

Fairfield-Suisun Unified School District

2490 Hilborn Road · Fairfield, CA 94534
(707) 399-5000 · www.fsusd.org

Parent / Student Handbook 2024-2025



Know Your Rights and Responsibilities

"In a safe, welcoming, and supportive learning environment, we provide innovative educational opportunities to develop resilient students who are inspired to succeed."



Fairfield-Suisun Unified School District

2024-2025 Student Calendar

Grades: Transitional Kindergarten - 12th

August 12-13, 2024	Staff Planning Days - No Students
August 14, 2024	FIRST DAY OF SCHOOL - Classes Begin
August 27, 2024	Back to School Night - Elementary Schools
August 28, 2024	Back to School Night - Sem Yeto & High Schools
August 30, 2024	Minimum Day - Middle & High Schools <i>*including Sem Yeto</i>
September 2, 2024	Legal Holiday (Labor Day)
September 13, 2024	Minimum Day & Progress Reports - Sem Yeto
September 20, 2024	Progress Reports - Elementary, Middle & High Schools <i>*not applicable to Sem Yeto</i>
October 11, 2024	Minimum Day & End of Quarter - Sem Yeto
October 14, 2024	Recess Day (Columbus Day)
October 31, 2024	End of Trimester - Elementary Schools
November 1, 2024	Teacher Work Day - Elementary Schools - No Students
November 1, 2024	Progress Reports - Middle & High Schools <i>*not applicable to Sem Yeto</i>
November 8, 2024	Minimum Day & Progress Reports - Sem Yeto
November 11, 2024	Legal Holiday (Veterans' Day)
November 18-22, 2024	Minimum Days for Parent/Teacher Conferences - Elementary Schools
November 25-29, 2024	THANKSGIVING BREAK
December 2, 2024	SCHOOL RESUMES
December 19, 2024	Minimum Day & End of Quarter - Sem Yeto
December 19, 2024	End of Semester - Middle & High Schools
December 20, 2024	Teacher Work Day - Sem Yeto, Middle & High Schools - No Students
December 23 - January 3	WINTER BREAK
January 6, 2025	SCHOOL RESUMES
January 10, 2025	Progress Reports - Elementary Schools
January 13, 2025	SCHOOL RESUMES - Early College
January 20, 2025	Legal Holiday (Martin Luther King Day)
February 7, 2025	Minimum Day & Progress Reports - Sem Yeto
February 17, 2025	Legal Holiday (Washington's Birthday)
February 18-20, 2025	Recess Days (President's Week)
February 21, 2025	Legal Holiday (Lincoln's Birthday)
February 24, 2025	SCHOOL RESUMES
February 28, 2025	Progress Reports - Middle & High Schools <i>*not applicable to Sem Yeto</i>
March 6, 2025	End of Trimester - Elementary Schools
March 7, 2025	Teacher Work Day - Elementary Schools - No Students
March 19-21, 2025	Minimum Days for Parent/Teacher Conferences - Elementary Schools
March 21, 2025	Minimum Day & End of Quarter - Sem Yeto
April 7-14, 2025	SPRING BREAK
April 15, 2025	SCHOOL RESUMES
April 25, 2025	Progress Reports - Elementary, Middle & High Schools <i>*not applicable to Sem Yeto</i>
May 2, 2025	Minimum Day & Progress Reports - Sem Yeto
May 26, 2025	Legal Holiday (Memorial Day)
June 5, 2025	LAST DAY OF SCHOOL - Middle & High Schools
June 5, 2025	Minimum Day & End of Quarter - Sem Yeto
June 6, 2025	LAST DAY OF SCHOOL - Minimum Day - Elementary Schools
June 6, 2025	Staff Planning Day - Sem Yeto, Middle & High Schools - No Students

FAIRFIELD-SUISUN UNIFIED SCHOOL DISTRICT
2024-2025 Acknowledgment of Receipt and Review



ACKNOWLEDGEMENT OF PARENT OR GUARDIAN OF ANNUAL RIGHTS NOTIFICATION

Detach, sign, and return this page to your child's school indicating that you have been notified of the specified activities and whether you have a child on continuing medication.

This annual notification is also available in an electronic format and can be provided to you upon request. If the notice is provided in an electronic format, the parent or guardian shall submit to the school this signed acknowledgment of receipt of the notice.

Student's Name: _____

School: _____ Grade: _____

I hereby acknowledge receipt of information regarding my rights, responsibilities, and protections.

Signature of Parent or Guardian: _____ Date: _____

PLEASE COMPLETE THE FOLLOWING, IF APPLICABLE:

1. Student is on a continuing medication program as prescribed by a physician: (Please check one) YES _____ NO _____

If YES, you have my permission to contact student's physician:

Physician's Name: _____ Telephone: _____

Medication: _____ Dosage: _____

Medication: _____ Dosage: _____

2. If you do not wish directory information released, please sign where indicated below and ensure receipt of this form by the school office ***within 30 calendar days of the first day of school***. Note that this will prohibit the district from providing the student's name and other information to the news media, interested schools, parent-teacher associations, interested employers, and similar parties.

Do NOT release directory information regarding:

Student's Name: _____ Date of Birth: _____

School: _____ Grade: _____

Signature of Parent or Guardian: _____ Date: _____

3. If you do not wish to have your student's photograph(s) in the student yearbook and/or other school/district related publications (including school/district social media) please sign where indicated below and ensure receipt of this form by the school office ***within 30 calendar days of the first day of school***.

Do NOT include photographs in the student yearbook and/or other school/district related publications (including school/district social media) regarding:

Student's Name: _____ Date of Birth: _____

School: _____ Grade: _____

Signature of Parent or Guardian: _____ Date: _____

FSUSD Internet Acceptable Use Policy

The district strongly believes in the educational value of the Internet. In this connected world, students must have access to tools that enable them to effectively communicate, collaborate, and create. By providing this access and guiding students to mastery in this area, we promote excellence, prepare students to become effective citizens, and enable them to participate in the global learning community.

Teachers will instruct students in the proper use of the Internet and the district network and will guide them toward appropriate materials. Outside of school, families bear the same responsibility as they deal with the Internet, television, movies, radio, telephones and other worldly media. However, students may encounter material that is controversial and that may be considered inappropriate or offensive. It is a shared responsibility of district staff and parents/guardians to supervise student access to Internet content, and it is the student's responsibility to avoid accessing such material.

Email accounts enabling communications outside of the school district will be assigned to students in grades 9th through Adult school. E-mail accounts enabling communications within the school district and with approved vendors and entities outside of the district for instructional purposes may be assigned to students in grades Transitional Kindergarten through Adult school.

Value Statements and Behavioral Expectations

We value communication, collaboration, and creativity, therefore we will:

- use thoughtful and appropriate words, being mindful of how they may be interpreted by others.
- apply existing knowledge to generate new ideas, products or processes.

We value privacy, therefore we will:

- keep our login accounts and personal identification information secret.
- understand that anything we do online is public and can be monitored.

We value honesty and safety, therefore we will:

- access, post, submit, publish and display appropriate, constructive, or educational content.
- represent ourselves honestly and seek help from an adult if others are not.
- properly give credit to those whose work we reference in our own projects.

We value learning, therefore we will:

- use the district network responsibly and primarily for educational purposes.
- carefully evaluate the validity of information presented online.
- use Artificial Intelligence / Machine Learning platforms like ChatGPT and Bard to supplement learning, not circumvent assignments.

We value respect for self and others, therefore we will:

- use only our own accounts to access devices and the network.
- take proper care of devices and the networking environment and report misuse to adults.

Statewide Assessments

Pursuant to California Code of Regulations, Title 5, Section 852 (c), parents may annually submit to the school a written request to excuse their child from any or all parts of any test provided pursuant to Education Code section 60640 for the school year. If a parent or guardian submits an exemption request after testing has begun, any test(s) completed before the request is submitted will be scored and the results reported to the parent or guardian and included in the pupil's records. To request an exception, parents may submit a written request to their school principal. Any questions regarding a student's participation or any other questions regarding the 2023-2024 CAASPP administration should be directed to Assessment Operations at 707-416-2434.

Student Report Cards

Electronic and paper report cards will be available to families. Parents can opt-out from receiving a paper report card via Parent Portal or communicating their preference to their respective school site(s).

Aeries Parent Portal Account Creation: (Middle & High Schools)

- Contact your school's front office staff and verify your student's permanent ID number, the primary telephone number on their record, and request the Verification Code
- Visit <https://abip.fsusd.org/ParentPortal/> and click the "Create New Account" link beneath the red Sign In button
- Complete the prompts that follow and watch your inbox for a verification email (*not* the same as the verification code, above)
- Once your account is verified and you are able to log in, enter the information you obtained in the first step to add your student(s) to your account

Illuminate Parent Portal Account Creation: (Elementary & K-8 Schools)

- Contact your student's teacher or school site and request an Illuminate Parent Portal Letter
- Visit <http://fsusd.illuminatehc.com> and click the Create Account button
- Use the instructions and information from the portal letter to create your account

*If you need assistance creating a portal account in either system please contact your student's school.

FSUSD District Software Policy

As an integral part of the curriculum presented to students, the district provides a variety of educationally relevant software for use during the school year. Software like Gmail and Google Chat allow students to work collaboratively, Google Classroom is used to manage assignments, and the district has specialized software for Robotics, Automotive Repair, etc. Software is also used to assess students, provide individualized learning opportunities, and for content creation and consumption. Many of our new textbooks include supplementary materials and lessons that are only available digitally.

The software used by students is vetted by the Technology Support Services (TSS) Department and the Purchasing Department to ensure that it meets the legal requirements for student privacy. Currently that includes the following:

- The Family and Educational Rights and Privacy Act of 1974 (FERPA)
- The Children's Online Privacy Protection Act (COPPA)
- Protection of Pupil Rights Amendment (PPRA)
- AB 1584 / California Education Code 49073.1
- Student Online Personal Information Protection Act (SOPIPA)

To assist with the vetting process, the district is a member of the California Student Privacy Alliance (CSPA). The CSPA provides member districts with a Student Data Privacy Agreement that, when executed by a software publisher, ensures that reasonable steps have been taken to protect student data and that student privacy laws are being followed. The current version of the Student Data Privacy Agreement can be found at [California Alliance Website](#)

To view the list of software that the district has vetted (both approved and denied), each software publisher's privacy policy, terms of service, and the executed Student Privacy Agreement, navigate to <https://fairfieldsuisunusdca.sites.thrillshare.com/page/software-information>

Technology Opt Out Process

PARENT/GUARDIAN: If you **DO NOT** want your student to have access to any district provided technology, including: district provided internet, district owned devices (Chromebooks, iPads, etc.), district provided software, please meet with your student's principal to begin the OPT OUT process. This opt out is for **ALL** district provided technology and is not a la carte. This opt out process must take place at the beginning of every school year to remain in effect. **Warning:** opting your student out of district technology will make it more difficult for the school to properly assess your student's needs and to provide a dynamic learning experience.

FSUSD Hardware Policy

The District provides each student with one or more learning devices like ChromeBooks, Android tablets, or iPads. The district also has Cellular Hotspots available for students that do not have reliable internet in their homes. All these devices are owned by the district and checked out to students while they attend FSUSD. These devices are provided with the necessary power cords and wall chargers. Students will be charged the cost of the power cords and/or the wall chargers if they are not returned when the device is returned to the district. The current costs are as follows:

- iPad Wall Charger \$21
- iPad USB Cable \$9
- ChromeBook Wall Charger \$15
- Android Tablet Wall Charger \$25
- T-Mobile HotSpot Wall Charger \$25

Students may be charged for lost devices and/or negligent damage to devices. Our most common repairs are as follows:

- ChromeBook Screen \$50
- ChromeBook Touchscreen \$110
- ChromeBook Keyboard \$48
- ChromeBook Bezel \$20
- ChromeBook Top Cover \$27
- ChromeBook Hinges \$10
- ChromeBook (Total Loss) \$250
- HotSpot \$90

CONSENT FOR THE CALIFORNIA HEALTHY KIDS SURVEY
2024-2025 SCHOOL YEAR

MIDDLE/HIGH SCHOOL STUDENTS

Dear Parent or Guardian:

Your child is being asked to be a part of our school's California Healthy Kids Survey (CHKS) sponsored by the California Department of Education. This is a very important survey that will help promote better health and well-being among our youth, improve the school learning environment and combat problems such as drug abuse and violence. *Your child does not have to take the survey. If you do not want your child to complete the survey, you must notify your school.*

Survey Content. The survey gathers information on developmental supports provided to youth; school connectedness and barriers to learning; school safety; and health-related concerns such as physical activity and nutritional habits; alcohol, tobacco and other drug use; and risk of depression and suicide; and protected class identifiers such as sexual orientation and gender identity.

The results from this survey are compiled into district- and county-level CHKS Reports. To view a copy of your district's report, go to [The California School Climate, Health, and Learning Survey \(CalSCHLS\) System - Search LEA Reports](#) (Outside Source) and type in the district name.

You may examine the District's results and questionnaire in the school office or on the District's website at [CalSCHLS](#)

It is Voluntary. Students who, with your permission, agree to participate do not have to answer any questions they do not want to answer, and may stop taking the survey at any time.

It is Anonymous. No names are recorded or attached to the survey forms or data. The results will be made available for analysis only under strict confidentiality controls.

Administration. The survey will be administered this school year. It will take about one class period to complete (about 50 minutes).

Potential Risks. There are no known risks of physical harm to your child. Risks of psychological or social harm are very small. None have been reported in 23 years of survey administration. In rare instances, some discomfort might be experienced from the questions. The school's counseling services will be available to answer any personal questions that may materialize.

Further Information. The survey was developed for the California Department of Education by WestEd, a public, non-profit educational institution. If you have any questions about this survey, or about your rights, call the district at 707-399-4325.

You can **opt out** of having your student participate in the survey, by signing the below withdrawal form and submitting to your student's school or contacting the Site Administrator at your student's school.

CHKS Withdrawal Form

By returning this form, I **do not give permission** for my child to be in the California Healthy Kids Survey.

My child's name (Please Print): _____

Grade: _____

School my child attends: _____

Signature: _____

Date: _____

PREFACE:

The purpose of this handbook is to provide general guidelines and information concerning the rights and responsibilities of students, parents, and the schools in the Fairfield-Suisun Unified School District. Implementation of these guidelines requires the cooperation and understanding of everyone involved in the educational process. Hopefully, this document will be helpful in ensuring a successful, productive educational experience for all students.

The Governing Board of any school district shall not prescribe rules inconsistent with law or with the rules prescribed by the State Board of Education for the government and discipline of the schools under its jurisdiction (Education Code Section 35291).

DISTRICT MISSION AND BELIEFS:

In a safe, welcoming, and supportive learning environment, we provide innovative educational opportunities to develop resilient students who are inspired to succeed.

GOVERNING BOARD EQUITY STATEMENT:

FSUSD values and promotes inclusive learning environments by providing *all* students with tools to be empowered in our educational system and the future. We welcome and value community and family engagement because it is essential to the success of *each* student. Educational opportunities will be founded on rigorous instruction and positive relationships. An equitable, high quality education will be provided to every student at all school sites. FSUSD is committed to making equity-driven decisions that lead to improved opportunities and outcomes for historically and currently underserved students.

WHERE TO SEEK HELP OR ASSISTANCE:

If you have concerns regarding any matter directly related to a situation in a classroom, it is essential that you speak first to the teacher. If you believe your concern is not resolved after a discussion with the teacher, you should then request to discuss the concern with the principal or, in some situations, the appropriate assistant principal. In the event your concern is still not resolved, it would be appropriate to discuss the situation with a district-level administrator.

There might be instances when a concern does not originate at the classroom or school level. In such an instance, you should inquire at the central office as to which district-level administrator can best respond to your concern. The district office telephone number is 707-399-5000 and the central office is located at 2490 Hilborn Road, Fairfield, 94534.

California public schools are governed by a combination of laws. References to state law indicated in this handbook can be found in three locations: Education Code (EC), Penal Code (PC), and Health and Safety Code (H&SC).

ADDITIONAL INFORMATION:

More information regarding the district can be found at www.fsusd.org

**NONDISCRIMINATION IN DISTRICT PROGRAMS AND ACTIVITIES:
(BP 0410)**

The Governing Board is committed to providing equal opportunity for all individuals in education. District programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, and/or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

Annually, the Superintendent or designee shall review district programs and activities to ensure the removal of any barrier that may unlawfully prevent an individual or group in any of the protected categories stated above from accessing district programs and activities, including the use of facilities. The Superintendent or designee shall take prompt, reasonable actions to remove any identified barrier. The Superintendent or designee shall report the findings and recommendations to the Board after each review.

Non-discrimination policies also apply to all acts of the governing board, the district superintendent, and the county superintendent of schools in enacting the local educational agency's policies and procedures.

Pursuant to 34 CFR 104.8 and 34 CFR 106.9, the Superintendent or designee shall notify students, parents/guardians, employees, employee organizations, applicants for admission and employment, and sources of referral for applicants about the district's policy on nondiscrimination and related complaint procedures. Such notification shall be included in each announcement, bulletin, catalog, handbook, application form, or other materials distributed to these groups.

The district's nondiscrimination policy and related informational materials shall be published in a format that parents/guardians can understand. In addition, when 15 percent or more of a school's students speak a single primary language other than English, those materials shall be translated into that other language.

ACCESS FOR INDIVIDUALS WITH DISABILITIES

District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act (ADA) and any implementing standards and/or regulations.

The Superintendent or designee shall ensure that the district provides appropriate auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, assistive technologies or other modifications to increase accessibility to district and school websites, notetakers, written materials, taped text, and Braille or large print materials.

Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to the school-sponsored function, program, or meeting.

SPECIAL EDUCATION PARENT RIGHTS:

The State Special Schools provide services to students who are deaf, hard of hearing, blind, visually impaired, or deafblind at each of its three facilities: the California Schools for the Deaf in Fremont and Riverside and at the California School for the Blind in Fremont. Residential and day school programs are offered to students from infancy to age 21 at both State Schools for the Deaf and from ages 5 through 21 at the California School for the Blind. The State Special Schools also offer assessment services and technical assistance. For more information about the State Special Schools, please visit the California Department of Education Website at [State Special Schools - Specialized Programs \(CA Dept of Education\)](http://StateSpecialSchools-SpecializedPrograms.CADeptofEducation) or ask for more information from the members of your child's IEP team.

**ANNUAL NOTICE TO PARENTS/GUARDIANS
2024-2025**

DEAR PARENT/GUARDIAN:

Section 48980 of the Education Code of California requires that notice be given at the beginning of the first semester or quarter of the regular school term to the parent or guardian of the minor pupils in the school district regarding the rights of the parent or guardian under sections 35291, 46014, 46015, 48205, 48207, 48208, 49403, 49423, 49451, 49472, 51938, Chapter 2.3 (commencing with section 32255) of Part 19, and notice of the availability of the program prescribed by Article 9 (commencing with section 49510) of Chapter 9 and of the availability of individualized instruction under section 48206.3. Section 48982 requires this Notice be signed and returned by the parent or guardian to the school. Signature and return of the attached form is acknowledgement by the parent(s) or guardian(s) that they have been informed of their rights but does not indicate that consent to participate in any particular program has either been given or withheld. Pursuant to parent request, the annual notification may be provided to the parent or guardian in electronic format by providing access to the notice electronically. If the notice is provided in electronic format, the parent or guardian must submit to the school a signed acknowledgment of receipt of this notice.

Some legislation requires additional notification to the parents or guardians during the school term or at least 15 days prior to a specific activity. (A separate letter will be sent to parents or guardians prior to any of these specified activities or classes, and the student will be excused whenever the parents or guardians file with the principal of the school a statement in writing requesting that their child not participate.) Other legislation grants certain rights that are spelled out in this form.

Accordingly, you are hereby notified as follows (when used in this notification "parent" includes a parent or legal guardian)

All district Board Policies (BP) and Administrative Regulations (AR) can be viewed at
<https://simbli.eboardsolutions.com/Policy/PolicyListing.aspx?S=36030826>
You can also request copies at your student's school or the district office.

