

**MINUTES OF THE REGULAR MEETING  
OF THE MACON COUNTY R-4 BOARD OF EDUCATION  
Thursday, Tuesday 7, 2023 7:00 PM**

The meeting was held in the Library at 7:00 pm.

**Members present:** Darrell Russell, Mary Ann Malloy, Jeff Bixenman, Julie McMillin,, Amy Koger, and Jill Duncan

**Others present:** Supt. - Daniel Liebhart, Princ.- Kacy Bell, Secretary to the Board.- Bailey Duncan

**Call Meeting to Order**

- A. Quorum - The meeting was called to order by Jeff Bixenman with a quorum present.
- A. Agenda - Jill Duncan moved, seconded by Amy Koger, to proceed with the amended agenda. Motion carried all in favor 6-0.
- B. Set Date of Next Meeting - Darrell Russell, seconded by Jill Duncan, to set the date for the next meeting for Wednesday, December 13th, at 7PM. Motion carried all in favor 6-0.

**C. Adjournment to approved closed session**

**Jill Duncan moved and was seconded by Mary Ann Malloy to move into closed session. Roll call vote:** [Jeff Bixenman](#) (Y) Mary Ann Malloy (Y) Jill Duncan (Y) Julie McMillin (Y) Amy Koger (Y) Darrell Russell (Y)

**Consent Agenda**

- E. Darrell Russell moved, seconded by Julie McMillin to approve the consent agenda, including approval of the October 12th and 18th, 2023 meeting minutes, payment of bills and payroll, administrative written reports, and program evaluation reports, Library Media Services, Homeless, Migrant, ELL. Motion carried all in favor 6-0.

**Visitors, Petitions, and Communications-**

**II. Administrative Reports**

- A. Principal - Report sent to board
- A. Superintendent: Mr. Liebhart discussed the monthly financial reports and legislative reports.

**III. Old Business**

- A. Snow Removal Bids

No Motion was made.

**IV. New Business**

- A. April 2nd, 2023, Election Filing Window (December 5, 2023- December 26th, 2023)

No motion was made.

- B. Bank New Cambria

Jill Duncan moved and was seconded by Mary Ann Malloy to approve the use of credit/debit card and to change the authorized signers on the bank account. Motion carried 6-0.

**C. Policy Update**

Julie McMillin moved and was seconded by Jill Duncan to approve the updated policies as listed, 311.320, 370, 430, 1300, 1301, 2763, 2770, 2810, 2871, 2874, 3165, 3425, 3470, 4120, 4320, 4322, 4411, 4540, 4866, 4867, 4870, 4871, 5330, 5550, 6121, 6122, 6180, 6251, and 7210. Motion carried 6-0.

**V. Adjournment**

Motion by Darrell Russel, seconded by Amy Koger to adjourn the meeting at 8:15pm. Motion carried 6-0 in favor

Meeting adjourned at 8:15 PM

Respectfully submitted by Bailey Duncan, Secretary