

STUDENT HANDBOOK

2024-2025



East Valley High School
15711 E Wellesley Ave
Spokane Valley, WA 99216

Reception: (509) 927-3200

Fax: (509) 921-6830

Attendance: (509) 241-5281

Athletics: (509) 241-5283

Counseling: (509) 241-5210

Welcome to East Valley High School

Home of the Knights

Each student can have experiences that will inspire growth academically, socially, emotionally, and physically during the 2024-25 school year. Take these chances to be a little bit better, try a little bit harder, and think a little more positively. The staff and administration are here to support you in these noble endeavors. East Valley High School will provide these experiences by focusing on the three following core values:

Belonging:

East Valley High School is more than just a place of learning; it's a community where every student, teacher, staff member, and family has a seat at the table. Our commitment to fostering a sense of belonging is unwavering. We believe that when you feel like you belong, you are free to express yourself, to grow, and to become your best self. You will be part of a supportive and caring community that stands by you every step of the way to ensure that you are seen, heard, and valued.

Academic Success:

Our dedication to academic excellence is at the core of everything we do. We provide a dynamic and rigorous learning environment that challenges and inspires students to reach their full potential. With passionate teachers and a curriculum designed to meet the needs of a changing world, we equip our students with the knowledge and skills to excel in life post high school.

Future Ready:

We understand that your time at East Valley High School is not just about the present; it's also about preparing for your future. Our commitment to being Future-Ready means that we empower you with not only academic knowledge but also essential life skills. We cultivate critical thinking, creativity, problem-solving, and adaptability, ensuring that you are well prepared for the ever-evolving challenges of the modern world. We are not just a high school that focuses on college. We promote the trades and encourage any of our Knights to



truly consider their options. Our dedicated Counseling , Future Ready and GearUP staff are all here to support, provide options, and focus each Knight on their path towards their best future selves.

At East Valley High School we hold high expectations for ALL students because we believe that students will rise to the level of expectations. We also believe that what you reward gets reproduced. To this end, we are committed to the following:

1. Clear and concise expectations known, understood, and followed by all Knights (more detailed information in the student expectations section)
2. Calling out and recognizing Knights who are doing things the right way (more detailed information in the student expectations section)



Contacts

Contact	Name	Number
East Valley High School		509.927.3200
<u>Administrators:</u>		
Principal	Ryan Arnold	509.241.5287
Assistant Principal / Athletic Director	Alec Vermaire	509.241.5279
Assistant Principal	Brandon Shryock	509.241.5276
Assistant Principal	Mike McCune	509.241.5178
<u>Counselors:</u>		
(Student Last Name A-F)	Mariah Nepean	509.241.5212
(Student Last Name G-O)	Kevin Kirkpatrick	509.241.5213
(Student Last Name P-Z)	Jena Ayers	509.241.5211
SB-BIRT – ISW Counselor	Chrys Gaunt	509.241.5280
SB-BIRT – ISW Counselor	Hannah Hirshfield	509.241-5274
<u>Support Staff:</u>		
Admin Secretary	Erica Dedera	509.241.5287
Business Office & Activities Secretary	Casey Whallon	509.241.5283
Secretary	Melinda Weger	509.241.5284
Attendance Secretary	Teddi Johnson	509.241.5281
Future Readiness Coordinator	Dave Rovick	509.241.5272
GearUp Coordinator	David Morton	509.241.5220
FAAST Counselor	FAAST Counselor	509.241.5263
Registrar	Tricia Schade	509.241.5210
Student Assistance Professional - Chemical	Rick Jones	509.241.5275
Student Assistance Professional - Behavior	Taylor Bowman	509.241.5052
School Resource Officer	Deputy Carlos	509.241.5285
School Security Officer	Joe Salmon	509.241.5171



EVHS Bell Schedule

Monday (Late Arrival)		
Class Period	Start Time	End Time
1st	9:30 AM	10:05 AM
2nd	10:10 AM	10:45 AM
1st Lunch - 3rd Period	10:45 AM (L)	11:15 AM (L)
	11:20 AM (C)	11:55 AM (C)
3rd Period - 2nd Lunch	10:50 AM (C)	11:25 AM (C)
	11:25 AM (L)	11:55 AM (L)
4th	12:00 PM	12:35 PM
Advisory	12:40 PM	1:10 PM
5th	1:15 PM	1:50 PM
6th	1:55 PM	2:30 PM
(L) = Lunch (C) = Class		

Tuesday - Friday		
Class Period	Start Time	End Time
0 Hour	7:00 AM	7:55 AM
1st	8:00 AM	9:00 AM
2nd	9:05 AM	10:00 AM
3rd	10:05 AM	11:00 AM
First Lunch - 4th Period	11:00 AM (L)	11:30 AM (L)
	11:35 AM (C)	12:30 PM (C)
4th Period - 2nd Lunch	11:05 AM (C)	12:00 PM (C)
	12:00 PM (L)	12:30 PM (L)
5th	12:35 PM	1:30 PM
6th	1:35 PM	2:30 PM
(L) = Lunch (C) = Class		

CAMPUS HOURS

EVHS opens at 6:45 a.m. and closes at 2:50 p.m. and is a closed campus. No student should be in the building or on school grounds at any other time unless they are in an activity supervised by a teacher or coach.



IMPORTANT DATES

Fall Sports Begin	August 21st / 26th	1st Sem Finals - Early Dismissal	January 23rd - 24th
Freshman Orientation	August 27th	First Semester Ends	January 24th
Open House	September 25th	Second Semester Begins	January 27th
First Day of School	August 28th	President's Day – No School	February 17th
Labor Day – No School	September 2nd	Mid-Winter Break	February 18th - 21st
School Pictures	September 5th	Spring Sports Begin	March 3rd
Picture Retakes	September 30th	SAT School Day	March 6th
Homecoming Game	September 20th	Spring Break	April 7th - 11th
Homecoming Dance	September 21st	AP Testing	May 5th-16th
PSAT/T-2-4 Day	October 3rd	Snow Make-Up Day – No School	May 23rd
Prof Dev Day - No School	October 21st	Memorial Day	May 26th
Senior Picture Deadline	October 24th	Prom	May 17th
Veterans Day – No School	November 11th	Senior Finals	June 4th & 5th
Winter Sports Begin	November 18th	Sr. Laptop Return & Graduation Practice (EVHS)	June 6th
Early Dismissal K-12	November 27th	Sr. Breakfast	June 9th
Thanksgiving Break	November 28th - 29th	Graduation Practice (Site)	June 9th
Golden Plunger	December 11th	Graduation	June 9th
Winter Break	December 23rd - Jan 3rd	9th-11th Finals	June 11th & 12th
Return from Winter Break	January 6th	Last Day of School	June 13th
Golden Throne	January 17th	Snow Make-Up Day (if needed)	June 16th
MLK Jr. Day - No School	January 20th		



ACADEMICS

Progress Reports & Report Cards:

Progress reports are issued to each student to give a general approximation of progress and not an exact grade. Only semester grades are used to compute a cumulative grade point average (GPA). Letter grades are used to designate a student's progress. ***Parents/guardians should contact teachers directly or through email as achievement concerns arise.***

Honor Roll:

At the end of each semester when final grades have been submitted, students in grades 9-12 are recognized for being on the honor roll if they have a 3.4 grade point average or above for the semester. These students receive a certificate in Advisory, and parents/guardians will be mailed a letter of notification and the student names will be published in a local newspaper.

