)		
		A) 1:6:2, 1:12:2	Actual FTE of Enrollment	Not Eligible for BOCES Aid
		B) 1:1 Supplementary Personnel	Flat Pooled Rate Based on Actual FTE of Supplementary Personnel	Not Eligible for BOCES Aid
		C) 1:1 Licensed Practical Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Not Eligible for BOCES Aid
		D) 1:1 Registered Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Not Eligible for BOCES Aid

RESOLUTION OF BOARD OF EDUCATION

FOR ALL CAFETERIA SUPPLY BIDS

SCHOOL YEAR 2024-2025 including Milk, Ice Cream and Bread for following year

WHEREAS,

It is a plan of a number of public school districts associated with the Greater Southern Tier (GST) BOCES Area in New York, to bid jointly, cafeteria supplies including the following items on or about the following dates:

Meat and Grocery (NO/FFS*) – May 22, 2024,

Commodity addendum items quarterly- September 4, 2024, November 27, 2024, February 26, 2025

Equipment – February 12, 2025

Produce – Weekly throughout the year

Paper – July 8, 2024, January 15, 2025

Ice Cream – April 30, 2025

Milk – April 30, 2025

Bread – May 28, 2025

WHEREAS,

The School District named below is desirous of participating with other districts in the GST BOCES area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and outlined in the accompanying memo.

WHEREAS,

The School District named below wishes to appoint a committee made up of participating schools to assume responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding bids to the lowest bidder who meets the specifications, reporting the results to the schools, and where applicable providing the procurement plan for the School Food Authority; therefore;

BE IT RESOLVED,

That the Board of Education of the School District listed below hereby appoints the GST BOCES to represent it in all matters relating above, and

BE IT FURTHER RESOLVED,

That the Board of Education of the School District listed below authorizes the above committee to represent it in all matters leading up to the entering a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the School District listed below agrees to (1) assume its equitable share of the costs of Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendation of the committee.

CERTIFICATION OF DISTRICT CLERK

I, _____, District Clerk of the

_____ School District Board of Education hereby certifies that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on _____.

Signature of District Clerk

Date

Please return one copy to GST BOCES Food Services and keep one copy for your records.

Memorandum to Accompany Resolution

TO: Cooperative Bid Participants – Food Service Managers
 FROM: Joseph Kilmer
 Date: February 21, 2024
 RE: Group Bids

Following is the anticipated 2023-2024 bid schedule:

Bid/Revision	Opening Date	Bid Period
Meat & Grocery - Yearly	May 22, 2024	July 1, 2024 to June 30, 2025
Commodity Revision	May 22, 2024	July 1, 2024 to September 30, 2024
Commodity Revision	September 4, 2024	October 1, 2024 to December 31, 2024
Commodity Revision	November 27, 2024	January 1, 2025 to March 31, 2025
Commodity Revision	February 26, 2025	April 1, 2025 to June 30, 2025
NOI/FFS*	January/February 2025*	July 1 through June 30 for the 2024-2025 School Year
Equipment	February 12, 2025	Immediate Placement
Paper	July 8, 2024	August 19, 2024 to February 28, 2025
	January 15, 2025	March 1, 2025 to August 17, 2025
Ice Cream	April 30, 2025	Ice Cream opens at 9:00 am Milk at 10:00 am Bread opens at 8:00 am July 1 through June 30 for the 2025-2026 School Year
Milk		
Bread		
	May 28, 2025	

All dates subject to change

Commodity Revision

The prices set forth on the items included in the addendum may be revised quarterly, according to the dates outlined in the addendum to reflect any increase or decrease in manufacturing and delivery cost for the next period of time (every 3 months). Price changes are not effective unless mutually agreed to in writing along with any supporting documentation requested. The change shall be effective on invoices after the agreement. Bid coordinator reserves the right to audit supplier to substantiate cost increases/decreases requested. In the event costs are lower and the supplier does not provide this benefit to the bid participants, bid coordinator reserves the right to request and obtain retroactive credit on lower priced items. Dates may be subject to change if mutually agreed upon.

*For participating schools in Food Service Management Program. Bid Opening date to be determined pending NYS OGS Commodity Diversion Calendar for 2024-2025.

Odessa-Montour Central School District

WORKPLACE VIOLENCE PREVENTION PROGRAM
Adopted March 2024

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Overview

New York State requires public employers, including school districts, to develop and implement programs to prevent and minimize workplace violence and help ensure the safety of public employees.

This written document serves as the Odessa-Montour School District's Workplace Violence Prevention Program (WVPP). The District's Workplace Violence Prevention Advisory Committee, which includes all authorized employee representatives and the Chief Emergency Officer, oversaw and participated in the development of the WVPP. During the development process, all authorized employee representatives provided input on those situations in the workplace that pose a threat of workplace violence.

Workplace Violence Prevention Advisory Committee (January 2024):

Judy Kastenhuber, CSEA President; Jr/Sr High Secretary
Pam Parker, CSEA Representative; Lifeguard Manager
Shelly Mumford, OMTA Representative; Hanlon Special Education Teacher
Nick Soprano, OMTA Representative; Hanlon Special Education Teacher
James Nolan, Administrative Team Representative; BCC Principal
Rob Francischelli, Administrative Team Representative; Hanlon Principal
Tracy Marchionda, Interim Superintendent; Workplace Violence Prevention Coordinator

This plan will be reviewed at least once annually by the above-named team or their representative.

Purpose of the WVPP

The WVPP is designed to prevent, minimize, and respond to any workplace violence. The goals of the WVPP are to:

- 1) Reduce the probability of threats or acts of violence in the workplace; and
- 2) Ensure that any incident, complaint, or report of violence is taken seriously and dealt with in a timely manner.

Scope

All District employees are required to comply with the WVPP.

Reporting Workplace Violence

All employees and authorized employee representatives are responsible for providing written notice to a supervisor or Workplace Violence Prevention Coordinator of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received. Reports of workplace violence must be made in writing. All reports must be immediately forwarded to the Workplace Violence Prevention Coordinator.

Written notice is not required where imminent danger exists to the safety of a specific employee and the employee reasonably believes in good faith that reporting to a supervisor or the Workplace Violence Prevention Coordinator would not result in corrective action.

Following the notice, the District will be afforded a reasonable opportunity to correct the activity, policy, or practice. The District will promptly respond to all reported incidents of violence or threatening behavior upon notification.

Investigating and Responding to Reports of Workplace Violence

Upon receipt of verbal or written notice of an incident of workplace violence, the Workplace Violence Prevention Coordinator will work with the other individuals, such as those on the Workplace Violence Prevention Advisory Committee and/or the Superintendent, to:

- 1) Ensure that the District takes any actions that are required to address a situation in a prompt manner. When necessary, such as when there is criminal conduct or a serious injury, responding may involve working with the District Attorney or police to ensure that violent crimes committed against employees in the workplace are promptly and appropriately investigated.
- 2) Confirm any injured employees receive prompt and appropriate medical care.
- 3) Complete a Workplace Violence Incident Report, which, at a minimum, will contain the following information:
 - Workplace location where incident occurred;
 - Time of day/shift when incident occurred;
 - A detailed description of the incident, including events leading up to the incident and how the incident ended;
 - Names and job titles of involved employees;
 - Name or other identifier of other individual(s) involved;
 - Nature and extent of injuries arising from the incident; and
 - Names of witnesses.

If the case is a privacy concern case, a Workplace Violence Incident Report will still be completed. However, before sharing a copy of the Workplace Violence Incident Report with any party other than the Commissioner of Labor, the District will remove the name of the employee who was the victim of the workplace violence and will instead enter "PRIVACY CONCERN CASE" in the space normally used for the employee's name.

The District will treat incidents involving the following injuries or illnesses as privacy concern cases:

- a. An injury or illness to an intimate body part or the reproductive system;
- b. An injury or illness resulting from a sexual assault;
- c. Mental illness;
- d. HIV infection;
- e. Needle stick injuries and cuts from sharp objects that are or may be contaminated with another person's blood or other potentially infectious material; and
- f. Other injuries or illnesses, if the employee independently and voluntarily requests that their name not be entered on the Workplace Incident Report.

The District will maintain all Workplace Violence Incident Reports for use in the District's annual program review and updates.

- 4) Identify and implement actions to prevent similar occurrences from happening in the future.

Risk Evaluation and Determination

The District's workplace will be annually evaluated to determine the presence of factors or situations in the workplace that might place employees at risk of workplace violence. During the workplace evaluation process, the following will be examined:

- 1) Records

The District will examine any records from the past year that concern workplace violence incidents to identify patterns in the type and cause of injuries. The examination will look to identify patterns of injuries in particular areas of the workplace or incidents which involve specific operations or specific individuals. Examples of records that may be examined include, but are not limited to:

- a. Workplace violence incident reports;
- b. Injury and illness documentation;
- c. Worker's compensation reports;
- d. Disciplinary reports.

- 2) Administrative Risk Factors

The District will examine relevant policies, work practices, and work procedures that may impact the risk of workplace violence. Examples include, but are not limited to:

- a. District-wide school safety plan;
- b. Building-level emergency response plan(s);

- c. Policies related to non-discrimination and anti-harassment, visitors to the school, school safety plans, threats of violence in school, prohibition of weapons on school grounds, use of timeout and physical restraint, and weapons in school;
- d. Use of ID badges;
- e. Procedures related to controlling or diffusing a potentially violent situation.

3) The Physical Environment

The District, with the participation of authorized employee representative(s), will evaluate the workplace to determine the presence of factors or situations which may place employees at risk of workplace violence. Factors which might place an employee at risk include, but are not limited to:

- a. Working in public settings;
- b. Working late night or early morning hours;
- c. Exchanging money with the public;
- d. Working alone or in small numbers;
- e. Uncontrolled access to the workplace;
- f. Areas of previous security problems.

This evaluation may also include:

- a. Considering security features such as whether there is a reception area, there is adequate lighting in and around the workplace, there are multiple exits, door controls, panic buttons, and video monitors.
- b. Reviewing whether there are security guards present and, if so, where they are posted, if they patrol the building, and if they are provided with communication.
- c. Describing the building.

Program Controls

In situations where a hazard cannot be completely eliminated, the District will adhere to the following hierarchy of controls to reduce the risk to employees:

1) Engineering Controls

Engineering controls reduce the hazard through substitution or design. An example of an engineering control would be the installation of a physical barrier to protect employees from a member of the public (windows, deep counters). Engineering controls are not always feasible. If engineering controls are not feasible, the District will then consider work practice controls.

2) Work Practice Controls

Work practice controls reduce the hazard by changing organizational policies and procedures. An example of a work practice control would be requiring check-in procedures and/or itineraries to account for employees who work alone and are not under the direct supervision of management.

3) **Personal Protective Equipment (PPE)**

Generally, this type of intervention is not relevant to workplace violence prevention. An example of personal protective equipment would be ballistic body armor for law enforcement personnel.

Workplace Risks and Methods of Addressing

The Workplace Violence Prevention Committee completed a comprehensive site assessment in January 2024. The chart in Appendix A lists identified risks in the District which are not limited to a specific workplace, and the method for addressing each risk.

Preventing Workplace Violence Incidents

The District will use the following methods to prevent workplace violence incidents:

- Annual training for all employees on the signs/effects of workplace violence and the importance of reporting any issues of workplace violence;
- Bulletin announcement posted in each building to identify how and where to report incidents;
- Information regarding the policy, plan and process provided in the new hire on-boarding packet;
- The Workplace Violence Prevention plan and reporting forms will be posted on the district website for easy access;
- Annual review of the risk assessment tool to note improvements or additional areas of need completed by the WPVC;

Confidentiality

The WVPP does not require the disclosure of information otherwise kept confidential for security reasons. This information may include information which, if disclosed, would:

- 1) Interfere with law enforcement investigations or judicial proceedings;
- 2) Deprive a person of a right to a fair trial or impartial adjudication;
- 3) Identify a confidential source or disclose confidential information relating to a criminal investigation;
- 4) Reveal criminal investigative techniques or procedures, except routine techniques and procedures; or

- 5) Endanger the life or safety of any person.

Training

At the time of hire and annually thereafter, all employees will participate in the District's WVPP training. At a minimum, this training will include information on:

- 1) The requirements in law related to workplace violence prevention;
- 2) The risks in the workplace that were identified in the District's risk evaluation and determination of their workplace and do not need to be kept confidential for security reasons;
- 3) The measures that employees can take to protect themselves from the identified risks including specific procedures that the District has implemented to protect employees such as incident alert and notification procedures, appropriate work practices, emergency procedures, and use of security alarms and other devices;
- 4) The details of the District's written workplace violence prevention program; and
- 5) The location of the written workplace violence prevention program and how to obtain a copy.

Annual Review

On an annual basis, the District will use the Workplace Incidence Reports from the previous year to review and, if necessary, update its WVPP. As part of this process, the District will:

- 1) Conduct a risk evaluation and determination;
- 2) With the participation of the authorized employee representative, review past Workplace Incident Reports to identify trends in the types of incidents in the workplace and review the effectiveness of the mitigating actions taken.