STUDENT DISCIPLINE

RULES AND PROCEDURES ON SCHOOL DISCIPLINE: (EC §35291) (BP/AR 5144 and 5144.1)

Rules pertaining to student discipline, including those that govern suspension or expulsion, are set forth in Education Code Sections 48900 and following, and are available upon request from the school. In addition, the following disciplinary information is provided to parents:

HOMEWORK ASSIGNMENTS DURING SUSPENSION: (EC §48913.5) (BP 6154)

When a parent/guardian of a student who has been suspended requests homework that the student would otherwise have been assigned, the student's teacher shall provide such homework. If a homework assignment is requested and is turned in to the teacher by the student either upon the student's return from suspension or within the time frame originally prescribed by the teacher, whichever is later, and is not graded before the end of the academic term, the homework assignment shall not be included in the calculation of the student's overall grade in the class.

DUTY CONCERNING CONDUCT OF PUPILS: (EC §44807) (BP 5131)

Every teacher shall hold pupils accountable for their conduct on the way to and from school, and on the playground, or recess.

DUTIES OF PUPILS: (5 CCR §300)

Pupils must conform to school regulations, obey all directions, be diligent in study, be respectful of teachers/others in authority, and refrain from profane/vulgar language.

HAZING PROHIBITION: (EC §48900(q)) (BP 5131)

Pupils and other persons in attendance are prohibited from engaging or attempting to engage in hazing or attempting to engage in hazing.

HATE MOTIVATED POLICY: (BP/AR 5145.9)

The Governing Board affirms the right of every student to be protected from hate-motivated behavior. Students demonstrating hate-motivated behavior shall be subject to discipline in accordance with board policy and administrative procedures. It is the intent of the Board to promote harmonious relationships that enable students to gain a true understanding of the civil rights and social responsibilities of people in our society. Behavior or statements that degrade an individual on the basis of the student's race, color, national origin, ethnicity, culture,

heritage, gender, sexual orientation, physical/mental attributes, or religious beliefs or practices shall not be tolerated. This policy shall be posted in a prominent location on the district's website in a manner that is readily and easily accessible to parents and students.

District staff will follow all applicable California Education Code sections, U.S. Department of Education guidelines, California Penal Code sections, and district policies in reporting such instances of hate-motivated behavior as provided by law.

Students who feel they are a victim of hate-motivated behavior shall immediately contact the principal or designee. Students demonstrating hate-motivated behavior shall be subject to discipline in accordance with board policy and administrative procedures. If any party involved believes the situation has not been remedied by the principal or designee, they may file a complaint in accordance with district complaint procedures, which are to be prominently displayed in every classroom.

Students who are the victims of hate-motivated behavior will have the opportunity to receive counseling, guidance, and support. The district will also provide required counseling, appropriate sensitivity training, and diversity education for students exhibiting hate-motivated behavior.

The district will provide age-appropriate curriculum/instruction to help promote understanding of and the respect for human rights.

Staff

Staff who receive notice of hate-motivated behavior or personally observe such behavior shall notify the principal or designee. The principal or designee shall reserve the right to contact law enforcement as they deem necessary. If any party involved believes that the situation has not been remedied by the principal or designee, they may file a complaint in accordance with district complaint procedures.

District Administration

The district will provide for all employees ongoing training to recognize and report hate-motivated behavior and methods for handling such behavior in appropriate ways. The district will follow the state curriculum frameworks and guidelines regarding the moral and civic education curricula to include human relations education, with the aim of fostering an appreciation of the diversity discouraging the development of

discriminatory attitudes and practices. The district will provide counseling, guidance, and support as necessary to those students who are victims of hate-motivated behavior. The district will also provide required counseling, appropriate sensitivity training, and diversity education for students exhibiting hate-motivated behavior. The superintendent or designee shall ensure that staff receives appropriate training to recognize hate-motivated behavior and methods for handling such behavior in appropriate ways. The district shall provide age-appropriate instruction to help promote understanding of and respect for human rights. At the beginning of each school year, students and staff shall receive a copy of the district's policy on hate-motivated behavior.

DRESS CODE/GANG APPAREL: (EC §35183) (AR 5132)

The district is authorized to adopt a reasonable dress code.

ATTENDANCE OF SUSPENDED PUPIL'S PARENT: (EC §48900.1, LC §230.7)

If a teacher suspends a student, the teacher may require the child's parent(s) to attend a portion of the school day in their child's classes. Employers may not discriminate against parents who are required to comply with this requirement.

SEXUAL HARASSMENT POLICY: (EC §231.5; 5 CCR §4917) (BP/AR 4119.11)

Each district is required to have adopted a written policy on sexual harassment, and shall provide a copy of such policy, as it pertains to students, with the annual notification. Districts are also required to display such policies in a prominent location and include it in orientation for employees and students, and provide a copy of such policy to new and continuing students as part of any orientation program held on a quarterly, semester or summer session basis.

PROHIBITION OF SEXUAL HARASSMENT: (BP/AR 4119.11)

The Governing Board prohibits sexual harassment of district employees, interns, volunteers, contractors, job applicants, and other persons with an employment relationship with the district. The Board also prohibits retaliatory behavior or action against district employees or other persons who complain, testify, or otherwise participate in the complaint process established pursuant to this policy and the administrative regulation. The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including but not limited to:

1. Providing training to employees in accordance with law and administrative regulation.
2. Publicizing and disseminating the district's sexual harassment policy to staff and others to whom the policy may apply. (cf. 4112.9/4212.9/4312.9 - *Employee Notifications*)
3. Ensuring prompt, thorough, and fair investigation of complaints
4. Taking timely and appropriate corrective/remedial action(s), which may require interim separation of the complainant and the alleged harasser and subsequent monitoring of developments

All complaints and allegations of sexual harassment shall be kept confidential to the extent necessary to carry out the investigation or to take other subsequent necessary actions. (5 CCR 4964)

District employees, interns, volunteers, contractors, job applicants, and other persons with an employment relationship with the district who feel they have been sexually harassed or who have knowledge of any incident of sexual harassment by or against another shall immediately report the incident to their supervisor, the principal, district administrator or Superintendent.

A supervisor, principal or other district administrator who receives a harassment complaint shall promptly notify the Superintendent or designee.

Complaints of sexual harassment shall be filed in accordance with AR 4030 – Nondiscrimination in Employment. Employees may bypass their supervisor in filing a complaint where the supervisor is the subject of the complaint.

Any district employee who engages or participates in sexual harassment or who aids, abets, incites, compels, or coerces another to commit sexual harassment against a district employee, intern, volunteer, contractor, job applicant, and other persons with an employment relationship with the district is in violation of this policy and is subject to disciplinary action, up to and including dismissal.

SEXUAL HARASSMENT/STUDENTS: (BP 5145.7)

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages students who feel they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult who has experienced off-campus sexual harassment that has a continuing effect on campus to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the district's Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint or allegation is addressed through Administrative Regulation (AR) 5145.71: Title IX Sexual Harassment Complaint Procedures or Board Policy (BP)/AR 1312.3: Uniform Complaint Procedures, as applicable. Because a complaint or allegation that is dismissed or denied under the Title IX complaint procedure may still be subject to consideration under state law, the Title IX Coordinator shall ensure that any implementation of AR 5145.71 concurrently meets the requirements of BP/AR 1312.3.

The Title IX Coordinator shall offer supportive measures to the complainant and respondent, as deemed appropriate under the circumstances.

The Superintendent or designee shall inform students and parents/guardians of the district's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the district's web site, and including it in student and staff handbooks. All district staff shall be trained regarding the policy.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance
3. Encouragement to report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or

resolved

5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and prompt action shall be taken to stop any harassment, prevent recurrence, and address any continuing effect on students
6. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues
8. A clear message that, when needed, the district will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation

COMPLAINT PROCESS AND DISCIPLINARY ACTIONS:

Sexual harassment complaints by and against students shall be investigated and resolved in accordance with law and district procedures specified in AR 1312.3 - Uniform Complaint Procedures. Principals are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under AR 1312.3 and where to obtain a copy of the procedures.

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools. (cf. 3580 - District Records)

NONDISCRIMINATION/HARASSMENT/STUDENTS: (BP/AR 5145.3)

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic, extracurricular, and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying, targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or association with a person or group with one or more of these actual or perceived characteristics.

This policy shall apply to all acts constituting unlawful discrimination or harassment related to school activity or to school attendance occurring within a district school, and to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an

impact or create a hostile environment at school.

Unlawful discrimination, including discriminatory harassment, intimidation, or bullying, may result from physical, verbal, nonverbal, or written conduct based on any of the categories listed above. Unlawful discrimination also occurs when prohibited conduct that is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

Unlawful discrimination also includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services. Non-discrimination policies also apply to all acts of the governing board, the district superintendent, and the county superintendent of schools in enacting the local educational agency's policies and procedures.

All complaints alleging nondiscrimination/harassment will be investigated through the Uniform Complaint Process, as outlined in Board Policy 1312.3. The principal or designee shall develop an individual plan, when necessary, to provide students with appropriate accommodations for their protection from threatening or potentially harassing or discriminatory behavior.

The Board also prohibits any form of retaliation against any individual who reports or participates in the reporting of unlawful discrimination, files or participates in the filing of a complaint, or investigates or participates in the investigation of a complaint or report alleging unlawful discrimination. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. In addition, the Superintendent or designee shall post the district's policies prohibiting discrimination, harassment, intimidation, and bullying and other required information on the district's website in a manner that is easily accessible to parents/guardians and students, in accordance with law and the accompanying administrative regulation. The Superintendent or designee shall provide training and/or information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination. The Superintendent or designee shall regularly review the implementation of the district's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the district's educational program. The Superintendent or designee shall report findings and recommendations to the Board after each review.

Regardless of whether a complainant complies with the writing, timeline, and/or other formal filing requirements, all complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, shall be investigated and prompt action taken to stop the discrimination, prevent recurrence, and address any continuing effect on students.

Students who engage in unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, in violation of law, Board policy, or administrative regulation shall be subject to appropriate consequence or discipline, which may include suspension or expulsion

when the behavior is severe or pervasive as defined in Education Code 48900.4. Any employee who permits or engages in prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall be subject to disciplinary action, up to and including dismissal.

RECORD KEEPING

The Superintendent or designee shall maintain a record of all reported cases of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, to enable the district to monitor, address, and prevent repetitive prohibited behavior in district schools. (cf. 3580 - District Records)

The Age Discrimination Act (42 USC § 6101 et seq.):

The Age Discrimination Act prohibits discrimination in programs or activities receiving federal and/or state financial assistance.

The Boy Scouts of America Equal Access Act (34 CFR § 108.6):

The Boy Scouts of America Equal Access Act requires public schools to provide equal access to the use of school property to the Boy Scouts and other designated youth groups.

SCHOOL ACCOUNTABILITY REPORT CARD: (EC §35256, 35258)

The district annually prepares a School Accountability Report Card (SARC) for each school. The SARC reports information from the previous school year. The SARC for each school is posted on the district and/or school website no later than February 1 of the current school year. Parents may request and will subsequently be provided a copy of the SARC at the school site or through the English Learners and Instructional Support Services department of the Central Office.

SAFE PLACE TO LEARN ACT: (EC §234.1)

Anti-Discrimination Policy: The Safe Place to Learn Act states that the District's policy that prohibits discrimination, harassment, intimidation, and bullying must include a statement that the policy applies to all acts related to school activity or school attendance occurring within a school under the jurisdiction of the local educational agency, and all acts of the governing board or body of the local educational agency, the superintendent of the school district, and the county superintendent of schools in enacting policies and procedures that govern the local educational agency.

The district is committed to maintaining a learning and working environment that is free from bullying, as defined in EC §48900(r). Any student who engages in bullying of anyone in or from the district may be subject to disciplinary action up to and including expulsion. The district's policies and process for filing a complaint should be publicized to pupils, parents, employees and agents of the governing board. The notice shall be in English and in the primary language of the recipient. For a copy of the district's anti-discrimination, anti-harassment, anti-intimidation, and anti-bullying policies or to report incidences of bullying please contact the district office. These policies shall be posted in schools and offices.

SCHOOL RECORDS AND ACHIEVEMENT

PUPIL RECORDS/NOTICE OF PRIVACY RIGHTS OF PARENTS AND STUDENTS:(EC §49063 et seq., §49069.7, §49073, 34 CFR 99.30, 34 CFR 99.34, and the federal Family Educational Rights and Privacy Act)

Federal and state laws concerning student records grant certain rights of privacy and right of access to students and to their parents. Full access to all personally identifiable written records maintained by the school district must be granted to: (1) Parents of students 17 and younger; (2) Parents of students age 18 and older if the student is a dependent for tax purposes and the records are needed for a legitimate educational purpose; (3) Students age 18 and older, or students who are enrolled in an institution of postsecondary instruction (called "eligible students"); (4)

Pupils age 14 and over who are identified as both homeless and an unaccompanied youth; (5) Individuals who have completed and signed a Caregiver's Authorization Affidavit.

Parents, or an eligible student, may review individual records by making a request to the principal. Districts must respond to a pupil record request by providing access no later than five business days following the date of the request. The principal will see that explanations and interpretations are provided if requested. Information that is alleged to be inaccurate or inappropriate may be removed upon request. In addition, parents or eligible students may receive a copy of any information in the records at reasonable cost per page. District policies and procedures relating to: location of, and types of records; kinds of information retained; persons responsible for records; directory information; access by other persons; review and challenge of records are available through the principal at each school. When a student moves to a new district, records will be forwarded upon the request of the new school district within ten school days. At the time of transfer, the parent or eligible student may review, receive a copy (at a reasonable fee), and/or challenge the records.

If you believe the district is not in compliance with federal regulations regarding privacy, you may file a complaint with the United States Department of Education (20 USC §1232(g)).

You have the right to inspect all instructional materials which will be used in connection with any survey, analysis, or evaluation as part of any applicable program.

RELEASE OF PUPIL DIRECTORY INFORMATION: (EC §49073, 34 CFR 99.37) (BP 5125.1)

The district also makes student directory information available in accordance with state and federal laws. This means that each student's name, birth date, address, telephone number, email address, major course of study, participation in officially recognized school activities, dates of attendance, degrees and awards received, and most recent previous public or private school attendance, and photograph(s) may be released in accordance with board policy. In addition, height and weight of athletes may be made available. Appropriate directory information may be provided to any agency or person except private, profit-making organizations (other than employers, potential employers or the news media). Directory information does not include citizenship status, immigration status, place of birth, or any other information indicating national origin (except where the district receives consent as required under state law). Names and addresses of seniors or terminating students may be given to public or private schools and colleges. Parents and eligible students will be notified prior to the destruction of any special education records. You have the right to inspect a survey or other instrument to be administered or distributed to your child that either collects personal information for marketing or sale or requests information about beliefs and practices and any instructional material to be used as part of your child's educational curriculum. Please contact your child's school if you wish to inspect such a survey or other instrument.

Upon written request from the parent of a student age 17 or younger, the district will withhold directory information about the student. If the student is 18 or older or enrolled in an institution of postsecondary instruction and makes a written request, the student's request to deny access to directory information will be honored. Requests must be submitted within 30 calendar days of the receipt of this notification. (See attached form, page 3.) Additionally, directory information related to houseless or unaccompanied youths will not be released without the express written consent for its release by the eligible pupil or guardian.

**RELEASE OF INFORMATION TO MILITARY SERVICES REPS /
RELEASE OF TELEPHONE NUMBERS: (EC §49073.5; 20 USC
§7980) (BP 5125.1)**

Parents of secondary students may request in writing that the student's name, address, and telephone listing not be released to armed forces recruiters without prior written parental consent.

CHALLENGING STUDENT RECORDS: (AR 5125.3)

Administrative Regulation 5125.3, Challenging Student Records, outlines the process the custodial parents/guardians of any student may follow to submit a written request to correct or remove from their student's records any information concerning the student which custodial parents/guardians allege to be any of the following: (Education Code 49070).

1. Inaccurate
2. An unsubstantiated personal conclusion or inference
3. A conclusion or inference outside of the observer's area of competence
4. Not based on the personal observation of a named person with the time and place of the observation noted
5. Misleading
6. In violation of the privacy or other rights of the student

When a student's grade is challenged, the teacher who gave the grade shall be given an opportunity to state orally, in writing, or both, the reasons for which the grade was given, to the extent practicable, included in all discussions relating to the changing of such grade. In the absence of clerical or mechanical error, fraud, bad faith or incompetency, the student's grade as determined by the teacher shall be final. (Education Code 49066)

To challenge a particular grade(s), the following procedures must be followed:

1. The parents/guardians will first meet with the teacher(s) issuing the challenged grade(s) in an attempt to resolve the challenge within 15 working days of receiving the report card.
2. If the challenge is not resolved for any reason, the parents/guardians must submit a written request to correct or change their student's report card grade to the principal. The written request must include the name of the teacher; a brief but specific summary of the challenge and the facts surrounding it; a specific description of the attempt to discuss the challenge with the teacher; and a statement why resolution was not achieved.
3. The school principal will investigate the challenge and will attempt to resolve the matter within 15 working days of receipt of the written request.
4. If still unresolved, the parents/guardians may appeal a decision by the principal to the Director of Elementary or Secondary Education, as appropriate, who will attempt to resolve the challenge within 10 working days of receipt of the appeal.
5. If the decision is not resolved in number 4 above, the final decision on a challenged grade will rest with the Superintendent who will review all prior documentation and investigate, as appropriate. A decision will be rendered within 10 working days of receipt of the appeal.
6. The Board designates the Superintendent to make the final decision without hearing the complaint.

**PARTICIPATION IN STATE ASSESSMENTS AND OPTION TO
REQUEST EXEMPTION: (EC § 60615, 5 CCR § 852)**

Pupils in applicable grade levels will participate in the California Assessment of Student Performance and Progress (CAASPP) except as exempted by law. Each year, parent(s) may submit a written request to excuse their child from any or all parts of the CAASPP assessments for that school year. If the parent submits the exemption request after testing

begins, any test(s) completed before the request is submitted will be scored; the results will be included in the pupil's records and reported to the parent. School district employees will not solicit or encourage any exemption request on behalf of a pupil or group of pupils.

**HIGH SCHOOL CURRICULUM - NOTIFICATION REGARDING
COLLEGE PREPARATORY COURSES: (EC §51229)**

Districts are required to provide parents or guardians of each minor pupil enrolled in grades 9 to 12 written notice of college admission requirements and career technical education courses.

The University of California (UC) and the California State University (CSU) have established common high school course requirements for undergraduate admission. Students who take these courses and meet other specified criteria are eligible to apply and be considered for admission. The following list is commonly referred to as the "a-g" requirements:

- (a) **History/Social Science** – 2 years
- (b) **English** – 4 years
- (c) **Mathematics** – 3 years
- (d) **Lab Science** – 2 years
- (e) **Language other than English** – 2 years
- (f) **Visual and Performing Arts** – 1 year
- (g) **College Preparatory Elective** – 1 year

Websites: The following UC and CSU websites help students and their families learn about college admission requirements, and list high school courses that have been certified for undergraduate admission:

University of California:

University of California

California State University:

Cal State Apply | CSU OR California State University

Career Technical Education: Career Technical Education (CTE) is a program of study that involves a multiyear sequence of courses that integrates core academic knowledge with technical and occupational knowledge to provide students with a pathway to postsecondary education and careers. CTE is for all students, and includes courses in agriculture, building trades, education, health science, hospitality, marketing, media arts, etc. The work is integrated with academics in a rigorous and relevant curriculum. FSUSD provides access to 16 career pathways across 11 industry sectors. To learn more about CTE pathways please visit:

<http://www.cde.ca.gov/ci/ct/index.asp>

<https://www.fsusd.org/o/fsusd/page/career-technical-education1>

Secondary Counseling Department: The Counseling Department provides services to support student success. Counselors advise students regarding graduation requirements, post-secondary plans, college admission requirements and career technical interests. Students may contact their counselor any time with questions or concerns. Students may also email or call their counselor to request an appointment. For the district's complete graduation requirements see BP 6146.1

PLACEMENT IN MATHEMATICS COURSES: (AR 6152.1)

Placement Protocols

In determining student placement in mathematics courses for students entering grade 9, the Superintendent or designee shall assess whether each student has the prerequisite skills for success in the course and consider student and parent/guardian requests. Such determinations shall be based on multiple measures, including, but not limited to, the following:

1. Interim and summative grade 8 mathematics assessments from the California Assessment of Student Performance and Progress
 2. For students with disabilities, an alternate test or other measures when designated in a student's individualized education program (IEP)
 3. Other assessments such as Measures of Academic Progress, the readiness tests of the University of California's Mathematics Diagnosis Testing Project, and/or district benchmark assessments
 4. The student's grades in their previous mathematics course
 5. The final mathematics grade on the end-of-year report card
- Individual student performance data shall be analyzed each spring prior to scheduling and placing students into secondary mathematics courses.