Washington State Graduation Requirements:

To have a College and Career Ready Transcript, EVSD strongly recommends that you exceed the minimum required courses and take classes that will prepare you for your post-high school experience. Each student must meet the following requirements to graduate:

- Earn the required high school credits (24)
- Complete a High School & Beyond Plan
- Complete one of the Graduation Pathways

EVHS Counseling Staff:

Students Last Name A – F	Mariah Nepean	241-5212	nepeanm@evsd.org
Students Last Name G – O	Kevin Kirkpatrick	241-5213	kirkpatrickk@evsd.org
Students Last Name P – Z	Jena Ayers	241-5211	ayersj@evsd.org
Special Education	Tamara Schierman	241-5271	schiermant@evsd.org
Future Readiness Coordinator	Dave Rovick	241-5272	rovickd@evsd.org
GearUp Coordinator	David Morton	241-5220	mortond@evsd.org

Counselors are available for every student in the school. Students wishing to visit a counselor should complete the Counseling Request Google Form using the QR code or the iPads in the counseling center. Arrangements for counselor/student visitations should be planned in advance except for in extreme emergency conditions.

The Future Readiness Coordinator (FRC) and GearUp Coordinator are located in the Library and in room 220 at EVHS. Information about colleges, careers, college testing, FAFSA, interest inventories, vocational schools, financial aid, scholarships, etc. are available in these locations.



Additional Information:

East Valley School District expects all students to enroll in six (6) classes every semester. To be on track for graduation, students should have completed the following credits each year:

- Entering 10th grade, minimum of 6 credits
- Entering 11th grade, minimum of 12 credits
- Entering 12th grade, minimum of 18 credits
- Credit retrieval options are available, please see your counselor for more information. Please note that these opportunities are reserved for upperclassmen and admittance to this opportunity is not a guarantee.

Withdrawal From/Add a Class:

A student may DROP and/or ADD a class (if available) during the first 5 days of a semester. If a student wishes to DROP a class after the end of the second week, there is an approval process through Mr. Arnold, building Principal. Students still need to be enrolled in six (6) classes and must have parent permission and involvement in this process. Please see your counselor for more information.

Running Start:

The application process/deadline for Running Start is in early spring. New applications will not be accepted after June 1st. Students will be released to participate based on certification of 11th/12th grade level placement and college admission requirements. **Students must be on track to graduate with a minimum of a 3.0 GPA.** Grade level placement is based on credits earned with a minimum of 10 credits for Juniors and 15 credits for Seniors.

Students interested in Running Start are requested to attend an informational night held in the spring. Home-based instruction students will be released by the high school for Running Start participation once the student has been determined to have achieved 11th grade status. Students and parents/guardians must meet with their counselor prior to enrollment in Running Start. Please see the EVHS Course Activity Guide or your counselor for additional information.

Advanced Placement (AP):

Advanced Placement classes are offered through the College Board. Students enrolled in these classes have the option of taking the AP Exam in May. Registration and payment for all AP exams must be completed by mid-November each year. Please refer to the university admissions department for more information about receiving college credit for AP classes.

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College in the High School (CiHS) Programs:

College in the High School classes are offered through a variety of colleges/universities. Students who choose CiHS as an option, must complete and pass these college level courses based on the standards provided by the colleges/universities. **This is a free option for families and provides college credit for courses that are taught by EVHS Teachers.** Courses that are offered as CiHS are below:

ENGLISH:

ENGL 101 (EWU)
ENGL 170 (EWU)
ENGL 201 (EWU)
ENGL 101 (SFCC)

EVHS Course Name:

AP Language Arts
AP Literature
AP Language Arts
Journalism

Instructor:

Kelli Hennessey
Matt Stewart
Kelli Hennessey
Nicole Talbert

SCIENCE:

ENVS 100 (EWU)
BIOL 100 (EWU)

AP Environmental Science
AP Biology

Debra Haynes
Mary Fish

MATH:

MATH 107 (CWU)
MATH 141 (EWU)
MATH 142 (EWU)
MATH 121 (EWU)
MATH 152 (CWU)
MATH 172 (CWU)
MATH 173 (CWU)

Math 107
AP Pre-Calc
AP Pre-Calc
AP Statistics
Honors Algebra II
AP Calculus
AP Calculus

Leah Wurst
Brook Peterson
Brook Peterson
Brook Peterson
JoAnne Cook
Leah Wurst
Leah Wurst

ELECTIVES:

COMM 203 (EWU)

Leadership

Brenda Gaver

HISTORY/SOCIAL STUDIES:

HIST 106 (EWU)
POLI 100 (EWU)
SOC 107 (CWU)
PSYC 101 (UW)

AP European History
AP Gov/Political Science

Lori Jacobsen
Lori Merkel
Lori Merkel
Lori Merkel

Note: This list continues to grow in efforts to support our students.

For additional information, please see your counselor or refer to the Course Activity Guide.



Alteration of Records and Academic Dishonesty:

Alteration of records is defined as a student who falsifies, alters, destroys a school record or any communication between home and school.

Academic Dishonesty is defined as any student who knowingly submits work of others represented as his/her own and/or aids and abets in the cheating of others, plagiarism and the use of AI technology to generate student work.

Both offenses are subject to corrective action which includes, completing an alternate assignment assigned by the teacher, or receiving a zero (0) for the homework assignment, project, quiz, test, etc.; contact with the parent/guardian by the teacher; a referral to administration; and/or school discipline.



ATTENDANCE

The EVHS Attendance Line is **(509) 241-5281**. The Attendance Secretary will gladly answer any questions parents/guardians may have in regard to the EVSD Attendance Policy. If the secretary is unavailable when you call, please feel free to leave a message with the student's first and last name, the caller's first and last name including relation to the student, a good number to call back and the reason for the absence. Students are expected to attend all assigned classes each day. School staff will keep a record of absences and tardies to document a student's excused absences.

Definition of Absence:

An absence is defined as when a student is not physically present on school grounds and is not participating in the following activities at an approved location:

- Instruction
- Any instruction-related activity
- Any other district or school approved activity regulated by an instructional/academic accountability system, such as participation in district-sponsored sports.

A full-day absence is when a student is absent for fifty percent (50%) or more of their scheduled day. At the high school, three (3) missed class periods is equivalent to one (1) full day absence. A school or school district shall not convert or combine tardies into absences that contribute to a truancy petition.

Attendance Policy:

Parents/guardians have the primary responsibility for keeping their student(s) in regular attendance and calling the Attendance Line when their student will be absent. Student absences must be cleared by a parent/guardian within three school days (72 hours) after the absence, otherwise the absence will remain unexcused and considered a truancy. The automated phone system will attempt to call the home and leave a message as a reminder to have the absence excused.

Excused Absences:

Students may be absent from class due to the following reasons listed below:

- Illness, health condition or medical appointment (including, but not limited to, medical, counseling, dental, optometry, pregnancy, and in-patient or out-patient treatment for chemical dependency or mental health) for the student or person for whom the student is legally responsible.
- Family emergency, including, but not limited to, a death or illness in the family.
- Religious or cultural purpose including observance of a religious or cultural holiday or participation in religious or cultural instruction.
- Court, judicial proceeding, court-ordered activity, or jury service
- Post-secondary, technical school or apprenticeship program visitation, or scholarship interview
- State-recognized search and rescue activities consistent with RCW 28A.225.055



- Absence directly related to the student’s homeless or foster case/dependency status.
- Absences related to deployment activities of a parent or legal guardian who is an active-duty member consistent with RCW 28A.705.010
- Absences due to suspensions, expulsions or Emergency Removals imposed pursuant to chapter 392-400 WAC
- Absences due to student safety concerns, including absences related to threats, assaults, or bullying.
- Absences due to a student’s migrant status
- An approved activity that is consistent with district policy and is mutually agreed upon by the principal or designee and a parent, guardian or emancipated youth.