Labor Law Section 27-b
12 NYCRR Section 800.6

.APPENDIX A

Workplace Violence Prevention Plan

Risk Assessment

Completed 1/24/24

A records review was completed by the WPV Coordinator and the District Clerk. There were no records found that documented incidents of Workplace Violence.

Area	Strengths	Potential Risks
BCC	Badges allowed employee access Buzzed into main office Required to sign in All exterior doors secure Front Parking lot well lit	If someone really wanted to get in, can they pull hard on the doors until they open? Maintenance/Cafeteria entry is dark-more lighting needed Kindergarten/2 nd grade entrance-potential blind spot (outside) Catherine Valley Trail entrance adjacent to school grounds Some cameras were not active (camera #4)
Hanlon	Entrance is secure View into rooms is clear Interior camera and lights good Cameras around the exterior of the building are very good	Foyer area only has one light bulb working Lighting outside at the end of hallways around building do not exist Courtyard has no exterior lighting 3 rd /4 th grade doors do not work well Secretary only has access to camera by front door and screen does not always work well Courtyard doors only open out; no card readers to allow access back in Hill-no lights Playground-no lights (was this intentional?) Playground signs of dusk to dawn do not exist Many areas of blind spots around exterior of building Lights along sidewalk to triple door do not exist

District Office	Outside entrance is good (light and camera)	Once in vestibule, you can enter the DO without being buzzed in No barriers between employees and guests (Joe/Kay) Door from DO to hallway (large area and Lisa's room) are unlocked
Maintenance Shop	Exterior lighting	No cameras near the man door or overhead door Doors are always open/unlocked Inside has many areas to hide and that are unlit Security of the shop as a whole is a concern Have access to Fitch's room from the shop No panic button Exit door by Kelly's office –another door has no exit sign or lights
Jr/Sr High	Badges worn well All exterior doors locked and secured Large spaces where students aren't is secured Internal cameras are good Key boxes outside work well	Lighting and cameras on back of building and fields is not great Neighborhood with gaps in fence border the fields w/no lights If lights are not on for tennis courts, there is no visibility beyond that When stadium lights are turned off; athletic manager/proctor return to building in complete dark Looking back toward the building from the fields is dark Shop room and auditorium should be locked when not in use Camera in courtyard is needed; lighting? Blind spot from triple doors to the right-no cameras or lights Staff parking lot-no camera; lighting is not great in staff parking lot at night
Bus Garage	Layout provides to easy sight line; few hiding spots	Man door does not shut or work correctly Lighting affects shadows due to busses Exterior lighting-one in front and one in back No cameras inside or outside Gas pump is an uncontrolled surveillance Only 1 mechanic; 1 position vacant Bus drivers are alone after extracurricular events Only one card reader on entire building

**ODESSA-MONTOUR CENTRAL SCHOOL DISTRICT
WORKPLACE VIOLENCE INCIDENT REPORT FORM**

The District prohibits workplace violence and will not tolerate violence, threats of violence, or intimidating conduct in the workplace.

Workplace violence is any physical assault or acts of aggressive behavior occurring where an employee performs any work-related duty in the course of their employment including, but not limited to:

- a) An attempt or threat, whether verbal or physical, to inflict physical injury upon an employee;
- b) Any intentional display of force which would give an employee reason to fear or expect bodily harm;
- c) Intentional and wrongful physical contact with an employee without their consent that entails some injury;
- d) Stalking an employee with the intent of causing fear of material harm to the physical safety and health of the employee when the stalking has arisen through and in the course of employment.

Instructions

This report will be completed by the Workplace Violence Prevention Coordinator following a report of workplace violence. It will be maintained for use in the annual Workplace Violence Prevention Program review and update.

Information about the Alleged Victim

(The person alleged to have been injured by the workplace violence.)

Name: _____

If this is a privacy concern case, "Privacy Concern Case" should be entered above in the Name section. The District treats incidents involving the following injuries or illnesses as privacy concern cases: (1) an injury or illness to an intimate body part or the reproductive system; (2) an injury or illness resulting from a sexual assault; (3) mental illness; (4) HIV infection; (5) needle stick injuries and cuts from sharp objects that are or may be contaminated with another person's blood or other potentially infectious material; and (6) other injuries or illnesses, if the employee independently and voluntarily requests that their name not be entered on the Report.

Job title: _____

Work address: _____

Home phone: _____ Cell phone: _____ Work phone: _____

Email: _____

SCHOOL DISTRICT
WORKPLACE VIOLENCE INCIDENT REPORT FORM (Cont'd.)

Describe the nature and extent of any injuries arising from the incident, including the name of the individual(s) injured:

Information about Witnesses

If possible, please list the names and known contact information for any witnesses, individuals who may have information related to this report, or individuals you have discussed the alleged incident(s) with:

District Response

Detail the actions that the District has taken in response to this incident of workplace violence:

Detail the actions that the District has taken or is considering as a result of the incident to prevent similar occurrences from happening in the future:

Completed by: _____
(name and title)

Completed on: _____
(Date)



February 28, 2024

Odessa-Montour Central School District
Board of Education
c/o Tracy Marchionda, Superintendent
P.O. Box 430
Odessa, NY 14869

Dear Ms. Marchionda and the Members of the Odessa Montour Central School District Board of Education,

The Dutton S. Peterson Memorial Library and the Montour Falls Memorial Library Boards of Trustees respectfully request that the OMCSO Board of Education place a library-funding proposition on the ballot at the 2024 annual budget vote and district election. At regularly scheduled board meetings, Dutton S. Peterson Memorial Library's held on 1/25/2024, and Montour Falls Memorial Library's held on 02/28/2023, each library board approved resolutions authorizing the signatories of this letter to make this request. Therefore, the libraries are jointly requesting that the following proposition be placed on the ballot at the 2024 annual budget vote and board election:

Shall the Board of Education of the Odessa-Montour Central School District be authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget in the amount of \$86,710.00 for the Dutton S. Peterson Memorial Library, (which is an increase of \$7,883.00 from the Dutton S. Peterson Memorial Library tax levy in effect for the year 2023-2024) and \$177,580.00 for the Montour Falls Memorial Library, (which is an increase of \$6,207.00 from the Montour Falls Memorial Library tax levy in effect for the year 2023-2024), which shall be paid to the Dutton S. Peterson Memorial Library and Montour Falls Memorial Library for the support and maintenance of the library; with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the Odessa-Montour Central School District.

The libraries reserve the right to withdraw this request before the election. Thank you in advance for your consideration. Representatives from both libraries can be reached by contacting the libraries and will be available if you have any further questions regarding this matter.

Sincerely,

John A. Parker, Board President
Dutton S. Peterson Memorial Library

Jen Fisher, Board President
Montour Falls Memorial Library



**COUNTY OF SCHUYLER
BOARD OF ELECTIONS**

105 Ninth St., Unit 13
Watkins Glen, New York 14891
Tel. (607) 535-8195 FAX (607) 535-8364
Email elections@co.schuyler.ny.us

COMMISSIONERS
Brian T. Eslinger
Joseph Fazzary

DEP. COMMISSIONERS
Alexandria LaMoreaux
Kristina A. Vondracek

Memorandum of Understanding

Date March 6, 2024

School Odessa-Montour Central School District

Re: **Voting Machine Usage by Schuyler County Schools**

Commissioners of the Schuyler County Board of Elections have approved the use of Voting Systems by other entities within the county responsible for holding elections. That use will be allowed under the following conditions:

1. Two (2) machine Custodians/Technicians (1 from each major party) must be selected from BOE trained staff.
2. A minimum of two (2) Election Inspectors (1 from each party) must be selected from the BOE list of certified inspectors. Non-BOE certified personnel may be used in addition if needed.
3. If necessary, Party Inspectors are the responsibility of the school using the machines.
4. Machines will be delivered and picked up by BOE personnel to maintain a chain of custody.
5. Machines will be stored in a safe and secure environment before, after and during use.
6. Ballot information will be provided by School Board Clerk.
7. Ballots will be defined by BOE staff on EMS equipment owned by BOE.
8. Ballot proof is the responsibility of the School Clerk.
9. Ballots may be ordered from printer by the school.
10. Ballot test decks may be ordered from the printer as well.
11. Damage to the machine will be the responsibility of the school.

Voting equipment will be loaned at no charge to the school. Cost of inspectors, technicians, ballots and others incidental to its use will be at the school's expense.

Commissioner _____ Commissioner _____

School Representative _____ Dated _____

SUBJECT: STUDENT ACCEPTABLE USE POLICY (AUP)

The Board will provide access to various computerized information resources through the District's computer system ("DCS") consisting of software, hardware, computer networks, and electronic communications systems for the purpose of completing assigned school work. This may include access to email, on-line services, and the Internet. It may include the opportunity for some students to have independent access to the DCS from their home or other remote locations. All use of the DCS, including independent use off school premises, will be subject to this policy. Further, all DCS use must be in support of education or research and consistent with the goals and purposes of the District. Any use of the DCS that is not related to school work is strictly prohibited and is subject to disciplinary action per the District's Code of Conduct.

Access to Inappropriate Content/Material and Use of Personal Technology or Electronic Devices

This policy is intended to establish general guidelines for the acceptable student use of the DCS and also to give students and parents or guardians notice that student use of the DCS will provide student access to external computer networks not controlled by the District. The District cannot screen or review all of the available content or materials on these external computer networks, thus, some of the available content or materials on these external networks may be deemed unsuitable for student use or access by parents or guardians.

It is virtually impossible to completely prevent access to content or material that may be considered inappropriate for students. Students may have the ability to access this content or material from their home, other locations off school premises and/or with a student's own personal technology or electronic device on school grounds or at school ~~events~~ functions. Parents and guardians should establish boundaries and standards for the appropriate and acceptable use of technology and communicate these boundaries and standards to their children. The acceptable use standards outlined in this policy apply to student use of technology via the DCS or any other electronic media or communications, including by means of a student's own personal technology or electronic device on school ~~grounds~~ premises or at school ~~events~~ functions.

Standards of Acceptable Use

Generally, the same standards of acceptable student conduct which apply to any school activity apply to use of the DCS. This policy does not attempt to articulate all required and/or acceptable uses of the DCS; nor is it the intention of this policy to define all inappropriate usage.

District students must also adhere to the laws, policies, and rules governing computers including, but not limited to, copyright laws, rights of software publishers, license agreements, and student rights of privacy created by federal and state law.

Students who engage in unacceptable use of the DCS may lose access in accordance with applicable due process procedures, and may be subject to further discipline in accordance with the District *Code of Conduct*.

(Continued)

2 of 2

2021

7315

Students

SUBJECT: STUDENT ACCEPTABLE USE POLICY (AUP) (Cont'd.)

Student data files and other electronic storage areas are considered District property subject to control and inspection. All usage of the DCS is monitored for acceptable use. All administrators may access all files, ~~and~~ communications and usage without prior notice to ensure system integrity and that users are complying with the requirements of this policy. ~~Students should not expect that~~ All use of the DCS and any information stored on the DCS will not be considered private.

Notification

The District's AUP will be disseminated to parents and students in order to provide notice of the school's requirements, expectations, and students' obligations when accessing the DCS.

General Obligations Law § 3-112

NOTE: Refer also to Policy #8271 -- Internet Safety/Internet Content Filtering Policy
District Code of Conduct

Students

SUBJECT: STUDENT USE OF PERSONAL TECHNOLOGY

The Board seeks to maintain a safe and secure environment for students and staff. Advances in technology have made it possible to expand the learning environment beyond traditional classroom boundaries. Using personal electronic devices during instructional time can enable students to explore new concepts, personalize their learning experience, and expand their global learning opportunities. Additionally, the use of personal technology devices is ubiquitous in today's society and standards for student use during non-instructional time should adapt to this change. This policy defines the use of personal technology during instructional and non-instructional times and reinforces the standard that all use, regardless of its purpose, must follow the guidelines outlined in the Student Acceptable Use Policy (AUP), the District's *Code of Conduct*, and the Dignity for All Students Act.

~~For the purposes of this policy, "Personal technology" includes all existing and emerging technology devices that can be used to take photographs; record or play audio or video; input text; upload and download media; connect to or receive information from the internet; and/or transmit or receive messages, telephone calls, or images. Examples of personal technology include (without limitation), but are not limited to, iPods and MP3 players; iPad, Nook, Kindle, and other tablet or PCs; laptop and netbook computers; personal digital assistants (PDAs), cell phones, and smart phones such as BlackBerry, iPhone, or Droid, as well as any device with and other similar capabilities devices. Unacceptable devices include, but are not limited to, gaming devices or consoles, laser pointers, modems or routers, and televisions.~~

~~For purposes of this policy, the term "school day" shall mean the period beginning when the student enters school grounds for a regularly scheduled period of instruction or testing and ending when the students leave school grounds with the expectation no to return to school grounds until the next regularly scheduled period of instruction or testing. The foregoing notwithstanding, the term "school day" shall not include any period when the students are on a school bus for transport to or from the student's home, or any period when the student is on school grounds or district provided transportation for sports or other extracurricular activities.~~

Instructional Purposes

~~It is the district's experience that student use of personal technology often distracts from attention to, and at times materially disrupts, the district's educational mission. Moreover, there is growing concern about the negative physical, psychological and emotional impacts that prolonged use of personal technology has on young people. The district's policy on the use of personal technology is designed to limit such use during the school day to that which is appropriate given this context.~~

Personal technology use by students is permitted during the school day for instructional purposes and/or in approved locations only. Teachers will indicate when and if classroom use is acceptable. Students are expected to act responsibly and thoughtfully when using technology resources. Students must first inquire with school administrators or teachers when they are unsure of the permissibility of a particular use of technology.