Students and parents/guardians shall be notified in writing by the end of the school year as to the mathematics course in which the student has been placed. No student shall be required to repeat a mathematics course which they have successfully completed in accordance with the district's placement protocols.

When a student does not qualify to be enrolled in a particular mathematics course based on a consideration of the objective measures specified in the placement protocol, they may nevertheless be admitted to the course based on the recommendation of a teacher or counselor who has personal knowledge of the student's academic ability.

Students who exhibit deficits in knowledge and skills needed to advance to a higher level mathematics course may receive supplemental instruction to improve achievement of mathematical content standards.

Reevaluation

Within the first month of the school year, mathematics course placements shall be individually reevaluated to ensure placement in the most rigorous mathematics course for which the student has the potential for success.

Criteria for reevaluating each student's placement shall include, but are not limited to, course pre-assessment results, attendance, and student performance in the first month of the school year as determined by teacher observation and grades on assignments and tests. Student and parent/guardian request for course placement may also be considered.

Notification of Placement Protocol

The district's policy and protocols related to student placement in mathematics courses shall be posted on the district's website. (Education Code 51224.7)

The Superintendent or designee shall also make the district's placement policy, protocols, and course sequence readily accessible to students, parents/guardians, and staff at school sites and/or in student handbooks.

Appeals

Within 10 school days of the parent notification of an initial placement decision or a placement decision upon reevaluation, a student and their parent/guardian who disagree with the placement may appeal the decision, in writing, to the Superintendent or designee. The Superintendent or designee shall decide whether or not to overrule the placement determination within 10 school days of receiving the written appeal.

CALIFORNIA COLLEGE GUIDANCE INITIATIVE DATA SHARING (EC §60900.5(D))

The California College Guidance Initiative (CCGI) works with California school districts to make applying for college and student financial aid a more streamlined experience for students. The CCGI currently receives enrollment data for all public school students in grades 6-12 from the California Department of Education (CDE). For more information about the CCGI, visit their website at <https://www.californiacolleges.edu/#/>.

RELEASE OF STUDENT RECORDS/COMPLIANCE WITH SUBPOENA OR COURT ORDER: (EC §§49076, 49077) (AR 5125)

Districts are required to make a reasonable effort to notify parents in advance of disclosing student information pursuant to a subpoena or court order.

RELEASE OF STUDENT RECORDS TO SCHOOL OFFICIALS AND EMPLOYEES OF THE DISTRICT: (EC §§49076(a)(1), 49064(d)) (AR 5125)

Districts may release educational records, without obtaining prior written parental consent, to any school official or employee, which would include accountants, consultants, contractors, or other service providers, who have a legitimate educational interest in the educational record.

Pursuant to Senate Bill (SB) 24, after January 1, 2023 courts may issue restraining orders that prohibit any person, including the student's legal guardian, from accessing the minor's record.

HEALTH SERVICES

SUICIDE PREVENTION: (EC §234.6, BP5141.52)

The Governing Board recognizes that suicide is a leading cause of death among youth, prevention is a collective effort that requires stakeholder educational partner engagement, and school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. In an effort to reduce suicidal behavior, its impact on students and families, and other trauma associated with suicide, the Superintendent or designee shall develop measures, strategies, practices, and supports for suicide prevention, intervention, and postvention.

The policy related to suicide prevention and intervention is posted on the "Family Resources" section of the District's website at <https://fairfieldsuisunusdca.sites.thrillshare.com/o/fsusd/page/family-resources>

MENTAL HEALTH SERVICES FOR STUDENTS: (EC §49428)

Students in need of mental health related services may reach out to their site administrator, school counselor or school psychologist. To access community-based mental health services, students with Medi-cal or Medicare insurance, or for students who are uninsured mental health services can be requested through Solano County Mental Health Access Line at 1(800)547-0495. The district has also partnered with Care Solace to provide access to services for students, staff, and families at no cost. <https://www.caresolace.com/site/fsusdfamilies/>

To identify other community-based mental health providers please visit solanocares.org. Students and families may also contact their insurance network providers to request mental health services.

CRISIS SERVICES:

If you or your family member is experiencing an acute mental health emergency call 911, go to the nearest emergency room, or contact:

- Solano County Mental Health Crisis Stabilization Unit at 1(707)428-1131
- To access 24/7 suicide prevention support, contact the National Suicide Prevention Lifeline at 1(800)273-8255 or 1(888)628-9454 for the Spanish line
- 24/7 Crisis Text Line: text HOME to 741741
- LGBTIQAPD+ youth can access crisis support through the 24/7 Trevor Lifeline at 1(866)488-7386 or Trevor Text Line text START to 678678 Mon-Friday 12pm-7pm.
- Youth may access the National Domestic Violence Hotline at 1(800)799-7233
- CA Youth Crisis Line for anonymous help/advice for ages 12-24 call 1(800)843-5200
- Kaiser Mental Health Crisis Line call 1(707)428-1131

- North Bay Medical Crisis Line call 1(707)646-4235

MEDICAL NEEDS ASSISTANCE THROUGH CARE SOLACE AND THE FAMILY RESOURCE CENTER (FRC):

Fairfield-Suisun Unified subscribed to Care Solace, an online mental health coordination service with 24 hour, 7 day a week concierge line that assists individuals in finding local mental health-related programs and counseling services. FRC staff assists families in need of health insurance, immunizations, counseling, substance abuse, by referring to organizations such as Solano County's Health and Social Services, Community Health Initiative, Clinica Ole, Family Health Center, Agape, and other community programs as available. Families who require these needs can be referred by district staff to either Care Solace or the FRC for assistance.

CHILD HEALTH & DISABILITIES PREVENTION PROGRAM: (H&SC §124085)

Physical examinations are required as a prerequisite for enrollment in the first grade. Free health screening may be available through the local health department. Failure to comply with this requirement or sign an appropriate waiver may result in exclusion of your child from school for up to 5 days.

PHYSICAL EXAMINATION; PARENT REFUSAL TO CONSENT: (EC §49451)

A child may be exempt from physical examination whenever the parents file, annually, a written statement with the school principal stating that they will not consent to a routine physical exam of their child. Whenever there is good reason to believe the child is suffering from a recognized contagious disease, the child will be excluded from school attendance.

VISION APPRAISAL: (EC §49455)

The district is required to appraise each student's vision during kindergarten, upon initial enrollment, and in grades 2, 5, and 8. Appraisal in the year immediately following a student's first enrollment in grades 4 or 7 shall not be required. The appraisal will no longer test for visual acuity, but will include tests for near vision, far vision, and color vision; however, color vision shall be appraised once and only on male students. The evaluation may be waived upon presentation of a certificate from a physician, surgeon, physician's assistant, or optometrist setting out the results of a determination of the student's vision, including visual acuity and color vision. This appraisal is not required if a parent files a written objection based on a religious belief with the principal.

HEARING SCREENINGS:

Hearing Screenings are an important tool used to identify children with possible hearing loss who were not identified at birth or who developed hearing loss later in life. A hearing screening can also assist in identifying possible middle ear dysfunction, such as fluid behind the eardrum, congestion, or a possible ear infection. Hearing screenings are most commonly administered once a year in schools for children in Pre-K, Kindergarten, first, third, fifth, and seventh grade.

Hearing screenings are required at specific intervals and grade levels in California. Hearing screenings are mandated in kindergarten/first grade and in second, fifth, eighth, possibly tenth/eleventh grade and upon first school entry (California Code of Regulations, Title 17, Section 2952 (c) (1)).

SCOLIOSIS SCREENING NOTICE: (EC §§49451 and 49452.5)

In addition to the physical examinations required pursuant to Sections 100275, 124035 and 124090 of the Health and Safety Code, the district may provide for the screening of every female student in grade 7 and every male student in grade 8 for the condition known as scoliosis.

PUPIL NUTRITION/NOTICE OF FREE AND REDUCED PRICE MEALS: (EC §§48980(b), 49510, 49520, 49558) (BP/AR 3553)

Children in need may be eligible for free or reduced price meals. Details are available at your child's school. Individual records pertaining to student participation in any free or reduced-price meal program may, under appropriate circumstances, be used by school district employees to identify students eligible for public school choice and supplemental educational services pursuant to the federal Every Student Succeeds Act. When a household is selected for verification of eligibility for free and reduced meals, the District must notify the parent that their child(ren)'s eligibility is being verified.

COMMUNICABLE DISEASES: (EC §§48216, 49403) (BP5141.22)

The Governing Board desires to protect students from risks posed by exposure to infectious diseases while providing a high-quality education for all students. The Superintendent or designee shall collaborate with local and state health officials to develop and regularly update a comprehensive plan for disease prevention that promotes preventative measures, mitigation, education, communication, and training of students and staff. All measures to limit the spread of infectious diseases shall be nondiscriminatory and ensure that equity is promoted.

The Superintendent or designee shall regularly review resources available from health experts to ensure that district programs and operations are based on the most up-to-date information.

The district's comprehensive health education program shall provide age-appropriate information about the nature and symptoms of communicable diseases, their transmission, and how to help prevent the spread of contagious diseases.

If the local health officer notifies the district of an outbreak of a communicable disease, or the imminent and proximate threat of a communicable disease outbreak or epidemic that threatens the public's health, the district shall take any action that the health officer deems necessary to control the spread of the disease. The district shall comply with all applicable state and federal privacy laws in regard to any such information received from the local health officer. (Health and Safety Code 120175.5)

Students and staff shall observe universal precautions in order to prevent exposure to bloodborne pathogens and to prevent the spread of infectious diseases.

The Superintendent or designee shall inform students of the precautions to be used in cases of exposure to blood or other body fluids through injury, accident, or classroom instruction.

Students with Infectious Diseases

The Superintendent or designee shall exclude students from on-campus instruction only in accordance with law, Board policy, and administrative regulation. Because bloodborne pathogens such as hepatitis B virus, hepatitis C virus, and human immunodeficiency virus (HIV) are not casually transmitted, the presence of infectious conditions of this type is not, by itself, sufficient reason to exclude students from attending school.

Parents/guardians are encouraged to inform the Superintendent or designee if their child has an infectious disease so that school staff may work cooperatively with the student's parents/guardians to minimize exposure to other diseases in the school setting. If necessary, the Superintendent or designee shall inform the local health official of any potential outbreak. The Superintendent or designee shall ensure that student confidentiality and privacy rights are strictly observed in accordance with law.

The district is authorized to administer immunizing agents to pupils whose parents have consented in writing to the administration of such immunizing agent. The district is required to exclude pupils who have not been properly immunized pursuant to Health and Safety Code 120325 and 120335. The district must notify parents that they have two weeks to supply evidence either that the pupil has been properly immunized or is exempted from the requirement. All students entering kindergarten, advancing from sixth to seventh grade in the district, or prior to their first admission to the district, will be required to comply with the immunization requirements of Health and Safety Code section 120335, unless the student provides the district with a valid exemption from a licensed physician. No new personal belief exemptions will be accepted. Students with personal-belief exemptions on file with the district as of January 1, 2016, shall be allowed to continue enrollment until entering the next grade span in the district. Grade spans are defined as birth through preschool, K-6, including transitional kindergarten, and 7-12. Students qualified for an individualized education program may access special education and related services as required by their individualized educational program.

IMMUNIZATIONS: (H&SC §§120325, 120335):

The law requires all students entering kindergarten, including transitional kindergarten, or advancing from sixth to seventh grade in the district, or prior to their first admission to the district, to comply with the immunization requirements of Health and Safety Code section 120335, unless the student provides the district with a valid exemption from a licensed physician, which, after January 1, 2021, must comply with the requirements set forth in Health and Safety Code section 120372. New personal-belief exemptions filed with the district will no longer be accepted. Documented immunizations appropriate for each student's age include (1) Diphtheria, (2) Haemophilus influenzae type b, (3) Measles, (4) Mumps, (5) Pertussis (whooping cough), (6) Poliomyelitis, (7) Rubella, (8) Tetanus, (9) Hepatitis B, (10) Varicella (chickenpox), and any other diseases deemed appropriate by the department. Students qualified for an individualized education program may access special education and related services. Full immunization against Hepatitis B shall not be a condition of admittance to 7th grade. All students entering 7th through 12th grades must be immunized with a pertussis (whooping cough) vaccine booster called Tdap. This affects all students – current, new, and transfers – in public and private schools.

CANCER PREVENTION ACT - HUMAN PAPILLOMAVIRUS (HPV) IMMUNIZATION: (EC §48980.4)

Notification to parents' of pupils admitted to, or advancing to, the sixth grade are advised to adhere to current immunization guidelines, as recommended by the Advisory Committee on Immunization Practices of the federal Centers for Disease Control and Prevention, the American Academy of Pediatrics, and the American Academy of Family Physicians, regarding full human papillomavirus (HPV) immunization before admission or advancement to the eighth grade level. For more information please visit [What Every Parent Should Know](#) document.

MEDICATION: (EC §§49423, 49423.1) (BP/AR 5141.21)

Any student who must take prescribed medication at school and who desires assistance from school personnel must submit a written statement of instructions from the physician and a parental request for assistance in administering the medication. Students may also carry and self-administer prescription auto-injectable epinephrine and prescription inhaled asthma medication upon the school's receipt of specified written confirmation and authorization from the student's parent and physician or surgeon. The parent must release the school district and personnel from liability for any harm resulting from the self-administered medication, and provide a release for authorized school personnel to consult with the physician or surgeon.

HEAD LICE: (BP 5141.33)

The Governing Board recognizes that head lice infestations among students require treatment but do not pose a risk of transmitting disease. The Superintendent or designee shall encourage early detection and treatment in a manner that minimizes disruption to the educational program and reduces student absences. If a student is found with active, adult head lice, the student shall be allowed to stay in school until the end of the school day. The parent/guardian of any such student shall be given information about the treatment of head lice and encouraged to begin treatment of the student immediately and to check all members of the family. The parent/guardian also shall be informed that the student shall be checked upon return to school the next day and allowed to remain in school if no active lice are detected. Upon the student's return to school, the school nurse or designee shall check the student for active head lice. If it is determined that the student remains infected with head lice, the school nurse or designee shall contact the student's parent/guardian to discuss treatment. As needed, the school nurse or designee may provide additional resources and/or referral to the local health department, health care providers, or other agencies.

ORAL HEALTH ASSESSMENT: (EC §§49452.8)

Any student enrolled in kindergarten in a public school, or enrolled in first grade in a public school if the student was not previously enrolled in kindergarten in a public school, must present proof of having received an oral health assessment by a licensed dentist, or other licensed or registered dental health professional operating within the scope of their practice that was performed no earlier than 12 months prior to the date of the initial enrollment of the student. This proof must be provided no later than May 31 of the school year.

The district sends notification of the oral health assessment requirements, including a standardized form that can be used for the assessment or on which the parent or legal guardian can indicate one of several specified reasons why an oral health assessment by a licensed dentist or other registered dental health professional assessment cannot be completed for any pupil enrolled in kindergarten in a public school, or in first grade if the pupil was not previously enrolled in kindergarten in a public school.

DENTAL FLUORIDE TREATMENT: (H&SC §104830 et seq.)

Pupils will be provided the opportunity to receive the topical application of fluoride or other decay-inhibiting agent to each pupil's teeth if the parent, or eligible pupil submits a letter stating that the treatment is desired.

CONCUSSIONS AND HEAD INJURIES IN ATHLETICS: (EC §49475)

Requires districts that elect to offer athletic programs to provide, on a yearly basis, a concussion and head injury information sheet, which must be signed and returned by the athlete and the athlete's parent or guardian before the athlete may initiate practice or competition.

MEDICAL AND HOSPITAL SERVICES FOR PUPILS: (EC §§49471, 49472)

The district is required to notify parents in writing if it does not provide or make available medical and hospital services for students injured while participating in athletic activities. The district is also authorized to provide medical or hospital services through non-profit membership corporations or insurance policies for student injuries arising out of school-related activities.

AVAILABILITY OF INDIVIDUALIZED INSTRUCTION/PRESENCE OF PUPIL WITH TEMPORARY DISABILITY IN HOSPITAL: (EC §§48206.3, 48207-48208) (AR 6183)

A student with a temporary disability which makes school attendance impossible or inadvisable shall be entitled to receive individual instruction at home or in a hospital or other residential health facility, excluding state

hospitals. Parents of students hospitalized or with a temporary disability shall notify the school district(s) where the student attends, resides and/or where the student receives care if an individualized instruction program is desired.

CONTINUING MEDICATION REGIMEN: (EC §49480) (BP 5141.21)

Parents of any student on a continuing medication regimen for a non-episodic condition shall inform the school nurse or other designated certified school employee of the medication(s) being taken, the current dosage, and the name of the supervising physician. With the consent of the parent, the school nurse may communicate with the physician and may counsel with school personnel regarding the possible effects of the drug on the child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

SUN PROTECTIVE CLOTHING/USE OF SUNSCREEN: (EC §35183.5) (AR 5132)

School sites must allow for outdoor use of sun-protective clothing and must allow students to use sunscreen, without a prescription or physician's note, during the school day.

ASBESTOS: (40 CFR 763.84, 40 CFR 763.93)

The district has a plan for eliminating health risks that are created by the presence of asbestos in school buildings. It may be reviewed at the district office. At least once each school year, the district will notify parents of inspections, response actions, and post-response action activities that are planned or in progress.

USE OF PESTICIDES: (EC §§17611.5, 17612, 48980.3)

School districts are required to inform parents about the use of pesticides on school grounds. The district will ensure that only trained personnel under the guidance of a licensed staff member and designated by the IPM coordinator will apply pesticides on school property in a safe and professional manner in order to maintain a safe and healthy environment for all students and staff. The district will distribute to staff and parents who request notification (sent by way of students) of the Pesticide Application 72-Hour Notification notice prior to application of pesticide treatment. For a list of all pesticides used, call the Maintenance Department at 707-425-6494 or you can view this list on our website at <https://fairfieldsuisunusdca.sites.thrillshare.com/page/maintenance-operations> Information on integrated Pest Management, The Healthy Schools Act as well as Pesticides/Herbicides can also be obtained at: [California Product/Label Database Application](#).

COMPREHENSIVE SCHOOL SAFETY PLAN (CSSP): (EC §§32280 et seq.)

Each school is required to report on the status of its school safety plan, including a description of its key elements, in the annual ESSA School Accountability Report Card (SARC).

The law requires designated educational partners to annually engage in a systematic planning process to develop strategies and policies to prevent and respond to potential incidents involving emergencies, natural and other disasters, hate crimes, violence, active assailants/intruders, bullying and cyberbullying, discrimination and harassment, child abuse and neglect, discipline, suspension and expulsion, and other safety aspects. Requirements also include ensuring that the plan includes appropriate adaptations for pupils with disabilities; procedures to assess and respond to reports of any dangerous, violent, or unlawful activity that is being conducted or threatened to be conducted at the school, at an activity sponsored by the school, or on a school bus serving the school; and for schools that serve pupils in any of grades 7 to 12, inclusive, a protocol to be used in the event a pupil is suffering or is reasonably believed to be suffering from an opioid overdose.

The planning committee is required to hold a public meeting to allow members of the public the opportunity to express an opinion about the school plan. The planning committee shall notify specified persons and entities in writing.

California Education Code requires every kindergarten through grade twelve school to develop and maintain a CSSP designed to address campus risks, prepare for emergencies, and create a safe, secure learning environment for students and school personnel.

Each school must update and adopt its CSSP by March 1 annually.

NOTICE OF COMPLIANCE: (EC §32289)

A complaint of noncompliance with the school safety planning requirements may be filed with the State Department of Education under the Uniform Complaint Procedures (5 CCR 4600 et seq.).

FIREARM SAFETY AND SAFE STORAGE OF FIREARMS INFORMATION: EC §§48391, 49392, 48986)

School Districts are required to inform and remind parents and legal guardians of their responsibilities for keeping firearms out of the hands of children as required by California law.

There have been many news reports of children bringing firearms to school. In many instances, the child obtained the firearm(s) from home. These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.

Legal responsibilities pursuant to California Law regarding the storage of firearms include evaluating your own personal practices to assure that you and your family are in compliance.

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; or (3) unlawfully brandishes the firearm to others.
 - Note: The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.
- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a minor **never** actually accesses the firearm.
- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, controlling, owning, receiving, or purchasing a firearm for 10 years.
- A parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward.

The California Department of Education issued information and content regarding the safe storage of firearms which can be accessed on the California Department of Education's website at: <https://www.cde.ca.gov/lss/vp/>.