A school principal or designee has the authority to determine if an absence meets the above criteria for an excused absence.

- If an absence is excused, the student will be permitted to make up all missed assignments outside of class under reasonable conditions and time limits established by the appropriate teacher. Students are generally allowed one makeup day to complete assignments for each day missed of an excused absence. In participation-type classes, a student's grade may be affected because of the student's inability to make up the activities conducted during a class period.
- An excused absence must be verified by a parent/guardian or an adult, emancipated or appropriately aged student, or school authority responsible for the absence. An absence will automatically default to unexcused after 72 hours if it has not been verified.

Unexcused Absences:

- Any absence from school for the majority of hours or periods in an average school day is unexcused unless it meets one of the criteria above for an excused absence.
- As a means of instilling values of responsibility and personal accountability, a student whose absence is not excused may experience the consequences of his/her absence. A student's grade may be affected if a graded activity or assignment occurs during the period of time when the student is absent.

Excessive Absences and The BECCA Bill:

Washington’s truancy law, called the BECCA Bill, is intended to stop truancy before it impacts a student’s education. The BECCA Bill requires schools to take steps to eliminate or reduce a student’s absences through interventions and resources to assist families in keeping their child in school.

After three (3) unexcused absence days, a letter will be sent home notifying the parent/guardian of the absences as well as to request a conference with the parent/guardian and student.



Between two (2) and seven (7) unexcused absences in a school year the WARNS (Washington Assessment of Risks and Needs of Students) will be completed in order to potentially remove any barriers the student may have when it comes to attendance.

After seven (7) unexcused absences in a month and before fifteen (15) within a school year, the school may file a “Stay Petition,” notifying the Juvenile Court that the student is continuing to have difficulty with attendance and to schedule a hearing with a truancy commissioner to further assist the school in reducing the student’s unexcused absences. The student will be referred to the Community Attendance Review Board (CARB). During this meeting, the student and parent/guardian will be asked to explain the circumstances surrounding the attendance issues. The board, in conjunction with the student and his/her family, will generate an agreement as to how to resolve the student’s attendance issues.

If a student’s attendance does not improve after the CARB meeting and the filing of the stay petition, then an amended petition will be filed and the student will be court ordered to attend school every day, every period, on time. Should the student not follow this order, a Contempt Motion will be filed by the school requiring the student and parent/guardian to appear again before the truancy commissioner for sanctions.

Pre-Arranged Absences:

Students who will be absent for an extended period of time (3 or more days) should complete the following steps:

- Obtain a Pre-Arranged Absence form from the Attendance Desk
- Complete the form and present it to each teacher to complete and sign
- Return the form to the Attendance Desk – a copy will be made and placed in the student’s file for reference if needed (student keeps the original after copy is made)

Early Dismissal/Late Arrival:

Students must check in and out through the Attendance Desk if they arrive late to school or need to be dismissed early from school. Students will be given a pass when they arrive late and will be called down to the Attendance Desk in order to leave early.

Tardiness:

Students are expected to be in their scheduled class and on time every day. This is to ensure that the student receives the full benefit from a lesson. We also believe that students must learn job skills such as timeliness and responsibility by practicing and being on time to each class. ***A tardy occurs when a student is late for class without written permission from the Attendance Secretary.***

Tardy Information & Corrective Action:

Arriving a few minutes late to class can have an adverse effect on the student’s success. Tardiness to class of more than ten minutes causes the student to miss essential instruction. Teachers may document tardies and seek to problem solve with students/families if the tardies begin to negatively impact performance. Administration will intervene and begin to problem



solve when the student has received three tardies within a reasonable time frame. The goal of this conversation is to help the student be on-time and present during pivotal instruction time.

Forgery: Students involved in forging notes or passes, or using the phone system to excuse their own or other students' absences will be subject to corrective action and will be placed on the "No Note" list. Any subsequent absences will then be verified by the parent/guardian. Repeated offenses may result in school discipline.

STUDENT EXPECTATIONS

The purpose of this section is to outline basic behaviors expected of all students at East Valley High School. East Valley High Schools responsible, respectful, and safe behaviors are essential to creating a positive learning environment. East Valley High school incorporates the principles of Positive Behavior Intervention and Support (PBIS) as well as Restorative Practices to create a thriving culture. These expectations apply to all persons, spectators, and visitors during school hours and at all school-sponsored activities/athletic events at home and away. Our expectations of students and the subsequent behavior management system is in alignment with our school improvement plan, EVSD policy and procedure 3241, and hinges on the following beliefs:

- Students will rise to the level of expectations when the expectations are clear, concise and known by all.
- Student behavior is built on positive and productive relationships with all EVHS staff.
- Student's positive behavior is recognized and rewarded.
- Student behavior management re - engages students in the learning process.
- The end result of student behavior management is ultimately a change in future student behavior that is in line with the expectations.

East Valley Knights are: In the RIGHT PLACE, at the RIGHT TIME, doing the RIGHT THING! While each of these three areas will look slightly different depending on your setting, below is a general breakdown of each:

RIGHT PLACE:

In class, eating lunch in the approved location(s), and in locations appropriate for your particular schedule.

RIGHT TIME:

On time to every class, every day - No restroom usage the first or last ten minutes of class - utilizing counseling or other services at the appropriate and communicated times.

RIGHT THING:

The right thing is defined by both the absence of negative behaviors and the presence of positive behaviors and is contextual by class. However, in general, doing the right thing can be simplified to treating all people with dignity, engaging in the learning process, and contributing



positively to the community that is EVHS. Context specific (bathroom usage, in class expectations, hallway behavior) “RIGHT THINGS” will be explicitly and clearly communicated and students will be frequently reminded of the right thing.

Students who are in the right place, at the right time, doing the right things, will be seen and recognized through various programs including but not limited to our PACE program outlined below:

Student Recognition:

EVHS recognizes students through our partnership with Partners Advancing Character Education (PACE). Each month students are recognized for demonstration of the following traits:



August: **Gratitude:** Feeling and expressing thankful appreciation for benefits received

September: **Respect:** Recognizing, considering, & properly honoring the worth of one’s self & others

October: **Responsibility:** Being accountable, the pursuit of excellence, & the exercise of self-control

November: **Citizenship:** Positively contributing to society & community; dutifully respecting authority & the law

December: **Caring:** Showing a genuine concern for the welfare of others & being a kind, supportive helper

January: **Fairness:** Treating people and ideas with justice & impartiality

February: **Honesty:** Sincerity & reverence or love for the truth

March: **Diligence:** Persistence, dedication, & hard work

April: **Trustworthiness:** Inspiring complete reliability & confidence in his/her truthfulness, integrity & discretion

May: **Courage:** Displaying integrity in spite of obstacles & challenges

June: **Integrity:** Living a set of values which includes honesty, respect for others & a sense of personal responsibility

Some (not an exclusive list) contextualized examples and descriptions of RIGHT THINGS are listed below:

Lunches: Students are expected to follow all posted signs in the cafeteria, appropriately clean up after themselves, which includes clearing all trash and trays from their tables, and ensuring that reusable trays are cleared and placed in the appropriate storage rack. Additionally, EVHS is a closed campus for all students. This means that all students are required to eat their lunches in the cafeteria or library. There is to be no food consumption in classrooms, hallways, etc.

Student Dress:

A student’s dress shall not:



- Disrupt, interfere with, disturb, or detract from the learning environment or prevent, interfere with, or adversely affect the purpose, direction, or effort required for the activity to achieve its goals.
- Create a health or other hazard to the student's safety or to the safety of others.
- Create an atmosphere in which a person's well-being is hindered by undue pressure, behavior, intimidation, overt gesture, or threat of violence.
- Imply gang membership or affiliation, violent language or images
- Include pants below the waist, midriff shirts, spaghetti straps, or see-thru shirts.
- Include images or language depicting drugs or alcohol
- Have hate speech, profanity, or pornography.
- Include any item that obscures the face including sunglasses (except as a religious observance).