Instructional purposes include, but are not limited to, approved classroom activities, research, college admissions activities, career development, communication with experts, homework, and other activities as deemed appropriate by school staff.

It is also expected that students will comply with teacher and/or administrative directives to turn off devices and/or stow them in their personal property. Any failure to comply with such a request will result in disciplinary action per the district's Code of Conduct.

Non-Instructional Uses

Students in grades 3PK through grade 6 are strongly encouraged not to bring any personal technology to school. If a student in these grades does bring a personal technology device to school, it must be kept stowed in the student's bag out of sight with the other personal belongings.

If a student in grades 7 and 8 brings personal technology to school, the device must remain stowed in the student's locker at all times during the school day and may not be used during the school day.

For students in grades 9-12, the appropriate use of personal technology during non-instructional time is also allowed if students follow the guidelines in the AUP and Code of Conduct. The device may be used by the student during the student's lunch period and non-instructional times such as study hall. Non-instructional use includes texting, calling, and otherwise communicating with others during free periods and in common areas of the school building such as the hallways, cafeteria, study halls, buses, and student lounges. Other non-instructional uses include Internet searches, reading, listening to music, and watching videos. Use during non-instructional time must be conducted in a safe and unobtrusive manner. Devices must also be in silent mode to avoid disrupting others.

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2021
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7316

Students

SUBJECT: STUDENT USE OF PERSONAL TECHNOLOGY (Cont'd.)

Liability

The District will not be liable for the loss, damage, misuse, or theft of any personal technology brought to any of its school premises and/or functions. The District reserves the right to monitor,

inspect, and/or confiscate personal technology when the administration has reasonable suspicion to believe that a violation of school policy or criminal law has occurred.

The Board expressly prohibits use of personal technology in locker rooms, restrooms, Health Offices, and any other areas where a person would reasonably expect some degree of personal privacy.

Prohibition During State Assessments

All students are prohibited from bringing electronic devices into a classroom or other location where a New York State, national or local -assessment is being administered. Test proctors, test monitors, and school officials have the right to collect prohibited electronic devices prior to the start of the test and hold them while the test is being administered, including break periods. Admission to any assessment will be denied to any student who refuses to relinquish a prohibited device.

Students with disabilities may use certain devices if the device is specified in that student's IEP or 504 plan or a student has provided medical documentation that they require the device during testing.

Permission

Students will not be permitted to use personal technology devices ~~in school or at school functions on school premises or at school functions~~ until they have reviewed the AUP, the applicable sections of the *Code of Conduct* and associated technology guidelines, and signed the Student Use of Personal Technology Permission Form with their parents. The District reserves the right to restrict student use of District-owned technologies and personal technology on school property premises or at school ~~sponsored events, functions.~~

Students must follow the guidelines for use set out in the District *Code of Conduct* and the AUP at all times. Consequences for misuse are set forth in the District's *Code of Conduct*.

NOTE: Refer also to Policies #7315 -- Student Acceptable Use Policy (AUP)
#7550 -- Dignity for All Students
#8271 -- Internet Safety/Internet Content Filtering Policy

Adopted: ~~12/9/21~~

SUBJECT: WEAPONS IN SCHOOL AND THE GUN-FREE SCHOOLS ACT

With the exception of those students who receive prior written permission from the Board or its designee, no student may bring in or possess any "firearm" or "weapon" on school property, on a school bus or District vehicle, in school buildings, or at school-sponsored ~~activities or settings~~ functions under the control or supervision of the District regardless of location. Any student who has been found guilty of bringing in or possessing a firearm or weapon in violation of this policy will be disciplined in a manner consistent with law and the District's *Code of Conduct*. Discipline may include a mandatory suspension for a period of not less than one calendar year for a student who is determined to have violated the Federal Gun-Free Schools Act and its implementing provisions in the New York State Education Law, provided that the Superintendent may modify the suspension requirement on a case-by-case basis.

Students who have brought a "weapon" or "firearm" to school will be referred by the Superintendent to either a presentment agency (the agency or authority responsible for presenting a juvenile delinquency proceeding) or to appropriate law enforcement officials. These referrals will be made as follows: a student who is under the age of 16 and who is not a 14 or 15 year-old who qualifies for juvenile offender status under the Criminal Procedure Law will be referred to a presentment agency for juvenile delinquency proceedings; a student who is 16 years old or older, or who is 14 or 15 and qualifies for juvenile offender status, will be referred to the appropriate law enforcement authorities.

For the purposes of this policy, the term "weapon" will be as defined in 18 USC 930(g)(2).

For the purposes of this policy, the term "firearm" will be as defined in 18 USC 921(a).

Students with disabilities continue to be entitled to all rights set forth in the Individuals with Disabilities Act and Education Law Article 89. This policy does not authorize suspension of students with disabilities in violation of those authorities.

This policy also does not diminish the authority of the Board to offer courses in instruction in the safe use of firearms in accordance with Education Law Section 809-a.

Gun-Free Schools Act as amended by the Every Student Succeeds Act (ESSA) of 2015, 20 USC § 7961
18 USC §§ 921(a) and 930(g)(2)
Criminal Procedure Law § 1.20(42)
Education Law §§ 809-a and 3214

NOTE: Refer also to Policies #3411 -- Prohibition of Weapons on School Grounds
#7313 -- Suspension of Students
District *Code of Conduct*

Adopted: ~~12/9/21~~

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Students

SUBJECT: SEXUAL HARASSMENT OF STUDENTS

The Board District affirms its commitment to provide an creating and maintain an environment which is free from sex-based discrimination and sexual harassment, including sexual violence and intimidation. Consistent with this commitment and in accordance with law and regulation, The Board District, therefore, prohibits all forms of sexual harassment against students by other students of students by any individual , employees, school volunteers, and non employees such as contractors and vendors, which occur on school grounds premises or at school sponsored events functions, programs, or activities, including those that take place at locations off school premises.

The District adopts this policy as part of its effort to provide for the prompt and equitable resolution of complaints of sexual harassment of students. The District will promptly respond to reports of sexual harassment of students, ensure that all investigations are conducted within a reasonably prompt time frame and under a predictable fair grievance process that provides due process protections, and impose disciplinary measures and implement remedies when warranted.

Inquiries about this policy may be directed to the District's Civil Rights Compliance Officer(s) (CRCO(s)), Title IX Coordinator(s) and/or the Dignity Act Coordinator(s).

Sexual Harassment

Sexual harassment is a form of sex discrimination and is unlawful. It includes harassment on the basis of sex, sexual orientation, self-identified or perceived sex, gender expression, gender identify, and the status of being transgender. Sexual harassment can occur between any individual, regardless of their sex or gender.

Sexual harassment consists of subjecting an individual to ~~is~~ unwelcome conduct which is either of a sexual nature or which is directed at an individual because of that individual's sex. It includes unwelcome sexual advances, requests for sexual favors, and other verbal, non-verbal, or physical conduct of a sexual nature including sexual violence. Sexual violence refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence includes, but is not limited to: rape, sexual assault, sexual battery, and sexual coercion.

This conduct may, among other things, have the purpose or effect of: creating an intimidating, hostile, or offensive environment; substantially or unreasonably interfering with a student's educational performance, opportunities, benefits, or well-being; or otherwise adversely affecting a student's educational opportunities. Petty slights or trivial inconveniences generally do not constitute harassing conduct.

~~Sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from students, District employees, or third parties such as visitors or school volunteers.~~

~~Determinations as to whether conduct or an incident constitutes sexual harassment will be made consistent with applicable law and regulation, as well as any applicable District policy, regulation, procedure, or other comment such as the District's *Code of Conduct*. The examples below are intended to serve as a general guide for individuals in determining what may constitute sexual harassment. These examples should not be construed to add or limit the rights that students possess as a matter of law.~~

Prohibited Conduct Examples of Sexual Harassment

Sexual harassment can be verbal, non-verbal, or physical. Examples of this conduct may include, but are not limited to, the following:

a) Unwanted physical acts of a sexual nature, such as:

1. Touching, pinching, patting, kissing, hugging, grabbing, brushing against another person's body, or poking another person's body; and

2. Rape, sexual battery, molestation, or attempts to commit these assaults.

~~Verbal abuse or ridicule, including innuendoes, stories and jokes that are sexual in nature and/or gender-related. This might include inappropriate sex-oriented comments on appearance, including dress or physical features.~~

b) Engaging in sexual conduct with an individual who is unable to consent due to age, use of drugs or alcohol, intellectual disability, or other disability.

~~Direct or indirect threats or bribes for unwanted sexual activity.~~

c) Unwanted sexual advances or propositions such as:

1. Demanding sexual favors of a student, insinuating that refusal to acquiesce to such favors will adversely affect a student's grades, references, academic or scholastic placement, and/or participation in extracurricular activities; and

2. Subtle or obvious pressure for unwelcome sexual activities.

~~Asking or commenting about a person's sexual activities.~~

d) Unwelcome and unwanted physical contact of a sexual nature including, but not limited to, physical acts such as assault, impeding or blocking movement, offensive touching, or any physical interference with normal work or movement. Verbal abuse or ridicule, including profanity, innuendoes, stories and jokes that are sexual in nature and/or gender-related. This might include inappropriate sex-oriented comments on appearance, including dress or physical features.

e) Asking or commenting about a person's sexual activities.

~~Displaying or distributing pornographic or other sexually explicit materials such as magazines, pictures, internet material, cartoons, etc.~~

f) Hostile actions taken against an individual because of that individual's sex, sexual orientation, gender identity, and the status of being transgender.

g) Displaying or distributing pornographic or other sexually explicit materials (print or digital) such as magazines, pictures, internet material, cartoons, etc.

~~The use of profanity and/or other obscenities that are sexually suggestive or degrading in nature.~~

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Students

SUBJECT: SEXUAL HARASSMENT OF STUDENTS (Cont'd.)

- g.h)** Unwelcome staring, leering, or gesturing which is sexually suggestive in nature.
- h.i)** Unwelcome and/or offensive public displays of sexual or physical affection.
- i.j)** Clothing that reflects sexually obscene and/or sexually explicit messages, slogans, or pictures.
- ~~j) Demanding sexual favors of a student, insinuating that refusal to acquiesce in such favors will adversely affect a student's grades, references, academic or scholastic placement, and/or participation in extracurricular activities.~~
- ~~k) Engaging in sexual conduct with an individual who is unable to consent due to his or her age, use of drugs or alcohol, intellectual disability, or other disability.~~
- l.k)** Any other unwelcome and unwanted sexually oriented and/or gender-based behavior which is sexually demeaning, belittling, intimidating, or perpetrates sexual stereotypes and attitudes.

Investigation of Complaints and Grievances

In order for the ~~Board District~~ to enforce this policy, and to take corrective measures as may be necessary, it is essential that ~~any student~~ who believes ~~he or she has they have~~ been a victim of sexual harassment in the school environment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, ~~should~~ immediately report ~~such the alleged harassment, conduct or incident. Reports of sexual harassment may be made orally or in writing to any District employee including, but not limited to, a teacher, building principal, CRCO, Title IX Coordinator DAC. The District recognizes that sexual harassment is a sensitive issue and that students may choose to inform any trusted staff member of suspected discrimination or harassment.~~

~~All District employees Staff members who witness or receive such complaints an oral or written report of sexual harassment must with immediately inform the Civil Rights Compliance Officer (CRCO). Failure to immediately inform the CRCO may subject the employee to discipline up to and including termination. If the CRCO is unavailable, including due to a conflict of interest or other disqualifying reason, the report will be directed to the alternate CRCO. Where appropriate, the CRCO may seek the assistance of the relevant Dignity Act Coordinator in investigating, responding to, and remedying student complaints of discrimination and/or harassment. In the event that the CRCO is the alleged offender, the report will be directed to another CRCO, if the District has designated one.~~

~~Additionally, District employees must comply with reporting requirements in any other applicable District policy or document. Applicable policies or documents may include: Policy #3420 – Nondiscrimination and Anti-Harassment in the District; Policy #3421- Title IX and Sex Discrimination; Policy #7550-Dignity for all Student; and the District's Code of Conduct.~~

The District will act to promptly, thoroughly, and equitably investigate all complaints, whether

~~verbal oral~~ or written, of sexual harassment of students and will promptly take appropriate action to protect ~~individuals~~ students from further sexual harassment. All complaints will be handled in a manner consistent with the District's policies and procedures regarding the investigation of discrimination and harassment complaints, including Policy #3420 — Non-Discrimination and Anti-Harassment in the District.