Note: Additional restrictions regarding the safe storage of firearms may vary from county and/or city.

TOBACCO FREE SCHOOLS: (HS §104420)

Use of tobacco products at any time by students, staff, parents, or visitors, is strictly prohibited in district-owned or leased buildings, on district property, and in district vehicles. This prohibition applies to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off district property. Prohibited products include any product containing tobacco or nicotine, including but not limited to, smokeless tobacco, snuff, chew, clove cigarettes, and electronic cigarettes that can deliver nicotine and non-nicotine vaporized solutions. Exceptions may be made for the use or possession of prescription nicotine products. Any employee or student who violates the district's tobacco-free schools policy shall be asked to refrain from smoking and shall be subject to disciplinary action as appropriate.

ANNUAL NOTICE TO PARENTS AND GUARDIANS REGARDING SYNTHETIC DRUGS

There are dangers associated with using unprescribed synthetic drugs, such as fentanyl. According to the U.S. Drug Enforcement Administration (DEA) website, deadly doses of fentanyl have been found in fake/counterfeit versions of Adderall, Xanax, and Oxycodone, among other medications.

For more information, the Centers for Disease Control and Prevention (CDC)'s Fentanyl Facts, can also be accessed here: [CDC Fentanyl Facts](#).

SCREENING FOR TYPE 2 DIABETES:

If you think that your child/adolescent has risk factors or warning signs for type 2 diabetes have your child see a healthcare provider. The healthcare provider may do a blood test to see if your child's blood sugar is higher than normal. The healthcare provider may also order other tests such as:

Glycated hemoglobin (A1C) test: a blood test that measures the average blood sugar level in your child's blood over the last two to three months.

Fasting blood sugar test: a blood test that measures the amount of sugar in your child's blood after the child has not eaten for 8-12 hours before the blood test.

Oral glucose tolerance test: a test that measures your child's blood sugar after the child has had a sugary drink. Several blood tests are taken over the next few hours.

Urine ketone test: a test that measures the amount of ketones in the body.

TREATMENT FOR TYPE 2 DIABETES:

In meeting with your child/adolescent healthcare provider, the provider may recommend that your child's type 2 diabetes be treated by doing the following:

Checking your child's blood sugar levels several times each day:

Eating healthy foods that include whole foods like fruits, vegetables, and whole grains and avoiding processed or "fast" foods.

Exercising daily which will help your child's body use sugar and insulin better. If your child is overweight or obese, exercise will also help your child lose weight. It is recommended that children exercise 60 minutes daily.

Taking medicine if the healthcare provider says it is necessary:

Some children with type 2 diabetes need to take pills or insulin shots to keep their blood sugar at normal levels.

Visiting your child's healthcare provider frequently:

It is important that your healthcare provider monitors your child's blood sugar levels and helps with lifestyle changes.

Resources

California Department of Education:

<http://www.cde.ca.gov/ls/he/hn/diabetesmgnt.asp>

Centers for Disease Control and Prevention:

<http://www.cdc.gov/diabetes/index.htm>

Kids Health:

http://kidshealth.org/parent/diabetes_basics/what/type2.html#

Mayo Clinic:

<http://www.mayoclinic.com/health/type-2-diabetes-in-children/DS00946>

U.S. Department of Agriculture:

myplate.gov

Web MD:

<https://www.webmd.com/diabetes/skin-problems>

California School Nurses Organization-CSNO

1225 8th Street, Suite 500, Sacramento, CA 95814

Phone: 916-448-5752-Toll Free: 888-268-2766-Fax: 916-448-5767

Email: csno@csno.org-Website: www.csno.org

STUDENT SERVICES

MINIMUM AGE OF ADMISSION TO KINDERGARTEN: (EC §48000) (AR 5111)

A child shall be eligible for enrollment in kindergarten at the beginning of the school year or at a later time in the same year, if the child has their fifth birthday, respectively, on or before September 1. For the 2024-25 school year, any child who will have their birthday between September 2, 2024 and June 2, 2025 shall be offered a transitional kindergarten program in accordance with law and district policy. On a case-by-case basis, a child who has reached age five after the date listed above but before the end of the applicable school year, may be admitted to transitional kindergarten with the approval of the child's parent and subject to board approval in accordance with EC §48000. A school district may place a child who will have their fourth birthday on or before December 1 and is enrolled in a California state preschool program into a transitional kindergarten program classroom in accordance with EC §48000 and AR 5111.

PROTECTION OF PUPIL RIGHTS AMENDMENT: (TITLE 20 OF THE UNITED STATES CODE SECTION 1232H)

The Protection of Pupil Rights ("PPRA") requires that districts develop policies that obligate them to obtain prior written consent from parents prior to their student participating in a survey containing one or more of the following items:

1. political affiliations or beliefs of the student or the student's parent;
2. mental or psychological problems of the student or the student's family;
3. sex behavior or attitudes;
4. illegal, anti-social, self-incriminating, or demeaning behavior;
5. critical appraisals of other individuals with whom respondents have close family relationships;
6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. religious practices, affiliations, or beliefs of the student or student's parent; or
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

The PPRA requires that school districts provide parents with annual notice of these policies and parents' rights under the policies, including the process to opt their children out of participation in certain activities,

and the dates during the school year when the district schedules: (a) surveys requesting personal information; (b) physical examinations or screenings; and (c) collection of personal information from students for marketing or sale.

CAL GRANT PROGRAM: (EC 69432.9)

Districts must notify students enrolled in 11th grade and, for pupils under 18 years of age, the student's parent or guardian, that they will be deemed Cal Grant applicants unless the students opt out of being automatically deemed a Cal Grant applicant. If the 11th grade students do not opt out, their grade point average will be submitted electronically. This written notice must be provided to all 11th grade students and their parents for students who are under 18, by January 1 of the student's 11th grade year. The notice must specify the process and time by which students may opt out within a set period of time of not less than 30 days. The notice must indicate when the school will send grade point averages to the commission and the submission deadline of October 1.

PROSPECTUS OF SCHOOL CURRICULUM: (EC §49091.14)

The curriculum, including titles, descriptions, and instructional aims of every course offered by a public school, shall be compiled at least once annually in a prospectus. Each school site shall make its prospectus available for review upon request. When requested, the prospectus shall be reproduced and made available. School officials may charge for the prospectus an amount not to exceed the cost of duplication.

ENGLISH LANGUAGE/MULTILINGUAL EDUCATION: (EC §310)

If the district implements a language acquisition program pursuant to EC 310, information on the types of language programs available and a description of each program will be made available with this notice or upon enrollment.

Language acquisition programs are educational programs designed to ensure English acquisition occurs as rapidly and effectively as possible, and provides instruction to English learners based on the state-adopted academic content standards, including English language development (ELD) standards. (20 U.S.C. Section 6312[e][3][A][iii],[v]); EC Section 306[c].

A description of the language acquisition programs provided in FSUSD are listed below. Please select the program that best suits the student. (20 U.S.C. Section 6312[e][3][A][iii],[v]).

- Structured English Immersion (SEI) Program: SEI provides nearly all classroom instruction in English, but with curriculum and a presentation designed for pupils who are learning English. Students are offered English Language Development (ELD) and access to grade level academic subject matter content.
- Dual-Language Immersion (DLI) Program: DLI provides language learning and academic instruction for native speakers of English and native speakers of another language (Spanish), with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding. This program begins in Kindergarten and continues to fifth grade at Sullivan Language Immersion Academy. DLI students in 6th-8th grade continue in the program at B. Gale Wilson (BGW) Middle School. Spanish instruction occurs primarily through the Spanish literature class, with the majority of instruction delivered in English similar to other comprehensive middle schools. All other instruction is delivered in English similar to other comprehensive middle schools.

Parents may choose a language acquisition program that best suits their child. Schools in which the parents of 30 pupils or more per school or the

parents of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. (20 U.S.C. Section 6312[e][3][A][viii][III]); EC Section 310[a]

Parents may provide input regarding language acquisition programs during the development of the Local Control Accountability Plan (EL Section 52062). If interested in a different program from those listed above, please contact your local school to ask about the process.

LONG-TERM ENGLISH LEARNERS: (EC §§440, 313.2):

Under Education Code section 440, each parent or guardian must be given notice when their child is assessed for English language proficiency no later than 30 days after the start of the school year. Education Code section 313.2 expanded these parental notification requirements to include the following additional information: 1) whether the child is a long-term English learner or at risk of becoming a long-term English learner; 2) the manner in which the English language development instruction will meet the educational needs of long-term English learners or those at risk of becoming long-term English learners; and 3) the manner in which the program for English language development instruction will help long-term English learners or those at risk of becoming long-term English learners develop English proficiency and meet age-appropriate academic standards.

STATE FUNDED ADVANCED PLACEMENT EXAMINATIONS: (EC §48980(j), EC §52242)

State funds are available to cover the costs of advanced placement examination fees.

INVESTING FOR FUTURE EDUCATION: (EC §48980(d)):

Parents are advised of the importance of investing for higher education for their children and of considering appropriate investment options, including, but not limited to, United States savings bonds.

SPECIAL EDUCATION (IDEA): (BP 0430)

State and federal law requires that a free appropriate public education (FAPE) in the least restrictive environment be offered to qualified pupils with disabilities ages 3 through 21 years who reside within the district. More information concerning student eligibility, parental rights, and procedural safeguards are available upon request.

SPECIAL EDUCATION; CHILD FIND SYSTEM: (EC §56301)

Any parent suspecting that a child has exceptional needs may request an assessment for eligibility for special education services through the school principal. Policy and procedures shall include written notification to all parents of their rights pursuant to EC §56300.

SPECIAL EDUCATION COMPLAINTS: (5 CCR §3080) (BP/AR 6159.1)

State regulations require the district to establish procedures to deal with complaints regarding special education. If you believe that the district is in violation of federal or state law governing the identification or placement of a special education student, or similar issues, you may file a written complaint with the district. State regulations require the district to forward your complaint to the State Superintendent of Public Instruction. Procedures are available from your school principal.

SECTION 504/DISABLED PUPILS: (Section 504 of the Rehabilitation Act of 1973)

Federal law requires districts to annually notify disabled pupils and their parents of the district's non-discriminatory policy and duty under Section 504 of the Rehabilitation Act.

STATEMENT OF NONDISCRIMINATION: (Title VI Civil Rights Act of 1964; Title IX of the U.S. Education Amendments of 1972;

Americans with Disabilities Act; Section 504 of the Vocational Rehabilitation Act of 1973; EC §200 et seq.) (BP/AR 5145.3)

The district does not discriminate on the basis of gender, gender identity, gender expression, sex, race, color, religion, national origin, ethnic group identification, age, genetic information, mental or physical disability, sexual orientation, immigration status, or the perception of one or more of such characteristics. The district's policy of nondiscrimination requires notification in native language if the district's service area contains a community of minority persons with limited English language skills. Notification must state that the district will take steps to assure that the lack of English will not be a barrier to admission and participation in district programs. This policy applies to all students insofar as participation in programs and activities is concerned, with few exceptions such as contact sports. Non-discrimination policies also apply to all acts of the governing board, the district superintendent, and the county superintendent of schools in enacting the local educational agency's policies and procedures. In accordance with federal law, complaints alleging noncompliance with this policy should be directed to the school principal. Appeals may be made to the district superintendent. A copy of the district's nondiscrimination policy (BP0410) is included on page 10 of this handbook.

FINGERPRINTING PROGRAM: (EC §32390)

Districts are authorized to offer fingerprinting programs for children enrolled in kindergarten or newly enrolled in the district. If the district has adopted such a program, you will be notified of procedures, applicable fee, and your right to decline your child's participation upon your child's initial enrollment.

CHILDREN IN HOMELESS SITUATIONS: (42 USC §11431-11435) (BP/AR 6173)

Each local district shall appoint a liaison for homeless children who shall ensure the dissemination of public notice of the educational rights of students in homeless situations.

For more information regarding resources and services provided to children in homeless situations, please visit:

<https://fairfieldsuisunusdca.sites.thrillshare.com/page/asdfaserewraer> or contact the District Liaison at:

1600 Kidder Ave., Fairfield CA 94533
FRC@fsusd.org
707-421-3224.

EDUCATIONAL EQUITY REGARDLESS OF IMMIGRATION STATUS, CITIZENSHIP, OR RELIGION: (EC §234.7)

Children have a right to a free public education, regardless of immigration status, citizenship status, or religious beliefs. When enrolling a child, schools must accept a variety of documents from the student's parent to demonstrate proof of the child's age or residency. No information about citizenship/immigration status or Social Security number is required to enroll in school. Parents have the option to provide a school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for a minor student in the event the parent is detained or deported. Parents have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for a minor student. Students have the right to report a hate crime or file a complaint to the school district if they are discriminated against, harassed, intimidated, or bullied on the basis of actual or perceived nationality, ethnicity, or immigration status. The district will not release information to third parties for immigration-enforcement purposes, except as required by law or court order. The California Attorney General's website provides "know your rights" resources for immigrant students and family members online at

EDUCATION OF CHILDREN OF MILITARY FAMILIES: (EC §48204.6) (AR 6173.2)

A child of a military family shall be allowed to continue attending the school of origin, regardless of any change of residence of the family during that school year, for the duration of the student's status as a child of a military family.

To provide a child of a military family the benefit of matriculating with peers in accordance with the established feeder patterns of the district, the following shall apply:

1. If the student is transitioning between grade levels, the student shall be allowed to continue in the school district of origin in the same school attendance areas.
2. If the student is transitioning to a middle or high school and the school designated for matriculation is in another district, the student shall be allowed to continue to the school designated for matriculation in that school district.

The principal or designee of the new school shall ensure that the student is immediately enrolled even if the student has outstanding fees, fines, textbooks, or other items or moneys due to the school last attended or is unable to produce clothing or records normally required for enrollment, such as previous academic records, medical records, including, but not limited to, records or other proof of immunization history pursuant to Health and Safety Code 120325-120480, proof of residency, other documentation, or school uniforms.

If the student's status changes during a school year due to the end of military service of the student's parent/guardian, the following shall apply:

1. If the student is in grades K-8, the student shall be allowed to continue attending the school of origin through the duration of that academic school year.
2. If the student is in high school, the student shall be allowed to continue attending the school of origin through graduation.

A child of an active military duty parent/guardian shall not be prohibited from transferring out of the district, if the school district of proposed enrollment approves the application for transfer. (Education Code 46600, 48307)

Notification and Complaints

Information regarding the educational rights of children of military families, as specified in Education Code 51225.1 and 51225.2, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 51225.1, 51225.2)

Any complaint alleging that the district has not complied with requirements regarding the education of children of military families, as specified in Education Code 51225.1 or 51225.2, may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures.

ACCOMMODATION OF LACTATING STUDENTS: (EC §222)

A school operated by a school district or a county office of education, the California School for the Deaf, the California School for the Blind, and a charter school shall provide reasonable accommodations to a lactating pupil on a school campus to express breast milk, breast-feed an infant child, or address other needs related to breast-feeding. Reasonable

accommodations under this section include, but are not limited to, all of the following:

- (1) Access to a private and secure room, other than a restroom, to express breast milk or breast-feed an infant child.
- (2) Permission to bring onto a school campus a breast pump and any other equipment used to express breast milk.
- (3) Access to a power source for a breast pump or any other equipment used to express breast milk.
- (4)(a) Access to a place to store expressed breast milk safely.
- (b) A lactating pupil on a school campus shall be provided a reasonable amount of time to accommodate her need to express breast milk or breast-feed an infant child.
- (c) A school specified in subdivision (a) shall provide the reasonable accommodations specified in subdivisions (a) and (b) only if there is at least one lactating pupil on the school campus.
- (d) A school subject to this section may use an existing facility to meet the requirements specified in subdivision (a).
- (e) A pupil shall not incur an academic penalty as a result of their use, during the school day, of the reasonable accommodations specified in this section, and shall be provided the opportunity to make up any work missed due to such use.
- (f) (1) A complaint of noncompliance with the requirements of this section may be filed with the local educational agency under the Uniform Complaint Procedures set forth in Chapter 5.1 (commencing with Section 4600) of Division 1 of Title 5 of the California Code of Regulations.
- (2) A local educational agency shall respond to a complaint filed pursuant to paragraph (1) in accordance with Chapter 5.1 (commencing with Section 4600) of Division 1 of Title 5 of the California Code of Regulations.
- (3) A complainant not satisfied with the decision of a local educational agency may appeal the decision to the department pursuant to Chapter 5.1 (commencing with Section 4600) of Division 1 of Title 5 of the California Code of Regulations and shall receive a written decision regarding the appeal within 60 days of the department's receipt of the appeal.
- (4) If a local educational agency finds merit in a complaint, or if the Superintendent finds merit in an appeal, the local educational agency shall provide a remedy to the affected pupil.

SEX/HIV/EDUCATION

INSTRUCTION IN COMPREHENSIVE SEXUAL HEALTH EDUCATION AND HIV PREVENTION: (EC §51938) (BP 6142.1)

Districts shall annually notify parents about instruction in comprehensive sexual health education and HIV prevention education and research on student health behaviors and risks planned for the school year. Written and audiovisual educational materials used in such education are available for inspection. If arrangement for the instruction is made after the beginning of the school year, you will be notified no fewer than 14 days prior to the commencement of any such instruction if the district elects to provide the instruction by outside consultants in class or during an assembly. The notice must include the date of instruction, the name of the organization or affiliation of each guest speaker and information stating that the parent/guardian has the right to request a copy of the law pertaining to such instruction. Parents have the right to excuse their child from all or part of the comprehensive sexual health and HIV prevention education by submitting a written request to the district. Those students whose parents do not submit a written request to excuse them will receive such instruction. The law also authorizes the district, without prior parental consent, to use anonymous, voluntary and confidential research and evaluation tools to measure student's health behaviors and risks, including tests, questionnaires, and surveys containing age appropriate questions in grades 7 to 12 about the student's attitudes concerning or practices relating to sex. The district must notify parents in writing before any such test, questionnaire, or survey is administered and provide them with an opportunity to review the materials. Parents have the right to

excuse their child from such participation by submitting a written request to the school district.

HEALTH INSTRUCTION/CONFLICTS WITH RELIGIOUS TRAINING AND BELIEFS: (EC §51240)

Upon written request of a parent, students shall be excused from the part of any school instruction in health if it conflicts with the religious training and beliefs of a parent.

SCHOOL ATTENDANCE / ATTENDANCE ALTERNATIVES

California law (EC §48980(g)) requires all school boards to inform each student's parent at the beginning of the school year of the various ways in which they may choose schools for their children to attend other than the ones assigned by school districts. Students who attend schools other than those assigned by the districts are referred to as "transfer students" throughout this notification. There is one process for choosing a school within the district in which the parent lives (intradistrict transfer), and potentially three separate processes for selecting schools in other districts (interdistrict transfer). The general requirements and limitations of each process are described as follows:

TRANSFER OPTIONS OFFERED WITHIN LOCAL ATTENDANCE AREA: (EC 48980) (AR 5116.1)

Parents desiring information on program options offered within the Fairfield-Suisun Unified School District should go to the district's Educational Services website: <https://www.fsusd.org/page/fsusd-instructional-programs>

CHOOSING A SCHOOL WITHIN THE DISTRICT IN WHICH PARENT LIVES:

Parents desiring information on school attendance boundaries should contact any school in the district or go to the district's school locator website <https://fairfieldsuisununifiedschoolexplorer.azurewebsites.net/>

The law (EC §35160.5(b)) requires the school board of each district to establish a policy that allows parents to choose the schools their children will attend, regardless of where the parent lives in the district. The law limits choice within a school district as follows:

- Students who live in the attendance area of a school must be given priority to attend that school over students who do not live in the school's attendance area.
- In cases in which there are more requests to attend a school than there are openings, the selection process must be "random and unbiased," which generally means students must be selected through a lottery process rather than on a first-come, first-served basis. A district cannot use a student's academic or athletic performance as a reason to accept or reject a transfer.
- Each district must decide the number of openings at each school which can be filled by transfer students. Each district also has the authority to keep appropriate racial and ethnic balances among its schools, meaning that a district can deny a transfer request if it would upset this balance or would leave the district out of compliance with a court-ordered or voluntary desegregation program.
- Each district may adopt a school selection policy that takes into consideration special circumstances that might be harmful or dangerous to a particular pupil, whether the sibling of the pupil is already in attendance at the school, and/or whether the pupil's parent is employed at the school.
- The district is not required to provide transportation assistance to a student that transfers to another school in the district under these provisions.
- Transportation is not available for specific programs including, but not limited to: Schools of Choice and Open Enrollment transfers.