If a student's dress is deemed inappropriate, administrators will request the student to change clothes, and when necessary will be provided temporary school clothing to be in alignment with the dress code for the remainder of the day, and/or contact the parents/guardians to request a change of clothes for the student. If the student fails to follow this policy, they may be subject to corrective action. **Administration reserves the right to modify or expand this list as needed.**

Bus Conduct & Information:

Safe and efficient transportation of students to and from school is the main goal of the East Valley School District Transportation Department. School bus riding is a privilege, therefore, any misconduct by a student that is detrimental to the safety and welfare of any other student or to the safe operation of the school bus will be sufficient cause for discipline and/or suspension of bus riding privileges. Transportation administrators will notify school administrators and a parent/guardian when a citation is issued to their student. Students may also be subject to school discipline. If a student is suspended from bus privileges, they shall continue to attend school and parents/guardians are then solely responsible for the transportation of their student to and from school.

All students attending East Valley Schools must meet the eligibility requirements for bus transportation prescribed by the district. Bus route information is available by calling the transportation office at (509) 241-5901. School closures are announced on local news stations or by calling (509) 242-SNOW.

Assembly Expectations:

Attendance is required and students are expected to be respectful, attentive, courteous, and well-mannered at all times. Students are required to leave all personal items in the classroom and teachers will lock classrooms to secure the items. Students who have pre-arranged with administration for non-participation will be located in room 121.

Student ID Cards:

All students will be issued a picture ID that needs to be in their possession during the school day and school activities. Student ID cards must be presented by the student when requested by



any school authority. To replace a lost card, a new card must be purchased through the Business Office for a \$5.00 replacement fee.

STUDENT DISCIPLINE:

EVSD believes in maintaining the safety of all students and staff while preserving the learning environment. We will first try to correct the student's behavior using restorative practices then move toward school discipline based on the severity of the situation.

Students will be subject to school discipline when committing offenses/violations as defined in written district policy and/or state and federal laws and regulations while on school property, at school-sponsored events and activities, in school vehicles or any other place while under the authority of school personnel or when the student's conduct has an adverse effect on the educational process. This may include off-campus behavior which carries over to the school.

School authorities consider several factors to determine the level of discipline including the student's attitude and intent, severity of the conduct, effect on other students/staff, safety of other students/staff, mitigating circumstances, and student's discipline history. The District may also suspend students for one full year if a student acts with malice and displays an instrument that appears to be a firearm on public school property, transportation or other facility when being used exclusively by public schools (RCW 9.41.250, RCW 9.41.280).

Lunch Detention:

Students may be assigned and notified of lunch detention by an administrator. If a student fails to complete any lunch detention, they may be assigned more lunch detention or assigned in-school suspension and parents/guardians will be contacted. Students must pick up their lunch and arrive promptly to the reset room (120). They can access materials for study, but must maintain appropriate conduct (no sleeping, cell phones, earbuds, etc.).

Classroom Exclusion:

A classroom exclusion is defined as missing a brief amount of class time or instruction for a behavioral violation that disrupted the educational process. Classroom exclusion does not include action that results in missed instruction for a brief duration when: (a) a teacher or other school personnel attempts other forms of discipline to support the student in meeting behavioral expectations; and (b) the student remains under the supervision of the teacher or other school personnel. Prior to an exclusion, one or more forms of discipline must take place by the teacher or school personnel to support the student in meeting classroom expectations unless the student is an imminent danger or a continued threat of substantial disruption. A student must be provided an opportunity to make-up missed assignments and tests. Parents/guardians must be notified of the classroom exclusion as soon as reasonably possible.

Suspension:



A denial of attendance in response to a behavioral violation from any subject, class, or scheduled activities. During a suspension, the student may not be on school district property, grounds, or attend any school activities on or off campus. A suspension may be In-School, Short-Term (0-10 days) or Long-Term (11-90 days). Students will be allowed to get all school work and make up any quizzes or tests. Students completing in-school suspensions will report to the reset room (120) and work with assigned staff to gather assignments and/or take quizzes or tests. Access to cell phones and ear buds will not be allowed while in the reset room. A re-engagement meeting with the student and parents/guardians may be required before the student can return to school.

Emergency Removal:

An emergency removal from school for up to, but not exceeding ten (10) consecutive school days from the student's current school placement by the principal or designee. An emergency removal must end or be converted to another form of corrective action within ten (10) school days from the date of the emergency removal from the school. A re-engagement meeting with the student and parents/guardians is required where a plan for return must be completed, agreed to and signed by all parties. If a student is expelled, they are not permitted on the school campus and may not attend any school activities on or off campus.

Expulsion:

A denial of attendance for a period of time up to but not longer than the length of an academic term (as defined by the board of directors) from the time the student is removed from his/her current school placement by a school district superintendent or designee. An expulsion may be extended beyond the length of an academic term if: 1) the school petitions the superintendent for an extension; and 2) the superintendent authorizes the extension pursuant to the superintendent of public instruction's rules adopted for this purpose. An expulsion prohibits the student from being on school district property, grounds, or attending any school activities on or off campus.

Informal Initial Hearing (Due Process):

Before any school discipline is administered, an informal initial hearing with the student is required with the purpose of hearing the student's perspective regarding the behavior violation. An administrator will notify the student of the behavior violation, an explanation of the evidence, and an explanation of the discipline that may be administered. Students will be allowed to contact their parents/guardians to provide them an opportunity to participate in the conference in person or via phone. The student and parents/guardians must be informed of the decision, including the start and end date of the school discipline.

Discipline Descriptions:

The following list contains common offenses and is not exclusive of other behaviors for which a student may be disciplined, up to and including expulsion and notification to non-school agencies.

Adherence to District Rules: A student shall obey the lawful instruction of school district personnel in a respectful and responsible manner.



Alteration of Records: A student shall not falsify, alter, or destroy any school record or any communication between school and home.

Arson: A student shall not intentionally set or attempt to set a fire or cause an explosion on any school district grounds.

Assault, Threats, or Abuse of Students or School/District Personnel:

A student shall not threaten, intentionally cause, or attempt to cause physical injury to students or school or district personnel. This includes interfering with official duties of district or school personnel by intimidation, force, or violence. Students should also not act with unlawful force, with intent to inflict bodily injury or cause fear of such injury, or make contact with another person that would be harmful or offensive to an ordinary person.

Bomb Threat: A student shall not falsely indicate verbally or in writing that a bomb or other incendiary device is on school property.

Burglary: A student shall not enter school grounds with the intent to remove property or remove property which is not his/her own.

Bus Conduct: A student shall follow all rules and regulations for all school district transportation. Transportation and/or school administrators may impose the denial of riding privileges.

Closed Campus/Restricted Areas: A student shall remain on school grounds and out of restricted areas from the time of arrival till the time students are excused.

Controlled Substances: A student shall not sell, distribute, possess or with the intent to distribute, allege to possess, use or be under the influence of any alcoholic beverages, illegal drugs, inhalants, unauthorized or controlled substances, prescription and/or over-the-counter medications or in the possession of drug paraphernalia.

Defiance: A student shall not be disrespectful or defy (verbally or nonverbally) the lawful instructions of school personnel or policies.

Disruptive Behavior: A student shall not exhibit conduct, which materially and substantially interferes with the educational process.

Public Display of Affection: A student shall not physically display affection-oriented behavior at school, on transportation or during school-sponsored activities or events.