~~Additional information regarding the District's discrimination and harassment complaint and grievance procedures, including but not limited to the designation of the CRCO, knowingly making false accusations, and possible corrective actions, can be found in Policy #3420 — Non-Discrimination and Anti-Harassment in the District.~~

~~The determination as to which policies and/or documents are applicable is fact specific, and the CRCO may work with other District staff such as the District's Title IX Coordinator(s) and/or DAC(s) to determine which District policies and/or documents are applicable to the specific facts of the complaint.~~

~~If an investigation reveals that sexual harassment has occurred, the district will take immediate corrective action as warranted. This action will be taken in accordance with applicable laws and regulations, as well as any applicable District policy, regulation, procedure, collective bargaining agreement, third-party contract, or other document such as the District's *Code of Conduct*.~~

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SUBJECT: SEXUAL HARASSMENT OF STUDENTS (Cont'd.)**Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)**

The Board District prohibits ~~any retaliatory retaliation~~ against any individual because the individual made a report or complaint, testified, assisted, or participated or refused to participate in an investigation, proceeding, or hearing related to a complain of sexual harrassment. ~~behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment.~~

Complaints of retaliation may be directed to the CRCO. In the event the CRCO ~~is unavailable -is the alleged offender including due to a conflict of interest or other disqualifying reason,~~ the report will be directed to ~~another the alternate~~ CRCO, ~~if one has been designated.~~

Where appropriate, follow-up inquiries will be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of sexual harassment have not suffered retaliation.

~~Equal Educational Opportunities Act of 1974, 20 USC § 1701 et seq.
Title Iv of the Civil Rights Act of 1964, 42 USC § 20000c et seq.
Title IX of the Education Amendments of 1972, 20 USC § 1681 et seq.
34 CFR § 100 et seq.
45 CVPF Part 86
Civil Rights Act Law of 1991, 42 USC § 40-c 1981(a)
Title IX of the Education Amendments of 1972, 20 USC § 1681 et seq.
34 CFR § 100 et seq.
Education Law § 10-18, 313, 2801(+), and 3201-a
New York State Human Rights Law, § 290 et seq
OCR Dear Colleague Letter, April 4, 2011
8 NYCRR § 100.2
9 NYCRR § 466 et seq~~

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Adopted: 12/9/21

SUBJECT: LOSS OR DESTRUCTION OF DISTRICT PROPERTY OR RESOURCES

The District is authorized to seek restitution, through civil action when necessary, from the parent or guardian of an unemancipated student ~~over the age of ten and~~ under the age of 18 where the student:

- a) Has willfully, maliciously, or unlawfully damaged, defaced, or destroyed real or personal property in the care, custody, and/or ownership of the District; or
- b) Has knowingly entered or remained in a District building, and wrongfully taken, obtained, or withheld personal property owned or maintained by the District.

False Reporting of an Incident and/or Placing a False Bomb

The District is also authorized to seek restitution, as described in law, from a parent or guardian of an unemancipated student ~~over the age of ten and~~ under the age of 18 where the student:

- a) Has falsely reported an incident; or
- b) Has placed a false bomb as defined in the New York State Penal Law.

Damages for falsely reporting an incident or placing a false bomb means the funds reasonably expended by the District in responding to the false report of an incident or false bomb, less the amount of any funds which have been or will be recovered from any other source as described in law.

In seeking restitution, the District will file with the court, the County District Attorney, and defense counsel, an affidavit stating that the funds reasonably expended for which restitution is being sought have not been, and will not be, recovered from any other source or in any other civil or criminal proceeding, except as provided for in accordance with General Obligations Law.

General Obligations Law § 3-112
Penal Law §§ 60.27, 240.50, 240.55, 240.60 and 240.61

Adopted: 12/9/21

Student Funds
Reconciliation Statement
Jan. 2024

Account Balance: 1/31/2024

\$56,207.35

\$102.09 add: interest

\$56,309.44

Bank Balance 1/31/2024

\$46,309.44

\$0.00 less outstanding checks

\$10,000.00 (cd)

\$56,309.44

less outstanding checks

ODESSA-MONTOUR CENTRAL SCHOOL

MONTHLY FINANCIAL STATEMENT ON EXTRACLASSROOM ACTIVITY FUND

FOR THE MONTH OF JANUARY 2024

ACCOUNTS	BEGINNING BALANCE 7/1/2023	BEGINNING BALANCE 1/1/2024	MONTHLY RECEIPTS	TOTAL RECEIPTS	TOTAL RECEIPTS & BALANCES	MONTHLY PAYMENTS	TOTAL PAYMENTS	MONTH-END BALANCE
CLASS OF 2024	\$2,657.93	\$17,792.62	\$1,980.00	\$18,080.25	\$20,738.18	\$0.00	\$965.56	\$19,772.62
CLASS OF 2025	\$2,013.87	\$1,407.73	\$0.00	\$297.10	\$2,310.97	\$0.00	\$903.24	\$1,407.73
CLASS OF 2026	\$542.28	\$1,892.60	\$0.00	\$2,723.71	\$3,265.99	\$0.00	\$1,373.39	\$1,892.60
CLASS OF 2027	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
YEARBOOK	\$412.54	\$843.46	\$72.48	\$503.40	\$915.94	\$0.00	\$0.00	\$915.94
HS STUDENT COUNCIL	\$4,280.13	\$2,772.40	\$586.35	\$8,337.54	\$12,617.67	\$172.46	\$9,431.38	\$3,186.29
HONOR SOCIETY	\$1,850.44	\$1,880.44	\$10.00	\$40.00	\$1,890.44	\$0.00	\$0.00	\$1,890.44
JH STUDENT COUNCIL	\$1,309.94	\$1,215.56	\$0.00	\$0.00	\$1,309.94	\$26.98	\$121.36	\$1,188.58
STUDENT COUNCIL	\$1,735.96	\$1,627.12	\$0.00	\$0.00	\$1,735.96	\$0.00	\$108.84	\$1,627.12
SALES TAX	\$1,585.52	\$2,285.60	\$314.10	\$1,014.18	\$2,599.70	\$0.00	\$0.00	\$2,599.70
CHEERLEADER S	\$874.43	\$874.43	\$0.00	\$0.00	\$874.43	\$0.00	\$0.00	\$874.43
ART CLUB	\$102.19	\$102.19	\$0.00	\$0.00	\$102.19	\$0.00	\$0.00	\$102.19
CLASS OF 2023	\$14,738.47	\$0.00	\$0.00	\$0.00	\$14,738.47	\$0.00	\$14,738.47	\$0.00
NJHS	\$953.11	\$953.11	\$0.00	\$0.00	\$953.11	\$0.00	\$0.00	\$953.11
WBL	\$3,980.98	\$3,650.43	\$60.00	\$199.50	\$4,180.48	\$50.44	\$520.49	\$3,659.99
DRAMA	\$1,329.28	\$1,555.64	\$0.00	\$226.36	\$1,555.64	\$0.00	\$0.00	\$1,555.64
INTERACT	\$592.03	\$594.84	\$46.00	\$309.25	\$901.28	\$310.46	\$570.90	\$330.38
VARSITY O CLUB	\$10,562.97	\$11,534.10	\$6,532.15	\$16,306.78	\$26,869.75	\$3,825.66	\$12,629.16	\$14,240.59
DIVERSITY CLUB	\$10.00	\$10.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$10.00
ACCOUNT TOTALS	\$49,532.07	\$50,992.27	\$9,601.08	\$48,038.07	\$97,570.14	\$4,386.00	\$41,362.79	\$56,207.35

Signature Judy Kustentula 3/6/24
Central Treasurer, Student Activity Fund

Student Funds
Reconciliation Statement
Feb-24

Account Balance: 2/29/2024

\$59,788.44

\$98.12 add: interest

\$59,886.56

Bank Balance 2/29/2024

\$50,061.56

\$175.00 less outstanding checks

\$10,000.00 (cd)

\$59,886.56

(\$0.00)

less outstanding checks

630 \$175.00

total 175.00

ODESSA-MONTOUR CENTRAL SCHOOL

MONTHLY FINANCIAL STATEMENT ON EXTRACLASSROOM ACTIVITY FUND

FOR THE MONTH OF FEBRUARY 2024


ACCOUNTS	BEGINNING BALANCE 7/1/2023	BEGINNING BALANCE 2/1/2024	MONTHLY RECEIPTS	TOTAL RECEIPTS	TOTAL RECEIPTS & BALANCES	MONTHLY PAYMENTS	TOTAL PAYMENTS	MONTH-END BALANCE
CLASS OF 2024	\$2,657.93	\$19,772.62	\$1,935.00	\$20,015.25	\$22,673.18	\$3,158.60	\$4,124.16	\$18,549.02
CLASS OF 2025	\$2,013.87	\$1,407.73	\$0.00	\$297.10	\$2,310.97	\$0.00	\$903.24	\$1,407.73
CLASS OF 2026	\$542.28	\$1,892.60	\$1,423.69	\$4,147.40	\$4,689.68	\$0.00	\$1,373.39	\$3,316.29
CLASS OF 2027	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
YEARBOOK	\$412.54	\$915.94	\$375.69	\$879.49	\$1,292.03	\$0.00	\$0.00	\$1,292.03
HS STUDENT COUNCIL	\$4,280.13	\$3,186.29	\$2,607.00	\$10,944.54	\$15,224.67	\$0.00	\$9,431.38	\$5,793.29
HONOR SOCIETY	\$1,850.44	\$1,890.44	\$120.00	\$160.00	\$2,010.44	\$0.00	\$0.00	\$2,010.44
JH STUDENT COUNCIL	\$1,309.94	\$1,188.58	\$0.00	\$0.00	\$1,309.94	\$50.00	\$171.36	\$1,138.58
STUDENT COUNCIL	\$1,735.96	\$1,627.12	\$0.00	\$0.00	\$1,735.96	\$0.00	\$108.84	\$1,627.12
SALES TAX	\$1,585.52	\$2,599.70	\$144.76	\$1,158.94	\$2,744.46	\$0.00	\$0.00	\$2,744.46
CHEERLEADER S	\$874.43	\$874.43	\$0.00	\$0.00	\$874.43	\$0.00	\$0.00	\$874.43
ART CLUB	\$102.19	\$102.19	\$0.00	\$0.00	\$102.19	\$0.00	\$0.00	\$102.19
CLASS OF 2023	\$14,738.47	\$0.00	\$0.00	\$0.00	\$14,738.47	\$0.00	\$14,738.47	\$0.00
NJHS	\$953.11	\$953.11	\$0.00	\$0.00	\$953.11	\$0.00	\$0.00	\$953.11
WBL	\$3,980.98	\$3,659.99	\$208.50	\$408.00	\$4,388.98	\$515.90	\$1,036.39	\$3,352.59
DRAMA	\$1,329.28	\$1,555.64	\$0.00	\$226.36	\$1,555.64	\$0.00	\$0.00	\$1,555.64
INTERACT	\$592.03	\$330.38	\$0.00	\$309.25	\$901.28	\$0.00	\$570.90	\$330.38
VARSITY O	\$10,562.97	\$14,240.59	\$1,602.64	\$17,909.42	\$28,472.39	\$1,112.09	\$13,741.25	\$14,731.14
DIVERSITY CLUB	\$10.00	\$10.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$10.00
ACCOUNT TOTALS	\$49,532.07	\$56,207.35	\$8,417.28	\$56,455.75	\$105,987.82	\$4,836.59	\$46,199.38	\$59,788.44
Signature <i>Judy Kuester</i> Central Treasurer, Student Activity Fund								
<i>3/6/24</i>								