- If a transfer is denied, a parent does not have an automatic right to appeal the decision. A district may, however, voluntarily decide to put in place a process for parents to appeal a decision.

CHOOSING A SCHOOL OUTSIDE DISTRICT IN WHICH PARENT LIVES:

Parents have three different options for choosing a school outside the district in which they live. The three options are:

OPTION 1: DISTRICTS OF CHOICE: (EC §§48300 through 48315)

This option does not apply to FSUSD. FSUSD is not a District of Choice. The law allows, but does not require, each school district to become a “district of choice” – that is, a district that accepts transfer students from outside the district under the terms of the referenced Education Code sections. If the school board of a district decides to become a “district of choice,” it must determine the number of students it is willing to accept in this category each year and accept all pupils who apply to transfer until the school district is at maximum capacity. The school district of choice shall ensure that pupils admitted under this article are selected through an unbiased process that prohibits consideration of factors such as academic or athletic performance, physical conditions, or proficiency in English. If the district chooses not to become a “district of choice,” a parent may not request a transfer under these provisions. Other provisions of the “district of choice” option include:

- Either the district a student would transfer to or the district a student would transfer from may deny a transfer if it will negatively affect the racial and ethnic balance of the district, or a court-ordered or voluntary desegregation plan. A district of choice cannot deny a transfer request on the basis that the costs to provide services exceeds the revenue received, but it may reject a request if doing so would require the creation of a new program. However, the district of choice may not deny the transfer of any special needs student, including an individual with exceptional needs, or an English Learner student even if the cost to educate the student exceeds the revenue received or the creation of a new program is required. The district a student would be leaving may also limit the total number of students transferring out of the district each year to a specified percentage of its total enrollment, depending on the size of the district.
- Communications to parents or guardians by a school district of choice shall be factually accurate and shall not target students based upon academic ability, athletic performance, or other personal characteristics.
- The district of choice must post transfer application information on its website, including any applicable forms, the timeline for a transfer, and an explanation of the selection process.
- All communications from a school district of choice regarding transfer opportunities must be available in all languages for which translations are required in the school district of residence under EC §48985
- Entrance priority must be given as follows:
 - Siblings of students already attending school in the “district of choice” must be given first priority.
 - Pupils eligible for free or reduced-price meals must be given second priority.
 - Children of military personnel must be given third priority.
- No student who currently attends a school or lives within the attendance area of a school can be forced out of that school to make room for a student transferring under these provisions.
- A parent may request transportation assistance within the boundaries of the “district of choice.” The district is required to provide transportation only to the extent it already does so.
- A school district in which an active military duty parent of a student resides shall not deny the transfer of that student to a school in any district, if the school district to which the parent of the student applies approves the application for transfer.

OPTION 2: OTHER INTERDISTRICT TRANSFERS: (EC §§46600 et seq.) (AR5117)

The law allows two or more districts to enter into an agreement for the transfer of one or more students for a period of up to five years. New agreements may be entered into for additional periods of up to five years each. The agreement must specify the terms and conditions under which transfers are permitted. Districts of residence may not deny a transfer of a student whose parent is active duty military where the district of proposed enrollment approves the application, or for students who are the victim of an act of bullying unless the requested school is at maximum capacity.

Transfers into the District

Once approved to transfer into the district and in order to remain in the Fairfield-Suisun Unified School District, good grades, appropriate behavior, attending school regularly, and arriving on time must be consistently maintained. The IDA is subject to revocation at any time should the agreement be broken. Interdistrict transfer students must:

- a) attend school on a regular basis and not be deemed chronically truant;
- b) maintain a grade point average of 2.0 or higher in any school term with no failing grades;
- c) demonstrate positive, productive behavior.

The Superintendent or designee may deny or waitlist initial requests for interdistrict attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level, or other considerations that are not arbitrary. However, once a student is admitted, the district shall not deny continued attendance because of overcrowded facilities at the relevant grade level.

IDAs for an upcoming school year shall be accepted beginning in February of the previous year. IDAs will only be considered after all Intradistrict Open Enrollment transfer applications have been exhausted.

Until the district is at maximum capacity, the district shall accept any student whose interdistrict transfer application is based on being the victim of an act of bullying or a child of an active duty military parent/guardian. The district shall ensure that such students are admitted through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether or not a student should be enrolled based on academic or athletic performance, physical condition, proficiency in English, family income, or any of the individual characteristics set forth in Education Code 220, including, but not limited to, race or ethnicity, gender, gender identity, gender expression, and immigration status. (Education Code 46600)

Priority for interdistrict attendance shall be given to a student who has been determined, through an investigation by either the district of residence or district of proposed enrollment, to be a victim of an act of bullying, as defined in Education Code 48900(r), committed by a student of the district of residence. (Education Code 46600) For purposes of this subdivision, a “victim of an act of bullying” means a pupil that has been determined to have been a victim of bullying by an investigation pursuant to the complaint process described in Section 234.1 and the bullying was committed by any pupil in the school district of residence, and the parent of the pupil has filed a written complaint regarding the bullying with the school, school district personnel, or a local law enforcement agency.

Appeal for Denial

If the application for an Interdistrict Attendance Agreement is denied, the parents/guardians of the student may submit a letter of appeal to the Superintendent or designee within 10 calendar days, stating their reasons that the District should reconsider the application. If the appeal is denied the parents/guardians may enter the process of appeal through the County Board of Education.

Once a student is admitted to a school on the basis of an interdistrict attendance permit, the student shall not be required to reapply for an interdistrict transfer and shall be allowed to continue to attend the school of enrollment, unless reapplication standards are otherwise specified in the interdistrict attendance agreement until the highest grade at that said school. Existing interdistrict attendance permits shall not be rescinded after June 30 following a student's completion of grade 10 or for any student entering grade 11 or 12 in the subsequent school year. (Education Code 46600)

If the transfer request is for a school year that begins within 15 calendar days of the receipt of the request, the Superintendent or designee shall notify the parent/guardian of the final decision within 30 calendar days of receiving the request. If the transfer request is for a school year that begins more than 15 calendar days after the receipt of the request, the parent/guardian shall be notified of the final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction during that school year. (Education Code 46600.2)

If a student's interdistrict transfer request is denied, the Superintendent or designee shall, in writing, notify the parents/guardians of their right to appeal to the County Board of Education within 30 calendar days from the date of the final denial. (Education Code 46600.2) (cf. 5145.6 - Parental Notifications)

All notices to parents/guardians regarding the district's decision on any request for interdistrict transfer shall conform to the translation requirements of Education Code 48985, and may be provided by regular mail, electronic format if the parent/guardian provides an email address, or by any other method normally used to communicate with parents/guardians in writing. (Education Code 46600.2)

Pending a decision by the two districts or by the County Board on appeal, the Superintendent or designee may provisionally admit a student who resides in another district for a period not to exceed two school months, provided the district is the district of proposed enrollment. If the decision has not been rendered by the conclusion of two school months and the districts or County Board is still operating within the prescribed timelines, the student shall not be allowed to continue attending the district school to which the student was provisionally admitted. (Education Code 46603)

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or rescissions while expulsion proceedings are pending or during the term of the expulsion. (Education Code 46601)

Transfers out of the District

A student who has been determined, through an investigation by either the district of residence or district of proposed enrollment, to be a victim of an act of bullying, as defined in Education Code 48900(r) or whose parent/guardian is in active military duty shall not be prohibited from transferring out of the district, provided the school district of proposed enrollment approves the application for transfer. (Education Code 46600, 48307)

OPTION 3: PARENTAL EMPLOYMENT IN LIEU OF RESIDENCY TRANSFERS: (EC §48204(b)):

If at least one parent of a student is physically employed in the boundaries of a school district other than the one in which they live for a minimum of 10 hours during the school week, the student may be considered a resident of the school district in which their parents work. This code section does not require that a school district accept a student requesting a transfer on this basis, but a student may not be rejected on the basis of race, ethnicity, sex, parental income, academic achievement, or any other "arbitrary" consideration. Other provisions of EC §48204(b)

include:

- Either the district in which the parent lives or the district in which the parent works may prohibit the student's transfer if it negatively impacts a desegregation plan.
- The district in which the parent works may reject a transfer if it determines that the cost of educating the student would be more than the amount of government funds the district would receive for educating the student.
- There are set limits (based on total enrollment) on the net numbers of students that may transfer out of a district under this law, unless the district approves a greater number of transfers.
- There is no required appeal process for a transfer that is denied. However, the district that declines to admit a student must provide in writing to the parent the specific reasons for denying the transfer.

Initial Residency Based on Employment (RBEs) applications are processed by the district's Student and Family Services department. Incoming initial RBE applications may be granted, waitlisted, or denied, and will only be considered after all Intradistrict Open Enrollment transfer requests have been exhausted.

Once a student establishes residency on this basis, the student shall not be required to reapply for enrollment in subsequent years. The student may continue to attend school in the district through the highest grade level offered by the district if the parent/guardian so chooses and if at least one parent/guardian of the student continues to be physically employed by an employer situated within district boundaries, subject to the exceptions in items #1-3 above. (Education Code 48204)

The Superintendent or designee may deny a transfer out of the district by a student whose parent/guardian is employed within the boundaries of another district if the difference between the number of students entering and exiting the district on the basis of parent/guardian employment exceeds the limits prescribed in Education Code 48204. (Education Code 48204)

A denied RBE application may not be appealed.

NOTICE OF ALTERNATIVE SCHOOLS: (EC §58501)

This summary provides an overview of the laws applicable to school attendance for each alternative. Additional information is available upon request.

State law authorizes all school districts to provide for alternative schools. Education Code section 58500 defines an alternative school as a school or separate class group within a school that is operated in a manner designed to:

1. Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
2. Recognize that the best learning takes place when students learn because of their desire to learn.
3. Maintain a learning situation maximizing students' self-motivation and encouraging students in their own time to follow their own interests. These interests may result in whole or in part from a presentation by their teachers of choices of learning projects.
4. Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
5. Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, student, or teacher is interested in further information concerning alternative schools, the County Superintendent of Schools, the administrative office of this district, and the principal's office in each attendance area shall have copies of the law available for your information. This law particularly authorizes interested persons to request that the governing board of the district establish alternative school programs.

INVOLUNTARY STUDENT TRANSFERS: (BP 5116.2)

The Governing Board desires to enroll students in the school of their choice, and recognizes that circumstances sometimes necessitate the involuntary transfer of some students to another school or program in the district, or County Office of Education. The Superintendent or designee shall develop procedures to facilitate the transition of such students into their new school of enrollment.

As applicable, when determining the best placement for a student who is subject to involuntary transfer, the Superintendent or designee shall review all educational options for which the student is eligible, the student's academic progress and needs, the enrollment capacity at district schools, and the availability of support services and other resources.

Whenever a student is involuntarily transferred, the Superintendent or designee shall provide timely written notification to the student and the student's parent/guardian and an opportunity for the student and parent/guardian to meet with the Superintendent or designee to discuss the transfer.

A student may be transferred to another district school if the student is convicted of a violent felony, as defined in Penal Code 667.5(c), or a misdemeanor listed in Penal Code 29805 and is enrolled at the same school as the victim of the crime for which the student was convicted. (Education Code 48929 and 48980(m))

Before transferring such a student, the Superintendent or designee shall attempt to resolve the conflict using restorative justice, counseling, or other such services. The Superintendent or designee shall also notify the student and the student's parents/guardians of the right to request a meeting with the principal or designee. (Education Code 48929)

Participation of the victim in any conflict resolution program shall be voluntary, and the victim shall not be subjected to any disciplinary action for the victim's refusal to participate in conflict resolution. (cf. 9321 - Closed Session Purposes and Agendas)

The Superintendent or designee shall annually notify parents/guardians of the district's policy authorizing the transfer of a student pursuant to Education Code 48929. (Education Code 48980) (cf. 5145.6 - Parental Notifications)

OTHER INVOLUNTARY TRANSFERS: (BP 5116.2)

Students may be involuntarily transferred under either of the following circumstances:

1. If a high school student commits an act enumerated in Education Code 48900 or is habitually truant or irregular in school attendance, the student may be transferred to a continuation school. (Education Code 48432.5) (cf. 6184 - Continuation Education)
2. If a student is expelled from school for any reason, is probation-referred pursuant to Welfare and Institutions Code 300 or 602, or is referred by a school attendance review board or another formal district process, the student may be transferred to a community day school or county community school. (Education Code 48662)

REFERRAL TO COUNTY COMMUNITY SCHOOL: (BP 5116.2)

The School Attendance Review Board (SARB) may refer a student to a County Community School if SARB determines the County Community School can provide a continuum of educational or behavioral services for a student. Priority placement to a County Community School shall be given to students who are expelled or referred to a County Community School by the Solano County Probation Department. Prior to considering a SARB placement to a County Community School, site Administration shall exhaust other means of correction pursuant to California Education Code 48900.5. SARB shall provide a parent/guardian of a student with written notice of placement to a County Community School. The written notification shall include requirements which shall be completed in order for a student to be eligible to return to a District school.

Appeals Process: (BP 5116.2)

A parent/guardian of a student referred by a SARB to a County Community School may expressly object, in writing, to the referral based on one or more of the following reasons: reasonable concerns related to the student's safety; geographic accessibility; inability to transport; the school does not meet the student's educational needs. If the parent/guardian of the student objects for any of the reasons identified above, the District may either address the expressed objection or find an alternative placement in another comprehensive or continuation school within the school district. If the school district has offered the student all other options, the school district may refer the student to the County Community School.

Within ten (10) business days of a SARB's placement of a student into a County Community School, a parent/guardian may file a written appeal with the Assistant Superintendent of Educational Services. The written appeal shall include the reason for the appeal, the remedy they are seeking, and any relevant documentation the parent/guardian believes should be considered. Within ten (10) business days of receiving a written appeal from the parent/guardian, the Assistant Superintendent of Educational Services shall facilitate a meeting with Educational Services Directors to review the parent/guardian's appeal. The Assistant Superintendent of Educational Services shall respond to the parent/guardian in writing by the tenth business day as to whether or not SARB's decision will be upheld or rescinded. A student shall remain enrolled at the County Community School pending the outcome of the appeal.

STUDENT ABSENCES: (EC §46014)

Pupils, with the written consent of their parents or guardians, may be excused from school in order to participate in religious exercises or to receive moral and religious instruction at their respective places of worship or at other suitable place or places away from school property designated by the religious group, church, or denomination, which shall be in addition and supplementary to the instruction in manners and morals required elsewhere in this code. Such absence shall not be deemed absence in computing average daily attendance, if all of the following conditions are complied with:

- (a) The governing board of the district of attendance, in its discretion, shall first adopt a resolution permitting pupils to be absent from school for such exercises or instruction.
- (b) The governing board shall adopt regulations governing the attendance of pupils at such exercises or instruction and the reporting thereof
- (c) Each pupil so excused shall attend school at least the minimum school day for his grade for elementary schools, and as provided by the relevant provisions of the rules and regulations of the State Board of Education for secondary schools.
- (d) No pupil shall be excused from school for such purpose on more than four days per school month.

EXCUSED ABSENCES: (EC §48205) (AR 5113)

(a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

- (1) Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.
- (2) Due to quarantine under the direction of a county/city health officer.
- (3) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
- (4) For the purpose of attending the funeral services or grieving the death of either a member of the pupil's immediate family, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, so long as the absence is not more than five day per incident.
- (5) For the purpose of jury duty in the manner provided for by law.
- (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child for which the school shall not require a note from a doctor.
- (7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at a religious retreat, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.
- (8) For the purpose of serving as a member of a precinct board for an election pursuant to section 12302 of the Elections Code.
- (9) For the purpose of spending time with a member of the pupil's immediate family, who is an active duty member of the uniformed services, as defined in section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
- (10) For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.
- (11) For the purpose of participating in a cultural ceremony or event.
- (12)(A) For the purposes of a middle school or high school pupil engaging in civic or political event, as provided in subparagraph (B), provided that the pupil notifies the school ahead of the absence.
 - (12)(B)(i) A middle school or high school pupil who is absent pursuant to subparagraph (A) is required to be excused for only one school day-long absence per school year.
 - (12)(B)(ii) A middle school or high school pupil who is absent pursuant to subparagraph (A) may be permitted additional excused absences in the discretion of a school administrator, as described in subdivision (c) of Section 48260.
- (13)(A) For any of the purposes described in clauses (i) to (iii), inclusive, if an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, has died, so long as the absence is not more than three days per incident.
 - (i) To access services from a victim services organization or agency.
 - (ii) To access grief support services.
 - (iii) To participate in safety planning or to take other actions to increase the safety of the pupil or an immediate family member of

the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, including, but not limited to, temporary or permanent relocation.

(B) Any absences beyond three days for the reasons described in subparagraph (A) shall be subject to the discretion of the school administrator, or their designee, pursuant to Section 48260.

(14) Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed one schoolday per semester

(d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(e) For purposes of this section, the following definitions apply:

(1) A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls.

(2) "Cultural" means relating to the practices, habits, beliefs, and traditions of a certain group of people.

(3) "Immediate family," as used in this section, means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

(4) "Victim services organization or agency" has the same meaning as defined in paragraph (7) of subdivision (g) of Section 230.1 of the Labor Code.

Method of Verification

Student absence to care for a child for whom the student is the custodial parent shall not require a physician's note (Education Code 48205).

For other absences, the student shall, upon returning to school following the absence, present a satisfactory explanation, either in person or by written note, verifying the reason for the absence. Absences shall be verified by the student's parent/guardian, other person having charge or control of the student, or the student if age 18 or older. (Education Code 46012; 5 CCR 306)

When an absence is planned, the principal or designee shall be notified prior to the date of the absence when possible.

The following methods may be used to verify student absences:

1. Written note, fax, email, or voice mail from parent/guardian or parent representative.

2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:

- a. Name of student
- b. Name of parent/guardian or parent representative
- c. Name of verifying employee
- d. Date(s) of absence
- e. Reason for absence

3. Visit to the student's home by the verifying employee, or any other

reasonable method which establishes the fact that the student was absent for the reasons stated. The employee shall document the verification and include the information specified in item #2 above.

4. Physician's verification.

a. When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments but may request a note from the medical office to confirm the time of the appointment.

b. If a student shows a pattern of chronic absenteeism due to illness, district staff may require physician verification of any further student absences.

c. After ten (10) cumulative absences within one school year, district staff may require physician verification of any further absences due to medical reasons.

Parental Notifications

At the beginning of each school year, the Superintendent or designee shall:

1. Notify parents/guardians of the right to excuse a student from school in order to participate in religious exercises or to receive moral and religious instruction at their places of worship, or at other suitable places away from school property designated by a religious group, church, or denomination (Education Code 46014, 48980)

2. Notify students in grades 7-12 and the parents/guardians of all students enrolled in the district that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian (Education Code 46010.1)

3. Notify parents/guardians that a student shall not have a grade reduced or lose academic credit for any excused absence if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. Such notice shall include the full text of Education Code 48205. (Education Code 48980)

ABSENCES FOR CONFIDENTIAL MEDICAL SERVICES: (EC §46010.1)

Students in grades 7-12 and their parents are notified that the law permits schools to excuse students for the purpose of obtaining confidential medical services without parental consent. District policy regarding excusing such absences is available upon request.

ABSENCE FOR RELIGIOUS INSTRUCTION: (EC §46014)

Districts may allow pupils with parent consent to be excused from school to participate in religious exercises/instruction.

PREGNANT OR PARENTING STUDENTS: (EC §§ 221.51, 222, 222.5, 46015):

Districts may not exclude nor deny any pupil from any educational program or activity on the basis of the pupil's pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery therefrom, and shall treat these conditions in the same manner and under the same policies as any other temporary disabling condition. A pregnant or parenting pupil is entitled to 8 weeks of parental leave, or additional leave if deemed medically necessary by the pupil's physician. During parental leave, absences shall be excused and the pupil shall not be required to complete academic work or other school requirements. After return from parental leave, a pupil may resume the course of study in which the student was previously enrolled, is entitled to make up work missed, and to take a fifth year of high school instruction if necessary to complete graduation requirements. A pupil may elect to attend an alternative education option instead of returning to the school in which the student

was enrolled prior to parental leave. Schools shall provide reasonable accommodations to a lactating pupil on a school campus to express breast milk, breast-feed an infant child, or address other needs related to breast-feeding. A pupil shall not incur an academic penalty as a result of the student's use of these accommodations.