Extortion/Blackmail/Coercion: A student shall not frighten with threats or attempt to obtain power, money, services, or property from another using force, fear or threat.

False Alarm: Fire alarms and 911 calls are for emergency purposes only.



Firearms, Air Gun, Dangerous Weapons and Explosives: Unauthorized use or possession of any object that is or reasonably can be considered or viewed as a firearm, air gun, dangerous weapon, or explosive; students carrying dangerous weapons other than firearms and including nunchaku sticks, throwing stars, air guns, including air pistol or air rifle, may be expelled or subject to other disciplinary action. Law enforcement will be notified. (RCW 9.41.250, RCW 9.41.280).

Fireworks: A student shall not possess, transmit, use, distribute or sell firecrackers or other fireworks on school property or at school activities.

Gambling: A student shall not play cards, dice, or games of chance for money or other things of value.

Gangs: A student shall not knowingly engage in gang and/or gang-like activities on school property or during school events/activities.

Harassment, Intimidation, Bullying: Any intentional written, verbal, electronically transmitted messages or images or physical act motivated by any characteristic in RCW 28A.300.285, or any other distinguishing characteristic that substantially disrupts the orderly operation of the school.

Harassment, Sexual—Students/Adults: A student shall not sexually harass another student or an adult. Sexual harassment means unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact, or other's verbal or physical conduct or communication of a sexual nature between two or more individuals.

Indecent Liberties/Exposure: A student shall not take indecent liberties with another student or intentionally make any open and obscene exposure of self or others.

Lewd Conduct: A student shall not display behavior that is indecent or obscene. A student shall not knowingly possess, disseminate, exchange, etc. printed matter of acts of sexually explicit conduct e.g., body parts normally covered by underwear. Law enforcement may be notified.

Malicious Mischief/Vandalism: A student shall not intentionally cause damage to any school district, contractor, school employee, or another student's property. Restitution for the cost of repair/replacement shall be the responsibility of the student and/or a parent/guardian.

Misrepresentation: A student shall not deliberately make untruthful statements with the knowledge that they are untrue and with the intent to deceive including aiding and/or abetting others in a misrepresentation. Lying, fraudulently using verbally or in writing the name of another person, or falsifying times, dates, grades, addresses, or other dates is prohibited.

Obscenity, Profanity and Vulgarity: Students shall not use obscene, vulgar, or profane language, writings, pictures, or make such signs or acts, including on computer terminals.



Participating in an Incident: A student shall not participate in an incident by inciting or encouraging misconduct or by being a spectator who is actively inciting or encouraging such conduct by words, actions, or presence.

Possession of Stolen Property: A student shall not knowingly receive, retain, possess, conceal, or dispose of stolen property.

Robbery: A student shall not take another's property by force or threat of force.

Technology Misuse: A student shall abide by the Internet/Network Usage Agreement, see the [Student and Parent Mobile Device Handbook](#) for more information.

Theft: A student shall not unlawfully remove school or others' personal property.

Tobacco Products: A student, including those of legal age, shall not possess, use, transmit, sell, or distribute tobacco products on school property, including but not limited to parking lots, sports fields, etc. Tobacco includes cigarettes, chewing tobacco, cigars, snuff, smoking tobacco, smokeless tobacco, and any other tobacco innovation.

Trespass/Loitering: A student shall not enter or remain unlawfully in school buildings or on any part of school grounds.

Vape Devices, E-Juice, and E-Liquid: A student shall not possess, use, transmit, sell, or distribute vapor devices or any electronic delivery device, e-juice and/or e-liquid on school property.

Violence with/without Major Injury: Students shall not participate in mutual physical contact involving anger or hostility. Students who provoke other students to fight will also be disciplined. This includes students watching the fight, cheering on students they see fighting, filming a fight or pressuring another student to fight. If a student sees a fight about to erupt or is in progress, the student should find a staff member or adult to help.

Weapons/Dangerous Items: A student shall not possess, transmit or use items that are used as weapons, or in a threatening manner, that are not legally defined as "dangerous weapons" in RCW 9.41.250 and RCW 9.41.280 (knife, lead pipe, laser, etc.).



STUDENT RIGHTS

The opportunity to receive an education is a basic right of all students. The conduct of one student cannot impair the rights of other students. Consequences imposed for student misconduct must be fairly administered to protect all students' rights to an education. East Valley School District promotes in all students a sense of civic rights and responsibilities. Therefore, the Board of Directors has adopted policies related to student conduct. These rules and regulations govern the rights and responsibilities of students, teachers and administrators and are outlined in the following pages. East Valley School District's policies and procedures concerning student rights and responsibilities (behavior, attendance, discipline, etc.) are available from each school principal and can also be viewed on the district website at www.evsd.org. Policy Series 3000/Students.

Freedom of Expression, Student Publications, Distribution of Materials: The free expression of student opinion is an important part of education in a democratic society. Students' verbal and written expression of opinion on school premises is to be encouraged so long as it does not substantially disrupt the operation of the school. Students are expressly prohibited from the use of vulgar and/or offensive terms in classroom or assembly settings. Please refer to Board Policy 3220 for information pertaining to Student Publications and Distribution of Materials.

Freedom of Assembly: Individual students and student organizations may meet in school rooms or auditoriums, or at outdoor locations on school grounds, to discuss, pass resolutions and take other lawful action respecting any matter which directly concerns or affects them, whether it relates to school or not. Such activities shall not be permitted to interfere with normal operation of the school. Reference Board Policy 3223 Freedom of Assembly.

The following section is Office of Superintendent Public Instruction (OSPI) model language and is required to be used in all student handbooks across the state:

Our Schools Protect Students from Harassment, Intimidation, and Bullying (HIB)

Schools are meant to be safe and inclusive environments where all students are protected from Harassment, Intimidation, and Bullying (HIB), including in the classroom, on the school bus, in school sports, and during other school activities. This section defines HIB, explains what to do when you see or experience it, and our school's process for responding to it.

What is HIB?

HIB is any intentional electronic, written, verbal, or physical act of a student that:

- Physically harms another student or damages their property;
- Has the effect of greatly interfering with another student's education; or,
- Is so severe, persistent, or significant that it creates an intimidating or threatening education environment for other students.

HIB generally involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. HIB is not allowed, by law, in our schools.



How can I make a report or complaint about HIB?

Talk to any school staff member (consider starting with whoever you are most comfortable with!). You may use our district’s reporting form to share concerns about HIB ([link to form](#)) but reports about HIB can be made in writing or verbally. Your report can be made anonymously, if you are uncomfortable revealing your identity, or confidentially if you prefer it not be shared with other students involved with the report. No disciplinary action will be taken against another student based **solely** on an anonymous or confidential report.

If a staff member is notified of, observes, overhears, or otherwise witnesses HIB, they must take prompt and appropriate action to stop the HIB behavior and to prevent it from happening again. Our district also has a HIB Compliance Officer (Jane Stencel, stencelj@evsd.org, 509-924-1830) that supports prevention and response to HIB.

What happens after I make a report about HIB?

If you report HIB, school staff must attempt to resolve the concerns. If the concerns are resolved, then no further action may be necessary. However, if you feel that you or someone you know is the victim of unresolved, severe, or persistent HIB that requires further investigation and action, then you should request an official HIB investigation. Also, the school must take actions to ensure that those who report HIB don’t experience retaliation.

What is the investigation process?

When you report a complaint, the HIB Compliance Officer or staff member leading the investigation must notify the families of the students involved with the complaint and must make sure a prompt and thorough investigation takes place. The investigation must be completed within 5 school days, unless you agree on a different timeline. If your complaint involves circumstances that require a longer investigation, the district will notify you with the anticipated date for their response.