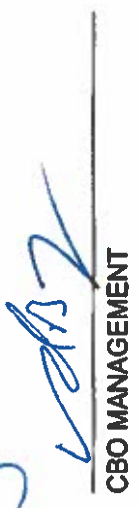
Odessa Montour CSD

January 31, 2024

	GENERAL FUND CHECKING <u>CCTC</u>	GENERAL FUND MMA <u>CHASE</u>	TAX COLLECTION <u>CCTC</u>	ALL RESERVES CASH ACCOUNT <u>CHASE</u>
BALANCE PRIOR MONTH	\$990,793.23	\$6,913,341.51	\$1,062,920.86	\$2,883,275.91
CURRENT MONTH RECEIPTS	\$1,996,471.87	\$2,805,543.74	\$984.43	\$4,270.19
TOTAL	\$2,987,265.10	\$9,718,885.25	\$1,063,905.29	\$2,887,546.10
DISBURSEMENTS CURRENT MONTH	-\$1,368,991.07	-\$1,000,000.00	-\$1,062,820.86	-\$19,247.90
BALANCE PER BOOKS	<u>\$1,618,274.03</u>	<u>\$8,718,885.25</u>	<u>\$1,084.43</u>	<u>\$2,868,298.20</u>
BALANCE PER BANK STATEMENT	\$1,347,185.70	\$8,718,885.25	\$1,084.43	\$2,868,298.20
LESS OUTSTANDING CHECKS	-\$11,103.08	\$0.00	\$0.00	\$0.00
DEPOSITS IN TRANSIT	\$0.00	\$0.00	\$0.00	\$0.00
RECONCILING ITEMS	\$282,191.41	\$0.00	\$0.00	\$0.00
BALANCE IN BANK	<u>\$1,618,274.03</u>	<u>\$8,718,885.25</u>	<u>\$1,084.43</u>	<u>\$2,868,298.20</u>
	SCHOOL LUNCH <u>CCTC</u>	FEDERAL CHECKING <u>CCTC</u>	CAPITAL FUND CHECKING <u>CHASE</u>	CAPITAL FUND MMA <u>CHASE</u>
BALANCE PRIOR MONTH	\$584,776.27	\$97,340.68	\$0.00	\$1,168,510.38
CURRENT MONTH RECEIPTS	\$2,954.21	\$200,130.83	\$186,672.69	\$786.40
TOTAL	\$587,730.48	\$297,471.51	\$186,672.69	\$1,169,296.78
DISBURSEMENTS CURRENT MONTH	-\$38,868.13	-\$153,669.10	-\$9,154.51	-\$186,672.69
BALANCE PER BOOKS	<u>\$548,862.35</u>	<u>\$143,802.41</u>	<u>\$177,518.18</u>	<u>\$982,624.09</u>
BALANCE PER BANK STATEMENT	\$542,471.69	\$76,283.12	\$177,518.18	\$982,624.09
LESS OUTSTANDING CHECKS	\$0.00	\$0.00	\$0.00	\$0.00
DEPOSITS IN TRANSIT	\$102.92	\$0.00	\$0.00	\$0.00
RECONCILING ITEMS	\$6,287.74	\$67,519.29	\$0.00	\$0.00
BALANCE IN BANK	<u>\$548,862.35</u>	<u>\$143,802.41</u>	<u>\$177,518.18</u>	<u>\$982,624.09</u>

	TRUST/ AGENCY	PAYROLL	SCHOLARSHIP CHECKING	DEBT SERVICE
	<u>CCIC</u>	<u>CCIC</u>	<u>TOMPKINS</u>	<u>CHASE</u>
BALANCE PRIOR MONTH	\$118,700.94	\$0.00	\$3,553.42	\$762,812.49
CURRENT MONTH RECEIPTS	\$741,929.88	\$467,255.86	\$800.06	\$518.11
TOTAL	\$860,630.82	\$467,255.86	\$4,353.48	\$763,330.60
DISBURSEMENTS CURRENT MONTH	-\$709,578.12	-\$467,255.86	-2,100.00	\$0.00
BALANCE PER BOOKS	<u>\$151,052.70</u>	<u>\$0.00</u>	<u>\$2,253.48</u>	<u>\$763,330.60</u>
BALANCE PER BANK STATEMENT	\$274,108.77	\$235,922.17	\$3,353.48	\$763,330.60
LESS OUTSTANDING CHECKS	-\$2,851.74	\$0.00	-\$1,100.00	\$0.00
DEPOSITS IN TRANSIT	\$0.00	\$0.00	\$0.00	\$0.00
RECONCILING ITEMS	-\$120,204.33	-\$235,922.17	\$0.00	\$0.00
BALANCE IN BANK	<u>\$151,052.70</u>	<u>\$0.00</u>	<u>\$2,253.48</u>	<u>\$763,330.60</u>


Treasurer


CBO MANAGEMENT

ODESSA MONTEUR TRESURER'S MONTHLY REPORT
MEMORIAL FUNDS
Jan-24

EXPENDABLE TRUST SAVINGS A/Cs
- Tompkins Trust Co. -

A/C Name	A/C #	Bank	Prior Mo. Balance	Code	Interest Earned	Int. Earned From Mt. CDs	Contribs.	Awards Distrib.	Balance
Baird Scholarship Fund	1433497858	TCTC	6,586.12	D TE20004 C TE2401-04	0.28	94.25	-	0.00	6,680.65
Buck Scholarship Fund	1417000601	TCTC	1,498.85	D TE20003 C TE2401-03	0.06	38.39	-	0.00	1,538.30
Dolan Math Scholarship	1517000415	TCTC	3,040.47	D TE20006 C TE2401-06	0.12	16.32	-	100.00	2,956.91
D. Forrest Fund	1917000415	TCTC	1,057.91	D TE20005 C TE2401-05	0.05	-	-	0.00	1,057.96
Gabriel Loan Fund	1417000415	TCTC	6,007.23	D TE20001 C TE2401-01	0.26	41.55	-	0.00	6,048.04
Grover Scholarship	1433543094	TCTC	1,707.76	D TE20008 C TE2401-08	0.07	-	-	0.00	1,707.83
Frank Mudrak Fund	1417000415	TCTC	4,183.63	D TE20010 C TE2401-10	0.18	-	-	0.00	4,183.71
Van Buskirk Memorial Fund	2217000423	TCTC	430.05	D TE20002 C TE2401-02	0.02	31.35	-	0.00	461.42
Dr. Francis Ward Fund	1617000415	TCTC	1,567.49	D TE20007 C TE2401-07	0.06	4.98	-	200.00	1,372.63
Sam Warren Scholarship	1433893575	TCTC	4,134.80	D TE20009 C TE2401-09	0.17	-	-	0.00	4,134.97
Kimble Scholarship	8140031739	TCTC	3,604.67	D TE20011 C TE2401-11	0.15	-	-	0.00	3,604.82
			33,819.88		1.42	226.84	-	300.00	33,748.14

Jennie Adriansen
Jennie Adriansen, Treasurer
2.6.24
15/10/24
2/1/24

**ODESSA-MONTOUR SCHOOL DISTRICT
CLAIMS AUDITOR REPORT
FOR THE MONTH OF JANUARY 2024**

FUND	CHECK DATE	CHECK NUMBERS	VOIDED CHECKS	TOTAL
GENERAL FUND	1/4/2024	15640-15650		\$ 197,712.86
	1/3/2024	15651		\$ 100.00
BOCES BILL	1/11/2024	15652-15653		\$ 331,392.87
	1/11/2024	15654-15668		\$ 66,334.42
	1/18/2024	15669-15698		\$ 37,846.11
	1/25/2024	15699-15718		28967.05
SCHOOL LUNCH	1/4/2024	283-291		\$ 19,850.50
BOCES BILL	1/11/2024	292		\$ 6,170.00
SPECIAL AID	1/4/2024	2090		\$ 1,150.00
	1/11/2024	2091-2092		\$ 4,233.72
	1/25/2024	2093-2094		\$ 26,168.20
CAPITAL	1/11/2024	654		\$ 2,998.51
	1/18/2024	655-656		\$ 5,311.00
	1/25/2024	657		\$ 845.00
T&A				
TE	1/4/2024	1078		\$ 1,000.00

TOTAL # CHECKS AUDITED 99

TOTAL \$ AMOUNT PAID \$ 730,080.24



 CLAIMS AUDITOR SIGNATURE



 DATE



**ODESSA-MONTOUR SCHOOL DISTRICT
CLAIMS AUDITOR REPORT
FOR THE MONTH OF JANUARY 2024**

*THE FOLLOWING CLAIMS WERE NOT IN COMPLIANCE DUE TO THE DISCOVERED CONDITIONS LISTED:

DISCOVERED CONDITION	CHECK #	VENDOR	AMOUNT	CLAIMS AUDITOR REQUESTED CORRECTION	CORRECTIVE ACTION TAKEN	COMMENTS
CONFIRMING PO- INVOICE DATE PRIOR TO PURCHASE ORDER DATE	15705	FEDEX	62.68	PO#24-00473 DATED 1/17/2024, INVOICES DATED 1/8/2024.	NONE	PO PROCESS SHOULD BE COMPLETE PRIOR TO REQUESTING GOODS OR SERVICES
MISSING APPROVAL SIGNATURE	15706	FINGER LAKES MEDIA	353.86	NEED OK TO PAY FOR INVOICE #54A07F7A	NONE	NONE
INCORRECT INVOICE NUMBER	15638	Woodwind & Brasswind	64.11	VOID AND RE-ISSUE AFTER CORRECTION IS MADE.	NONE	VOID AND RE-ISSUE AFTER CORRECTION IS MADE.

TOTAL CHECKS W/ DC 3

PERCENT TO TOTAL CHECKS 3.03%

ODESSA MONTOUR CSD

Revenue Status Report As Of: 03/08/2024
Fiscal Year: 2024

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001.000		Real Property Taxes	4,733,384.00	0.00	4,733,384.00	4,803,351.63		69,967.63
1080.000		Fed. Pmts. in Lieu of Taxes	4,000.00	0.00	4,000.00	6,731.22		2,731.22
1085.000		STAR Reimbursement	713,548.00	0.00	713,548.00	643,580.31	69,967.69	
1090.000		Int. & Penal. on Real Prop. Tax	12,000.00	0.00	12,000.00	5,801.56	6,198.44	
1311.000		Other Day School Tuition (Indv	0.00	0.00	0.00	13,542.85		13,542.85
2401.000		Interest and Earnings	10,000.00	0.00	10,000.00	74,462.63		64,462.63
2413.000		Rental of Real Property, BOCES	3,000.00	0.00	3,000.00	3,000.00		
2650.000		Sale Scrap & Excess Material	300.00	0.00	300.00	292.91	7.09	
2690.000		Other Compensation for Loss	0.00	0.00	0.00	31.79		31.79
2701.000		Refund PY Exp-BOCES Aided Svc	150,000.00	0.00	150,000.00	311,171.97		161,171.97
2702.000		Refund PY Exp-Contracted Trans	0.00	0.00	0.00	38,771.99		38,771.99
2703.000		Refund PY Exp-Other-Not T	35,000.00	0.00	35,000.00	44,862.14		9,862.14
2705.000		Gifts and Donations	0.00	0.00	0.00	89.05		89.05
2770.000		Other Unclassified Rev.(Spec)	0.00	0.00	0.00	12,897.00		12,897.00
3101.000		Basic Formula Aid-Gen Aids (Ex	12,469,424.00	0.00	12,469,424.00	5,073,499.48	7,395,924.52	
3101.100		BASIC FORMULA-EXCESS COST	19,808.00	0.00	19,808.00	271,324.04		251,516.04
3102.000		Lottery Aid	0.00	0.00	0.00	1,224,621.42		1,224,621.42
3102.100		Cannabis Aid	0.00	0.00	0.00	1,817.19		1,817.19
3102.200		Mobile Sports Wagering Aid	0.00	0.00	0.00	397,062.00		397,062.00
3103.000		BOCES Aid (Sect 3609a Ed Law)	1,200,000.00	0.00	1,200,000.00	311,734.00	888,266.00	
3260.000		Textbook Aid (Incl Txtbk/Lott)	39,489.00	0.00	39,489.00	10,515.00	28,974.00	
3262.000		Computer Sftwre, Hrdwre Aid	22,847.00	0.00	22,847.00	0.00	22,847.00	
3263.000		Library AV Loan Program Aid	4,358.00	0.00	4,358.00	0.00	4,358.00	
3289.000		Other State Aid	0.00	0.00	0.00	1,596.00		1,596.00
4601.000		Medic.Ass't-Sch Age-Sch Yr Pro	15,000.00	0.00	15,000.00	9,385.30	5,614.70	
5050.000		Interfund Trans. for Debt Svs	63,720.00	0.00	63,720.00	63,720.00		
5997.000		Appropriated Reserves	0.00	393,464.55	393,464.55	0.00	393,464.55	
5999.000		Appropriated Fund Balance	483,114.00	3,350,000.00	3,833,114.00	0.00	3,833,114.00	
5999.999		Est. for Carryover Encumbrance	0.00	121,983.21	121,983.21	0.00	121,983.21	
Total GENERAL FUND			19,978,992.00	3,865,447.76	23,844,439.76	13,323,861.48	12,770,719.20	2,250,140.92

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

ODESSA MONTOUR CSD

Revenue Status Report As Of: 03/08/2024
Fiscal Year: 2024

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
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Selection Criteria

Criteria Name: Last Run
As Of Date: 03/08/2024

Suppress revenue accounts with no activity
Show special revenue accounts 5997-5999

Sort by: Fund/Revenue Account
Printed by Lisa Kunnel (CBO)