GRADE REDUCTION/LOSS OF ACADEMIC CREDIT: (EC §48980(i))

Students shall not have their grade(s) reduced or lose academic credit for any excused absence pursuant to EC §48205 for missed assignments/ tests that can reasonably be provided are satisfactorily completed within a reasonable period of time.

NOTICE OF MINIMUM DAYS & PUPIL-FREE STAFF DEVELOPMENT DAYS: (EC §48980(c))

The district is required to annually notify parents of its schedule(s) of minimum days and student-free staff development days at the beginning of the year or as early as possible, but no later than one month prior to the start of school. (See page 2 of this handbook)

SCHOOL START TIMES: (EC §46148(c))

Effective July 1, 2022, middle schools may not start instruction before 8:00 a.m., and high schools may not start instruction before 8:30 a.m.

SCHOOL ACCREDITATION: (EC §35178.4)

Districts are required to notify each parent or guardian of a pupil in a school that has lost its accreditation status and the potential consequences of the school's loss of status, in writing or by posting the information on the school district's or school's Internet Website, or by any combination of these methods.

PUPIL FEES: (EC §49010 et seq.)

The district is required to establish policies concerning the provision of a free education to pupils. The district is also required to establish policies for filing a complaint of noncompliance under this section using the Uniform Complaint Procedures (UCP). Notice of the district's fee policies and complaint process shall be provided to pupils, parents, and employees on an annual basis.

A complaint of noncompliance with laws relating to pupil fees shall be filed pursuant to the District UCP process. A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.

When approved by the Governing Board, the Superintendent or designee may impose a fee for the following:

1. Insurance for athletic team members, with an exemption providing for the district to pay the cost of the insurance for any team member who is financially unable to pay (Education Code 32221)
2. Insurance for medical or hospital service for students participating in field trips and excursions (Education Code 35331)
3. Expenses of students' participation in a field trip or excursion within the state or to another state, the District of Columbia, or a foreign country, as long as no student is prohibited from making the field trip due to lack of funds (Education Code 35330)
4. Student fingerprinting program, as long as the fee does not exceed the actual costs associated with the program (Education Code 32390)
5. School camp programs in outdoor science education, conservation education, or forestry operated pursuant to Education Code 8760-8774, provided that the fee is not mandatory and no student is denied the opportunity to participate for nonpayment of the fee (Education Code 35335)

6. Reimbursement to the district for the direct cost of materials used by students to fabricate property they will take home for their own possession and use, such as wood shop, art, or sewing projects kept by students (Education Code 17551)
7. Home-to-school transportation and transportation between regular, full-time day schools and regional occupational centers, programs, or classes, as long as the fee does not exceed the statewide average nonsubsidized cost per student, the district provides a waiver based on financial need, and an exemption is made for any student with a disability whose individualized education program includes transportation as a related service necessary to receive a free appropriate public education (Education Code 39807.5)
8. Transportation for students to and from their places of employment in connection with any summer employment program for youth (Education Code 39837)
9. Deposit for school band instruments, music, uniforms, and other regalia which school band members take on excursions to foreign countries (Education Code 38120)
10. Sale or lease of personal computers or of Internet appliances that allow a person to connect to or access the district's educational network, provided that the items are sold or leased to parents/guardians at no more than cost and the district provides network access for families who cannot afford it (Education Code 17453.1)
11. An adult education or secondary school community service class in civic, vocational, literacy, health, homemaking, and technical and general education, not to exceed the cost of maintaining the class (Education Code 51810-51815)
12. Eye safety devices worn in courses or activities involving the use of hazardous substances likely to cause injury to the eyes, when being sold to students and/or teachers or instructors to keep and at a price not to exceed the district's actual costs (Education Code 32033)
13. Actual cost of furnishing copies of any student's records, except that no charge shall be made for furnishing up to two transcripts or two verifications of a former student's records or for reproducing records of a student with a disability when the cost would effectively prevent the parent/guardian from exercising the right to receive the copies (Education Code 49065, 56504)
14. Actual cost of duplication for reproduction of the prospectus of school curriculum or for copies of public records (Education Code 49091.14; Government Code 6253)
15. Food sold at school, subject to free and reduced-price meal program eligibility and other restrictions specified in law (Education Code 38084)
16. In accordance with law, replacement cost or reimbursement for lost or willfully damaged district books, supplies, or property, or for district property loaned to a student that the student fails to return (Education Code 19910-19911, 48904)
17. Tuition for district school attendance by an out-of-state or out-of-country resident (Education Code 48050, 48052, 52613; 8 USC 1184)
18. Adult education books, materials, transportation, and classes, except that no fee may be charged for classes in elementary subjects, classes for which high school credit is granted when taken by a person who does not hold a high school diploma, or classes in English and citizenship (Education Code 39801.5, 52612, 60410)
19. Preschool and child care and development services, in accordance with the fee schedule established by the Superintendent of Public Instruction, unless the family qualifies for subsidized services or the program is exempted from fees by law (Education Code 8239, 8250, 8263)
20. Participation in a before-school or after-school program that is funded as an After School Education and Safety (ASES) program, 21st Century Community Learning Center (21st CCLC), or 21st Century High School After School Safety and Enrichment for Teens program, provided that fees are waived or reduced for families with students who are eligible for free or reduced-price meals and, in regard to ASES and 21st CCLC programs, fees are not charged if the district knows the student is a homeless or foster youth (Education Code 8422, 8482.6)
21. Advanced Placement and International Baccalaureate Diploma examinations for college credits, as long as the examination is not a course requirement and the results have no impact on student grades or credits in the course

A pupil fee complaint shall not be filed later than one year from the date the alleged violation occurred.

Complaints of noncompliance with laws relating to pupil fees are filed with a principal of a school. A complaint regarding pupil fees may be filed anonymously if the complaint provides evidence or information to support an allegation of noncompliance with laws relating to pupil fees.

Complaints will be investigated and a written decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. This sixty (60) day time period may be extended by written agreement of the complainant. The Fairfield-Suisun Unified School District person responsible for investigating the complaint shall conduct and complete the investigation in accordance with sections 4680-4687 and in accordance with local procedures adopted under section 4621.

The complainant has a right to appeal the Fairfield-Suisun Unified School District's Decision to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving the Fairfield-Suisun Unified School District's Decision. The appeal must include a copy of the complaint filed with the Fairfield-Suisun Unified School District and a copy of the Fairfield-Suisun Unified School District's Decision.

A copy of the Fairfield-Suisun Unified School District's UCP policy and complaint procedures shall be available free of charge.

MISCELLANEOUS PROGRAMS TO ENCOURAGE PARENTAL INVOLVEMENT: (EC §11503) (BP/AR 6020)

Districts receiving funds under the federal Elementary and Secondary Education Act (20 U.S.C. Sec. 6301 et seq.), as amended by the federal Every Student Succeeds Act, are required to develop a written parent and family engagement program for each school in the district that receives these funds. Each year, these districts must provide:

- An annual statement identifying specific objectives of the program.
- An annual review and assessment of the program's progress in meeting those objectives with the review being made available to parents upon request.

The district ensures that parents and family members of students participating in Title I programs are provided with opportunities to be involved in their children's education, the district involves parents and family members in the joint development of a district plan that meets the requirements of 20 USC 6312 and in the development of school support and improvement plans pursuant to 20 USC 6311 (20 USC 6318)

The district's local control and accountability plan (LCAP) includes goals and strategies for parent involvement and family engagement, including district efforts to seek parent input in district and school site decision-making and to promote parent participation in programs for English learners, foster youth, students eligible for free and

reduced-price meals, and students with disabilities. (Education Code 42238.02, 52060)

As part of the Local Control and Accountability Plan, the Superintendent or designee regularly evaluates and reports to the Board on the effectiveness of the district's parent and family engagement efforts, including, but not limited to, input from parents, family members, and school staff on the adequacy of involvement opportunities and on barriers that may inhibit participation.

Each school receiving Title I funds annually evaluates the effectiveness of its parent and family engagement policy. Such evaluation may be conducted during the process of reviewing the school plan for student achievement in accordance with Education Code 64001.

VISITORS/OUTSIDERS POLICY & CLASSROOM VISITATIONS: (BP 1250)

The Governing Board believes that it is important for parents/guardians and community members to take an active interest in the issues affecting district schools and students. Therefore, the Board encourages interested parents/guardians and community members to visit the schools and participate in the educational program.

To ensure the safety of students and staff and minimize interruption of the instructional program, the Superintendent or designee shall establish procedures that facilitate visits during regular school days. Visits during school hours should be arranged with the principal or designee. When a visit involves a conference with a teacher or the principal, an appointment should be scheduled during non-instructional time.

Any person who is not a student or staff member shall register immediately upon entering any school building or grounds when school is in session.

The principal or designee may provide a visible means of identification for all individuals who are not students or staff members while on school premises.

No electronic listening or recording device may be used by any person in a classroom without the teacher's and principal's permission. (Education Code 51512)

The Board encourages all individuals to assist in maintaining a safe and secure school environment by behaving in an orderly manner while on school grounds and by utilizing the district's complaint processes if they have concerns with any district program or employee. In accordance with Penal Code 626.7, the principal or designee may request that any individual who is causing a disruption, including exhibiting volatile, hostile, aggressive, or offensive behavior, immediately leave school grounds.

VISITORS/OUTSIDERS REGULATION & CLASSROOM VISITATIONS: (AR 1250)

A welcoming environment for students, parents/guardians, staff, and community members is a necessity to ensure student success. Staff will work together to create a climate in which every aspect of the school is inviting and helpful. While creating a welcoming learning environment, staff will implement the regulations that govern campus visitors.

The Superintendent or designee shall post at every entrance to each school and school grounds a notice describing registration requirements, school hours or hours during which registration is required, the registration location, the route to take to that location, and the penalties for violation of registration requirements. (Education Code 32211; Penal Code 627.6)

Unless otherwise directed by the principal or designee, a staff member shall accompany visitors/outside while they are on school grounds. District staff visiting the campus in an official capacity do not require accompaniment.

Any person who is not a student or staff member, including media representatives, are considered visitors/outside and shall register immediately upon entering any school building or ground when school is in session.

Registration Procedure

In order to register, all visitors shall, upon request, furnish the principal or designee with the following information: (Penal Code 627.3)

1. Name, address, and occupation
2. Age, if less than 21
3. Purpose for entering school grounds
4. Proof of identity
5. Other information consistent with the provisions of law

In order to ensure student safety, as well as to protect against disruptions on the school campus or to the learning environment, any parent/guardian or community members wishing to visit a classroom shall schedule an appointment with the classroom teacher at least 24 hours in advance. (Education Code 32212)

Principal's Registration Authority

The principal or designee may refuse to register a visitor if the principal or designee reasonably concludes that the individual's presence or acts would disrupt the school, students, or employees; would result in damage to property; or would result in the distribution or use of a controlled substance. The principal/designee or school security officer may revoke any visitor's registration if principal/designee or school security officer has a reasonable basis for concluding that the individual's presence on school grounds would interfere or is interfering with the peaceful conduct of school activities or would disrupt or is disrupting the school, students, or staff. (Penal Code 627.4) (cf. 3515.2 - Disruptions) (cf. 3515.3 - District Police/Security Department)

When a visitor fails to register, or when the principal or designee denies or revokes a visitor's registration privileges, the principal or designee may request that the individual promptly leave school grounds. When a visitor is directed to leave, the principal or designee shall inform the visitor that if they reenter the school within seven days they may be guilty of a misdemeanor subject to a fine and/or imprisonment. (Penal Code 627.7)

Appeal Procedure

Any person who is denied registration or whose registration is revoked may appeal to the Superintendent or principal by submitting within five days after the person's departure from school, a written request for a hearing. This request must state why the person believes the denial or revocation was improper and must provide an address to which the hearing notice may be sent. Upon receipt of the request for a hearing, the Superintendent or principal shall promptly mail a notice of the hearing to the person requesting it. A hearing before the Superintendent or principal shall be held within seven days after receipt of the request. (Penal Code 627.5)

PRESENCE OF A SEX OFFENDER ON CAMPUS: (BP 3515.5)

Any person who is required to register as a sex offender pursuant to Penal Code 290, including a parent/guardian of a district student, shall request written permission from the principal before entering the school campus or grounds. As necessary, the principal shall consult with local law enforcement authorities before allowing the presence of any such person at school or other school activity. The principal also shall report to the Superintendent or designee anytime the principal gives such notice

to students and parents/guardians about the district's surveillance system, including the locations where surveillance may occur and that written permission.

The principal shall indicate on the written permission the date(s) and times for which permission has been granted. (Penal Code 626.81)

MEGAN'S LAW NOTIFICATION: (PENAL CODE §290.4)

Parents and members of the public have the right to review information regarding registered sex offenders at the main office of the local law enforcement agency for this school district.

BULLYING: (BP/AR 5131.2)

The Governing Board recognizes the harmful effects of bullying on student well-being, student learning, and school attendance and desires to provide a safe school environment that protects students from physical, mental, and emotional harm.

The Superintendent or designee shall develop strategies for addressing bullying in district schools with the involvement of students, parents/guardians, and staff. As appropriate, the Superintendent or designee may also collaborate with social services, mental health services, law enforcement, courts, and other agencies and community organizations in the development and implementation of effective strategies to promote safety in schools and the community.

Definition of bullying:

Bullying is an aggressive behavior that involves a real or perceived imbalance of power between individuals with the intent to cause emotional or physical harm. Bullying means any severe or repetition of a deliberate act. Bullying includes, but is not limited to, any act described in Education Code 48900(r).

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images, which may be shared, sent, or posted publicly. Cyberbullying may include, but is not limited to, personal or private information that causes humiliation, false or negative information to discredit or disparage, or threats of physical harm. Cyberbullying may also include breaking into another person's electronic account or assuming that person's online identity in order to damage that person's reputation.

Examples of the types of conduct that may constitute bullying and are prohibited by the district include, but are not limited to:

1. Physical bullying: An act that inflicts harm upon a person's body or possessions, such as hitting, kicking, pinching, spitting, tripping, pushing, taking or breaking someone's possessions, or making cruel or rude hand gestures.
2. Verbal bullying: An act that includes saying or writing hurtful things, such as teasing, name-calling, inappropriate sexual comments, taunting, or threats to cause harm.
3. Social/relational bullying: An act that harms a person's reputation or relationships, such as leaving a person out of an activity on purpose, influencing others not to be friends with someone, spreading rumors, or embarrassing someone in public.
4. Cyberbullying: An act that occurs on electronic devices such as computers, tablets, or cell phones, such as sending demeaning or hateful text messages, direct messages or public posts on social media apps, gaming forums, or emails, spreading rumors by email or by posting on social networking sites, shaming or humiliating by allowing others to view, participate in, or share disparaging or harmful content, or posting or sharing embarrassing photos, videos, website, or fake profiles.

Bullying can be physical, verbal, or social/relational and may involve a single severe act or repetition or potential repetition of a deliberate act.

Bullying includes, but is not limited to, any act described in Education Code 48900(r).

No individual or group shall, through physical, written, verbal, visual, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel, or retaliate against them for filing a complaint or participating in the complaint resolution process. This policy applies to all acts related to school activity or school attendance occurring within a school under the jurisdiction of the district.

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3. If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

If the Superintendent or designee believes it is in the best interest of a student who has been the victim of an act of bullying, as defined in Education Code 48900, the Superintendent or designee shall advise the student's parents/guardians that the student may transfer to another school. If the parents/guardians of a student who has been the victim of an act of bullying requests a transfer for the student pursuant to Education Code 46600, the Superintendent or designee shall allow the transfer in accordance with law and district policy on intradistrict or interdistrict transfer, as applicable.

District families are encouraged to model respectful behavior, contribute to a safe and supportive learning environment, and monitor potential causes of bullying.

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

CAMPUS SECURITY: (BP 3515)

In consultation with the district's safety planning committee, other relevant educational partners, and staff, the Superintendent or designee has identified appropriate locations for the placement of surveillance cameras. Cameras are not placed in areas where students, staff, or community members have a reasonable expectation of privacy. Any audio capability on the district's surveillance equipment is disabled so that sounds are not recorded, with the exception of audio/video surveillance monitoring systems installed and used on school buses.

Superintendent or designee ensures that signs are posted at conspicuous and targeted locations around school buildings and grounds. These signs state that the facility uses video surveillance equipment for security purposes and that the equipment may or may not be actively monitored at any time. The Superintendent or designee also provides prior writ the recordings may be used in disciplinary proceedings and/or referred to local law enforcement, as appropriate.

To the extent that any images from the district's surveillance system create a student or personnel record, the Superintendent or designee ensures that the images are accessed, retained, and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

PHYSICAL EDUCATION: (BP/AR 6142.7)

Physical education is a sequential educational program that teaches students to understand and participate in regular physical activity for developing and maintaining physical fitness throughout their lifetimes, understand and improve their motor skills, enjoy using their skills and

knowledge to establish a healthy lifestyle, and understand how their bodies work.

Instruction in physical education shall be provided for a total period of time of not less than 200 minutes each 10 school days in elementary schools and not less than 400 minutes each 10 school days from students in secondary schools. (Education Code 51210, 51222, 51223)

Parents should file a Uniform Complaint if they do not believe their children's school is in compliance with this state law.

DRUG FREE CAMPUS: (Alcohol and Other Drug Use Prevention Education)

Possession, use or sale of narcotics, alcohol, or other controlled substances is prohibited and strictly enforced at all school activities. Records will be forwarded to local law enforcement, and district sanctions will result from violations.

FEDERAL RACE & ETHNICITY DATA COLLECTION REPORTING:

Based upon final guidance from the U.S. Department of Education regarding the collection of race and ethnicity data for students and staff, the California Department of Education has revised the data collection requirements using the California Pupil Achievement Longitudinal Data System (CALPADS). CALPADS electronically transfers pupil data for state reporting to the California Department of Education and to districts and/or public postsecondary institutions to which the pupil is transferring or applying for admission. All data maintained by the CALPADS Program is in compliance with federal and state privacy and confidentiality requirements. School districts are obligated to comply with the reporting requirements using a two-part question (<https://www.cde.ca.gov/ds/sp/cl/calpadsfaqs.asp>)

EVERY STUDENT SUCCEEDS ACT: (20 USC §§6301 et seq.) Under the Every Student Succeeds Act, parents have the following rights:

- **Information Regarding Professional Qualifications of Teachers, Paraprofessionals, and Aides:** Upon request, parents have a right to information regarding the professional qualifications of their student's classroom teachers, paraprofessionals, and aides. This includes whether the teacher meets the state qualifications and licensing criteria for the grades and subjects the teacher teaches, whether the teacher is teaching under an emergency permit or other provisional status because of special circumstances, the teacher's college major, whether the teacher has any advanced degrees and the subject(s) of those degrees, and whether any instructional aides or paraprofessionals provide services to your child and, if so, their qualifications. The district shall also notify parents if their child has been assigned to or has been taught for four or more consecutive weeks by a teacher who does not meet applicable certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.
- **Information Regarding Individual Student Reports on Statewide Assessments:** Upon request, parents have a right to information on any State or local policy mandating pupil assessments and the level of achievement of their student on every State and districtwide academic assessment administered to the student.
- **Limited English Proficient Students:** The ESSA Act requires prior notice be given to parents of English learners regarding limited English proficiency programs, including the reasons for the identification of the student as an English learner, the need of placement in a language instruction educational program, the student's level of English proficiency, how such level was assessed, the methods of instruction used in the programs available, how the recommended program will meet the student's needs, program

performance, parent options to remove a student from a program and/or to decline initial enrollment, and expected rate of transition into classrooms not tailored for English learners.

The information provided above is available upon request from your child's school or the district office. Additional notices that may be required under the Every Student Succeeds Act shall be sent separately.

NON-MANDATORY PROGRAMS FOR PARENTAL/PUPIL PARTICIPATION: (EC § 49091.18)

Schools may not require a student or student's family to submit to or participate in any assessment, analysis, evaluation, or monitoring of the quality or character of student home life, parental screening or testing, nonacademic home-based counseling program, parent training, or prescribed family educational service plan.

PUPILS INSURANCE FOR ATHLETIC TEAMS: (EC §32221.5)

(a) A school district that elects to operate an interscholastic athletic team or teams shall include the following statement, printed in boldface type of prominent size, in offers of insurance coverage that are sent to members of school athletic teams:

“Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance that covers medical and hospital expenses. This insurance requirement can be met by the school district offering insurance or other health benefits that cover medical and hospital expenses.