When the investigation is complete, the HIB Compliance Officer or the staff member leading the investigation must provide you with the outcomes of the investigation within 2 school days. This response should include:

- A summary of the results of the investigation
- A determination of whether the HIB is substantiated
- Any corrective measures or remedies needed
- Clear information about how you can appeal the decision

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What are the next steps if I disagree with the outcome?

For the student designated as the “targeted student” in a complaint:

If you do not agree with the school district’s decision, you may appeal the decision and include any additional information regarding the complaint to the superintendent, or the person



assigned to lead the appeal, and then to the school board.

For the student designated as the “aggressor” in a complaint:

A student found to be an “aggressor” in a HIB complaint may not appeal the decision of a HIB investigation. They can, however, appeal corrective actions that result from the findings of the HIB investigation.

For more information about the HIB complaint process, including important timelines, please see the district’s HIB webpage or the district’s *HIB Policy [3207] and Procedure [3207P]*.

Our School Stands Against Discrimination

Discrimination can happen when someone is treated differently or unfairly because they are part of a **protected class**, including their race, color, national origin, sex, gender identity, gender expression, sexual orientation, religion, creed, disability, use of a service animal, or veteran or military status.

What is discriminatory harassment?

Discriminatory harassment can include teasing and name-calling; graphic and written statements; or other conduct that may be physically threatening, harmful, or humiliating. Discriminatory harassment happens when the conduct is based on a student’s protected class and is serious enough to create a hostile environment. A **hostile environment** is created when conduct is so severe, pervasive, or persistent that it limits a student’s ability to participate in, or benefit from, the school’s services, activities, or opportunities.

To review the district’s Nondiscrimination Policy [3210] and Procedure [3210P], visit [www.evsd.org].

What is sexual harassment?

Sexual harassment is any unwelcome conduct or communication that is sexual in nature and substantially interferes with a student's educational performance or creates an intimidating or hostile environment. Sexual harassment can also occur when a student is led to believe they must submit to unwelcome sexual conduct or communication to gain something in return, such as a grade or a place on a sports team.

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Examples of sexual harassment can include pressuring a person for sexual actions or favors; unwelcome touching of a sexual nature; graphic or written statements of a sexual nature; distributing sexually explicit texts, e-mails, or pictures; making sexual jokes, rumors, or suggestive remarks; and physical violence, including rape and sexual assault.

Our schools do not discriminate based on sex and prohibit sex discrimination in all of our education programs and employment, as required by Title IX and state law.



To review the district's Sexual Harassment Policy [3205] and Procedure [3205P], visit [www.evsd.org].

What should my school do about discriminatory and sexual harassment?

When a school becomes aware of possible discriminatory or sexual harassment, it must investigate and stop the harassment. The school must address any effects the harassment had on the student at school, including eliminating the hostile environment, and make sure that the harassment does not happen again.

What can I do if I'm concerned about discrimination or harassment?

Talk to a Coordinator or submit a written complaint. You may contact the following school district staff members to report your concerns, ask questions, or learn more about how to resolve your concerns.

Concerns about discrimination:

Civil Rights Coordinator: Jane Stencel, Human Resources Director, 3830 N Sullivan Rd. Bldg 1, stencelj@evsd.org, 509-924-1830

Concerns about sex discrimination, including sexual harassment:

Title IX Coordinator: Brian Talbott, Superintendent, 3830 N Sullivan Rd. Bldg 1, talbottb@evsd.org, 509-924-1830

Concerns about disability discrimination:

Section 504 Coordinator: Heather Awbery, Special Services Director, 3830 N Sullivan Rd. Bldg 1, awberyh@evsd.org, 509-924-1830

Concerns about discrimination based on gender identity:

Gender-Inclusive Schools Coordinator: Brian Talbott, Superintendent, 3830 N Sullivan Rd. Bldg 1, talbottb@evsd.org, 509-924-1830

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To **submit a written complaint**, describe the conduct or incident that may be discriminatory and send it by mail, fax, email, or hand delivery to the school principal, district superintendent, or civil rights coordinator. Submit the complaint as soon as possible for a prompt investigation, and within one year of the conduct or incident.

What happens after I file a discrimination complaint?

The Civil Rights Coordinator will give you a copy of the school district's discrimination complaint procedure. The Civil Rights Coordinator must make sure a prompt and thorough investigation takes place. The investigation must be completed within 30 calendar days unless you agree to a different timeline. If your complaint involves exceptional circumstances that require a longer investigation, the Civil Rights Coordinator will notify you in writing with the anticipated date for



their response.

When the investigation is complete, the school district superintendent or the staff member leading the investigation will send you a written response. This response will include:

- A summary of the results of the investigation
- A determination of whether the school district failed to comply with civil rights laws
- Any corrective measures or remedies needed
- Notice about how you can appeal the decision

What are the next steps if I disagree with the outcome?

If you do not agree with the outcome of your complaint, you may appeal the decision to the East Valley School District Board of Directors and then to the Office of Superintendent of Public Instruction (OSPI). More information about this process, including important timelines, is included in the district's Nondiscrimination Procedure (3210P) and Sexual Harassment Procedure (3205P).

I already submitted an HIB complaint – what will my school do?

Harassment, intimidation, or bullying (HIB) can also be discrimination if it's related to a protected class. If you give your school a written report of HIB that involves discrimination or sexual harassment, your school will notify the Civil Rights Coordinator. The school district will investigate the complaint using both the Nondiscrimination Procedure (3210P) and the HIB Procedure (3207P) to **fully resolve your complaint**.

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Who else can help with HIB or Discrimination Concerns?

Office of Superintendent of Public Instruction (OSPI)

All reports must start locally at the school or district level. However, OSPI can assist students, families, communities, and school staff with questions about state law, the HIB complaint process, and the discrimination and sexual harassment complaint processes.

OSPI School Safety Center (For questions about harassment, intimidation, and bullying) • Website: ospi.k12.wa.us/student-success/health-safety/school-safety-center

- Email: schoolsafety@k12.wa.us
- Phone: 360-725-6068

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OSPI Equity and Civil Rights Office (For questions about discrimination and sexual harassment) • Website: ospi.k12.wa.us/policy-funding/equity-and-civil-



rights

- Email: equity@k12.wa.us
- Phone: 360-725-6162

Washington State Governor’s Office of the Education Ombuds (OEO)

The Washington State Governor’s Office of the Education Ombuds works with families, communities, and schools to address problems together so every student can fully participate and thrive in Washington’s K 12 public schools. OEO provides informal conflict resolution tools, coaching, facilitation, and training about family, community engagement, and systems advocacy.

- Website: www.oeo.wa.gov
- Email: oeoinfo@gov.wa.gov
- Phone: 1-866-297-2597

U.S. Department of Education, Office for Civil Rights (OCR)

The U.S. Department of Education, Office for Civil Rights (OCR) enforces federal nondiscrimination laws in public schools, including those that prohibit discrimination based on sex, race, color, national origin, disability, and age. OCR also has a discrimination complaint process.

- Website: <https://www2.ed.gov/about/offices/list/ocr/index.html>
- Email: orc@ed.gov
- Phone: 800-421-3481

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Our School is Gender-Inclusive

In Washington, all students have the right to be treated consistent with their gender identity at school. Our school will:

- Address students by their requested name and pronouns, with or without a legal name change
- Change a student’s gender designation and have their gender accurately reflected in school records
- Allow students to use restrooms and locker rooms that align with their gender identity
- Allow students to participate in sports, physical education courses, field trips, and overnight trips in accordance with their gender identity
- Keep health and education information confidential and private
- Allow students to wear clothing that reflects their gender identity and apply dress codes without regard to a student’s gender or perceived gender
- Protect students from teasing, bullying, or harassment based on their gender or gender identity

To review the district’s Gender-Inclusive Schools Policy [3211] and Procedure [3211P], visit



www.evsd.org]. If you have questions or concerns, please contact the Gender-Inclusive Schools Coordinator: Brian Talbott, Superintendent, 3830 N Sullivan Rd. Bldg 1, talbottb@evsd.org, 509-924-1830

For concerns about discrimination or discriminatory harassment based on gender identity or gender expression, please see the information above.