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

ODESSA MONTOUR CSD
Budget Status Report As Of: 03/08/2024
Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010-400-6-00	BOE CONTRACTUAL	11,000.00	-2,440.00	8,560.00	6,793.00	0.00	1,767.00
1010-450-6-00	BOE SUPPLIES & MATERIALS	750.00	0.00	750.00	75.57	0.00	674.43
1010-475-6-00	BOE CONFERENCE/TRAVEL	3,000.00	2,440.00	5,440.00	4,108.59	0.00	1,331.41
1010-490-6-00	BOE BOCES COSER 624	5,090.00	0.00	5,090.00	2,820.00	1,880.00	390.00
1010 Board Of Education - Function Subtotal		19,840.00	0.00	19,840.00	13,797.16	1,880.00	4,162.84
1040-160-6-00	NONINSTRUCTIONAL SALARIES	2,500.00	0.00	2,500.00	1,250.00	1,250.00	0.00
1040 District Clerk - Function Subtotal		2,500.00	0.00	2,500.00	1,250.00	1,250.00	0.00
1060-160-6-00	DISTMTG-NI SALARIES	1,000.00	0.00	1,000.00	255.43	0.00	744.57
1060-400-6-00	DIST MTG CONTRACTUAL	1,000.00	0.00	1,000.00	22.07	385.00	592.93
1060-450-6-00	Materials & Supplies	500.00	0.00	500.00	0.00	0.00	500.00
1060 District Meeting - Function Subtotal		2,500.00	0.00	2,500.00	277.50	385.00	1,837.50
1240-150-6-00	SUPT INSTRUCTIONAL SALARY	159,300.00	0.00	159,300.00	99,900.00	0.00	59,400.00
1240-160-6-00	SUPT NONINSTRUCT SALARY	74,050.00	0.00	74,050.00	50,287.79	18,333.36	5,428.85
1240-400-6-00	SUPT CONTRACTUAL	4,000.00	-950.00	3,050.00	2,063.00	125.00	862.00
1240-450-6-00	SUPT SUPPLIES & MATERIALS	750.00	1,511.67	2,261.67	1,428.28	18.06	815.33
1240-475-6-00	SUPT CONFERENCE/TRAVEL	12,000.00	0.00	12,000.00	5,872.39	1,745.90	4,381.71
1240 Chief School Administrator - Function Subtotal		250,100.00	561.67	250,661.67	159,551.46	20,222.32	70,887.89
1310-160-6-00	BUS ADMIN NON INSTR SALAR	71,300.00	0.00	71,300.00	43,842.42	25,127.58	2,330.00
1310-400-6-00	BUS ADM CONTRACTUAL	6,500.00	4,640.00	11,140.00	9,459.61	1,541.39	139.00
1310-450-6-00	BUS ADM SUPPLIES & MATERI	1,000.00	176.32	1,176.32	683.34	220.13	272.85
1310-490-6-00	BOCES COSER 328/612/15/18	359,893.00	-3,800.00	356,093.00	211,790.13	140,726.66	3,576.21
1310 Business Administration - Function Subtotal		438,693.00	1,016.32	439,709.32	265,775.50	167,615.76	6,318.06
1320-400-6-00	AUDITING	24,344.00	0.00	24,344.00	20,300.00	3,700.00	344.00
1320 Auditing - Function Subtotal		24,344.00	0.00	24,344.00	20,300.00	3,700.00	344.00
1330-400-6-00	TAX COLLECT CONTRACTUAL	750.00	0.00	750.00	299.00	0.00	451.00
1330 Tax Collector - Function Subtotal		750.00	0.00	750.00	299.00	0.00	451.00
1380-400-6-00	FISCAL AGENT FEE	8,500.00	0.00	8,500.00	3,171.00	3,229.00	2,100.00
1380 Fiscal Agent Fee - Function Subtotal		8,500.00	0.00	8,500.00	3,171.00	3,229.00	2,100.00
1420-400-6-00	ATTORNEY FEES	20,000.00	0.00	20,000.00	6,514.50	13,485.50	0.00
1420-490-6-00	BOCES Legal Services	34,265.00	0.00	34,265.00	19,359.00	12,906.00	2,000.00
1420 Legal - Function Subtotal		54,265.00	0.00	54,265.00	25,873.50	26,391.50	2,000.00
1430-400-6-00	PERSONNEL CONTRACTUAL	2,000.00	0.00	2,000.00	450.00	0.00	1,550.00
1430-490-6-00	BOCES 602/606/08/10/19/23	20,887.00	0.00	20,887.00	11,962.20	7,974.80	950.00
1430 Personnel - Function Subtotal		22,887.00	0.00	22,887.00	12,412.20	7,974.80	2,500.00
1480-490-6-00	PBL INF BOCES COSER 614	17,562.00	0.00	17,562.00	9,937.20	6,624.80	1,000.00
1480 Public Information and Services - Function Subtotal		17,562.00	0.00	17,562.00	9,937.20	6,624.80	1,000.00
1620-180-7-00	OPER PLT CUSTODIAL SALARY	394,355.00	42,000.00	436,355.00	281,116.35	152,125.05	3,113.60

ODESSA MONTOUR CSD

Budget Status Report As Of: 03/08/2024
Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1620-181-7-00	OPER PLT SUB CLEANER SAL	16,000.00	12,260.00	28,260.00	26,388.00	0.00	1,872.00
1620-183-7-00	OPER PLT OVERTIME	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1620-184-7-00	OPER PLT Clothing Allowan	4,000.00	0.00	4,000.00	79.99	0.00	3,920.01
1620-200-7-00	OPER PLNT EQUIPMENT	30,000.00	19,608.75	49,608.75	8,723.57	39,490.12	1,395.06
1620-400-7-00	OPER PLNT CONTRACTUAL	15,000.00	25,600.00	40,600.00	22,589.06	3,993.51	14,017.43
1620-413-7-00	OPER PLT FUEL OIL	280,000.00	-15,000.00	265,000.00	127,308.06	92,691.94	45,000.00
1620-414-7-00	OPER PLT ELECTRIC	190,750.00	0.00	190,750.00	122,949.65	57,050.35	10,750.00
1620-415-7-00	OPER PLT TELEPHONE REPAIR	500.00	0.00	500.00	0.00	0.00	500.00
1620-416-7-00	OPER PLT WATER & SEWER	70,000.00	0.00	70,000.00	24,181.84	27,818.16	18,000.00
1620-417-7-00	OPER PLT NATURAL GAS	42,000.00	0.00	42,000.00	13,951.05	17,048.95	11,000.00
1620-419-7-00	OPER PLT TELEPHONE	16,340.00	-2,924.18	13,415.82	1,882.59	1,314.81	10,218.42
1620-450-7-00	OP PLT SUPPLIES & MATERIA	45,000.00	3,644.33	48,644.33	33,721.19	14,740.55	182.59
1620-475-7-00	OPER PLT CONFERENCE/TRAVE	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
1620-490-6-00	OP PLT BOCES 616/659/666	22,306.00	37.00	22,343.00	13,401.22	8,941.78	0.00
	1620 Operation of Plant - Function Subtotal	1,129,251.00	85,225.90	1,214,476.90	676,292.57	415,215.22	122,969.11
1621-180-7-00	MT PLT CUSTODIAL SALARY	109,738.00	-39,260.00	70,478.00	43,943.40	21,971.80	4,562.80
1621-182-7-00	MT PLT SUPERVISOR SALARY	86,000.00	0.00	86,000.00	57,333.42	28,666.58	0.00
1621-183-7-00	MT PLT OVERTIME	500.00	0.00	500.00	0.00	0.00	500.00
1621-200-7-00	MT PLT EQUIPMENT	10,000.00	-1,116.89	8,883.11	0.00	3,195.11	5,688.00
1621-400-7-00	MT PLT CONTRACTUAL	50,000.00	-8,837.37	41,162.63	17,528.94	23,554.40	79.29
1621-450-7-00	MT PLT SUPPLIES & MATERIA	50,000.00	28.26	50,028.26	21,487.75	27,916.70	623.81
1621-490-6-00	BOCES COSER 609	16,974.00	0.00	16,974.00	9,022.98	6,041.02	1,910.00
	1621 Maintenance of Plant - Function Subtotal	323,212.00	-49,186.00	274,026.00	149,316.49	111,345.61	13,363.90
1670-400-6-00	CTRL PRT POSTAGE	16,000.00	2,000.00	18,000.00	5,920.75	11,095.82	983.43
1670-450-6-00	CTRL PRT SUPPLIES & MATER	30,000.00	0.00	30,000.00	12,537.82	13,053.18	4,409.00
1670-490-6-00	CTRL PRT BOCES COSER 511	76,234.00	0.00	76,234.00	45,620.40	30,413.60	200.00
	1670 Central Printing & Mailing - Function Subtotal	122,234.00	2,000.00	124,234.00	64,078.97	54,562.60	5,592.43
1680-490-6-00	CTRL DP BOCES COSER 605	634,909.00	-3,520.00	631,389.00	370,782.40	254,287.60	6,319.00
	1680 Central Data Processing - Function Subtotal	634,909.00	-3,520.00	631,389.00	370,782.40	254,287.60	6,319.00
1910-400-6-00	UNALLOCATED INSURANCE	62,000.00	2,887.18	64,887.18	62,149.25	2,725.93	12.00
	1910 Unallocated Insurance - Function Subtotal	62,000.00	2,887.18	64,887.18	62,149.25	2,725.93	12.00
1964-400-6-00	PROPERTY TAX REFUND	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
	1964 Refund on Real Property Taxes - Function Subtotal	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
1981-490-6-00	ADM BOCES COSER 001	210,959.00	0.00	210,959.00	124,775.40	83,183.60	3,000.00
	1981 BOCES Administrative Costs - Function Subtotal	210,959.00	0.00	210,959.00	124,775.40	83,183.60	3,000.00
1983-490-6-00	BOCES CAPITAL COSER 002	113,028.00	0.00	113,028.00	67,816.80	45,211.20	0.00
	1983 BOCES Capital Expenses - Function Subtotal	113,028.00	0.00	113,028.00	67,816.80	45,211.20	0.00
2010-490-6-00	BOCES COSER 536/537/549	54,393.00	-450.00	53,943.00	30,446.46	21,638.54	1,858.00

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2010 Curriculum Devel and Suprvsn - Function Subtotal		54,393.00	-450.00	53,943.00	30,446.46	21,638.54	1,858.00
2020-150-6-00	ADMINISTRATIVE SALARIES	415,378.00	0.00	415,378.00	275,986.60	103,024.76	36,366.64
2020-160-6-00	SUPV NONINSTRUCR SALARY	144,721.00	0.00	144,721.00	93,976.89	49,278.08	1,466.03
2020-400-0-00	SUPERVISION CONTRACTUAL	0.00	8,450.00	8,450.00	3,450.00	0.00	5,000.00
2020-475-6-00	CONF/TRAVEL - PRINCIPAL	0.00	4,713.46	4,713.46	2,428.35	1,695.90	589.21
2020 Supervision-Regular School - Function Subtotal		560,099.00	13,163.46	573,262.46	375,841.84	153,998.74	43,421.88
2060-490-6-00	RES/PLA/IMP BOCES 516/518	55,120.00	1,520.00	56,640.00	33,438.00	23,202.00	0.00
2060 Research, Planning & Evaluation - Function Subtotal		55,120.00	1,520.00	56,640.00	33,438.00	23,202.00	0.00
2070-490-0-00	BOCES IN-SERV/PROF DEV	22,000.00	0.00	22,000.00	0.00	0.00	22,000.00
2070 Inservice Training-Instruction - Function Subtotal		22,000.00	0.00	22,000.00	0.00	0.00	22,000.00
2110-120-1-00	Instructional Salary Cate	882,422.00	20,000.00	902,422.00	489,303.50	399,103.22	14,015.28
2110-120-2-00	Instructional Salary Hant	923,802.00	32,000.00	955,802.00	474,732.39	438,356.19	42,713.42
2110-120-4-00	Instruct Salary MS/HS	1,665,316.00	0.00	1,665,316.00	859,712.73	789,441.70	16,161.57
2110-131-6-00	HOME INSTRUCTION	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
2110-135-4-00	AFTERSCHOOL TUTORING	20,000.00	0.00	20,000.00	10,072.33	0.00	9,927.67
2110-140-6-00	SUBSTITUTE TEACHERS	85,000.00	0.00	85,000.00	62,260.00	0.00	22,740.00
2110-160-6-00	TEACH NONINSTRUCR SALARY	207,851.00	0.00	207,851.00	90,208.38	59,405.26	58,237.36
2110-161-6-00	DISTRICT REGISTRAR SALARY	22,000.00	0.00	22,000.00	13,933.44	6,966.56	1,100.00
2110-200-4-00	INSTR EQUIPMENT HS/MS	5,000.00	0.00	5,000.00	2,889.25	0.00	2,110.75
2110-400-1-00	CONTRACTUAL CATE	700.00	0.00	700.00	50.00	0.00	650.00
2110-400-2-00	CONTRACTUAL HANLON	950.00	0.00	950.00	0.00	0.00	950.00
2110-400-4-00	CONTRACTUAL HS/MS	2,800.00	0.00	2,800.00	1,832.93	68.00	899.07
2110-400-6-00	CONTRACTUAL DISTRICT	5,000.00	-1,200.00	3,800.00	2,000.00	0.00	1,800.00
2110-402-4-00	GRADUATION EXPENSES	2,000.00	0.00	2,000.00	994.22	0.00	1,005.78
2110-408-4-00	NON-ATHL STUDENT COMPETIT	1,000.00	0.00	1,000.00	148.00	0.00	852.00
2110-410-6-00	DISCRETIONARY-DIST	15,000.00	-7,416.76	7,583.24	2,533.30	781.15	4,268.79
2110-450-1-00	SUPPLIES/MATERIALS -CATE	11,000.00	11,397.30	22,397.30	19,972.40	2,196.30	228.60
2110-450-2-00	SUPPLIES/MATERIALS-HANLON	10,000.00	16,190.54	26,190.54	23,142.54	2,974.55	73.45
2110-450-4-00	SUPPLIES/MATERIALS -HS/MS	26,000.00	2,018.61	28,018.61	17,229.91	3,247.14	7,541.56
2110-450-6-00	SUPPL/MATERIALS - PAPER	15,000.00	0.00	15,000.00	11,303.06	0.00	3,696.94
2110-471-6-00	Tuition Pd to NYS Pub Sch	30,000.00	-9,932.00	20,068.00	0.00	0.00	20,068.00
2110-473-6-00	Payment to Charter School	25,000.00	9,932.00	34,932.00	29,110.34	5,821.66	0.00
2110-475-1-00	CONF/TRAVEL - CATE	500.00	706.18	1,206.18	10.48	1,195.70	0.00
2110-475-2-00	CONF/TRAVEL - HANLON	500.00	66.67	566.67	0.00	566.67	0.00
2110-475-4-00	CONF/TRAVEL - HS/MS	500.00	1,141.66	1,641.66	1,015.00	566.66	60.00
2110-480-1-00	TEXTBOOKS - CATE	14,500.00	0.00	14,500.00	13,530.01	0.00	969.99
2110-480-2-00	TEXTBOOKS - HANLON	12,500.00	1,500.00	14,000.00	14,000.00	0.00	0.00
2110-480-4-00	TEXTBOOKS - HS/MS	25,500.00	0.00	25,500.00	6,917.61	0.00	18,582.39