Some pupils may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health insurance programs. Information about these programs may be obtained by calling Myers-Stevens at 1-800-827-4695.”

(b) The statement described in subdivision (a) shall also be incorporated into any other letters or printed materials, in boldface type of prominent size, that contain the name or logo, or both, of the school district and are sent to members of school athletic teams to inform them of the provisions of this article, or any other applicable provision of state law, regarding the provision of insurance protection.

(c) The statement described in subdivision (a) shall include the toll-free telephone number or numbers for any of the following:

(1) The Healthy Families Program.

(2) Medi-Cal.

(3) Any other comparable toll-free telephone number for a no-cost or low-cost local, state, or federally sponsored health insurance program.

(d) All notices regarding insurance protection for members of athletic teams that are sent to team members are required to be translated pursuant to Section 48985.

PHOTOGRAPHING & INTERVIEWING STUDENTS:

The media may wish to interview or photograph students when covering educational events at school. We want you to be aware that your child could be interviewed or photographed in such situations.

The District occasionally places photographs of students without any personally identifiable information attached to the photograph on its websites. These photos may be easily recognizable close-up or small group images, or less-discernible large group photos.

Parents/guardians who do not want their child to have contact with the media and/or an easily recognizable image of their child to be placed on district websites may notify their principal in writing (or complete page 3 of this handbook) that they do not want their child's easily recognizable image posted on district websites.

RIGHT TO REFRAIN FROM HARMFUL USE OF ANIMALS: (EC §§32255 et seq.) (BP/AR 5145.8)

Pupils may choose to refrain from participating in educational projects involving the dissection or otherwise harmful or destructive use of animals in accordance with the procedures set forth in EC § 32255.1.

MAINTAINING APPROPRIATE ADULT-STUDENT INTERACTIONS: (EC §44050) (BP4119.24, 4219.24, 4319.24)

Information including Board Policies related to maintaining appropriate adult-student interactions may be found on each school's website.

SCHOOL BUSES/PASSENGER SAFETY: (EC §39831.5)

Districts are required to provide safety regulations to all new students and students who have not previously been transported by school bus. Safety regulations may be found on the District's website at: <https://fairfieldsuisunusdca.sites.thrillshare.com/page/transportation>

SEX EQUITY IN CAREER PLANNING: (EC §221.5(d))

A school counselor, teacher, instructor, administrator, or aide may not, on the basis of the sex of a pupil, offer vocational or school program guidance to a pupil of one sex that is different from that offered to a pupil of the opposite sex or, in counseling a pupil, differentiate career, 32] vocational, or higher education opportunities on the basis of the sex of the pupil counseled. Any school personnel acting in a career counseling or course selection capacity to a pupil shall affirmatively explore with the pupil the possibility of careers, or courses leading to careers, that are nontraditional for that pupil's sex. Parents shall be notified in advance of career counseling and course selection commencing with course selection in Grade 7, to promote sex equity and allow parents to participate in counseling sessions and decisions.

CHILD NUTRITION SERVICES

Breakfast and Lunch are available each school day. All meals and snacks meet or exceed state and federal nutrition guidelines.

Students are required to use their student identification number in the cafeteria and must take ½ cup fruit and/or vegetable to accompany their entrée of choice. Seasonal fresh fruit and vegetables selections are offered.

To support student wellness, use our department to order pizza parties and classroom snacks. Nonfood celebrations are encouraged. Advertising during the school day is limited to food and beverages which meet nutrition guidelines. See Student Wellness Board Policy 5030 for more information.

If your student has a food allergy, a CDE "Medical Statement" form needs to be completed by a licensed physician, a physician assistant, or a nurse practitioner and returned to our office before any substitutions can be made.

UNIFORM COMPLAINT PROCEDURES: (5 CCR §4622) (BP1312.23)

The district is required to annually notify parents, pupils, employees, district and school advisory committees and other interested parties in writing of its required Uniform Complaint Procedures.

The policy and procedures are posted on the District website at <https://simbli.eboardsolutions.com/Policy/PolicyListing.aspx?S=3603082>
5 A copy of the policy is available free of charge upon request.

The district shall follow uniform complaint procedures when addressing the following complaints:

1. Accommodations for pregnant and parenting students (Education Code 46015)
2. Adult education programs (Education Code 8500-8538, 52334.7, 52500-52617)
3. After School Education and Safety programs (Education Code 8482-8484.65)
4. Agricultural career technical education (Education Code 52460-52462)
5. Career technical and technical education and career technical and technical training programs (Education Code 52300-52462)
6. Child care and development programs (Education Code 8200-8498)
7. Compensatory education (Education Code 54400)
8. Consolidated categorical aid programs (Education Code 33315; 34 CFR 299.10-299.12)
9. Course periods without educational content (Education Code 51228.1-51228.3)
10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on the person's association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)
11. Discrimination includes, but is not limited to, the Board's refusal to approve the use or prohibit the use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction, or any book or other resource in a school library, on the basis that it includes a study of the role and contributions of any individual or group consistent with the requirements of Education Code 51204.5 and 60040, unless such study would violate Education Code 51501 or 60044. A complaint alleging such unlawful discrimination may, in addition to or in lieu of being filed with the district, be directly filed with the Superintendent of Public Instruction (SPI). (Education Code 243)
12. Educational and graduation requirements for students in foster care, students experiencing homelessness, students from military families, students formerly in a juvenile court school, students who are migratory, and students participating in a newcomer program (Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2)
13. Every Student Succeeds Act (Education Code 52059; 20 USC 6301 et seq.)
14. Local control and accountability plan (Education Code 52075)
15. Migrant education (Education Code 54440-54445)
16. Physical education instructional minutes (Education Code 51210, 51222, 51223)
17. Student fees (Education Code 49010-49013)
18. Reasonable accommodations to a lactating student (Education Code 222)
19. Regional occupational centers and programs (Education Code 52300-52334.7)
20. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64001)
21. School site councils as required for the consolidated application for specified federal and/or state categorical funding (Education Code

65000)

22. State preschool programs (Education Code 8235-8239.1)
23. State preschool health and safety issues in license-exempt programs (Education Code 8235.5)
24. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy
25. Any other state or federal educational program the Superintendent of Public Instruction or designee deems appropriate

Procedure

Any individual, public agency or organization may file a written complaint alleging a matter, which, if true, would constitute a violation of federal or state law or regulation. This complaint is to be filed with the superintendent of the school district or with the California Department of Education (CDE), Complaint Process Management Services, P.O. Box 944272, Sacramento 94244-2720. If the complainant sends the complaint to CDE, CDE will route, if it so determines, the complaint to the school district for implementation of the local complaint procedure. The following compliance officer has been identified by the Superintendent to receive and investigate complaints and ensure district compliance with law:

Compliance Officer

Fairfield-Suisun Unified School District
2490 Hilborn Road
Fairfield, California 94534

Filing and Receiving a Complaint

Complaints shall also be filed in accordance with the following rules, as applicable:

1. A complaint alleging district violation of applicable state or federal law or regulations governing the programs specified in the accompanying Board policy (the section "Complaints Subject to UCP") may be filed by any individual, public agency, or organization. (5 CCR 4630)
2. Any complaint alleging noncompliance with law regarding the prohibition against student fees, deposits, and charges or any requirement related to the Local Control Accountability Plan (LCAP) may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school or with the Superintendent or designee. However, any such complaint must be filed no later than one year from the date the alleged violation occurred. (Education Code 49013, 52075; 5 CCR 4630)
3. A UCP complaint, except for a UCP complaint alleging unlawful discrimination, harassment, intimidation, or bullying, shall be filed no later than one year from the date the alleged violation occurred. For complaints related to the LCAP, the date of the alleged violation is the date when the County Superintendent of Schools approves the LCAP that was adopted by the Governing Board. (5 CCR 4630)
4. A complaint alleging unlawful discrimination, harassment, intimidation, or bullying may be filed only by persons who allege that they have personally suffered unlawful discrimination, a person who believes that any specific class of individuals has been subjected to unlawful discrimination, or a duly authorized representative who alleges that an individual student has been subjected to discrimination, harassment, intimidation, or bullying. (5 CCR 4630)
5. A complaint alleging unlawful discrimination, harassment, intimidation, or bullying shall be initiated no later than six months from the date that the alleged unlawful discrimination occurred, or

six months from the date that the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)

6. When a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.
7. When the complainant of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) or the alleged victim, when not the complainant, requests confidentiality, the compliance officer shall inform the complainant or victim that the request may limit the district's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.

Mediation

1. Within three business days after receiving the complaint, the compliance officer may informally discuss with all the parties the possibility of using mediation to resolve the complaint. Mediation shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving an allegation of sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. If the parties agree to mediation, the compliance officer shall make all arrangements for this process.
2. Before initiating the mediation of a complaint alleging retaliation or unlawful discrimination, harassment, intimidation, or bullying, the compliance officer shall ensure that all parties agree to make the mediator a party to relevant confidential information. The compliance officer shall also notify all parties of the right to end the informal process at any time.
3. If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with an investigation of the complaint.
4. The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. If mediation is successful and the complaint is withdrawn, then the district shall take only the actions agreed upon through the mediation. If mediation is unsuccessful, the district shall then continue with subsequent steps specified in this administrative regulation.

Investigating the Complaint

1. Within 10 business days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.
2. Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or the complainant's representative with the opportunity to present the information contained in the complaint to the compliance officer and shall notify the complainant and/or representative of the opportunity to present the compliance officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.
3. In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional

evidence or information received from the parties during the course of the investigation. The compliance officer shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. At appropriate intervals, the compliance officer shall inform both parties of the status of the investigation.

4. To investigate a complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the compliance officer shall interview the alleged victim(s), any alleged offenders, and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.
5. A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. Similarly, a respondent's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in a finding, based on evidence collected, that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)
6. In accordance with law, the district shall provide the investigator with access to records and other information related to the allegation in the complaint and shall not in any way obstruct the investigation. Failure or refusal of the district to cooperate in the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

Timeline for Final Decision

1. Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written report, as described in the section "Final Written Decision" below, within 60 calendar days of the district's receipt of the complaint. (5 CCR 4631)
2. For any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), the respondent shall be informed of any extension of the timeline agreed to by the complainant. The respondent also shall be sent the district's final written decision at the same time it is provided to the complainant.

Appeals to the California Department of Education

Any complainant who is dissatisfied with the district's final written decision on a complaint regarding any specified federal or state educational program subject to UCP may file an appeal in writing with CDE within 30 calendar days of receiving the district's decision. (5 CCR 4632)

The complainant shall specify the basis for the appeal of the decision and how the facts of the district's decision are incorrect and/or the law has been misapplied. The appeal shall be sent to CDE with a copy of the original locally filed complaint and a copy of the district's decision in that complaint. (5 CCR 4632)

When a respondent in any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying) is dissatisfied with the district's final written decision, the respondent, in the same manner as the complainant, may file an appeal with CDE.

COMPLAINTS CONCERNING DEFICIENCIES RELATED TO INSTRUCTIONAL MATERIALS, ETC.: (EC §35186)

A Uniform Complaint process is available to help identify and resolve deficiencies related to instructional materials, emergency or urgent facility conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. Notice of the complaint process and location at which to obtain a complaint form should be posted in the classrooms.

Williams Uniform Complaint Procedures: (AR 1312.4)

The district shall use the procedures described in this administrative regulation only to investigate and resolve the following:

1. Complaints regarding the insufficiency of textbooks and instructional materials, including any complaint alleging that: (Education Code 35186; 5 CCR 4681)
 - a. A student, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
 - b. A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.
 - c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
 - d. A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
2. Complaints regarding teacher vacancy or misassignment, including any complaint alleging that: (Education Code 35186; 5 CCR 4682)
 - a. A semester begins and a teacher vacancy exists.
 - b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with one or more English learners in the class..
 - c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency.
 - Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of the semester for an entire semester. (Education Code 35186; 5 CCR 4600)
 - Beginning of the year or semester means the time period from the first day students attend classes for a year-long course or semester-long course, though not later than 20 business days afterwards. (5 CCR 4600)
 - Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. (Education Code 35186; 5 CCR 4600)
3. Complaints regarding the condition of school facilities, including any complaint alleging that: (Education Code 35186; 5 CCR 4683)
 - a. A condition poses an emergency or urgent threat to the health or safety of students or staff. Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of students or staff while at school, including, but not limited to, gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems;

electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; or any other condition deemed appropriate. (Education Code 17592.72)

- b. A school restroom has not been cleaned, maintained, or kept open in accordance with Education Code 35292.5. Clean or maintained school restroom means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, or paper towels or functional hand dryers. (Education Code 35292.5) Open restroom means the school has kept all restrooms open during school hours when students are not in classes and has kept a sufficient number of restrooms open during school hours when students are in classes. This does not apply when the temporary closing of the restroom is necessary for a documented student safety concern, an immediate threat to student safety, or to repair the facility. (Education Code 35292.5)

In any district school serving any of grades 6-12, a complaint may be filed alleging noncompliance with the requirement of Education Code 35292.6 to, at all times, stock and make available and accessible free of cost, an adequate supply of menstrual products in every women's and all-gender restroom, and in at least one men's restroom. (Education Code 35292.6)

Filing of Complaint

A complaint alleging any condition(s) specified in the section "Types of Complaints" above shall be filed with the principal or designee at the school in which the complaint arises. A complaint about problems beyond the authority of the principal shall be forwarded to the Superintendent or designee in a timely manner, but not to exceed 10 working days. Complaints may be filed anonymously. (Education Code 35186; 5 CCR 4680)

Investigation and Response

1. The principal or a designee of the Superintendent shall make all reasonable efforts to investigate any problem within the principal's or designee's authority. (Education Code 35186; 5 CCR 4685)
2. The principal or Superintendent's designee shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. (Education Code 35186; 5 CCR 4685)
3. If the complainant has indicated on the complaint form a desire to receive a response to the complaint, the principal or Superintendent's designee shall report the resolution of the complaint to the complainant within 45 working days of the initial filing of the complaint. If the principal makes this report, the information shall be reported at the same time to the Superintendent or designee. (Education Code 35186; 5 CCR 4680, 4685)
4. When Education Code 48985 is applicable and the complainant has requested a response, the response shall be written in English and in the primary language in which the complaint was filed. (Education Code 35186)
5. If a complainant is not satisfied with the resolution of a complaint, the complainant has the right to describe the complaint to the Governing Board at a regularly scheduled meeting. (Education Code 35186; 5 CCR 4686)
6. For any complaint concerning a facilities condition that poses an emergency or urgent threat to the health or safety of students or

staff as described in item #3a in the section "Types of Complaints" above, a complainant who is not satisfied with the resolution proffered by the principal or Superintendent or designee may file an appeal to the Superintendent of Public Instruction within 15 days of receiving the district's response. The complainant shall comply with the appeal requirements specified in 5 CCR 4632. (Education Code 35186; 5 CCR 4687)

7. All complaints and written responses shall be public records. (Education Code 35186; 5 CCR 4686)

Reports

On a quarterly basis, the Superintendent or designee shall report, to the Board at a regularly scheduled public Board meeting and to the County Superintendent of Schools, summarized data on the nature and resolution of all complaints. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. (Education Code 35186; 5 CCR 4686)

DUE PROCESS - SPECIAL EDUCATION

Any individual, public agency, or organization may file a due process hearing request for special education with the Office of Administrative Hearings, 2349 Gateway Oaks Drive, Suite 200 Sacramento, CA 95833 Attention: Special Education Division, when:

- a. There is a proposal to initiate or change the identification, assessment, or educational placement of the child or the provision of a free appropriate public education to the child.
- b. There is a refusal to initiate or change the identification, assessment, or educational placement of the child or the provision of a free appropriate public education to the child.
- c. The parent refuses to consent to an assessment of the child.
- d. There is a disagreement between a parent/guardian and the district regarding the availability of a program appropriate for the student, including the question of financial responsibility, as specified in 34 CFR 300.148.

CIVIL LAW REMEDIES

Civil law remedies may be available under state or federal discrimination, harassment, intimidation and bullying laws, if applicable. In appropriate cases, an appeal may be filed pursuant to Education Code Section 262.3. Please be advised that you are not required to exhaust the district Uniform Complaint Procedure prior to pursuing civil law remedies. Civil law remedies include legal and equitable actions filed in California and federal courts. Statutory authority for such actions includes, but is not limited to, the following:

- a. California Education Code Sections 200, et seq. prohibition of sex discrimination.
- b. California Government Code Section 11135 prohibition of discrimination in programs funded by the state.
- c. Title VI, Civil Rights Act of 1964 (42 U.S.C. Section 2000d) prohibition of race, color, or national origin discrimination.
- d. Title IX, Education Amendments of 1972 (20 U.S.C. Sections 1681, et seq.) prohibitions of sex discrimination.
- e. Sections 504, Rehabilitation Act of 1973 (29 U.S.C. Section 794) prohibition of discrimination of disabled persons.
- f. Americans with Disabilities Act (42 U.S.C. Sections 12101, et seq.) prohibition of discrimination against disabled persons.

Appeals

Any complainant(s) may appeal a district decision to the State Superintendent of Public Instruction by filing a written appeal with the superintendent within 15 days of receiving the district decision. The complainant shall specify the reason(s) for appealing the district decision. The appeal shall include:

- A copy of the complaint; and
- A copy of the district decision



Student Wellness (Board Policy 5030)

The Governing Board recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for district students. The Superintendent or designee shall coordinate and align district efforts to support student wellness through health education, physical education and activity, health services, nutrition services, psychological and counseling services, and a safe and healthy school environment. In addition, the Superintendent or designee shall develop strategies for promoting staff wellness and for involving parents/guardians and the community in reinforcing students' understanding and appreciation of the importance of a healthy lifestyle.

School Wellness Council

The Superintendent or designee shall encourage parents/guardians, students, food service employees, physical education teachers, school health professionals, Board members, school administrators, and members of the public to participate in the development, implementation, and periodic review and update of the district's student wellness policy. (42 USC 1758b; 7 CFR 210.30)

To fulfill this requirement, the Superintendent or designee may appoint a school wellness council or other district committee and a wellness council coordinator. The council may include representatives of the groups listed above, as well as health educators, curriculum directors, counselors, before- and after-school program staff, health practitioners, and/or others interested in school health issues. (cf. 1220 - Citizen Advisory Committees) (cf. 9140 - Board Representatives)

The Superintendent or designee may make available to the public and school community a list of the names, position titles, and contact information of the wellness council members.

The wellness council shall advise the district on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the duties of the council may also include the planning, implementation, and evaluation of activities to promote health within the school or community.

Goals for Nutrition, Physical Activity, and Other Wellness Activities

The Board shall adopt specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. In developing such goals, the Board shall review and consider evidence-based strategies and techniques. 42 USC 1758b; 7 CFR 210.30) (cf. 0000 - Vision) (cf. 0200 - Goals for the School District)

The district's nutrition education and physical education programs shall be based on research, shall be consistent with the expectations established in the state's curriculum frameworks and content standards, and shall be designed to build the skills and knowledge that all students need to maintain a healthy lifestyle. (cf. 6011 - Academic Standards) (cf. 6142.7 - Physical Education and Activity) (cf. 6142.8 - Comprehensive Health Education) (cf. 6143 - Courses of Study)

The nutrition education program shall include, but is not limited to, information about the benefits of healthy eating for learning, disease prevention, weight management, and oral health. Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program, before- and after-school programs, summer learning programs, and school garden programs. (cf. 5148.2 - Before/After School Programs) (cf. 6177 - Summer Learning Programs)

All students shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education and recess and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, summer learning programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities. (cf. 5142.2 - Safe Routes to School Program) (cf. 6145 - Extracurricular and Cocurricular Activities) (cf. 6145.2 - Athletic Competition)

The Board may enter into a joint use agreement or memorandum of understanding to make district facilities or grounds available for recreational or sports activities outside the school day and/or to use community facilities to expand students' access to opportunity for physical activity. (cf. 1330.1 - Joint Use Agreements)

Professional development may be regularly offered to the nutrition program director, managers, and staff, as well as health education teachers, physical education teachers, coaches, activity supervisors, and other staff as appropriate to enhance their knowledge and skills related to student health and wellness. (cf. 4131 - Staff Development) (cf. 4231 - Staff Development) (cf. 4331 - Staff Development)

In order to ensure that students have access to comprehensive health services, the district may provide access to health services at or near district schools and/or may provide referrals to community resources.