OSPI Model Student Handbook Language | March 2024 Student Privacy/Reasonable Suspicion Searches: A student is subject to search by an administrator/district staff member if reasonable suspicion exists to suspect that evidence of a violation of the law or school rules will be uncovered. A search is required when there is reasonable suspicion that a student has a firearm on school grounds, transportation or at school events. Reasonable suspicion must be established and include identifying the student's suspicious conduct, behavior or activity; the source of the information; the reliability of the source of the information; the conduct, behavior, or activity is a violation of the law or school rules; and the student may possess or have concealed any item, material, or substance which is itself prohibited or which would be evidence of a violation of the law or a school rule.

- If evidence of criminal activity is suspected, administrators will consult law enforcement officials regarding the appropriateness of a search by a law enforcement officer.
- If evidence of violation of a school rule is suspected, administration will proceed with a search of the student, lockers, automobiles, etc.
- If the student refuses to cooperate, they will be held until the student's parent/guardian is available to participate in the search. If a parent/guardian cannot be reached in a reasonable time, an administrator may conduct the search without the student's consent.

Lockers, desks, and storage areas are the property of the school district. When assigned a locker, desk, or storage area, a student shall be responsible for its proper care. A student may be subject to a fine for any willful damage to school property. Students are encouraged to keep their assigned lockers closed and locked. A student's locker, desk, or storage area may be searched by district staff if reasonable grounds exist to suspect that evidence of a violation of the law or school rules will be uncovered. School staff shall report a student's suspicious activity to an administrator prior to initiating a search, except in emergency situations when the risk of harm to students or staff demands immediate action



Non Discrimination:

East Valley School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Title IX Coordinator: Brian Talbott, talbottb@evsd.org; ADA/Civil Rights Compliance Coordinator: Jane Stencel, stencelj@evsd.org; Section 504 Coordinator: Heather Awbery, awberyh@evsd.org.



STUDENT SAFETY

Illness at School:

Students who become ill at school may report to the nurse's office and are allowed to stay in that area until parents/guardians are contacted to pick them up. The nurse's office is located on the 2nd floor near the business office.

First Aid/Accidents:

School personnel are trained to handle first aid for minor injuries. If a serious injury or illness occurs, parents/guardians will be notified immediately. If a parent/guardian cannot be reached and emergency treatment is needed, the student will be taken by ambulance to a hospital.

Please help us by making sure emergency numbers are on file.

Every accident in the school building, on the school grounds, at practice sessions, or at any athletic event sponsored by the school, must be reported immediately to the person in charge. An accident report must be filled out and returned to the Administrative Office at EVHS. The student/injured party is responsible for requesting an insurance claim form.

Life Threatening Health Conditions:

Washington State Law (RCW 28.10 Section 1) requires that all students with life threatening health conditions have the needed medical orders, medication/equipment, and a nursing care plan on file and in place prior to the child attending school. Forms can be found in the nurse's office.

Medication:

Students may have an illness that does not prevent them from attending school but does require medication during the school day. Students are not allowed to self-administer any medications during the school day, pursuant to the State of Washington laws. High school students can self-administer over-the-counter medications with a written request by a parent/guardian and with approval of the principal and/or school nurse. All medication forms may be obtained from the school nurse's office. Administration of oral medications by school personnel may be provided if the following criteria are met:

1. An authorization form must be completed by the student's physician
2. The medication must be brought to school by the parent/student in the original container/package
3. Permission to dispense medication must be renewed annually
4. Please inquire at the nurse's station, located in the student service area, for more information and forms

Elevators:

The school elevators are for students who may need assistance due to physical handicap or disability. The attendance office and nurse should be notified and include written instructions from the doctor. One classmate may accompany the student to assist with carrying school materials. This student needs to be designated in advance and the attendance office notified.



GENERAL INFORMATION

Book Fines:

Students are responsible for the care and return of all books. At the time of check out, if the student finds that a book has been damaged, the book needs to be returned the same day for repair or the student will be charged for the damage. Fees vary depending on the severity of the damage.

Breakfast, Lunch, Food/Drink Policy:

Breakfast and lunch are free to all students for the 2024/25 school year.

** EVSD is still encouraging families to fill out the free/reduced lunch application for the year as it may qualify families for additional programs and fee waivers in class fees, testing and other school participation costs. Our Nutrition Services Department will be sending more information to families in the mail.*

Food and drink are to be consumed in the non-carpeted areas of the school. Water in clear water bottles is acceptable in "no food or drink" areas. Students are responsible for the cleanliness of the table or the place at which he/she eats and for the surrounding area. Trays and silverware should be returned to the dishwashing area after use.

Business Office:

The Business Office is open to students before and after school, during lunch, and all passing periods. The Business Office handles all school district funds from such organizations as athletics, clubs, ASB, books, band, orchestra, choir, etc. Students can also deposit lunch account monies, pay fees and fines, purchase ASB Cards, yearbooks, t-shirts, etc. from the Business Office. If you have any questions, please contact the Business Office at 509-241-5283.

Cell Phones, Electronic Devices, and Disruptive Devices:

At East Valley High School, students are expected to manage their electronic devices and all other distracting devices in a manner that is respectful to staff and other students. A distracting device may be defined but not limited to fidget spinners, cell phones, earbuds, airpods, headphones, smart watches, electronic communication devices, music players, etc. It is our goal that students at EVHS be prepared for academic learning in the classroom as well as learn skills to utilize technology and electronics appropriately. Teachers will be providing rigorous instruction that students will be engaged in daily. As such, EVHS has the authority to manage student cell phones, electronic or other disruptive devices.

1. Cell phones, earbuds, airpods, and headphones may be used appropriately before school, between classes in the hall, at lunch, and after school.
2. ***During class***, cell phones, earbuds, airpods, and other electronic devices or disruptive devices **MUST** be placed, and remain, in the student's backpack and the backpack placed at a designated spot within the classroom. Students should not have these devices out during the class period.



3. In order to maintain a safe school, the use of technology must not interfere with students' ability to hear and follow instructions.
4. The use of portable speakers is not allowed at EVHS.
5. Taking pictures or videos (unless as part of our educational program) is not allowed at EVHS.

Misuse of technology may result in disciplinary action including confiscation of technology by school administration and loss of cell phone/technology use.

Dances:

EVHS hosts dances throughout the school year and student ID is required with a purchased ticket for admission. Guests between 9th grade and 20 years old are allowed to accompany an EVHS student to a dance but must complete a dance form **at least one week prior** to the scheduled dance in order to purchase tickets. Prom is for EVHS juniors and seniors only and underclassmen may attend as a date of a junior or senior only. All school policies must be followed as any violations will be handled through corrective action. Students are to refrain from dancing in a sexual nature and those who exhibit inappropriate behaviors during a dance will be asked to leave without a refund. Students will also not be re-admitted to a dance after leaving the assigned area.