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2110-480-6-00	TEXTBOOKS - NON-DISTRICT	500.00	0.00	500.00	0.00	0.00	500.00
2110-490-6-00	BOCES SRV 401/4/12/527/538	75,503.00	23,646.00	99,149.00	59,353.80	39,795.20	0.00
	2110 Teaching-Regular School - Function Subtotal	4,091,844.00	100,050.20	4,191,894.20	2,206,255.62	1,750,485.96	235,152.62
2250-150-3-00	Instructional Salaries	946,647.00	-7,673.06	938,973.94	398,135.22	372,466.70	168,372.02
2250-150-3-15	HNDCP HOME INSTRUCTION	5,000.00	0.00	5,000.00	582.48	0.00	4,417.52
2250-160-3-00	SPEC PROGRAMS SECRETARY	25,200.00	0.00	25,200.00	15,720.31	7,862.69	1,617.00
2250-165-3-00	SP ED TEACHER AIDES	212,364.00	0.00	212,364.00	96,312.36	60,926.49	55,125.15
2250-200-3-00	SP ED EQUIPMENT	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
2250-400-3-00	SP ED CONTRACTUAL	10,000.00	0.00	10,000.00	6,952.50	1,412.50	1,635.00
2250-450-3-00	SUPPLIES/MATERIALS -SP ED	5,000.00	4,723.21	9,723.21	7,500.49	286.46	1,936.26
2250-471-3-00	TUITION - NYS PUBLIC SCHO	150,000.00	-34,088.00	115,912.00	52,119.00	0.00	63,793.00
2250-472-3-00	TUITION - ALL OTHER	10,000.00	154,382.00	164,382.00	132,128.52	31,505.48	748.00
2250-490-6-00	BOCES 205/09/16/30x/24/26	1,147,252.00	-97,040.00	1,050,212.00	485,162.66	367,140.74	197,908.60
	2250 Prg For Sdnts w/Disabi-Med Eligible - Function Subtotal	2,516,463.00	20,304.15	2,536,767.15	1,194,613.54	841,601.06	500,552.55
2280-490-6-00	BOCES COSER 101/528	511,449.00	0.00	511,449.00	299,757.60	199,838.40	11,853.00
	2280 Occupational Education(Grades 9-12) - Function Subtotal	511,449.00	0.00	511,449.00	299,757.60	199,838.40	11,853.00
2330-400-6-00	Contractual and Other	2,000.00	0.00	2,000.00	242.76	0.00	1,757.24
2330-490-6-00	BOCES COSER 415	18,594.00	0.00	18,594.00	5,850.00	0.00	12,744.00
	2330 Teaching-Special Schools - Function Subtotal	20,594.00	0.00	20,594.00	6,092.76	0.00	14,501.24
2610-150-4-00	LIBRARY SALARY HS	59,008.00	-19,751.00	39,257.00	0.00	0.00	39,257.00
2610-450-6-00	LIB SUPP/MATER DIST	5,200.00	0.00	5,200.00	4,389.72	0.00	810.28
2610-463-6-00	LIB AID ORIG - DIST	5,500.00	614.65	6,114.65	4,086.67	1,448.07	579.91
2610-490-6-00	BOCES 501/508/513	23,380.00	0.00	23,380.00	13,728.00	9,152.00	500.00
	2610 School Library & AV - Function Subtotal	93,088.00	-19,136.35	73,951.65	22,204.39	10,600.07	41,147.19
2630-200-6-00	CAI EQUIPMENT DISTRICT	30,000.00	0.00	30,000.00	2,068.95	0.00	27,931.05
2630-400-6-00	CAI CONTRACTUAL	500.00	750.00	1,250.00	0.00	750.00	500.00
2630-450-6-00	CAI SUPPLIES & MATERIALS	6,000.00	0.00	6,000.00	3,296.34	0.00	2,703.66
2630-462-6-00	CAI EDC SOFTWARE	13,000.00	0.00	13,000.00	3,494.99	12.00	9,493.01
2630-490-6-00	BOCES COSER 430/512	140,310.00	-750.00	139,560.00	81,333.60	54,222.40	4,004.00
	2630 Computer Assisted Instruction - Function Subtotal	189,810.00	0.00	189,810.00	90,193.88	54,984.40	44,631.72
2810-150-1-00	GUID INSTRCT SALARY - BC	0.00	54,000.00	54,000.00	26,632.97	26,633.03	734.00
2810-150-2-00	GUID INSTRCT SALARY - HA	0.00	55,000.00	55,000.00	0.00	0.00	55,000.00
2810-150-4-00	GUID INSTRCT SALARY - HS	285,841.00	-109,000.00	156,841.00	27,750.13	16,094.47	112,996.40
2810-160-4-00	GUID NONINSTRUCT SALARY	37,812.00	0.00	37,812.00	24,613.38	12,306.62	892.00
2810-450-4-00	GUID SUPPLIES/MATERIALS	2,000.00	0.00	2,000.00	367.55	96.80	1,535.65
	2810 Guidance-Regular School - Function Subtotal	305,653.00	0.00	305,653.00	79,364.03	55,130.92	171,158.05
2815-160-6-00	HLTH NONINSTRUCT SALARY	110,965.00	5,500.00	116,465.00	67,712.92	45,763.61	2,988.47
2815-167-6-00	SUB NURSING NONINSTR SAL	3,000.00	0.00	3,000.00	595.00	0.00	2,405.00

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2815-400-6-00	HLTH SRVCS CONTRACTUAL	25,000.00	-1,500.00	23,500.00	3,004.50	16,632.01	3,863.49
2815-450-1-00	HLTH SRVCS SUPPMAT CATE	2,000.00	839.38	2,839.38	808.37	31.01	2,000.00
2815-450-2-00	HLTH SRVC SUPPMAT HANLON	3,000.00	339.90	3,339.90	724.83	0.00	2,615.07
2815-450-6-00	HLTH SRVCS SUPPMAT DIST	5,000.00	1,979.17	6,979.17	2,572.88	0.00	4,406.29
	2815 Health Svcs-Regular School - Function Subtotal	148,965.00	7,158.45	156,123.45	75,418.50	62,426.63	18,278.32
2820-150-6-00	PSYCHOLOGICAL SERVICES	61,054.00	-53,600.00	7,454.00	0.00	0.00	7,454.00
	2820 Psychological Svcs-Reg Schl - Function Subtotal	61,054.00	-53,600.00	7,454.00	0.00	0.00	7,454.00
2825-150-1-00	Social Worker Salary	57,527.00	1,600.00	59,127.00	29,706.08	29,329.28	91.64
2825-150-4-00	Social Worker Salary	55,905.00	0.00	55,905.00	27,821.56	27,821.44	262.00
2825-475-4-00	Conferences & Travel	500.00	0.00	500.00	0.00	0.00	500.00
	2825 Social Work Svcs-Regular School - Function Subtotal	113,932.00	1,600.00	115,532.00	57,527.64	57,150.72	853.64
2850-150-4-00	COCURR INSTRUCT SAL HS	45,042.00	0.00	45,042.00	28,047.91	16,974.12	19.97
2850-400-0-00	COCURR CONTRACTUAL	7,500.00	0.00	7,500.00	0.00	7,500.00	0.00
	2850 Co-Curricular Activ-Reg Schl - Function Subtotal	52,542.00	0.00	52,542.00	28,047.91	24,474.12	19.97
2855-150-8-00	INSTRUCT SAL - ATH DIRECT	6,915.00	0.00	6,915.00	4,487.92	2,393.60	33.48
2855-150-8-01	INSTRUCT SAL BASKETBALL	26,945.00	1,355.00	28,300.00	28,298.29	0.04	1.67
2855-150-8-02	INSTRUCT SAL BASEBALL	9,461.00	0.00	9,461.00	0.00	8,939.74	521.26
2855-150-8-03	INSTRUCT SAL CHEERLEADING	4,738.00	0.00	4,738.00	4,292.82	0.00	445.18
2855-150-8-04	INSTRUCT SAL WRESTLING	8,360.00	0.00	8,360.00	8,220.06	0.00	139.94
2855-150-8-06	INSTRUCT SAL SOFTBALL	6,274.00	0.00	6,274.00	0.00	1,907.92	4,366.08
2855-150-8-07	INSTRUCT SAL SWIMMING	11,700.00	-1,355.00	10,345.00	0.00	0.00	10,345.00
2855-150-8-08	INSTRUCT SAL TENNIS	4,496.00	0.00	4,496.00	0.00	0.00	4,496.00
2855-150-8-09	INSTRUCT SAL TRACK	13,027.00	0.00	13,027.00	0.00	12,519.04	507.96
2855-150-8-10	INSTRUCT SAL VOLLEYBALL	10,160.00	0.00	10,160.00	8,909.47	0.01	1,250.52
2855-150-8-11	INSTRUCT SAL GOLF	5,587.00	0.00	5,587.00	0.00	5,460.64	126.36
2855-150-8-12	INSTRUCT SAL SOCCER	14,316.00	0.00	14,316.00	13,684.40	0.00	631.60
2855-150-8-13	INSTRUCT SAL BOWLING	4,639.00	0.00	4,639.00	4,417.04	0.00	221.96
2855-150-8-14	PROCTOR SALARY	30,000.00	0.00	30,000.00	18,152.09	0.00	11,847.91
2855-200-8-00	Equipment	0.00	2,614.00	2,614.00	0.00	2,614.00	0.00
2855-400-8-00	INTERSCH ATHL CONTRACTUAL	23,000.00	0.00	23,000.00	2,978.00	17,340.00	2,682.00
2855-403-8-00	INT ATHLETICS - OFFICIALS	53,000.00	0.00	53,000.00	53,000.00	0.00	0.00
2855-450-8-00	SUPPLIES & MATERIALS	12,000.00	1,350.00	13,350.00	8,853.50	2,893.18	1,603.32
2855-450-8-01	SUPP/MAT BASKETBALL	1,500.00	69.00	1,569.00	912.50	0.00	656.50
2855-450-8-02	SUPP/MAT BASEBALL	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2855-450-8-03	SUPP/MAT CHEERLEADING	500.00	0.00	500.00	0.00	0.00	500.00
2855-450-8-04	SUPP/MAT WRESTLING	500.00	0.00	500.00	0.00	0.00	500.00
2855-450-8-06	SUPP/MAT SOFTBALL	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2855-450-8-07	SUPP/MAT SWIMMING	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00