The Board recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition. (cf. 5131.2 - Bullying) (cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness; and shall promote work-site wellness programs and may provide opportunities for regular physical activity among employees.

Nutrition Guidelines for All Foods Available at School

For all foods and beverages available on each campus during the school day, the district shall adopt nutrition guidelines which are consistent with 42 USC 1758, 1766, 1773, and 1779 and federal regulations and which support the objectives of promoting student health and reducing childhood obesity. (42 USC 1758b)

In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs and after-school snack programs, to the extent possible. When approved by the California Department of Education, the district may sponsor a summer meal program.

The Superintendent or designee shall provide access to free, potable water in the food service area during meal times in accordance with Education Code 38086 and 42 USC 1758, and shall encourage students' consumption of water by educating them about the health benefits of water and by serving water in an appealing manner.

The Board believes that all foods and beverages sold to students at district schools, including those available outside the district's reimbursable food services program, should support the health curriculum and promote optimal health. Nutrition standards adopted by the district for foods and beverages provided through student stores, vending machines, or other venues shall meet or exceed state and federal nutrition standards. (cf. 3312 - Contracts) (cf. 3554 - Other Food Sales)

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes.

The Superintendent or designee also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

School staff shall encourage parents/guardians or other volunteers to support the district's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. Class parties or celebrations shall be held after the lunch period when possible.

To reinforce the district's nutrition education program, the Board prohibits the marketing and advertising of foods and beverages that do not meet nutrition standards for the sale of foods and beverages on campus during the school day. (7 CFR 210.30 (cf. 1325 - Advertising and Promotion)

Program Implementation and Evaluation

The Superintendent designates the individual(s) identified below as the individual(s) responsible for ensuring that each school site complies with the district's wellness policy. (42 USC 1758b; 7 CFR 210.30)

Assistant Superintendent of Educational Services
2490 Hilborn Road
Fairfield, CA 94534 (707) 399-5000
(cf. 0500 - Accountability) (cf. 3555 - Nutrition Program Compliance)

The Superintendent or designee shall assess the implementation and effectiveness of this policy at least once every three years. (42 USC 1758b; 7 CFR 210.30)

The assessment shall include the extent to which district schools are in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S. Department of Agriculture, and a description of the progress made in attaining the goals of the wellness policy. (42 USC 1758b)

The Superintendent or designee shall invite feedback on district and school wellness activities from food service personnel, school administrators, the wellness council, parents/guardians, students, teachers, before- and after-school program staff, and/or other appropriate persons.

The Board and the Superintendent or designee shall establish indicators that will be used to measure the implementation and effectiveness of the district activities related to student wellness. Such indicators may include, but are not limited to:

1. Descriptions of the district's nutrition education, physical education, and health education curricula and the extent to which they align with state academic content standards and legal requirements
2. An analysis of the nutritional content of school meals and snacks served in all district programs, based on a sample of menus and production records
3. Student participation rates in all school meal and/or snack programs, including the number of students enrolled in the free and reduced-price meals program compared to the number of students eligible for that program
4. Extent to which foods and beverages sold on campus outside the food services program, such as through vending machines, student stores, or fundraisers, comply with nutrition standards
5. Extent to which other foods and beverages that are available on campus during the school day, such as foods and beverages for classroom parties, school celebrations, and rewards/incentives, comply with nutrition standards
6. Results of the state's physical fitness test at applicable grade levels
7. Number of minutes of physical education offered at each grade span, and the estimated percentage of class time spent in moderate to vigorous physical activity
8. A description of district efforts to provide additional opportunities for physical activity outside of the physical education program
9. A description of other district wide or school-based wellness activities offered, including the number of sites and/or students participating, as appropriate

As feasible, the assessment report may include a comparison of results across multiple years, a comparison of district data with county, statewide, or

national data, and/or a comparison of wellness data with other student outcomes such as academic indicators or student discipline rates.

In addition, the Superintendent or designee shall prepare and maintain the proper documentation and records needed for the administrative review of the district's wellness policy conducted by the California Department of Education (CDE) every three years.

The assessment results of both the district and state evaluations shall be submitted to the Board for the purposes of evaluating policy and practice, recognizing accomplishments, and making policy adjustments as needed to focus district resources and efforts on actions that are most likely to make a positive impact on student health and achievement.

Notifications

The Superintendent or designee shall inform the public about the content and implementation of the district's wellness policy and shall make the policy, and any updates to the policy, available to the public on an annual basis. The Superintendent or designee shall also inform the public of the district's progress towards meeting the goals of the wellness policy, including the availability of the triennial district assessment. (Education Code 49432; 42 USC 1758b; 7 CFR 210.30) (cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall distribute this information through the most effective methods of communication, including district or school newsletters, handouts, parent/guardian meetings, district and school websites, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and wellness and academic performance.

Each school may post a summary of nutrition and physical activity laws and regulations prepared by the CDE.

Records

The Superintendent or designee shall retain records that document compliance with 7 CFR 210.30, including, but not limited to, the written student wellness policy, documentation of the triennial assessment of the wellness policy for each school site, and documentation demonstrating compliance with the community involvement requirements, including requirements to make the policy and assessment results available to the public. (7 CFR 210.30)

LOCAL CONTROL AND ACCOUNTABILITY PLAN: (Board Policy 0460 and EC §§52059.5 - 52077)

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with the district budget and facilitate continuous improvement of district practices.

The Board shall adopt a districtwide local control and accountability plan (LCAP), based on the template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and two subsequent fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497)

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth, as defined in Education Code 42238.01 for purposes of the local control funding formula (LCFF). (Education Code 42238.02)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students. (Education Code 52052)

The Superintendent or designee shall review the school plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

The LCAP shall also be aligned with other district and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the number of students in student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

Public Review and Input

The Board shall establish a parent advisory committee to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include parents/guardians of unduplicated students as defined above. (Education Code 52063; 5 CCR 15495) local control

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners to review and comment on the LCAP. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

As part of the parent/guardian and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

Adoption of the Plan

The Board shall adopt the LCAP prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Monitoring Progress

Education Code § 52062(6)(a) was updated to include that before February 28 of each year at a regularly scheduled meeting of the governing board of the school district, the superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents. The report shall include both of the following: All available midyear outcome data related to metrics identified in the current year's local control and accountability plan; and all available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Know Your Rights

Parent Involvement

Parents/guardians have the right to be informed about and to participate in their children's education and of the opportunities available to them to do so. The district's local control and accountability plan (LCAP) includes goals and strategies for parent/guardian involvement and family engagement, including district efforts to seek parent/guardian input in district and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. The Parent Involvement policy can be found in Board Policy and Administrative Regulation 6020.

Your Child has the Right to a Free Public Education

- All children in the United States have a Constitutional right to equal access to free public education, regardless of immigration status and regardless of the immigration status of the students' parents or guardians.
- In California:
 - All children have the right to a free public education.
 - All children ages 6-18 years must be enrolled in school.
 - All students and staff have the right to attend safe, secure, and peaceful schools.
 - All students have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
 - All students have equal opportunity to participate in any program or activity offered by the school, and cannot be discriminated against based on their race, nationality, gender, religion, or immigration status, among other characteristics.

Information Required for School Enrollment

- When enrolling a child, schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of child's age or residency.
- You never have to provide information about citizenship/immigration status to have your child enrolled in school. Also, you never have to provide a Social Security number to have your child enrolled in school.

Confidentiality of Personal Information

- Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.
- Some schools collect and provide publicly basic student "directory information." If they do, then each year, your child's school district must provide parents/guardians with written notice of the school's directory information policy, and let you know of your option to refuse release of your child's information in the directory.

Family Safety Plans if You Are Detained or Deported

- You have the option to provide your child's school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for your child in the event you are detained or deported.
- You have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for your child.

Right to File a Complaint

- Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimidated, or bullied on the basis of his or her actual or perceived nationality, ethnicity, or immigration status.

Dear Parents/Guardians,

NAME OF PESTICIDE	MFG	EPA #	ACTIVE INGREDIENT
565 PLUS XLO	WHIT-MIRE MICROGEN	36029-17	PYRETHRINS, PIPERONYL BUTOXIDE TECHNICAL, N -- OCTYL BICYCLOHEPTENE DICARBOXIMIDE, REFINED PETROLEUM OIL
ALPINE ROACH GEL	WHIT-MIRE MICROGEN	499-507	DINOTEFURAN
AVERT COCKROACH GEL	WHIT-MIRE MICROGEN	499-410	ABAMECTIN
AVERT DF BAIT	WHIT-MIRE MICROGEN	499294	ABAMECTIN
AVITROL	AVITROL	11649-7	AMINOPYRIDINE
ULD BP 100	WHIT-MIRE MICROGEN	499-452	PYRETHRINS, PIPERONYL BUTOXIDE TECHNICAL, N -- OCTYL BICYCLOHEPTENE DICARBOXIMIDE, REFINED PETROLEUM OIL
CHEETAH PRO	NUFARM	228-743	GLUFOSINATE AMMONIUM
CONTRAC	BELL LABS	1245579	BROMADIOLONE
CY-KICK	WHIT-MIRE MICROGEN	499470	CYFLUTHRIN
DELTA DUST	BAYER	432-772	DELTAMETHRIN
DEMAND CS	BAYER	10182-361	LAMBDA-CYHALOTHRIN
DRAX ANT BAIT GEL	WATERBURY	94444-31	ORTHOBORIC ACID
DRIONE DUST	BAYER	432-992	PYRETHRINS
ECO EXEMPT D DUST INSECTICIDE	EXEMPT	N/A	PHENETHYL PROPIONATE
ECO EXEMPT G	EXEMPT	N/A	EUGENOL, THYME OIL
ECO EXEMPT IC3	EXEMPT	N/A	ROSEMARY OIL, PEPPERMINT OIL, GERANLLOL
ECO EXEMPT JET	EXEMPT	N/A	HYDROXYL, 2-PHENETHYL PROPIONATE, ROSEMARY OIL
FASTRAC	BELL LABS	12455-95	BROMETHALIN
GENTROL IGR	ZOECOM	2724-351	HYDROPRENE
GROUND SQUIRREL BAIT	WILCO	36029-20	DIPHACINONE
MAXFORCE COMPLETE ANT BAIT	BAYER	432-1255	HYDRAMETHYLNON
MAXFORCE ROACH BAIT FC TUBE	BAYER	432-1259	FIPRONIL
MAXFORCE FC ROACH BAIT STATIONS	BAYER	432-1257	FIPRONIL
MERIT 25 WSP	BAYER	3125-439	IMIDACLOPRID
ORYZALIN 4 PRO	QUALI-PRO	72167-15- 73220	ORYZALIN
Pendulum Aqua CAp	BASF	241-416	Pendimethalin
P.C.Q.	BELL LABS	12455-500 3AA	DIPHAINONE
PHANTOM	BASF	241392	CHLOROPYR
PT WASP FREEZE 2	MICROGEN	499-550	PRALLETHRIN
PREMISE 75	BAYER	3125-455	IMIDACLOPRID
PYROCID #100	MGK	10021-142 4	PYRETHRINS, PIPERONYL BUTOXIDE
PYRONYL #525	PRENTHISS	655-471	PYRETHRINS, PIPERONYL BUTOXIDE
QUALI-PRO ORYZALIN	QUALI-PRO	72167-15- 733550	ORYZALIN
RANGER PRO	MONSANTO	524-517	GYPHOSATE

ROUNDUP PRO	MONSANTO	524-529	GLYPHOSATE
ROUNDUP PRO MAX	MONSANTO	524-579	GLYPHOSATE
SPIKE 80 DF	DOW AGRI-SCIENCE	62719-107	TIBUTHIURON
SUSPEND S C	BAYER	432-763	DELTA METHRIN
TALSTAR	FMC	279-3365	BIFENTHRIN
TERMIDOR S C	BASF	7969-210	FIPRONIL
TERRO ANT BAIT GEL	NISUS	149-8-644 05	SODIUM TERTABORATE DECAHYDRATE (BORAX)
TIMBOR	NISUS	64405-8	DISODIUM OCTABORATE TETRAHYDRATE
TORCH	ECO SYSTEM	N/A	PHNETHYL PROPIONATE, EUGENOL
TURFLON ESTER	DOW AGRI-SCIENCE	62719-258	TRICLOPYR
WASP-FREEZE	MICROGEN	499-362	D-TRANS ALLETHRIN, PHENOTHRIN
WEATHERBLOX XT BAIT	SYAENTA	100-1055	BRADIFACOU M
JT EATON BAIT BLOCK	JT EATON	56-42	DIPHACINONE 0.005%
WILCO GOPHER BAIT 50	WILCO	53-883	STRYCHNINE ALKALOID 0.50%
WILCO GOPHER GETTER II	WILCO	36029-24	DIPHACINONE, 0.005%
LESCO 2MD WEED & FEED	LESCO	2217-793- 10404	PROPIONIC ACID, DICAMBA

“Parental Rights and Responsibilities”

The Fairfield-Suisun Unified School District will be participating in Assembly Bill 2260, known as the “Healthy Schools Act” this school year. This is a volunteer program with the principle purpose of reducing the number of pesticides used around schools. This district will utilize non-chemical methods for controlling pest populations whenever possible. Approved low toxic pesticides will be used as a last resort and only when monitoring indicates that pest populations have exceeded pre-established levels, or as part of the IPM (Integrated Pest Management) Program.

Using the guidelines of this program, the FSUSD is enclosing a list of all pesticides that are approved for use during the 2023-2024 school year. This list will also include the active ingredient of these pesticides. An updated list will be issued annually to all staff, parents/guardians/care providers. A record of pesticide use will be maintained at each school site for a period of four years for your review. Areas that will be treated with pesticides will have warning signs posted 72 hours prior to application, and will remain posted for 72 hours afterward (excluding emergencies). Emergency is defined as pests that may cause harm to students or staff and may transmit or carry disease with immediate action required.

If you would like to be notified of any pesticide applications at your child’s school, please tear off the bottom portion of this notice, and return it to the appropriate school, so that you will be registered with the school.

-----Cut here and return if applicable-----

PARENT/GUARDIAN REQUEST FOR NOTIFICATION
2024-2025 School Year

I would like to be notified every time a pesticide application is to take place at my child's school (i. e., in addition to annual notification). I understand that the notification will be sent home with my child at least 72 hours before application.

Child’s Name (PLEASE PRINT): _____

School: _____

Name of parent/guardian: _____

Signature of parent/guardian: _____ **Date:** _____

FAIRFIELD-SUISUN UNIFIED SCHOOL DISTRICT MAIN OFFICES

Main Information Line	399-5000
Business Services	399-5123
Child Nutrition	399-5011
Curriculum/Instruction/Assessment	399-5076
Elementary Education	399-5041
English Learner/Instructional Support Services	399-5051
Facilities and Construction	399-5148
Human Resources	399-5016
Maintenance and Operations	425-6494
Purchasing and Contracts	399-1235
Secondary Education	399-1230
Special Education	399-5071
Student and Family Services	399-4325
Superintendent	399-5009
Technology Support Services	399-1200
Transportation	421-4246

FAIRFIELD-SUISUN UNIFIED SCHOOL DISTRICT SCHOOLS

<p>Anna Kyle Elementary TK-5 1600 Kidder Avenue Fairfield, CA 94533 421-4105 Veronica Carrasco, Principal</p>	<p>Laurel Creek Elementary TK-5 2900 Gulf Drive Fairfield, CA 94533 421-4291 Lucius McKelvy, Principal</p>	<p>Tolenas Elementary TK-5 4500 Tolenas Road Fairfield, CA 94533 421-4350 Lisa Jushcinski-Davis, Principal</p>	<p>Armijo High 9-12 824 Washington Street Fairfield, CA 94533 422-7500 Matthew Powell, Principal</p>
<p>Cleo Gordon Elementary TK-5 1950 Dover Avenue Fairfield, CA 94533 421-4125 Dalal Mansour, Principal</p>	<p>Mary Bird Early Childhood Center Preschool 420 E. Tabor Avenue Fairfield, CA 94533 438-3684 Anna Manskar, Principal</p>	<p>Virtual Academy K-8 1100 Civic Center Dr. Fairfield, CA 94533 399-5064 Colleen Hutchinson, Principal</p>	<p>Fairfield High 9-12 205 East Atlantic Avenue Fairfield, CA 94533 438-3000 Rebecca Campion, Principal</p>
<p>Cordelia Hills Elementary TK-5 4770 Canyon Hills Drive Fairfield, CA 94534 864-1905 Megan Thole, Principal</p>	<p>Nelda Mundy Elementary TK-5 570 Vintage Valley Drive Fairfield, CA 94534 863-7920 Julie Smith, Principal</p>	<p>B.Gale Wilson TK and 6-8 3301 Cherry Hills Court Fairfield, CA 94534 421-4225 Mirel Rivera, Principal</p>	<p>Angelo Rodriguez High Early College High School 9-12 5000 Red Top Rd Fairfield, CA 94534 863-7950 Kristen Cherry, Principal John Pizzo, Principal</p>
<p>Crescent Elementary TK-5 1001 Anderson Drive Suisun, CA 94585 435-2771 Jodie Phan, Principal</p>	<p>Oakbrook Academy of the Arts TK-8 700 Oakbrook Drive Fairfield, CA 94534 863-7930 Aimee McGinty, Principal</p>	<p>Crystal Middle 6-8 400 Whispering Bay Ln Suisun, CA 94585 435-5800 Jay Dowd, Principal</p>	<p>Sem Yeto High School (FHS) 10-12 205 E. Atlantic Avenue Fairfield, CA 94533 438-3170 John McMorris, Principal</p>
<p>Dan O. Root II Elementary TK-5 820 Harrier Drive Suisun, CA 94585 421-4240 Larissa Sherrod, Principal</p>	<p>Rolling Hills Elementary TK-5 2025 Fieldcrest Avenue Fairfield, CA 94534 399-9566 Danny Gentry, Principal</p>	<p>Grange Middle 6-8 1975 Blossom Avenue Fairfield, CA 94533 438-1900 Heather Oja, Principal</p>	<p>Sem Yeto Satellite (AHS) 10-12 824 Washington Street Fairfield, CA 94533 438-3478 John McMorris, Principal</p>
<p>David Weir Preparatory Academy K-8 1975 Pennsylvania Avenue Fairfield, CA 94533 399-3300 Alison Guernsey, Principal</p>	<p>Sheldon Acad Innovative Learning K-8 1901 Woolner Avenue Fairfield, CA 94533 421-4150 Lisa Lewis, Principal</p>	<p>Green Valley Middle 6-8 1350 Gold Hill Rd Fairfield, CA 94534 646-7000 Steve Trotter, Principal</p>	<p>H. Glenn Richardson Edu Complex Alternative Programming – all grades 1069 Meadowlark Drive Fairfield, CA 94533 420-2300 Laura Bowles, Lead Administrator</p>
<p>Dover Elementary TK-5 301 East Alaska Avenue Fairfield, CA 94533 435-3794 Vickie Johnson, Principal</p>	<p>Suisun Elementary TK-5 725 Golden Eye Way Suisun, CA 94585 421-4210 Cathy Chan, Principal</p>	<p>Public Safety Academy 5-12 230 Atlantic Avenue Fairfield, CA 94533 421-3933 Jason Fischer, Principal</p>	<p>Fairfield-Suisun Adult School 900 Travis Boulevard Fairfield, CA 94533 421-4155 Elizabeth Kolakoski, Principal</p>
<p>Fairview Elementary TK-5 830 First Street Fairfield, CA 94533 421-4165 Candace Wills, Principal</p>	<p>Suisun Valley K-8 /Agricultural Sciences Integration 4985 Lambert Road Fairfield, CA 94534 421-4338 Tessa Pryor, Principal</p>	<p>Matt Garcia Career/College Acad 6-8 1100 Civic Center Dr. Fairfield, CA 94533 424-9400 Shabana Johnson, Principal</p>	<p>Fairfield-Suisun Alternative Education 2490 Hilborn Road Fairfield, Ca 94534 399-5054 Daniel Garcia, Principal</p>
<p>K.I. Jones Elementary K-5 / GATE magnet 2001 Winston Drive Fairfield, CA 94534 421-4195 Krista Nichols, Principal</p>	<p>Sullivan Language Immersion TK-5 2195 Union Avenue Fairfield, CA 94533 590-9389 Ashley Kelley, Principal</p>		



Fairfield-Suisun Unified School District

BOARD OF EDUCATION

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Jack Flynn
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