Deliveries to Students:

At East Valley High School, interruptions to the learning environment are kept to a minimum therefore items needing to be delivered to students can be dropped off at the Attendance Desk. Food can be delivered to students during the school day (Uber Eats, DoorDash or GrubHub, etc.) Delivery drivers will leave the delivery on the table adjacent to the attendance office. **Students can ONLY access the food delivery table for pick up during their lunch period.** ****This table will not be monitored by staff so students must use it at their own risk.**** **The school and school personnel are not responsible for missing or stolen food.**

Hall Passes:

East Valley High School utilizes the electronic hall pass system known as SmartPass in order to maximize learning opportunities. If a student did not create an electronic pass that was approved by a staff member, they will be redirected back to class. If that student continues to be out of class without permission or is out of class for an extended period of time, they will be referred to administration for corrective action. Students will be placed on a no-fly list if the behavior continues.

Homework Requests:

All homework/classwork is available for all students via their google classrooms. If a student is absent for more than three (3) consecutive days, please contact the Attendance Office for EVHS at (509) 241-5281, for additional information.



Library:

Library hours are 7:30 a.m. until 2:30 p.m. and students can use the library for reference work, reading of books, magazines, and newspapers, and book checkout/return. All library books and periodicals can be checked out for two weeks while reference books may only be checked out overnight.

Lockers:

All lockers are the property of EVSD and students can request a locker using the locker request form in their grade level Uknighthed Google Classroom. Students are responsible for the contents/condition of the locker. The school is not responsible for misplaced/stolen items. Lockers will not be shared. Each athlete/P.E. student will be assigned to a P.E. locker. Long lockers will only be assigned to athletes during their sport season.

Loss or Damage of Property, Lost & Found:

A student is responsible for the cost of school property that is lost or damaged. The student may appeal the imposition of the charge of damages to the principal in accordance with due process policies. Unfortunately, incidents do occur which can result in the loss or damage of personal property owned by or in the possession of a student. Please remember that EVHS cannot be responsible for loss or damage to personal property brought to school by students. Any personal belongings brought to school are at the student's own risk. If the value of the item is such that you cannot afford its loss, please make certain it is not an item that is brought to school. The school does not assume liability for lost or stolen articles. If you have lost or found an item, contact the EVHS Attendance Desk at 241-5000 or the Security Officer at 241-5171 immediately. The staff will assist you in locating your lost item or will provide you a location to drop off the found item.

Parking:

Students driving to school may not drive during the school day without the consent of their parent/guardian and the principal or designee. Students also may not transport other students during the school day unless consent has been granted by the student's parent/guardian. Students may drive automobiles to and from school. Student parking will be on a first-come-first-served basis **with no assigned spots**. Students may park in the lot in front of the high school, in the west parking lot, or the gravel lot by the tennis courts; no parking in visitor spots. The student parking lot is open Monday – Friday from 6:45 a.m. to 2:50 p.m. only. Student-athletes may utilize the student parking lot during practices and competitions.

The following rules apply:

1. A student must register the automobile through the google form sent to students by email and/or by using the iPad near the Business Office. ****Please note proof of insurance, driver's license and license plates are required to fill out the form.****
2. Students may not occupy a vehicle during the school day.



3. East Valley High School's policies regarding the possession of alcoholic beverages, illegal chemical substances or opiates, firearms or a dangerous weapon shall also extend to a student's vehicle.
4. A student who does not conform to the above rules of conduct shall be subject to corrective action and may have his/her parking privileges revoked or have their vehicle subject to being towed.
5. Students will drive safely and courteously at all times and park in assigned areas.
6. Students loitering in the parking lot during school hours, including lunch time, may forfeit on-campus parking privileges.

Parking Pass Information:

1. Students must complete the parking pass google form and then go to the business office to pick up their parking permit.
2. Once you have received your parking permit from the Business Office, make sure you put it in your car, on the rear-view mirror, facing out. This parking permit must be displayed while parked on campus.
3. Student parking areas will be checked periodically by school security or administration. Students who do not have their parking permit visible or have not followed the parking guidelines may be subject to having a warning sticker placed on their car window, a fine (\$15), or their car being towed.
4. The bus zone in front of the school is for buses only.

Skyward:

EVHS utilizes Skyward as an online student information system to provide real-time access to a student's schedule, attendance, and grades. Skyward is internet-based so you can login from any place you have Internet access. Incoming 9th graders will use the same username and password created during middle school. If you have lost your password, please stop by the library or contact them at 241-5166.

Visitors:

The school only accepts adult visitors who have legitimate business at the school. Visitors are expected to enter through the main entrance and obtain a Visitor's Badge at the Attendance Desk. When business is completed, the visitor should return the badge to the Attendance Desk and promptly leave the campus through the main entrance. Guests or visitors of students are not allowed at school at any time.

Wheels on Campus:

EVHS does not allow any wheels on the school campus including skateboards, roller blades, roller skates, wheelies, etc. Items that are used for transportation to and from EVHS will need to be stored in the student's locker during the entire school day and/or bikes will need to be walked while on campus and stored at one of the bike racks located on the campus.



ACTIVITIES & ATHLETICS

EVSD has over 40 clubs and activities that are school sponsored and supported. We encourage students to participate in multiple activities that fulfill their interests and develop their citizenship, school spirit and well-being. Please see the list below showing our clubs and activities.

Club/Activities			
ASB Leadership	Drama Club	Junior Class	Skills USA
ASL Club	FFA	Key Club	Sophomore Class
CHAOS	Freshmen Class	Knowledge Bowl	Spanish Club
Cheerleading	GSA	Link Crew	Strolling Strings
Debate	History Bowl	Marching Band	
DECA	Honor Society	Senior Class	

Athletics			
Baseball	Basketball (Boys)	Basketball (Girls)	Cross Country (Boys)
Cross Country (Girls)	Fast-Pitch Softball	Football	Golf (Boys)
Golf (Girls)	Slow-Pitch Softball	Soccer (Boys)	Soccer (Girls)
Tennis (Boys)	Tennis (Girls)	Track (Boys)	Track (Girls)
Volleyball	Wrestling		

Additional information about clubs and the staff members/coaches to contact for participation can be found online at <https://www.evsd.org/o/evhs/page/athletics-activities>.



Eligibility:

Student activities may include any club, sport, or organization which is an extension of the school day or classroom and sponsored by the ASB. If a student is interested in participating, they should contact the Athletic Director at (509) 241-5279 or stop by the Activities/Athletics office on the second floor. Participation in these activities is a privilege, therefore students must meet the following eligibility requirements to participate:

1. The student is under 20 years of age prior to the beginning of the sport season.
2. The student has passing grades in at least **five** full-time subjects.
3. The parents/guardian are residents of the attendance area and the student has been in attendance the previous semester.
4. The student and parents/guardians have completed all forms in FinalForms and has a current physical examination on file at EVHS. By signing these documents, the student agrees to not use, provide others, or possess a controlled substance or illicit drug, and cannot have violated the school's policies on alcohol, tobacco, or social media.
5. The student has purchased an ASB Card. If you qualify for free or reduced-price meals you may be eligible for decreased/waived fees for extracurricular school programs. Completion of the Consent to Share form or Financial Survey is needed in order to decrease or waive fees.

Conduct Violation:

Conduct in violation of the rules and regulations may be the basis for discipline, suspension, or expulsion from curricular subjects and/or activities. A student removed from an activity/sport shall be entitled to use the appeal process for discipline action as outlined in School Board Policy 2151. This request must be in written form and within five (5) school days of the disciplinary action. Falsifying signatures on any required activity forms will be cause for loss of eligibility for that activity season.

Equipment Responsibility:

Students are responsible for all equipment that has been checked out to them by their coach/advisor. Students who fail to return equipment to their coach/advisor at the end of the sport season will be subject to a fine. Unresolved fees and fines may jeopardize the student's right to participate in other sports or activities.