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2855-450-8-08	SUPP/MAT TENNIS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2855-450-8-09	SUPP/MAT TRACK	1,000.00	130.99	1,130.99	130.99	0.00	1,000.00
2855-450-8-10	SUPP/MAT VOLLEYBALL	1,000.00	0.00	1,000.00	880.00	0.00	120.00
2855-450-8-11	SUPP/MAT GOLF	500.00	253.00	753.00	253.00	0.00	500.00
2855-450-8-12	SUPP/MAT SOCCER	2,000.00	697.00	2,697.00	1,197.00	0.00	1,500.00
2855-450-8-13	SUPP/MAT BOWLING	250.00	0.00	250.00	0.00	0.00	250.00
2855-490-6-00	BOCES COSER 526	7,306.00	0.00	7,306.00	3,412.50	2,275.00	1,618.50
	2855 Interscholastic Athletics-Reg Schl - Function Subtotal	263,174.00	5,113.99	268,287.99	162,079.58	56,343.17	49,865.24
5510-160-5-00	TRANS NONINSTRUCT SALARY	6,037.00	0.00	6,037.00	4,009.14	2,004.66	23.20
5510-210-5-00	Purchase of Buses	0.00	373,991.65	373,991.65	0.00	373,991.65	0.00
5510-400-5-00	TRANS CONTRACTUAL	22,000.00	75.00	22,075.00	9,934.67	10,590.33	1,550.00
5510-425-5-00	TRANS VEHICLE INSURANCE	19,000.00	0.00	19,000.00	18,142.50	15.00	842.50
5510-450-5-00	TRANS SUPPLIES & MATERIAL	8,000.00	1,873.76	9,873.76	6,266.87	905.61	2,701.28
5510-451-5-00	TRANS SUP&MAT BUS PARTS	58,000.00	369.00	58,369.00	9,066.13	44,902.87	4,400.00
5510-453-5-00	TRANS SUP&MAT GAS& DIESEL	6,000.00	3,000.00	9,000.00	5,970.91	3,029.09	0.00
5510-454-5-00	TRANS SUP&MAT OIL & LUBE	8,000.00	0.00	8,000.00	3,876.03	3,423.97	700.00
5510-455-5-00	TRANS SUP&MAT TIRES	11,000.00	0.00	11,000.00	5,712.48	4,287.52	1,000.00
5510-456-5-00	TRANS SUP&MAT DIESEL	100,000.00	-3,000.00	97,000.00	52,097.07	42,450.35	2,452.58
5510-475-5-00	CONF/TRAVEL-TRANSPORTATIO	1,000.00	0.00	1,000.00	19.84	30.16	950.00
	5510 District Transportation Services - Function Subtotal	239,037.00	376,309.41	615,346.41	115,095.64	485,631.21	14,619.56
5530-400-5-00	BUS GARAGE CONTRACTUAL	5,000.00	-1,150.75	3,849.25	1,959.00	671.00	1,219.25
5530-413-5-00	BUS GARAGE FUEL OIL	15,000.00	0.00	15,000.00	9,388.50	5,611.50	0.00
5530-414-5-00	BUS GARAGE ELECTRIC	8,000.00	0.00	8,000.00	2,629.00	2,371.00	3,000.00
5530-416-5-00	BUS GARAGE WATER & SEWER	600.00	0.00	600.00	288.08	289.20	22.72
5530-421-5-00	GARAGE INSURANCE	12,000.00	1,150.75	13,150.75	13,150.75	0.00	0.00
5530-450-5-00	Materials & Supplies	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
	5530 Garage Building - Function Subtotal	42,600.00	0.00	42,600.00	27,415.33	8,942.70	6,241.97
5540-400-5-00	CONTRACT TRANSPORTATION	804,400.00	0.00	804,400.00	321,391.59	479,984.49	3,023.92
	5540 Contract Transportation-Med Eligible - Function Subtotal	804,400.00	0.00	804,400.00	321,391.59	479,984.49	3,023.92
9010-800-6-00	EMPLOYEE BENEFITS ERS	200,000.00	0.00	200,000.00	174,515.73	1,000.00	24,484.27
	9010 State Retirement - Function Subtotal	200,000.00	0.00	200,000.00	174,515.73	1,000.00	24,484.27
9020-800-6-00	EMPLOYEE BENEFITS TRS	736,116.00	0.00	736,116.00	-34,203.68	628,565.00	141,754.68
	9020 Teachers' Retirement - Function Subtotal	736,116.00	0.00	736,116.00	-34,203.68	628,565.00	141,754.68
9030-800-6-00	EMPLOYEE BENEFITS SOC SEC	567,000.00	0.00	567,000.00	314,648.11	266,146.69	-13,794.80
	9030 Social Security - Function Subtotal	567,000.00	0.00	567,000.00	314,648.11	266,146.69	-13,794.80
9040-800-6-00	EMPL BENEFITS WRKM COMP	38,000.00	0.00	38,000.00	34,151.93	0.00	3,848.07
	9040 Workers' Compensation - Function Subtotal	38,000.00	0.00	38,000.00	34,151.93	0.00	3,848.07
9050-800-6-00	EMPL BENEFITS UNEMP INS	10,000.00	4,956.48	14,956.48	0.00	9,956.48	5,000.00

ODESSA MONTOUR CSD

Budget Status Report As Of: 03/08/2024
Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
9050	Unemployment Insurance - Function Subtotal	10,000.00	4,956.48	14,956.48	0.00	9,956.48	5,000.00
9055-800-6-00	EMPL BENEFITS DIS INS	4,800.00	0.00	4,800.00	1,252.88	2,747.12	800.00
9055	Disability Insurance - Function Subtotal	4,800.00	0.00	4,800.00	1,252.88	2,747.12	800.00
9060-800-6-00	EMPL BENEFITS MED INS	2,735,000.00	0.00	2,735,000.00	1,262,808.37	928,483.76	543,707.87
9060-801-6-00	HEALTH INS BUYOUT	215,000.00	0.00	215,000.00	0.00	222,500.00	-7,500.00
9060	Hospital, Medical, Dental Insurance - Function Subtotal	2,950,000.00	0.00	2,950,000.00	1,262,808.37	1,150,983.76	536,207.87
9070-810-6-00	ACCUM SICK DAYS	0.00	19,472.90	19,472.90	19,472.90	0.00	0.00
9070	Union Welfare Benefits - Function Subtotal	0.00	19,472.90	19,472.90	19,472.90	0.00	0.00
9089-800-6-00	EMPL BENEFITS - OTHER	80,000.00	0.00	80,000.00	13,275.00	0.00	66,725.00
9089-800-6-90	EMPL BENEFITS - FLEX FEES	8,000.00	0.00	8,000.00	2,807.95	2,692.05	2,500.00
9089	Other (specify) - Function Subtotal	88,000.00	0.00	88,000.00	16,082.95	2,692.05	69,225.00
9711-600-6-00	SCH CONSTR BND, PRINCIPAL	685,000.00	0.00	685,000.00	0.00	685,000.00	0.00
9711-700-6-00	SCH CONSTR BND, INTEREST	65,000.00	0.00	65,000.00	31,625.00	31,625.00	1,750.00
9711	Serial Bonds-School Construction - Function Subtotal	750,000.00	0.00	750,000.00	31,625.00	716,625.00	1,750.00
9731-600-6-00	BAN SCH CONST PRINCIPAL	430,000.00	0.00	430,000.00	0.00	0.00	430,000.00
9731-701-6-00	BAN SCH CONST INTEREST	479,325.00	0.00	479,325.00	0.00	0.00	479,325.00
9731	Bond Antic Notes-School Construction - Function Subtotal	909,325.00	0.00	909,325.00	0.00	0.00	909,325.00
9901-930-6-00	TRANSFER TO SCHOOL LUNCH	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
9901-950-6-00	TRANSFER TO SPECIAL AID	22,000.00	0.00	22,000.00	0.00	0.00	22,000.00
9901	Transfer to Other Funds - Function Subtotal	32,000.00	0.00	32,000.00	0.00	0.00	32,000.00
9950-900-6-00	TRANSFER TO CAPITAL FUND	100,000.00	3,350,000.00	3,450,000.00	3,450,000.00	0.00	0.00
9950	Transfer to Capital Fund - Function Subtotal	100,000.00	3,350,000.00	3,450,000.00	3,450,000.00	0.00	0.00
	Total GENERAL FUND	19,978,992.00	3,865,447.76	23,844,439.76	12,423,394.90	8,270,954.17	3,150,090.69

ODESSA MONTOUR CSD

Budget Status Report As Of: 03/08/2024
Fiscal Year: 2024

Fund: A GENERAL FUND



Selection Criteria

Criteria Name: Last Run

Fund: A

Budget type: Current Year

As Of Date: 03/08/2024

Suppress Budget Accounts with no activity

Sort by: Fund/Function

Printed by Lisa Kuhnle (CBO)

ODESSA MONTOUR CSD

Budgetary Transfer Report

Fiscal Year: 2024

Current Appropriation - Effective From: 02/03/2024 To: 03/08/2024

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
02/08/2024	002811	Cleaner and sub cleaner salaries				
			A1620-413-7-00 R	OPER PLT FUEL OIL	-15,000.00	
			A1621-180-7-00 R	MT PLT CUSTODIAL SALARY	-5,260.00	
			A1620-180-7-00 R	OPER PLT CUSTODIAL SALARY		15,000.00
			A1620-181-7-00 R	OPER PLT SUB CLEANER SAL		5,260.00
02/08/2024	002812	Conference expenses				
			A2110-410-6-00 R	DISCRETIONARY-DIST	-1,230.28	
			A2020-475-6-00 R	CONF/TRAVEL - PRINCIPAL		519.80
			A2110-475-1-00 R	CONF/TRAVEL - CATE		77.15
			A2110-475-2-00 R	CONF/TRAVEL - HANLON		66.67
			A2110-475-4-00 R	CONF/TRAVEL - HS/MS		566.66
02/08/2024	002813	Supt. supplies				
			A2110-410-6-00 R	DISCRETIONARY-DIST	-543.61	
			A1240-450-6-00 R	SUPT SUPPLIES & MATERIALS		543.61
03/01/2024	002909	BOCES adjustment				
			A2010-490-6-00 R	BOCES COSER 536/537/549	-450.00	
			A2110-490-6-00 R	BOCES SRV 401/412/527/538		450.00
03/01/2024	002910	ASCD renewal & principal mileage				
			A2110-410-6-00 R	DISCRETIONARY-DIST	-5,000.00	
			A2020-400-0-00 R	SUPERVISION CONTRACTUAL		5,000.00
03/01/2024	002911	gasoline				
			A5510-456-5-00 R	TRANS SUP&MAT DIESEL	-3,000.00	
			A5510-453-5-00 R	TRANS SUP&MAT GAS& DIESEL		3,000.00
			Total for Fund A - GENERAL FUND		-30,483.89	30,483.89

ODESSA MONTOUR CSD

Budgetary Transfer Report

Fiscal Year: 2024

Current Appropriation - Effective From: 02/03/2024 To: 03/08/2024

Total Current Appropriation	30,483.89
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Selection Criteria

Type: Current Appropriation
Fund: A
Date From: 02/03/2024
Date To: 03/08/2024
Date Used: Effective in Budget
Printed by Lisa Kuhnel (CBO)

Amended

Personnel Report

Thursday, March 14, 2024

Page 1 of 1

A. Reclassification of Position:

Recommendation to reclassify the Director of Special Services/Curriculum and Instruction to Director of Teaching and Learning effective July 1, 2024, with Veronica Lewis to continue her employment under this title with all previously agreed contractual obligations and tenure as a District Administrator.

B. Creation of Positions:

Recommendation to create the position of Director of Student Services (Administrative) effective immediately.

Recommendation to create the position of a Per Diem Licensed Physical Therapist to complete preschool evaluations as needed for the 2023-2024 school year at a salary of \$165.00 per evaluation.

C. Appointments: Administrative

Recommendation to appoint **Kelsey Pinette** to a **Probationary Appointment in the Tenure Area of Building Administration as 7-12 Jr/Sr High School Principal**, effective June 1, 2024, through May 31, 2028, at a salary per negotiated contract.

D. Appointments: Instructional

Recommendation to appoint **Ryan Schouten** to a **Probationary Appointment in the Tenure Area of Special Education**, effective March 15, 2024, through March 14, 2028.

E. Appointments: Non-Instructional Substitutes

Recommendation to appoint **Linda Confer, Substitute Teacher Aide and Clerical**, for the 2023-2024 school year, effective March 14, 2024, at a salary of \$16.00 per hour.

Recommendation to appoint **Tammy Miller, Substitute Food Service Helper**, for the 2023-2024 School year, effective February 26, 2024, at a salary of \$16.00 per hour.

Recommendation to appoint **Tori Kinney, Student Teacher Aide**, for the 2023-2024 school year, effective March 4, 2024, at a salary of \$15.00 per hour.

Recommendation to appoint **Nathaniel Hill, Substitute Cleaner**, for the 2023-2024 school year,

Amended

Personnel Report

Thursday, March 14, 2024

Page 2 of 1

effective March 14, 2024, at a salary of \$16.00 per hour.

F. Appointments: Instructional Extra-Curricular and Coaching

Recommendation to approve the following extra-curricular positions for the 2023-2024 school year:

Wilcox, Tammy

- Volunteer Yoga Instructor

Schouten, Ryan

- Volunteer Varsity Golf – Coed; no stipend

Holmes, RC

- JV Baseball Coach, Stipend - \$2,961.18 (previously approved at a stipend of \$1,907.92)

Current Vacancies

- (1) Food Service Helper (3.75 hours/day) (R. Hough)
- (1) Food Service Helper (5.75 hours/day) (B. Goodrich)

Amended

Personnel Report

Thursday, March 14, 2024

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